



# **Board of Trustees Meeting**

Wednesday, May 14, 2025

6:00 p.m.

**Hybrid - NLACRC  
Chatsworth Office/Zoom**

# Board of Trustees Meeting May 14, 2025

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# North Los Angeles County Regional Center

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North Los Angeles County Regional Center

**Board of Trustees Meeting -**

**Wednesday, May 14, 2025**

**6:00 p.m. (Hybrid)**

**NLACRC Chatsworth and Zoom**

**~AGENDA~**

1. **Call to Order & Welcome** (5 min)
2. **Housekeeping** (2 min)
  - A. Spanish Interpretation Available
  - B. Public Attendance (please note name in Chat)
  - C. \*Update Zoom Screen Name to include full name, board position, and geographic location (SFV, AV, or SCV)
3. **Share Impact Story From Individual Served** (5 min)
4. **Board Member Attendance/Quorum** (1 min)
5. **Agenda – [APPROVAL]** (1 min)
6. **Public Input & Comments** -Reserved for Agenda Items (3 minutes per comment, 3-person limit) (9 min)
7. **Consent Items** (2 min)

All Consent Items are to be approved in one motion unless a Board Member or a member of the public requests a separate action or discussion on a specific item.

  - A. Approval of Board of Trustees Meeting Minutes April 9, 2025
  - B. Approval of Updated Consumer Advisory Committee Meeting Schedule
  - C. Approval of Administrative Affairs Critical Calendar for Next Fiscal Year
  - D. Approval of Nominating Committee Critical Calendar for Next Fiscal Year
  - E. Approval of Vendor Advisory Committee Critical Calendar for Next Fiscal Year
  - F. Approval of Board of Trustees Critical Calendar for next Fiscal Year
  - G. Approval of Proposed Committees' Assignments for Next Fiscal Year
  - H. Approval of Reports on Personnel Classifications



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## 8. Action Items

- A. Lindquist Von Husen & Joyce Presentation on IRS Form 990 Tax Return – Andy Ou, Lindquist, Von Husen & Joyce (10 min)
- B. Approval of ARCA Dues for FY2025-2026 – Anna Hurst (5 min)
- C. Approval to Authorize an Officer to Secure a Credit Line for FY2025-2026 – Anna Hurst (5 min)
- D. Approval to Authorize an Officer to Make Disbursements and Execute Disbursements Instructions for Credit Line –Anna Hurst (5 min)
- E. Approval to Authorize an Officer to Secure Insurance Coverage for FY2025-2026 – Anna Hurst (5 min)
- F. Approval of Updated Bylaws to Send to DDS – Juan Hernandez (10 min)
  - 1. Vendor Advisory Committee Nominations
- G. Approval of Updated Recruitment Plan to Send to DDS – Juan Hernandez (5 min)
- H. Vote to Assimilate Post-Retirement & Medical Trust Committee into Administrative Affairs Committee –Vini Montague (3 min)
- I. Conflict of Interest Policy – Betsy Monahan (5 min)
  - 1. Conflict of Interest Policy for Employees
  - 2. Conflict of Interest Policy for Board of Trustees Members
- J. Vote to Elect New Member to the Board of Trustees – Curtis Wang (5 min)
  - 1. Applicant – Blanca Chavez
- K. Approval of New Board Member Marketing Plan to Send to DDS – Chris Whitlock (5 min)
- L. Vote on Jynny Retzinger Award Nominees – Cathy Blin (5 min)

## 9. Closed Session (15 min)

- A. Real Estate Negotiations

## 10. Committee Business (3 min)

- A. Report Out on Workgroup for Executive Director Onboarding Performance Measures

## 11. Executive Director's Report (5 min) – Angela Pao-Johnson

## 12. Self-Determination Program (SDP) Report (3 min) –Silvia Renteria-Haro

- A. SDLVAC Liaison Report
- B. SDP Implementation Report
- C. Next Self Determination Local Advisory Committee Meeting: May 15, 2025, 6:30 p.m.

*Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974.*



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13. **Association of Regional Center Agencies** (1 min) – Lety Garcia
  - A. No meeting since April Board Meeting
  - B. Next meeting: June 27, 2025
  
14. **Administrative Affairs Committee** – Anna Hurst (5 min)
  - A. Committee Summary
  - B. Financial Reports
  - C. Admin vs. Direct Allocation Report
  - D. Regional Center’s Contract with DDS
  - E. HR Report
  - F. Next meeting: Thursday, May 29, 2025, 5:00 p.m.
  
15. **Consumer Advisory Committee** (1 min) – Juan Hernandez
  - A. Committee Summary
  - B. Next Meeting: Wednesday, June 4, 2025, 3:00 p.m.
  
16. **Consumer Services Committee** (1 min) – Jennifer Koster and Nicholas Abrahms
  - A. No meeting since the March Board Meeting
  - B. Next Meeting Wednesday, May 21, 2025, 6:35 p.m.
  
17. **Executive Committee** (1 min) – Juan Hernandez
  - A. Committee Summary
  - B. Next Meeting Thursday, May 29, 2025, 6:35 p.m.
  
18. **Government & Community Relations Committee** (1 min) – Cathy Blin
  - A. No meeting since the April Board meeting
  - B. Next Meeting Wednesday, May 21, 2025, 5:00 p.m.
  
19. **Nominating Committee** (1 min) – Curtis Wang
  - A. Committee Summary
  - B. Presentation of the Slate of Officer for Next Fiscal Year
  
20. **Post-Retirement Medical Trust Committee** (1 min)
  - A. No meeting since the October Board Meeting
  - B. Next Meeting Thursday, May 22, 2025, 5:30 p.m.
  
21. **Vendor Advisory Committee** (1 min) – Alex Kopilevich
  - A. Committee Summary

*Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974.*



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B. Next Meeting Thursday, June 12, 2025, 9:30 a.m. (*Hybrid*)

**22. Old Business/New Business** (*2 min*)

- A. Board and Committee Meeting Attendance Sheets
- B. Board and Committee Meetings Time Report
- C. Updated Acronyms Listing
- D. Meeting Evaluation Survey Link

**23. Announcements/Information/Public Input** (*3 minutes per comment*) (*9 min*)

- A. Reference Documents
  - 1. Board of Trustees Master Calendar
  - 2. Board of Trustees Meeting Schedule
  - 3. Board of Trustees Committee List
- B. Next Meeting: Wednesday, June 11, 2025, 6:00 p.m. Remote (*Zoom*)

**24. Adjournment**

**25. Review of Committee Action Log Items (Item Owner and Due Date)**

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – [Calendar of Events | NLACRC](#)

Notes:

Send out a poll regarding frequency of meetings

Include in the evaluation meeting with links to the forms online Reminder – Monthly Submission for Childcare/Attendant Care Billing/**All Meeting Invites to Include** [BoardSupport@NLACRC.org](mailto:BoardSupport@NLACRC.org)

**NORTH LOS ANGELES COUNTY REGIONAL CENTER (NLACRC)  
9200 OAKDALE AVENUE, SUITE 100  
CHATSWORTH, CA 91311**

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
HYBRID MEETING – NLACRC ANTELOPE VALLEY OFFICE/ZOOM  
MARCH 12, 2025 7:00 P.M.**

**BOARD OF TRUSTEES:**

Juan Hernandez (President), Sharmila Brunjes (First Vice President and Board Secretary), Curtis Wang (Second Vice President), Anna Hurst (Treasurer), George Alvarado, Alex Kopilevich (VAC Chair), Leticia Garcia (ARCA Rep), Cathy Blin, Nicholas Abrahms, Jason Taketa, Jacquie Colton, Jeremy Sunderland, Laura Monge, Jennifer Koster

**ABSENT:**

**STAFF:**

Angela Pao-Johnson - Executive Director, Evelyn McOmie – Deputy Director, Vini Montague – Chief Financial Officer, Betsy Monahan – Human Resources Director, Megan Mitchell, Chris Whitlock, John Van de Riet, Arezo Abedi, Lindsay Granger, Silvia Renteria-Haro,

**GUESTS:**

Mark Wolfe – DDS Tech. Advisor, Tresa Oliveri – DDS Tech Advisor, Xochitl Gonzalez – DDS, Brian Winfield – DDS, Ernie Cruz—DDS, Michie Gates – DDS, Aaron Abramowitz – Council to the Board, Nicholas Mendoza, Victoria Berrey, La Jannelle Smith, Yolanda Gacia, Patty Gutierrez, Rebecca Ernewein, Richard Dier

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**1. CALL TO ORDER**

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:07 p.m.

The Juan Hernandez, Board of Trustees President, shared the mission and vision of the NLACRC and reminded attendees of the Board of Trustees Civility Code.

**2. IMPACT STORY FROM INDIVIDUAL SERVED**

Angela Pao-Johnson highlighted both Wilfredo A. and Andy U. who were recently hired as housekeeping attendants at Kaiser Permanente Woodland Hills. She also provided a brief overview of Project SEARCH and its impact.

**3. BOARD MEMBER ATTENDANCE/QUORUM**

Board members were confirmed in attendance in-person or on Zoom.

**4. AGENDA – APPROVAL**

On a motion made by George Alvarado, seconded by Curtis Wang, it was resolved to approve the agenda as presented. Motion carried.

**5. PUBLIC INPUT & COMMENTS—RESERVED FOR AGENDA ITEMS**

There were no public comments.

**6. CONSENT/ACTION ITEMS**

On a motion made by George Alvarado, seconded by Curtis Wang, it was resolved to approve the Special Board of Trustees meeting minutes held on March 12, 2025, as presented. Motion carried.

On a motion made by George Alvarado, seconded by Curtis Wang, it was resolved to approve the Parliamentarian Board Training and submit to DDS. Motion carried.

On a motion made by Curtis Wang, seconded by George Alvarado, it was resolved to approve the Meeting Recording Policy, as presented. Motion carried.

On a motion made by George Alvarado, seconded by Curtis Wang, it was resolved to approve the updated NLACRC bylaws, as presented. Motion carried.

**7. CLOSED SESSION**

On a motion made by Curtis Wang, seconded by George Alvarado, it was resolved for the Board to move to a closed session at 6:18 p.m. Motion carried.

On a motion duly made and carried unanimously, it was resolved for the Board to reconvene at 7:12 p.m.

**8. ACTION ITEMS**

**8.1 Anti-Harassment, Anti-Discrimination and Retaliation Policy**

On a motion made by George Alvarado, seconded by Jeremy Sutherland, it was resolved to approve the redlined Anti-Harassment, Anti-Discrimination and Retaliation policy, as presented. Motion carried.

**8.2 Approval of Board Spending Policy**

On a motion made by Anna Hurst, seconded by Jackie Colton, it was resolved to approve the Board Spending Policy as presented and send it to DDS. Motion carried.

**8.3 NLACRC Fair Hearing Service Standards Revisions**

On a motion made by Anna Hurst, seconded by Cathy Blin, it was resolved to approve the NLACRC Fair Hearing Service Standards revisions, as presented. Motion carried.

**8.4 Committee List Updates and Committee Appointments**

On a motion made by Anna Hurst, seconded by Cathy Blin, it was resolved to approve the NLACRC Fair Hearing Service Standards revisions, as presented. Motion carried.

**8.5 Committee Schedule Change**

**On a motion made by George Alvarado, seconded by Sharmila Brunjes, it was resolved to approve the stacking of the Administrative Affairs and Executive Committees with the Consumer Services and Government and Community Relations committees to begin May 2025 and proceed every other month. Motion carried.**

## **9. COMMITTEE BUSINESS**

### **9.1 FY23-24 Performance Contract Outcomes**

Angela Pao-Johnson provided an in-depth overview of the FY23-24 performance contract, confirming that NLACRC successfully met DDS's goals in each avenue and abided by all DDS's compliance standards. She highlighted areas where NLACRC was helping disabled individuals obtain work and NLACRC's efforts to reduce worker disparities and improve equity.

Angela Pao-Johnson noted that the decrease in the IPP and IFSP plans was likely due to staffing shortages. She further highlighted that some individuals were electing not to receive case management services as they only wanted to connect with NLACRC in the event that the services are required in the future.

## **10. EXECUTIVE DIRECTOR'S REPORT**

Angela Pao-Johnson presented the Executive Director's Report. She highlighted the following items:

- The Executive Leadership completed the second Organizational Insights Forum for the NLACRC staff and received a rating of 4.29/5 from participants.
- A new Employee Recognition website was launched to increase adoption and ease of use.
- A Plain Language Specialist was hired to review all external documents and ensure they are accessible.
- Assemblywoman Pilar Schiavo and Assemblyman Tom Lackey will visit the NLACRC offices to meet with staff and community delegates.
- Welcomed 15 new hires during the second orientation in April 2025, for a total of 28 new hires.
- DDS confirming health and safety waivers must be based on individual needs and not used as rate patches.
- DDS rate reform agreement form submission has been extended to May 30, 2025.
- DDS is recruiting 40 new self-advocate participants to form a new Lived Experience Advisory Group to replace the current CAC.
- The final Master Plan workgroup was released on March 28, 2025.
- HHS has dissolved the ACL as part of a major federal reorganization. On the Board's inquiry regarding whether DDS has a backup plan if NLACRC loses access to funding, Angela Pao-Johnson confirmed that the situation is difficult to predict and will continue to be monitored.
- In recruitment, 841 positions have been filled with 1008 authorized; 14 new hires were onboarded in early April 2025.
- Heartty Siguenza was welcomed as the new Social Recreation Specialist
- NLACRC coordinated a partnership meeting with FMS vendor Miji on March 28, 2025, to collaboratively address ongoing concerns and develop solutions.
- Highlighted various upcoming outreach events.

## **11. ITEMS 11-21**

The Board received the following committee reports for information:

- Self-Determination Program.
- Association of Regional Center Agencies.
- Administrative Affairs Committee.
- Consumer Advisory Committee.
- Consumer Services Committee.
- Executive Committee.
- Government and Community Relations Committee.
- Nominating Committee.
- Post-Retirement Medical Trust Committee.
- Strategic Planning Committee.
- Vendor Advisory Committee.

As reports were presented, no observations or comments were noted.

12. **ANNOUNCEMENTS/INFORMATION/PUBLIC INPUT**

13. **NEXT MEETING**

The date of the next Board of Trustees meeting is scheduled for May 14, 2025, at 6:00 p.m.

14. **ADJOURNMENT**

The meeting closed at 8:20 p.m.

**DISCLAIMER**

The above document should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

**NORTH LOS ANGELES COUNTY REGIONAL CENTER (NLACRC)  
9200 OAKDALE AVENUE, SUITE 100  
CHATSWORTH, CA 91311**

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
VIRTUAL MEETING  
APRIL 24, 2025 4:30 P.M.**

**BOARD OF TRUSTEES:**

Juan Hernandez (President), Sharmila Brunjes (First Vice President and Board Secretary), Curtis Wang (Second Vice President), Anna Hurst (Treasurer), George Alvarado, Leticia Garcia (ARCA Rep), Nicholas Abrahms, Jacquie Colton, Jeremy Sunderland, Laura Monge

**ABSENT:**

Alex Kopilevich (VAC Chair), Jason Taketa, Jennifer Koster, Cathy Blin

**STAFF:**

Angela Pao-Johnson - Executive Director, Vini Montague – Chief Financial Officer, Lindsay Granger – Executive Administrative Assistant

**GUESTS:**

Aaron Abramowitz – Legal Counsel

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**1. CALL TO ORDER**

Called the meeting to order at 4:45pm

**2. BOARD MEMBER ATTENDANCE/QUORUM**

Board members were confirmed in attendance on Zoom and quorum was met.

**3. AGENDA – APPROVAL**

**On a motion made by Nicholas Abrahms, seconded by Curtis Wang, it was resolved to enter closed session at 4:49 p.m. Motion carried.**

**4. PUBLIC INPUT & COMMENTS—RESERVED FOR AGENDA ITEMS**

There were no public comments.

**5. CLOSED SESSION**

**A. Employment**

**On a motion made by Jeremy Sunderland, seconded by Nicholas Abrahms to approve the contract.**

**On a motion made by Anna Hurst, seconded by Curtis Wang, it was resolved to exit closed session at 4:59 p.m.**

**6. ADJOURNMENT**

On a motion made by Jeremy Sunderland, seconded by Sharmila Brunjes, the meeting was adjourned at 5:30 p.m.



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## Consumer Advisory Committee

### Meeting Schedule

FY 2024-25

*Meetings are held on the first Wednesday of the month  
from 3:00pm-4:30pm*

**Until further notice, all meetings will be held virtually through Zoom.**

~ No meeting in July 2024 ~

**Wednesday, August 7, 2024**  
(Orientation meeting)

**Wednesday, September 4, 2024**

**Wednesday, October 2, 2024**

**Wednesday, November 6, 2024**

~ No meeting in December 2024 ~

~ No meeting in January 2025 ~

**Wednesday, February 5, 2025**

**Wednesday, March 5, 2025**

**Wednesday, April 2, 2025**

**Wednesday, May 7, 2025**

**Wednesday, June 4, 2025**



Agenda Item Detail Sheet

ACTION	
ACTION/CONSENT	X
DISCUSSION	
INFO ONLY	

Date: May 14, 2025.

To: Board of Trustees

From: NLACRC Staff

Subject: Approval of Critical Calendars for Administrative Affairs Committee, Nominating Committee, and Vendor Advisory Committee Upcoming Fiscal Year

BACKGROUND/GENERAL:

The Critical Calendars for Committees and the Board of Trustees reflect upcoming agenda and business items to serve as a guide during the upcoming fiscal year for meetings. On April 24, 2025, at the Administrative Affairs Committee Meeting the updates to the critical calendar for the upcoming fiscal year were discussed. On April 24, 2025, at the Administrative Affairs Committee Meeting the updates to the critical calendar for the upcoming fiscal year were discussed. On May 7, 2025, the Nominating Committee reviewed the critical calendar draft for the upcoming fiscal year and provided feedback on changes to be made prior to the Board of Trustees meeting. The Vendor Advisory Committee reviewed the updated critical calendar for FY 2025-26 on May 8, 2025.

REASON FOR CURRENT ITEM/DICUSSION:

After review and discussion of the updated critical calendars for FY 2025-26, the Administrative Affairs Committee, Nominating Committee, and Vendor Advisory Committee recommend that the Board approve the critical calendars for the upcoming fiscal year.

RECOMMENDATION:

That the Board approve the updated critical calendars for the Administrative Affairs Committee, Nominating Committee, and Vendor Advisory Committee as presented.

**NLACRC**  
**Administrative Affairs Committee**  
**CRITICAL CALENDAR**  
**FY 2025-2026**

<i>Month</i>	<i>Activity</i>
<b>July</b>	(The committee does not meet in July)
<b>August</b>	AA Orientation for new committee. AA Review policies & procedures, board audit section, action log for previous fiscal year, and meeting schedule. C Review center’s contract with DDS. F Review approved critical calendar for new fiscal year. F Status report on new credit line and cash flow. HR Review 4 <sup>th</sup> quarter human resources report. HR Review any Board Member Conflict of Interest L Quarterly legal update (Executive session). F Review POS Late Bill Report F Review Detailed Financial Reports I Review Center’s insurance coverage for the new fiscal year. PRMT Review 4 <sup>th</sup> quarter fees report on U.S. Bank transactions. UAL Review 4 <sup>th</sup> quarter fees report on U.S. Bank & PFM Asset Mgmt transactions. HR Ensure personnel policies in compliance with DDS contract. <p style="text-align: center;"><i>Note: Independent audit entrance meeting occurs in August</i></p>
<b>September</b>	I Recommend to the Board to authorize an officer to secure workers compensation insurance for next calendar year. F Update on independent audit
<b>October</b>	HR Review 1 <sup>st</sup> quarter human resources report. C Status report on lease agreements. L Quarterly legal update (Executive session).
<b>November</b>	PRMT Review 1 <sup>st</sup> quarter fees report on U.S. Bank transactions. UAL Review 1 <sup>st</sup> quarter fees report on U.S. Bank & PFM Asset Mgmt transactions. F Update on independent audit

**NLACRC**  
**Administrative Affairs Committee**  
**CRITICAL CALENDAR**  
**FY 2025-2026**

<i>Month</i>	<i>Activity</i>
<b>December</b>	(The committee does not meet in December)
<b>January</b>	F Review Purchase of Services (“POS”) projection of surplus/deficit. HR Review 2 <sup>nd</sup> quarter human resources report. L Quarterly legal update (Executive session).
<b>February</b>	F Review annual CPA audited financial statement. - Review management letter & response, if any. PRMT Review 2 <sup>nd</sup> quarter fees report on U.S. Bank transactions. UAL Review 2 <sup>nd</sup> quarter fees report on U.S. Bank & PFM Asset Mgmt transactions. F Review Detailed Financial Reports F Review ARCA PEP Statewide Report I Review Insurance for Upcoming Fiscal Year
<b>March</b>	L CPA presentation on IRS Form 990 tax return.
<b>April</b>	AA Review and approve draft critical calendar for upcoming fiscal year F Authorize officer to secure line of credit for upcoming fiscal year F Review and make recommendation to Board regarding ARCA dues for upcoming fiscal year HR Review 3 <sup>rd</sup> quarter human resources report. I Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year. L Quarterly legal update (Executive session).
<b>May</b>	L Quarterly legal update (Executive session) PRMT Review 3 <sup>rd</sup> quarter fees report on U.S. Bank transactions UAL Review 3 <sup>rd</sup> quarter fees report on U.S. Bank & PFM Asset Mgmt transactions. F Status report on current credit line and cash flow F Establish credit line for the budget year for upcoming fiscal year AA Review & Approve operational contracts over \$250K expiring 6/30

**NLACRC**  
**Administrative Affairs Committee**  
**CRITICAL CALENDAR**  
**FY 2025-2026**

<i>Month</i>	<i>Activity</i>
<b>June</b>	(The committee does not meet in June)
<b>Monthly or as needed</b>	F      Review budget allocation from DDS F      Review budget amendments AA     Committee trainings F      Review statewide regional center POS Report F      Review contracts F      Review Audit Report(s) conducted by various entities of the Center L      Update on pending litigation HR     Report on union-related issues
<b><u>LEGEND</u></b>	
AA:      Administrative Affairs	HR: Human Resources      L: Legal
C:        Contract	I: Insurance                F: Fiscal
PRMT: Post-Retirement Medical Trust	<u>UAL</u> : CalPERS Unfunded Accrued Liability Trust

[ccal.2025-26] Approved:

**NLACRC**  
**Nominating Committee**  
**CRITICAL CALENDAR**  
**FY 2025-26**

<i>Month</i>	<i>Activity</i>
<b>July</b>	(The committee does not meet in July.)
<b>August</b>	<p>Orientation for new Committee. Committee reviews their Policies &amp; Procedures, Bylaws Statement, Board Audit Section, Action Log or previous fiscal year and Officers Policy.</p> <p>Review committee actions that were taken during the previous fiscal year.</p> <p>Review any recommendations made by the previous Nominating Committee.</p> <p>Elect Committee Chair</p> <p>Sign confidentiality statements.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Review of September activities.</p>
<b>September</b>	(The committee does not meet in September.)
<b>October</b>	<p>Review and make any needed changes to Board and Vendor Advisory Committee (VAC) recruitment notices to be emailed out in October.</p> <p>Conduct an educational session for potential board applicants (optional)</p> <p><u>Staff activity:</u> Board and VAC members with expiring terms are sent renewal notices to indicate interest in serving another term (responses due by December 15<sup>th</sup>).</p> <p><u>Staff activity:</u> Email out recruitment notices.</p>

*[Updated 04/23/2025, Approved]*

*NLACRC*  
*Nominating Committee*  
**CRITICAL CALENDAR**  
*FY 2025-26*

<i>Month</i>	<i>Activity</i>
<i>November</i>	(The committee does not meet in November.)
<i>December</i>	(The committee does not meet in December.)  The deadline for submitting applications for the Board and VAC is December 15th.
<i>January</i>	Human Resources Director provides training on how to interview applicants. Copies of the interview questions and applicant rating sheets are provided to the committee.  The committee will review board member applications with special focus on identifying any possible conflicts of interest.  If the number of applicants is high, consider scheduling group orientations later this month.  Executive Committee Information Session to be scheduled in January. (With Nominating Committee and Executive Committee Officers)  Announce at the January Board meeting the Board Self-Evaluation will be sent out this month.  Review applications received and determine who to interview. Identify interview dates and times in February and March.  <u>At the Board Meeting:</u> Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.
<i>February</i>	Conduct interviews with Board applicants.  Begin discussion about slate of officers for next fiscal year.

*[Updated 04/23/2025, Approved]*

**NLACRC**  
**Nominating Committee**  
**CRITICAL CALENDAR**  
**FY 2025-26**

<i>Month</i>	<i>Activity</i>
	Deadline for Executive Committee Candidates Statements.
<i>March</i>	<p>Conduct interviews with VAC applicants.</p> <p>Discuss slate of officers for next fiscal year and Nominating Committee chair will ensure all potential officers' willingness to serve.</p>
<i>April</i>	<p>Wrap up committee business. Make any recommendations for next year's committee.</p> <p>Finalize recommended slate of officers, nominees and re-nominees for next fiscal year and present them at the Executive Committee's April meeting.</p> <p>Review and approve draft critical calendar for next fiscal year.</p>
<i>May</i>	<p>(The committee does not meet in May.)</p> <p>At the May Board meeting: The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.</p>
<i>June</i>	<p>(The committee does not meet in June.)</p> <p><u>At the June Board meeting:</u> The slate of officers and nominees for Board, board interns, and VAC are elected.</p>

[ccal.2025-26] Updated:

*[Updated 04/23/2025, Approved]*

North Los Angeles County Regional Center  
**Vendor Advisory Committee**

**CRITICAL CALENDAR FOR FY 2025-26**

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**JULY**  
(No meeting.)

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**AUGUST**

- Align committee goals, priorities, and workgroups for current fiscal year
  - Provide committee with fiscal year meeting schedule
  - Committee is provided with copies of their approved critical calendar for the new fiscal year.
  - Committee Orientation
  - Welcome new VAC members
  - Review action log from previous fiscal year
  - System/Industry Issues
- 

**SEPTEMBER**

- Open Issues for Discussion
  - Workgroup and/or Committee Report Out \*
- 

**OCTOBER**

- System/Industry Issues
  - Workgroup and/or Committee Report Out \*
- 

**NOVEMBER**

- Vendor Advisory Committee members with expiring terms and eligible for re-nomination are mailed forms on November 1 to complete to indicate interest. Interest forms are due to [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) by December 15<sup>th</sup>.
  - Put a call for new VAC members
  - Open Issues for Discussion
  - Workgroup and/or Committee Report Out \*
- 

**DECEMBER**

(A committee meeting will not be held in December.)

Vendor Advisory Committee members with expiring terms and eligible for re-nomination

interest forms are due to [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) by December 15<sup>th</sup>.

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### **JANUARY**

- System/Industry Issues
  - Workgroup and/or Committee Report Out \*
- 

### **FEBRUARY**

- Seek committee members to participate in Grass Roots Week (April)
  - Solicit nominations for the Annual Jynny Retzinger Community Service Award
  - Review and Discuss Applications for VAC members
  - Open Issues for Discussion
  - Workgroup and/or Committee Report Out \*
- 

### **MARCH**

- Conduct Interviews with VAC Applicants
  - System/Industry Issues
  - NLACRC Grass Roots Week update
  - Workgroup and/or Committee Report Out \*
- 

### **APRIL**

- VAC members interested in serving as Chair and an Alternate Chair for next fiscal year are identified
  - Vote on VAC Applicants for next fiscal year
  - Open Issues for Discussion
  - Workgroup and/or Committee Report Out \*
- 

### **MAY**

- A Chair and an Alternate Chair for next fiscal year is elected
  - Committee reviews and approves the committee's draft critical calendar for next fiscal year.
  - System/Industry Issues
  - Workgroup and/or Committee Report Out \*
  - Discuss committee goals for next fiscal year
  - Workgroups and Committee Final Report Out
- 

### **JUNE**

- System/Industry Issues

- Workgroup and/or Committee Report Out \*
- 

*\*Workgroups meet monthly or bimonthly and report outs will be provided as available*

DRAFT

Agenda Item Detail Sheet

ACTION	
ACTION/CONSENT	<u>    X    </u>
DISCUSSION	<u>          </u>
INFO ONLY	<u>          </u>

Date: May 14, 2025.

To: Board of Trustees

From: NLACRC Staff

Subject: Approval of Critical Calendar for the Board of Trustees Upcoming Fiscal Year

BACKGROUND/GENERAL:

The Critical Calendars for the Board of Trustees reflect the upcoming agenda and business items to serve as a guide during the upcoming fiscal year for meetings. On the Board of Trustees Critical Calendar, items for the individual committees are reflected each month in addition to the board items. At the March 12, 2025, Board of Trustees meeting, it was resolved to sunset the strategic planning committee.

REASON FOR CURRENT ITEM/DICUSSION:

Updates to the Board of Trustees Critical calendar reflect changes in committees list, events, and aligns with each of the individual committees' critical calendars.

RECOMMENDATION:

That the Board approve the updated critical calendar for the upcoming fiscal year as presented.

North Los Angeles County Regional Center  
Board of Trustees

**CRITICAL CALENDAR FOR FY 20254-256**

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**JULY**

New Board Officers, Board Members, and Vendor Advisory Committee Members are seated.

Board Member Orientation

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**AUGUST**

*(All committees review their actions from the previous year.)*

Board of Trustees Meeting (Zoom)

- A group photograph is taken for the center's website when the meeting is in person.
- The Human Resources Director reviews the board's responsibilities and the process surrounding the Executive Director's Performance Evaluation with the Board President.
- Review DDS Contract

Administrative Affairs Committee (AA)

- Review DDS Contract

Consumer Advisory Committee (CAC) Meeting & Orientation

Executive Committee (EC) Meeting & Orientation

- Determine the location, date, and cost of the Annual Board Retreat.
- Determine the location, date, and cost of the Board of Trustees Dinner.

Government/Community Relations (GCRC) Meeting & Orientation

Nominating Committee (NC) Meeting & Orientation

~~Post Retirement Medical Trust Committee (PRMT) Meeting & Orientation~~

~~Quarterly Strategic Planning Committee (SPC) Meeting & Orientation~~

Vendor Advisory Committee (VAC) Meeting & Orientation

- A group photograph is taken for the center's website when the meeting is in person.

Public Meetings are held this month to get community input into the Center's Performance Contract for next calendar year.

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## SEPTEMBER

### Board of Trustees Meeting (Zoom)

- The Human Resources Director reviews the Executive Director's evaluation process and the Evaluation Form with the Board.
- The Board President creates a Negotiating Committee and provides their names to the Human Resources Director.

### Administrative Affairs Committee (AA) Meeting & Orientation

### Consumer Advisory Committee (CAC) Meeting

### Consumer Services Committee (CSC) Meeting & Orientation

- Review 4731 Quarterly Report.

### Executive Committee (EC) Meeting

- Whistleblower Compliance Officer (HR Director) gives the Committee an Annual Report on compliance activity.

### Nominating Committee (NC)

### Vendor Advisory Committee (VAC) Meeting

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## OCTOBER

Board of Trustees Meeting – In-Person at the NLACRC Chatsworth office / Virtual Option offered.

### Consumer Advisory Committee (CAC) Meeting

### Executive Committee (EC) Meeting

- Review the CY 20256 Board Training Plan

### Government/Community Relations Committee (GCRC) Meetings

- Schedule and conduct Annual Legislative board training.

### Nominating Committee (NC) Meeting

- Holds an Educational Session for potential Board Applicants (if needed).

### Vendor Advisory Committee (VAC) Meeting

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## NOVEMBER

Board of Trustees Meeting (Zoom)

- Board members with expiring terms and eligible for re-nomination are sent forms to complete to indicate continued interest. Forms are due back via [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) by December 15<sup>th</sup>.
- Review the CY 2025~~6~~ Board Training Plan

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee (EC) Meeting

~~Quarterly Strategic Planning Committee (SPC) Meeting~~

- ~~▪ Strategic Plan – 1<sup>st</sup> Quarter Status Update~~

Vendor Advisory Committee (VAC) Meeting

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## DECEMBER

Annual Consumer Advisory Committee (CAC) holiday party

(The board is “dark” in December - no board or board committee Meetings will be held.)

Board and Vendor Advisory Members with expiring terms who are eligible for re-nomination received forms in November to indicate their interest in serving an additional term, forms are due by December 15<sup>th</sup>.

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## JANUARY

Board of Trustees Meeting

- Discussion is held about board officers for next fiscal year; recommendations for officers are made and interest for serving as an officer is solicited.
- The Human Resources Director and Chief Financial Officer will meet with the Board President, External Counsel, and the Negotiating Committee to review the Performance Evaluation and Compensation Process.

- ~~▪ Update on NLACRC’s Strategic Plan~~

Executive Committee (EC) Meeting

- The Human Resources Director, and CFO, meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.
- The Negotiating Committee requests external compensation data from the Chief Human Resources Officer.
- Committee begins discussion about the next Annual Board Retreat.
- Committee identifies locations for the Board Retreat and Board Dinner.

Government/Community Relations (GCRC) Meeting

Nominating Committee (NC) Meeting

- Board Self-Evaluation will be sent out this month.
- Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.

Vendor Advisory Committee (VAC) Meeting

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**FEBRUARY**

Board of Trustees Meeting (Zoom)

- Blank Executive Director Evaluation Forms are distributed for Board Members to complete. Board members with less than 3 months of service do not complete evaluations. All other Board Members must complete an evaluation or will be considered to have resigned from the board. The completed forms are due to External Counsel and the Board President prior to the March Board Meeting.
- The Negotiating Committee meets with the Executive Director.

Administrative Affairs Committee (AA) Meeting

- Audited Financial Statement is presented.

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

Nominating Committee (NC) Meeting

~~Quarterly Strategic Planning Committee Meeting~~

- ~~▪ Strategic Plan – 2<sup>nd</sup> Quarter Status Update~~

Vendor Advisory Committee (VAC) Meeting

~~Strategic Planning Committee (SPC)~~

- ~~▪ Review Draft FY24-25 Performance Contract.~~
- 

**MARCH**

Board of Trustees Meeting (Zoom)

- Audited Financial Statement is presented for approval.
- Present Draft FY 24-25 Performance Contract for approval.
- Completed Executive Director Evaluation Forms are due to External Counsel and the Board President.

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

Government/Community Relations (GCR) Committee Meeting

- Review Board Recognition Applications, if applicable.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

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**APRIL**

Board of Trustees Meeting

- Approve FY24-25 Performance Contract.
- 2025-26 Committee Critical Calendars and Meeting Schedules due for approval
- Committee interest for next board year is solicited via [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) from returning board members / due by 3<sup>rd</sup> week of April for presentation at the April EC meeting

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee

- Review 4731 Quarterly Report.

#### Executive Committee (EC) Meeting

- Committee reviews drafts of Board Master and Critical Calendars for next fiscal year
- Review Purchase of Service Annual Report.
- The Human Resources Director and Chief Financial Officer meet with the Negotiating Committee to provide the compensation data for review and provides any requested additional information.
- Executive Director's Evaluation to be completed and a Summary Report is reviewed (in Executive Session).
- The Board President presents proposed committee assignments for next fiscal year.

#### Nominating Committee (NC) Meeting

#### Vendor Advisory Committee (VAC) Meeting

- A new chair is nominated to serve next fiscal year.

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### MAY

#### Board of Trustees Meeting

- Nominating Committee presents their recommended nominees and re-nominees for next fiscal year.
- ~~Electronic election ballots are distributed to board members.~~
- The Negotiating Committee provides a summary of the compensation and/or contract changes for the Board's approval (in Executive Session). The Executive Session will be placed at the beginning of the Board Meeting Agenda.
- A Training is given on the DDS Conflict of Interest statements.
- NLACRC's Form 990 Tax Return is presented to the Board for their review and acceptance.
- Presentation of NCI Data.
- Presentation of 2025-26 Board Critical Calendar
- Committee assignments are recommended by the Board President for approval for the next fiscal year.
- Board Retreat

#### Administrative Affairs Committee

- NLACRC's Form 990 Tax Return is presented.
- Recommend to Board regarding ARCA dues for upcoming fiscal year.
- Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year.
- Post-Retirement Medical Trust – Actuary Presentation of NLACRC's Actuarial Report

#### Consumer Advisory Committee (CAC) Meeting

Executive Committee Meeting

- Committee discusses board priorities for the next fiscal year.

Government/Community Relations Meetings

- Select Board Recognition Awardee/s, if applicable.

Nominating Committee

- The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.

~~Post-Retirement Medical Trust Committee Meeting~~

- ~~▪ Actuary Presentation of NLACRC's Actuarial Report~~

~~Quarterly Strategic Planning Committee Meeting~~

- ~~▪ Strategic Plan 3rd Quarter Status Update.~~

Vendor Advisory Committee (VAC) Meeting

- A new chair is elected to serve next fiscal year.

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JUNE

Board of Trustees Meeting (Zoom)

- Board discusses board's proposed primary activities for the next fiscal year.
- Election results are announced for Board Members, Board Officers, Board Interns, and Vendor Advisory Committee for the next fiscal year.
- President presents final committee assignments for board approval for the next fiscal year.
- Conflict of Interest statements are distributed to Board members. (Statements must be signed by Board members and returned for review prior to July 1<sup>st</sup>.)
- Confidentiality statements must be completed by board members, for filing, for next fiscal year.
- Medi-Cal Clearance Forms must be completed by new board members for next fiscal year.
- The Human Resources Director will prepare the documentation necessary to process the Negotiating Committee's Compensation and/or contract changes as appropriate.
- The Human Resources Director will schedule a Meeting with the Executive Director and provide the Board President with all required documents needed for the Meeting (e.g. compensation, performance review information, employment contract changes, etc.) Confirm timeline for 6 month and annual ED evaluation
- Copies of all signed documents will be provided to the Human Resources Director to

allow for the timely processing of compensation information.

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[ccal.2024~~5~~-25~~6~~] Approved: 11/13/2024

DRAFT

North Los Angeles County Regional Center  
Board of Trustees

**CRITICAL CALENDAR FOR FY 2025-26**

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**JULY**

New Board Officers, Board Members, and Vendor Advisory Committee Members are seated.

Board Member Orientation

---

**AUGUST**

*(All committees review their actions from the previous year.)*

Board of Trustees Meeting (Zoom)

- A group photograph is taken for the center's website when the meeting is in person.
- The Human Resources Director reviews the board's responsibilities and the process surrounding the Executive Director's Performance Evaluation with the Board President.
- Review DDS Contract

Administrative Affairs Committee (AA)

- Review DDS Contract

Consumer Advisory Committee (CAC) Meeting & Orientation

Executive Committee (EC) Meeting & Orientation

- Determine the location, date, and cost of the Annual Board Retreat.
- Determine the location, date, and cost of the Board of Trustees Dinner.

Government/Community Relations (GCRC) Meeting & Orientation

Nominating Committee (NC) Meeting & Orientation

Vendor Advisory Committee (VAC) Meeting & Orientation

- A group photograph is taken for the center's website when the meeting is in person.

Public Meetings are held this month to get community input into the Center's Performance Contract for next calendar year.

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**SEPTEMBER**

Board of Trustees Meeting (Zoom)

- The Human Resources Director reviews the Executive Director's evaluation process and the Evaluation Form with the Board.
- The Board President creates a Negotiating Committee and provides their names to the Human Resources Director.

Administrative Affairs Committee (AA) Meeting & Orientation

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting & Orientation

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

- Whistleblower Compliance Officer (HR Director) gives the Committee an Annual Report on compliance activity.

Nominating Committee (NC)

Vendor Advisory Committee (VAC) Meeting

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**OCTOBER**

Board of Trustees Meeting – In-Person at the NLACRC Chatsworth office / Virtual Option offered.

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

- Review the CY 2026 Board Training Plan

Government/Community Relations Committee (GCRC) Meetings

- Schedule and conduct Annual Legislative board training.

Nominating Committee (NC) Meeting

- Holds an Educational Session for potential Board Applicants (if needed).

Vendor Advisory Committee (VAC) Meeting

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**NOVEMBER**

Board of Trustees Meeting (Zoom)

- Board members with expiring terms and eligible for re-nomination are sent forms to complete to indicate continued interest. Forms are due back via [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) by December 15<sup>th</sup>.
- Review the CY 2026 Board Training Plan

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee (EC) Meeting

Vendor Advisory Committee (VAC) Meeting

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## **DECEMBER**

Annual Consumer Advisory Committee (CAC) holiday party

(The board is “dark” in December - no board or board committee Meetings will be held.)

Board and Vendor Advisory Members with expiring terms who are eligible for re-nomination received forms in November to indicate their interest in serving an additional term, forms are due by December 15<sup>th</sup>.

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## **JANUARY**

Board of Trustees Meeting

- Discussion is held about board officers for next fiscal year; recommendations for officers are made and interest for serving as an officer is solicited.
- The Human Resources Director and Chief Financial Officer will meet with the Board President, External Counsel, and the Negotiating Committee to review the Performance Evaluation and Compensation Process.

Executive Committee (EC) Meeting

- The Human Resources Director, and CFO, meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.
- The Negotiating Committee requests external compensation data from the Chief Human Resources Officer.

- Committee begins discussion about the next Annual Board Retreat.
- Committee identifies locations for the Board Retreat and Board Dinner.

Government/Community Relations (GCRC) Meeting

Nominating Committee (NC) Meeting

- Board Self-Evaluation will be sent out this month.
- Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.

Vendor Advisory Committee (VAC) Meeting

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**FEBRUARY**

Board of Trustees Meeting (Zoom)

- Blank Executive Director Evaluation Forms are distributed for Board Members to complete. Board members with less than 3 months of service do not complete evaluations. All other Board Members must complete an evaluation or will be considered to have resigned from the board. The completed forms are due to External Counsel and the Board President prior to the March Board Meeting.
- The Negotiating Committee meets with the Executive Director.

Administrative Affairs Committee (AA) Meeting

- Audited Financial Statement is presented.

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

- 
- 

**MARCH**

Board of Trustees Meeting (Zoom)

- Audited Financial Statement is presented for approval.
- Present Draft FY 25-26 Performance Contract for approval.
- Completed Executive Director Evaluation Forms are due to External Counsel and the

Board President.

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

Government/Community Relations (GCR) Committee Meeting

- Review Board Recognition Applications, if applicable.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

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### APRIL

Board of Trustees Meeting

- Approve FY24-25 Performance Contract.
- 2025-26 Committee Critical Calendars and Meeting Schedules due for approval
- Committee interest for next board year is solicited via [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) from returning board members / due by 3<sup>rd</sup> week of April for presentation at the April EC meeting

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

- Committee reviews drafts of Board Master and Critical Calendars for next fiscal year
- Review Purchase of Service Annual Report.
- The Human Resources Director and Chief Financial Officer meet with the Negotiating Committee to provide the compensation data for review and provides any requested additional information.
- Executive Director's Evaluation to be completed and a Summary Report is reviewed (in Executive Session).
- The Board President presents proposed committee assignments for next fiscal year.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

- A new chair is nominated to serve next fiscal year.

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### MAY

#### Board of Trustees Meeting

- Nominating Committee presents their recommended nominees and re-nominees for next fiscal year.
- The Negotiating Committee provides a summary of the compensation and/or contract changes for the Board's approval (in Executive Session). The Executive Session will be placed at the beginning of the Board Meeting Agenda.
- A Training is given on the DDS Conflict of Interest statements.
- NLACRC's Form 990 Tax Return is presented to the Board for their review and acceptance.
- Presentation of NCI Data.
- Presentation of 2025-26 Board Critical Calendar
- Committee assignments are recommended by the Board President for approval for the next fiscal year.
- Board Retreat

#### Administrative Affairs Committee

- NLACRC's Form 990 Tax Return is presented.
- Recommend to Board regarding ARCA dues for upcoming fiscal year.
- Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year.
- Post-Retirement Medical Trust – Actuary Presentation of NLACRC's Actuarial Report

#### Consumer Advisory Committee (CAC) Meeting

#### Executive Committee Meeting

- Committee discusses board priorities for the next fiscal year.

#### Government/Community Relations Meetings

- Select Board Recognition Awardee/s, if applicable.

#### Nominating Committee

- The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.

#### Vendor Advisory Committee (VAC) Meeting

- A new chair is elected to serve next fiscal year.

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### JUNE

#### Board of Trustees Meeting (Zoom)

- Board discusses board's proposed primary activities for the next fiscal year.

- Election results are announced for Board Members, Board Officers, Board Interns, and Vendor Advisory Committee for the next fiscal year.
- President presents final committee assignments for board approval for the next fiscal year.
- Conflict of Interest statements are distributed to Board members. (Statements must be signed by Board members and returned for review prior to July 1<sup>st</sup>.)
- Confidentiality statements must be completed by board members, for filing, for next fiscal year.
- Medi-Cal Clearance Forms must be completed by new board members for next fiscal year.
- The Human Resources Director will prepare the documentation necessary to process the Negotiating Committee's Compensation and/or contract changes as appropriate.
- The Human Resources Director will schedule a Meeting with the Executive Director and provide the Board President with all required documents needed for the Meeting (e.g. compensation, performance review information, employment contract changes, etc.) Confirm timeline for 6 month and annual ED evaluation
- Copies of all signed documents will be provided to the Human Resources Director to allow for the timely processing of compensation information.

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[ccal.2025-26] Approved:

Agenda Item Detail Sheet

ACTION	
ACTION/CONSENT	<u>    X    </u>
DISCUSSION	<u>          </u>
INFO ONLY	<u>          </u>

Date: May 14, 2025.

To: Board of Trustees

From: NLACRC Staff

Subject: Approval of Updated Committee List

BACKGROUND/GENERAL:

On February 12, 2025, at a Special Meeting of the Board of Trustees, three new members were elected to join the Board of Trustees. Also, a new Slate of Officers was elected to serve until the end of the fiscal year. After the Board of Trustees meeting on March 12, 2025, a revised draft of NLACRC's Bylaws was sent to DDS for review. Some of the updates to these Bylaws include the officer positions on the Board of Trustees and the number of committees. Members of the Board of Trustees were asked to reach out the Board President to discuss potential interests and changes.

REASON FOR CURRENT ITEM/DICUSSION:

The lists have been updated to reflect the current members of the Board of Trustees and the proposed committee members for the upcoming fiscal year.

RECOMMENDATION:

That the Board approve the updated Committee Lists as presented.

# **BOARD & BOARD COMMITTEE LIST**

FY 2024-2025

## **Board of Trustees**

George Alvarado  
Sharmila Brunjes  
Nicholas Abrahms  
Cathy Blin  
Jacquie Colton  
Juan Hernandez  
Anna Hurst  
Leticia Garcia  
Alex Kopilevich  
Jennifer Koster  
Laura Monge  
Jeremy Sunderland  
Jason Taketa  
Curtis Wang

## **Administrative Affairs**

**Vini Montague, Staff**  
**Lindsay Granger, Admin**  
**Anna Hurst**  
Cathy Blin  
Jacquie Colton  
[VAC Representative](#)  
Jaklen Keshishyan

## **Consumer Services**

**Evelyn McOmie, Staff**  
**Lindsay Granger, Admin**  
**Nicholas Abrahms**  
**Jennifer Koster**  
Cathy Blin  
Jacquie Colton  
Laura Monge  
[VAC Representative](#)  
Sharon Weinberg

## **Executive**

**Angela Pao-Johnson, Staff**  
**Lindsay Granger, Admin**  
**Juan Hernandez**  
Sharmila Brunjes  
Anna Hurst  
Curtis Wang  
Leticia Garcia

## **Government & Community**

### **Relations**

**Chris Whitlock, Staff**  
**Lindsay Granger, Admin**  
**Cathy Blin**  
Curtis Wang, Alt. Chair  
George Alvarado  
Jacquie Colton  
Lety Garcia  
Juan Hernandez  
Jennifer Koster  
Laura Monge  
Jeremy Sunderland  
Jason Taketa  
[VAC Representative](#)  
Jodie Agnew-Navarro

### **Nominating**

**Evelyn McOmie, Staff**  
**Lindsay Granger, Admin**  
**Curtis Wang**  
Sharmila Brunjes  
Lety Garcia  
Juan Hernandez  
[VAC Representative](#)  
Alex Kopilevich

### **Post-Retirement Medical Trust**

**Vini Montague, Staff**  
**Lindsay Granger, Admin**  
**Juan Hernandez**  
Angela Pao-Johnson  
Vini Montague  
Sharmila Brunjes  
Anna Hurst

\*Please note that the Executive Committee and Administrative Affairs Committee may become the Executive Finance Committee. The Government and Community Relations Committee and the Consumer Services Committee may become the Public Relations Committee, which would consist of all members from both committees.

**REPORT ON PERSONNEL CLASSIFICATIONS**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2021

**INSTRUCTIONS:** Please provide a listing of ALL personnel classifications used by the regional center and their associated Monthly and hourly salary schedule (range). You may copy and use additional sheets of this form.

Personnel Classification	Rate Type <sup>1</sup>	Salary Range
Accountant	Hourly	\$26.3969 - \$36.3884
Accountant, Junior	Hourly	\$22.9498 - \$31.5758
Accounting Specialist	Hourly	\$20.7287 - \$28.5747
Accounting Specialist, Senior	Hourly	\$20.7379 - \$32.5580
Accounting Supervisor	<u>Monthly</u>	<u>\$5,815.15 - \$8,547.43</u>
Accounting/Payroll Analyst	Hourly	\$29.0289 - \$40.4083
Administrative Aide	Hourly	\$17.3837 - \$23.0320
Administrative Assistant	Hourly	\$24.0455 - \$36.0445

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Aging Adult Specialist	Hourly	\$22.9498 - \$34.3362
Autism Program Clinical Services Specialist	Hourly	\$30.1117 - \$41.4060
Autism Program Coordinator SPE	Hourly	\$20.7379 - \$32.5580
Behavioral Consultant	Hourly	\$30.1117 - \$41.4060
Behavioral Services Supervisor	<u>Monthly</u>	\$9,229.60 - \$13,565.38
Branch Supervisor	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Chief Financial Officer	<u>Monthly</u>	\$11,237.00 - \$17,417.00
Chief of Program Services	<u>Monthly</u>	\$10,000.00 - \$12,500.00
Chief Organizational Development Officer	<u>Monthly</u>	\$10,732.00 - \$15,601.001
Clinical Services Director	<u>Monthly</u>	\$17,272.81 - \$24,588.00
Community Living Specialist	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Community Services Director	<u>Monthly</u>	\$9,438.31 - \$14,257.43
Community Services Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$22.9498 - \$34.3362
Community Services Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Consumer Advocate	Hourly	\$18.0115 - \$24.7738
Consumer Services Coordinator	Hourly	\$20.7379 - \$32.5580
Consumer Services Coordinator Specialist - Enhanced	Hourly	\$22.9498 – \$34.3362
Consumer Services Coordinator Specialist - Floater	Hourly	\$22.9498 - \$34.3362
Consumer Services Coordinator Specialist – Officer of the Day	Hourly	\$22.9498 - \$34.3362
Consumer Services Coordinator Specialist – Self-Determination	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Consumer Services Director	<u>Monthly</u>	\$9,438.31 - \$14,257.43
Consumer Services Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Consumer Services Supervisor	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Consumer Services Supervisor – LCSW	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Contract Administration and Privacy Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Contract and Compliance Specialist	Hourly	\$22.9498 - \$34.3362
Contract and Compliance Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Controller	<u>Monthly</u>	\$6,801.91 - \$12,165.89

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_\_/\_\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
CPP Specialist	Hourly	\$22.9498 - \$34.3362
Data Entry Operator	Hourly	\$16.7186 - \$20.3502
Deaf Services Specialist	Hourly	\$22.9498 - \$34.3362
Deputy Director - Chief Financial Officer	<u>Monthly</u>	\$11,861.00 - \$18,384.00
Diversity, Equity and Inclusion Supervisor	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Director of Finance	<u>Monthly</u>	\$9,952.41 - \$13,464.31
Due Process Officer	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Educational Advocate	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Emergency Management Coordinator	Hourly	\$31.6875 - \$41.983520
Employment Services Specialist	Hourly	\$22.9498 - \$34.3362
Executive Administrative Assistant	Hourly	\$29.0289 - \$40.4083

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Executive Director	<u>Monthly</u>	\$12,500.00 - \$23,605.00
Facilities Services Manager	<u>Monthly</u>	\$6,092.28 - \$8,953.87
Facilities Supervisor	<u>Monthly</u>	\$5,815.15 - \$8,547.43
Fair Hearings and Administrative Procedures Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Family Advocate	Hourly	\$18.0115 - \$24.7738
Federal Revenues Specialist	Hourly	\$22.9498 - \$34.3362
Federal Revenues Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Human Resources Director	<u>Monthly</u>	\$9,952.41 - \$13,464.31
HR Specialist I	Hourly	\$24.0455 - \$36.0445

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

## REPORT ON PERSONNEL CLASSIFICATIONS (continued)

Personnel Classification	Rate Type <sup>1</sup>	Salary Range
HR Specialist II	Hourly	\$25.2232 - \$35.1104
HR Supervisor	<u>Monthly</u>	<u>\$5,815.15 - \$8,547.43</u>
Infrastructure Engineer	Hourly	\$55.2376 - \$74.4767
Intake Associate	Hourly	\$17.0419 - \$23.4364
Intake Specialist	Hourly	\$22.9498 - \$34.3362
iSeries System Operator	Hourly	\$26.2308- \$34.7537
IT Business Analyst	Hourly	\$47.6517 - \$61.2955
IT Director	<u>Monthly</u>	<u>\$13,731.25 - \$19,956.45</u>
IT Operations Manager	<u>Monthly</u>	<u>\$6,801.91 - \$12,165.89</u>
IT Support Manager	<u>Monthly</u>	<u>\$6,801.91 - \$12,165.89</u>
IT Specialist I	Hourly	\$26.2308- \$39.5957
IT Specialist II	Hourly	\$31.3607- \$41.5754

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Judicial/Forensics Specialist	Hourly	\$22.9498 - \$34.3362
Medical Services Supervisor	<u>Monthly</u>	<b>\$13,502.76 - \$19,083.14</b>
Nursing Consultant	Hourly	\$30.1117 - \$41.4060
Office Assistant I	Hourly	\$17.0419 - \$24.2587
Office Assistant II	Hourly	\$17.0927 - \$23.5623
Office Assistant III	Hourly	\$18.8392 - \$25.9701
Office Services Assistant	Hourly	\$24.0455 - \$36.0445
Organizational Development Director	<u>Monthly</u>	<b>\$9,952.41 - \$13,464.31</b>
Parent Mentor	Hourly	\$18.0115 - \$24.7738
Participant Choice Specialists	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Payroll Specialist	Hourly	\$24.0455 - \$36.0445
Placement Specialist	Hourly	\$22.9498 - \$34.3362
Psychologist	Hourly	\$37.5652 - \$51.6609
Psychological Services Supervisor	<u>Monthly</u>	\$9,229.60 - 13,565.38
Public Information Officer	<u>Monthly</u>	\$10,000.00 - \$12,500.00
Publication Information Specialist	Hourly	\$22.9498 - \$34.3362
Records and Document Management Supervisor	<u>Monthly</u>	\$5,815.15 - \$8,547.43
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$22.9498 - \$34.3362
Resource Development Specialist	Hourly	\$22.9498 - \$34.3362
Risk Assessment Specialist	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_\_/\_\_\_/2025.

## REPORT ON PERSONNEL CLASSIFICATIONS (continued)

Personnel Classification	Rate Type <sup>1</sup>	Salary Range
Risk Assessment Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Senior Contract and Privacy Specialist	Hourly	\$31.6875 - \$41.9835
Senior Human Resources Generalist	Hourly	\$31.6875 - \$41.983520
Systems Administrator	Hourly	\$26.3969 - \$36.3884
Technical Support Engineer	Hourly	\$47.6517 - \$61.2955
Training and Development Supervisor	<u>Monthly</u>	\$5,815.15 - \$8,547.43
Training Specialist	Hourly	\$22.9498 - \$34.3362
Transfer Coordinator	Hourly	\$16.7186 - \$20.3502
Vendor Coordinator	Hourly	\$17.0419 - \$23.4364

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of   /  /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2021

**INSTRUCTIONS:** Please provide a listing of ALL personnel classifications used by the regional center and their associated Monthly and hourly salary schedule (range). You may copy and use additional sheets of this form.

Personnel Classification	Rate Type <sup>1</sup>	Salary Range
Accountant	Hourly	\$26.3969 - \$36.3884
Accountant, Junior	Hourly	\$22.9498 - \$31.5758
Accounting Specialist	Hourly	\$20.7287 - \$28.5747
Accounting Specialist, Senior	Hourly	\$20.7379 - \$32.5580
Accounting Supervisor	Monthly	\$5,815.15 - \$8,547.43
Accounting/Payroll Analyst	Hourly	\$29.0289 - \$40.4083
Administrative Aide	Hourly	\$17.3837 - \$23.0320
Administrative Assistant	Hourly	\$24.0455 - \$36.0445

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Aging Adult Specialist	Hourly	\$22.9498 - \$34.3362
Autism Program Clinical Services Specialist	Hourly	\$30.1117 - \$41.4060
Autism Program Coordinator SPE	Hourly	\$20.7379 - \$32.5580
Behavioral Consultant	Hourly	\$30.1117 - \$41.4060
Behavioral Services Supervisor	Monthly	\$9,229.60 - \$13,565.38
Branch Supervisor	Monthly	\$6,051.64 - \$8,894.55
Chief Financial Officer	Monthly	\$11,237.00 - \$17,417.00
Chief of Program Services	Monthly	\$10,000.00 - \$12,500.00
Chief Organizational Development Officer	Monthly	\$10,732.00 - \$15,601.001
Clinical Services Director	Monthly	\$17,272.81 - \$24,588.00
Community Living Specialist	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Community Services Director	Monthly	\$9,438.31 - \$14,257.43
Community Services Manager	Monthly	\$6,801.91 - \$12,165.89
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$22.9498 - \$34.3362
Community Services Supervisor	Monthly	\$5,749.55 - \$8,450.76
Consumer Advocate	Hourly	\$18.0115 - \$24.7738
Consumer Services Coordinator	Hourly	\$20.7379 - \$32.5580
Consumer Services Coordinator Specialist - Enhanced	Hourly	\$22.9498 – \$34.3362
Consumer Services Coordinator Specialist - Floater	Hourly	\$22.9498 - \$34.3362
Consumer Services Coordinator Specialist – Officer of the Day	Hourly	\$22.9498 - \$34.3362
Consumer Services Coordinator Specialist – Self-Determination	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Consumer Services Director	Monthly	\$9,438.31 - \$14,257.43
Consumer Services Manager	Monthly	\$6,801.91 - \$12,165.89
Consumer Services Supervisor	Monthly	\$6,051.64 - \$8,894.55
Consumer Services Supervisor – LCSW	Monthly	\$6,051.64 - \$8,894.55
Contract Administration and Privacy Manager	Monthly	\$6,801.91 - \$12,165.89
Contract and Compliance Specialist	Hourly	\$22.9498 - \$34.3362
Contract and Compliance Supervisor	Monthly	\$5,749.55 - \$8,450.76
Controller	Monthly	\$6,801.91 - \$12,165.89

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
CPP Specialist	Hourly	\$22.9498 - \$34.3362
Data Entry Operator	Hourly	\$16.7186 - \$20.3502
Deaf Services Specialist	Hourly	\$22.9498 - \$34.3362
Deputy Director - Chief Financial Officer	Monthly	\$11,861.00 - \$18,384.00
Diversity, Equity and Inclusion Supervisor	Monthly	\$6,051.64 - \$8,894.55
Director of Finance	Monthly	\$9,952.41 - \$13,464.31
Due Process Officer	Monthly	\$6,051.64 - \$8,894.55
Educational Advocate	Monthly	\$6,051.64 - \$8,894.55
Emergency Management Coordinator	Hourly	\$31.6875 - \$41.983520
Employment Services Specialist	Hourly	\$22.9498 - \$34.3362
Executive Administrative Assistant	Hourly	\$29.0289 - \$40.4083

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Executive Director	Monthly	\$12,500.00 - \$23,605.00
Facilities Services Manager	Monthly	\$6,092.28 - \$8,953.87
Facilities Supervisor	Monthly	\$5,815.15 - \$8,547.43
Fair Hearings and Administrative Procedures Manager	Monthly	\$6,801.91 - \$12,165.89
Family Advocate	Hourly	\$18.0115 - \$24.7738
Federal Revenues Specialist	Hourly	\$22.9498 - \$34.3362
Federal Revenues Supervisor	Monthly	\$5,749.55 - \$8,450.76
Human Resources Director	Monthly	\$9,952.41 - \$13,464.31
HR Specialist I	Hourly	\$24.0455 - \$36.0445

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
HR Specialist II	Hourly	\$25.2232 - \$35.1104
HR Supervisor	Monthly	\$5,815.15 - \$8,547.43
Infrastructure Engineer	Hourly	\$55.2376 - \$74.4767
Intake Associate	Hourly	\$17.0419 - \$23.4364
Intake Specialist	Hourly	\$22.9498 - \$34.3362
iSeries System Operator	Hourly	\$26.2308- \$34.7537
IT Business Analyst	Hourly	\$47.6517 - \$61.2955
IT Director	Monthly	\$13,731.25 - \$19,956.45
IT Operations Manager	Monthly	\$6,801.91 - \$12,165.89
IT Support Manager	Monthly	\$6,801.91 - \$12,165.89
IT Specialist I	Hourly	\$26.2308- \$39.5957
IT Specialist II	Hourly	\$31.3607- \$41.5754

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Judicial/Forensics Specialist	Hourly	\$22.9498 - \$34.3362
Medical Services Supervisor	Monthly	\$13,502.76 - \$19,083.14
Nursing Consultant	Hourly	\$30.1117 - \$41.4060
Office Assistant I	Hourly	\$17.0419 - \$24.2587
Office Assistant II	Hourly	\$17.0927 - \$23.5623
Office Assistant III	Hourly	\$18.8392 - \$25.9701
Office Services Assistant	Hourly	\$24.0455 - \$36.0445
Organizational Development Director	Monthly	\$9,952.41 - \$13,464.31
Parent Mentor	Hourly	\$18.0115 - \$24.7738
Participant Choice Specialists	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Payroll Specialist	Hourly	\$24.0455 - \$36.0445
Placement Specialist	Hourly	\$22.9498 - \$34.3362
Psychologist	Hourly	\$37.5652 - \$51.6609
Psychological Services Supervisor	Monthly	\$9,229.60 - 13,565.38
Public Information Officer	Monthly	\$10,000.00 - \$12,500.00
Publication Information Specialist	Hourly	\$22.9498 - \$34.3362
Records and Document Management Supervisor	Monthly	\$5,815.15 - \$8,547.43
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$22.9498 - \$34.3362
Resource Development Specialist	Hourly	\$22.9498 - \$34.3362
Risk Assessment Specialist	Hourly	\$22.9498 - \$34.3362

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS (continued)**

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Risk Assessment Supervisor	Monthly	\$5,749.55 - \$8,450.76
Senior Contract and Privacy Specialist	Hourly	\$31.6875 - \$41.9835
Senior Human Resources Generalist	Hourly	\$31.6875 - \$41.983520
Systems Administrator	Hourly	\$26.3969 - \$36.3884
Technical Support Engineer	Hourly	\$47.6517 - \$61.2955
Training and Development Supervisor	Monthly	\$5,815.15 - \$8,547.43
Training Specialist	Hourly	\$22.9498 - \$34.3362
Transfer Coordinator	Hourly	\$16.7186 - \$20.3502
Vendor Coordinator	Hourly	\$17.0419 - \$23.4364

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_/\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

**INSTRUCTIONS:** Please provide a listing of ALL personnel classifications used by the regional center and their associated Monthly and hourly salary schedule (range). You may copy and use additional sheets of this form.

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Accountant	Hourly	\$26.3969 - \$36.3884
Accountant, Junior	Hourly	\$22.9499 - \$35.3663
Accounting Specialist	Hourly	\$20.7287 - \$28.5747
Accounting Specialist, Senior	Hourly	\$20.7379 - \$32.5580
Accounting Supervisor	<u>Monthly</u>	<b>\$5,815.15 - \$8,547.43</b>
Accounting/Payroll Analyst	Hourly	\$29.0289 - \$38.4612
Administrative Analyst	Hourly	\$29.0289 - \$38.9421
Administrative Aide	Hourly	\$17.3837 - \$23.0320

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_\_/\_\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Administrative Assistant	Hourly	\$24.0455 - \$34.30769
Aging Adult Specialist	Hourly	\$22.9499 - \$35.3663
Autism Program Clinical Services Specialist	Hourly	\$30.1117 - \$46.3783
Autism Program Clinical Services Specialist	Hourly	\$30.1118 - \$46.3766
Autism Program Coordinator	Hourly	\$20.7379 - \$33.2369
Behavioral Consultant	Hourly	\$30.1118 - \$46.3766
Behavioral Services Supervisor	<u>Monthly</u>	\$9,229.60 - \$13,565.38
Branch Supervisor	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Chief Consumer & Comm Services Officer	<u>Monthly</u>	\$10,732.00 - \$17,000.00
Chief Financial Officer	<u>Monthly</u>	\$11,237.00 - \$17,417.00
Chief of Program Services	<u>Monthly</u>	\$10,732.00 - \$17,000.00
Chief Human Resources Officer	<u>Monthly</u>	\$10,732.00 - \$17,000.00
Chief Informational Officer	<u>Monthly</u>	\$10,732.00 - \$17,000.00
Chief Organizational Development Officer	<u>Monthly</u>	\$10,732.00 - \$17,000.00

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_\_/\_\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Clinical Services Director	<u>Monthly</u>	\$17,272.81 - \$24,606.40
Community Living Specialist	Hourly	\$22.9499 - \$35.3663
Community Services Director	<u>Monthly</u>	\$9,438.31 - \$14,257.43
Community Services Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$22.9499 - \$35.3663
Community Services Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Consumer Advocate	Hourly	\$18.0115 - \$24.7738
Consumer Services Coordinator	Hourly	\$20.7379 - \$32.5580
Consumer Services Coordinator Specialist - Floater	Hourly	\$22.9499 - \$35.3663
Consumer Services Coordinator Specialist – Officer of the Day	Hourly	\$22.9499 - \$35.3663
Consumer Services Coordinator Specialist – Self-Determination	Hourly	\$22.9499 - \$35.3663

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Consumer Services Director	<u>Monthly</u>	\$9,438.31 - \$14,257.43
Consumer Services Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Consumer Services Supervisor	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Consumer Services Supervisor – LCSW	<u>Monthly</u>	\$6,051.64 - \$8,894.55
Contract Administration and Privacy Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Contract and Compliance Specialist	Hourly	\$22.9499 - \$35.3663
Contract and Compliance Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Controller	<u>Monthly</u>	\$6,801.91 - \$12,165.89

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_\_/\_\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
CPP Community Services Specialist	Hourly	\$22.9499 - \$34.6860
Deputy Director	<u>Monthly</u>	Not Applicable
Deaf Specialist	Hourly	\$22.9499 - \$34.6860
Diversity, Equity and Inclusion Supervisor	<u>Monthly</u>	<u>\$6,051.64 - \$8,894.55</u>
Director of Finance	<u>Monthly</u>	<u>\$9,952.41 - \$13,464.31</u>
Due Process Officer	<u>Monthly</u>	<u>\$6,051.64 - \$8,894.55</u>
Educational Advocate	<u>Monthly</u>	<u>\$6,051.64 - \$8,894.55</u>
Employment Services Specialist	Hourly	\$22.9499 - \$35.3663
Executive Administrative Assistant	Hourly	\$29.0289 - \$38.9421

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Executive Director	<u>Monthly</u>	\$12,500.00 - \$23,605.00
Facilities Services Manager	<u>Monthly</u>	\$6,092.28 - \$8,953.87
Facilities Supervisor	<u>Monthly</u>	\$5,815.15 - \$8,547.43
Fair Hearings and Administrative Procedures Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Family Advocate	Hourly	\$18.0116 - \$24.7738
Federal Revenues Specialist	Hourly	\$22.9499 - \$35.3663
Federal Revenues Supervisor	<u>Monthly</u>	\$5,749.55 - \$8,450.76
Health and Safety Specialist	Hourly	\$22.9499 - \$35.3663
Human Resources Information Systems Analyst	Hourly	\$29.0289 - \$38.9421
Human Resources Generalist	Hourly	\$29.0289 - \$38.9421
Human Resources Manager	<u>Monthly</u>	\$6,801.91 - \$12,165.89
Human Resources Specialist I	Hourly	\$24.0455 - \$34.30769

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of \_\_\_/\_\_\_/2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Human Resources Specialist II	Hourly	\$25.2232 - \$35.1104
Human Resources Supervisor	<u>Monthly</u>	<b>\$5,815.15 - \$8,547.43</b>
Individuals with Disabilities Education Act Specialist	<u>Monthly</u>	<b>\$6,051.64 - \$8,894.55</b>
Infrastructure Engineer	Hourly	\$55.2376 - \$74.2884
Intake Associate	Hourly	\$17.0419 - \$25.7449
Intake Specialist	Hourly	\$22.9499 - \$35.3663
iSeries System Operator	Hourly	\$26.2308- \$34.7537
IT Business Analyst	Hourly	\$47.6517 - \$61.2955
IT Director	<u>Monthly</u>	<b>\$13,731.25 - \$19,956.45</b>
IT Operations Manager	<u>Monthly</u>	<b>\$6,801.91 - \$12,165.89</b>
IT Specialist I	Hourly	\$26.2308- \$39.5957
IT Specialist II	Hourly	\$31.3607- \$42.8227
IT Support Manager	<u>Monthly</u>	<b>\$6,801.91 - \$12,165.89</b>

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of / / 2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Judicial/Forensics Specialist	Hourly	\$22.9499 - \$35.3663
Lead Risk Assessment Specialist	Hourly	\$22.9499 - \$35.3663
LGBTQ Specialist	Hourly	\$22.9499 - \$35.3663
Medical Services Supervisor	<u>Monthly</u>	\$13,502.76 - \$20,322.25
Nursing Consultant	Hourly	\$30.1118 - \$46.3766
Nursing Services Supervisor	<u>Monthly</u>	\$9,229.60 - 13,565.38
Office Assistant I	Hourly	\$17.0419 - \$25.7449
Office Assistant II	Hourly	\$17.0927 - \$23.5623
Office Assistant III	Hourly	\$18.8392 - \$25.9701
Office Services Assistant	Hourly	\$24.0455 - \$34.30769
Organizational Development Director	<u>Monthly</u>	\$9,952.41 - \$13,464.31
Operations Accounting Supervisor	<u>Monthly</u>	\$5,815.15 - \$8,547.43
Outreach Language Specialist – Armenian, Farsi, Tagalog	Hourly	\$22.9499 - \$35.3663

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Parent Mentor	Hourly	\$18.0116 - \$24.7738
Parent & Family Support Specialist	Hourly	\$22.9499 - \$35.3663
Participant Choice Specialist	Hourly	\$22.9499 - \$35.3663
Payroll Specialist	Hourly	\$24.0455 - \$34.30769
Placement Specialist	Hourly	\$22.9499 - \$35.3663
Psychologist	Hourly	\$37.5653 - \$51.6609
Psychological Services Supervisor	<u>Monthly</u>	<b>\$9,229.60 - 13,565.38</b>
Public Information Specialist	Hourly	\$22.9499 - \$35.3663
Publication Information Manager	<u>Monthly</u>	<b>\$6,801.91 - \$12,165.89</b>
Quality Improvement and Outcomes Manager	<u>Monthly</u>	<b>\$6,801.91 - \$12,165.89</b>
Records and Document Management Supervisor	<u>Monthly</u>	<b>\$5,815.15 - \$8,547.43</b>
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$22.9499 - \$35.3663
Resource Development Specialist	Hourly	\$22.9499 - \$35.3663

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**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Risk Assessment Specialist	Hourly	\$22.9499 - \$35.3663
Risk Assessment Supervisor	<u>Monthly</u>	<b>\$5,749.55 - \$8,450.76</b>
School Transition Liaison	Hourly	\$22.9499 - \$35.3663
Senior Contract and Privacy Specialist	Hourly	\$31.6875 - \$41.9835
Senior Human Resources Generalist	Hourly	\$31.6875 - \$41.9835
System Administrator	Hourly	\$47.6517 - \$61.2955
Technical Support Engineer	Hourly	\$47.6517 - \$61.2955
Training and Development Supervisor	<u>Monthly</u>	<b>\$5,815.15 - \$8,547.43</b>
Training Specialist	Hourly	\$22.9499 - \$35.3663
Transfer Coordinator	Hourly	\$16.7186 - \$20.3502
Vendor Coordinator	Hourly	\$17.0419 - \$25.7449

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**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

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**INSTRUCTIONS:** Please provide a listing of ALL personnel classifications used by the regional center and their associated Monthly and hourly salary schedule (range). You may copy and use additional sheets of this form.

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Accountant	Hourly	\$26.3969 - \$36.3884
Accountant, Junior	Hourly	\$22.9499 - \$35.3663
Accounting Specialist	Hourly	\$20.7287 - \$28.5747
Accounting Specialist, Senior	Hourly	\$20.7379 - \$32.5580
Accounting Supervisor	Monthly	\$5,815.15 - \$8,547.43
Accounting/Payroll Analyst	Hourly	\$29.0289 - \$38.4612
Administrative Analyst	Hourly	\$29.0289 - \$38.9421
Administrative Aide	Hourly	\$17.3837 - \$23.0320

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**REPORT ON PERSONNEL CLASSIFICATIONS**  
**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Administrative Assistant	Hourly	\$24.0455 - \$34.30769
Aging Adult Specialist	Hourly	\$22.9499 - \$35.3663
Autism Program Clinical Services Specialist	Hourly	\$30.1117 - \$46.3783
Autism Program Clinical Services Specialist	Hourly	\$30.1118 - \$46.3766
Autism Program Coordinator	Hourly	\$20.7379 - \$33.2369
Behavioral Consultant	Hourly	\$30.1118 - \$46.3766
Behavioral Services Supervisor	Monthly	\$9,229.60 - \$13,565.38
Branch Supervisor	Monthly	\$6,051.64 - \$8,894.55
Chief Consumer & Comm Services Officer	Monthly	\$10,732.00 - \$17,000.00
Chief Financial Officer	Monthly	\$11,237.00 - \$17,417.00
Chief of Program Services	Monthly	\$10,732.00 - \$17,000.00
Chief Human Resources Officer	Monthly	\$10,732.00 - \$17,000.00
Chief Informational Officer	Monthly	\$10,732.00 - \$17,000.00
Chief Organizational Development Officer	Monthly	\$10,732.00 - \$17,000.00

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**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Clinical Services Director	Monthly	\$17,272.81 - \$24,606.40
Community Living Specialist	Hourly	\$22.9499 - \$35.3663
Community Services Director	Monthly	\$9,438.31 - \$14,257.43
Community Services Manager	Monthly	\$6,801.91 - \$12,165.89
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$22.9499 - \$35.3663
Community Services Supervisor	Monthly	\$5,749.55 - \$8,450.76
Consumer Advocate	Hourly	\$18.0115 - \$24.7738
Consumer Services Coordinator	Hourly	\$20.7379 - \$32.5580
Consumer Services Coordinator Specialist - Floater	Hourly	\$22.9499 - \$35.3663
Consumer Services Coordinator Specialist – Officer of the Day	Hourly	\$22.9499 - \$35.3663
Consumer Services Coordinator Specialist – Self-Determination	Hourly	\$22.9499 - \$35.3663

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Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Consumer Services Director	Monthly	\$9,438.31 - \$14,257.43
Consumer Services Manager	Monthly	\$6,801.91 - \$12,165.89
Consumer Services Supervisor	Monthly	\$6,051.64 - \$8,894.55
Consumer Services Supervisor – LCSW	Monthly	\$6,051.64 - \$8,894.55
Contract Administration and Privacy Manager	Monthly	\$6,801.91 - \$12,165.89
Contract and Compliance Specialist	Hourly	\$22.9499 - \$35.3663
Contract and Compliance Supervisor	Monthly	\$5,749.55 - \$8,450.76
Controller	Monthly	\$6,801.91 - \$12,165.89

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**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
CPP Community Services Specialist	Hourly	\$22.9499 - \$34.6860
Deputy Director	Monthly	Not Applicable
Deaf Specialist	Hourly	\$22.9499 - \$34.6860
Diversity, Equity and Inclusion Supervisor	Monthly	\$6,051.64 - \$8,894.55
Director of Finance	Monthly	\$9,952.41 - \$13,464.31
Due Process Officer	Monthly	\$6,051.64 - \$8,894.55
Educational Advocate	Monthly	\$6,051.64 - \$8,894.55
Employment Services Specialist	Hourly	\$22.9499 - \$35.3663
Executive Administrative Assistant	Hourly	\$29.0289 - \$38.9421

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<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Executive Director	Monthly	\$12,500.00 - \$23,605.00
Facilities Services Manager	Monthly	\$6,092.28 - \$8,953.87
Facilities Supervisor	Monthly	\$5,815.15 - \$8,547.43
Fair Hearings and Administrative Procedures Manager	Monthly	\$6,801.91 - \$12,165.89
Family Advocate	Hourly	\$18.0116 - \$24.7738
Federal Revenues Specialist	Hourly	\$22.9499 - \$35.3663
Federal Revenues Supervisor	Monthly	\$5,749.55 - \$8,450.76
Health and Safety Specialist	Hourly	\$22.9499 - \$35.3663
Human Resources Information Systems Analyst	Hourly	\$29.0289 - \$38.9421
Human Resources Generalist	Hourly	\$29.0289 - \$38.9421
Human Resources Manager	Monthly	\$6,801.91 - \$12,165.89
Human Resources Specialist I	Hourly	\$24.0455 - \$34.30769

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**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Human Resources Specialist II	Hourly	\$25.2232 - \$35.1104
Human Resources Supervisor	Monthly	\$5,815.15 - \$8,547.43
Individuals with Disabilities Education Act Specialist	Monthly	\$6,051.64 - \$8,894.55
Infrastructure Engineer	Hourly	\$55.2376 - \$74.2884
Intake Associate	Hourly	\$17.0419 - \$25.7449
Intake Specialist	Hourly	\$22.9499 - \$35.3663
iSeries System Operator	Hourly	\$26.2308- \$34.7537
IT Business Analyst	Hourly	\$47.6517 - \$61.2955
IT Director	Monthly	\$13,731.25 - \$19,956.45
IT Operations Manager	Monthly	\$6,801.91 - \$12,165.89
IT Specialist I	Hourly	\$26.2308- \$39.5957
IT Specialist II	Hourly	\$31.3607- \$42.8227
IT Support Manager	Monthly	\$6,801.91 - \$12,165.89

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<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Judicial/Forensics Specialist	Hourly	\$22.9499 - \$35.3663
Lead Risk Assessment Specialist	Hourly	\$22.9499 - \$35.3663
LGBTQ Specialist	Hourly	\$22.9499 - \$35.3663
Medical Services Supervisor	Monthly	\$13,502.76 - \$20,322.25
Nursing Consultant	Hourly	\$30.1118 - \$46.3766
Nursing Services Supervisor	Monthly	\$9,229.60 - 13,565.38
Office Assistant I	Hourly	\$17.0419 - \$25.7449
Office Assistant II	Hourly	\$17.0927 - \$23.5623
Office Assistant III	Hourly	\$18.8392 - \$25.9701
Office Services Assistant	Hourly	\$24.0455 - \$34.30769
Organizational Development Director	Monthly	\$9,952.41 - \$13,464.31
Operations Accounting Supervisor	Monthly	\$5,815.15 - \$8,547.43
Outreach Language Specialist – Armenian, Farsi, Tagalog	Hourly	\$22.9499 - \$35.3663

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<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Parent Mentor	Hourly	\$18.0116 - \$24.7738
Parent & Family Support Specialist	Hourly	\$22.9499 - \$35.3663
Participant Choice Specialist	Hourly	\$22.9499 - \$35.3663
Payroll Specialist	Hourly	\$24.0455 - \$34.30769
Placement Specialist	Hourly	\$22.9499 - \$35.3663
Psychologist	Hourly	\$37.5653 - \$51.6609
Psychological Services Supervisor	Monthly	\$9,229.60 - 13,565.38
Public Information Specialist	Hourly	\$22.9499 - \$35.3663
Publication Information Manager	Monthly	\$6,801.91 - \$12,165.89
Quality Improvement and Outcomes Manager	Monthly	\$6,801.91 - \$12,165.89
Records and Document Management Supervisor	Monthly	\$5,815.15 - \$8,547.43
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$22.9499 - \$35.3663
Resource Development Specialist	Hourly	\$22.9499 - \$35.3663

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**Fiscal Year 2022-2023**

Regional Center: North Los Angeles County Regional Center

Effective Date: July 1, 2022

<b>Personnel Classification</b>	<b>Rate Type<sup>1</sup></b>	<b>Salary Range</b>
Risk Assessment Specialist	Hourly	\$22.9499 - \$35.3663
Risk Assessment Supervisor	Monthly	\$5,749.55 - \$8,450.76
School Transition Liaison	Hourly	\$22.9499 - \$35.3663
Senior Contract and Privacy Specialist	Hourly	\$31.6875 - \$41.9835
Senior Human Resources Generalist	Hourly	\$31.6875 - \$41.9835
System Administrator	Hourly	\$47.6517 - \$61.2955
Technical Support Engineer	Hourly	\$47.6517 - \$61.2955
Training and Development Supervisor	Monthly	\$5,815.15 - \$8,547.43
Training Specialist	Hourly	\$22.9499 - \$35.3663
Transfer Coordinator	Hourly	\$16.7186 - \$20.3502
Vendor Coordinator	Hourly	\$17.0419 - \$25.7449

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff. Adopted and approved by the Board of Trustees Executive Committee on November 30, 2022. Revised as of February 2025 and adopted by the \_\_\_\_\_ Committee on behalf of the Board of Trustees as of  / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS – FY 2022-2023  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 17, 2023

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	\$28.74 - \$40.61
Accountant Junior	Hourly	\$25.14 - \$35.53
Accounting/Payroll Analyst	Hourly	\$31.00 - \$43.80
Accounting Specialist	Hourly	\$22.04 - \$31.13
Accounting Specialist Senior	Hourly	\$22.45 - \$31.73
Accounting Supervisor	Monthly	\$6,978.40 - \$9,420.67
Administrative Assistant	Hourly	\$24.40 - \$34.48
Aging Adult Specialist	Hourly	\$25.14 - \$35.53
Applications Administrator I	Hourly	\$31.45 - \$44.46
Assistant Psychological Supervisor	Monthly	\$6,486.13 - \$9,656.4
Autism Program Clinical Services Specialist	Hourly	\$36.63 - \$51.76
Autism Program Coordinator	Hourly	\$36.63 - \$51.76
Behavioral Consultant	Hourly	\$36.63 - \$51.76
Behavioral Services Manager	Monthly	\$10,972.00 – \$14,811.33
Behavioral Services Supervisor	Monthly	\$9,576.67 - \$12,927.20
Chief Consumer & Comm Services Officer	Monthly	\$10,732.80 - \$16,499.60
Chief Financial Officer	Monthly	\$11,237.20 - \$17,416.53
Chief Human Resources Officer	Monthly	\$17,350.67 - \$23,424.27
Chief Information Officer	Monthly	\$10,732.80 - \$18,000.67
Clinical Services Director	Monthly	\$16,603.60 - \$25,324.00
Community Services Director	Monthly	\$10,351.47 - \$13,975.87
Community Living Specialist	Hourly	\$25.14 - \$35.53
Community Services Manager	Monthly	\$7,891.87 - \$10,654.80
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$25.14 - \$35.53
Community Services Supervisor - BS	Monthly	\$6,536.40 - \$8,824.40
Community Services Supervisor - MS	Monthly	\$5,391.04 - \$9,264.67
Consumer Advocate	Hourly	\$19.00 - \$26.84
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$22.45 - \$33.53
Consumer Services -- Enhanced Care Specialist	Hourly	\$26.92 - \$38.02

<sup>1</sup>Monthly Salary Ranges for exempt personnel; Hourly Pay Rate Ranges for non-exempt Staff.

Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS – FY 2022-2023  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 17, 2023

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Consumer Services -- Floater Specialist	Hourly	\$25.14 - \$35.53
Consumer Services -- Officer of the Day Specialist	Hourly	\$25.14 - \$35.53
Consumer Services -- Self-Determination (Program) Specialist	Hourly	\$26.92 - \$38.02
Consumer Services Director	Monthly	\$9,744.80 - \$13,154.27
Consumer Services Manager	Monthly	\$7,891.87 - \$10,654.80
Consumer Services Specialist - Specialized	Hourly	\$25.14 - \$35.53
Consumer Services Specialist - CPP	Hourly	\$25.14 - \$35.53
Consumer Services Supervisor	Monthly	\$5,922.04 - \$8,654.53
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$6,536.40 - \$8,824.40
Consumer Services Supervisor – Intake	Monthly	\$6,409.87 - \$8,654.53
Consumer Services Supervisor – LCSW	Monthly	\$6,536.40 - \$8,824.40
Consumer Services Transition Liaison	Hourly	\$26.92 - \$38.02
Contract Administration and Privacy Manager	Monthly	\$7,106.67 - \$9,594.00
Contract and Compliance Specialist	Hourly	\$26.92 - \$38.02
Contract and Compliance Supervisor	Monthly	\$6,862.27 - \$9,264.67
Controller	Monthly	\$10,172.93 - \$13,734.93
Deputy Director	Monthly	\$11,861.20 - \$18,383.73
Deaf Services Specialist	Hourly	\$26.92 - \$38.03
Diversity, Equity, and Inclusion Supervisor	Monthly	\$6,536.40 - \$8,824.40
Director of Finance	Monthly	\$12,920.27 - \$17,442.53
Due Process Officer	Monthly	\$5,882.93 - \$9,080.93
Emergency Management Specialist	Monthly	\$7,685.60 - \$9,022.00
Employment Services Specialist	Hourly	\$25.14 - \$35.53
Executive Administrative Assistant	Hourly	\$31.00 - \$43.80
Executive Director	Monthly	\$12,500.80 - \$23,604.53
Facilities Services Manager	Monthly	\$6,964.53 - \$9,401.60
Facilities Supervisor	Monthly	\$5,926.27 - \$8,001.07
Fair Hearings and Administrative Procedures Manager	Monthly	\$7,916.13 - \$10,686.00
Federal Revenue Supervisor	Monthly	\$6,104.80 - \$8,242.00

<sup>1</sup>Monthly Salary Ranges for exempt personnel; Hourly Pay Rate Ranges for non-exempt Staff.

Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS – FY 2022-2023  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 17, 2023

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Federal Revenues Specialist	Hourly	\$25.14 - \$35.53
Health and Safety Waiver Support Specialist	Hourly	\$25.14 - \$35.53
Human Resources Coordinator	Hourly	\$24.71 - \$ 34.91
Human Resources Director	Monthly	\$12,698.40 - \$17,160.00
Human Resources Generalist	Hourly	\$29.03 - \$40.09
Human Resources Manager	Monthly	\$8,179.60 - \$11,041.33
Human Resources Specialist I	Hourly	\$27.29 - \$38.54
Human Resources Specialist II	Hourly	\$28.65 - \$40.47
Human Resources Supervisor	Monthly	\$7,046.43 - \$9,512.69
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$37.71 - \$50.91
Infrastructure Engineer	Hourly	\$52.40 - \$70.75
Intake Associate	Hourly	\$19.00 - \$27.65
Intake Specialist	Hourly	\$25.14 - \$35.53
Intake Supervisor	Monthly	\$6,409.87 - \$8,654.53
iSeries System Operator	Hourly	\$26.76 - \$37.84
IT Business Analyst	Hourly	\$37.17 - \$52.52
IT Director	Monthly	\$14,722.93- \$19,874.40
IT Operations Manager	Monthly	\$10,133.07 - \$13,653.47
IT Specialist I	Hourly	\$30.00 - \$42.39
IT Specialist II	Hourly	\$31.45 - \$44.46
IT Support Manager	Monthly	\$10,133.07 - \$13,653.47
IT Lead Training	Hourly	\$27.29 - \$38.54
Judicial/Forensics Specialist	Hourly	\$26.92 - \$38.02
Lead Training Consumer Services Coordinator	Hourly	\$28.74 - \$40.61
LGBTQ+ Specialist	Hourly	\$25.14 - \$35.53
Medical Services Manager	Monthly	\$14,089.66 - \$19,021.06
Nurse Consultant	Hourly	\$36.63 - \$51.76
Nursing Services Supervisor	Monthly	\$8,898.24 - \$12,012.63
Office Assistant I	Hourly	\$17.78 - \$25.13

<sup>1</sup>Monthly Salary Ranges for exempt personnel; Hourly Pay Rate Ranges for non-exempt Staff.

Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS – FY 2022-2023  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 17, 2023

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant II	Hourly	\$18.25 - \$25.79
Office Assistant III	Hourly	\$19.52 - \$27.58
Office Services Assistant	Hourly	\$24.40 - \$34.48
Operations Accounting Supervisor	Monthly	\$6,978.40 - \$9,420.67
Outreach Language Specialist – Armenian, Farsi, Tagalog	Hourly	\$26.92 - \$38.03
Parent Mentor	Hourly	\$16.39 - \$22.55
Payroll Specialist	Hourly	\$27.29 - \$38.54
Placement Specialist	Hourly	\$25.14 - \$35.53
Psychologist, Ph.D.	Hourly	\$39.42 - \$55.71
Psychological and Intake Manager	Monthly	\$10,971.91 - \$14,812.07
Psychological Services Supervisor	Monthly	\$9,575.97 - \$12,927.57
Public Information Manager	Monthly	\$8,250.17 - \$11,137.73
Public Information Specialist	Hourly	\$25.14 - \$35.53
Public Information Supervisor	Monthly	\$6,105.58 - \$8,242.54
Quality Improvement and Outcomes Manager	Monthly	\$7,679.99 - \$10,368.00
Records and Document Management Supervisor	Monthly	\$6,105.58 - \$8,242.54
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$25.14 - \$35.53
Resource Development Specialist	Hourly	\$25.14 - \$35.53
Risk Assessment Specialist	Hourly	\$25.14 - \$35.53
Risk Assessment Supervisor	Monthly	\$6,105.58 - \$8,242.54
Senior Contract and Privacy Specialist	Hourly	\$28.65 - \$40.47
Senior Clinical Psychological Specialist	Monthly	\$8,810.53 - \$11,894.13
Systems Administrator	Hourly	\$47.62 - \$64.29
Training and Development Supervisor	Monthly	\$6,387.33 - \$8,623.33
Training Specialist	Hourly	\$27.29 - \$38.54
Transfer Coordinator	Hourly	\$17.78 - \$25.13
Vendor Coordinator	Hourly	\$17.78 - \$25.13
Workforce & Employment Specialist	Hourly	\$25.14 - \$35.53

<sup>1</sup>Monthly Salary Ranges for exempt personnel; Hourly Pay Rate Ranges for non-exempt Staff.

Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	\$33.05 - \$46.71
Accountant Junior	Hourly	\$28.91 - \$40.86
Accounting/Payroll Analyst (inclusive of Retired Annuitant)	Hourly	\$35.65 - \$50.37
Accounting Specialist	Hourly	\$25.35 - \$35.81
Accounting Specialist Senior	Hourly	\$25.82 - \$36.50
Accounting Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$8,025.33 - \$10,835.07</del> <del>\$3,704.00 - \$5,000.80</del>
Administrative Assistant	Hourly	\$28.06 - \$42.50
Aging Adult Specialist	Hourly	\$28.91 - \$40.86
Applications Administrator I	Hourly	\$36.17 - \$51.10
Assistant Psychological Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$8,049.60 - \$9,583.60</del> <del>\$3,715.20 - \$4,423.20</del>
Autism Program Clinical Services Specialist	Hourly	\$42.12 - \$59.52
Autism Program Coordinator-Specialist	Hourly	\$42.12 - \$59.52
Behavioral Consultant	Hourly	\$42.12 - \$59.52
Behavioral Services Manager	<del>Bi-Weekly</del> Monthly	<del>\$12,616.93 - \$17,033.47</del> <del>\$5,823.20 - \$7,861.60</del>
Behavioral Services Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$11,011.87 - \$14,866.80</del> <del>\$5,082.40 - \$6,861.60</del>
Chief Consumer & Comm Services Officer	<del>Bi-Weekly</del> Monthly	<del>\$12,343.06 - \$18,974.80</del> <del>\$5,696.80 - \$8,757.60</del>
Chief Financial Officer	<del>Bi-Weekly</del> Monthly	<del>\$14,858.13 - \$20,059.87</del> <del>\$6,857.60 - \$9,258.40</del>
Chief Human Resources Officer	<del>Bi-Weekly</del> Monthly	<del>\$14,603.33 - \$19,713.20</del> <del>\$6,740.00 - \$9,098.40</del>
Chief Information Officer	<del>Bi-Weekly</del> Monthly	<del>\$16,931.20 - \$22,855.73</del> <del>\$7,814.40 - \$10,548.80</del>
Clinical Services Director	<del>Bi-Weekly</del> Monthly	<del>\$19,094.40 - \$29,813.33</del> <del>\$8,812.80 - \$13,760.00</del>
Community Services Director	<del>Bi-Weekly</del> Monthly	<del>\$11,904.53 - \$16,071.47</del> <del>\$5,494.40 - \$7,417.60</del>
Community Living Specialist	Hourly	\$28.91 - \$40.86
Community Services Manager	<del>Bi-Weekly</del> Monthly	<del>\$9,075.73 - \$12,252.93</del> <del>\$4,188.80 - \$5,655.20</del>
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$28.91 - \$40.86
Community Services Specialist	Hourly	\$28.91 - \$40.86
Community Services Supervisor - BS	<del>Bi-Weekly</del> Monthly	<del>\$7,515.73 - \$10,146.93</del> <del>\$3,468.80 - \$4,681.60</del>

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

		\$4,683.20
Community Services Supervisor - MS	<del>Bi-Weekly</del> Monthly	<del>\$7,891.86 - \$10,654.80</del> \$3,642.40
		<del>\$4,917.60</del>
Consumer Advocate	Hourly	\$21.85 - \$31.91
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$25.82 - \$38.95
Consumer Services -- Enhanced Care Specialist	Hourly	\$30.96 - \$43.74
Consumer Services -- Floater Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of 09/02/16 28/2024-2025 and adopted by the Board as of 10 \_\_/09 \_\_/2024 2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Consumer Services -- Officer of the Day Specialist	Hourly	\$28.91 - \$40.86
Consumer Services -- Self-Determination (Program) Specialist	Hourly	\$30.96 - \$43.74
Consumer Services Director	<del>Bi-Weekly</del> Monthly	<del>\$11,206.00 - \$15,128.53</del> <del>\$5,172.00 - \$6,982.40</del>
Consumer Services Manager	<del>Bi-Weekly</del> Monthly	<del>\$9,075.73 - \$12,252.93</del> <del>\$4,188.80 - \$5,655.20</del>
Consumer Services Specialist - Specialized	Hourly	\$28.91 - \$40.86
Consumer Services Specialist - CPP	Hourly	\$28.91 - \$40.86
Consumer Services Supervisor - BS	<del>Bi-Weekly</del> Monthly	<del>\$6,810.26 - \$9,479.60</del> <del>\$3,143.20 - \$4,375.20</del>
Consumer Services Supervisor - MS	<del>Bi-Weekly</del> Monthly	<del>\$6,810.26 - \$9,952.80</del> <del>\$3,402.40 - \$4,593.60</del>
Consumer Services Supervisor - CPP/CRDP/SDP	<del>Bi-Weekly</del> Monthly	<del>\$7,515.73 - \$10,146.93</del> <del>\$3,468.80 - \$4,683.20</del>
Consumer Services Supervisor – Intake	<del>Bi-Weekly</del> Monthly	<del>\$6,810.26 - \$9,479.60</del> <del>\$3,143.20 - \$4,375.20</del>
Consumer Services Supervisor – LCSW	<del>Bi-Weekly</del> Monthly	<del>\$7,515.73 - \$10,146.93</del> <del>\$3,468.80 - \$4,683.20</del>
Consumer Services Transition Liaison	Hourly	\$30.96 - \$43.74
Contract Administration and Privacy Manager	<del>Bi-Weekly</del> Monthly	<del>\$8,172.66 - \$11,032.67</del> <del>\$3,772.00 - \$5,092.00</del>
Contract Privacy Communications Director	<del>Bi-Weekly</del> Monthly	<del>\$11,823.06 - \$16,525.60</del> <del>\$5,456.80 - \$7,627.20</del>
Contract and Compliance Specialist	Hourly	\$30.96 - \$44.18
Contract and Compliance Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,891.86 - \$10,654.80</del> <del>\$3,642.40 - \$4,917.60</del>
Controller	<del>Bi-Weekly</del> Monthly	<del>\$11,700.00 - \$15,794.13</del> <del>\$5,400.00 - \$7,289.60</del>
Deputy Director	<del>Bi-Weekly</del> Monthly	<del>\$ 13,639.60 - \$21,141.47</del> <del>\$6,295.20 - \$9,757.60</del>
Deaf Services Specialist	Hourly	\$30.96 - \$43.74
Diversity, Equity, and Inclusion Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,515.73 - \$10,146.93</del> <del>\$3,468.80 - \$4,683.20</del>

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Director of Finance	<del>Bi-Weekly</del> Monthly	<del>\$12,922.00 - \$20,028.67</del> \$5,964.00 - \$9,244.00
Due Process Officer	<del>Bi-Weekly</del> Monthly	<del>\$ 6,765.20 - \$10,660.00</del> \$4,920.00
Emergency Management Specialist	<del>Bi-Weekly</del> Monthly	<del>\$ 7,685.60 - \$ 10,375.73</del> \$4,788.80
Employment Specialist	Hourly	\$28.91 - \$40.86
Executive Administrative Assistant	Hourly	\$35.65 - \$50.37
Executive Director	<del>Bi-Weekly</del> Monthly	<del>\$18,750.01 - \$ 27,083.33</del> \$8,653.85 - \$12,500.00
Facilities Services Manager	<del>Bi-Weekly</del> Monthly	<del>\$ 8,009.73 - \$ 10,812.53</del> \$4,990.40
Facilities Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$ 8,344.27 - \$ 12,289.33</del> \$5,672.00
Fair Hearings and Administrative Procedures Manager	<del>Bi-Weekly</del> Monthly	<del>\$ 7,916.13 - \$ 11,258.00</del> \$5,196.00
Federal Revenue Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,021.73 - \$9,479.60</del> \$4,375.20
Federal Revenues Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Health and Safety Waiver Support Specialist	Hourly	\$28.91 - \$40.86
Human Resources Coordinator	Hourly	\$31.38 - \$44.32
Human Resources Director	<del>Bi-Weekly</del> Monthly	<del>\$11,128.00 - \$ 15,083.47</del> \$5,136.00 - \$6,961.60
Human Resources Generalist	Hourly	\$33.38 - \$47.17
Human Resources Manager	<del>Bi-Weekly</del> Monthly	<del>\$ 9,209.20 - \$ 12,698.40</del> \$4,250.40 - \$5,860.80
Human Resources Specialist I	Hourly	\$31.38 - \$44.32
Human Resources Specialist II	Hourly	\$32.95 - \$46.55
Human Resources Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$ 8,103.33 - \$10,939.06</del> \$3,740.00 - \$5,048.80
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$37.32 - \$52.73
Infrastructure Engineer	Hourly	\$60.26 - \$85.17
Intake Associate	Hourly	\$21.85 - \$32.00
Intake Specialist	Hourly	\$28.91 - \$40.86
Intake Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$ 7,371.86 - \$ 9,354.80</del> \$3,402.40 - \$4,317.60
iSeries System Operator	Hourly	\$30.77 - \$43.48
IT Business Analyst	Hourly	\$42.75 - \$60.40
IT Director	<del>Bi-Weekly</del> Monthly	<del>\$ 12,343.06 - \$ 21,146.66</del> \$5,696.80 - \$9,760.00
IT Operations Manager	<del>Bi-Weekly</del> Monthly	<del>\$ 11,630.66 - \$ 15,702.27</del> \$5,368.00 - \$7,247.20
IT Specialist I	Hourly	\$34.50 - \$48.75
IT Specialist II	Hourly	\$36.17 - \$52.00
IT Support Manager	<del>Bi-Weekly</del> Monthly	<del>\$ 11,341.20 - \$ 15,310.53</del> \$5,234.40 - \$7,066.40
IT Lead Training	Hourly	\$31.38 - \$44.32
Judicial/Forensics Specialist	Hourly	\$30.96 - \$43.74
Lead IT Specialist	Hourly	\$42.75 - \$60.40
Lead Training Consumer Services Coordinator	Hourly	\$33.05 - \$46.71
LGBTQ+ Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

Medical Services Manager	<del>Bi-Weekly</del> Monthly	\$ 16,203.20 - \$ 24,613.33 <del>\$7,478.40</del> -\$11,360.00
Nurse Consultant - LVN	Hourly	\$37.55 - \$53.05
Nurse Consultant - RN	Hourly	\$42.12 - \$59.52
Nursing Services Supervisor	<del>Bi-Weekly</del> Monthly	\$ 10,233.60 - \$ 13,814.67 <del>\$4,723.20</del> -\$6,376.00
Office Assistant I	Hourly	\$20.45 - \$29.17
Office Assistant II	Hourly	\$20.99 - \$29.70

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant III	Hourly	\$22.45 - \$31.73
Office Services Assistant	Hourly	\$28.06 - \$39.65
Operations Accounting Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$8,025.33 - \$10,835.07</del> \$3,704.00 - \$5,000.80
Outreach Language Specialist – Armenian, Farsi, Tagalog	Hourly	\$30.96 - \$43.74
Parent and Family Support Specialist	Hourly	\$28.91 - \$40.86
Participant Choice Specialist	Hourly	\$30.96 - \$43.74
Payroll Specialist	Hourly	\$31.38 - \$44.32
Placement Specialist	Hourly	\$28.91 - \$40.86
Psychologist, Ph.D.	Hourly	\$45.33 - \$65.05
Psychological and Intake Manager	<del>Bi-Weekly</del> Monthly	<del>\$12,616.93 - \$17,033.47</del> \$5,823.20 - \$7,861.60
Psychological Services Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$11,011.86 - \$14,866.80</del> \$5,082.40 - \$6,861.60
Public Information Manager	<del>Bi-Weekly</del> Monthly	<del>\$9,488.26 - \$12,807.60</del> \$4,379.20 - \$5,911.20
Public Information Legislative Specialist	Hourly	\$32.95 - \$46.96
Public Information Specialist	Hourly	\$28.91 - \$40.86
Public Information Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,021.73 - \$9,479.60</del> \$3,240.80 - \$4,375.20
Quality Improvement and Outcomes Manager	<del>Bi-Weekly</del> Monthly	<del>\$8,831.33 - \$13,216.67</del> \$4,076.00 - \$6,100.00
Records and Document Management Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,021.73 - \$9,479.60</del> \$3,240.80 - \$4,375.20
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$28.91 - \$40.86
Resource Development Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,021.73 - \$9,479.60</del> \$3,240.80 - \$4,375.20
Senior Application and Project Manager	<del>Bi-Weekly</del> Monthly	<del>\$9,633.86 - \$12,152.40</del> \$4,446.40 - \$5,608.80
Senior Contract and Privacy Specialist	Hourly	\$32.95 - \$46.55
Senior Clinical Psychological Specialist	Hourly	\$50.83 - \$68.62

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

Senior Manager, Facilities Service and Records Management	<del>Bi-Weekly</del> Monthly	<del>\$10,833.33 - \$13,384.80</del> \$5,000.00 <del>\$6,177.60</del>
Special Project Specialist (inclusive of Retired Annuitant)	Hourly	\$31.37 - \$44.32
Systems Administrator	Hourly	\$54.76 - \$77.38
Technology Utilization Specialist	Hourly	\$36.17 - \$51.10
Training and Development Supervisor	<del>Bi-Weekly</del> Monthly	<del>\$7,345.86 - \$9,916.40</del> \$3,390.40 <del>\$4,576.80</del>
Training Specialist I	Hourly	\$31.38 - \$44.32
Training Specialist II	Hourly	\$33.38 - \$47.17

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Transfer Coordinator	Hourly	\$20.45 - \$28.88
Vendor Coordinator	Hourly	\$20.45 - \$28.88
Workforce & Employment Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	\$33.05 - \$46.71
Accountant Junior	Hourly	\$28.91 - \$40.86
Accounting/Payroll Analyst (inclusive of Retired Annuitant)	Hourly	\$35.65 - \$50.37
Accounting Specialist	Hourly	\$25.35 - \$35.81
Accounting Specialist Senior	Hourly	\$25.82 - \$36.50
Accounting Supervisor	Monthly	\$8,025.33 – \$10,835.07
Administrative Assistant	Hourly	\$28.06 - \$42.50
Aging Adult Specialist	Hourly	\$28.91 - \$40.86
Applications Administrator I	Hourly	\$36.17 - \$51.10
Assistant Psychological Supervisor	Monthly	\$8,049.60 - \$9,583.60
Autism Program Clinical Services Specialist	Hourly	\$42.12 - \$59.52
Autism Program Coordinator-Specialist	Hourly	\$42.12 - \$59.52
Behavioral Consultant	Hourly	\$42.12 - \$59.52
Behavioral Services Manager	Monthly	\$12,616.93 - \$17,033.47
Behavioral Services Supervisor	Monthly	\$11,011.87 - \$14,866.80
Chief Consumer & Comm Services Officer	Monthly	\$12,343.06 - \$18,974.80
Chief Financial Officer	Monthly	\$14,858.13 - \$20,059.87
Chief Human Resources Officer	Monthly	\$14,603.33 - \$19,713.20
Chief Information Officer	Monthly	\$16,931.20 - \$22,855.73
Clinical Services Director	Monthly	\$19,094.40 - \$29,813.33
Community Services Director	Monthly	\$11,904.53 - \$16,071.47
Community Living Specialist	Hourly	\$28.91 - \$40.86
Community Services Manager	Monthly	\$9,075.73 - \$12,252.93
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$28.91 - \$40.86
Community Services Specialist	Hourly	\$28.91 - \$40.86
Community Services Supervisor - BS	Monthly	\$7,515.73 - \$10,146.93
Community Services Supervisor - MS	Monthly	\$7,891.86 - \$10,654.80
Consumer Advocate	Hourly	\$21.85 - \$31.91
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$25.82 - \$38.95
Consumer Services -- Enhanced Care Specialist	Hourly	\$30.96 - \$43.74
Consumer Services -- Floater Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
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PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Consumer Services -- Officer of the Day Specialist	Hourly	\$28.91 - \$40.86
Consumer Services -- Self-Determination (Program) Specialist	Hourly	\$30.96 - \$43.74
Consumer Services Director	Monthly	\$11,206.00 - \$15,128.53
Consumer Services Manager	Monthly	\$9,075.73 - \$12,252.93
Consumer Services Specialist - Specialized	Hourly	\$28.91 - \$40.86
Consumer Services Specialist - CPP	Hourly	\$28.91 - \$40.86
Consumer Services Supervisor - BS	Monthly	\$6,810.26 - \$9,479.60
Consumer Services Supervisor - MS	Monthly	\$6,810.26 - \$9,952.80
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$7,515.73 - \$10,146.93
Consumer Services Supervisor – Intake	Monthly	\$6,810.26 - \$9,479.60
Consumer Services Supervisor – LCSW	Monthly	\$7,515.73 - \$10,146.93
Consumer Services Transition Liaison	Hourly	\$30.96 - \$43.74
Contract Administration and Privacy Manager	Monthly	\$8,172.66 - \$11,032.67
Contract Privacy Communications Director	Monthly	\$11,823.06 - \$16,525.60
Contract and Compliance Specialist	Hourly	\$30.96 - \$44.18
Contract and Compliance Supervisor	Monthly	\$7,891.86 - \$10,654.80
Controller	Monthly	\$11,700.00 - \$15,794.13
Deputy Director	Monthly	\$ 13,639.60 - \$21,141.47
Deaf Services Specialist	Hourly	\$30.96 - \$43.74
Diversity, Equity, and Inclusion Supervisor	Monthly	\$7,515.73 - \$10,146.93
Director of Finance	Monthly	\$12,922.00 - \$20,028.67
Due Process Officer	Monthly	\$ 6,765.20 - \$10,660.00
Emergency Management Specialist	Monthly	\$ 7,685.60 - \$ 10,375.73
Employment Specialist	Hourly	\$28.91 - \$40.86
Executive Administrative Assistant	Hourly	\$35.65 - \$50.37
Executive Director	Monthly	\$18,750.01 - \$ 27,083.33
Facilities Services Manager	Monthly	\$ 8,009.73 - \$ 10,812.53
Facilities Supervisor	Monthly	\$ 8,344.27 - \$ 12,289.33
Fair Hearings and Administrative Procedures Manager	Monthly	\$ 7,916.13 - \$ 11,258.00
Federal Revenue Supervisor	Monthly	\$7,021.73 - \$9,479.60
Federal Revenues Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Health and Safety Waiver Support Specialist	Hourly	\$28.91 - \$40.86
Human Resources Coordinator	Hourly	\$31.38 - \$44.32
Human Resources Director	Monthly	\$11,128.00 - \$ 15,083.47
Human Resources Generalist	Hourly	\$33.38 - \$47.17
Human Resources Manager	Monthly	\$ 9,209.20 - \$ 12,698.40
Human Resources Specialist I	Hourly	\$31.38 - \$44.32
Human Resources Specialist II	Hourly	\$32.95 - \$46.55
Human Resources Supervisor	Monthly	\$ 8,103.33 - \$10,939.06\$
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$37.32 - \$52.73
Infrastructure Engineer	Hourly	\$60.26 - \$85.17
Intake Associate	Hourly	\$21.85 - \$32.00
Intake Specialist	Hourly	\$28.91 - \$40.86
Intake Supervisor	Monthly	\$ 7,371.86 - \$ 9,354.80
iSeries System Operator	Hourly	\$30.77 - \$43.48
IT Business Analyst	Hourly	\$42.75 - \$60.40
IT Director	Monthly	\$ 12,343.06 - \$ 21,146.66
IT Operations Manager	Monthly	\$ 11,630.66 - \$ 15,702.27
IT Specialist I	Hourly	\$34.50 - \$48.75
IT Specialist II	Hourly	\$36.17 - \$52.00
IT Support Manager	Monthly	\$ 11,341.20 - \$ 15,310.53
IT Lead Training	Hourly	\$31.38 - \$44.32
Judicial/Forensics Specialist	Hourly	\$30.96 - \$43.74
Lead IT Specialist	Hourly	\$42.75 - \$60.40
Lead Training Consumer Services Coordinator	Hourly	\$33.05 - \$46.71
LGBTQ+ Specialist	Hourly	\$28.91 - \$40.86
Medical Services Manager	Monthly	\$ 16,203.20 - \$ 24,613.33
Nurse Consultant - LVN	Hourly	\$37.55 - \$53.05
Nurse Consultant - RN	Hourly	\$42.12 - \$59.52
Nursing Services Supervisor	Monthly	\$ 10,233.60 - \$ 13,814.67
Office Assistant I	Hourly	\$20.45 - \$29.17
Office Assistant II	Hourly	\$20.99 - \$29.70

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant III	Hourly	\$22.45 - \$31.73
Office Services Assistant	Hourly	\$28.06 - \$39.65
Operations Accounting Supervisor	Monthly	\$8,025.33 - \$10,835.07
Outreach Language Specialist – Armenian, Farsi, Tagalog	Hourly	\$30.96 - \$43.74
Parent and Family Support Specialist	Hourly	\$28.91 - \$40.86
Participant Choice Specialist	Hourly	\$30.96 - \$43.74
Payroll Specialist	Hourly	\$31.38 - \$44.32
Placement Specialist	Hourly	\$28.91 - \$40.86
Psychologist, Ph.D.	Hourly	\$45.33 - \$65.05
Psychological and Intake Manager	Monthly	\$12,616.93 - \$17,033.47
Psychological Services Supervisor	Monthly	\$11,011.86 - \$14,866.80
Public Information Manager	Monthly	\$9,488.26 – \$12,807.60
Public Information Legislative Specialist	Hourly	\$32.95 - \$46.96
Public Information Specialist	Hourly	\$28.91 - \$40.86
Public Information Supervisor	Monthly	\$7,021.73 - \$9,479.60
Quality Improvement and Outcomes Manager	Monthly	\$8,831.33 - \$13,216.67
Records and Document Management Supervisor	Monthly	\$7,021.73 - \$9,479.60
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$28.91 - \$40.86
Resource Development Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Supervisor	Monthly	\$7,021.73 - \$9,479.60
Senior Application and Project Manager	Monthly	\$9,633.86 - \$12,152.40
Senior Contract and Privacy Specialist	Hourly	\$32.95 - \$46.55
Senior Clinical Psychological Specialist	Hourly	\$50.83 - \$68.62
Senior Manager, Facilities Service and Records Management	Monthly	\$10,833.33 - \$13,384.80
Special Project Specialist (inclusive of Retired Annuitant)	Hourly	\$31.37 - \$44.32
Systems Administrator	Hourly	\$54.76 - \$77.38
Technology Utilization Specialist	Hourly	\$36.17 - \$51.10
Training and Development Supervisor	Monthly	\$7,345.86 - \$9,916.40
Training Specialist I	Hourly	\$31.38 - \$44.32
Training Specialist II	Hourly	\$33.38 - \$47.17

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2023-2024  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 26, 2024

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Transfer Coordinator	Hourly	\$20.45 - \$28.88
Vendor Coordinator	Hourly	\$20.45 - \$28.88
Workforce & Employment Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	\$33.05 - \$46.71
Accountant Junior	Hourly	\$28.91 - \$40.86
Accounting/Payroll Analyst (inclusive of Retired Annuitant)	Hourly	\$35.65 - \$50.37
Accounting Specialist	Hourly	\$25.35 - \$35.81
Accounting Specialist Senior	Hourly	\$25.82 - \$36.50
Accounting Supervisor	Monthly	<u>\$8,185.97 - \$11,051.06</u>
Administrative Assistant	Hourly	\$28.06 - \$38.67
Aging Adult Specialist	Hourly	\$28.91 - \$40.86
Applications Administrator I	Hourly	\$36.17 - \$51.11
Applications Developer and Integrator	Hourly	\$60.26 - \$85.17
Assistant Psychological Supervisor	Monthly	<u>\$8,211.00 - \$9,775.00</u>
Autism Program Clinical Services Specialist	Hourly	\$42.12 - \$59.52
Autism Program Coordinator-Specialist	Hourly	\$42.12 - \$59.52
Behavioral Consultant	Hourly	\$42.12 - \$59.52
Behavioral Services Manager	Monthly	<u>\$12,870.04 - \$17,374.56</u>
Behavioral Services Supervisor	Monthly	<u>\$11,232.62 - \$15,164.03</u>
Change Management Project Manager	Monthly	\$3,390.00 - \$4,577.00
Chief Financial Officer	Monthly	<u>\$15,156.12 - \$20,460.77</u>
Chief Information Officer	Monthly	<u>\$17,269.33 - \$23,313.60</u>
Clinical Services Director	Monthly	<u>\$19,475.52 - \$26,291.95</u>
Community Services Director	Monthly	<u>\$12,142.73 - \$16,392.69</u>
Community Living Specialist	Hourly	\$28.91 - \$40.86
Community Services Manager	Monthly	<u>\$9,257.77 - \$12,497.99</u>
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$28.91 - \$40.86
Community Services Specialist	Hourly	\$28.91 - \$40.86
Community Services Supervisor - BS	Monthly	<u>\$7,161.85 - \$9,668.49</u>
Community Services Supervisor - MS	Monthly	<u>\$7,519.94 - \$10,151.92</u>
Consumer Advocate	Hourly	\$21.85 - \$31.91
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$25.82 - \$38.95
Consumer Services Coordinator - Intake	Hourly	\$25.82 - \$38.95
(Consumer Services --) Enhanced Care Specialist	Hourly	\$30.96 - \$43.74
(Consumer Services --) Floater Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly/Monthly Salary Ranges for exempt personnel divided by eighty (80) standard Monthly/Monthly pay period hours, Hourly Pay Rate Ranges for Non-Exempt Staff.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
(Consumer Services --) Officer of the Day Specialist	Hourly	\$28.91 - \$40.86
(Consumer Services --) Self-Determination (Program) Specialist	Hourly	\$30.96 - \$43.74
Consumer Services Director	Monthly	<u>\$11,429.91 - \$15,430.38</u>
Consumer Services Manager	Monthly	<u>\$9,257.77 - \$12,497.99</u>
Consumer Services Specialist - Specialized	Hourly	\$28.91 - \$40.86
Consumer Services Specialist - CPP	Hourly	\$28.91 - \$40.86
Consumer Services Supervisor - BS	Monthly	<u>\$7,161.85 - \$9,668.49</u>
Consumer Services Supervisor - MS	Monthly	<u>\$7,519.94 - \$10,151.92</u>
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	<u>\$7,666.92 - \$10,350.35</u>
Consumer Services Supervisor – Intake	Monthly	<u>\$7,518.77 - \$9,541.81</u>
Consumer Services Supervisor – LCSW	Monthly	<u>\$7,666.92 - \$10,350.35</u>
Consumer Services Transition Liaison	Hourly	\$30.96 - \$43.74
Contract Administration and Privacy Manager	Monthly	<u>\$8,336.43 - \$11,254.19</u>
<del>Contract Privacy Communications</del> Director of Privacy and Compliance	Monthly	<u>\$11,536.80 - \$14,215.23</u>
Contract and Compliance Specialist	Hourly	\$30.96 - \$44.18
Contract and Compliance Supervisor	Monthly	<u>\$8,050.24 - \$10,867.82</u>
Controller	Monthly	<u>\$11,933.46 - \$16,110.17</u>
Deaf Services Specialist	Hourly	\$30.96 - \$43.74
Deputy Director	Monthly	<u>\$13,913.19 - \$21,564.12</u>
Diversity, Equity, and Inclusion Supervisor	Monthly	<u>\$7,666.92 - \$10,350.35</u>
Director of Finance	Monthly	<u>\$12,209.95 - \$16,994.78</u>
Due Process Officer	Monthly	<u>\$6,900.81 - \$9,276.50</u>
Emergency Management Specialist	Monthly	<u>\$7,839.55 - \$10,583.39</u>
Employment Specialist	Hourly	\$28.91 - \$40.86
Executive Administrative Assistant	Hourly	\$35.65 - \$50.37
Executive Director	Monthly	<u>\$18,750.00 - \$27,083.33</u>
Facilities Services Manager	Monthly	<u>\$8,169.18 - \$11,028.39</u>
Facilities Supervisor	Monthly	<u>\$6,952.49 - \$9,385.87</u>
Fair Hearings and Administrative Procedures Manager	Monthly	<u>\$9,285.09 - \$12,534.87</u>
Federal Revenue Supervisor	Monthly	\$3,240.80 - \$4,375.20
Federal Revenues Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for ~~exempt~~ Exempt personnel is annualized salary divided by eighty-two (8012) standard Monthly pay period hours months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Health and Safety Waiver Support Specialist	Hourly	\$28.91 - \$40.86
Human Resources Coordinator	Hourly	\$31.38 - \$44.32
Human Resources Director	<u>Monthly</u>	<u>\$12,209.95 - \$16,994.78</u>
Human Resources Generalist	Hourly	\$33.38 - \$47.17
Human Resources Manager	<u>Monthly</u>	<u>\$9,393.38 - \$12,952.37</u>
Human Resources Specialist I	Hourly	\$31.38 - \$44.32
Human Resources Specialist II	Hourly	\$32.95 - \$46.55
Human Resources Supervisor	<u>Monthly</u>	<u>\$8,265.47 - \$11,158.38</u>
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$37.32 - \$52.73
Infrastructure Engineer	Hourly	\$60.26 - \$85.17
Intake Associate	Hourly	\$21.85 - \$32.00
Intake Specialist	Hourly	\$28.91 - \$40.86
Intake Supervisor	<u>Monthly</u>	<u>\$7,518.77 - \$9,541.81</u>
iSeries System Operator	Hourly	\$30.77 - \$43.48
IT Business Analyst	Hourly	\$42.75 - \$60.40
IT Director	<u>Monthly</u>	<u>\$12,589.57 - \$19,354.03</u>
IT Operations Manager	<u>Monthly</u>	<u>\$11,863.61 - \$16,015.87</u>
IT Specialist I	Hourly	\$30.00 - \$42.39
IT Specialist II	Hourly	\$36.17 - \$52.00
IT Support Manager	<u>Monthly</u>	<u>\$11,567.48 - \$15,616.10</u>
IT Lead Training	Hourly	\$31.38 - \$44.32
Judicial/Forensics Specialist	Hourly	\$30.96 - \$43.74
Lead IT Specialist	Hourly	\$42.75 - \$60.40
Lead Training Consumer Services Coordinator	Hourly	\$33.05 - \$46.71
LGBTQ+ Specialist	Hourly	\$28.91 - \$40.86
Medical Services Manager	<u>Monthly</u>	<u>\$16,527.18 - \$22,311.69</u>
Nurse Consultant - LVN	Hourly	\$37.55 - \$53.05
Nurse Consultant - RN	Hourly	\$42.12 - \$59.52
Nursing Services Supervisor	<u>Monthly</u>	<u>\$10,437.64 - \$14,090.81</u>
Office Assistant I	Hourly	\$20.45 - \$29.17
Office Assistant II	Hourly	\$20.99 - \$29.70

<sup>1</sup>Monthly Salary Ranges for ~~exempt~~ Exempt personnel is annualized salary divided by eighty-two (8012) standard Monthly pay period hours months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant III	Hourly	\$22.45 - \$31.73
Office Services Assistant	Hourly	\$28.06 - \$39.65
Operations Accounting Supervisor	<u>Monthly</u>	<u>\$8,185.97 - \$11,051.06</u>
Outreach Language Specialist (– Armenian, Farsi, Tagalog)	Hourly	\$30.96 - \$43.74
Parent and Family Support Specialist	Hourly	\$28.91 - \$40.86
Participant Choice Specialist	Hourly	\$30.96 - \$43.74
<u>Payroll Accountant</u>	<u>Hourly</u>	<u>\$33.38 - \$46.02</u>
Payroll Specialist	Hourly	\$31.38 - \$44.32
Placement Specialist	Hourly	\$28.91 - \$40.86
Psychological and Intake Manager	<u>Monthly</u>	<u>\$12,870.04 - \$17,374.56</u>
Psychological Services Supervisor	<u>Monthly</u>	<u>\$11,232.62 - \$15,164.03</u>
Psychologist, Ph.D.	Hourly	\$45.33 - \$65.05
Public Information Legislative Specialist	Hourly	\$32.95 - \$46.96
Public Information Manager	<u>Monthly</u>	<u>\$9,677.45 - \$13,064.56</u>
Public Information Specialist	Hourly	\$28.91 - \$40.86
Public Information Supervisor	<u>Monthly</u>	<u>\$7,161.85 - \$9,668.49</u>
Quality Improvement <u>and Outcomes</u> Director	<u>Monthly</u>	<u>\$13,282.25 - \$17,833.33</u>
Quality Improvement and Outcomes Manager	<u>Monthly</u>	<u>\$9,008.64 - \$12,161.66</u>
Records and Document Management Supervisor	<u>Monthly</u>	<u>\$7,161.85 - \$9,668.49</u>
<u>Recruiting Manager</u>	<u>Monthly</u>	<u>\$9,393.38 - \$12,952.37</u>
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$28.91 - \$40.86
Resource Development Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Supervisor	<u>Monthly</u>	<u>\$7,161.85 - \$9,668.49</u>
Senior Applications and Project Manager	<u>Monthly</u>	<u>\$11,863.61 - \$16,015.87</u>
Senior Contract and Privacy Specialist	Hourly	\$32.95 - \$46.55
Senior Clinical Psychological Specialist	<u>Monthly</u>	<u>\$8,986.09 - \$12,131.23</u>
Senior Manager, Facilities Service and Records Management	<u>Monthly</u>	<u>\$11,271.59 - \$13,651.87</u>
Special Project Specialist (inclusive of Retired Annuitant)	Hourly	\$31.37 - \$44.32
Systems Administrator	Hourly	\$54.76 - \$77.38
Technology Utilization Specialist	Hourly	\$36.17 - \$51.10

<sup>1</sup>Monthly Salary Ranges for ~~exempt~~ Exempt personnel is annualized salary divided by eighty-two (8012) standard Monthly pay period hours months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Training and Development Supervisor	<u>Monthly</u>	<u>\$7,492.46 - \$10,114.83</u>
Training Specialist I	Hourly	\$31.38 - \$44.32
Training Specialist II	Hourly	\$33.38 - \$47.17
Transfer Coordinator	Hourly	\$20.45 - \$28.88
Vendor Coordinator	Hourly	\$20.45 - \$28.88
Workforce & Employment Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for ~~exempt~~ Exempt personnel ~~is annualized salary~~ divided by ~~eighty-two (80)~~ eighty-two (8012) ~~standard Monthly pay period hours~~ months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	\$33.05 - \$46.71
Accountant Junior	Hourly	\$28.91 - \$40.86
Accounting/Payroll Analyst (inclusive of Retired Annuitant)	Hourly	\$35.65 - \$50.37
Accounting Specialist	Hourly	\$25.35 - \$35.81
Accounting Specialist Senior	Hourly	\$25.82 - \$36.50
Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Administrative Assistant	Hourly	\$28.06 - \$38.67
Aging Adult Specialist	Hourly	\$28.91 - \$40.86
Applications Administrator I	Hourly	\$36.17 - \$51.11
Applications Developer and Integrator	Hourly	\$60.26 - \$85.17
Assistant Psychological Supervisor	Monthly	\$8,211.00 - \$9,775.00
Autism Program Clinical Services Specialist	Hourly	\$42.12 - \$59.52
Autism Program Coordinator-Specialist	Hourly	\$42.12 - \$59.52
Behavioral Consultant	Hourly	\$42.12 - \$59.52
Behavioral Services Manager	Monthly	\$12,870.04 - \$17,374.56
Behavioral Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Change Management Project Manager	Monthly	\$3,390.00 - \$4,577.00
Chief Financial Officer	Monthly	\$15,156.12 - \$20,460.77
Chief Information Officer	Monthly	\$17,269.33 - \$23,313.60
Clinical Services Director	Monthly	\$19,475.52 - \$26,291.95
Community Services Director	Monthly	\$12,142.73 - \$16,392.69
Community Living Specialist	Hourly	\$28.91 - \$40.86
Community Services Manager	Monthly	\$9,257.77 - \$12,497.99
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$28.91 - \$40.86
Community Services Specialist	Hourly	\$28.91 - \$40.86
Community Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Community Services Supervisor - MS	Monthly	\$7,519.94 - \$10,151.92
Consumer Advocate	Hourly	\$21.85 - \$31.91
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$25.82 - \$38.95
Consumer Services Coordinator - Intake	Hourly	\$25.82 - \$38.95
(Consumer Services --) Enhanced Care Specialist	Hourly	\$30.96 - \$43.74
(Consumer Services --) Floater Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for exempt personnel divided by eighty (80) standard Monthly pay period hours, Hourly Pay Rate Ranges for Non-Exempt Staff.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
(Consumer Services --) Officer of the Day Specialist	Hourly	\$28.91 - \$40.86
(Consumer Services --) Self-Determination (Program) Specialist	Hourly	\$30.96 - \$43.74
Consumer Services Director	Monthly	\$11,429.91 - \$15,430.38
Consumer Services Manager	Monthly	\$9,257.77 - \$12,497.99
Consumer Services Specialist - Specialized	Hourly	\$28.91 - \$40.86
Consumer Services Specialist - CPP	Hourly	\$28.91 - \$40.86
Consumer Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Consumer Services Supervisor - MS	Monthly	\$7,519.94 - \$10,151.92
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor – Intake	Monthly	\$7,518.77 - \$9,541.81
Consumer Services Supervisor – LCSW	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Transition Liaison	Hourly	\$30.96 - \$43.74
Contract Administration and Privacy Manager	Monthly	\$8,336.43 - \$11,254.19
Director of Privacy and Compliance	Monthly	\$11,536.80 - \$14,215.23
Contract and Compliance Specialist	Hourly	\$30.96 - \$44.18
Contract and Compliance Supervisor	Monthly	\$8,050.24 - \$10,867.82
Controller	Monthly	\$11,933.46 - \$16,110.17
Deaf Services Specialist	Hourly	\$30.96 - \$43.74
Deputy Director	Monthly	\$13,913.19 - \$21,564.12
Diversity, Equity, and Inclusion Supervisor	Monthly	\$7,666.92 - \$10,350.35
Director of Finance	Monthly	\$12,209.95 - \$16,994.78
Due Process Officer	Monthly	\$6,900.81 - \$9,276.50
Emergency Management Specialist	Monthly	\$7,839.55 - \$10,583.39
Employment Specialist	Hourly	\$28.91 - \$40.86
Executive Administrative Assistant	Hourly	\$35.65 - \$50.37
Executive Director	Monthly	\$18,750.00 - \$27,083.33
Facilities Services Manager	Monthly	\$8,169.18 - \$11,028.39
Facilities Supervisor	Monthly	\$6,952.49 - \$9,385.87
Fair Hearings and Administrative Procedures Manager	Monthly	\$9,285.09 - \$12,534.87
Federal Revenue Supervisor	Monthly	\$3,240.80 - \$4,375.20
Federal Revenues Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt personnel is annualized salary divided by twelve (12) months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
NORTH LOS ANGELES COUNTY REGIONAL CENTER  
EFFECTIVE AS OF JANUARY 13, 2025

<sup>1</sup>Monthly Salary Ranges for Exempt personnel is annualized salary divided by twelve (12) months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Health and Safety Waiver Support Specialist	Hourly	\$28.91 - \$40.86
Human Resources Coordinator	Hourly	\$31.38 - \$44.32
Human Resources Director	Monthly	\$12,209.95 - \$16,994.78
Human Resources Generalist	Hourly	\$33.38 - \$47.17
Human Resources Manager	Monthly	\$9,393.38 - \$12,952.37
Human Resources Specialist I	Hourly	\$31.38 - \$44.32
Human Resources Specialist II	Hourly	\$32.95 - \$46.55
Human Resources Supervisor	Monthly	\$8,265.47 - \$11,158.38
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$37.32 - \$52.73
Infrastructure Engineer	Hourly	\$60.26 - \$85.17
Intake Associate	Hourly	\$21.85 - \$32.00
Intake Specialist	Hourly	\$37.94 - \$57.93
Intake Supervisor	Monthly	\$7,518.77 - \$9,541.81
iSeries System Operator	Hourly	\$30.77 - \$43.48
IT Business Analyst	Hourly	\$42.75 - \$60.40
IT Director	Monthly	\$12,589.57 - \$19,354.03
IT Operations Manager	Monthly	\$11,863.61 - \$16,015.87
IT Specialist I	Hourly	\$30.00 - \$42.39
IT Specialist II	Hourly	\$36.17 - \$52.00
IT Support Manager	Monthly	\$11,567.48 - \$15,616.10
IT Lead Training	Hourly	\$31.38 - \$44.32
Judicial/Forensics Specialist	Hourly	\$30.96 - \$43.74
Lead IT Specialist	Hourly	\$42.75 - \$60.40
Lead Training Consumer Services Coordinator	Hourly	\$33.05 - \$46.71
LGBTQ+ Specialist	Hourly	\$28.91 - \$40.86
Medical Services Manager	Monthly	\$16,527.18 - \$22,311.69
Nurse Consultant - LVN	Hourly	\$37.55 - \$53.05
Nurse Consultant - RN	Hourly	\$42.12 - \$59.52
Nursing Services Supervisor	Monthly	\$10,437.64 - \$14,090.81
Office Assistant I	Hourly	\$20.45 - \$29.17
Office Assistant II	Hourly	\$20.99 - \$29.70

<sup>1</sup>Monthly Salary Ranges for Exempt personnel is annualized salary divided by twelve (12) months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant III	Hourly	\$22.45 - \$31.73
Office Services Assistant	Hourly	\$28.06 - \$39.65
Operations Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Outreach Language Specialist (– Armenian, Farsi, Tagalog)	Hourly	\$30.96 - \$43.74
Parent and Family Support Specialist	Hourly	\$28.91 - \$40.86
Participant Choice Specialist	Hourly	\$30.96 - \$43.74
Payroll Accountant	Hourly	\$33.38 - \$46.02
Payroll Specialist	Hourly	\$31.38 - \$44.32
Placement Specialist	Hourly	\$28.91 - \$40.86
Psychological and Intake Manager	Monthly	\$12,870.04 - \$17,374.56
Psychological Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Psychologist, Ph.D.	Hourly	\$45.33 - \$65.05
Public Information Legislative Specialist	Hourly	\$32.95 - \$46.96
Public Information Manager	Monthly	\$9,677.45 - \$13,064.56
Public Information Specialist	Hourly	\$28.91 - \$40.86
Public Information Supervisor	Monthly	\$7,161.85 - \$9,668.49
Quality Improvement and Outcomes Director	Monthly	\$13,282.25 - \$17,833.33
Quality Improvement and Outcomes Manager	Monthly	\$9,008.64 - \$12,161.66
Records and Document Management Supervisor	Monthly	\$7,161.85 - \$9,668.49
Recruiting Manager	Monthly	\$9,393.38 - \$12,952.37
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$28.91 - \$40.86
Resource Development Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Specialist	Hourly	\$28.91 - \$40.86
Risk Assessment Supervisor	Monthly	\$7,161.85 - \$9,668.49
Senior Applications and Project Manager	Monthly	\$11,863.61 - \$16,015.87
Senior Contract and Privacy Specialist	Hourly	\$32.95 - \$46.55
Senior Clinical Psychological Specialist	Hourly	\$50.83 - \$68.62
Senior Manager, Facilities Service and Records Management	Monthly	\$11,271.59 - \$13,651.87
Special Project Specialist (inclusive of Retired Annuitant)	Hourly	\$31.37 - \$44.32
Systems Administrator	Hourly	\$54.76 - \$77.38
Technology Utilization Specialist	Hourly	\$36.17 - \$51.10

<sup>1</sup>Monthly Salary Ranges for Exempt personnel is annualized salary divided by twelve (12) months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF JANUARY 13, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Training and Development Supervisor	Monthly	\$7,492.46 - \$10,114.83
Training Specialist I	Hourly	\$31.38 - \$44.32
Training Specialist II	Hourly	\$33.38 - \$47.17
Transfer Coordinator	Hourly	\$20.45 - \$28.88
Vendor Coordinator	Hourly	\$20.45 - \$28.88
Workforce & Employment Specialist	Hourly	\$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt personnel is annualized salary divided by twelve (12) months, Hourly Pay Rate Ranges for Non-Exempt Staff.

Revised as of 01/13/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	<del>\$33.71 - \$47.63</del> \$33.05 - \$46.71
Accountant Junior	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Accounting/Payroll Analyst (inclusive of Retired Annuitant)	Hourly	<del>\$36.36 - \$51.37</del> \$35.65 - \$50.37
Accounting Specialist	Hourly	<del>\$25.85 - \$36.54</del> \$25.35 - \$35.81
Accounting Specialist Senior	Hourly	<del>\$26.33 - \$37.18</del> \$25.82 - \$36.50
Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Administrative Assistant	Hourly	<del>\$28.62 - \$40.44</del> \$28.06 - \$38.67
Aging Adult Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Applications Administrator I	Hourly	<del>\$36.89 - \$52.13</del> \$36.17 - \$51.11
Applications Developer and Integrator	Hourly	<del>\$61.47 - \$86.86</del> \$60.26 - \$85.17
Assistant Psychological Supervisor	Monthly	\$8,211.00 - \$9,775.00
<u>Associate Consumer Services Coordinator</u>	<u>Hourly</u>	<u>\$22.90</u>
Autism Program Clinical Services Specialist	Hourly	<del>\$42.97 - \$60.74</del> \$42.12 - \$59.52
Autism Program Coordinator-Specialist	Hourly	<del>\$42.97 - \$60.74</del> \$42.12 - \$59.52
Behavioral Consultant	Hourly	<del>\$42.97 - \$60.74</del> \$42.12 - \$59.52
Behavioral Services Manager	Monthly	\$12,870.04 - \$17,374.56
Behavioral Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Change Management Project Manager	Monthly	\$3,390.00 - \$4,577.00
Chief Financial Officer	Monthly	\$15,156.12 - \$20,460.77
Chief Information Officer	Monthly	\$17,269.33 - \$23,313.60
Clinical Services Director	Monthly	\$19,475.52 - \$26,291.95
Community Services Director	Monthly	\$12,142.73 - \$16,392.69
Community Living Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Community Services Manager	Monthly	\$9,257.77 - \$12,497.99
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Community Services Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Community Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Community Services Supervisor - MS	Monthly	\$7,519.94 - \$10,151.92
Consumer Advocate	Hourly	<del>\$22.29 - \$31.50</del> \$21.85 - \$31.91
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	<del>\$26.33 - \$37.18</del> \$25.82 - \$38.95
Consumer Services Coordinator - Intake	Hourly	<del>\$26.33 - \$37.18</del> \$25.82 - \$38.95
(Consumer Services --) Enhanced Care Specialist	Hourly	<del>\$31.58 - \$44.63</del> \$30.96 - \$43.74
(Consumer Services --) Floater Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.

Revised as of ~~01/02/13~~ 01/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
(Consumer Services --) Officer of the Day Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
(Consumer Services --) Self-Determination (Program) Specialist	Hourly	<del>\$31.58 - \$44.63</del> <del>\$30.96 - \$43.74</del>
Consumer Services Director	Monthly	\$11,429.91 - \$15,430.38
Consumer Services Manager	Monthly	\$9,257.77 - \$12,497.99
Consumer Services Specialist - Specialized	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Consumer Services Specialist - CPP	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Consumer Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Consumer Services Supervisor - MS	Monthly	\$7,161.85 - \$10,151.92
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor – Intake	Monthly	\$7,518.77 - \$9,541.81
Consumer Services Supervisor – LCSW	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Transition Liaison	Hourly	<del>\$31.58 - \$44.63</del> <del>\$30.96 - \$43.74</del>
Contract Administration and Privacy Manager	Monthly	\$8,336.43 - \$11,254.19
Director of Privacy and Compliance	Monthly	\$11,536.80 - \$14,215.23
Contract and Compliance Specialist	Hourly	<del>\$31.58 - \$44.63</del> <del>\$30.96 - \$44.18</del>
Contract and Compliance Supervisor	Monthly	\$8,050.24 - \$10,867.82
Controller	Monthly	\$11,933.46 - \$16,110.17
<u>Data Analyst – Quality Improvement Auditor</u>	<u>Hourly</u>	<u>\$36.36 - \$51.37</u>
Deaf Services Specialist	Hourly	<del>\$31.58 - \$44.63</del> <del>\$30.96 - \$43.74</del>
<u>Dental Consultant</u>	<u>Hourly</u>	<u>\$37.55 - \$53.05</u>
Deputy Director	Monthly	\$13,913.19 - \$21,564.12
Diversity, Equity, and Inclusion Supervisor	Monthly	\$7,666.92 - \$10,350.35
Director of Finance	Monthly	\$12,209.95 - \$16,994.78
Due Process Officer	Monthly	\$6,900.81 - \$9,276.50
Emergency Management Specialist	Monthly	\$7,839.55 - \$10,583.39
Employment Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Executive Administrative Assistant	Hourly	<del>\$36.36 - \$51.37</del> <del>\$35.65 - \$50.37</del>
Executive Director	Monthly	\$18,750.00 - \$27,083.33
Facilities Services Manager	Monthly	\$8,169.18 - \$11,028.39
Facilities Supervisor	Monthly	\$6,952.49 - \$9,385.87
Fair Hearings and Administrative Procedures Manager	Monthly	\$9,285.09 - \$12,534.87

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Federal Revenue Supervisor	Monthly	\$3,240.80 - \$4,375.20
Federal Revenues Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Health and Safety Waiver Support Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Human Resources Coordinator	Hourly	<del>\$32.01 - \$45.23</del> <del>\$31.38 - \$44.32</del>
Human Resources Director	Monthly	\$12,209.95 - \$16,994.78
Human Resources Generalist	Hourly	<del>\$34.05 - \$48.10</del> <del>\$33.38 - \$47.17</del>
Human Resources Manager	Monthly	\$9,393.38 - \$12,952.37
Human Resources Specialist I	Hourly	<del>\$32.01 - \$45.23</del> <del>\$31.38 - \$44.32</del>
Human Resources Specialist II	Hourly	<del>\$33.61 - \$47.48</del> <del>\$32.95 - \$46.55</del>
Human Resources Supervisor	Monthly	\$8,265.47 - \$11,158.38
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	<del>\$38.07 - \$53.80</del> <del>\$37.32 - \$52.73</del>
Infrastructure Engineer	Hourly	<del>\$61.47 - \$86.86</del> <del>\$60.26 - \$85.17</del>
Intake Associate	Hourly	<del>\$22.29 - \$31.50</del> <del>\$21.85 - \$32.00</del>
Intake Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Intake Supervisor	Monthly	\$7,518.77 - \$9,541.81
iSeries System Operator	Hourly	<del>\$31.39 - \$44.34</del> <del>\$30.77 - \$43.48</del>
IT Business Analyst	Hourly	<del>\$43.61 - \$61.62</del> <del>\$42.75 - \$60.40</del>
IT Director	Monthly	\$12,589.57 - \$19,354.03
IT Operations Manager	Monthly	\$11,863.61 - \$16,015.87
IT Specialist I	Hourly	<del>\$35.19 - \$49.72</del> <del>\$34.50 - \$48.75</del>
IT Specialist II	Hourly	<del>\$36.89 - \$52.13</del> <del>\$36.17 - \$52.00</del>
IT Support Manager	Monthly	\$11,567.48 - \$15,616.10
IT Lead Training	Hourly	<del>\$32.01 - \$45.23</del> <del>\$31.38 - \$44.32</del>
Judicial/Forensics Specialist	Hourly	<del>\$31.58 - \$44.63</del> <del>\$30.96 - \$43.74</del>
Lead IT Specialist	Hourly	<del>\$43.61 - \$61.62</del> <del>\$42.75 - \$60.40</del>
Lead Training Consumer Services Coordinator	Hourly	<del>\$33.71 - \$47.63</del> <del>\$33.05 - \$46.71</del>
LGBTQ+ Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>
Medical Services Manager	Monthly	\$16,527.18 - \$22,311.69
Nurse Consultant - LVN	Hourly	<del>\$38.30 - \$54.14</del> <del>\$37.55 - \$53.05</del>
Nurse Consultant - RN	Hourly	<del>\$42.97 - \$60.74</del> <del>\$42.12 - \$59.52</del>
Nursing Services Supervisor	Monthly	\$10,437.64 - \$14,090.81

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant I	Hourly	<del>\$20.86 - \$29.47</del> \$20.45 - \$29.17
Office Assistant II	Hourly	<del>\$21.41 - \$30.26</del> \$20.99 - \$29.70
Office Assistant III	Hourly	<del>\$22.90 - \$32.36</del> \$22.45 - \$31.73
Office Services Assistant	Hourly	<del>\$28.62 - \$40.44</del> \$28.06 - \$39.65
Operations Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Outreach Language Specialist (– Armenian, Farsi, Tagalog)	Hourly	<del>\$31.58 - \$44.63</del> \$30.96 - \$43.74
Parent and Family Support Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Participant Choice Specialist	Hourly	<del>\$31.58 - \$44.63</del> \$30.96 - \$43.74
Payroll Accountant	Hourly	<del>\$34.05 - \$48.10</del> \$33.38 - \$46.02
Payroll Specialist	Hourly	<del>\$32.01 - \$45.23</del> \$31.38 - \$44.32
Placement Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Psychological and Intake Manager	Monthly	\$12,870.04 - \$17,374.56
Psychological Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Psychologist, Ph.D.	Hourly	<del>\$46.24 - \$65.35</del> \$45.33 - \$65.05
Public Information Legislative Specialist	Hourly	<del>\$33.61 - \$47.48</del> \$32.95 - \$46.96
Public Information Manager	Monthly	\$9,677.45 - \$13,064.56
Public Information Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Public Information Supervisor	Monthly	\$7,161.85 - \$9,668.49
Quality Improvement and Outcomes Director	Monthly	\$13,282.25 - \$17,833.33
Quality Improvement and Outcomes Manager	Monthly	\$9,008.64 - \$12,161.66
Records and Document Management Supervisor	Monthly	\$7,161.85 - \$9,668.49
Recruiting Manager	Monthly	\$9,393.38 - \$12,952.37
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Resource Development Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Risk Assessment Specialist	Hourly	<del>\$29.49 - \$41.66</del> \$28.91 - \$40.86
Risk Assessment Supervisor	Monthly	\$7,161.85 - \$9,668.49
<u>SDP CSC Lead Specialist</u>	<u>Hourly</u>	<u>\$29.49 - \$41.66</u>
Senior Applications and Project Manager	Monthly	\$11,863.61 - \$16,015.87
Senior Contract and Privacy Specialist	Hourly	<del>\$33.61 - \$47.48</del> \$32.95 - \$46.55
Senior Clinical Psychological Specialist	Monthly	\$8,986.09 - \$12,131.23
Senior Manager, Facilities Service and Records Management	Monthly	\$11,271.59 - \$13,651.87

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Special Project Specialist (inclusive of Retired Annuitant)	Hourly	<del>\$32.01 - \$45.23</del> <del>\$31.37 - \$44.32</del>
Systems Administrator	Hourly	<del>\$55.86 - \$78.91</del> <del>\$54.76 - \$77.38</del>
Technology Utilization Specialist	Hourly	<del>\$36.89 - \$52.13</del> <del>\$36.17 - \$51.10</del>
Training and Development Supervisor	Monthly	\$7,492.46 - \$10,114.83
Training Specialist I	Hourly	<del>\$32.01 - \$45.23</del> <del>\$31.38 - \$44.32</del>
Training Specialist II	Hourly	<del>\$34.05 - \$48.10</del> <del>\$33.38 - \$47.17</del>
Transfer Coordinator	Hourly	<del>\$20.86 - \$29.47</del> <del>\$20.45 - \$28.88</del>
Vendor Coordinator	Hourly	<del>\$20.86 - \$29.47</del> <del>\$20.45 - \$28.88</del>
Workforce & Employment Specialist	Hourly	<del>\$29.49 - \$41.66</del> <del>\$28.91 - \$40.86</del>

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
Revised as of 02/28/2025 and adopted by the Board as of / /2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Accountant	Hourly	\$33.71 - \$47.63
Accountant Junior	Hourly	\$29.49 - \$41.66
Accounting/Payroll Analyst (inclusive of Retired Annuitant)	Hourly	\$36.36 - \$51.37
Accounting Specialist	Hourly	\$25.85 - \$36.54
Accounting Specialist Senior	Hourly	\$26.33 - \$37.18
Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Administrative Assistant	Hourly	\$28.62 - \$40.44
Aging Adult Specialist	Hourly	\$29.49 - \$41.66
Applications Administrator I	Hourly	\$36.89 - \$52.13
Applications Developer and Integrator	Hourly	\$61.47 - \$86.86
Assistant Psychological Supervisor	Monthly	\$8,211.00 - \$9,775.00
Associate Consumer Services Coordinator	Hourly	\$22.90
Autism Program Clinical Services Specialist	Hourly	\$42.97 - \$60.74
Autism Program Coordinator-Specialist	Hourly	\$42.97 - \$60.74
Behavioral Consultant	Hourly	\$42.97 - \$60.74
Behavioral Services Manager	Monthly	\$12,870.04 - \$17,374.56
Behavioral Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Change Management Project Manager	Monthly	\$3,390.00 - \$4,577.00
Chief Financial Officer	Monthly	\$15,156.12 - \$20,460.77
Chief Information Officer	Monthly	\$17,269.33 - \$23,313.60
Clinical Services Director	Monthly	\$19,475.52 - \$26,291.95
Community Services Director	Monthly	\$12,142.73 - \$16,392.69
Community Living Specialist	Hourly	\$29.49 - \$41.66
Community Services Manager	Monthly	\$9,257.77 - \$12,497.99
Community Services Specialist (inclusive of HCBS, CPP, RQA)	Hourly	\$29.49 - \$41.66
Community Services Specialist	Hourly	\$29.49 - \$41.66
Community Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Community Services Supervisor - MS	Monthly	\$7,519.85 - \$10,151.92
Consumer Advocate	Hourly	\$22.29 - \$31.50
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$26.33 - \$37.18
Consumer Services Coordinator - Intake	Hourly	\$26.33 - \$37.18
(Consumer Services --) Enhanced Care Specialist	Hourly	\$31.58 - \$44.63
(Consumer Services --) Floater Specialist	Hourly	\$29.49 - \$41.66

<sup>1</sup>Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.  
 Revised as of 02/28/2025 and adopted by the Board as of \_\_/\_\_/2025.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
(Consumer Services --) Officer of the Day Specialist	Hourly	\$29.49 - \$41.66
(Consumer Services --) Self-Determination (Program) Specialist	Hourly	\$31.58 - \$44.63
Consumer Services Director	Monthly	\$11,429.91 - \$15,430.38
Consumer Services Manager	Monthly	\$9,257.77 - \$12,497.99
Consumer Services Specialist - Specialized	Hourly	\$29.49 - \$41.66
Consumer Services Specialist - CPP	Hourly	\$29.49 - \$41.66
Consumer Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Consumer Services Supervisor - MS	Monthly	\$7,161.85 - \$10,151.92
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor – Intake	Monthly	\$7,518.77 - \$9,541.81
Consumer Services Supervisor – LCSW	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Transition Liaison	Hourly	\$31.58 - \$44.63
Contract Administration and Privacy Manager	Monthly	\$8,336.43 - \$11,254.19
Director of Privacy and Compliance	Monthly	\$11,536.80 - \$14,215.23
Contract and Compliance Specialist	Hourly	\$31.58 - \$44.63
Contract and Compliance Supervisor	Monthly	\$8,050.24 - \$10,867.82
Controller	Monthly	\$11,933.46 - \$16,110.17
Data Analyst – Quality Improvement Auditor	Hourly	\$36.36 - \$51.37
Deaf Services Specialist	Hourly	\$31.58 - \$44.63
Dental Consultant	Hourly	\$37.55 - \$53.05
Deputy Director	Monthly	\$13,913.19 - \$21,564.12
Diversity, Equity, and Inclusion Supervisor	Monthly	\$7,666.92 - \$10,350.35
Director of Finance	Monthly	\$12,209.95 - \$16,994.78
Due Process Officer	Monthly	\$6,900.81 - \$9,276.50
Emergency Management Specialist	Monthly	\$7,839.55 - \$10,583.39
Employment Specialist	Hourly	\$29.49 - \$41.66
Executive Administrative Assistant	Hourly	\$36.36 - \$51.37
Executive Director	Monthly	\$18,750.00 - \$27,083.33
Facilities Services Manager	Monthly	\$8,169.18 - \$11,028.39
Facilities Supervisor	Monthly	\$6,952.49 - \$9,385.87
Fair Hearings and Administrative Procedures Manager	Monthly	\$9,285.09 - \$12,534.87

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Federal Revenue Supervisor	Monthly	\$3,240.80 - \$4,375.20
Federal Revenues Specialist	Hourly	\$29.49 - \$41.66
Health and Safety Waiver Support Specialist	Hourly	\$29.49 - \$41.66
Human Resources Coordinator	Hourly	\$32.01 - \$45.23
Human Resources Director	Monthly	\$12,209.95 - \$16,994.78
Human Resources Generalist	Hourly	\$34.05 - \$48.10
Human Resources Manager	Monthly	\$9,393.38 - \$12,952.37
Human Resources Specialist I	Hourly	\$32.01 - \$45.23
Human Resources Specialist II	Hourly	\$33.61 - \$47.48
Human Resources Supervisor	Monthly	\$8,265.47 - \$11,158.38
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$38.07 - \$53.80
Infrastructure Engineer	Hourly	\$61.47 - \$86.86
Intake Associate	Hourly	\$22.29 - \$31.50
Intake Specialist	Hourly	\$29.49 - \$41.66
Intake Supervisor	Monthly	\$7,518.77 - \$9,541.81
iSeries System Operator	Hourly	\$31.39 - \$44.34
IT Business Analyst	Hourly	\$43.61 - \$61.62
IT Director	Monthly	\$12,589.57 - \$19,354.03
IT Operations Manager	Monthly	\$11,863.61 - \$16,015.87
IT Specialist I	Hourly	\$35.19 - \$49.72
IT Specialist II	Hourly	\$36.89 - \$52.13
IT Support Manager	Monthly	\$11,567.48 - \$15,616.10
IT Lead Training	Hourly	\$32.01 - \$45.23
Judicial/Forensics Specialist	Hourly	\$31.58 - \$44.63
Lead IT Specialist	Hourly	\$43.61 - \$61.62
Lead Training Consumer Services Coordinator	Hourly	\$33.71 - \$47.63
LGBTQ+ Specialist	Hourly	\$29.49 - \$41.66
Medical Services Manager	Monthly	\$16,527.18 - \$22,311.69
Nurse Consultant - LVN	Hourly	\$38.30 - \$54.14
Nurse Consultant - RN	Hourly	\$42.97 - \$60.74
Nursing Services Supervisor	Monthly	\$10,437.64 - \$14,090.81

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Office Assistant I	Hourly	\$20.86 - \$29.47
Office Assistant II	Hourly	\$21.41 - \$30.26
Office Assistant III	Hourly	\$22.90 - \$32.36
Office Services Assistant	Hourly	\$28.62 - \$40.44
Operations Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Outreach Language Specialist (– Armenian, Farsi, Tagalog)	Hourly	\$31.58 - \$44.63
Parent and Family Support Specialist	Hourly	\$29.49 - \$41.66
Participant Choice Specialist	Hourly	\$31.58 - \$44.63
Payroll Accountant	Hourly	\$34.05 - \$48.10
Payroll Specialist	Hourly	\$32.01 - \$45.23
Placement Specialist	Hourly	\$29.49 - \$41.66
Psychological and Intake Manager	Monthly	\$12,870.04 - \$17,374.56
Psychological Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Psychologist, Ph.D.	Hourly	\$46.24 - \$65.35
Public Information Legislative Specialist	Hourly	\$33.61 - \$47.48
Public Information Manager	Monthly	\$9,677.45 - \$13,064.56
Public Information Specialist	Hourly	\$29.49 - \$41.66
Public Information Supervisor	Monthly	\$7,161.85 - \$9,668.49
Quality Improvement and Outcomes Director	Monthly	\$13,282.25 - \$17,833.33
Quality Improvement and Outcomes Manager	Monthly	\$9,008.64 - \$12,161.66
Records and Document Management Supervisor	Monthly	\$7,161.85 - \$9,668.49
Recruiting Manager	Monthly	\$9,393.38 - \$12,952.37
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$29.49 - \$41.66
Resource Development Specialist	Hourly	\$29.49 - \$41.66
Risk Assessment Specialist	Hourly	\$29.49 - \$41.66
Risk Assessment Supervisor	Monthly	\$7,161.85 - \$9,668.49
SDP CSC Lead Specialist	Hourly	\$29.49 - \$41.66
Senior Applications and Project Manager	Monthly	\$11,863.61 - \$16,015.87
Senior Contract and Privacy Specialist	Hourly	\$33.61 - \$47.48
Senior Clinical Psychological Specialist	Monthly	\$8,986.09 - \$12,131.23
Senior Manager, Facilities Service and Records Management	Monthly	\$11,271.59 - \$13,651.87

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025  
 NORTH LOS ANGELES COUNTY REGIONAL CENTER  
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE <sup>1</sup>	SALARY RANGE
Special Project Specialist (inclusive of Retired Annuitant)	Hourly	\$32.01 - \$45.23
Systems Administrator	Hourly	\$55.86-\$78.91
Technology Utilization Specialist	Hourly	\$36.89 - \$52.13
Training and Development Supervisor	Monthly	\$7,492.46 - \$10,114.83
Training Specialist I	Hourly	\$32.01 - \$45.23
Training Specialist II	Hourly	\$34.05 - \$48.10
Transfer Coordinator	Hourly	\$20.86 - \$29.47
Vendor Coordinator	Hourly	\$20.86 - \$29.47
Workforce & Employment Specialist	Hourly	\$29.49 - \$41.66

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval to Authorize an Officer to Secure a Credit Line for FY2025-2026

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

ARCA collaborates with the 21 regional centers to work with legislators and DDS. Last fiscal year, FY2025, the ARCA Dues were \$158,823.

REASON FOR CURRENT ITEM:

After review and discussion, the Administrative Affairs recommends the Approval of the ARCA Dues for FY2025-2026.

FISCAL IMPACT:

2025-26 ARCA Dues: \$165,713.46

RECOMMENDATIONS:

That the Board approves the ARCA Dues for FY2026 as presented in the meeting packet.

### ARCA Dues from Fiscal Year 2010-2011 through 2025-2026

Vendor Name	Payment Date	Fiscal Year Dues	Paid Amount	% Increase (Decrease)
Association of Regional Center Agencies	05/19/10	FY2011	\$ 69,192	
Association of Regional Center Agencies	06/15/11	FY2012	\$ 63,390	-8.39%
Association of Regional Center Agencies	06/20/12	FY2013	\$ 61,805	-2.50%
Association of Regional Center Agencies	05/15/13	FY2014	\$ 68,251	10.43%
Association of Regional Center Agencies	05/28/14	FY2015	\$ 82,530	20.92%
Association of Regional Center Agencies	05/20/15	FY2016	\$ 82,530	0.00%
Association of Regional Center Agencies	05/19/16	FY2017	\$ 82,530	0.00%
Association of Regional Center Agencies	04/26/17	FY2018	\$ 106,406	28.93%
Association of Regional Center Agencies	05/23/18	FY2019	\$ 106,406	0.00%
Association of Regional Center Agencies	05/22/19	FY2020	\$ 106,406	0.00%
Association of Regional Center Agencies	05/27/20	FY2021	\$ 106,406	0.00%
Association of Regional Center Agencies	05/26/21	FY2022	\$ 106,406	0.00%
Association of Regional Center Agencies	05/26/22	FY2023	\$ 106,406	0.00%
Association of Regional Center Agencies	06/21/23	FY2024	\$ 106,405	0.00%
Association of Regional Center Agencies	05/16/24	FY2025	\$ 158,823	49.26%
Association of Regional Center Agencies		FY2026	\$ 165,713	4.34%

Association of Regional Center Agencies  
 980 9th St  
 Sacramento, CA 95814-2719 USA  
 +19164467961  
 Vumenei@arcenet.org

# Invoice



**BILL TO**  
 Vini Montague  
 Chief Financial Officer  
 North LA Regional Center  
 9200 Oakdale Avenue  
 Chatsworth, CA 91311

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
ARCA2025-26 NLACRC	07/01/2025	\$165,713.46	07/31/2025	Net 30	

**P.O. NUMBER**  
 DuesARCA2025-26NLACRC

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
<b>Dues</b>	2025-26 ARCA Dues	1	165,713.4621946	165,713.46

Please pay electronically  
 Account Number 5534426506  
 Direct Deposit 121042882  
 Domestic Wire 121000248  
 ARCA appreciates your partnership. Please find your invoice details here. Feel free to contact us if you have any questions.

SUBTOTAL	165,713.46
TAX	0.00
TOTAL	165,713.46
<b>BALANCE DUE</b>	<b>\$165,713.46</b>

Have a great day!  
 ASSOCIATION OF REGIONAL CENTER AGENCIES

# ARCA Office Functions and Roles



**The following pages provide an overview of the major functions of the ARCA office as a whole as well as the primary roles of each staff member.**

**Please note that ARCA staff members work as a cohesive team and that the multi-disciplinary nature of the work means that many functions are carried out cooperatively.**

## Representing Regional Center Interests and Positions

Meet with DDS, other departments, legislators and/or staff, and statewide groups on systemic issues

Work collaboratively with regional centers and departments to develop processes to address shared issues

Build coalitions with other organizations around key priorities and issues of agreement

Provide requested information and background on the regional center system

Proactively communicate with the community regarding ARCA's priorities and the role of regional centers through traditional media, social media, and hosted webinars

## Staffing a Discipline Group or Committee

Arrange conference call lines, and distribute meeting materials and information to members

Attend group meetings and provide an update on ARCA information

Research and distribute information on topics relevant to the group

For Board Committees, coordinate agendas/meeting materials with Chairperson and draft minutes

Complete assigned follow-up work between meetings and share with committee members for feedback

Work with Chairperson to advance group proposals

## Analysis of Statewide Information

Upon request by, or with the permission of, the Directors Group, collect data from/survey regional centers

Provide ongoing data management during the data collection phase, working with regional centers as needed

Compile and analyze the statewide data and disseminate the information to regional centers

Present data, trends, and any relevant conclusions in an audience-appropriate format

## Responding to Proposals

Track legislation (including Budget), proposed regulations, and other opportunities for public input related to developmental disabilities

Provide summary analysis of policy and fiscal effects of proposals for appropriate regional center staff, discipline group, or ARCA committee for feedback

Develop positions for consideration by the Executive Committee and/or Board of Directors

Upon approval, provide written/oral comments to state/federal agencies, the Legislature, and the Administration

## Public Meetings and Hearings

Track meetings and hearings that are relevant to ARCA members and provide them with information regarding key meetings and hearings in advance

Attend the meeting or hearing (or monitor remotely) and represent ARCA's positions either as a member of the committee or during public comment periods

Following the meeting or hearing, provide a written summary to Board members along with relevant meeting materials

Participate in statewide advisory and steering committees to provide insights on issues that impact the developmental services system (e.g., IT systems, appeals, Deaf +)

## Miscellaneous Member Support

Respond to individual Board member or regional center staff requests for information or technical assistance

Upon invitation, participate in community events or provide trainings in individual regional center catchment areas

Provide updates on news of interest to the developmental disabilities community

Provide or participate in educational opportunities as requested (e.g., forensic forums)

Coordinate collective statewide efforts (e.g., UFS replacement, boilerplate contract negotiation support)

## ARCA Operations

Complete human resources functions (*e.g.*, hiring, payroll, benefits, and evaluation)

Purchase office supplies, needed equipment, subscriptions, and memberships

Ensure equipment and website are functioning appropriately

Coordinate staff travel

Interface with the landlord regarding security, maintenance, housekeeping, and other issues

Maintain Committee and other group rosters and email lists

Review property, equipment, and event contracts/leases

## In-Person Meeting Logistics

For Board of Directors and lead discipline group meetings, research hotel and meeting space options, communicate with discipline group Chairperson, and negotiate prices and other details

For Board of Directors and lead discipline group meetings, arrange and pay for requested meals, technology needs, and other logistics, within pre-existing annual budget limits

For other groups, reimburse for allowed meals and other expenses and track each group's budget to ensure costs do not exceed budgeted amounts

## Accounting

Perform monthly general accounting processes

Track and record payroll costs, including for wage and salary, taxes, and benefits

Budget for expected expenditures for current and future fiscal years

Make investment deposits and withdrawals based on cash availability and demands

Prepare and file federal, state, and local informational and tax returns

Prepare the Annual Financial Statements and provide audit evidence

Amy Westling  
Executive Director

- **Committees Staffed:** Board of Directors, Executive Committee, Strategic Planning Committee, Directors Group, Contract Negotiating Committee, Standards and Practices Committee
- **Areas of Focus:** Oversee organization in accordance with its strategic plan, manage ARCA staff, lead interagency coordination and collaboration

Tony Anderson  
Associate Director

- **Committees Staffed:** Board Delegates Group, ARCA Academy, Deaf Specialists
- **Areas of Focus:** Collaboration with Executive Director on organizational leadership and strategic partnerships, regional center board member support, community member participation in policymaking, Budget and major legislative bill advocacy

Daniel Savino  
Government Affairs  
Director

- **Committees Staffed:** Legislative Committee, Communications, Nominating and Bylaws Committee, The Collaborative
- **Areas of Focus:** Legislation, local advocacy, news summaries, action alerts, social media, Grassroots Day, Capitol Briefing Day, federal processes

Sidney Jackson  
Senior Program Analyst

- **Committees Staffed:** Client Advisory Committee, Early Start Committee, Federal Revenues Committee, Equity Committee, Community Service Directors, HCBS Program Evaluators, Community Development Committee, Directors of Clinical Services, Physicians Group, Psychologists Group, Emergency Coordinators
- **Areas of Focus:** Federal programs (Early Start, Medicaid Waiver, etc.), intake, vendorization

Darline Dupree  
Senior Program Analyst

- **Committees Staffed:** Directors of Client Services, Training and Information Group, Employment Committee, Housing Committee, Risk Management Committee, Risk Management and Planning, Statewide Self-Determination Group, Quality Management Assessment Group, Cultural Specialists
- **Areas of Focus:** Employment, housing, service coordination, Self-Determination Program (SDP), equity

Vivian Umenei  
Chief Financial Officer

- **Committees Staffed:** Finance Committee, Chief Financial Officers, ARCA Information Systems Committee, ARCA Enhancement Committee
- **Areas of Focus:** DDS Budget, statewide funding, analysis of regulations/legislation and their fiscal and administrative impact to regional centers, fiscal reporting, regional center technology replacements, ARCA internal financial matters, enhancement requests for regional center IT systems

Sally Williams  
Office Manager

- **Areas of Focus:** Office operations, arrange and communicate in-person meeting logistics (venues, meals, lodging, etc.), provide onsite support and act as vendor liaison for in-person meetings, participate in agency accounts payable and receivable entries

Lauren Ettensohn  
Administrative Assistant

- **Areas of Focus:** Maintain email lists and rosters, book staff travel, coordinate collection and sending of meeting materials, coordinate schedules for upcoming meetings, conduct surveys of regional centers and compile results, assuming increasing roles of Office Manager

Rick Rollens  
Legislative Consultant

- **Areas of Focus:** Legislative insight, legislative strategy coordination, education regarding California's developmental services system, testimony at legislative hearings, legislative relations

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025.

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval to Authorize an Officer to Secure a Credit Line for FY2025-2026

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

REASON FOR CURRENT ITEM:

After review at the April 24, 2025, meeting, the Administrative Affairs Committee recommends the Approval to authorize an officer to secure a line of credit for FY2025-2026 provided in the meeting packet.

FISCAL IMPACT:

To secure a revolving line of credit with City National Bank for fiscal year 2025-2026 (July 1, 2025 through June 30, 2026) for an amount up to \$100,000,000.00.

RECOMMENDATIONS:

That the Board approve the authorization of an officer to secure a credit line for FY2025-2026 as presented in the meeting packet.



# North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

## ADMINISTRATIVE AFFAIRS RECOMMENDATION TO THE BOARD OF TRUSTEES

The North Los Angeles County Regional Center (“NLACRC”) Administrative Affairs Committee is recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer or the Deputy Director to make disbursement requests from the corporate revolving line of credit with City National Bank.

The NLACRC Administrative Affairs Committee is further recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer or the Deputy Director to execute disbursement instructions for the corporate revolving line of credit with City National Bank.

\_\_\_\_\_  
Anna Hurst, Board Treasurer

\_\_\_\_\_  
April 24, 2025

Date

## BOARD RESOLUTION TO FOR DISBURSEMENT INSTRUCTIONS

**RESOLVED** that the Board of Trustees of the North Los Angeles County Regional Center (“NLACRC”) authorizes the Executive Director, the Chief Financial Officer or the Deputy Director to make disbursement requests from the corporate revolving line of credit with City National Bank.

**RESOLVED** that the Board of Trustees of the NLACRC authorizes the Executive Director, the Chief Financial Officer or the Deputy Director to execute disbursement instructions for the corporate revolving line of credit with City National Bank.

Certification by Secretary: I certify that (1) I am the Secretary of North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center’s Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Sharmila Brunjes, Board Secretary

\_\_\_\_\_  
May 14, 2025

Date

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025.

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval to Authorize an Officer to Make Disbursements and Execute Disbursement Instructions for Credit Line

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

The committee met on April 24, 2025, to review and discuss authorizing an officer to secure a credit line for FY2025-2026.

REASON FOR CURRENT ITEM:

The Administrative Affairs Committee recommends that the Board of Trustees authorize the Executive Director, the Chief Financial Officer and the Deputy Director to make disbursement requests from the corporate revolving line of credit with City National Bank. the Approval to authorize an officer to secure a line of credit for FY2025-2026 provided in the meeting packet. Also, the committee recommends the Board to authorize an officer to execute disbursement instructions for the revolving line of credit with City National Bank.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

That the Board authorize an officer to make disbursements and execute disbursements instructions for the revolving line of credit with City National Bank included in the meeting packet.



# North Los Angeles County Regional Center

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## **ADMINISTRATIVE AFFAIRS RECOMMENDATION TO THE BOARD OF TRUSTEES**

The North Los Angeles County Regional Center (“NLACRC”) Administrative Affairs Committee is recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer or the Deputy Director to make disbursement requests from the corporate revolving line of credit with City National Bank.

The NLACRC Administrative Affairs Committee is further recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer or the Deputy Director to execute disbursement instructions for the corporate revolving line of credit with City National Bank.

\_\_\_\_\_  
Anna Hurst, Board Treasurer

\_\_\_\_\_  
April 24, 2025

Date

## **BOARD RESOLUTION TO FOR DISBURSEMENT INSTRUCTIONS**

**RESOLVED** that the Board of Trustees of the North Los Angeles County Regional Center (“NLACRC”) authorizes the Executive Director, the Chief Financial Officer or the Deputy Director to make disbursement requests from the corporate revolving line of credit with City National Bank.

**RESOLVED** that the Board of Trustees of the NLACRC authorizes the Executive Director, the Chief Financial Officer or the Deputy Director to execute disbursement instructions for the corporate revolving line of credit with City National Bank.

Certification by Secretary: I certify that (1) I am the Secretary of North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center’s Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Sharmila Brunjes, Board Secretary

\_\_\_\_\_  
May 14, 2025

Date

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025.

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval to Authorize an Officer to Secure Insurance Coverage for FY2025-2026

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

The committee met on April 24, 2025, to review and discuss authorizing an officer to secure insurance coverage for FY2025-2026.

REASON FOR CURRENT ITEM:

The Administrative Affairs Committee recommends that the Board of Trustees authorize the Executive Director, the Chief Financial Officer or the Deputy Director to execute insurance binders and purchase insurance for FY2025-2026 (July 1, 2025 through June 30, 2025) through its insurance broker, Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

That the Board authorize an officer to secure insurance coverage for FY2025-2026



# North Los Angeles County Regional Center

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## ADMINISTRATIVE AFFAIRS RECOMMENDATION TO THE BOARD OF TRUSTEES

The North Los Angeles County Regional Center (“NLACRC”) Administrative Affairs Committee is recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer or the Deputy Director to execute insurance binders and purchase insurance for Fiscal Year 2025-2026 (July 1, 2025 through June 30, 2026) through its insurance broker, Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc. (“Gallagher”).

\_\_\_\_\_  
Anna Hurst, Board Treasurer

\_\_\_\_\_  
April 24, 2025

Date

## BOARD RESOLUTION FOR INSURANCE

**RESOLVED** that the Board of Trustees of the North Los Angeles County Regional Center authorizes the Executive Director, the Chief Financial Officer or the Deputy Director to execute insurance binders and purchase insurance for Fiscal Year 2025-2026 (July 1, 2025 through June 30, 2026) through its insurance broker, Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc (“Gallagher”).

**Certification by Secretary:** I certify that (1) I am the Secretary of the North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center’s Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Sharmila Brunjes, Board Secretary

\_\_\_\_\_  
May 14, 2025

Date

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025.

To: Board of Trustees

From: Juan Hernandez, Board of Trustees President and Executive Committee

Subject: Updated Board of Trustees Bylaws to Send to DDS

BACKGROUND/GENERAL:

The Executive Committee’s purpose is to respond to matters of an urgent nature, which call for immediate action or commitment prior to the next scheduled meeting of the Board with all business conducted by the Executive Committee reported at the next Board meeting. The Executive Committee has the power and authority to oversee the performance evaluation and negotiate contracts with the Executive Director of the Regional Center.

At the last Board of Trustees meeting on March 12, 2025, the revised Bylaws were discussed, and changes were discussed before sending this draft of the NLACRC Bylaws to DDS. Additionally, a workgroup was formed to determine the number of meetings, the appointment process of members to the Executive Finance Committee, and the nomination process to the Vendor Advisory Committee. The revised Bylaws are included in the meeting packet with an additional document noting the recent changes.

REASON FOR CURRENT ITEM:

After review by DDS of the revised NLACRC Bylaws, the Board of Trustees President suggests approval of the updated Bylaws. A revision of the Bylaws to develop a method for adding additional members to the Executive Finance Committee, lowers the numbers of meetings to under 10, and moves review and nomination of applicants to the Vendor Advisory Committee away from the Nominating Committee and over to the VAC.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

That the Board approve the revised Bylaws with all the revisions as presented to submit to DDS.

## **PROPOSED REVISIONS TO BYLAWS**

Previously approved version Article IV Section 10 (a):

The Board shall hold ten (10) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: five (5) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. . .

New Proposed version Article IV Section 10 (a):

The Board shall hold nine (9) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: four (4) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. . .

Previously approved version Article VII Section 4 (a):

The Executive Finance Committee shall consist of the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The President shall be the chairperson. Each individual Officer shall have one (1) vote even an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously. . .

New Proposed version Article VII Section 4 (a):

The Executive Finance Committee shall consist of the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The Board shall have the authority to appoint an additional three (3) Trustees to the Executive Finance Committee. The President shall be the chairperson. Each individual Officer shall have one (1) vote even an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously. . .

Previously approved version Article VII Section 7 (c):

The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by the Nominating Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. If a vacancy occurs on the Vendor Advisory Committee, the Nominating Committee shall recommend a replacement to the Board as a whole who shall then elect the replacement by a majority vote. In the event a member has been elected to fill such vacancy, the term shall commence upon election or as otherwise provided by the Board and shall continue for the balance of the regular term subject to such vacancy. . .

New proposed version Article VII Section 7 (c):

The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by Vendor Advisory Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Each member of the Vendor Advisory Committee shall each serve a term of three (3) years unless the member is elected to fill a vacancy in which case the “replacement” member serves the remainder of the term of the member vacating their seat. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. In the event a member has been elected to fill such vacancy, the term shall commence upon election and shall continue for the balance of the regular term subject to such vacancy. . .

**BYLAWS OF  
NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.**

**RESTATEMENT**

**ARTICLE I**

**PLACE OF BUSINESS**

**Section 1. Principal Executive Office.** The principal office for the transaction of business of the North Los Angeles County Regional Center, Inc. (“Regional Center” or “Corporation”) shall be located at 9200 Oakdale Avenue, Chatsworth, California, or at such other location as may be designated by the Board of Trustees (“Board”). The Board is granted full power and authority to change said principal executive office from one location to another.

**Section 2. Other Offices.** Branch or subordinate offices may be established at any time by the Board, at any location within the Area of Service.

**ARTICLE II**

**PURPOSE AND AREA OF SERVICE**

**Section 1. Purpose.** The specific and primary purpose of the Regional Center shall be to provide services to people ages three and above with developmental disabilities, as that term is defined in the Lanterman Developmental Disabilities Services Act, located at Welfare and Institutions Code section 4500 and following (“Lanterman Act”), and to infants and toddlers up to thirty-six (36) months of age who are developmentally delayed or are at high risk of becoming developmentally disabled, as defined by the Early Intervention Services Act, located at Government Code section 95000 and following.

**Section 2. Area of Service.** The Regional Center’s Area of Service shall be an area of the northern portion of the County of Los Angeles, including the Santa Clarita and Antelope Valleys and portions of the San Fernando Valley, State of California, as specified in the contract between the Regional Center and the State of California Department of Developmental Services (“Department”).

**Section 3. Limitations.** The general purposes for which the Regional Center is formed are to operate exclusively for charitable purposes.

### ARTICLE III

#### MEMBERSHIP

**Section 1. Members.** The Corporation shall have no members, as that term is defined in California Corporations Code Section 5056. Any reference herein to a member of the Board (also known as a “Trustee”) or to a member of one or more Committees established hereunder is not intended to be and shall not be construed as a reference to a member, as defined in California Corporations Code Section 5056.

**Section 2. References to Actions by Members.** Any action that would otherwise require approval by the members shall require only approval by the Board. All rights that would otherwise vest in members shall vest in the Trustees.

### ARTICLE IV

#### BOARD OF TRUSTEES

**Section 1. Board Powers.** Subject to limitations of the Articles of Incorporation, these Bylaws and applicable portions of the Lanterman Act and its implementing regulations, and applicable portions of the Corporations Code, the business and affairs of the Regional Center shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board. Without limiting the generality of the powers of the Board hereunder to conduct the business of the Regional Center, the Board shall have the following specific powers:

(a) To elect and, if appropriate, remove officers of the Board, prescribe their duties, establish rules and regulations to guide the officers in the performance of their duties, and take such action as it determines appropriate to secure the faithful performance by each officer of his or her designated duties.

(b) To select, employ, and, if appropriate, remove the Executive Director of the Regional Center, who shall have the executive and administrative responsibility for carrying out the purpose, program and activities of the Regional Center in accordance with the policies formulated and adopted by the Board and as otherwise provided for in these Bylaws.

(c) To establish the policies of the Regional Center and determine a plan by which the policies of the Regional Center shall be carried out.

(d) To ensure that the Regional Center provides necessary training, including on issues of linguistic and cultural competency, and support to its Trustees to facilitate their understanding of, and participation in the observance of, the business affairs of the Regional Center in these Bylaws.

(e) To adopt rules and regulations, consistent with law, the Articles of Incorporation, and these Bylaws, for the guidance and management of the affairs of the Regional Center.

(f) To establish, in addition to the standing committees, hereinafter provided for, special committees as the Board may deem necessary or desirable, and to determine the duties and powers of said special committees.

(g) To do, perform, and transact all other business and acts which the Board by the laws of the State of California is permitted to do, transact and perform.

At no time shall the powers of the Board set forth in this Section be exercised by one Board member, group of members, or Board committee, unless, as stated in Article VII, Section 3(b), a committee, all of the members of which are also members of the Board, has been authorized to so act by the Board, or unless all of the actions proposed by such member, group of members or committee are ratified by the Board prior to their execution, as allowable by statute.

## **Section 2. Board Duties.**

(a) The Board shall perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of the Corporation, and by these Bylaws.

(b) The Board shall cause to be kept open to the inspection of any person entitled thereto and making proper demand thereof, among other things, a book of minutes of all meetings of the Board, and adequate and correct books of account of the properties and business transactions of the Corporation, all in the form prescribed by law and showing the details required by law. Such records shall be kept at the Principal Executive Office of the Corporation, as such Office is designated in Article I, Section 1.

(c) The Board shall meet at such times and places as required by these Bylaws.

(d) The Board shall annually contract with an independent accounting firm for an audited financial statement. The audit report and accompanying management letter shall first be reviewed by the Executive Finance Committee as set forth in Article VII, Section 4(d) and then recommended for approval or modification to the full Board. The audit report and accompanying management letter shall be submitted to the Department within 60 days of completion and before April 1 of each year. Upon submission to the Department, the audit report and accompanying management letter shall be made available to the public by the Corporation. This audit report shall not be completed by the same accounting firm more than five (5) times in any ten (10) year period.

(e) The Board shall annually review the performance of the Executive Director of the Corporation. The Board shall also review and approve the compensation of the Executive Director, including all benefits, to assure that it is just and reasonable. This review and approval shall occur upon the hiring of the Executive Director and whenever the term of his or her employment, if any, is renewed or extended, and whenever the Executive Director's compensation is modified. Separate review and approval shall not be required if a modification of compensation extends to substantially all employees.

(f) The Board shall annually review the performance of the Corporation in providing services that are linguistically and culturally appropriate, and may provide recommendations to the Executive Director of the Corporation based on the results of that review.

(g) The Board shall exercise sound business practices, prudent fiduciary decision-making and attention to proper legal requirements in performing their duties as Trustees of the Corporation.

(h) In accordance with the Board's Contract Policy, the Board shall review and approve any contract of the Corporation of two hundred and fifty thousand dollars (\$250,000), or more, before the Corporation enters into such a contract. No contract exceeding two hundred and fifty thousand dollars (\$250,000) is valid unless first approved by the Board. In the event that a contract exceeding two hundred and fifty thousand dollars (\$250,000), requires immediate review and approval prior to the next regularly-scheduled Board meeting, the contract will be valid if the Executive Finance Committee votes to approve the contract and the Executive Finance Committee's approval is expressly ratified by resolution by the Board in accordance with statute. For purposes of this section, contracts do not include (1) vendor approval letters issued by regional centers pursuant to Section 54322 of Title 17 of the California Code of Regulations, and (2) Purchase of Service authorizations for individuals served by the Corporation.

(i) The Board may retain or employ an attorney to provide legal services to the Corporation, but that attorney shall not be an employee of the Corporation.

**Section 3. Number of Trustees.** The authorized number of Trustees shall be not less than fourteen (14) or more than twenty-two (22), except as follows: if the number of seated trustees remains at fourteen (14) or less for a period of greater than sixty (60)

consecutive days, then the minimum number of trustees shall be twelve (12) until such time that the number of seated trustees is sixteen (16) or greater at which time the minimum number of trustees shall return to fourteen (14). The reduction of the minimum trustees from fourteen (14) to twelve (12) detailed in this Section, shall be mandatory each time the number of trustees remains at fourteen (14) for a period greater than sixty (60) consecutive days. The authorized number of Trustees may be changed by an amendment to this Section 3 of the Bylaws, duly approved by the Board in accordance with the provisions of Article IX herein.

**Section 4. General Board Requirements.** Anything herein to the contrary notwithstanding, the Board shall be composed of Trustees that enable the Board, as a whole, to conform to all of the following criteria:

(a) The Board shall be composed of individuals with a demonstrated interest in, or knowledge of, developmental disabilities, each of whom shall reside, work, or have a family member who receives services within the Regional Center's catchment area;

(b) The membership of the Board shall include people with legal, management or board governance, financial, and developmental disability program expertise. For purposes of this provision, "legal expertise" shall mean an individual who is a licensed attorney or law professor. Board governance experience shall not be acquired solely by serving on a regional center board;

(c) The membership of the Board shall include representatives of the various categories of disability to be served by the Regional Center;

(d) The Board shall reflect the geographic and ethnic characteristics of the area to be served by the Regional Center;

(e) At least one-half (i.e., 50%) of the duly elected Trustees shall be people with developmental disabilities or parents or legal guardians of people with developmental disabilities, and people with developmental disabilities shall comprise not less than twenty-five percent (25%) of the Trustees.

(f) Members of the governing board shall not be permitted to serve more than seven years within each eight-year period.

(g) The Board shall conform to such other membership criteria as are required by law. Documentation shall be submitted to the Department by August 15th of each year, demonstrating that the composition of the Board is in compliance with

Welfare and Institutions Code section 4622, as outlined in this Section of the Bylaws. If the composition of the Board is not in compliance with Welfare and Institutions Code section 4622, the Board shall submit a plan to the Department with its Board composition documentation setting forth how and, in as expeditious a manner as possible, when the Board will come into compliance, in part or in whole, with Welfare and Institutions Code section 4622.

(h) A vacancy in any one or more categories of Board membership identified in this Section shall not affect the ability of the Board to function.

(i) The Regional Center shall provide necessary training, including on issues related to linguistic and cultural competency, and support to all members of the Board to facilitate their understanding and participation. The Department shall review and approve the method by which training and support are provided to the Board members to ensure maximum understanding and participation by Board members. The Regional Center shall post information on its internet website regarding the training and support provided to its Board members.

(j) Every current Board member must complete and file a Conflict of Interest Reporting Statement in accordance with Welfare and Institutions Code section 4626 and following, and Title 17 of the California Code of Regulations section 54500 and following, by August 1 of each year and must file a subsequent statement if there is a change in status that creates a potential or present conflict of interest. The term, “change in status” includes, but is not limited to, a change in financial interests, legal commitment, corporation or board duties, or both, or outside positions or duties, whether compensated or not. Every new Board member must complete and file a Conflict of Interest Reporting Statement no later than thirty (30) days after being selected, appointed, or elected. The Conflict of Interest Reporting Statements of all Board members and the Executive Director shall be submitted by Board to the Department within ten (10) days of receipt of the statements.

(k) If a present or potential conflict of interest is identified for the Executive Director or a Board member that cannot be eliminated, the Executive Director or Board member should resign, or the Board shall within 30 days of receipt of the Conflict of Interest Reporting Statement, submit to the Department and the State Council a copy of the Conflict of Interest Reporting Statement and a plan that proposes conflict elimination or mitigation and management measures (known as a “Conflict Resolution Plan”). The Conflict Resolution Plan must including timeframes and actions the Board or the individual, or both, will take to eliminate or mitigate and manage the conflict of interest, as described more fully below in Section 6(b). To promote transparency, the Regional Center shall post on its internet website each completed

Conflict of Interest Reporting Statement that identifies a present or potential conflict of interest that cannot be resolved within 30 calendar days of receipt by Board or the Executive Director, or within 30 calendar days of receipt of the Department's notification that it has independently identified a present or potential conflict of interest.

(l) Each potential candidate for the Board shall disclose any present or potential conflicts of interest to the Board in conjunction with their application for Board membership. No potential candidate shall be interviewed or otherwise considered for Board membership until they submit a statement regarding any present or potential conflicts of interest to the Board. Once elected, every new Board member shall complete and file with the Board a Conflict of Interest Reporting Statement on a standard form published by the Department within thirty (30) days of being elected or appointed.

(m) If a Trustee fails to complete the required Conflict of Interest Reporting Statement within ten (10) days of the date upon which it is otherwise due, or if the Board identifies a conflict of interest for a Trustee (other than the Trustee appointed by the Vendor Advisory Committee), and the Trustee refuses to resign or cooperate with the preparation of a Conflict Resolution Plan in accordance with Welfare and Institutions Code section 4626 and Title 17, section 54533, of the California Code of Regulations, that Trustee shall be removed from the Board. Notice to the Board of a pending removal pursuant to this Subsection shall be included by the Board Secretary in the agenda for the regular meeting of the Board next succeeding the Trustee's refusals. The removal shall automatically be deemed accepted by the Board at that meeting unless the Board, having good cause, then adopts a resolution to retain the Trustee and the Department approves that resolution.

**Section 5. Vendor Advisory Committee Designee.** Anything herein to the contrary notwithstanding, the Vendor Advisory Committee, described in Article VII, Section 7, below, shall designate one of its members to serve as a Trustee of the Board ("Vendor Trustee").

**Section 6. Limitations on Certain Trustees.**

(a) No Trustee who is an employee or member of the governing board of a provider from which the Regional Center purchases consumer services shall be permitted to do any of the following:

- (1) Serve as an officer of the Board;
- (2) Vote on any fiscal matter affecting the purchase of services from any provider by the Regional Center. As used herein, the term "fiscal

matter” includes, but is not limited to, setting purchase of service priorities, transferring funds to the purchase of service budget, and establishing policies and procedures with respect to the purchase of services; and

(3) Vote on any issue in which the Trustee has a “financial interest,” as defined at Section 87103 of the California Government Code and as determined by the Board.

A Trustee who is an employee or member of the governing board of a provider from which the Regional Center purchases consumer services shall also provide a list to the Board of such Trustee’s financial interests, as defined at Section 87103 of the California Government Code.

(b) For Board members with a conflict of interest, there may be certain limitations depending upon the nature of the conflict of interest. If, as detailed above in Section 4(k), it is determined by the Board or the Department that any Board member has a present or potential a conflict of interest, a proposed Conflict Resolution Plan must be prepared for that Board member. A Conflict Resolution Plan is a written, detailed plan to eliminate, or mitigate and manage, the present or potential conflict of interest, along with any necessary supporting documents. Any Conflict Resolution Plan shall meet the requirements of Title 17, section 54533, of the California Code of Regulations, and shall:

(1) Describe the precise nature of the present or potential conflict of interest or activity and give a detailed description of the conflict:

(A) The type of interest creating the present or potential conflict; and

(B) The identity and relationship between the individual(s) and/or entity(ies) involved; and,

(C) The roles and duties of each individual and/or entity that gives rise to the present or potential conflict of interest.

(2) State the action(s) that the Board, Regional Center and/or the individual(s) will take, including the necessary timeframes, to eliminate or mitigate and manage the present or potential conflict of interest. Actions to eliminate, or mitigate and manage, the present or potential conflict of interest may include, but are not limited to, one or more of the following:

(A) Resignation of the individual(s) from the position or activity creating the conflict of interest.

(B) Refraining from participation, or limiting the individual's

ability to act, in a particular matter or category of matters.

(C) Change of assignment, duties, or position.

(D) Divestiture of financial interests that give rise to the conflict of interest.

(E) Terminating or refraining from relationships that give rise to conflicts of interest.

(3) Provide a detailed explanation of how each of the proposed actions will actually eliminate or mitigate and manage the present or potential conflict of interest.

(4) Provide the name, position and duties of the individual(s) who will be responsible for ensuring that any actions, limitations, or restrictions included in the Conflict Resolution Plan, if approved by the Department, will be taken, applied, followed, and monitored. Explain any oversight and monitoring mechanism in enough detail to allow the Department to ascertain that the mechanism is sufficient to eliminate, or mitigate and manage, the present or potential conflict of interest.

A proposed Conflict Resolution Plan shall be signed by the individual(s) subject to the Conflict Resolution Plan, in addition to the person in the designated position or committee responsible for reviewing the Conflict of Interest Reporting Statement, and the person in the designated position or committee responsible for monitoring performance under the proposed Plan, if approved. The Board shall submit a copy of the completed Conflict of Interest Reporting Statement and the proposed Conflict Resolution Plan to the Department and the State Council within 30 calendar days of receipt of the Conflict of Interest Reporting Statement or of the Department's notification that it has independently identified a present or potential conflict of interest.

(c) Not later than 90 calendar days after the State Council receives copies of the completed Conflict of Interest Reporting Statement and the proposed Conflict Resolution Plan for a Board member or the Executive Director, the State Council shall each provide to the Department their written approval or disapproval of the proposed Conflict Resolution Plan. If the State Council fails to provide the Department with its written approval or disapproval of the proposed Plan within 90 calendar days of receipt of the Conflict of Interest Reporting Statement and the proposed Plan, the Department alone may make the decision to disapprove the proposed Plan. The Department shall not approve a proposed Conflict Resolution Plan without the approval of the State Council.

(d) The Department shall determine whether a proposed Conflict

Resolution Plan is sufficient or needs to be modified to adequately eliminate, or mitigate and manage, the present or potential conflict of interest. The Department may impose additional restrictions and additional obligations to the proposed Conflict Resolution Plan and/or make a determination that further information is required.

(e) The Department is responsible for making the final decision as to what conditions, restrictions, obligations, or actions, if any, shall be imposed or taken by the Board, Regional Center, and/or the individual(s), to eliminate, or mitigate and manage, the present or potential conflict of interest.

(f) The submission of a proposed Conflict Resolution Plan does not authorize an individual with a present or potential conflict of interest to engage in any activity that constitutes a present or potential conflict of interest. The proposed Conflict Resolution Plan shall be approved, in writing, by the Department, and the Conflict Resolution Plan fully implemented prior to the individual engaging in otherwise prohibited conduct. Department approval is not granted until the Regional Center receives such determination in writing. Individuals shall not engage in activities in which there is a present or potential conflict of interest except in accordance with the terms of an approved Conflict Resolution Plan.

(g) Department approval of a proposed Conflict Resolution Plan is not valid unless it is based upon full disclosure of all relevant information by the Board, Regional Center, and/or the individual(s) with the present or potential conflict of interest. Nondisclosure or misrepresentation of present or potential conflicts of interest or of material information bearing on the proposed Conflict Resolution Plan decision shall result in the Department's rescission of its approval and/or immediate denial of the proposed Conflict Resolution Plan, in addition to any civil penalties imposed pursuant to Welfare and Institutions Code section 4626.

(h) The Department shall issue its modification, approval, or denial of the proposed Conflict Resolution Plan, in writing, to Board or the Regional Center's designated party within 30 calendar days of receiving the written approval or disapproval of the proposed Conflict Resolution Plan from the State Council for Board members or the Executive Director, unless the Department determines there is good cause for extending the time to respond.

(i) If the proposed Conflict Resolution Plan of a Board member or the Executive Director is denied by the Department and/or the State Council, the Board member or Executive Director shall have 30 calendar days from the date of receipt of the Department's written denial in which to take the necessary action to eliminate the conflict of interest or resign his or her position as a Board member or Executive

Director. The Department may, in exercise of its discretion, grant the Board, the Board member, Executive Director or Regional Center, an extension in which to complete any actions necessary to eliminate the conflict of interest.

(j) If the proposed Conflict Resolution Plan is approved by the Department, the approved Conflict Resolution Plan shall be implemented not later than 30 calendar days after written notification is mailed by the Department, unless the Department grants the Board, the Regional Center and/or the individual(s) an extension in which to complete any actions necessary to implement the approved Conflict Resolution Plan.

(k) The Board, the Regional Center, and/or the covered individual(s) shall fully comply with all elements set forth in the approved Conflict Resolution Plan. When required by the terms of the approved Plan, the Board, the Regional Center, and the individual(s) shall provide documentation demonstrating compliance with the approved Plan to the Department.

(l) A new proposed Conflict Resolution Plan shall be submitted to the Department on an annual basis and upon any change of status that creates a present or potential conflict of interest.

(m) The Board and/or the Regional Center shall retain a copy of each Conflict of Interest Reporting Statement and any approved Conflict Resolution Plan for the period of time consistent with the record retention requirements in its state contract.

**Section 7. Disqualified Individuals.** In order to prevent potential conflicts of interest with regard to decisions of the Board, none of the following individuals shall be eligible to serve as a Trustee:

(a) An individual who is an employee of the Department or any State or local agency which provides services to a Regional Center consumer, if employed in a capacity which includes administrative or policy-making responsibility, or responsibility for the regulation of the Regional Center;

(b) An individual who is an employee or a member of the State Council or a State Council regional advisory committee.

(c) Except for the Vendor Trustee (as that term is defined at Article IV, Section 5 of these Bylaws), an individual who is an employee or a member of a governing board of any entity from whom or from which the Regional Center purchases

consumer services (“Business Provider”).

(d) Any person who has a financial interest in Regional Center operations, as defined in California Government Code Section 87103, except as a consumer of Regional Center services.

In the event that the Board President has cause to believe that a Trustee is no longer qualified under this Section 7 of the Bylaws, or if any Trustee alleges to the President in writing, that another Trustee, including the Trustee who serves as the President, is no longer qualified under this Section 7 of the Bylaws, the President shall schedule the matter on the agenda of the next regular Board meeting. The Secretary shall mail, or hand deliver specific written notice of this hearing to the Trustee in question at least seven (7) calendar days in advance of the hearing. The Board shall consider the matter at this hearing, which may be continued to the next consecutive regular meeting but shall not be continued thereafter. Once the President closes the hearing, the Board, excluding the Trustee whose qualifications are the subject of the hearing, shall immediately vote on a finding as to the Trustee's continuing qualification. If a majority present and voting finds that the Trustee is no longer qualified, that Trustee shall be automatically removed for cause, effective upon the Board's vote.

**Section 8. Election and Term of Office.** Except as otherwise provided herein, the Trustees shall be elected by the Board and shall serve for a term as hereinafter provided:

(a) Except for Trustees who are elected to fill a vacancy, each Trustee's first term shall be for one (1) year and any potential successive terms shall be for three (3) years, with each term commencing on the first day of July of the year in which the Trustee is elected to office; provided in no event shall a Trustee serve in such capacity for a period longer than seven years within an eight-year period.

(b) Each year, during which the term of one or more Trustees is due to expire, the Nominating Committee shall submit to the Board, at the regularly-scheduled meeting held in May, a list of candidates it recommends for election to membership to the Board. At the May meeting in which the Nominating Committee submits its recommended candidates to the Board, any member of the Board may nominate from the floor other candidates for membership to the Board, provided the individual nominated is a person who has submitted an application to serve as a Trustee to the Nominating Committee, and provided further that the nomination is both joined by at least four (4) other members of the Board and is consented to by the individual nominated. If one or more candidates for membership to the Board are nominated by a Trustee from the floor at the regularly-scheduled May meeting, the Nominating Committee shall, prior to the election, meet and interview those candidates who have

not previously been interviewed and shall present a report concerning such interviews to the Board at the next meeting. Such a report may be written or may be made orally but, in either case, the report shall contain, at minimum, all relevant information regarding an individual nominee's specialization.

(c) The election of Trustees shall be held at regularly-scheduled June meetings of the Board.

(d) At each election, Subject to the limitations imposed in Article IV, Section 3, the Board may determine to leave one (1) or more, but not more than eight (8) Trustee positions vacant.

(e) The Board shall vote for the election of Trustees by voice vote, unless either the number of candidates for membership to the Board exceeds the number of Trustees to be elected, or any one or more Board members requests that the vote be conducted by written ballot. If a Board member(s) requests that the vote be conducted by written ballot, the requesting Board member(s) must make that clear during the nomination phase to enable the Secretary to prepare the ballots for the election. All members of the Board present at the meeting at which the Trustees are to be elected, including the Board member presiding at the meeting, shall be eligible to vote. Votes may not be cast by Trustees who are not present in person or by virtual participation, subject to the limitations detailed in Section 10(j) of this Article, at the meeting at which Trustees are to be elected. A candidate must receive a majority of votes cast by the Trustees eligible to vote at the meeting to be elected as a Trustee and, if the number of candidates nominated exceeds the number of Trustees to be elected, the candidates receiving the highest number of votes shall be elected as Trustees, provided the number of votes received by those candidates in each case constitute a majority of the votes cast by Trustees eligible to vote. Votes shall be counted and certified by both the Secretary of the Board and the Secretary of the Regional Center. When announcing the outcome of the election, the Secretary of the Board will state whether or not the nominee was elected; the number of votes for or against will not be divulged. In the event candidates receiving a majority of the votes cast by the Trustees eligible to vote are less than the number of Trustees to be elected, then, subject to Subsection (d), the Board may declare a vacancy, or vacancies, on the Board. In the event a Trustee position remains vacant because of a tie vote among candidates, each of whom has received a majority of the votes cast by Trustees eligible to vote, a run-off vote shall be conducted and the candidate, or candidates, receiving the highest votes shall be elected to fill the vacant Trustee position or positions. Each Board member can vote only once for each vacant position and cast no more votes than the total number of vacant positions to be voted on. After the election, the Secretary will keep the used ballots for a limited period of time so that any Trustee or nominee wanting to see the used ballots will have the opportunity to do so.

(f) Anything herein to the contrary notwithstanding, at the June meeting at which Trustee elections are held, the Vendor Advisory Committee shall be entitled to designate one member from its Committee to serve as the Vendor Trustee. The Vendor Trustee shall serve a term of one (1) year.

(g) Each Trustee shall serve as a member of the Board until such time as he or she:

(1) Resigns, which for this purpose shall include a Trustee's deemed resignation for failure to satisfy the attendance requirements for Board members as described Subsection (h) of this Section 8.

(2) Is removed for cause, including but not limited to, for noncompliance with the Board Code of Conduct, by a majority of the Trustees then in office, or is found to be disqualified through the procedure detailed in Section 7, above.

(3) Is declared of unsound mind by a final order of court, has been convicted of a felony, or has been found by a final order or judgment of any court to have breached any duty under Article 3 of the California Corporations Code, commencing with Section 5230.

(4) Is removed without cause by two-thirds (2/3) vote of the Trustees then in office, provided notice of any proposed action to remove a Trustee without cause is mailed to each Trustee then in office at least twenty (20) days prior to the scheduled meeting at which the proposed removal is to be considered.

(5) Completes his or her term on the Board or, if sooner, completes seven (7) years as a Trustee in an eight(8)-year period.

(h) In the event a Trustee is absent from either three (3) consecutive regularly- scheduled Board meetings or from three (3) consecutive committee meetings, or is absent from five (5) regularly-scheduled Board meetings or from five (5) committee meetings during the fiscal year running from July 1 through June 30, then the Trustee may be deemed to have resigned from the Board and any committee of which the Trustee is a member. For purposes of this section, an absence shall mean any meeting in which a Trustee is not present for greater than 25% of the timeframe designated in the Agenda for the meeting (e.g. if the Agenda for a Board Meeting designates a total meeting time of 2 hours, any individual absent for greater than 30 minutes will be considered absent even if the actual board meeting is adjourned after 3 hours; or, if the Agenda for a Board Meeting designates a total meeting time of 2 1/2 hours, an individual absent for 30 minutes will not be considered absent even if the actual board meeting is adjourned after 1 hour and 45 minutes). Such absences may be excused for good cause as determined by a majority vote of the Board. The non-

compliant Trustee must be given notice of each absence from a Board meeting and/or committee meeting. If the Trustee reaches the absence thresholds set forth above despite being sent notices of the absences, the Trustee must be sent a Final Notice of Attendance Violation from the Board Secretary, and if there are any further absences without good cause as determined by a majority vote of the Board, then the Trustee will be considered resigned effective immediately unless a majority of the Board (non-inclusive of the subject Trustee) votes for a different resolution. If a Trustee is serving on more than one committee at any time, his or her attendance at meetings of each committee shall be considered separately in determining the Trustee's absences for purposes of this Subsection (h). The Secretary of the Board shall mail notice of each Trustee's absences to each Trustee with the following month's board meeting packet.

**Section 9. Vacancies.** A vacancy or vacancies on the Board (as opposed to a vacancy in the position of an Officer of the Board detailed in Article V, Section 4) shall be deemed to exist (1) in the case of the death, resignation, or removal of any Trustee, (2) if the authorized number of Trustees is increased, (3) if the Trustees fail at any meeting of the Board at which any Trustees are elected, to elect the full authorized number of Trustees, or (4) upon the declaration by resolution of the Board of a vacancy due to a Trustee being declared of unsound mind by a final order of any court, convicted of a felony, or found by final order of any court to have breached a duty under Article 3, Chapter 7, Part 2 of Division 2 of the California Corporations Code (Sections 5230 through 5239). Except for a vacancy caused by the death, resignation, or removal of the Vendor Trustee, or court order causing the exclusion of the Vendor Trustee, vacancies on the Board may be filled by a majority of the remaining Trustees at a meeting. Each Trustee elected to fill a vacancy, shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified, unless the Trustee has been removed from office.

**Section 10. Meetings.**

(a) The Board shall hold nine (9) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: four (4) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. One meeting may serve as a Board training. The Board shall schedule its regular meetings on the second Wednesday of the month, if not a legal holiday, or if a legal holiday, then on the next succeeding Wednesday that is a business day, unless otherwise scheduled by a majority vote of the Board by the members. The Secretary of the Board and/or Secretary's Designee shall notify each Trustee of the date of, time and place of, and provide a specific agenda and board packet for, each regular meeting, by either first-class mail, postmarked at least seven (7) days prior to the date of the scheduled meeting, or by email or facsimile at least (7) days prior to the date of

the scheduled meeting and only if an unrevoked consent to the use of email or facsimile has been provided to the Board. The agenda shall identify all substantive topic areas to be discussed. No item shall be added to the agenda or Board packet subsequent to the provision of this notice except for urgent requests made by the Department, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public during the public comment period, or when items are brought before the Board at meetings by members of the public during the public comment period.

(b) Special meetings of the Board may be called by the President, by the majority of the Executive Finance Committee, or by one-third (1/3) of the Trustees then in office. Notice of the date, time, and place of a special meeting shall be provided to each Trustee by the Secretary of the Board upon four (4) days' notice by first class mail or 48 hours' notice delivered personally or by telephone, including a voice messaging system, or by email or facsimile if any an unrevoked consent to the use of email or facsimile has been provided to the Board. The notice shall include a description of the proposed purpose of the meeting and shall be accompanied by an agenda of the items to be considered at the meeting.

(c) All meetings of the Board shall be open and public, and all persons shall be permitted to attend any meeting, except as otherwise provided in this Section 10. "Board meetings" include meetings conducted by any committee of the Board which exercises authority delegated to it by the Board. However, "Board meetings" shall not be deemed to include Board retreats planned solely for educational purposes. At each meeting of the Board, time shall be permitted for public input on all properly noticed agenda items prior to Board action on those items. Time shall also be allowed for public input on any issue not included on the agenda. Any person attending an open and public meeting of the Board shall have the right to record the proceedings on a tape recorder, video recorder, or other sound, visual, or written transcription recording device, in the absence of a reasonable finding by the Board that such recording constitutes, or would constitute, a disruption of the proceedings. The Corporation shall maintain all recordings it makes of open meetings and all written comments submitted at open meetings as testimony on agenda items for no fewer than two (2) years. These materials shall be made available for review by any person, upon request. A reasonable fee may be charged for copies of recordings and written materials requested pursuant to this subsection (c). The Regional Center shall provide a copy of Article 3 (Sections 4660-4669) of the Welfare and Institutions Code to each Trustee at the time he or she assumes his or her duties as Trustee.

(d) In addition to the notice required to be provided to the Trustees

pursuant to Subsections (a) and (b) above, the Board shall provide notice of each meeting to any person who requests such notice in writing. Notice shall be mailed at least seven (7) days in advance of each meeting to each person who requests notice under this Subsection (d). The notice shall include the date, time, and place of the meeting and a specific agenda for the meeting, which shall include an identification of all substantive topic areas to be discussed. No item shall be added to the agenda which is not set forth in the notice, except for urgent requests made by the Department, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public during the public comment period.

(e) An emergency meeting of the Board may be called without complying with the notice requirements provided for at Subsections (a), (b) and (d) in the case of an emergency situation involving matters upon which prompt action is necessary because of either an actual or threatened disruption of Regional Center services. For purposes of this Subsection (e), “emergency situation” means any activity that severely impairs public health, safety, or both, as determined by a majority of the members of the Board. In these situations, while not required, advance notice shall be provided to the extent practicable and the local State Council office shall be notified by telephone of each emergency meeting. The minutes of an emergency meeting, including a description of any actions taken at the meeting, shall be mailed immediately to those persons who requested notice pursuant to Subsection (d).

(f) Anything herein to the contrary notwithstanding, the Board may hold a closed session to discuss or consider one or more of the following:

- (1) Real estate negotiations;
- (2) The appointment, employment, evaluation of performance, or dismissal of a Regional Center employee;
- (3) Employee salaries and benefits;
- (4) Labor contract negotiations;
- (5) Pending litigation, as described at Section 4664 of the California Welfare and Institutions Code, when discussion in open session concerning those matters would prejudice the position of the regional center in the litigation. Litigation shall be considered pending when any of the following circumstances exist:

- (a) An adjudicatory proceeding to which the regional center is a party has been initiated formally.
- (b) A point has been reached where, based upon existing facts and circumstances and the advice of legal counsel, it is determined that there is a significant exposure to litigation against the regional

center.

(c) Based on existing facts and circumstances, the regional center has decided to initiate or is deciding whether to initiate litigation. Prior to holding a closed session pursuant to this section, the regional center governing board shall state publicly to which subdivision it is pursuant.

(6) Any matter dealing with a particular Regional Center consumer, unless it is requested that the issue be discussed publicly by either the consumer, the consumer's conservator, or the consumer's parent or guardian where the consumer is a minor.

Minutes of closed sessions shall be taken by the Board Secretary in a notebook kept by a designated officer or employee of the Regional Center, but these minutes shall not be considered public records. Prior to and directly after holding any closed session, the Board shall state in open session the specific reason or reasons for the closed session. In the closed session, the Board may consider only those matters covered in its statement.

All discussions had, and information acquired, at a closed session of the Board are confidential and may be protected by the attorney-client privilege. Board members are required to uphold their duty of confidentiality and shall not disclose the content of any discussion had, or information acquired, in a closed session of the Board. A violation of this confidentiality provision is grounds for removal from the Board and any Board Committee of which the Trustee is a member.

(g) Meetings of the Trustees shall be presided over by the Board President, or, in his or her absence, by the Vice President, or, in his or her absence, by a Trustee chosen by a majority of the Trustees present. The Secretary of the Corporation shall act as Secretary of the Board. In the absence of the Secretary, the presiding officer shall appoint a person to act as Secretary for the meeting.

(h) The open and closed meeting requirements set forth in this Section 9 and in Chapter 5, Article 3 of the Lanterman Act, commencing with Welfare and Institutions Code Section 4660, shall not apply to the corporate affairs of the Board which have no relationship to the role and responsibility of the Regional Center.

(i) All meetings of the Board shall be held in facilities accessible to persons with physical disabilities. The Regional Center shall not conduct any meeting, conference, or other function in any facility that prohibits the admittance of any person, or persons, on the basis of race, religious creed, color, national origin, ethnic group identification, age, ancestry, sex, mental disability, physical disability, medical condition,

genetic information, marital status, sexual orientation, language, or any characteristic listed or defined in Government Code Section 11135 (or any successor statute thereto).

(j) All Board meetings shall be available for virtual participation, including through use of conference telephone and electronic video screen communication, in order to promote easier access. Board member virtual participation constitutes presence in person at Board meetings so long as all Trustees and members of the public participating in such meetings can hear one another.

(k) Agendas and other writings or materials distributed prior to or during a Board meeting for discussion or action at the meeting, shall be considered public records, except those materials distributed during and directly related to a closed session authorized under Subsection (f) of this Section 10. Materials which are distributed prior to commencement of a Board meeting shall be made available for public inspection upon request prior to commencement of the meeting. Writings which are distributed during a Board meeting shall be made available for public inspection at the time of their discussion at the meeting. A reasonable fee may be charged for a copy of the public records distributed pursuant to this Subsection (k).

(l) Any action taken by the Board in violation of the open and closed meeting requirements of this Section 10 is null and void. The Board is not prevented from curing or correcting any action challenged pursuant to this Section.

(m) The Board shall meet with representatives of the Department upon request by the Director of the Department, and, if requested, the Board shall exclude Regional Center employees from the meeting. The Board shall meet with the Department's representatives without preconditions for the meeting and at a time and date determined by the Department. Not infringing on the Department's authority otherwise provided in this Subsection (m), at the Department's discretion, efforts shall be made to meet with the Board at a mutually agreed-upon time, date, and place, with the goal of promoting attendance by Board members.

**Section 11. Quorum and Voting.** A majority of the number of Trustees entitled to vote shall constitute a quorum of the Board for the transaction of business, except as otherwise provided in these Bylaws. Every act or decision done or made by a majority of the Trustees present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number is required by law or by these Bylaws. A meeting at which a quorum is initially present may continue to transact business notwithstanding the departure of directors, if any action taken is approved by at least a majority of the required quorum for that meeting, unless a greater number is required by law or by these Bylaws.

Except as provided in Article IV, Section 6, each Trustee who is present at a meeting, including those participating virtually as set forth in Section 10, Subsection (j), shall be entitled to one vote on each matter submitted to a vote of the Trustees. Voting by proxy is prohibited. Voting by email, facsimile, mail or other means by a Trustee who is not present at a meeting is also prohibited. Once a vote is cast, it may not be changed.

**Section 12. Freedom from Liability.** No Trustee who performs the duties of a Trustee in good faith and in the best interests of the Corporation, as set forth in Corporations Code section 5231, shall be personally liable for the debts, liabilities, or obligations of the Regional Center, except as provided in Corporations Code section 5233, relating to self-dealing transactions.

**Section 13. Compensation.** The Trustees of the Corporation shall serve without compensation for any services rendered by them to the Corporation as such Trustee. However, this shall not operate to preclude any Trustee from receiving reimbursement from the Corporation for reasonable expenses incurred by Trustee. There shall be no reimbursement for non-business-related travel companions. Neither shall there be loans to Trustees, except as might be permitted for matters relating to indemnity under Article XI of these Bylaws.

## ARTICLE V

### OFFICERS

**Section 1. Number and Title.** The officers of the Regional Center shall be members of the Board and shall consist of a President, Vice President, Treasurer, ARCA delegate, and Secretary, and such other officers as may be provided for by Board resolution. The same person may not serve concurrently in more than one office except as is needed to fill vacancies as that term is defined in Section 4 hereinbelow.

**Section 2. Election.** Except as otherwise stated in the Bylaws, the officers of the Regional Center shall be elected by the Board at the regularly-scheduled June meeting of the Board. A slate of nominees shall be submitted by the Nominating Committee to the Board at the regularly-scheduled May meeting immediately prior to the Board's regularly-scheduled June meeting. Nominations may be made from the floor by Trustees at the meeting in which the election is held or at any time prior to the election for that office. In the event that there is more than one (1) nominee for an office or should any Board member request it, the vote shall be by secret ballot. The candidate receiving the highest number of votes shall be elected to the office provided that he or she has received a majority vote of those Trustees in attendance in favor of election. In

the event that no candidate receives a majority vote in favor of election, there shall be a runoff between the two (2) candidates with the highest number of votes at the same June meeting of the Board. Election shall be by individual office, in the order the offices are identified in these Bylaws.

**Section 3. Term of Office.** Officers shall serve for a term of one (1) year commencing on July 1 and ending on June 30 of the following calendar year or, unless: (1) their successor is elected at a date after June 30; (2) they resign prior to June 30; (3) they are removed at the pleasure of the Board in accordance with these Bylaws prior to June 30; or (4) they die. An officer may be removed with or without cause by a vote of two-thirds (2/3) of the total membership of the Board. Notice of a proposed removal action shall be mailed to the full Board prior to the regular meeting at which such vote would be taken. Notice shall be given at least 7 days prior to the regular meeting or with that meeting's Agenda, whichever provides more notice. There is no limitation to the number of terms that an officer may serve except for the office of President which shall have a limit of two (2) consecutive terms, additionally the Nominating Committee shall take into account continuity of leadership when Trustees are in their final year of eligibility to serve as Trustee.

**Section 4. Vacancies.** In the case of death, resignation, removal, or disqualification of any officer of this Board, or if there is otherwise a vacancy in an office, the Board shall elect from a slate of candidates presented by the Nominating Committee, the officer's successor, who shall hold his or her office for the unexpired term of that office (as opposed to a vacancy in the position of trustee of the Board detailed in Article IV, Section 9). The Board shall determine when to conduct an election to fill a vacancy in any office, and the Secretary shall give at least thirty (30) days' notice of intent to conduct the election, unless the office of the Secretary of the Board is vacant in which case such notice shall be given by the Board President. The notices may be provided to each Trustee in an open Board meeting, by first class mail, by personal delivery, or by electronic communication if the Corporation receives the necessary written consent from the Trustee.

**Section 5. Duties of the President.** The President shall preside at all meetings of the Board. Subject to the control of the Board, he or she shall:

- (a) Call meetings of the Board.
- (b) Execute on behalf of the Regional Center any and all contracts in conformance with the Board Contracts policy or any subsequent policy covering the authority of the Board to transact the business of the Regional Center in accordance with such authority as may be granted to him or her by the Board.

(c) Chair Executive Finance Committee meetings and the quarterly Post-Retirement Medical Trust Committee meetings.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

**Section 6. Duties of Vice President.** The Vice President shall:

(a) In the absence or incapacity of the President, or the President otherwise refuses to act, perform the duties of the President.

(b) Participate in the quarterly meetings of the Post-Retirement Medical Trust Committee.

(c) Act as parliamentarian or designate another individual to serve as parliamentarian.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

**Section 7. Duties of Secretary.** The Secretary shall:

(a) Cause to be taken and maintained at the Principal Executive Office of Corporation the minutes of meetings of the Board and the Executive Finance Committee.

(b) Maintain a log or record of actions taken in closed session and transfer this record to his or her successor.

(c) Sign the original copy of the Bylaws when revisions are made and cause the original or a certified copy of the Bylaws to be kept and open to inspection by Trustees at all reasonable times, at the Principal Executive Office of the Corporation.

(d) Review the attendance of Board members at monthly meetings, notify Board members of absences, and inform the President if a Board member has failed to meet the attendance requirements as described at Section 8, Subsection (h), of Article IV.

(e) Be then custodian of all books and records of the Corporation (excepting books of account) showing the information required by law, which books

and records shall be kept at the Principal Executive Office of the Corporation.

(f) Cause all notices that are required by law or these Bylaws to be given.

(g) Cause the Corporation's seal to be kept and affix it to all papers and documents requiring a seal.

(h) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

**Section 8. Duties of Treasurer.** The Treasurer shall:

(a) Review and report on the Regional Center contract with the Department and the preliminary allocation.

(b) Oversee and report on the fiscal status of the Regional Center:

(1) Review all financial reports and the financial status of the Regional Center.

(2) Review all audits to assure conformity with accepted practices and contractual requirements.

(3) Review the initiation of changes to bank accounts, tax returns, and other ongoing corporate financial transactions.

(c) Participate in the quarterly meetings of the Post-Retirement Medical Trust Committee.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

**Section 9. Duties of ARCA Delegate.** The ARCA delegate shall:

(a) Represent the Regional Center at ARCA meetings.

(b) Report to the Board regarding actions taken at the ARCA meetings.

(c) Assure that the Board votes on any issues requiring such action.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

(e) Shall provide a report at each Community Relations Committee meeting.

**Section 10. Absences.** In the case of the absence of any officer of the Board, or for any other reasons that the Board may deem sufficient, the Board may delegate, for the time being, any and/or all the powers or duties of that officer to any other Trustee or Trustees, except as otherwise specified in the Bylaws, providing that the majority of the Board votes in favor of such delegation of power except that the duties of President may not be exercised by a Trustee concurrently serving as either Secretary or Treasurer.

## ARTICLE VI

### EXECUTIVE DIRECTOR

**Section 1. Duties of Executive Director.** The Executive Director shall act in the capacity of the Chief Executive Officer of the Regional Center and, as such, shall have the authority and responsibility for the day-to-day management and administration of the affairs, employees and resources of the Regional Center. The Executive Director shall, subject to the policies of the Regional Center, employ, supervise, manage, control, and discharge the employees of the Regional Center. In the event that the Executive Director seeks the Board's assistance in making decisions regarding the employment, supervision, management, control and discharge of employees of the Corporation, the Board shall act in an advisory role only in providing such assistance, with the ultimate decision being solely that of the Executive Director. The Executive Director shall attend to such other business as may be assigned and perform all other duties prescribed by the Board, by these Bylaws or by law.

**Section 2. Policy Responsibility.** The Executive Director shall advise and counsel the Board in matters of policy and shall act as a representative for the Regional Center at community, state, and national meetings.

**Section 3. Performance Review.** The performance of the Executive Director shall be reviewed annually by the Board.

## ARTICLE VII

### COMMITTEES

**Section 1. Provision for Committees.** The Regional Center shall have such committees as are provided for herein or as are designated by resolution adopted by a majority vote of the Trustees then in office.

**Section 2. Appointment of Committees.** Except for the Executive Finance Committee, the Vendor Advisory Committee, and the Consumer Advisory Committee, membership on committees shall be by appointment by majority vote of the Trustees then in office. All committee members must be Trustees, with the exception of members of the Consumer Advisory Committee, Post-Retirement Medical Trust Committee, and Vendor Advisory Committee.

**Section 3. Structure and Operation of Committees.**

(a) All chairpersons of committees shall be appointed by the President unless otherwise specified in the Bylaws. These appointments require approval by a majority vote of the Board. The same Trustee cannot be appointed to serve as chairperson of more than one committee simultaneously, except for the President who may only serve as the chairperson of the Executive Finance Committee and the Post-Retirement Medical Trust Committee.

(b) Except as expressly delegated to any particular committee by these Bylaws or by resolution of the Board of Trustees, no committee shall have any authority to take any action, make any expenditure or incur any liability in the name of or on behalf of the Board of Trustees. Further, no committee may be delegated authority which would otherwise be exercised by the Board unless all of the members of the Committee are also members of the Board or unless all of the actions proposed by such Committee are ratified by the Board prior to their execution in accordance with statute.

(c) Minutes are to be kept of all committee meetings and kept on file at the Principal Executive Office of the Corporation and posted on the Regional Center's website.

(d) Trustees may serve more than one (1) consecutive term on a committee.

(e) Committees of the Board shall be comprised of a minimum of three (3) Trustees except for the Consumer Advisory Committee, Post-Retirement Medical

Trust Committee, and Vendor Advisory Committee.

(f) The members of a committee provided for hereunder may participate in any meeting through the use of conference telephone, video conferencing, or other similar communications equipment, rather than participating in person. It is the individual committee member's choice how he or she wishes to participate. Participation in a meeting, through the use of conference telephone or electronic video screen communication pursuant to this paragraph, shall constitute presence in person at such meeting as long as all members participating in such meeting can hear one another. Participation in a meeting through use of electronic transmission other than conference telephone and electronic video screen communication pursuant to this paragraph, shall constitute presence in person at that meeting if all of the following apply:

(1) Each member participating in the meeting can communicate with all of the other members concurrently.

(2) Each member is provided with the means of participating in all matters before the committee, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by the committee.

(3) The committee adopts and implements some means of verifying both of the following:

(a) A person participating in the meeting is a committee member or other person entitled to participate in the meeting.

(b) All actions of or votes by the committee are taken or cast only by the committee members and not by persons who are not committee members.

(4) Members of the public in attendance, consistent with Article IV Section 10(c), are or would be able to communicate with any member using electronic transmission other than conference telephone and electronic video screen communication.

(g) Except as otherwise provided in these Bylaws or otherwise mandated by law, each committee shall be permitted to schedule the timing, location, and format (i.e., in-person or virtual) based on majority vote of that committee. In all committee meetings where the committee has been authorized to conduct business on behalf of the Board, such committee meetings shall comply all California open meeting laws including, but not limited to, Welfare and Institutions Code Section 4660.

#### **Section 4. Executive Finance Committee.**

(a) Composition. The Executive Finance Committee shall consist of

the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The Board shall have the authority to appoint an additional three (3) Trustees to the Executive Finance Committee. The President shall be the chairperson. Each individual Officer shall have one (1) vote even an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously.

(b) Authority and Duties. The primary purpose of the Executive Finance Committee shall be to respond to matters of an urgent nature, which call for immediate action or commitment prior to the next scheduled meeting of the Board. In such matters, the Executive Finance Committee shall have the full power and authority of the Board, except that the Executive Finance Committee shall have no authority to do the following:

- (1) The power to adopt, amend, or repeal the Articles of Incorporation or these Bylaws
- (2) The power to fill vacancies on the Board or any committee which has the authority of the Board;
- (3) The power to appoint committees of the Board or the members thereof;
- (4) The power to appoint or remove the Executive Director;
- (5) The power to remove a Trustee;
- (6) The amendment or repeal of any resolution of the board which by its express terms is not so amendable or repealable
- (7) The expenditure of corporate funds to support a nominee for Trustee after there are more people nominated for Trustee than can be elected.
- (8) The approval of any self-dealing transaction

(c) The Executive Finance Committee shall have the additional affirmative duty to ensure that a strategic plan is developed that encompasses the following: the development and implementation of the Regional Center's annual performance contract, the objectives contained therein, and recommendations to the Board on adopting and modifying goals and objectives contained in the contract, identifying gaps in the service delivery system, including generic agencies, and recommend alternatives to close these gaps, such as systems advocacy, legislation, or interagency coordination. Advise the Board of Trustees on developing a long range resource development plan, and participate in the strategic planning of the types of services needed.

(d) The Executive Finance Committee shall review and monitor contract obligations of the Corporation; review and monitor the budget of the

Corporation and expenditures and taxes of the Corporation's funds; report expenditures to the Board; recommend policy in personnel matters regarding hiring, salaries, retention and related issues; and recommend policies affecting other areas of administrative services. In addition, as referenced above in Article IV, Section 2(d), and in the absence of an Audit Committee, the Executive Finance Committee shall be responsible for:

- (1) Reviewing the skills and performance of the Corporation's independent auditing firm and recommending to the Board the retention and termination of the Corporation's independent auditor;
- (2) Negotiating the independent auditor's compensation on the Board's behalf;
- (3) Conferring with the auditor to satisfy the Audit Committee that the financial affairs of the Corporation are in order; and;
- (4) Reviewing the annual audit report and accompanying management letter prepared by the independent accounting firm and determining whether to accept the audit prepared by the independent auditor and recommend it to the full Board for approval or modification.

Should the Corporation not have a separate Audit Committee, then the Executive Finance Committee shall act as the Audit Committee for purposes of Government Code Section 12586 or any successor statute if the Regional Center is required to comply with said statute.

(e) Additional Authority. The Executive Finance Committee shall also have such power and authority to perform such other duties as the Board may from time to time determine or delegate except that the Board may not delegate its authority to do any of those actions provided in Article IV Section 1 of these Bylaws. All business conducted by the Executive Finance Committee on behalf of the Board shall be reported at the next meeting of the Board. The Executive Finance Committee shall also have the power and authority to oversee the performance evaluation of and negotiate contracts with the Executive Director of the Regional Center.

(f) Conduct of Business. Meetings of the Executive Finance Committee shall be held at the call of the President or any two (2) members of said Committee, at such times the Board is not in session. Notice of Executive Finance Committee meetings shall be made in the same manner as Special Meetings of the Board as detailed in Article IV Section 10. A quorum shall be a majority of the Executive

Finance Committee. Members of the Board are invited to express their opinions to the Executive Finance Committee and to attend any meetings of the Executive Finance Committee.

### **Section 5. Nominating Committee.**

(a) Composition. The membership of the Nominating Committee shall consist of not less than three (3) Trustees and a member of the Vendor Advisory Committee as one of its four (4) members. The Nominating Committee members will elect their own chairperson. A quorum shall consist of a majority of the members of the Nominating Committee.

(b) Term of Members. The term of members shall be set at two (2) years, with not more than two (2) members of the Nominating Committee being replaced annually to provide for continuity.

(c) Duties. The duties of the Nominating Committee shall be to collect, categorize, screen, and keep on file at the Principal Executive Office of the Corporation all applications and application-related materials submitted to the Regional Center by Trustee candidates for the Board positions. These applications and application-related materials shall be kept confidential; only the Board President, Executive Director, Board Secretary, and members of the Nominating Committee (including the representative of the Vendor Advisory Committee) may have access to them.

(1) Selection of Board Members. The Nominating Committee shall have the responsibility to seek out and select qualified candidates for presentation and election as Trustees, as provided for at Section 8 of Article IV of these Bylaws. In the event of a vacancy on the Board before the end of a term, the Nominating Committee shall present to the Board its recommendation for a person or persons to fill the vacancy.

(2) Selection of Officers. The Nominating Committee shall present a slate to the Board for the office of President, Vice President, Secretary, Treasurer, and ARCA delegate, as provided for at Section 2 of Article V of these Bylaws. In the event of a vacancy occurring in any office during a term of office, the Nominating Committee shall present to the Board its recommendation for a person or persons to fill the vacancy.

(3) Selection of Vendor Advisory Committee Members. The Nominating Committee shall submit to the Board a slate of providers to be appointed to the Vendor Advisory Committee by the Board at its regularly-scheduled June meeting.

(4) Selection of Consumer Advisory Committee Members. The Consumer Advisory Committee shall be composed of adult consumers who reside in the regional center's catchment area and participate in five (5) Consumer Advisory Committee meetings during any 12-month period. The Nominating Committee shall submit to the Board a slate of individuals to be appointed by the Board as Board Liaison to the Consumer Advisory Committee.

## **Section 6. Community Relations Committee.**

(a) Composition. The Community Relations Committee shall select its chairperson. The Board ARCA Delegate shall report at each meeting of the Community Relations Committee, but shall not necessarily be required to be a member of the Community Relations Committee. A quorum shall consist of a majority of the members of the Community Relations Committee.

(b) Term of Members. The term of members shall be set at one (1) year.

(c) Duties. The duties of the Community Relations Committee shall be to:

(1) Review any pending legislation pertinent to people with developmental disabilities and to coordinate contacts with legislators representing the catchment area or responsible for introducing, reviewing or acting upon legislation affecting the segment of the population served by this Regional Center at the direction of the full Board; and

(2) Inform and educate, as outreach, the diversified communities served by the Regional Center as to the purposes, policies and operational procedures of the organization; and (3) Serve as a clearing-house for all public forums.

(3) Review and recommend standards and policies consistent with the needs of Regional Center consumers with regard to:

- i. Regional Center services, such as consumers' rights, case management, intake, assessment, and community development.
- ii. Services provided by agencies outside the Regional Center. It is not the role of the Community Relations Committee to discuss individual consumers, individual vendors, the investigation of special incidents involving vendors, and other confidential Regional Center matters. Accordingly, such matters shall not be discussed at meetings of the

committee.

**Section 7. Vendor Advisory Committee.**

(a) Composition. The membership of the Vendor Advisory Committee shall consist of not more than eighteen (18) members who are either current vendors in good standing of the Corporation or are employed by vendors in good standing of the Corporation.

(b) It shall be composed of persons representing a wide variety of the various categories of providers from which the Regional Center purchases consumer services. The Vendor Advisory Committee shall designate one (1) of its members to serve as a member of the Board (i.e., the Vendor Trustee). The Vendor Trustee shall serve as chairperson. The Vendor Trustee's term shall be one (1) year. A quorum shall consist of a majority of the members of the Vendor Advisory Committee.

(c) Appointment and Term of Members. The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by Vendor Advisory Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Each member of the Vendor Advisory Committee shall each serve a term of three (3) years unless the member is elected to fill a vacancy in which case the "replacement" member serves the remainder of the term of the member vacating their seat. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. In the event a member has been elected to fill such vacancy, the term shall commence upon election and shall continue for the balance of the regular term subject to such vacancy. No member shall serve on the Vendor Advisory Committee for more than six (6) consecutive years. An individual who has served six (6) consecutive years shall not be eligible to again serve as a member of the Vendor Advisory Committee for a period of twelve (12) months. If an individual who resigns from the Vendor Advisory Committee prior to the expiration of his or her term is re-appointed to the Vendor Advisory Committee in less than twelve (12) months, his or her prior months/years served on the Vendor Advisory Committee shall be considered part of the person's term.

(d) Duties. The duties of the Vendor Advisory Committee shall be to provide advice, guidance, recommendations, and technical assistance to the Board to assist the Board in carrying out its mandated duties.

**Section 8. Consumer Advisory Committee.**

(a) Composition. The Consumer Advisory Committee shall be composed of adult consumers who reside in the regional center's catchment area and

participate in five Consumer Advisory Committee meetings during any 12-month period. Members of the Consumer Advisory Committee, once qualified by attendance at five Consumer Advisory Committee meetings during any 12-month period, shall remain members of the Committee for so long as they continue to attend at least five Consumer Advisory Committee meetings during any 12-month period.

(b) Election of Committee Chair. The Consumer Advisory Committee chair shall be elected by the committee. The term of office shall be one (1) year with no limitations on the number of terms. The committee will also elect a vice-chair.

(c) Duties. The duties of the Consumer Advisory Committee shall be to provide the Regional Center's Board with recommendations on legislation or services and supports provided by the center or other publicly funded entities.

(d) Board Liaison. The Board may appoint a Board Liaison to attend monthly committee meetings for the purpose of facilitating communication between the committee and the Board and completing the monthly CAC Liaison Report for the Board. The Board Liaison should be an individual served by NLACRC, but if a person served is not available or willing to serve, then the Board can appoint a staff member or Trustee to serve as Board Liaison. The Board should consider alternating the Liaison position from year to year.

## ARTICLE VIII

### RECORDS AND REPORTS

**Section 1. Maintenance of Records.** The Regional Center shall maintain adequate and correct accounts, books, and records of its business and properties. All of such books, records, and accounts shall be kept at its Principal Executive Office in the State of California, as fixed by the Board from time to time.

**Section 2. Inspection of Records.** All books and records shall be open to inspection by the Trustees at all reasonable times at the Principal Executive Office and in the manner provided in the California Corporations Code.

**Section 3. Certification and Inspection of Bylaws.** The original or a copy of these Bylaws as amended or otherwise altered to date, certified by the Secretary of the Board, and shall be open to inspection at the Principal Executive Office by the Trustees as provided in the California Corporations Code.

**Section 4. Checks, Drafts, Etc.** All checks, drafts, or other orders for payment of

money, notes or other evidences of indebtedness issued in the name of, or payable to, the Regional Center, shall be signed or endorsed by such person or persons and in such manner as shall be determined from time to time by resolution of the Board.

**Section 5. Contracts, Etc. - How Executed.** In conformance with the Board's Contract Policy or any other policy detailed the Board's authority to enter into contracts on behalf of the Regional Center, the Board, except as in the Bylaws or otherwise provided, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances. Unless authorized by the Board, no officer, agent or employee of the Regional Center shall have any power or authority to bind the Regional Center by any contract or engagement, or to pledge its credit or render it liable, for any purpose or to any account.

## ARTICLE IX

### AMENDMENT OR REVISION OF BYLAWS

These Bylaws, or any provision or provision thereof, may be amended or repealed, or new Bylaws may be adopted, at any regular meeting of the Board at which a quorum is present, by approval of at least a majority of Trustees then in office, provided that the amendment or revision has been submitted in writing at the previous regular meeting of the Board; such action shall be subject, however, to the limitations of the California Corporations Code.

## ARTICLE X

### RULES

All persons becoming Trustees of the Regional Center shall agree to abide by and be bound by these Bylaws and the rules, regulations and other orders of the Board, including the Board Code of Conduct, made pursuant thereto. The rules contained in the revised Robert's Rules of Order shall govern the Regional Center in all cases to which they are applicable.

## ARTICLE XI

### INDEMNIFICATION

**Section 1. Right of Indemnity.** To the fullest extent permitted by law, the Regional Center shall indemnify its Trustees, officers, employees, and other people described in

Section 5238, subdivision (a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that Section. “Expenses,” as used in this Bylaw, shall have the same meaning as in Section 5238, subdivision (a) of the California Corporations Code.

**Section 2. Approval of Indemnity.** On written request to the Board by any person seeking indemnification under Section 5238, subdivision (b) or Section 5238, subdivision (c) of the California Corporations Code, the Board shall promptly determine under Section 5238, subdivision (e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 5238, subdivision (b) or Section 5238, subdivision (c) has been met and, if so, the Board shall authorize indemnification.

**Section 3. Advancement of Expenses.** To the fullest extent permitted by law under Corporations Code Section 5238 or any successor statute thereto, and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under Sections 1 and 2, of this Article XI of these Bylaws, in defending any proceeding covered by those Sections shall be advanced by the Regional Center before final disposition of the proceeding, on receipt of the Regional Center of an undertaking by or on behalf of that person in the amount advanced on that Trustees behalf that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Regional Center for those expenses.

**Section 4. Insurance.** The Regional Center shall purchase and maintain insurance to the full extent permitted by law on behalf of its Trustees, officers, employees, and other agents, against any liability asserted against or incurred by any Trustee, officer, employee, or agent in such capacity or arising out of the Trustee’s, officer’s, employee’s, or agent’s status as such. Such coverage shall include, but not be limited to, indemnity for fiduciaries of any Regional Center employee benefit plan or plans. Purchase of such coverage shall be limited to that which is reasonably prudent in light of the Regional Center’s budget considerations, as reviewed from time to time.

CERTIFICATE OF SECRETARY

The undersigned, being the Secretary of the Regional Center Board of Trustees, hereby certifies:

1. That I am the duly elected and acting Secretary of the Board of Trustees of North Los Angeles County Regional Center, Inc., a California Nonprofit Public Benefit Corporation; and

2. That the attached Restatement of the Bylaws, consisting of thirty-four (34) pages, was duly adopted by the Board of Trustees of the Regional Center on \_\_\_\_\_, and \_\_\_\_\_, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and have affixed the seal of this corporation hereto this \_\_\_\_ day of \_\_\_\_\_ 202\_\_.

[SEAL]

\_\_\_\_\_  
Secretary NLACRC Board of  
Trustees

Revised and approved by the Board of Trustees April 17, 1974. Revised and approved by the Board of Trustees January 8, 1975. Revised and approved by the Board of Trustees November 10, 1976. Revised and approved by the Board of Trustees April 9, 1980.

Revised and approved by the Board of Trustees February 11, 1981. Revised and approved by the Board of Trustees January 12, 1983. Revised and approved by the Board of Trustees May 16, 1984.

Revised and approved by the Board of Trustees January 16, 1985. Revised and approved by the Board of Trustees March 12, 1986. Revised and approved by the Board of Trustees September 9, 1987. Revised and approved by the Board of Trustees December 9, 1987. Revised and approved by the Board of Trustees October 12, 1988. Revised and approved by the Board of Trustees January 11, 1989. Revised and approved by the Board of Trustees December 13, 1989. Revised and approved by the Board of Trustees May 8, 1991.

Revised and approved by the Board of Trustees June 10, 1992. Revised and approved by the Board of Trustees May 12, 1993. Revised and approved by the Board of Trustees December 8, 1993. Revised and approved by the Board of Trustees September 14, 1994. Revised and approved by the Board of Trustees May 8, 1996.

Revised and approved by the Board of Trustees October 9, 1996. Revised and approved by the Board of Trustees December 10, 1997. Revised and approved by the Board of Trustees October 14, 1998.

Revised and approved by the Board of Trustees February 10, 1999. Revised and approved by the Board of Trustees March 8, 2000.

Revised and approved by the Board of Trustees June 13, 2001. Revised and approved by the Board of Trustees September 10, 2003. Revised and approved by the Board of Trustees June 9, 2004.

Revised and approved by the Board of Trustees March 14, 2007. Revised and approved by the Board of Trustees May 14, 2008.

Revised and approved by the Board of Trustees July 30, 2008. Revised and approved by the Board of Trustees May 11, 2011. Revised and approved by the Board of Trustees March 11, 2015. Revised and approved by the Board of Trustees June 14, 2017.

Revised and approved by the Board of Trustees June 13, 2018. Revised and approved by the Board of Trustees January 15, 2020. Revised and approved by the Board of Trustees March 10, 2021. Revised and approved by the Board of Trustees January 12, 2022. Revised and approved by the Board of Trustees May 11, 2022.

Revised and approved by the Board of Trustees February 14, 2024, and May 8, 2024

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025

To: Board of Trustees

From: Juan Hernandez, Board of Trustees President and Evelyn McOmie, Deputy Director

Subject: Approval of the Updated Recruitment Plan to Send to DDS

BACKGROUND/GENERAL:

The Department of Developmental Services (DDS) provided feedback on the NLACRC Recruitment Plan in 2024. These updates were pending Bylaws approval.

REASON FOR CURRENT ITEM/DICUSSION:

The Department of Developmental Services (DDS) provided feedback and requested changes to the NLACRC Recruitment Plan. Since the updated Bylaws are one of the action items for the May Board Meeting, the revised Recruitment Plan is also being presented for approval and submission to DD.

FISCAL IMPACT (if any):

None.

RECOMMENDATION:

That the Board approve the revised NLACRC Recruitment Plan as presented.

## **NLACRC Board Recruitment plan**

### **Board Recruitment Process:**

#### **Presentation and Seating of New Board Members, Board Officers, and VAC Members:**

At regular Board of Trustees meetings, the new trustees, new VAC members, and, as necessary, new board officers are elected. They are seated as determined by the needs of the board consistent with NLACRC board bylaws and policies. Members of the Board of Trustees' first term shall be for one (1) year and any potential successive terms shall be for three (3) years up to 7 years within an 8-year period. Election to the board is by a majority vote of Trustees then eligible to vote. Although the board may choose to leave seats on the board vacant temporarily for specific reasons, no more than seven seats may be kept vacant at any one time. Members of the VAC may serve no more than six years and no more than two members from an agency may serve on the VAC at the same time.

#### **Desirable Characteristics / Board Composition Survey**

- Individuals with interest in, or knowledge of, developmental disabilities.
- Interested people with legal, management, public relations, and developmental disability program skills.
- Representatives of the categories of disability served by the regional center.
- Members who reflect the geographic and ethnic characteristics of the area served by the regional center.
- At least 50 percent are persons with developmental disabilities or their parents or legal guardians.
- At least 25 percent are persons with developmental disabilities.

#### **The Board Composition:**

W&I Code §4622 – The state shall contract only with agencies, the governing boards of which conform to all of the following criteria:

- The governing board shall be composed of individuals with demonstrated interest in, or knowledge of, developmental disabilities.
- The membership of the governing board shall include persons with legal, management or board governance, financial, and developmental disability program expertise. Board governance expertise may not be acquired solely by serving on a regional center board.
- The membership of the governing board shall include representatives of the various categories of disability to be served by the regional center.
- The governing board shall reflect the geographic and ethnic characteristics of the area to be served by the regional center.
- A minimum of 50 percent of the members of the governing board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the members of the governing board shall be persons with developmental disabilities.
- Members of the governing board shall not be permitted to serve more than seven years within each eight-year period.

- The Vendor advisory committee shall designate one of its members to serve as a member of the regional center board.

#### **Procedures for Recruiting and Nominating Trustees**

- The secretary sends out information to individuals in the NLACRC area who specialize in the provision, coordination, or funding of services to individuals with developmental disabilities and produce individuals whose skill sets or qualifications have been identified and being lacking in the current board composition according to Lanterman Act requirements throughout the year to maintain board composition requirements. An information packet is sent to each prospective board applicant.
- The secretary tracks and follows-up on applications sent to prospective board members. This includes contacting the prospective board member to ascertain if assistance is needed to complete the application or if there is a desire to speak with a current board member. The secretary will submit all completed applications to the committee, arrange required interviews with the committee and executive director, as well as record any action on the application the committee takes.
- The Nominating Committee should consider the various positions to be filled if there are new (1-year appointments) or returning (3-year appointments). In nominating new board members, the committee shall give due consideration to the need for continuity of the board, both in the short term and the long term.
- The committee is to present the names of nominees to the board with a brief statement regarding each individual nominated, including whether the candidate has any special knowledge or characteristics detailed in Welfare and Institutions Code Section 4622.
- ~~The board will be informed of applicants who were interviewed but not nominated.~~
- Formal nomination may take place at regular board meetings. Nominations may also be made from the floor. Nominations from the floor may only be of individuals who have submitted an application to serve on the board and shall be in writing (signed by four members of the board in addition to the person making the nomination), with the consent of the person being nominated. In the event of a nomination from the floor, the Nominating Committee shall meet and interview any individuals so nominated who have not previously been interviewed.
- The Nominating Committee shall provide a report and recommendation on their meeting with the individual nominated from the floor based on their subsequent interview.

- The Board of Trustees elects new members at the meeting subsequent to the meeting at which nominations are made with a ballot prepared by the Nominating Committee.
- If there have been no nominations from the floor for board members, and nominees to be voted on do not exceed vacancies, voting shall be by voice vote.
- If a Board member(s) requests that the vote be conducted by written ballot, the requesting Board member(s) must make that clear during the nomination phase to enable the Secretary to prepare the ballots for the election.
- Board member candidates receiving the most votes will be seated.
- The board secretary and Board Support shall tally the ballots. They will present the results to the board president. The president will then announce the results of the vote to the board.
- Letters advising of election to the board are sent to the newly elected members within **five working days following the meeting**; a copy of the Conflict-of-Interest Statement and a Board Responsibility/Commitment Statement are sent with the letter.
- Board Support prepares an electronic file for each of the newly elected members of the board that is to be maintained and kept by the center.
- Letters advising persons that were not elected are sent to the other applicants within **five working days following the meeting**.

Currently, NLACRC does not meet the required composition make up in the areas of:

- ~~Skills and Expertise – Legal~~
- ~~Race – White~~

### **Board Recruitment Strategies**

~~It is the intent of the board to recruit and onboard trustee(s) to meet the statutory composition requirement as expeditiously as possible for the committee positions yet to be filled in the next 120 days.~~ The Nominating Committee has established a recruitment campaign that includes weekly announcements through all social media platforms used by the Center, such as the Newsletter, e-mail blast announcements, Instagram, and Facebook. Additional search strategies will include, and not be limited to, LinkedIn, the bar association, and other networks to help attract recruits. The Nominating Committee will review applicants that meet the requirements needed to fulfil the NLACRC’s Composition Requirements. If the current applications on file do not produce candidates for nomination to the board, NLACRC will promptly reengage in active recruitment of additional applicants, and the board may consider a paid platform such as BoardSource (a nonprofit board resource) to identify board recruits specific to the composition needs of the board.

### **Interview and Vetting Process:**

#### **Timeline of Interview**

Below is the timeline to be adhered to with regards to the Interview process for Board of Trustees applicants.

#### **December 15<sup>th</sup> Deadline for Applications for the Following Board Election Cycle**

Approved 11/13/2024

- Applicants will receive confirmation receipt of their application within 10 working days
- The Nominating committee will review applicants at their next meeting, following receipt of the application

**Pipeline Applications**

- Applicants that are not chosen to proceed, but could fulfill a position in the future, will be kept on file.

- These are Pipeline Applicants.
- Applicants will receive confirmation receipt of their application within 10 working days

### **Meeting Board Composition Needs or Vacant Seat**

- In the event that there is an emergency need to fill a vacancy on the board and for immediate seating of a new Board member:
  - The Nominating Committee will hold additional meetings, if necessary, to move forward with new applicants or pipeline applicants
- In the event that the Board Composition requirements are not being met:
  - The Nominating Committee will hold additional meetings, if necessary, to move forward with new applicants or pipeline applicants.
  - Additional marketing platforms, including NLACRC Website, Facebook, LinkedIn, and other social media, will be utilized to promote the request for applicants.

### **Interview Questions**

#### **1. Background – Personal**

- **Question:** Please give us a brief overview about yourself
- **Question:** Why do you want to volunteer to serve on our board?

#### **2. Background – Professional/Board Experience**

- **Question:** What personal, professional, or volunteer experience do you think you could bring to the board?
- **Question:** Have you attended any of our board or committee meetings at NLACRC or any other Regional Center?
- **Question:** Are you familiar with Robert’s Rules of Order?

#### **3. Communication/Inter-personal Relationships**

- **Question:** Please tell us about your experience working with groups or committees.
- **Question:** Are you able to speak up and share your thoughts with others who may have a difference of opinion?
- **Question:** What experience do you have working as a team member and finding common ground with others?

#### **4. Commitment**

- **Question:** There are 5 committees that Board Members can participate in (including the Vendor Advisory Committee). Can you make the commitment to attend the monthly board meeting and additional monthly committee meeting to support the Board in this role, if selected?
- **Question:** Would you also be willing to participate in our annual legislative events and meetings?
- **Question:** If you were elected to serve on our board, can you see yourself in the future assuming increased responsibilities, for instance becoming a committee chairperson or board officer?

5. **Work Management**

- **Question:** Prior to each meeting, within 7 days, you will be sent the agenda and meeting materials. Are you willing to take some time to review these materials prior to coming to the meeting so you are prepared to discuss the issues at hand?

6. **Final Question:** Do you have any questions for us?

**Interview Scoring Sheet**

Each Interviewer must complete the scoring sheet at the time of the interview and return it to Board Support.

*See Scoring Sheet Attached*

**Applicant Decisions**

Nominating Committee will meet to determine which applicants will move forward to the Board of Trustees for final approval taking into consideration all factors including, but not limited to, the need to fulfill the requirements of Welfare and Institutions Code 4622.

**Conflict of Interest**

It is important that board members avoid conflicts of interest. Conflicts arise when members (or their employers) may benefit from issues a board votes on. That can include making money as a result of a board decision. To prevent conflicts of interest board members should abide by state law, and no member of the board shall be any of the following:

- An employee of the Department of Developmental Services or any state or local agency that provides services to a regional center consumer.
- An employee or a member of the State Council or Area Board.
- Any person who has a financial interest in Regional Center operations, except as a consumer of Regional Center services.
- Every new board applicant shall complete the conflict-of-interest statement **and submit with their application.**

Special note: A person with a developmental disability who receives employment through a provider is not excluded from serving on the board based solely upon employment services.

Attachments:

*NLACRC's Board of Trustees Interview Scoring Sheet*



# EMPLOYEE CONFLICT OF INTEREST POLICY AND PROCEDURE

Effective Date:  
7/21/2015

Version. [23](#)

Revision Date:  
[05/01/2025](#)

## 1. PURPOSE

The purpose of this policy and procedure is to ensure that NLACRC's employees, contractors, agents and consultants adhere to conflict-of-interest standards and procedures and make decisions relative to the regional center, which are in its best interest. These rules have been outlined in the Welfare and Institutions Code Section 4600 et seq. and The California Code of Regulations Section 54500 et seq. Such decisions shall be made without regard to the personal interests of the employee, contractor, agent or consultant, his or her "family member" or any organization with which they are interested.

## 2. SCOPE

This policy applies to NLACRC's employees, contractors, agents or consultants.

## 3. RESPONSIBILITY

Human Resources, the executive director and NLACRC's board of trustees have the overall responsibility to ensure that the regional center complies with this policy and procedure. All employees, contractors, agents and consultants of the regional center must ensure that they comply with this policy as outlined below.

## 4. DEFINITIONS

- 4.1 "Regional Center Employee" means any person who performs services for wages, salary or a fee under a contract of employment, express or implied, with the regional center...a business entity, entity or provider as defined herein is not a regional center employee." (CCR Section 54505(k).)
- 4.2 "Family member" includes the individual's spouse, domestic partner, parents, step parents, grandparents, siblings, step-siblings, children, step-children, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, sons-in-law and daughters-in-law. (CCR Section 54505(f)).

- 4.3 "Potential conflict of interest" means a situation which, based upon circumstances reasonably expected to occur at a point in the future, may result in a conflict of interest, as specified in these regulations. (CCR Section 54505(h).)
- 4.4 "Present conflict of interest," means a conflict of interest, as specified in these regulations, which currently exists. (CCR Section 54505(i).)
- 4.5 "Decision or Policy-Making Authority" means the authority an individual possesses whenever the individual:

1. exercises discretion or judgment, without significant intervening substantive review, in making, advising, or recommending a decision or in making a final decision; or
2. may compel a decision or may prevent a decision either by reason of an exclusive power to initiate the decision or by reason of a veto which may or may not be overridden; or
3. makes substantive recommendations which are, and over an extended period of time have been, regularly approved without significant amendment or modification by another person or entity or provider; or
4. votes on matters, obligates or commits his or her entity to any course of action, or enters into, modifies, amends, or renews any contractual agreement on behalf of his or her entity, or has authority to obligate resources; or
5. votes to approve, appoint or ratify, or approves, appoints, ratifies, assigns, elects, selects, designates, names, creates, confirms, contracts or hires any director, trustee, member of the board, member of a board committee, officer, agent, employee, contractor, or consultant for his or her entity or any other business entity or provider.

Decision or policy-making authority does not include actions of individuals which are solely ministerial, secretarial, or clerical. (CCR Section 54505(d).)

- 4.6 "Business entity, entity or provider" means any individual, business venture, or state or local governmental entity from whom or from which the regional center purchases, obtains, or secures goods or services to conduct its operations.

These entities or providers include, but are not limited to, residential facilities, intermediate care facilities, skilled nursing facilities, supported and independent living services, hospitals, medical groups, activity centers, housing providers, entities formed in support of the regional center, infant programs, clinics, laboratories, pharmacies, drug stores, ambulance services, furniture stores, equipment and supply stores, physicians, psychologists, nurses, therapists, teachers, social workers, and contract case managers. For

purposes of these conflict-of-interest regulations "business entity, entity or provider" does not include a consumer or family member of a consumer who receives vouchers for consumer services.

These entities or providers include, but are not limited to, residential facilities, intermediate care facilities, skilled nursing facilities, supported and independent living services, hospitals, medical groups, activity centers, housing providers, entities formed in support of the regional center, infant programs, clinics, laboratories, pharmacies, drug stores, ambulance services, furniture stores, equipment and supply stores, physicians, psychologists, nurses, therapists, teachers, social workers, and contract case managers. For purposes of these conflict-of-interest regulations "business entity, entity or provider" does not include a consumer or family member of a consumer who receives vouchers for consumer services.

## 5. POLICY

- 5.1. NLACRC employees, contractors, agents or consultants shall not work or serve in a position that creates a conflict of interest. A conflict of interest exists when a regional center employee with decision or policy making authority, or a contractor, agent or consultant with authority to act on behalf of the regional center, or family member of such person is any of the following for a business entity, entity, or provider:
1. a governing board member
  2. a board committee member
  3. a director
  4. an officer
  5. an owner
  6. a partner
  7. a shareholder
  8. a trustee
  9. an employee
  10. an agent
  11. a contractor
  12. holds any position of management
  13. has decision or policy-making authority (CCR Section 54526.)

These conflict-of-interest positions are in addition to the conflicts identified in Welfare and Institutions Code 4626 and 4627.

- 5.2 A regional center employee, contractor, agent or consultant shall not "make, participate in making or in any way use his or her position to influence a regional center decision in which he or she knows or has reason to know that he or she, or his or her family member, has a financial interest." (CCR 54527) The term "financial interest" is defined in CCR 54527(b).

- 5.3 Regional center employees, contractors, agents and consultants shall be "guided solely by the interests of the regional center and its consumers and not by their financial interests when participating in the making of contracts in their official capacity," and shall not be "financially interested in any contract in which they participate in making in their official capacity." Finally, regional center employees, contractors, agents or consultants shall not make any contract which is financially beneficial to a family member, unless the benefits associated with the contract are equally available to regional center consumers or their families generally. (CCR Section 54528 and WIG Sections 4626 and 4627) The term "financially interested" is defined in CCR Section 54528(b)(1).
- 5.4 Regional center employees, contractors, agents and consultants are obligated to "discharge their responsibilities with integrity and fidelity and are prohibited from placing themselves in a position where their private, personal interests may conflict with their official duties" and must "exercise the powers conferred upon him or her with disinterested skill, zeal, and diligence and for the benefit of the regional center and its consumers." The employee shall be disqualified from participating in matters where, "a present or potential personal conflict of interest exists as to a particular transaction or decision." (CCR Section 54529)
- 5.5 A conflict exists where regional center employees, contractors, agents or consultants "participate in the evaluation of an application for employment or bid for position or contract at the regional center that is submitted by a family member of such person." Further a "potential conflict of interest exists" when a regional center supervisor who is an employee, contractor, agent or consultant acting on behalf of the regional center supervises a family member who is also a regional center employee contractor agent or consultant. (CCR Section 54530)
- 5.6 Regional center senior management employees are prohibited from hiring relatives at the regional center or any ancillary foundation and organization. ("Relatives" as defined in CCR Section 54505(f)).
- 5.7 Regional center employees are prohibited from accepting a gift or gifts from a service provider, consumer, or consumer's family member valued over fifteen dollars (\$15) per year. ("Family member" as defined in CCR Section 54505(f)).

## 6. PROCEDURE

- 6.1 "Each regional center employee, contractor, agent, and consultant who has authority to act on behalf of the regional center or who has decision or

policy-making authority," shall complete and file a standard Conflict of Interest Reporting Statement. Conflict of Interest Reporting Statements shall be filed (1) annually by August 1 of each year, (2) within 30 calendar days of assuming a new position, (3) within 30 calendar days of "any change of status that creates a present or potential conflict of interest." (CCR Section 54531)

6.2 "The executive director or the acting executive director of the regional center shall review the completed Conflict of Interest Reporting Statement of each regional center employee, contractor, agent, and consultant required to file a Conflict of Interest Reporting Statement within 10 calendar days of receipt of the completed Conflict of Interest Reporting Statement and shall determine whether the statement identifies a present or potential conflict of interest." (CCR Section 54531(e))

## **7. REPORTING**

7.1 When the executive director identifies a conflict of interest for a regional center employee, contractor, agent or consultant, the regional center shall submit a copy of the completed Conflict of Interest Reporting Statement and a proposed Conflict Resolution Plan for eliminating or mitigating and managing the present or potential conflict of interest within 30 calendar days of receipt of the completed conflict of interest statement. (CCR Section 54533(b))

7.2 When DDS identifies a present or potential conflict of interest of an employee contractor, agent or consultant, it shall notify the regional center executive director of the conflict. The executive director shall submit a copy of the completed Conflict of Interest Reporting Statement and a proposed Conflict Resolution Plan for eliminating or mitigating and managing the present or potential conflict to DDS within 30 calendar days or receipt of DDS's notification. (CCR 54533(c))

7.3 The regional center shall post on its website each completed Conflict of Interest Reporting Statement that identifies a present or potential conflict of interest that cannot be resolved within 30 days. The statement shall remain on the website until the conflict has been eliminated. (CCR Section 54533(f))

## **8. ENFORCEMENT**

8.1 The area board, state council and DDS must review and resolve any conflicts of interest. The Conflict Resolution Plan shall be approved, in writing, by the Department, and the Conflict Resolution Plan fully implemented prior to the

individual engaging in the otherwise prohibited conduct. (CCR 54534(d))

- 8.2 If an employee, contractor, agent or consultant's Conflict Resolution Plan has been denied by DDS, the individual has 30 calendar days from the date of the receipt of DDS's written denial in which to take the necessary action to eliminate the conflict of interest or resign his or her position. (CCR 54534(g))
- 8.3 DDS may sanction the regional center for violations of the provisions of this article. (CCR Section 54535)

**9. REFERENCES/FORMS**

- 9.1 Conflict of Interest Reporting Statement.
- 9.2 Conflict Resolution Plan. The requirements for this plan are further outlined in CCR Section 54533(9).



# EMPLOYEE CONFLICT OF INTEREST POLICY AND PROCEDURE

Effective Date:  
7/21/2015

Version. 3

Revision Date:  
05/01/2025

## 1. PURPOSE

The purpose of this policy and procedure is to ensure that NLACRC's employees, contractors, agents and consultants adhere to conflict-of-interest standards and procedures and make decisions relative to the regional center, which are in its best interest. These rules have been outlined in the Welfare and Institutions Code Section 4600 et seq. and The California Code of Regulations Section 54500 et seq. Such decisions shall be made without regard to the personal interests of the employee, contractor, agent or consultant, his or her "family member" or any organization with which they are interested.

## 2. SCOPE

This policy applies to NLACRC's employees, contractors, agents or consultants.

## 3. RESPONSIBILITY

Human Resources, the executive director and NLACRC's board of trustees have the overall responsibility to ensure that the regional center complies with this policy and procedure. All employees, contractors, agents and consultants of the regional center must ensure that they comply with this policy as outlined below.

## 4. DEFINITIONS

- 4.1 "Regional Center Employee" means any person who performs services for wages, salary or a fee under a contract of employment, express or implied, with the regional center...a business entity, entity or provider as defined herein is not a regional center employee." (CCR Section 54505(k).)
- 4.2 "Family member" includes the individual's spouse, domestic partner, parents, step parents, grandparents, siblings, step-siblings, children, step-children, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, sons-in-law and daughters-in-law. (CCR Section 54505(f)).

- 4.3 "Potential conflict of interest" means a situation which, based upon circumstances reasonably expected to occur at a point in the future, may result in a conflict of interest, as specified in these regulations. (CCR Section 54505(h).)
- 4.4 "Present conflict of interest," means a conflict of interest, as specified in these regulations, which currently exists. (CCR Section 54505(i).)
- 4.5 "Decision or Policy-Making Authority" means the authority an individual possesses whenever the individual:

1. exercises discretion or judgment, without significant intervening substantive review, in making, advising, or recommending a decision or in making a final decision; or
2. may compel a decision or may prevent a decision either by reason of an exclusive power to initiate the decision or by reason of a veto which may or may not be overridden; or
3. makes substantive recommendations which are, and over an extended period of time have been, regularly approved without significant amendment or modification by another person or entity or provider; or
4. votes on matters, obligates or commits his or her entity to any course of action, or enters into, modifies, amends, or renews any contractual agreement on behalf of his or her entity, or has authority to obligate resources; or
5. votes to approve, appoint or ratify, or approves, appoints, ratifies, assigns, elects, selects, designates, names, creates, confirms, contracts or hires any director, trustee, member of the board, member of a board committee, officer, agent, employee, contractor, or consultant for his or her entity or any other business entity or provider.

Decision or policy-making authority does not include actions of individuals which are solely ministerial, secretarial, or clerical. (CCR Section 54505(d).)

- 4.6 "Business entity, entity or provider" means any individual, business venture, or state or local governmental entity from whom or from which the regional center purchases, obtains, or secures goods or services to conduct its operations.

These entities or providers include, but are not limited to, residential facilities, intermediate care facilities, skilled nursing facilities, supported and independent living services, hospitals, medical groups, activity centers, housing providers, entities formed in support of the regional center, infant programs, clinics, laboratories, pharmacies, drug stores, ambulance services, furniture stores, equipment and supply stores, physicians, psychologists, nurses, therapists, teachers, social workers, and contract case managers. For

purposes of these conflict-of-interest regulations "business entity, entity or provider" does not include a consumer or family member of a consumer who receives vouchers for consumer services.

These entities or providers include, but are not limited to, residential facilities, intermediate care facilities, skilled nursing facilities, supported and independent living services, hospitals, medical groups, activity centers, housing providers, entities formed in support of the regional center, infant programs, clinics, laboratories, pharmacies, drug stores, ambulance services, furniture stores, equipment and supply stores, physicians, psychologists, nurses, therapists, teachers, social workers, and contract case managers. For purposes of these conflict-of-interest regulations "business entity, entity or provider" does not include a consumer or family member of a consumer who receives vouchers for consumer services.

## 5. POLICY

- 5.1. NLACRC employees, contractors, agents or consultants shall not work or serve in a position that creates a conflict of interest. A conflict of interest exists when a regional center employee with decision or policy making authority, or a contractor, agent or consultant with authority to act on behalf of the regional center, or family member of such person is any of the following for a business entity, entity, or provider:
1. a governing board member
  2. a board committee member
  3. a director
  4. an officer
  5. an owner
  6. a partner
  7. a shareholder
  8. a trustee
  9. an employee
  10. an agent
  11. a contractor
  12. holds any position of management
  13. has decision or policy-making authority (CCR Section 54526.)

These conflict-of-interest positions are in addition to the conflicts identified in Welfare and Institutions Code 4626 and 4627.

- 5.2 A regional center employee, contractor, agent or consultant shall not "make, participate in making or in any way use his or her position to influence a regional center decision in which he or she knows or has reason to know that he or she, or his or her family member, has a financial interest." (CCR 54527) The term "financial interest" is defined in CCR 54527(b).

- 5.3 Regional center employees, contractors, agents and consultants shall be "guided solely by the interests of the regional center and its consumers and not by their financial interests when participating in the making of contracts in their official capacity," and shall not be "financially interested in any contract in which they participate in making in their official capacity." Finally, regional center employees, contractors, agents or consultants shall not make any contract which is financially beneficial to a family member, unless the benefits associated with the contract are equally available to regional center consumers or their families generally. (CCR Section 54528 and WIG Sections 4626 and 4627) The term "financially interested" is defined in CCR Section 54528(b)(1).
- 5.4 Regional center employees, contractors, agents and consultants are obligated to "discharge their responsibilities with integrity and fidelity and are prohibited from placing themselves in a position where their private, personal interests may conflict with their official duties" and must "exercise the powers conferred upon him or her with disinterested skill, zeal, and diligence and for the benefit of the regional center and its consumers." The employee shall be disqualified from participating in matters where, "a present or potential personal conflict of interest exists as to a particular transaction or decision." (CCR Section 54529)
- 5.5 A conflict exists where regional center employees, contractors, agents or consultants "participate in the evaluation of an application for employment or bid for position or contract at the regional center that is submitted by a family member of such person." Further a "potential conflict of interest exists" when a regional center supervisor who is an employee, contractor, agent or consultant acting on behalf of the regional center supervises a family member who is also a regional center employee contractor agent or consultant. (CCR Section 54530)
- 5.6 Regional center senior management employees are prohibited from hiring relatives at the regional center or any ancillary foundation and organization. ("Relatives" as defined in CCR Section 54505(f)).
- 5.7 Regional center employees are prohibited from accepting a gift or gifts from a service provider, consumer, or consumer's family member valued over fifteen dollars (\$15) per year. ("Family member" as defined in CCR Section 54505(f)).

## 6. PROCEDURE

- 6.1 "Each regional center employee, contractor, agent, and consultant who has authority to act on behalf of the regional center or who has decision or

policy-making authority," shall complete and file a standard Conflict of Interest Reporting Statement. Conflict of Interest Reporting Statements shall be filed (1) annually by August 1 of each year, (2) within 30 calendar days of assuming a new position, (3) within 30 calendar days of "any change of status that creates a present or potential conflict of interest." (CCR Section 54531)

6.2 "The executive director or the acting executive director of the regional center shall review the completed Conflict of Interest Reporting Statement of each regional center employee, contractor, agent, and consultant required to file a Conflict of Interest Reporting Statement within 10 calendar days of receipt of the completed Conflict of Interest Reporting Statement and shall determine whether the statement identifies a present or potential conflict of interest." (CCR Section 54531(e))

## **7. REPORTING**

7.1 When the executive director identifies a conflict of interest for a regional center employee, contractor, agent or consultant, the regional center shall submit a copy of the completed Conflict of Interest Reporting Statement and a proposed Conflict Resolution Plan for eliminating or mitigating and managing the present or potential conflict of interest within 30 calendar days of receipt of the completed conflict of interest statement. (CCR Section 54533(b))

7.2 When DDS identifies a present or potential conflict of interest of an employee contractor, agent or consultant, it shall notify the regional center executive director of the conflict. The executive director shall submit a copy of the completed Conflict of Interest Reporting Statement and a proposed Conflict Resolution Plan for eliminating or mitigating and managing the present or potential conflict to DDS within 30 calendar days or receipt of DDS's notification. (CCR 54533(c))

7.3 The regional center shall post on its website each completed Conflict of Interest Reporting Statement that identifies a present or potential conflict of interest that cannot be resolved within 30 days. The statement shall remain on the website until the conflict has been eliminated. (CCR Section 54533(f))

## **8. ENFORCEMENT**

8.1 The area board, state council and DDS must review and resolve any conflicts of interest. The Conflict Resolution Plan shall be approved, in writing, by the Department, and the Conflict Resolution Plan fully implemented prior to the

individual engaging in the otherwise prohibited conduct. (CCR 54534(d))

- 8.2 If an employee, contractor, agent or consultant's Conflict Resolution Plan has been denied by DDS, the individual has 30 calendar days from the date of the receipt of DDS's written denial in which to take the necessary action to eliminate the conflict of interest or resign his or her position. (CCR 54534(g))
- 8.3 DDS may sanction the regional center for violations of the provisions of this article. (CCR Section 54535)

**9. REFERENCES/FORMS**

- 9.1 Conflict of Interest Reporting Statement.
- 9.2 Conflict Resolution Plan. The requirements for this plan are further outlined in CCR Section 54533(9).



# CONFLICT OF INTEREST POLICY FOR BOARD MEMBERS AND THE EXECUTIVE DIRECTOR

Effective Date:  
September 9, 2015

Version. [23](#)

Revision Date:  
05/01/2025

## 1. PURPOSE

The purpose of this policy and procedure is to ensure that NLACRC's board of trustees and its executive director make decisions on behalf of the regional center that are in the best interest of the regional center consumers and their families as outlined in the Welfare and Institutions Code Section 4600 et seq. and The California Code of Regulations Section 54500 et seq. Such decisions shall be made without regard to the interests of any "family member" or any organization with which they are interested.

## 2. SCOPE

This policy applies to NLACRC's board of trustees and its executive director.

## 3. RESPONSIBILITY

Human Resources and NLACRC's board of trustees have the overall responsibility to ensure that the regional center complies with this policy and procedure for NLACRC. All board members and the executive director must ensure that they comply with this policy as outlined below.

## 4. DEFINITIONS

- 4.1 "Family member" includes the individual's spouse, domestic partner, parents, step parents, grandparents, siblings, step-siblings, children, step-children, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, sons-in-law and daughters-in-law. (CCR Section 54505(f)).
- 4.2 "Member" means an individual serving as a member of the governing board, board of directors, or board committee of a business entity, entity, or provider as defined herein. (CCR Section 54505 (g))
- 4.3 "Potential conflict of interest" means a situation which, based upon circumstances reasonably expected to occur at a point in the future, may result in a conflict of interest, as specified in these regulations. (CCR Section 54505(h).)

- 4.4 "Present conflict of interest," means a conflict of interest, as specified in these regulations, which currently exists. (CCR Section 54505(i).)
- 4.5 "Financial interest" for purposes of CCR Section 54522 "includes any current or contingent ownership, equity, or security interest that could result directly or indirectly, in receiving a pecuniary gain or sustaining a pecuniary loss as a result of the interest in any of the following:
1. Business entity worth two thousand dollars (\$2,000) or more.
  2. Real or personal property worth two thousand dollars (\$2,000) or more in fair market value.
  3. Stocks or bonds worth two thousand dollars (\$2,000) or more.
  4. Intellectual property rights worth five hundred dollars (\$500) or more.
  5. Sources of gross income aggregating five hundred dollars (\$500) or more within the prior 12 months.
  6. Future interests for compensation of five hundred dollars (\$500) or more.
  7. Personal finances of two hundred fifty dollars (\$250) or more." (CCR Section 54522(b))

## 5. POLICY

- 5.1. NLACRC board members and its executive director or their family members shall not work or serve in a position that creates a conflict of interest. A conflict of interest exists when a regional center governing board member, executive director or family member is any of the following for a business entity, entity, or provider except to the extent that such position is permitted by WIC Section 4622 and 4626:
1. a governing board member
  2. a board committee member
  3. a director
  4. an officer
  5. an owner
  6. a partner
  7. a shareholder
  8. a trustee
  9. an employee
  10. an agent
  11. a contractor
  12. a person who holds any position of management
  13. a person who has decision or policy-making authority (CCR Section 54526.)

These conflict of interest positions are in addition to those conflicts identified in WIC sections 4622 and 4626. (CCR Section 54520, or CA WIC Sections 4622 or 4626)

- 5.2 Similarly, a conflict of interest exists when an advisory committee board member appointed pursuant to WIC Section 4622 takes on any role prohibited by CCR Section 54521.

- 5.3 Neither NLACRC's governing board members nor shall its executive director "make, participate in making or in any way attempt to use his or her position to influence a regional center or board decision in which he knows or has reason to know that he or she or a family member has a financial interest." (CCR Section 54522 and WIC Sections 4626 and 4627) "Financial interest" is defined in CCR Section 54522(b).
- 5.4 NLACRC governing board members, its executive director, and family members shall be "guided solely by the interests of the regional center and its consumers and not their personal financial interests when participating in the making of contracts in their official capacity." (CCR Section 54523, WIC Sections 4626 and 4627)
- 5.5 NLACRC governing board members and its executive director shall "discharge their responsibilities with integrity and fidelity, and are prohibited from placing themselves in a position where their private, personal interests may conflict with their official duties, "and shall "exercise the powers conferred upon them with disinterested skill, zeal and diligence and for the benefit of the regional center and the consumers." The executive director or governing board members shall be disqualified from participating in matters where "his or her family member's personal or pecuniary interest conflicts with the individual's duty to act in the best interest of the regional center or the consumers." (CCR Section 54524, and WIG Sections 4626 and 4627).
- [5.6 Regional center senior management employees, such as the executive director, are prohibited from hiring relatives at the regional center or any ancillary foundation and organization. \("Relatives" as defined in CCR Section 54505\(f\)\).](#)

## 6. PROCEDURE

- 6.1 If the executive director or a governing board member has a conflict of interest as set forth in the CCRs or WIG, he or she must (1) eliminate the conflict of interest, (2) obtain an approved conflict resolution plan, or (3) resign his or her position with the regional center or regional center governing board. Neither the executive director nor board members shall serve "unless the individual has eliminated the conflict of interest or obtained an approved conflict resolution plan." (CCR Sections 54525, 54533 and WIG Sections 4626 and 4627)

## **7. REPORTING**

- 7.1 Conflicts of interest for the executive director or governing board members identified in a completed conflict of interest reporting statement and conflict resolution plan shall be submitted to DDS and the State Council on Developmental Disabilities within 30 calendar days of receipt of the completed conflict of interest reporting statement.
- 7.2 If a conflict of interest has been identified by DDS, the reporting statement and plan shall be submitted within 30 calendar days of the receipt of DDS's notification. (CCR Section 54533 subsections (d) and (e))
- 7.3 The regional center shall post on its website each completed conflict of interest reporting statement that identifies a present or potential conflict of interest that cannot be resolved within 30 days for board members or the executive director. The statement shall remain on the website until the conflict has been eliminated. (CCR Section 54533(f))

## **8. ENFORCEMENT**

- 8.1 The State Council of Developmental Disabilities and DDS must review and resolve any governing board member or executive director conflicts of interests. (CCR Section 54534)
- 8.2 DDS may sanction the regional center for violations of the provisions of this article. (CCR Section 54535)

## **9. REFERENCES/FORMS**

- 9.1 Conflict of Interest Reporting Statement.
- 9.2 Conflict Resolution Plan. The requirements for this plan are further outlined in CCR Section 54533(9).



# CONFLICT OF INTEREST POLICY FOR BOARD MEMBERS AND THE EXECUTIVE DIRECTOR

Effective Date:  
September 9, 2015

Version. 3

Revision Date:  
05/01/2025

## 1. PURPOSE

The purpose of this policy and procedure is to ensure that NLACRC's board of trustees and its executive director make decisions on behalf of the regional center that are in the best interest of the regional center consumers and their families as outlined in the Welfare and Institutions Code Section 4600 et seq. and The California Code of Regulations Section 54500 et seq. Such decisions shall be made without regard to the interests of any "family member" or any organization with which they are interested.

## 2. SCOPE

This policy applies to NLACRC's board of trustees and its executive director.

## 3. RESPONSIBILITY

Human Resources and NLACRC's board of trustees have the overall responsibility to ensure that the regional center complies with this policy and procedure for NLACRC. All board members and the executive director must ensure that they comply with this policy as outlined below.

## 4. DEFINITIONS

- 4.1 "Family member" includes the individual's spouse, domestic partner, parents, step parents, grandparents, siblings, step-siblings, children, step-children, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, sons-in-law and daughters-in-law. (CCR Section 54505(f)).
- 4.2 "Member" means an individual serving as a member of the governing board, board of directors, or board committee of a business entity, entity, or provider as defined herein. (CCR Section 54505 (g))
- 4.3 "Potential conflict of interest" means a situation which, based upon circumstances reasonably expected to occur at a point in the future, may result in a conflict of interest, as specified in these regulations. (CCR Section 54505(h).)

- 4.4 "Present conflict of interest," means a conflict of interest, as specified in these regulations, which currently exists. (CCR Section 54505(i).)
- 4.5 "Financial interest" for purposes of CCR Section 54522 "includes any current or contingent ownership, equity, or security interest that could result directly or indirectly, in receiving a pecuniary gain or sustaining a pecuniary loss as a result of the interest in any of the following:
1. Business entity worth two thousand dollars (\$2,000) or more.
  2. Real or personal property worth two thousand dollars (\$2,000) or more in fair market value.
  3. Stocks or bonds worth two thousand dollars (\$2,000) or more.
  4. Intellectual property rights worth five hundred dollars (\$500) or more.
  5. Sources of gross income aggregating five hundred dollars (\$500) or more within the prior 12 months.
  6. Future interests for compensation of five hundred dollars (\$500) or more.
  7. Personal finances of two hundred fifty dollars (\$250) or more." (CCR Section 54522(b))

## 5. POLICY

- 5.1. NLACRC board members and its executive director or their family members shall not work or serve in a position that creates a conflict of interest. A conflict of interest exists when a regional center governing board member, executive director or family member is any of the following for a business entity, entity, or provider except to the extent that such position is permitted by WIC Section 4622 and 4626:
1. a governing board member
  2. a board committee member
  3. a director
  4. an officer
  5. an owner
  6. a partner
  7. a shareholder
  8. a trustee
  9. an employee
  10. an agent
  11. a contractor
  12. a person who holds any position of management
  13. a person who has decision or policy-making authority (CCR Section 54526.)

These conflict of interest positions are in addition to those conflicts identified in WIC sections 4622 and 4626. (CCR Section 54520, or CA WIC Sections 4622 or 4626)

- 5.2 Similarly, a conflict of interest exists when an advisory committee board member appointed pursuant to WIC Section 4622 takes on any role prohibited by CCR Section 54521.

- 5.3 Neither NLACRC's governing board members nor shall its executive director "make, participate in making or in any way attempt to use his or her position to influence a regional center or board decision in which he knows or has reason to know that he or she or a family member has a financial interest." (CCR Section 54522 and WIC Sections 4626 and 4627) "Financial interest" is defined in CCR Section 54522(b).
- 5.4 NLACRC governing board members, its executive director, and family members shall be "guided solely by the interests of the regional center and its consumers and not their personal financial interests when participating in the making of contracts in their official capacity." (CCR Section 54523, WIC Sections 4626 and 4627)
- 5.5 NLACRC governing board members and its executive director shall "discharge their responsibilities with integrity and fidelity, and are prohibited from placing themselves in a position where their private, personal interests may conflict with their official duties, "and shall "exercise the powers conferred upon them with disinterested skill, zeal and diligence and for the benefit of the regional center and the consumers." The executive director or governing board members shall be disqualified from participating in matters where "his or her family member's personal or pecuniary interest conflicts with the individual's duty to act in the best interest of the regional center or the consumers." (CCR Section 54524, and WIG Sections 4626 and 4627).
- 5.6 Regional center senior management employees, such as the executive director, are prohibited from hiring relatives at the regional center or any ancillary foundation and organization. ("Relatives" as defined in CCR Section 54505(f)).

## 6. PROCEDURE

- 6.1 If the executive director or a governing board member has a conflict of interest as set forth in the CCRs or WIG, he or she must (1) eliminate the conflict of interest, (2) obtain an approved conflict resolution plan, or (3) resign his or her position with the regional center or regional center governing board. Neither the executive director nor board members shall serve "unless the individual has eliminated the conflict of interest or obtained an approved conflict resolution plan." (CCR Sections 54525, 54533 and WIG Sections 4626 and 4627)

## **7. REPORTING**

- 7.1 Conflicts of interest for the executive director or governing board members identified in a completed conflict of interest reporting statement and conflict resolution plan shall be submitted to DDS and the State Council on Developmental Disabilities within 30 calendar days of receipt of the completed conflict of interest reporting statement.
- 7.2 If a conflict of interest has been identified by DDS, the reporting statement and plan shall be submitted within 30 calendar days of the receipt of DDS's notification. (CCR Section 54533 subsections (d) and (e))
- 7.3 The regional center shall post on its website each completed conflict of interest reporting statement that identifies a present or potential conflict of interest that cannot be resolved within 30 days for board members or the executive director. The statement shall remain on the website until the conflict has been eliminated. (CCR Section 54533(f))

## **8. ENFORCEMENT**

- 8.1 The State Council of Developmental Disabilities and DDS must review and resolve any governing board member or executive director conflicts of interests. (CCR Section 54534)
- 8.2 DDS may sanction the regional center for violations of the provisions of this article. (CCR Section 54535)

## **9. REFERENCES/FORMS**

- 9.1 Conflict of Interest Reporting Statement.
- 9.2 Conflict Resolution Plan. The requirements for this plan are further outlined in CCR Section 54533(9).

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025

To: Board of Trustees

From: Curtis Wang and Nominating Committee

Subject: Vote to Elect New Member to the Board of Trustees

BACKGROUND/GENERAL:

The Nominating Committee’s purpose is to collect, categorize, screen, and keep on file at the principal office all applications submitted to the Regional Center for the Board designated business. The Nominating Committee shall have the responsibility to seek out and select qualified candidates for presentation and election as Trustees of the Regional Center. The composition of the Board shall comply with the provisions of the Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code §4622) and either live or work in NLACRC’s catchment area.

At its meeting on May 7, 2025, the Nominating Committee reviewed the application and the interview.

REASON FOR CURRENT ITEM/DICUSSION:

The Nominating Committee recommends Blanca Chavez for nomination to the Board of Trustees.

FISCAL IMPACT (if any):

None.

RECOMMENDATION:

For the Board to vote to elect Blanca Chavez as a new member of the Board of Trustees.

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: May 14, 2025.

To: Board of Trustees

From: Cathy Blin, Chair Government and Community Relations Committee

Subject: Vote on Nominees for the Jynny Retzinger Community Service Award

BACKGROUND/GENERAL:

The previous “Board Recognition” award has been changed to the Jynny Retzinger Award Community Service. Due to COVID, this award was moved to the Board Dinner. However, this year the award will be given at the Legislative Breakfast. The Jynny Retzinger Community Service Award looks to honor a member of the community, who “has made a distinguishable contribution in the lives of people with developmental disabilities and deserves recognition for her or his efforts.” Nominations were submitted and reviewed by the Government and Community Relations committee.

REASON FOR CURRENT ITEM:

The Government and Community Relations Committee reviewed the nominees for the Jynny Retzinger Award. Two individuals were selected to go to the board for the final decision on the recipient of the award.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

That the Board of Trustees review the top two candidates put forward by the Government and Community Relations and vote on the recipient of the award.



**North Los Angeles County Regional Center**  
**Director's Report**  
May 2025

**1. NLACRC Spotlight:**

**A. Legislative Advocacy:**

- I. NLACRC partnered with Disability Voices United (DVU), the Association of Regional Center Agencies (ARCA), and Service Employees International Union (SEIU) in a coordinated advocacy effort.
  - a. The goal of this collaboration was to reach out to key legislative districts that national advocates have identified as crucial in the fight to prevent Medicaid cuts, particularly those that would impact individuals with developmental disabilities.
  - b. This advocacy effort brought together NLACRC staff, board members, vendor partners, and the individuals we serve to show a unified front in support of preserving essential services.
  - c. As part of this effort, members of the NLACRC community traveled together on two chartered buses to participate in a rally in Bakersfield on Thursday, April 24<sup>th</sup>—showcasing a strong collective commitment to advocacy and community solidarity.

**B. Public Awareness & Community Engagement**

- I. NLACRC is excited to launch the first episode of our new legislative podcast series, *Voices in Action*, available Thursday, April 24<sup>th</sup>, on our website and on YouTube.
  - a. The debut episode features Assemblymember Tom Lackey as our guest, sharing his perspectives on advocacy, the California Master Plan for Developmental Services, and the role of Regional Centers in supporting individuals with developmental disabilities.
- II. Vendor Fair in NLACRC's San Fernando Valley Office
  - a. The Vendor Fair was a great success, with 79 vendors hosting tables and 361 of our staff in attendance.
  - b. It provided a valuable opportunity for team members to connect face-to-face with the service providers they work with every day.

**c. Employment & Workforce Development**

- I. As of the current fiscal year, 505 individuals are participating in the Paid Internship Program (PIP), a significant increase compared to 383 participants for the entire FY2023-2024.

- a. Year-to-date, 173 Competitive Integrated Employment (CIE) Incentive authorizations, have been issued, showing strong growth compared to just 32 authorizations in FY2023-2024.
- II. NLACRC's American Sign Language (ASL) Shop Beginner Classes
  - a. Held on-site in Chatsworth as well as remotely.
  - b. Has 35 ASL learners

**2. Department of Developmental Services (DDS) Updates:**

**A. Provider Directory**

- I. Per DDS' Rate Reform Directive (D-2025-Rate Reform-001), service providers who do not complete the review and submission process for the Provider Director by May 30, 2025, will forfeit the Quality Incentive Program (QIP) portion of their rate and will lose access to the e-Billing system.
- II. NLACRC was the only regional center to have provided DDS with accurate provider contact information for all our vendors.
  - a. However, approximately 300 of our vendors still need to log-in to the system and validate their information.
  - b. Our community services department will continue to follow up.

**B. Service Acknowledgement Form Completion**

- I. As of April 22, 2025, 45% of NLACRC's vendors have submitted their Service Acknowledgement forms. Please note that these are all due at the end of the month.
- II. This is essential for setting rates and maintaining vendorization.

**3. Legislative Updates:**

**A. Federal Budget & Medicaid Advocacy Update**

- I. Both the Senate and House have passed a budget outlining fiscal and policy priorities for the next decade.
- II. Advocacy efforts to protect Medicaid (Medi-Cal) and Medicare are resonating—many members of Congress are now publicly committing to avoid cuts to these essential programs.
- III. A congressional letter was sent to the House leadership opposing any reduction in Medicaid coverage for vulnerable populations.
  - a. California Congressman, David Valado, and California Congresswoman, Young Kim, signed this letter (see attached), underscoring their support for preserving Medicaid access.

- b. The letter highlights Medicaid’s critical role in supporting individuals with disabilities, seniors, new mothers, and rural communities, while calling for targeted reforms to improve efficiency.

**B. Broader Budget Implications**

- I. The 10-year budget plan includes major long-term commitments:
  - a. Preserving \$3.8 trillion in existing tax cuts.
  - b. Proposing an additional \$1.5 trillion in new tax reductions.
  - c. Increasing defense and border security spending.
  - d. Setting a federal spending target of \$1.5 trillion.
  - e. Aiming to reduce the national debt.
- II. Balancing these priorities without impacting essential programs like Medicaid remains a central concern.

**C. Governor’s May Revision**

- I. This will be released in a couple of weeks.
- II. It is anticipated that departments will need to propose funding reductions

**4. Center Updates:**

**A. Recruitment:**

- I. Total # positions filled: 858
  - a. Total # positions authorized: 1026
- II. May New Hires
  - a. 1<sup>st</sup> cycle (5/5/2025): 17 confirmed total
  - b. 2<sup>nd</sup> cycle (5/19/2025): 9 (unconfirmed)

**B. Social Recreation Update:**

- I. There was a backlog in Community Services of all 1,217 requests that were either not resolved or in process.
  - a. 864 requests (71%) have been completed and submitted to accounting.
  - b. 188 (15%) are pending further documentation from families
  - c. The rest are either incomplete, the request was withdrawn, or Community Services is still processing.
- II. Another Financial Management System (FMS) vendor will be added as a Social Recreation Bill Payer this month.
- III. FMS Vendor: MIJI
  - a. There are now 7 dedicated staff working on NLACRC social recreation payments
  - b. There is a new structure to include a customer service communication team, intake and processing team, in addition to billing.

- c. NLACRC website will be updated with 500 community providers for social recreation that are already in MIJI's system and being used by members of the community
- d. MIJI is working on a new referral process to track all incoming requests to enable service coordinators to easily check the status of the authorization
  - i. The goal is to have a turnaround time of about 2 weeks, once the referral and necessary documentation has been gathered.

**C. Outreach:**

- I. Event Type: 4/2/25 and 4/3/25 Early Learning Readiness Ages & Stages Questionnaire (ASQ) Administration  
 Name of CBO: YMCA – Mid Valley and East Valley  
 Community Focused on:
  - a. NLACRC's DEIB staff partnered with YMCA's Early Learning Readiness (ELR) Program for a second time this fiscal year.
  - b. Provided free Ages and Stages Questionnaire (ASQ) developmental screenings for 13 participants.
  - c. Shared regional center eligibility information and service options with caregivers.
  - d. Screenings offered in English and Spanish for accessibility.
  
- II. Event Type: 4/22/25 – Santa Clarita Filipino Support Group  
 Name of CBO: NLACRC and FFRC  
 Community Focused on:
  - a. First-ever Filipino Support Group held in Santa Clarita, with 52 attendees.
  - b. Families connected, shared food, and accessed resource information.
  - c. Follow-up consultations provided to families needing support with RC services.
  
- III. Event Type: 4/30/25 – LGBTQ+ Inclusive Practices Training  
 Name of CBO: NLACRC (DEIB and Community Services Departments)  
 Community Focused on:
  - a. Virtual training provided to 18 vendor staff by an LGBTQ+ Specialist.
  - b. Covered LGBTQ+ terminology, disability intersections, and inclusive etiquette.
  - c. Shared valley-specific LGBTQ+ resources and promoted NLACRC's Rainbow Connection Social Group.

**D. Consumer Statistics:**

- I. Total served: 39,242
  - a. Early Start: 5,188
  - b. Lanterman: 31,504
- II. Breakdown of all three valleys:

- a. AV 9,215 (Early Start & Lanterman)
- b. SCV 4,310 (Early Start & Lanterman)
- c. SFV 23,167 (Early Start & Lanterman)
- III. Intake all 3 valleys: 994 & Early Start Intake: 326
- IV. All other categories not captured in Early Start, Lanterman, and Intake, such as Provisional, Enhanced, Specialized, and other which total: 1,230

**5. Upcoming Disability Organization Events/Activities:**

- I. State Council on Developmental Disabilities next council meeting – May 20, 2025
- II. Disability Rights California's next board meeting – June 20, 2025

**Congress of the United States**  
**Washington, DC 20510**

April 14, 2025

The Honorable Mike Johnson  
Speaker  
United States House of Representatives  
Washington, DC 20515

The Honorable Steve Scalise  
Majority Leader  
United States House of Representatives  
Washington, DC 20515

The Honorable Tom Emmer  
Majority Whip  
United States House of Representatives  
Washington, DC 20515

The Honorable Brett Guthrie  
Energy & Commerce Chairman  
United States House of Representatives  
Washington, DC 20515

Dear Speaker Johnson, Majority Leader Scalise, Majority Whip Emmer and Chairman Guthrie:

As Members of Congress who helped to deliver a Republican Majority, many of us representing districts with high rates of constituents who depend on Medicaid, we would like to reiterate our strong support for this program that ensures our constituents have reliable healthcare. Balancing the federal budget must not come at the expense of those who depend on these benefits for their health and economic security.

We acknowledge that we must reform Medicaid so that it is a strong and long-lasting program for years to come. Efficiency and transparency must be prioritized for program beneficiaries, hospitals, and states. We support targeted reforms to improve program integrity, reduce improper payments, and modernize delivery systems to fix flaws in the program that divert resources away from children, seniors, individuals with disabilities, and pregnant women – those who the program was intended to help. However, we cannot and will not support a final reconciliation bill that includes any reduction in Medicaid coverage for vulnerable populations.

Cuts to Medicaid also threaten the viability of hospitals, nursing homes, and safety-net providers nationwide. Many hospitals—particularly in rural and underserved areas—rely heavily on Medicaid funding, with some receiving over half their revenue from the program alone. Providers in these areas are especially at risk of closure, with many unable to recover. When hospitals close, it affects all constituents, regardless of healthcare coverage.

To strengthen Medicaid, we urge you to prioritize care for our nation's most vulnerable populations. Our constituents are asking for changes to the healthcare system that will strengthen the healthcare workforce, offer low-income, working-class families expanded opportunities to save for medical expenses, support rural and underserved communities, and help new mothers.

We are committed to working with you to preserve Medicaid and identify responsible savings through deregulation, streamlining federal programs, and cutting administrative red tape. Communities like ours won us the majority, and we have a responsibility to deliver on the promises we made.

Sincerely,



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David G. Valadao  
Member of Congress



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Don Bacon  
Member of Congress



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Jefferson Van Drew  
Member of Congress



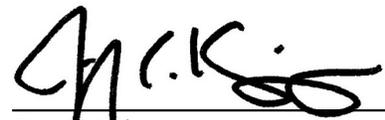
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Rob Bresnahan, Jr.  
Member of Congress



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Juan Ciscomani  
Member of Congress



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Jen A. Kiggans  
Member of Congress



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Young Kim  
Member of Congress



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Robert J. Wittman  
Member of Congress



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Nicole Malliotakis  
Member of Congress



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Nick LaLota  
Member of Congress



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Andrew R. Garbarino  
Member of Congress



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Jeff Hurd  
Member of Congress

**LOS ANGELES COUNTY REGIONAL CENTER**  
**Board Member Reporting Out Form**

**Name:** Silvia Renteria-Haro

**Meeting:** SDLVAC

**Date of Meeting:** April 17, 2025

<b>1.</b>	<b>Number of Attendees</b>	28
<b>2.</b>	<b>Public Input:</b>	<p>SCDD – Announced they offer trainings and can answers questions related to SDP.</p> <p>Kristianna from the Self-Determined Institute announced their lunch series meeting on the third Tuesday of every month, where they would have a new self-determination program ombudsperson and an FMS agency.</p> <p>Autism Society continues to offer training, they reported that the have had an increase in NLACRC participants.</p> <p>Chair shared the NLA’s website where you can find information on SDP, she shared the committees email as well.</p>
<b>3.</b>	<b>Points of Discussion:</b>	1: The SDLAC members have drafted a letter to the Board of Trustees requesting a more formal engagement between the SDLAC and the Board beyond public comment.
<b>4.</b>	<b>Reported out to Committee/Meeting:</b>	<p>1: Committee Center Plan-</p> <ul style="list-style-type: none"> <li>a) SDP Training for NLACRC employee- Robin shared that the Training Dept. and SDP Team are working together to create an interactive training, however it is not ready yet.</li> <li>b) A survey for SDP participants will be sent out to gain understanding of the training and improvement needs.</li> <li>c) Rate reform-Currently NLACRC is using Sandis vendor rates for existing services and the 90% statewide rate for new services. We are working closely with the Accounting Dept. and Community Service to implement the new rates as they are approved.</li> </ul>
<b>5.</b>	<b>Area of Concerns:</b>	<p>1: The co-chair discussed ongoing issues with timelines and unresponsiveness from CSCs.</p> <p>2: SDP Implementation Funds-there were \$9,181 remaining. These funds do not roll over therefore they were lost. The Chair would like NLACRC to do better by spending all funds by the deadline. Robin explained that even though there are funds remaining, NLACRC helped those that needed it. To assist with this, the RFP Awardee meeting will be restarting in May. They will take place every other month.</p> <p>3: Committee member, Jordan would like to see more participants in the SDLAC.</p>

<b>6.</b>	<b>Action Items:</b>	1: NLACRC to complete the staff training- Target date is end of August.
<b>7.</b>	<b>Questions for the Board:</b>	Did you receive our letter?
<b>8.</b>	<b>Miscellaneous</b>	

## Self Determination Program Report - Implementation Updates

May 1, 2025

### North Los Angeles County Regional Center Statistics

Participants have completed Orientation from 2019-Present: **1,151** (increased by 27)

Total number of budgets that are certified: **627** (increased by 19)

Total number of spending plans that are approved: **553**

Total number of spending plans in progress: **94**

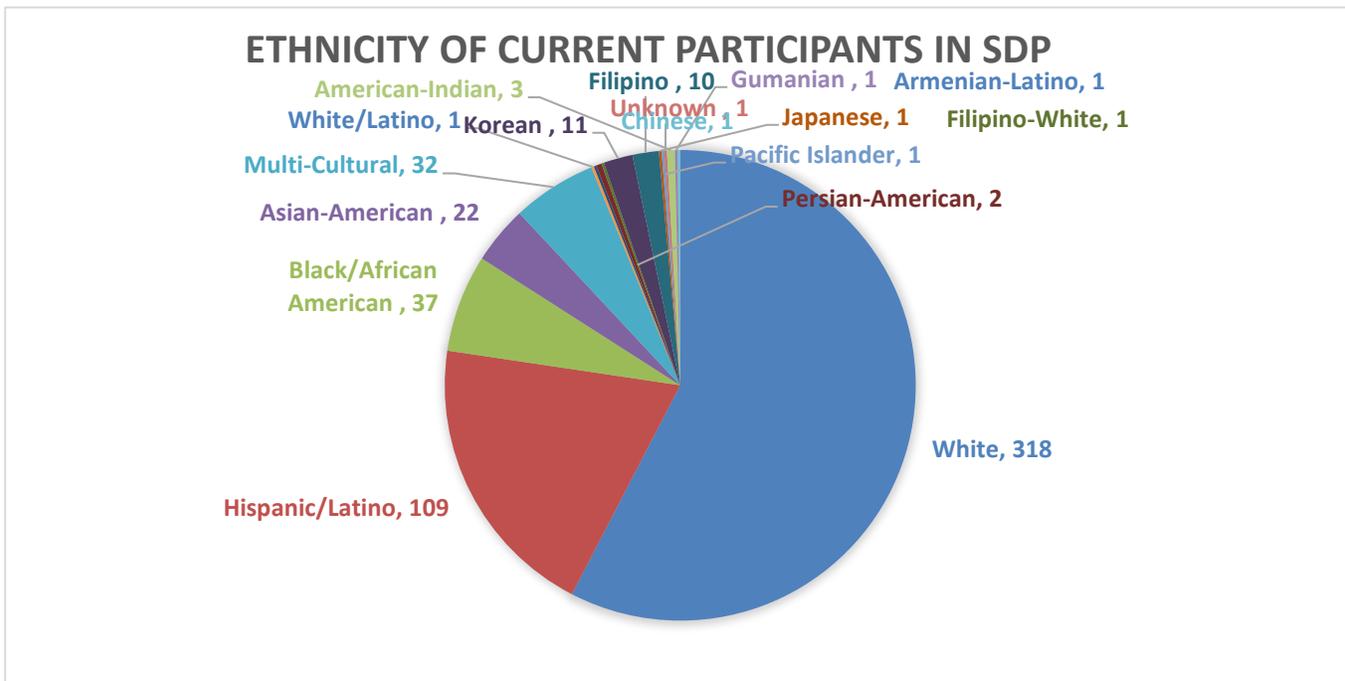
Total number of PCP's completed: **543** (increased by 15)

Total number of participants that did not continue after receiving budget: **3**

Total number of participants that have opted out of SDP: **10** (increased by 2)

Total number of Inter-Regional Center Transfers (out): **7**

Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **553** (9 transitions)



#### Transitions based on ethnicity:

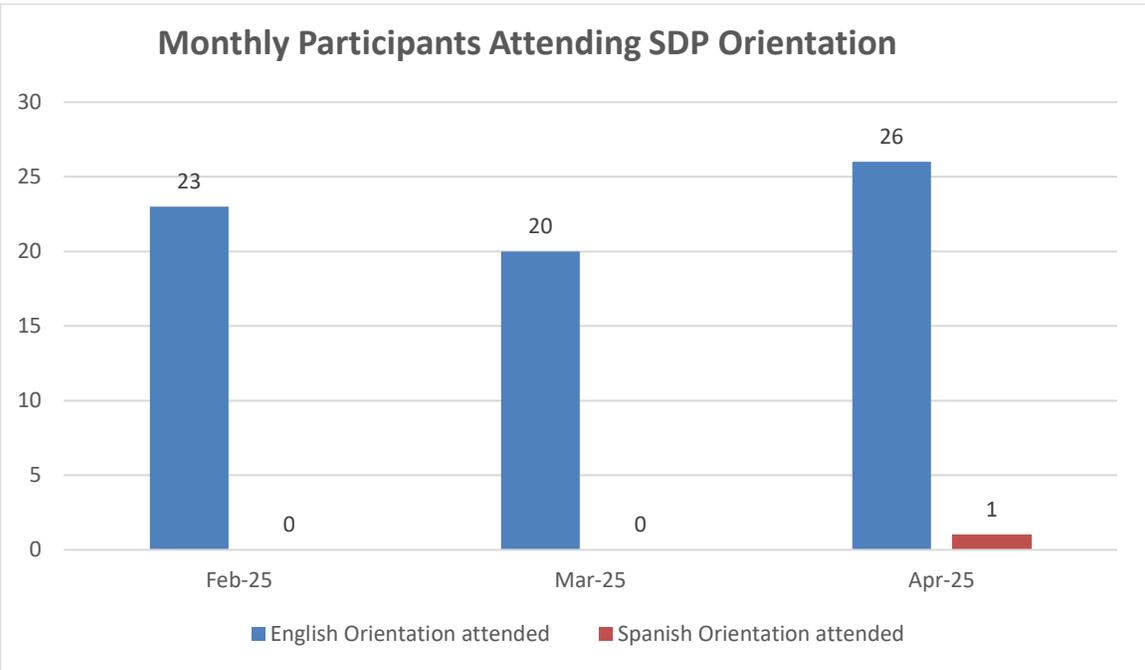
White: 1

Latino/Hispanic: 5

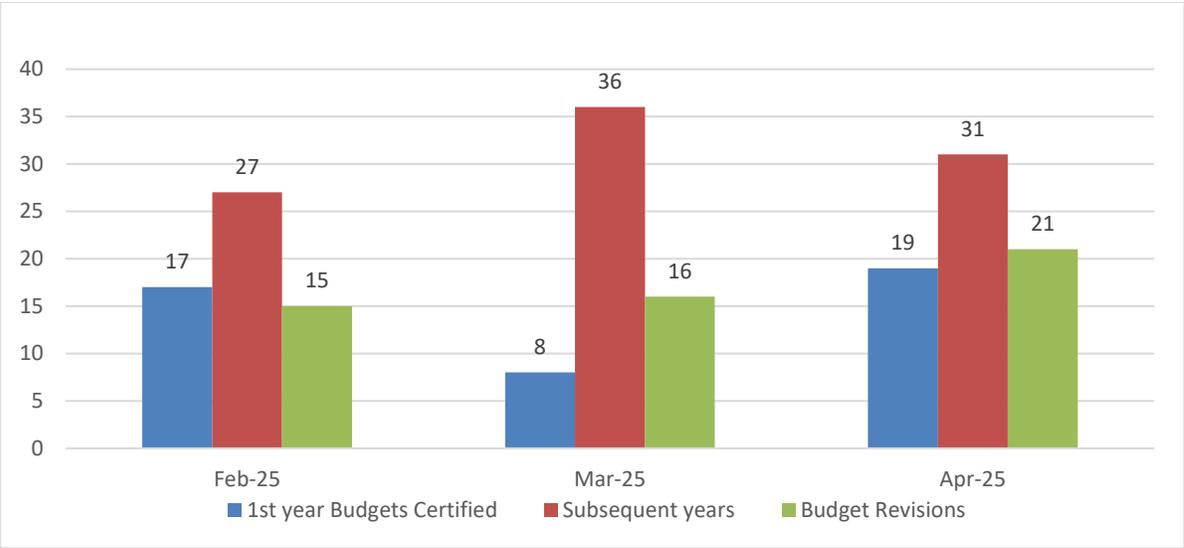
African American: 2

Asian: 1

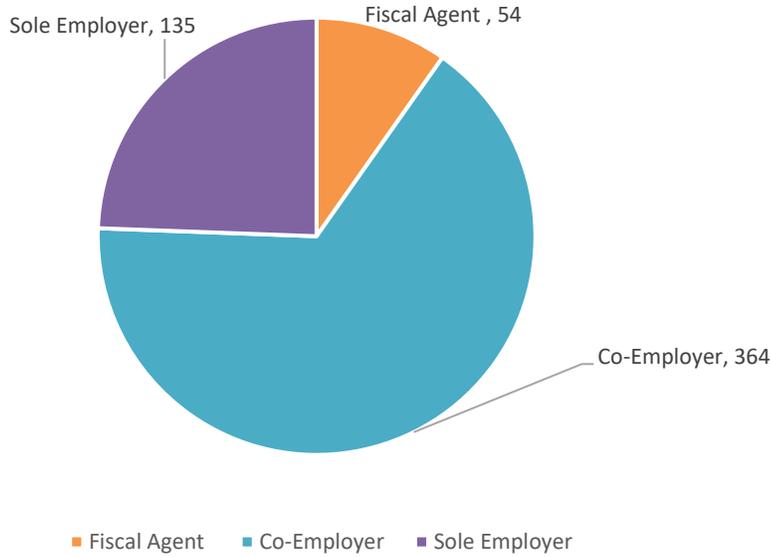
### Monthly Participants Attending SDP Orientation



### Monthly Budgets Certified

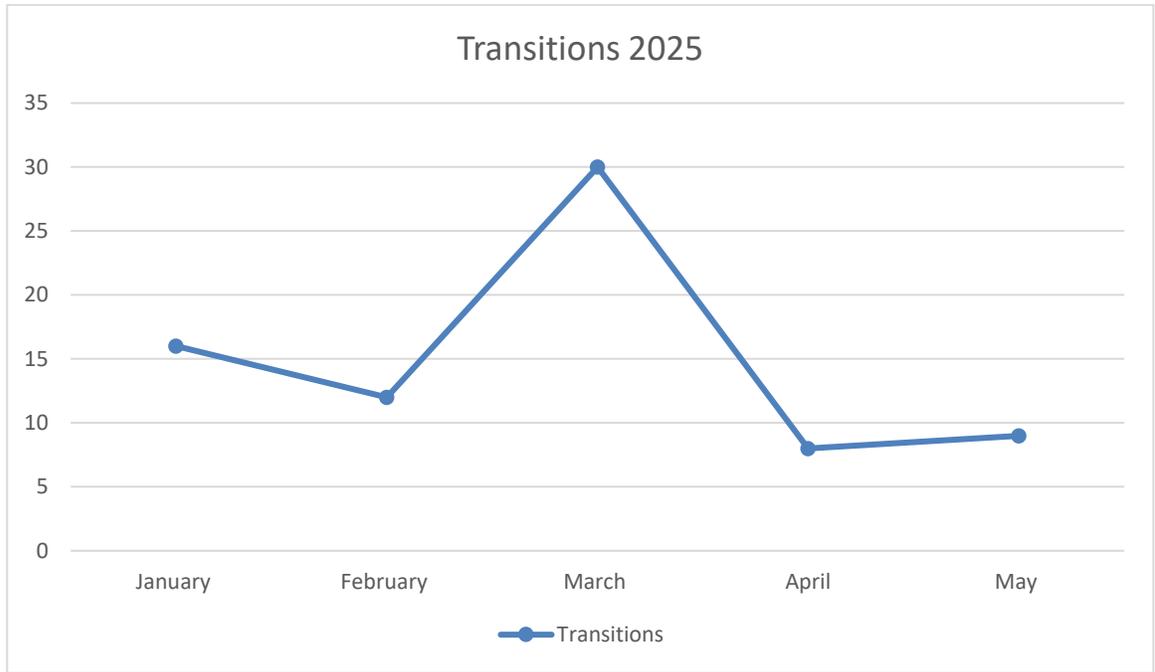


### SDP Participants By FMS Model



**Transitions this month:**

**Bill Payer: 2**  
**Co-Employer: 7**  
**Sole Employer: 0**



**Total transitions this year: 75**

*NLACRC Implementation Updates/ information:*

- FMS Directive:  
**FMS requirements:** [D-2025-Self-Determination Program-001 Self-Determination Program: Additional Requirement for Entities Applying for Self-Determination Program Financial Management Service Vendorization](#)  
**Attachment A:** [Attachment A D-2025-Self-Determination Program-001 Self-Determination Program: Additional](#)

[Requirement for Entities Applying for Self-Determination Program Financial Management Service Vendorization](#)  
**Attachment B:** [Attachment B D-2025-Self-Determination Program-001 Self-Determination Program: Additional Requirement for Entities Applying for Self-Determination Program Financial Management Service Vendorization](#)

- SDP Orientation is available:
  1. Through State Council <https://scdd.ca.gov/sdp-orientation/>
  2. Virtual through NLACRC on the 1st Monday of the month in English and 3<sup>rd</sup> Monday of the month in Spanish (unless there is a holiday, day may change).  
 RSVP: [selfdetermination@nlacrc.org](mailto:selfdetermination@nlacrc.org)
    - Next Virtual Orientation meetings:
      - Monday June 2, 2025 (English) from 9AM-12:00PM
      - Monday June 16, 2025 (Spanish) from 9AM-12:00PM
- Self Determination Support Group – June 4, 2025 at 4:30pm via Zoom. [Meeting Registration - Zoom](#)
- SDP Local Volunteer Advisory Committee- Thursday May 15 from 6:30PM-8:30PM
  - The meeting will be held virtually. The Zoom link can be found on NLACRC’s calendar [Self Determination Local Advisory Committee Meeting | Calendar of Events | NLACRC](#)  
 Everyone is welcomed to attend meetings!
- Support for participants and families: NLACRC has coaches available to support with SDP transition process or if you are in the program and need assistance. Ask your CSC for a referral.
  - AACcolades
  - Claudia Cares Consulting
  - HelpGrow Freedom
  - Integrated Community Collaborative (ICC)
- NLACRC & SDP Local Volunteer Advisory Committee Best Practices Subcommittee
  - The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC’s implementation of Self Determination. The committee meets monthly.

*Resources:*

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30- 6pm)  
[Upcoming Events | Disability Voices United](#)
- Self Determination Program Service Definitions:  
[https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP\\_Service\\_Definitions.pdf](https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf)

FMS Agencies	Model	Language Spoken:	Accepting participants?	Employee Burden Cost	Budget Limits	Contact Info
Accura	Bill Payer, Co-Employer, Sole Employer	English	Yes	19.90% Co-employer  15.68% Sole Employer	\$125,000	Subash Rajavel  <a href="mailto:subash@accurafms.com">subash@accurafms.com</a>  408-768-2334

Ace	Bill Payer, Co-Employer, Sole Employer	English & Farsi	Yes, Free consultation available to prospective clients.	24.86% Co- employer  15.68% Sole Employer	Max budget: \$120,000	Phone: 833-4-ACE FMS (833-422- 3367), Option 1  <a href="mailto:Info@acefms.com">Info@acefms.com</a>  Web: <a href="Http://AceFMS.com">Http://AceFMS.com</a>
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a <u>contact us</u> request on the website.	25%-Co- employer  17% Sole Employer	No budget limits	Main office: (310) 867-8882 Website: <a href="http://actionfms.com">actionfms.com</a> Email: <a href="mailto:contact@actionfms.com">contact@actionfms.com</a>
Acumen	Bill Payer, Sole Employer	English & Spanish  But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	21.25%	\$200,000	Yvette Torres  (424) 210-8810  <a href="mailto:yvettet@acumen2.net">yvettet@acumen2.net</a>
Arch	Bill Payer, Co-Employer, Sole Employer	English		Co-Employer is 19.86%  Sole Employer 14.27%	\$150,000 Possible exceptions	Contact Phone Number 619-330- 7097  Email Contact <a href="mailto:support@archfms.com">support@archfms.com</a> <a href="http://www.archfms.com">www.archfms.com</a>
Aveanna	Bill Payer and Co- Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	17.37%	Anything above \$150,000 requires additional review. They have a “hard limit” of \$200,00.000 annually.	(866) 979-1182 <a href="mailto:fmsinfo@aveanna.com">fmsinfo@aveanna.com</a>

Balance	Bill Payer, Co-Employer, Sole Employer		Consultation and intake form	19.55% Co- employer  13.65% Sole Employer	\$120,000	Main Line: (888) 368- 3710 Teri Ercoli Phone: (424)228-9854 E-mail: <a href="mailto:info@balancefms.com">info@balancefms.com</a>
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22.20%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231  <a href="mailto:davide@cfms1.com">davide@cfms1.com</a>
Casa Fiscal/Essential Pay	Bill Payer, Co- employer	English, Spanish, Mandarin	No	19.15%	None	(510) 336-2900 (833) 268-8530 <a href="mailto:contact@essentialpay.com">contact@essentialpay.com</a>

Dromen	Bill Payer, Co-Employer, Sole Employer	English, Spanish				Contact Phone Number John Feringa: (909) 821- 7598
FACT	Bill Payer, Co-Employer, Sole Employer	English	Waiting list	20%	Unknown	(310) 475-9629 <a href="mailto:FMS@factfamily.org">FMS@factfamily.org</a>
FMS Pay LLC	Bill Payer	English Spanish Translation available for other languages	Yes	N/A	No budget limit	Phone: (858) 281-5910 Website: <a href="http://www.myfmsspay.com">www.myfmsspay.com</a> <a href="mailto:connect@fmsspay.com">connect@fmsspay.com</a>
GT Independence	Bill Payer, Sole Employer, Co- Employer	All Languages are supported to assist Individuals in the language of their choice	Require a certified budget & spending plan draft to start onboarding process.	Co-employer 24%  Sole Employer- 18%  All FMS models- Non- payroll burden 1%	None	Elva Chavez  (877) 659-  4500  <a href="mailto:tjones@gtindependence.com">tjones@gtindependence.com</a>
Mains'l	Bill Payer, Sole Employer, and Co- employer	English & Spanish	Require certified budget & spending plan draft to start onboarding process.	17.23% for Sole Employer  17.13% for Co- employer	None	Jason  Bergquist  (866) 767-  4296  <a href="mailto:jmbergquist@mainsl.com">jmbergquist@mainsl.com</a>
Public Partnerships LLC (PPL)	Sole Employer-		Yes	18.47% for Sole Employer		Customer Service Hours: 8 am – 5 pm PST 844-902-6665 Email: <a href="mailto:pplcalifornia@pplfirst.com">pplcalifornia@pplfirst.com</a> Web: CA SDP   PPL First
Ritz	Bill Payer,	English, Spanish &	New clients-	18.90%	\$120,000	Website: <a href="http://Ritzfms.com">Ritzfms.com</a>



# North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | [www.nlacrc.org](http://www.nlacrc.org)

	Co-Employer	Mandarín	visit website to fill out an inquiry form. Waitlist-June 2024			Kitleng Pui <a href="mailto:kpui@ritzvocalional.com">kpui@ritzvocalional.com</a> (626)-600-4703
Sentinel Four	Bill Payer, Co-Employer, Sole Employer		Consultation	18.07% Co-employer  13.37% Sole Employer-	None	<a href="https://sentinelfour.com/contact-us/">https://sentinelfour.com/contact-us/</a>
SequoiaSD, Inc.	Bill Payer, Co-Employer, Sole Employer	English, Spanish, Translation available for other languages	Yes, but have certified budget.	20.64%	\$250,000	Info@sequoiasd.com  Website: <a href="http://sequoiasd.com">sequoiasd.com</a> <a href="mailto:sequoiaenrollment@sequoiasd.com">sequoiaenrollment@sequoiasd.com</a> 949-301-9950
Sisk	Bill Payer, Co-Employer, Sole Employer	English, Spanish				Contact Phone Number Apriely L. Sisk (209) 910-9100 Email Contact <a href="mailto:SISKFSI@gmail.com">SISKFSI@gmail.com</a> <a href="https://siskfinancial.com/">https://siskfinancial.com/</a>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
FINANCIAL REPORT-MONTHLY RECAP  
FISCAL YEAR 2024-2025  
January 2025**

BUDGET CATEGORY	Projected Annual A-1 Allocation	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
<b>Operations</b>						
Salaries & Benefits	\$89,899,070	\$5,356,465	\$40,478,252	\$89,899,070	\$0	0.00%
Operating Expenses	\$18,277,424	\$1,407,595	\$9,565,664	\$18,277,424	\$0	0.00%
Subtotal OPS General	\$108,176,494	\$6,764,060	\$50,043,916	\$108,176,494	\$0	0.00%
Salaries & Benefits - CPP Regular	\$287,675	\$90,913	\$540,190	\$287,675	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$287,675	\$90,913	\$540,190	\$287,675	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$211,140	\$51,616	\$346,364	\$211,140	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$211,140	\$51,616	\$346,364	\$211,140	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$0	\$0	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$131,333	\$0	\$1,206	\$131,333	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$1,067,816	\$86,823	\$591,071	\$1,067,816	\$0	0.00%
Subtotal OPS Projects	\$1,513,050	\$86,823	\$592,277	\$1,513,050	\$0	0.00%
<b>Total Operations:</b>	<b>\$110,188,359</b>	<b>\$6,993,412</b>	<b>\$51,522,747</b>	<b>\$110,188,359</b>	<b>\$0</b>	<b>0.00%</b>
<b>Purchase of Services</b>						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$992,777,449	\$88,953,601	\$513,769,303	\$995,509,141	(\$2,731,692)	-0.28%
CPP Regular and DC Closure/Ongoing Workload	\$100,000	\$234	\$234	\$100,000	\$0	0.00%
<b>Total Purchase of Services:</b>	<b>\$992,877,449</b>	<b>\$88,953,835</b>	<b>\$513,769,537</b>	<b>\$995,609,141</b>	<b>(\$2,731,692)</b>	<b>-0.28%</b>
<b>Total NLACRC Budget:</b>	<b>\$1,103,065,808</b>	<b>\$95,947,247</b>	<b>\$565,292,284</b>	<b>\$1,105,797,500</b>	<b>(\$2,731,692)</b>	<b>-0.25%</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
FISCAL YEAR 2024-2025  
January 2025**

<b>TOTAL BUDGET SOURCES FISCAL YEAR 2024-2025</b>	
Prelim from DDS for OPS	\$64,623,482
A-1 from DDS for OPS, Projects, and CRDP/CPP	\$44,814,433
A-2 from DDS for OPS, Projects, and CRDP/CPP	
A-3 from DDS for OPS, Projects, and CRDP/CPP	
A-4 from DDS for OPS, Projects, and CRDP/CPP	
A-5 from DDS for OPS, Projects, and CRDP/CPP	
A-6 from DDS for OPS, Projects, and CRDP/CPP	
Prelim from DDS for POS	\$728,145,974
A-1 from DDS for POS and POS-CRDP/CPP	\$251,231,475
A-2 from DDS for POS-CRDP/CPP	
A-3 from DDS for POS-CRDP/CPP	
A-4 from DDS for POS-CRDP/CPP	
A-5 from DDS for POS-CRDP/CPP	
A-6 from DDS for POS-CRDP/CPP/HCBSW	
<b>Subtotal - Total Budget received from DDS</b>	<b>\$1,088,815,364</b>
Projected Revenue	750,444
<b>Subtotal - Projected Revenue Operations</b>	<b>\$750,444</b>
Projected ICF/SPA Transportation/Day Program Revenue	\$13,500,000
<b>Subtotal - Projected Revenue Purchase of Services</b>	<b>\$13,500,000</b>
<b>Total Budget</b>	<b>\$1,103,065,808</b>

<b>OPERATIONS BUDGET SOURCES FISCAL YEAR 2024-2025</b>	
<b>GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)</b>	
Preliminary, General Operations (OPS)	\$64,623,482
A-1, OPS Allocation	\$19,343,762
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$14,588,309
Reduce Other Caseload Ratios	\$8,870,497
A-2, OPS Allocation	
A-3, OPS Allocation	
A-4, OPS Allocation	
A-5, OPS Allocation	
<b>Total General OPS</b>	<b>107,426,050</b>
Projected Interest Income	\$150,000
Projected Other Income	\$470,444
Projected ICF/SPA Admin Fee	\$130,000
<b>Total Other Revenue</b>	<b>\$750,444</b>
<b>TOTAL GENERAL OPS</b>	<b>\$108,176,494</b>
Preliminary, Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	\$0
A-1, OPS CRDP/CPP	\$287,675
A-2, OPS CRDP/CPP	\$0
<b>Total CRDP/CPP Regular</b>	<b>\$287,675</b>
Preliminary, Developmental Center ("DC") Closure/Ongoing Workload	\$0
A-1, OPS DC Closure/Ongoing Workload	\$211,140
A-2, OPS DC Closure/Ongoing Workload	\$0
<b>Total CPP DC Closure/Ongoing Workload</b>	<b>\$211,140</b>
Family Resource Center ("FRC")	\$207,187
SDP Participant Supports	\$131,333
Services Access & Equity (Disparities)	\$106,714
Language Access & Cultural	\$1,067,816
<b>Total OPS PROJECTS</b>	<b>\$1,513,050</b>
<b>Total Operations Budget</b>	<b>\$110,188,359</b>

<b>PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2024-2025</b>	
<b>POS (CPP-POS Regular, CRDP/CPP)</b>	
Preliminary, POS	\$728,145,974
A-1, POS Allocation	\$251,231,475
A-2, POS Allocation	\$0
A-3, POS Allocation	\$0
A-4, POS Allocation	\$0
<b>Total General POS Allocation</b>	<b>\$979,377,449</b>
ADD:	
Projected ICF SPA Revenue	\$13,500,000
<b>Total Budget, General POS</b>	<b>\$992,877,449</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
CONSOLIDATED LINE ITEM REPORT  
FISCAL YEAR 2024-2025  
January 2025**

	Projected Annual A-1 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
<b>PURCHASE OF SERVICE</b>						
POS (General)						
3.2 Out of Home	182,869,606	15,429,139	94,429,867	88,955,070	183,384,937	(515,331)
4.3 Day Programs	132,337,234	9,410,985	66,346,515	66,318,698	132,665,212	(327,978)
4.3 Habilitation Programs	6,750,887	509,660	3,312,485	3,455,663	6,768,149	(17,262)
5.4 Transportation	43,880,763	3,681,491	22,474,539	21,529,501	44,004,039	(123,276)
6.5 Other Services	626,938,959	59,922,327	327,205,897	301,480,906	628,686,803	(1,747,844)
<b>Total POS (General):</b>	<b>992,777,449</b>	<b>88,953,601</b>	<b>513,769,303</b>	<b>481,739,838</b>	<b>995,509,141</b>	<b>(2,731,692)</b>
<b>CRDP &amp; CPP</b>						
CRDP & CPP Placements	100,000	234	234	99,766	100,000	0
CRDP & CPP Assessments	0	0	0	0	0	0
CRDP & CPP Start Up	0	0	0	0	0	0
Deflection CRDP & CPP	0	0	0	0	0	0
<b>Total CRDP &amp; CPP:</b>	<b>100,000</b>	<b>234</b>	<b>234</b>	<b>99,766</b>	<b>100,000</b>	<b>0</b>
HCBS Compliance Funding	0	0	0	0	0	0
<b>Total HCBS:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Purchase of Service:</b>	<b>992,877,449</b>	<b>88,953,835</b>	<b>513,769,537</b>	<b>481,839,604</b>	<b>995,609,141</b>	<b>(2,731,692)</b>
<b>OPERATIONS</b>						
25010 Salaries/Benefits	89,897,885	5,493,768	41,274,973	48,622,913	89,897,885	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	5,227	89,833	410,167	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
<b>Total Salaries/Benefits:</b>	<b>90,397,885</b>	<b>5,498,994</b>	<b>41,364,806</b>	<b>49,033,079</b>	<b>90,397,885</b>	<b>0</b>
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	213,466	679	129,736	83,731	213,466	0
30020 Equipment Maint	65,000	99	61,570	3,430	65,000	0
30030 Facility Rent	6,952,027	1,037,770	4,605,028	2,346,998	6,952,027	0
30040 Facility.Maint. AV	100,410	1,269	49,317	51,093	100,410	0
30041 Facility Maint. SFV	368,858	7,584	57,997	310,861	368,858	0
30042 Facility Maint. SCV	81,615	192	6,685	74,930	81,615	0
30050 Communication	1,022,912	36,907	697,641	325,271	1,022,912	0
30060 General Office Exp	355,000	22,316	144,171	210,829	355,000	0
30070 Printing	32,508	2,223	9,718	22,790	32,508	0
30080 Insurance	886,181	0	865,449	20,732	886,181	0
30090 Utilities	190,631	8,165	47,126	143,505	190,631	0
30100 Data Processing	316,973	35,998	114,267	202,706	316,973	0
30110 Data Proc. Maint	186,500	3,891	68,623	117,877	186,500	0
30120 Interest Expense	90,587	2,034	17,670	72,917	90,587	0
30130 Bank Fees	233,138	19,198	28,681	204,457	233,138	0
30140 Legal Fees	786,000	78,558	189,933	596,067	786,000	0
30150 Board of Trustees Exp	101,500	989	33,850	67,650	101,500	0
30151 ARCA Dues	171,765	0	0	171,765	171,765	0
30160 Accounting Fees	107,550	2,667	2,672	104,878	107,550	0
30170 Equipment Purchases	1,776,209	47,537	671,280	1,104,929	1,776,209	0
30180 Contr/Consult-Adm	2,084,249	25,984	1,231,940	852,308	2,084,249	0
30220 Mileage/Travel	358,436	21,469	198,357	160,079	358,436	0
30240 General Expenses	1,654,506	52,068	333,954	1,320,552	1,654,506	0
30240 ABX2-1	141,404	0	0	141,404	141,404	0
<b>Total Operating Expenses:</b>	<b>18,277,424</b>	<b>1,407,595</b>	<b>9,565,664</b>	<b>8,711,760</b>	<b>18,277,424</b>	<b>0</b>
<b>Total Operations:</b>	<b>108,675,309</b>	<b>6,906,590</b>	<b>50,930,470</b>	<b>57,744,839</b>	<b>108,675,309</b>	<b>0</b>
<b>Total Gross Budget :</b>	<b>1,101,552,758</b>	<b>95,860,424</b>	<b>564,700,007</b>	<b>539,584,443</b>	<b>1,104,284,450</b>	<b>(2,731,692)</b>
<b>OPS Projects:</b>	<b>1,513,050</b>	<b>86,823</b>	<b>592,277</b>	<b>920,773</b>	<b>1,513,050</b>	<b>0</b>
<b>Total Gross Budget with Projects:</b>	<b>1,103,065,808</b>	<b>95,947,247</b>	<b>565,292,284</b>	<b>540,505,216</b>	<b>1,105,797,500</b>	<b>(2,731,692)</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT**  
**FISCAL YEAR 2024-2025**  
**January 2025**

	<b>Projected Annual A-1 Allocation</b>	<b>Net Month</b>	<b>Expended Y-T-D</b>	<b>Projected Remaining Expenses</b>	<b>Projected Annual Expenses</b>	<b>Projected Surplus / (Deficit)</b>
<b>PURCHASE OF SERVICE</b>						
POS (General)						
3.2 Out of Home	182,869,606.11	15,429,138.58	94,429,867.24	88,955,070	183,384,937	(515,331)
4.3 Day Programs	132,337,233.95	9,410,984.60	66,346,514.68	66,318,698	132,665,212	(327,978)
4.3 Habilitation Programs	6,750,886.65	509,660.33	3,312,485.21	3,455,663	6,768,149	(17,262)
5.4 Transportation	43,880,763.25	3,681,490.82	22,474,538.90	21,529,501	44,004,039	(123,276)
6.5 Other Services	626,938,959.04	59,922,326.66	327,205,897.05	301,480,906	628,686,803	(1,747,844)
<b>Total POS (General):</b>	<b>992,777,449.00</b>	<b>88,953,600.99</b>	<b>513,769,303.08</b>	<b>481,739,838</b>	<b>995,509,141</b>	<b>(2,731,692)</b>
<b>OPERATIONS</b>						
25010 Salaries/Benefits	89,399,070.22	5,351,238.29	40,388,418.79	49,010,651	89,399,070	0
25010 Tuition Reimbursement Program	-	-	-	0	0	0
25020 Temporary Staffing Agencies	500,000.00	5,226.75	89,833.37	410,167	500,000	0
25020 PRMT & CalPERS UAL Deposits	-	-	-	0	0	0
<b>Total Salaries:</b>	<b>89,899,070.22</b>	<b>5,356,465.04</b>	<b>40,478,252.16</b>	<b>49,420,818</b>	<b>89,899,070</b>	<b>0</b>
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	213,466.34	678.82	129,735.74	83,731	213,466	0
30020 Equipment Maint	65,000.00	99.00	61,570.41	3,430	65,000	0
30030 Facility Rental	6,952,026.71	1,037,770.03	4,605,028.44	2,346,998	6,952,027	0
30040 Facility Maint. AV	100,410.00	1,269.21	49,317.02	51,093	100,410	0
30041 Facility Maint. SFV	368,858.00	7,583.74	57,997.30	310,861	368,858	0
30042 Facility Maint. SCV	81,615.00	191.52	6,684.52	74,930	81,615	0
30050 Communication	1,022,911.93	36,906.88	697,640.54	325,271	1,022,912	0
30060 General Office Exp	355,000.00	22,315.91	144,170.98	210,829	355,000	0
30070 Printing	32,508.00	2,222.95	9,718.33	22,790	32,508	0
30080 Insurance	886,181.00	-	865,449.37	20,732	886,181	0
30090 Utilities	190,630.77	8,164.67	47,125.59	143,505	190,631	0
30100 Data Processing	316,973.00	35,997.56	114,267.46	202,706	316,973	0
30110 Data Proc. Maint	186,500.00	3,891.41	68,623.41	117,877	186,500	0
30120 Interest Expense	90,587.00	2,033.52	17,669.67	72,917	90,587	0
30130 Bank Fees	233,138.00	19,198.36	28,680.85	204,457	233,138	0
30140 Legal Fees	786,000.00	78,557.50	189,932.60	596,067	786,000	0
30150 Board of Trustees Exp	101,500.00	989.43	33,849.65	67,650	101,500	0
30151 ARCA Dues	171,765.00	-	-	171,765	171,765	0
30160 Accounting Fees	107,550.00	2,667.00	2,672.00	104,878	107,550	0
30170 Equipment Purchases & Software	1,776,208.71	47,537.34	671,279.52	1,104,929	1,776,209	0
30180 Contr/Consult	2,084,248.78	25,983.96	1,231,940.47	852,308	2,084,249	0
30220 Mileage/Travel	358,436.00	21,468.75	198,356.60	160,079	358,436	0
30240 General Expenses	1,654,505.87	52,067.62	333,953.56	1,320,552	1,654,506	0
30240 ABX2-1 Admin	141,404.00	-	-	141,404	141,404	0
<b>Total Operating Expenses:</b>	<b>18,277,424.11</b>	<b>1,407,595.18</b>	<b>9,565,664.03</b>	<b>8,711,760</b>	<b>18,277,424</b>	<b>0</b>
<b>Total Operations:</b>	<b>108,176,494.33</b>	<b>6,764,060.22</b>	<b>50,043,916.19</b>	<b>58,132,578</b>	<b>108,176,494</b>	<b>0</b>
<b>Gross Budget:</b>	<b>1,100,953,943</b>	<b>95,717,661</b>	<b>563,813,219.27</b>	<b>539,872,416</b>	<b>1,103,685,635</b>	<b>(2,731,692)</b>
<b>% of Budget:</b>	<b>100.00%</b>	<b>8.69%</b>	<b>51.21%</b>	<b>49.04%</b>	<b>100.25%</b>	<b>-0.25%</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report**  
**Regular CPP**  
**FISCAL YEAR 2024-2025**  
**January 2025**

	Projected Annual A-1 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
<b>PURCHASE OF SERVICE</b>						
<b>CPP Regular</b>						
CPP Placements	100,000	234	234	99,766	100,000	0
CPP Assessments	0	0	0	0	0	0
CPP Start Up	0	0	0	0	0	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	100,000	234	234	99,766	100,000	0
<b>OPERATIONS</b>						
25010 Salaries/Benefits	287,675	90,913	540,190	(252,515)	287,675	0
Total Salaries:	287,675	90,913	540,190	(252,515)	287,675	0
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	287,675	90,913	540,190	(252,515)	287,675	0
Gross Budget:	387,675	91,147	540,423	(152,748)	387,675	0

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report**  
**Developmental Center ("DC") Closure/Ongoing Workload**  
**FISCAL YEAR 2024-2025**  
**January 2025**

	Projected Annual A-1 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
<b>PURCHASE OF SERVICE</b>						
<b>CRDP/CPP</b>						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
<b>OPERATIONS</b>						
25010 Salaries/Benefits	211,140	51,616	346,364	(135,224)	211,140	0
Total Salaries:	211,140	51,616	346,364	(135,224)	211,140	0
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	211,140	51,616	346,364	(135,224)	211,140	0
Gross Budget:	211,140	51,616	346,364	(135,224)	211,140	0
% of Budget:	100.00%	24.45%	164.04%	-64.04%	100.00%	0.00%

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**Operations ("OPS") Project Line Item Report**  
**FISCAL YEAR 2024-2025**  
**January 2025**

	Projected Annual A-1 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center ("FRC")	\$207,187	\$0	\$0	\$207,187	\$207,187	\$0
Self Determination Program ("SDP") Participant Support	\$131,333	\$0	\$1,206	\$130,127	\$131,333	\$0
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	\$0
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$106,714	\$0
Language Access & Cultural Competency	\$1,067,816	\$86,823	\$591,071	\$476,745	\$1,067,816	\$0
<b>TOTAL:</b>	<b>\$1,513,050</b>	<b>\$86,823</b>	<b>\$592,277</b>	<b>\$920,773</b>	<b>\$1,513,050</b>	<b>\$0</b>

**Family Resource Center:** Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

**Self Determination Program Participant Support:** The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

**Service Access & Equity (Disparities within Regional Center System):** Allocation for one position for each regional center.

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
FINANCIAL REPORT-MONTHLY RECAP  
FISCAL YEAR 2024-2025  
February 2025**

BUDGET CATEGORY	Projected Annual A-2 Allocation	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
<b>Operations</b>						
Salaries & Benefits	\$90,328,301	\$5,507,375	\$45,985,627	\$90,328,301	\$0	0.00%
Operating Expenses	\$18,293,294	\$1,268,137	\$10,833,801	\$18,293,294	\$0	0.00%
Subtotal OPS General	\$108,621,596	\$6,775,511	\$56,819,428	\$108,621,596	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$81,374	\$621,564	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$81,374	\$621,564	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$50,427	\$396,791	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$50,427	\$396,791	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$93,202	\$93,202	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$131,333	\$0	\$1,206	\$131,333	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$1,067,816	\$91,277	\$682,348	\$1,067,816	\$0	0.00%
Subtotal OPS Projects	\$1,513,050	\$184,479	\$776,756	\$1,513,050	\$0	0.00%
<b>Total Operations:</b>	<b>\$111,132,276</b>	<b>\$7,091,792</b>	<b>\$58,614,539</b>	<b>\$111,132,276</b>	<b>\$0</b>	<b>0.00%</b>
<b>Purchase of Services</b>						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$1,024,528,279	\$96,150,944	\$609,920,247	\$1,015,098,222	\$9,430,057	0.92%
CPP Regular and DC Closure/Ongoing Workload	\$2,960,000	\$12,409	\$12,643	\$2,960,000	\$0	0.00%
<b>Total Purchase of Services:</b>	<b>\$1,027,488,279</b>	<b>\$96,163,353</b>	<b>\$609,932,890</b>	<b>\$1,018,058,222</b>	<b>\$9,430,057</b>	<b>0.92%</b>
<b>Total NLACRC Budget:</b>	<b>\$1,138,620,555</b>	<b>\$103,255,145</b>	<b>\$668,547,429</b>	<b>\$1,129,190,498</b>	<b>\$9,430,057</b>	<b>0.83%</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
FISCAL YEAR 2024-2025  
February 2025**

<b>TOTAL BUDGET SOURCES FISCAL YEAR 2024-2025</b>	
Prelim from DDS for OPS	\$64,623,482
A-1 from DDS for OPS, Projects, and CRDP/CPP	\$44,814,433
A-2 from DDS for OPS, Projects, and CRDP/CPP	\$876,537
A-3 from DDS for OPS, Projects, and CRDP/CPP	
A-4 from DDS for OPS, Projects, and CRDP/CPP	
A-5 from DDS for OPS, Projects, and CRDP/CPP	
A-6 from DDS for OPS, Projects, and CRDP/CPP	
Prelim from DDS for POS	\$728,145,974
A-1 from DDS for POS and POS-CRDP/CPP	\$251,231,475
A-2 from DDS for POS-CRDP/CPP	\$34,610,830
A-3 from DDS for POS-CRDP/CPP	
A-4 from DDS for POS-CRDP/CPP	
A-5 from DDS for POS-CRDP/CPP	
A-6 from DDS for POS-CRDP/CPP/HCBSW	
<b>Subtotal - Total Budget received from DDS</b>	<b>\$1,124,302,731</b>
Projected Revenue	817,824
<b>Subtotal - Projected Revenue Operations</b>	<b>\$817,824</b>
Projected ICF/SPA Transportation/Day Program Revenue	\$13,500,000
<b>Subtotal - Projected Revenue Purchase of Services</b>	<b>\$13,500,000</b>
<b>Total Budget</b>	<b>\$1,138,620,555</b>

<b>OPERATIONS BUDGET SOURCES FISCAL YEAR 2024-2025</b>	
<b>GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)</b>	
Preliminary, General Operations (OPS)	\$64,623,482
A-1, OPS Allocation	\$19,343,762
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$14,588,309
Reduce Other Caseload Ratios	\$8,870,497
A-2, OPS Allocation	\$377,722
A-3, OPS Allocation	
A-4, OPS Allocation	
A-5, OPS Allocation	
<b>Total General OPS</b>	<b>107,803,772</b>
Projected Interest Income	\$150,000
Projected Other Income	\$537,824
Projected ICF/SPA Admin Fee	\$130,000
<b>Total Other Revenue</b>	<b>\$817,824</b>
<b>TOTAL GENERAL OPS</b>	<b>\$108,621,596</b>
Preliminary, Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	\$0
A-1, OPS CRDP/CPP	\$287,675
A-2, OPS CRDP/CPP	\$287,675
<b>Total CRDP/CPP Regular</b>	<b>\$575,350</b>
Preliminary, Developmental Center ("DC") Closure/Ongoing Workload	\$0
A-1, OPS DC Closure/Ongoing Workload	\$211,140
A-2, OPS DC Closure/Ongoing Workload	\$211,140
<b>Total CPP DC Closure/Ongoing Workload</b>	<b>\$422,280</b>
Family Resource Center ("FRC")	\$207,187
SDP Participant Supports	\$131,333
Services Access & Equity (Disparities)	\$106,714
Language Access & Cultural	\$1,067,816
<b>Total OPS PROJECTS</b>	<b>\$1,513,050</b>
<b>Total Operations Budget</b>	<b>\$111,132,276</b>

<b>PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2024-2025</b>	
<b>POS (CPP-POS Regular, CRDP/CPP)</b>	
Preliminary, POS	\$728,145,974
A-1, POS Allocation	\$251,231,475
A-2, POS Allocation	\$34,610,830
A-3, POS Allocation	\$0
A-4, POS Allocation	\$0
<b>Total General POS Allocation</b>	<b>\$1,013,988,279</b>
ADD:	
Projected ICF SPA Revenue	\$13,500,000
<b>Total Budget, General POS</b>	<b>\$1,027,488,279</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
CONSOLIDATED LINE ITEM REPORT  
FISCAL YEAR 2024-2025  
February 2025**

	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
<b>PURCHASE OF SERVICE</b>						
POS (General)						
3.2 Out of Home	183,856,787	15,462,174	109,892,041	72,245,338	182,137,379	1,719,408
4.3 Day Programs	134,309,635	14,561,975	80,908,490	52,155,305	133,063,794	1,245,841
4.3 Habilitation Programs	6,756,430	438,030	3,750,515	2,927,995	6,678,510	77,919
5.4 Transportation	43,609,683	3,563,787	26,038,326	17,159,765	43,198,092	411,592
6.5 Other Services	655,168,952	62,124,978	389,330,875	259,862,780	649,193,655	5,975,297
<b>Total POS (General):</b>	<b>1,023,701,487</b>	<b>96,150,944</b>	<b>609,920,247</b>	<b>404,351,183</b>	<b>1,014,271,430</b>	<b>9,430,057</b>
<b>CRDP &amp; CPP</b>						
CRDP & CPP Placements	100,000	12,409	12,643	87,357	100,000	0
CRDP & CPP Assessments	0	0	0	0	0	0
CRDP & CPP Start Up	2,860,000	0	0	2,860,000	2,860,000	0
Deflection CRDP & CPP	0	0	0	0	0	0
<b>Total CRDP &amp; CPP:</b>	<b>2,960,000</b>	<b>12,409</b>	<b>12,643</b>	<b>2,947,357</b>	<b>2,960,000</b>	<b>0</b>
HCBS Compliance Funding	826,792	0	0	826,792	826,792	0
<b>Total HCBS:</b>	<b>826,792</b>	<b>0</b>	<b>0</b>	<b>826,792</b>	<b>826,792</b>	<b>0</b>
<b>Total Purchase of Service:</b>	<b>1,027,488,279</b>	<b>96,163,353</b>	<b>609,932,890</b>	<b>408,125,333</b>	<b>1,018,058,222</b>	<b>9,430,057</b>
<b>OPERATIONS</b>						
25010 Salaries/Benefits	90,825,931	5,576,265	46,851,238	43,974,693	90,825,931	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	62,911	152,744	347,256	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
<b>Total Salaries/Benefits:</b>	<b>91,325,931</b>	<b>5,639,176</b>	<b>47,003,982</b>	<b>44,321,949</b>	<b>91,325,931</b>	<b>0</b>
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	213,466	21,152	150,888	62,579	213,466	0
30020 Equipment Maint	65,000	0	61,570	3,430	65,000	0
30030 Facility Rent	6,952,027	523,387	5,128,415	1,823,612	6,952,027	0
30040 Facility.Maint. AV	100,410	7,847	57,164	43,246	100,410	0
30041 Facility Maint. SFV	368,858	18,998	76,996	291,862	368,858	0
30042 Facility Maint. SCV	81,615	3,737	10,422	71,193	81,615	0
30050 Communication	1,022,912	36,950	734,591	288,321	1,022,912	0
30060 General Office Exp	355,000	54,404	198,575	156,425	355,000	0
30070 Printing	32,508	149	9,868	22,640	32,508	0
30080 Insurance	887,051	1,602	867,051	20,000	887,051	0
30090 Utilities	190,631	8,926	56,051	134,579	190,631	0
30100 Data Processing	316,973	25,635	139,902	177,071	316,973	0
30110 Data Proc. Maint	186,500	2,859	71,482	115,018	186,500	0
30120 Interest Expense	90,587	1,983	19,653	70,934	90,587	0
30130 Bank Fees	233,138	75,053	103,734	129,404	233,138	0
30140 Legal Fees	801,000	292,583	482,515	318,485	801,000	0
30150 Board of Trustees Exp	101,500	2,198	36,048	65,452	101,500	0
30151 ARCA Dues	171,765	0	0	171,765	171,765	0
30160 Accounting Fees	107,550	1,778	4,450	103,100	107,550	0
30170 Equipment Purchases	1,776,209	31,493	702,772	1,073,436	1,776,209	0
30180 Contr/Consult-Adm	2,084,249	41,404	1,273,345	810,904	2,084,249	0
30220 Mileage/Travel	358,436	31,379	229,736	128,700	358,436	0
30240 General Expenses	1,654,506	84,619	418,573	1,235,933	1,654,506	0
30240 ABX2-1	141,404	0	0	141,404	141,404	0
<b>Total Operating Expenses:</b>	<b>18,293,294</b>	<b>1,268,137</b>	<b>10,833,801</b>	<b>7,459,494</b>	<b>18,293,294</b>	<b>0</b>
<b>Total Operations:</b>	<b>109,619,226</b>	<b>6,907,313</b>	<b>57,837,783</b>	<b>51,781,443</b>	<b>109,619,226</b>	<b>0</b>
<b>Total Gross Budget :</b>	<b>1,137,107,505</b>	<b>103,070,666</b>	<b>667,770,672</b>	<b>459,906,776</b>	<b>1,127,677,448</b>	<b>9,430,057</b>
OPS Projects:	1,513,050	184,479	776,756	736,294	1,513,050	0
<b>Total Gross Budget with Projects:</b>	<b>1,138,620,555</b>	<b>103,255,145</b>	<b>668,547,429</b>	<b>460,643,069</b>	<b>1,129,190,498</b>	<b>9,430,057</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT**  
**FISCAL YEAR 2024-2025**  
**February 2025**

	<b>Projected Annual A-2 Allocation</b>	<b>Net Month</b>	<b>Expended Y-T-D</b>	<b>Projected Remaining Expenses</b>	<b>Projected Annual Expenses</b>	<b>Projected Surplus / (Deficit)</b>
<b>PURCHASE OF SERVICE</b>						
POS (General)						
3.2 Out of Home	183,856,787.07	15,462,173.71	109,892,040.95	72,245,338	182,137,379	1,719,408
4.3 Day Programs	134,309,635.09	14,561,975.06	80,908,489.74	52,155,305	133,063,794	1,245,841
4.3 Habilitation Programs	6,756,429.81	438,030.11	3,750,515.32	2,927,995	6,678,510	77,919
5.4 Transportation	43,609,683.35	3,563,787.27	26,038,326.17	17,159,765	43,198,092	411,592
6.5 Other Services	655,168,951.68	62,124,977.78	389,330,874.83	259,862,780	649,193,655	5,975,297
<b>Total POS (General):</b>	<b>1,023,701,487.00</b>	<b>96,150,943.93</b>	<b>609,920,247.01</b>	<b>404,351,183</b>	<b>1,014,271,430</b>	<b>9,430,057</b>
<b>OPERATIONS</b>						
25010 Salaries/Benefits	89,828,301.14	5,444,464.03	45,832,882.82	43,995,418	89,828,301	0
25010 Tuition Reimbursement Program	-	-	-	0	0	0
25020 Temporary Staffing Agencies	500,000.00	62,910.59	152,743.96	347,256	500,000	0
25020 PRMT & CalPERS UAL Deposits	-	-	-	0	0	0
<b>Total Salaries:</b>	<b>90,328,301.14</b>	<b>5,507,374.62</b>	<b>45,985,626.78</b>	<b>44,342,674</b>	<b>90,328,301</b>	<b>0</b>
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	213,466.34	21,151.83	150,887.57	62,579	213,466	0
30020 Equipment Maint	65,000.00	-	61,570.41	3,430	65,000	0
30030 Facility Rental	6,952,026.71	523,386.60	5,128,415.04	1,823,612	6,952,027	0
30040 Facility Maint. AV	100,410.00	7,846.88	57,163.90	43,246	100,410	0
30041 Facility Maint. SFV	368,858.00	18,998.44	76,995.74	291,862	368,858	0
30042 Facility Maint. SCV	81,615.00	3,737.33	10,421.85	71,193	81,615	0
30050 Communication	1,022,911.93	36,950.18	734,590.72	288,321	1,022,912	0
30060 General Office Exp	355,000.00	54,404.47	198,575.45	156,425	355,000	0
30070 Printing	32,508.00	149.26	9,867.59	22,640	32,508	0
30080 Insurance	887,051.37	1,602.00	867,051.37	20,000	887,051	0
30090 Utilities	190,630.77	8,925.84	56,051.43	134,579	190,631	0
30100 Data Processing	316,973.00	25,635.00	139,902.46	177,071	316,973	0
30110 Data Proc. Maint	186,500.00	2,858.52	71,481.93	115,018	186,500	0
30120 Interest Expense	90,587.00	1,983.01	19,652.68	70,934	90,587	0
30130 Bank Fees	233,138.00	75,053.42	103,734.27	129,404	233,138	0
30140 Legal Fees	801,000.00	292,582.65	482,515.25	318,485	801,000	0
30150 Board of Trustees Exp	101,500.00	2,197.88	36,047.53	65,452	101,500	0
30151 ARCA Dues	171,765.00	-	-	171,765	171,765	0
30160 Accounting Fees	107,550.00	1,777.56	4,449.56	103,100	107,550	0
30170 Equipment Purchases & Software	1,776,208.71	31,492.97	702,772.49	1,073,436	1,776,209	0
30180 Contr/Consult	2,084,248.78	41,404.46	1,273,344.93	810,904	2,084,249	0
30220 Mileage/Travel	358,436.00	31,379.10	229,735.70	128,700	358,436	0
30240 General Expenses	1,654,505.87	84,619.29	418,572.85	1,235,933	1,654,506	0
30240 ABX2-1 Admin	141,404.00	-	-	141,404	141,404	0
<b>Total Operating Expenses:</b>	<b>18,293,294.48</b>	<b>1,268,136.69</b>	<b>10,833,800.72</b>	<b>7,459,494</b>	<b>18,293,294</b>	<b>0</b>
<b>Total Operations:</b>	<b>108,621,595.62</b>	<b>6,775,511.31</b>	<b>56,819,427.50</b>	<b>51,802,168</b>	<b>108,621,596</b>	<b>0</b>
<b>Gross Budget:</b>	<b>1,132,323,083</b>	<b>102,926,455</b>	<b>666,739,674.51</b>	<b>456,153,351</b>	<b>1,122,893,026</b>	<b>9,430,057</b>
<b>% of Budget:</b>	<b>100.00%</b>	<b>9.09%</b>	<b>58.88%</b>	<b>40.28%</b>	<b>99.17%</b>	<b>0.83%</b>

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report**  
**Regular CPP**  
**FISCAL YEAR 2024-2025**  
**February 2025**

	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
<b>PURCHASE OF SERVICE</b>						
<b>CPP Regular</b>						
CPP Placements	100,000	12,409	12,643	87,357	100,000	0
CPP Assessments	0	0	0	0	0	0
CPP Start Up	2,860,000	0	0	2,860,000	2,860,000	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	2,960,000	12,409	12,643	2,947,357	2,960,000	0
<b>OPERATIONS</b>						
25010 Salaries/Benefits	575,350	81,374	621,564	(46,214)	575,350	0
Total Salaries:	575,350	81,374	621,564	(46,214)	575,350	0
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	575,350	81,374	621,564	(46,214)	575,350	0
Gross Budget:	3,535,350	93,783	634,207	2,901,143	3,535,350	0

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report**  
**Developmental Center ("DC") Closure/Ongoing Workload**  
**FISCAL YEAR 2024-2025**  
**February 2025**

	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
<b>PURCHASE OF SERVICE</b>						
<b>CRDP/CPP</b>						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
<b>OPERATIONS</b>						
25010 Salaries/Benefits	422,280	50,427	396,791	25,489	422,280	0
Total Salaries:	422,280	50,427	396,791	25,489	422,280	0
<b>OPERATING EXPENSE</b>						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	422,280	50,427	396,791	25,489	422,280	0
Gross Budget:	422,280	50,427	396,791	25,489	422,280	0
% of Budget:	100.00%	11.94%	93.96%	6.04%	100.00%	0.00%

# NORTH LOS ANGELES COUNTY REGIONAL CENTER

## Operations ("OPS") Project Line Item Report

FISCAL YEAR 2024-2025

February 2025

	Projected Annual A-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center ("FRC")	\$207,187	\$93,202	\$93,202	\$113,985	\$207,187	\$0
Self Determination Program ("SDP") Participant Support	\$131,333	\$0	\$1,206	\$130,127	\$131,333	\$0
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	\$0
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$106,714	\$0
Language Access & Cultural Competency	\$1,067,816	\$91,277	\$682,348	\$385,468	\$1,067,816	\$0
<b>TOTAL:</b>	<b>\$1,513,050</b>	<b>\$184,479</b>	<b>\$776,756</b>	<b>\$736,294</b>	<b>\$1,513,050</b>	<b>\$0</b>

**Family Resource Center:** Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

**Self Determination Program Participant Support:** The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

**Service Access & Equity (Disparities within Regional Center System):** Allocation for one position for each regional center.

**NORTH LOS ANGELES COUNTY REGIONAL CENTER**  
**Purchase of Services ("POS") Project Line Item Report**  
**FISCAL YEAR 2024-2025**  
**February 2025**

	Projected Annual A-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
HCBS Provider Funding for Compliance Activities	\$826,792	\$0	\$0	\$826,792	\$826,792	\$0
<b>TOTAL:</b>	<b>\$826,792</b>	<b>\$0</b>	<b>\$0</b>	<b>\$826,792</b>	<b>\$826,792</b>	<b>\$0</b>

**Home and Community-Based Services ("HCBS") Compliance Funding:** The HCBS Rules require that programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community. This could include opportunities to seek employment in competitive and integrated settings, control personal resources, and engage in the community to the same degree as individuals who do not receive regional center services. The HCBS rules focus on the nature and quality of the individuals' experience and not just the setting where the services are delivered.

**North Los Angeles County Regional Center  
Administrative vs. Direct Allocation Report - Consolidated  
Fiscal Year 2024-2025 (January 2025 Service Month as of February 21, 2025 State Claim)**

Description	Current Month		
	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	559,543.53	3,776,510.29	4,336,053.82
Benefits **	132,016.44	1,037,504.13	1,169,520.57
Tuition Reimbursement Program	(6,580.00)	0.00	(6,580.00)
	0.00	0.00	0.00
<b>Subtotal Salaries &amp; Benefits</b>	<b>684,979.97</b>	<b>4,814,014.42</b>	<b>5,498,994.39</b>
<b>Salaries &amp; Benefits Allocation</b>	<b>12.5%</b>	<b>87.5%</b>	<b>100.0%</b>
Equipment Rental	(15,947.92)	16,626.74	678.82
Equipment Maintenance	99.00	Not Allowable	99.00
Facility Rent	57,060.57	980,709.46	1,037,770.03
Facility Maintenance-AV	1,269.21	Not Allowable	1,269.21
Facility Maintenance-Van Nuys	7,583.74	Not Allowable	7,583.74
Facility Maintenance-SCV	191.52	Not Allowable	191.52
Communication	3,094.28	33,812.60	36,906.88
General Office Expenses	1,899.86	20,416.05	22,315.91
Printing	0.00	2,222.95	2,222.95
Insurance	0.00	0.00	0.00
Insurance-Deductible	0.00	0.00	0.00
Utilities-AV	735.15	7,429.52	8,164.67
Data Processing-Payroll Fees	35,997.56	Not Allowable	35,997.56
Data Processing-Outside Svcs	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00
Data Processing Maint.	3,891.41	Not Allowable	3,891.41
Interest Expense	2,033.52	0.00	2,033.52
Bank Fees	26.70	0.00	26.70
Bank Fees-PRMT	19,171.66	0.00	19,171.66
Legal Fees	23,350.78	55,206.72	78,557.50
Legal Fees-Insurance Deductible	0.00	0.00	0.00
Brd. of Director Exp.	989.43	0.00	989.43
ARCA Dues	0.00	0.00	0.00
Accounting Fees	2,667.00	0.00	2,667.00
Equipment Purchases	99.20	1,069.21	1,168.41
Software and Licenses	2,548.13	27,465.19	30,013.32
Equipment - AV Loan Principle Payments	0.00	16,355.61	16,355.61
Contractor/Consultant	8,678.59	17,305.37	25,983.96
Contr./Consult.: FFRC Library	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00
Mileage	765.74	15,823.43	16,589.17
Travel	2,769.62	2,109.96	4,879.58
General Expenses	13,900.99	38,166.63	52,067.62
General Expenses-Remodel AV	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00
Restricted: Language Access & Cultural Comp	0.00	86,822.81	86,822.81
Restricted: SDP-Participants Support	0.00	0.00	0.00
<b>Subtotal Operating Expenses</b>	<b>172,875.74</b>	<b>1,321,542.25</b>	<b>1,494,417.99</b>
<b>Operating Expenses Allocation</b>	<b>11.6%</b>	<b>88.4%</b>	<b>100.0%</b>
<b>Total Salaries &amp; Operating Expenses</b>	<b>857,855.71</b>	<b>6,135,556.67</b>	<b>6,993,412.38</b>
<b>Salaries &amp; Operating Exp. Allocation</b>	<b>12.3%</b>	<b>87.7%</b>	<b>100.0%</b>
Project Funds: Family Resource Center	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(105,898.54)	0.00	(105,898.54)
<b>Total Expenses Less Other Income</b>	<b>751,957.17</b>	<b>6,135,556.67</b>	<b>6,887,513.84</b>
<b>Total Expenses Admin vs Direct Allocation</b>	<b>10.92%</b>	<b>89.08%</b>	<b>100.0%</b>

YTD		
Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
3,970,943.90	27,665,541.85	31,636,485.75
1,095,041.88	8,633,278.3	9,728,320.17
0.00	0.00	0.00
0.00	0.00	0.00
<b>5,065,985.78</b>	<b>36,298,820.14</b>	<b>41,364,805.92</b>
<b>12.2%</b>	<b>87.8%</b>	<b>100.0%</b>
9,880.21	119,855.53	129,735.74
61,570.41	Not Allowable	61,570.41
250,950.00	4,354,078.44	4,605,028.44
49,317.02	Not Allowable	49,317.02
57,997.30	Not Allowable	57,997.30
6,684.52	Not Allowable	6,684.52
49,509.39	648,131.15	697,640.54
9,625.45	134,545.53	144,170.98
519.55	9,198.78	9,718.33
173,728.29	691,721.08	865,449.37
0.00	0.00	0.00
3,781.10	43,344.49	47,125.59
114,267.46	Not Allowable	114,267.46
0.00	Not Allowable	0.00
0.00	Not Allowable	0.00
68,623.41	Not Allowable	68,623.41
17,669.67	0.00	17,669.67
443.11	0.00	443.11
28,237.74	0.00	28,237.74
29,001.36	160,931.24	189,932.60
0.00	0.00	0.00
33,849.65	0.00	33,849.65
0.00	0.00	0.00
2,672.00	0.00	2,672.00
9,848.27	112,857.49	122,705.76
35,389.70	383,740.69	419,130.39
0.00	129,443.37	129,443.37
138,883.36	1,067,525.08	1,206,408.44
0.00	0.00	0.00
0.00	25,532.03	25,532.03
18,137.12	151,315.35	169,452.47
7,785.69	21,118.44	28,904.13
63,679.77	270,273.79	333,953.56
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	591,070.75	591,070.75
0.00	1,206.25	1,206.25
<b>1,242,051.55</b>	<b>8,915,889.48</b>	<b>10,157,941.03</b>
<b>12.2%</b>	<b>87.8%</b>	<b>100.0%</b>
<b>6,308,037.33</b>	<b>45,214,709.62</b>	<b>51,522,746.95</b>
<b>12.2%</b>	<b>87.8%</b>	<b>100.0%</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>(522,387.18)</b>	<b>0.00</b>	<b>(522,387.18)</b>
<b>5,785,650.15</b>	<b>45,214,709.62</b>	<b>51,000,359.77</b>
<b>11.3%</b>	<b>88.7%</b>	<b>100.0%</b>

**North Los Angeles County Regional Center  
Administrative vs. Direct Allocation Report - Consolidated  
Fiscal Year 2024-2025 (February 2025 Service Month as of March 21, 2025 State Claim)**

Description	Current Month		
	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	616,547.95	3,868,997.29	4,485,545.24
Benefits **	141,865.52	1,011,765.14	1,153,630.66
Tuition Reimbursement Program	0.00	0.00	0.00
	0.00	0.00	0.00
<b>Subtotal Salaries &amp; Benefits</b>	<b>758,413.47</b>	<b>4,880,762.43</b>	<b>5,639,175.90</b>
<b>Salaries &amp; Benefits Allocation</b>	<b>13.4%</b>	<b>86.6%</b>	<b>100.0%</b>
Equipment Rental	1,567.22	19,584.61	21,151.83
Equipment Maintenance	0.00	Not Allowable	0.00
Facility Rent	28,602.52	494,784.08	523,386.60
Facility Maintenance-AV	7,846.88	Not Allowable	7,846.88
Facility Maintenance-Van Nuys	18,998.44	Not Allowable	18,998.44
Facility Maintenance-SCV	3,737.33	Not Allowable	3,737.33
Communication	3,097.67	33,852.51	36,950.18
General Office Expenses	3,603.75	50,800.72	54,404.47
Printing	12.67	136.59	149.26
Insurance	0.00	1,602.00	1,602.00
Insurance-Deductible	0.00	0.00	0.00
Utilities-AV	673.84	8,252.00	8,925.84
Data Processing-Payroll Fees	25,635.00	Not Allowable	25,635.00
Data Processing-Outside Svcs	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00
Data Processing Maint.	2,858.52	Not Allowable	2,858.52
Interest Expense	1,983.01	0.00	1,983.01
Bank Fees	0.78	0.00	0.78
Bank Fees-PRMT	75,052.64	0.00	75,052.64
Legal Fees	183,189.01	19,295.56	202,484.57
Legal Fees-Insurance Deductible	11,770.90	78,327.18	90,098.08
Brd. of Director Exp.	2,197.88	0.00	2,197.88
ARCA Dues	0.00	0.00	0.00
Accounting Fees	1,777.56	0.00	1,777.56
Equipment Purchases	111.54	1,202.24	1,313.78
Software and Licenses	1,169.34	12,603.73	13,773.07
Equipment - AV Loan Principle Payments	0.00	16,406.12	16,406.12
Contractor/Consultant	1,835.04	11,861.30	13,696.34
Contr./Consult.: FFRC Library	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	27,708.12	27,708.12
Mileage	(2,706.63)	26,984.96	24,278.33
Travel	3,736.21	3,364.56	7,100.77
General Expenses	10,995.74	73,623.55	84,619.29
General Expenses-Remodel AV	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00
Restricted: Language Access & Cultural Comp	0.00	91,276.98	91,276.98
Restricted: SDP-Participants Support	0.00	0.00	0.00
<b>Subtotal Operating Expenses</b>	<b>387,746.86</b>	<b>971,666.81</b>	<b>1,359,413.67</b>
<b>Operating Expenses Allocation</b>	<b>28.5%</b>	<b>71.5%</b>	<b>100.0%</b>
<b>Total Salaries &amp; Operating Expenses</b>	<b>1,146,160.33</b>	<b>5,852,429.24</b>	<b>6,998,589.57</b>
<b>Salaries &amp; Operating Exp. Allocation</b>	<b>16.4%</b>	<b>83.6%</b>	<b>100.0%</b>
Project Funds: Family Resource Center	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(97,052.59)	0.00	(97,052.59)
<b>Total Expenses Less Other Income</b>	<b>1,049,107.74</b>	<b>5,852,429.24</b>	<b>6,901,536.98</b>
<b>Total Expenses Admin vs Direct Allocation</b>	<b>15.20%</b>	<b>84.80%</b>	<b>100.00%</b>

YTD		
Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
4,587,491.85	31,534,539.14	36,122,030.99
1,236,907.40	9,645,043.4	10,881,950.83
0.00	0.00	0.00
0.00	0.00	0.00
<b>5,824,399.25</b>	<b>41,179,582.57</b>	<b>47,003,981.82</b>
<b>12.4%</b>	<b>87.6%</b>	<b>100.0%</b>
11,447.43	139,440.14	150,887.57
61,570.41	Not Allowable	61,570.41
279,552.52	4,848,862.52	5,128,415.04
57,163.90	Not Allowable	57,163.90
76,995.74	Not Allowable	76,995.74
10,421.85	Not Allowable	10,421.85
52,607.06	681,983.66	734,590.72
13,229.20	185,346.25	198,575.45
532.22	9,335.37	9,867.59
173,728.29	693,323.08	867,051.37
0.00	0.00	0.00
4,454.94	51,596.49	56,051.43
139,902.46	Not Allowable	139,902.46
0.00	Not Allowable	0.00
0.00	Not Allowable	0.00
71,481.93	Not Allowable	71,481.93
19,652.68	0.00	19,652.68
443.89	0.00	443.89
103,290.38	0.00	103,290.38
212,190.37	180,226.80	392,417.17
11,770.90	78,327.18	90,098.08
36,047.53	0.00	36,047.53
0.00	0.00	0.00
4,449.56	0.00	4,449.56
9,959.81	114,059.73	124,019.54
36,559.04	396,344.42	432,903.46
0.00	145,849.49	145,849.49
140,718.40	1,079,386.38	1,220,104.78
0.00	0.00	0.00
0.00	53,240.15	53,240.15
15,430.49	178,300.31	193,730.80
11,521.90	24,483.00	36,004.90
74,675.51	343,897.34	418,572.85
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	682,347.73	682,347.73
0.00	1,206.25	1,206.25
<b>1,629,798.41</b>	<b>9,887,556.29</b>	<b>11,517,354.70</b>
<b>14.2%</b>	<b>85.8%</b>	<b>100.0%</b>
<b>7,454,197.66</b>	<b>51,067,138.86</b>	<b>58,521,336.52</b>
<b>12.7%</b>	<b>87.3%</b>	<b>100.0%</b>
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>(619,439.77)</b>	<b>0.00</b>	<b>(619,439.77)</b>
<b>6,834,757.89</b>	<b>51,067,138.86</b>	<b>57,901,896.75</b>
<b>11.8%</b>	<b>88.2%</b>	<b>100.0%</b>

**EXHIBIT A - REGIONAL CENTER CONTRACT LANGUAGE  
North Los Angeles County Regional Center, Inc.**

**FISCAL YEAR 2024-2025**

9) Contractor shall work with the State to harden their system environment in alignment with requirements the State must follow. This includes completing and sharing:

- a) A biennial security assessment from an independent third-party;
- b) Establishing a Plan of Action Milestones (POAM); and
- c) Establishing priorities in partnership with the State and working with a contractor to address the critical and high priority items.

The State will look to provide financial assistance for remediation efforts from findings identified in the security assessment and mutually prioritized by the State and Contractor based on shared security interests.

- d. To improve the accuracy of information reported to the State, as well as to reduce the need for surveys of the regional centers to obtain needed information, all regional centers shall use the SANDIS Consumer Information and Resource Information Modules.
- e. As required by the State Administrative Manual Management Memo 01-10 issued June 4, 2001, Contractor certifies that appropriate systems and controls are in place to ensure that State funds are not used to acquire, operate, or maintain computer software in a manner that does not comply with applicable copyrights.
- f. During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors.

At the direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State.

Failure to disclose GenAI use to the State may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI as grounds for termination of the contract for cause in compliance with procedures set forth in the Lanterman Developmental Disabilities Services Act.

The State is entitled to seek any and all relief to which it may be entitled to as a result of such nondisclosure. The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.

NAME:

DATE: Wednesday, May 7, 2025

North Los Angeles County Regional Center

**BALLOT: Proposed Slate of Officers**

Please make your selection for the individuals and the officer position that they are being nominated for.

<b>Officer Position and Board Member</b>	<b>Candidate</b>	<b>Elect (Yes)</b>	<b>Do Not Elect (No)</b>	<b>Abstain</b>
<u>President</u>	Juan Hernandez			
	Sharmila Brunjes			
<u>First Vice President</u>	Jeremy Sunderland			
<u>Treasurer</u>	Anna Hurst			
<u>Board Secretary</u>	Curtis Wang			
<u>ARCA Delegate</u>	Lety Garcia			
<u>VAC Representative</u>	Alex Kopilevich			

**LOS ANGELES COUNTY REGIONAL CENTER  
(Vendor Advisory Committee) Report**

**Chair: Alex Kopilevich, M.A.**  
**Date of Meeting:**  
**05/08/2025 (Hybrid)**

1.	<b>Public Input / Concerns</b>	<ul style="list-style-type: none"> <li>• 1 Public comment by Scott Sheppard regarding ACRE Training</li> </ul>
2..	<b>Points of Discussion</b>	<ul style="list-style-type: none"> <li>• Critical Calendar approved for Fiscal Year 2025-2026.</li> <li>• Goals for Fiscal Year 2025-2026 will be submitted to Board Support by 5/31/25 by each Committee Work Group.</li> <li>• Service Provider Directory/Mentorship program will request a meeting with Community Services to finalize items they have been working on. Anticipated start date of Mentorship program is at the beginning of the new Fiscal Year.</li> <li>• Self-Determination: new guidance issued for FMS agencies. SDP currently has 550 participants.</li> <li>• 4 applicants have been moved to the Board for approval to join the VAC.</li> <li>• Vendor Fair at SFV was a success with 70 plus vendors attending over the 2-day period. The Santa Clarita/AV Fair will take place on 5/14 &amp; 5/15.</li> <li>• Alex Kopilevich has been re-elected as VAC Chair and Jaklen Keshishyan has been re-elected as the Alternate Chair for Fiscal Year 25-26.</li> </ul>
3.	<b>Reported out to Committee / Meeting</b>	<ul style="list-style-type: none"> <li>• Evelyn McOmie discussed the escalation process for service provides and how emails will be reviewed/responded to.</li> <li>• Arshalous Garlanian provided an update on rate reform as items for certain service codes (605 and 805) are still in process.</li> <li>• For any programs not aligned, a deadline date of May 31, 2025 has been provided by DDS to determine which service code they will fall under. As a result the rate assigned could change.</li> <li>• For specific questions about rate reform, please email <a href="mailto:RateQuestions@nlacrc.org">RateQuestions@nlacrc.org</a>.</li> <li>• Legislative breakfast will take place on June 27, 2025.</li> <li>• Angela Pao Johnson highlighted NLACRC partnership with DVU, ARCA, and SEIU in coordinated advocacy.</li> <li>• May 2025 there have been 17 new hires at NLACRC.</li> <li>• NLACRC currently serving 39,242 consumers. SFV is the largest out of the 3 offices with 23,167 consumers.</li> <li>• A signed letter from congress was presented regarding Medicaid funding and limiting any cuts.</li> </ul>
4.	<b>Actions Items for the Board:</b>	<ul style="list-style-type: none"> <li>• Approval of the critical calendar.</li> <li>• Change in the by-laws for VAC applicants.</li> </ul>

5.	<b>Upcoming Items:</b>	<ul style="list-style-type: none"><li>• Next VAC meeting June 12, 2025 @ 9:30am (In-person Antelope Valley/Hybrid).</li></ul>
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Rolling 12-Month Attendance	Jul-24	Aug-24	Sep-24	Oct-24	Oct-24	11/13/20	Dec-23	Jan-25	Feb-25	Feb-25	Mar-25	Apr-25	Apr-25	May-25	Jun-25	Total	Total
	Special Board	Board Orientation	Board	Board	DDS Meeting	Board	Dark	Board	Special Board	Board	Board	Board	Special Board	Board	Board	Absences	Hours
Nicholas Abrahms	P	P	P	P	P	P		P	P	P	P	P	P			0	20.25
George Alvarado	P	P	P	P	P	P		P	P	P	P	P	Ab			1	19.25
Cathy Blin	P	Ab	P	P	P	P		P	P	P	P	P	P			1	18.25
Sharmila Brunjes	P	Ab	P	P	P	P		P	P	P	P	P	P			1	18.25
Jacque Colton									P	P	P	P	P			0	9.25
Leticia Garcia	P	Ab	P	P	P	P		P	P	P	P	P	P			1	18.25
Juan Hernandez	P	P	P	P	P	P		P	P	P	Ab	P	P			1	17.25
Anna Hurst	Ab	Ab	P	Ab	P	P		P	P	P	P	P	P			3	16.00
Alex Kopilevich ( <i>VAC Rep</i> )	P	P	P	P	P	P		P	P	P	P	P	P			0	20.25
Jennifer Koster	Ab	P	P	P	P	P		P	Ab	P	P	P	P			2	14.75
Laura Monge	P	P	P	P	P	P		P	P	P	P	P	P			0	20.25
Jeremy Sunderland									P	P	P	P	P			0	9.25
Jason Taketa									P	P	P	P	Ab			1	8.25
Curtis Wang	P	P	P	P	P	P		P	P	P	P	P	P			0	20.25
Meeting Time	1.25	2	2.25	1	1	1.5		2	1	2	3	2.25	1				20.25

P = Present      Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or

FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Administrative Affairs	Dark	Dark		Dark		Dark	Dark		Dark		Dark	Dark	0	4.45
Anna Hurst								P		P			0	7.45
Cathy Blin			P		P			P		P			0	1.45
Jacque Colton										P			0	7.45
Jaklen Keshishyan (VAC Rep)			P		P			P		P			0	7.45
Meeting Time			3.00		1.45			3.00		1.45				7.45

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Consumer Services Committee	Dark	Dark		Dark		Dark	Dark		Dark		Dark	Dark		
Nicholas Abrahms			P		P			P					0	4.50
Cathy Blin			P		P			P					0	4.50
Anna Hurst			P		P			Ab					1	3.25
Jennifer Koster			P		P			P					0	4.50
Laura Monge			P		P			Ab					1	3.25
Sharon Weinberg (VAC Rep)			P		P			P					0	4.50

Meeting Time

1.25

2.00

1.25

4.5

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Executive Committee														
Meeting Length	Dark					Dark						Dark		
Juan Hernandez								P	P	P				7.00
Sharmila Brunjes		P	P	P	P			P	P	P			0	9.00
Anna Hurst								Ab	P	P			1	5.00
Curtis Wang								P	P	P			0	7.00
Leticia Garcia		P	P	P	P			P	P	P			0	11.00

Meeting Time

1.25

1.00

1.00

0.75

2.00

3.00

2.00

11

P = Present      Ab = Absent

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
<b>Government &amp; Community Relations Committee</b>	Dark		Dark		Dark	Dark		Dark	Dark	Dark		Dark		
George Alvarado		Ab		Ab (60%)			P		Ab				3	1.50
Cathy Blin		P		P			Ab		P				1	3.50
Jacque Colton									P					1.50
Leticia Garcia				P			P		P				0	3.00
Juan Hernandez		P		P			P		P				0	4.50
Jennifer Koster		P		P			P		P				0	4.50
Laura Monge		P		P			P		P				0	4.50
Curtis Wang		P		P			P		P				0	4.50
Jodie Agnew-Navarro, VAC Rep		P		P			Ab		P				1	3.50
													0	

Meeting Time

1.50

0.50

1.00

1.50

4.5

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Post-Retirement Medical Trust	Dark	Postponed		Dark		Dark								
Juan Hernandez														
Sharmila Brunjes														
Anna Hurst														
Angela Pao-Johnson - Staff			P										0	0.50
Vini Montague - Staff			P										0	0.50

Meeting Time 0.50

P = Present      Ab = Absent      \* = Joined Committee

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Vendor Advisory Committee	Dark					Dark						Dark	Absences
Alex Kopilevich, Chair		P	P	P	P		P	P	P	P	P		0
Jaklen Keshishyan, Alt. Chair		P	P	P	P		P	P	P	P	P		0
Jodie Agnew Navarro		P	P	P	P		P	P	P	P	P		0
Masood Babaeian		P	P	Ab	P		P	P	P	P	P		1
Paul Borda		P	P	P	P		P	P	P	P	P		0
Andrea Devers		P	Ab	P	P		P	P	P	P	Ab		2
Cal Enriquez		P	P	P	P		P	P	P	Ab	P		1
Ute Escorcia		P	P	P	P		P	P	P	P	P		0
Ricki Macken Chivers		P	P	P	P		P	P	P	P	P		0
Vahe Mkrtchian		Ab	P	Ab	P		P	P	P	P	P		2
Daniel Ortiz		Ab	P	Ab	Ab		P	P	P	P	Ab		4
Jen Pippard		P	P	P	P		Ab	P	P	P	P		1
Octavia Watkins		P	P	P	P		P	P	P	P	P		0
Sharon Weinberg		P	P	Ab	P		P	P	P	P	P		1
Meeting Time		2.50	1.75	1.50	1.75		1.25	2.00	2.00	2.00	1.75		

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North Los Angeles County Regional Center

**ALPHABET SOUP**

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

- TASH - The Association for the Severely Handicapped
- TCRC - Tri-Counties Regional Center
  
- UAP - University Affiliated Program
- UCI - Unique Client Identifier
- UCP - United Cerebral Palsy
- UFS - Uniform Fiscal System
  
- VAC - Vendor Advisory Committee
- VIA - Valley Industry Association (Santa Clarita Valley)
- VICA - Valley Industry & Commerce Association (San Fernando Valley)
- VMRC - Valley Mountain Regional Center
  
- WAP - Work Activity Program
- WIOA - Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

<b>May 2025</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5  <u>6:00 pm</u> Strategic Planning Committee Meeting	6	7  <u>3:00pm</u> Consumer Advisory Committee Meeting	8  <u>9:30 am</u> Vendor Advisory Committee Meeting	9	10
11	12  <u>5:00 – 6:00 pm</u> Board Packet Review  <u>6:00 – 7:00 pm</u> Board Training TBD	13	14  <u>6:00 pm</u> Board of Trustees Meeting	15	16	17
18	19	20	21 <u>5:00 pm</u> Government & Community Relations Committee Meeting  <u>6:35 pm</u> Consumer Services Committee Meeting	22  <u>5:30 pm</u> Post-Retirement Medical Trust Meeting	23	24
25	26  <b>Memorial Day</b> (NLACRC offices closed)	27	28	29 <u>5:00 pm</u> Administrative Affairs Committee Meeting  <u>6:35 pm</u> Executive Committee Meeting	30	31

Approved:

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

<b>June 2025</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	<u>5:00 – 6:00 pm</u> Board Packet Review  <u>6:00 – 7:00 pm</u> Board Training TBD	10	<u>6:00 pm</u> Board of Trustees Meeting	<u>9:30 am</u> Vendor Advisory Committee Meeting	13	14
15	16	17	18	<b>Juneteenth</b> (NLACRC offices closed)	20	21
22	23	24	25	<u>5:00 pm</u> Administrative Affairs Committee Meeting  <u>6:35 pm</u> Executive Committee Meeting	27	28
29	30					

Approved:



# North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | [www.nlacrc.org](http://www.nlacrc.org)

## Board of Trustees Meetings Schedule - Monthly FY 2024-25

**Board Orientation, Wednesday, July 24, 2024**

5:00 p.m.

~ No meeting in August 2024~

**Wednesday, September 11, 2024**

6:00 p.m.

**Wednesday, October 9, 2024**

~In-Person at NLACRC Chatsworth Office~

6:00 p.m.

**Wednesday, November 13, 2024**

~In-Person at NLACRC Santa Clarita Valley~

6:00 p.m.

~ No meeting in December 2024~

**Wednesday, January 8, 2025**

6:00 p.m.

**Wednesday, February 12, 2025**

6:00 p.m.

**Wednesday, March 12, 2025**

6:00 p.m.

**Wednesday, April 9, 2025**

~In-Person at NLACRC Antelope Valley~

6:00 p.m.

**Wednesday, May 14, 2025**

~In-Person at NLACRC Chatsworth Office~

6:00 p.m.

**Wednesday, June 11, 2025**

6:00 p.m.

## BOARD & BOARD COMMITTEE LIST

FY 2024-2025

### Board of Trustees

**Juan Hernandez**—President, ARCA  
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Jaklen Keshishyan

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Laura Monge

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Curtis Wang

Leticia Garcia

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[VAC Representative](#)

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Lety Garcia

Juan Hernandez

[VAC Representative](#)

Alex Kopilevich

#### Post-Retirement Medical Trust

**Vini Montague**, Staff

**Lindsay Granger**, Admin

**Juan Hernandez**, Chair

Angela Pao-Johnson

Vini Montague

Sharmila Brunjes

Anna Hurst

\*Position may be removed under  
updated Bylaws.

**BOARD ADVISORY COMMITTEE LIST**

FY 2024-2025

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Jodie Agnew-Navarro  
Octavia Watkins  
Masood Babaeian  
Paul Borda  
Andrea Devers  
Cal Enriquez  
Ute Escorcía  
Ricki Macken Chilvers  
Vahe Mkrtchian  
Daniel Ortiz  
Jen Pippard  
Sharon Weinberg  
*(3 open position)*

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Jordan Feinstock  
Jon Francis  
Ricardo Martinez  
Erica Rodriguez

**North Los Angeles County Regional Center**

**FY25**

**Quarterly Human Resources Report**

<b>Quarter FY25</b>	<b>Hold</b>	<b>New Hires</b>	<b>Promotions</b>	<b>Separations</b>	<b>Turnover Rate</b>
<b>1st Quarter</b>	<b>34</b>	<b>53</b>	<b>9</b>	<b>16</b>	<b>2.08%</b>
<b>2nd Quarter</b>	<b>12</b>	<b>55</b>	<b>9</b>	<b>19</b>	<b>2.43%</b>
<b>3rd Quarter</b>	<b>10</b>	<b>48</b>	<b>13</b>	<b>18</b>	<b>2.10%</b>
<b>4th Quarter</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

<b>Total</b>		<b>156</b>	<b>31</b>	<b>53</b>	<b>6.68%</b>
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<b>Quarter FY25</b>	<b>Separation Reasons</b>	<b>Totals</b>
<b>Jul - Sep</b>	<b>Retire</b>	<b>0</b>
	<b>School</b>	<b>0</b>
	<b>Relocation</b>	<b>2</b>
	<b>Personal</b>	<b>11</b>
	<b>Other</b>	<b>3</b>
<b>Oct - Dec</b>	<b>Retire</b>	<b>2</b>
	<b>School</b>	<b>0</b>
	<b>Relocation</b>	<b>0</b>
	<b>Personal</b>	<b>16</b>
	<b>Other</b>	<b>1</b>
<b>Jan - Mar</b>	<b>Retire</b>	<b>1</b>
	<b>School</b>	<b>0</b>
	<b>Relocation</b>	<b>0</b>
	<b>Personal</b>	<b>15</b>
	<b>Other</b>	<b>2</b>
<b>Apr - Jun</b>	<b>Retire</b>	<b>0</b>
	<b>School</b>	<b>0</b>
	<b>Relocation</b>	<b>0</b>
	<b>Personal</b>	<b>0</b>
	<b>Other</b>	<b>0</b>

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled	FY24/25 Auth Positions	% Filled	New Hires Started in the month	Separations in the Month	Feb '25 - Turnover Rate
All Locations	54	65	41	160	10	815	985	82.74%	11	8	0.98%
SFV	25	43	35	103	10	569	682	83.43%	8	4	
AV	23	18	4	45	0	169	214	78.97%	2	4	
SCV	6	4	2	12	0	77	89	86.52%	1	0	

CSC Vacancies

54

Location	Pos #	CSCs	Department/ Location	Open as of Date
SFV	30	OD SPECIALIST	OD (FORMERLY A5)	7/10/2023
SFV	243	CSC	ADULT 5	9/10/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
AV	74	CSC	AV ADULT 1	10/23/2023
AV	361	CSC	AV ADULT 1	10/23/2023
SFV	149	CSC	SCHOOL AGE 3	10/23/2023
SFV	233	CSC	SCHOOL AGE 4	11/6/2023
AV	76	CSC	AV TRANSITION 2	1/1/2024
AV	487	CSC	AV SCHOOL AGE 2	2/26/2024
SFV	528	CSC - MW	SCHOOL AGE 8	3/8/2024
SFV	375	CSC	EARLY START 2	3/14/2024
AV	279	CSC	AV TRANSITION 2	4/3/2024
SFV	338	CSC	EARLY START 3	5/3/2024
AV	83	CSC	AV TRANSITION 1	5/20/2024
AV	188	CSC	AV TRANSITION 2	5/20/2024
AV	295	CSC	AV TRANSITION 2	5/20/2024
AV	428	CSC	AV TRANSITION 2	5/20/2024
AV	465	CSC	AV TRANSITION 2	5/20/2024
AV	572	CSC	AV TRANSITION 2	5/20/2024
SFV	463	CSC	ADULT 1	5/20/2024
SFV	519	CSC - MW	ADULT 8	5/20/2024
AV	198	CSC	AV TRANSITION 2	6/3/2024
SFV	136	CSC	TRANSITION 3	6/17/2024
SFV	358	CSC	ADULT 6	6/17/2024
SFV	458	CSC	EARLY START 3	6/28/2024
SCV	245	CSC	SCV ADULT	7/1/2024
SFV	160	CSC	SCHOOL AGE 5	7/2/2024
AV	507	CSC	AV SCHOOL AGE 2	7/3/2024
SFV	461	CSC	SCHOOL AGE 4	8/12/2024
AV	334	CSC	AV SCHOOL AGE 1	8/13/2024
AV	586	CSC	AV SCHOOL AGE 1	9/9/2024
AV	75	CSC	AV EARLY START 3	10/7/2024
AV	84	CSC	AV ADULT 1	10/15/2024
AV	82	CSC	AV EARLY START 3	10/21/2024
SCV	114	CSC	SCV EARLY START	11/22/2024
AV	482	CSC	AV TRANSITION 1	12/1/2024
AV	535	CSC - MW	AV ADULT 3	12/2/2024
SFV	154	CSC	SCHOOL AGE 3	12/16/2024
SFV	594	CSC	ADULT 7	12/31/2024
SFV	142	CSC	TRANSITION 2	1/2/2025
SFV	380	CSC	TRANSITION 1	1/2/2025
SFV	394	CSC	SCHOOL AGE 4	1/2/2025
SFV	139	CSC	SCHOOL AGE 6	1/3/2025
AV	483	CSC	AV SCHOOL AGE 2	1/10/2025
AV	981	CSC - INTAKE	ES - INTAKE	1/14/2025
SCV	982	CSC - INTAKE	SCV - ES INTAKE	1/14/2025
SCV	255	CSC	SCV SCHOOL AGE 1	1/27/2025
SFV	184	CSC	ADULT 4	1/30/2025
SFV	187	CSC	SCHOOL AGE 4	1/31/2025
SFV	193	CSC	ADULT 5	2/10/2025
AV	73	CSC	AV ADULT 1	2/14/2025
SFV	462	CSC	ADULT 8	2/21/2025
SCV	100	CSC	SCV ADULT	2/24/2025
SCV	113	SELF-DET SPEC	CON SRV - SELF-DET	2/24/2025

CSC Growth Positions

65

Location	Pos #	CSCs	Department/ Location	Open as of Date
AV	854	CSC	AV EARLY START 2	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	838	CSC	SCV EARLY START 2	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	745	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	792	CSC	ADULT 10	2/16/2023
SFV	793	CSC	ADULT 6	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	807	CSC	ADULT 5	2/16/2023
AV	858	CSC	SA - PROV ELIG	4/1/2023
SFV	862	CSC	ADULT 11	6/23/2023
SFV	866	FLOATER SPEC	CASE MANAGEMENT	7/31/2023
SFV	37	OD SPECIALIST	OD (FORMER TRAN 2)	8/31/2023
AV	915	CSC	AV ADULT 4	9/11/2023
AV	917	CSC	AV ADULT 4	9/11/2023
AV	782	CSC	AV SCHOOL AGE 3	11/20/2023
AV	606	CSC	AV ADULT 2	12/4/2023
AV	944	CSC	AV TRANSITION 3	3/1/2024
SCV	841	CSC	SCV EARLY START 2	4/24/2024
AV	608	CSC	AV TRANSITION 2	5/20/2024
AV	662	CSC	AV TRANSITION 2	5/20/2024
SFV	658	CSC	ADULT 1	5/23/2024
SFV	62	CSC	ADULT 2	6/3/2024
AV	776	CSC	AV SCHOOL AGE 3	9/9/2024
AV	781	CSC	AV SCHOOL AGE 3	9/27/2024
SCV	857	CSC	SA - PROV ELIG	9/30/2024
AV	943	CSC	AV TRANSITION 3	9/30/2024
SFV	103	CSC	TRANSITION 1	10/21/2024
AV	913	CSC	AV ADULT 4	11/20/2024
SFV	730	CSC	ADULT 9	11/22/2024
SFV	641	CSC - INTAKE	CLIN SRVCS - INTAKE	12/2/2024
AV	939	CSC	AV TRANSITION 3	12/6/2024
AV	777	CSC	AV SCHOOL AGE 3	12/10/2024
SFV	810	CSC	ADULT 1	12/16/2024
SFV	522	CSC - MW	ADULT 2	1/13/2025
SFV	601	CSC	TRANSITION 1	1/30/2025
SFV	987	CSC	SCHOOL AGE 1	2/7/2025
SFV	988	CSC	SCHOOL AGE 1	2/7/2025
SFV	989	CSC	SCHOOL AGE 1	2/7/2025
SFV	990	CSC	SCHOOL AGE 1	2/7/2025
SFV	991	CSC	SCHOOL AGE 1	2/7/2025
SFV	992	CSC	SCHOOL AGE 1	2/7/2025
SFV	993	CSC	SCHOOL AGE 1	2/7/2025
SFV	994	CSC	SCHOOL AGE 1	2/7/2025
SFV	995	CSC	SCHOOL AGE 1	2/7/2025
SFV	996	CSC	SCHOOL AGE 1	2/7/2025
SFV	997	CSC	SCHOOL AGE 1	2/7/2025
SFV	999	CSC	SCHOOL AGE 2	2/7/2025
SFV	1000	CSC	SCHOOL AGE 2	2/7/2025
SFV	1001	CSC	SCHOOL AGE 2	2/7/2025
SFV	1002	CSC	SCHOOL AGE 2	2/7/2025
SFV	1003	CSC	SCHOOL AGE 2	2/7/2025
SFV	1004	CSC	SCHOOL AGE 2	2/7/2025
SFV	1005	CSC	SCHOOL AGE 2	2/7/2025
SFV	1006	CSC	SCHOOL AGE 2	2/7/2025
SFV	1007	CSC	SCHOOL AGE 2	2/7/2025
SFV	1008	CSC	SCHOOL AGE 2	2/7/2025
SFV	1009	CSC	SCHOOL AGE 2	2/7/2025
SFV	520	CSC	ADULT 1	2/10/2025
AV	916	CSC	AV ADULT 4	2/13/2025
AV	845	CSC	AV EARLY START 3	2/20/2025
AV	197	CSC	AV ADULT 2	2/21/2025
SFV	805	CSC	ADULT 11	2/28/2025

FY24/25 Authorized Positions	Positions Added Based on FY 24/25 Growth
985	24

## Open Other Positions:

41

Location	Pos #	All Other Positions	Department/ Location	Open as of Date
AV	883	LEAD TRAINER CSC	SCHOOL AGE	7/11/2023
AV	884	LEAD TRAINER CSC	ADULT 1	7/11/2023
SFV	886	LEAD TRAINER CSC	TRANSITION 1	7/11/2023
SFV	889	LEAD TRAINER CSC	EARLY START	7/11/2023
SFV	569	HR SPECIALIST 1	HUMAN RESOURCES	10/4/2023
SFV	863	COMM SERV SPEC - PERF QA SPEC	COMMUNITY SERVICES 2	10/5/2023
SFV	925	VENDOR COORD	COMMUNITY SERVICES 1	10/5/2023
SFV	544	PSYCH SERV SUP	CLIN SERVICES - PSYCH	12/4/2023
SFV	11	ACCOUNTANT JR	ACCTG - AUDITS & REV	12/31/2023
AV	345	AGING ADULT SPECIALIST	AV - CONSUMER SERVICES	1/1/2024
SCV	626	OFFICE ASSISTANT II	FACILITIES	7/1/2024
SFV	961	DENTAL CONSULTANT	CLINICAL SERVICES	7/30/2024
SFV	887	LEAD TRAINER CSC	SCHOOL AGE	8/12/2024
SFV	965	SOCIAL RECREATION SPECIALIST	CASE MANAGEMENT	10/17/2024
SFV	967	OFFICE ASSISTANT II	CONTRACT ADMIN 1	10/17/2024
SFV	219	CONSUMER SERVICES DIRECTOR	CONSUMER SERVICES 1	11/8/2024
SFV	270	ACCOUNTANT	ACCOUNTING - REVENUES	12/2/2024
SFV	968	DATA ANALYST-QI AUDITOR	QA/CHANGE MANAGEMENT	12/2/2024
SFV	969	CHANGE MNGMENT PROJ MNGR	QA/CHANGE MANAGEMENT	12/2/2024
SFV	45	VENDOR COORDINATOR	COMM SERV 1 - DEVEL/QA	12/16/2024
SFV	971	TRAINING MANAGER	TRAINING & INFORMATION	12/16/2024
AV	975	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SCV	973	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SFV	974	OFFICE ASSISTANT II	CLIN SERVICES - INTAKE	12/20/2024
SFV	976	ASSISTANT CONTROLLER	ACCOUNTING	12/20/2024
SFV	977	TRAINING SPECIALIST	QA/CHANGE MANAGEMENT	12/20/2024
SFV	978	TRAINING SPECIALIST	QA/CHANGE MANAGEMENT	12/20/2024
SFV	979	CHANGE MNGMENT PROJ MNGR	QA/CHANGE MANAGEMENT	12/20/2024
SFV	369	ACCOUNTING SPECIALIST	ACCTG - ACCTS PAYABLE 1	12/24/2024
SFV	980	INTAKE ASSOCIATE	CLIN SERVICES - INTAKE	12/27/2024
SFV	449	BEHAVIORAL CONSULTANT	CLIN SRVCS - BEHAVIORAL	12/30/2024
SFV	670	ACCOUNTING SPECIALIST	ACCTG - ACCTS PAYABLE 1	1/13/2025
SFV	983	CHANGE MNGMENT PROJ MNGR	QA/CHANGE MANAGEMENT	2/3/2025
SFV	984	ADMINISTRATIVE ASSISTANT	QUALITY IMPROVEMENT	2/5/2025
SFV	985	DIRECTOR OF PRIV & COMP	CONTRACT ADMIN	2/6/2025
SFV	986	CONSUMER SERVICES SUP	SCHOOL AGE 1	2/7/2025
SFV	998	CONSUMER SERVICES SUP	SCHOOL AGE 2	2/7/2025
SFV	1010	QUALITY IMPROVEMENT SUP	QUALITY IMPROVEMENT	2/11/2025
SFV	548	CONTROLLER	ACCTG - OPERATIONS	2/14/2025
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	2/18/2025
SFV	65	OFFICE ASSISTANT II	CLIN SRVCS - INTAKE SUP	2/24/2025

## Positions on Hold

10

Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
SFV	25	TECH SUPPORT ENGINEER	IT	4/25/2022
SFV	701	LEAD RISK ASSESS SPEC	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
SFV	647	ACCOUNTANT JR	ACCOUNTING	9/23/2022
SFV	720	HEALTH AND SAFETY SPEC	ADMIN - CONSUM SERV	12/22/2022
SFV	904	IT TRAINING SPEC II	IT	7/31/2023
SFV	918	JUDICIAL/FORENS SPEC	ADULT 3 - CPP	9/11/2023
SFV	468	IT SPECIALIST II	IT	1/15/2024
SFV	242	HR SUPERVISOR	HUMAN RESOURCES	2/12/2024
SFV	451	ACCOUNTING SPECIALIST	ACCTG - REVENUES	4/22/2024

New Hires Started in the month 11

Location	Pos #	Position	Hire Date
SCV	611	CSC	2/10/2025
AV	573	CSC	2/10/2025
SFV	300	CSC	2/10/2025
SFV	614	OFFICE ASSISTANT II	2/10/2025
SFV	140	CSC	2/10/2025
AV	587	CSC	2/10/2025
SFV	818	CSC	2/24/2025
SFV	809	CSC	2/24/2025
SFV	938	CSC	2/24/2025
SFV	155	CSC	2/24/2025
SFV	861	CSC	2/24/2025

Separations in the Month 8

Location	Pos #	Position	Separation Reason	Term Month
SFV	548	CONTROLLER	PERSONAL	2/14/2025
AV	73	CSC	RETIREMENT	2/14/2025
AV	197	CSC	PERSONAL	2/21/2025
AV	845	CSC	PERSONAL	2/20/2025
SFV	462	CSC	PERSONAL	2/21/2025
SFV	398	PSYCHOLOGIST	CONTRACT ENDED	2/18/2025
SFV	805	CSC	PERSONAL	2/28/2025
AV	916	CSC	PERSONAL	2/13/2025

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled	FY24/25 Auth Positions	% Filled	New Hires Started in the month	Separations in the Month	Mar '25 - Turnover Rate
All Locations	44	56	60	160	10	838	1008	83.13%	29	6	0.72%
SFV	22	37	51	110	10	585	705	82.98%	18	4	
AV	18	17	6	41	0	173	214	80.84%	7	2	
SCV	4	2	3	9	0	80	89	89.89%	4	0	

CSC Vacancies

44

Location	Pos #	CSCs	Department/ Location	Open as of Date
SFV	30	OD SPECIALIST	OD (FORMERLY A5)	7/10/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
SFV	149	CSC	SCHOOL AGE 3	10/23/2023
SFV	233	CSC	SCHOOL AGE 4	11/6/2023
AV	76	CSC	AV TRANSITION 2	1/1/2024
AV	487	CSC	AV SCHOOL AGE 2	2/26/2024
SFV	528	CSC - MW	SCHOOL AGE 8	3/8/2024
SFV	375	CSC	EARLY START 2	3/14/2024
AV	279	CSC	AV TRANSITION 2	4/3/2024
SFV	338	CSC	EARLY START 3	5/3/2024
AV	83	CSC	AV TRANSITION 1	5/20/2024
AV	188	CSC	AV TRANSITION 2	5/20/2024
AV	295	CSC	AV TRANSITION 2	5/20/2024
AV	428	CSC	AV TRANSITION 2	5/20/2024
AV	465	CSC	AV TRANSITION 2	5/20/2024
AV	572	CSC	AV TRANSITION 2	5/20/2024
SFV	463	CSC	ADULT 1	5/20/2024
SFV	519	CSC - MW	ADULT 8	5/20/2024
AV	198	CSC	AV TRANSITION 2	6/3/2024
SFV	136	CSC	TRANSITION 3	6/17/2024
SFV	358	CSC	ADULT 6	6/17/2024
SCV	245	CSC	SCV ADULT	7/1/2024
AV	507	CSC	AV SCHOOL AGE 2	7/3/2024
AV	334	CSC	AV SCHOOL AGE 1	8/13/2024
AV	586	CSC	AV SCHOOL AGE 1	9/9/2024
AV	75	CSC	AV EARLY START 3	10/7/2024
AV	84	CSC	AV ADULT 1	10/15/2024
AV	82	CSC	AV EARLY START 3	10/21/2024
SCV	114	CSC	SCV EARLY START	11/22/2024
AV	535	CSC - MW	AV ADULT 3	12/2/2024
SFV	373	CSC	TRANSITION 3	12/24/2024
SFV	594	CSC	ADULT 7	12/31/2024
SFV	142	CSC	TRANSITION 2	1/2/2025
SFV	380	CSC	TRANSITION 1	1/2/2025
SCV	982	CSC - INTAKE	SCV - ES INTAKE	1/14/2025
SFV	184	CSC	ADULT 4	1/30/2025
SFV	187	CSC	SCHOOL AGE 4	1/31/2025
SFV	193	CSC	ADULT 5	2/10/2025
AV	73	CSC	AV ADULT 1	2/14/2025
SFV	462	CSC	ADULT 8	2/21/2025
SCV	441	CSC	SCV SCHOOL AGE 1	3/10/2025
SFV	146	CSC	SCHOOL AGE 3	3/10/2025
SFV	327	CSC	TRANSITION 3	3/20/2025
SFV	178	CSC	ADULT 7	3/24/2025

CSC Growth Positions

56

Location	Pos #	CSCs	Department/ Location	Open as of Date
AV	854	CSC	AV EARLY START 2	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	745	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	807	CSC	ADULT 5	2/16/2023
AV	858	CSC	SA - PROV ELIG	4/1/2023
SFV	866	FLOATER SPEC	OD UNIT	7/31/2023
SFV	37	OD SPECIALIST	OD (FORMERLY T2)	8/31/2023
AV	917	CSC	AV ADULT 4	9/11/2023
AV	782	CSC	AV SCHOOL AGE 3	11/20/2023
AV	606	CSC	AV ADULT 2	12/4/2023
AV	944	CSC	AV TRANSITION 3	3/1/2024
AV	608	CSC	AV TRANSITION 2	5/20/2024
AV	662	CSC	AV TRANSITION 2	5/20/2024
SFV	658	CSC	ADULT 1	5/23/2024
AV	776	CSC	AV SCHOOL AGE 3	9/9/2024
AV	781	CSC	AV SCHOOL AGE 3	9/27/2024
SCV	857	CSC	SA - PROV ELIG	9/30/2024
SFV	103	CSC	TRANSITION 1	10/21/2024
AV	913	CSC	AV ADULT 4	11/20/2024
AV	777	CSC	AV SCHOOL AGE 3	12/10/2024
SFV	810	CSC	ADULT 1	12/16/2024
SFV	522	CSC - MW	ADULT 2	1/13/2025
SFV	987	CSC	SCHOOL AGE 1	2/7/2025
SFV	988	CSC	SCHOOL AGE 1	2/7/2025
SFV	989	CSC	SCHOOL AGE 1	2/7/2025
SFV	990	CSC	SCHOOL AGE 1	2/7/2025
SFV	991	CSC	SCHOOL AGE 1	2/7/2025
SFV	992	CSC	SCHOOL AGE 1	2/7/2025
SFV	994	CSC	SCHOOL AGE 1	2/7/2025
SFV	995	CSC	SCHOOL AGE 1	2/7/2025
SFV	996	CSC	SCHOOL AGE 1	2/7/2025
SFV	997	CSC	SCHOOL AGE 1	2/7/2025
SFV	1000	CSC	SCHOOL AGE 2	2/7/2025
SFV	1001	CSC	SCHOOL AGE 2	2/7/2025
SFV	1002	CSC	SCHOOL AGE 2	2/7/2025
SFV	1003	CSC	SCHOOL AGE 2	2/7/2025
SFV	1004	CSC	SCHOOL AGE 2	2/7/2025
SFV	1005	CSC	SCHOOL AGE 2	2/7/2025
SFV	1006	CSC	SCHOOL AGE 2	2/7/2025
SFV	1007	CSC	SCHOOL AGE 2	2/7/2025
SFV	1008	CSC	SCHOOL AGE 2	2/7/2025
SFV	1009	CSC	SCHOOL AGE 2	2/7/2025
SFV	520	CSC	ADULT 1	2/10/2025
AV	916	CSC	AV ADULT 4	2/13/2025
AV	845	CSC	AV EARLY START 3	2/20/2025
AV	197	CSC	AV ADULT 2	2/21/2025
SFV	805	CSC	ADULT 11	2/28/2025
SFV	251	CSC	EARLY START 2	3/7/2025
AV	853	CSC	AV EARLY START 3	3/10/2025
AV	778	CSC	AV SCHOOL AGE 3	3/14/2025
SFV	553	CSC	EARLY START 4	3/24/2025
SFV	818	CSC	EARLY START 6	3/28/2025

FY24/25 Authorized Positions	Positions Added Based on FY 24/25 Growth
1008	24

Open Other Positions:

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Location	Pos #	All Other Positions	Department/ Location	Open as of Date
AV	883	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
AV	884	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
SFV	889	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
SFV	569	HR SPECIALIST I	HUMAN RESOURCES	10/4/2023
SFV	863	COMM SERVICES SPECIALIST	COMMUNITY SERVICES 2	10/5/2023
SFV	925	VENDOR COORDINATOR	COMMUNITY SERVICES 1	10/5/2023
SFV	544	PSYCHOLOGICAL SERVICES SUP	CLIN SERVICES - PSYCH	12/4/2023
SFV	11	ACCOUNTANT JR	ACCOUNTING - REVENUES	12/31/2023
AV	345	AGING ADULT SPECIALIST	AV - CONSUMER SERVICES	1/1/2024
SCV	626	OFFICE ASSISTANT II	FACILITIES	7/1/2024
SFV	961	DENTAL CONSULTANT	CLINICAL SERVICES	7/30/2024
SFV	967	OFFICE ASSISTANT II	CONTRACT ADMIN	10/17/2024
SFV	219	CONSUMER SERVICES DIRECTOR	CONSUMER SERVICES 1	11/8/2024
SFV	270	ACCOUNTANT	ACCOUNTING - REVENUES	12/2/2024
SFV	45	VENDOR COORDINATOR	COMM SERV 1 - DEVEL/QA	12/16/2024
AV	975	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SCV	973	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SFV	976	ASSISTANT CONTROLLER	ACCOUNTING	12/20/2024
SFV	977	TRAINING SPECIALIST	QUALITY IMPROVEMENT	12/20/2024
SFV	978	TRAINING SPECIALIST	QUALITY IMPROVEMENT	12/20/2024
SFV	979	CHANGE MNGMNT PROJ MANAGER	QUALITY IMPROVEMENT	12/20/2024
SFV	369	ACCOUNTING SPECIALIST	ACCOUNTING - ACCTS PAY 1	12/24/2024
SFV	980	INTAKE ASSOCIATE	CLIN SERVICES - INTAKE	12/27/2024
SFV	449	BEHAVIORAL CONSULTANT	CLIN SERVICES - BEHAV	12/30/2024
SFV	983	CHANGE MNGMNT PROJ MANAGER	QUALITY IMPROVEMENT	2/3/2025
SFV	984	ADMINISTRATIVE ASSISTANT	QUALITY IMPROVEMENT	2/5/2025
SFV	986	CONSUMER SERVICES SUP	SCHOOL AGE 1	2/7/2025
SFV	998	CONSUMER SERVICES SUP	SCHOOL AGE 2	2/7/2025
SFV	1010	QI AND OUTCOMES SUPERVISOR	QI/CHANGE MANAGEMENT	2/11/2025
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	2/18/2025
SCV	113	SELF-DETERM SPECIALIST	CONS SERV - SELF-DETERM	2/24/2025
SFV	1011	RECORDS AND DOCUMENT MGT SUP	RECS & DOC MANAGEMENT	3/3/2025
SFV	578	ADMINISTRATIVE ASSISTANT	ACCOUNTING - OPS	3/7/2025
SFV	1012	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1013	ASSOCIATE SC	SCHOOL AGE	3/10/2025
SFV	1014	ASSOCIATE SC	SCHOOL AGE	3/10/2025
SFV	1015	ASSOCIATE SC	ADULT	3/10/2025
SFV	1016	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1017	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1018	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1019	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1020	ASSOCIATE SC	SCHOOL AGE	3/10/2025
SFV	1021	ASSOCIATE SC	SCHOOL AGE	3/10/2025
SFV	1022	ASSOCIATE SC	ADULT	3/10/2025
SFV	1023	ASSOCIATE SC	ADULT	3/10/2025
SFV	1024	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1025	ASSOCIATE SC	SCHOOL AGE	3/10/2025
SFV	1026	ASSOCIATE SC	SCHOOL AGE	3/10/2025
SFV	1027	ASSOCIATE SC	ADULT	3/10/2025
SFV	1028	ASSOCIATE SC	ADULT	3/10/2025
SFV	1029	ASSOCIATE SC	ADULT	3/10/2025
SFV	1030	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1031	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1032	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	1033	ASSOCIATE SC	CASE MANAGEMENT	3/10/2025
SFV	221	CONT ADMIN AND PRIV MANAGER	FINANCE ADMINISTRATION	3/24/2025
SFV	550	TRAINING AND DEV SUPERVISOR	TRAINING & INFO	3/24/2025
SFV	703	OPERATIONS ACCOUNTING SUP	ACCOUNTING - OPS	3/24/2025
AV	561	OFFICE ASSISTANT II	RECS & DOC MANAGEMENT	3/24/2025
AV	643	INTAKE ASSOCIATE - BILINGUAL	AV - INTAKE	3/24/2025

Positions on Hold

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Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
SFV	25	TECH SUPPORT ENGINEER	IT	4/25/2022
SFV	701	LEAD RISK ASSESS SPEC	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
SFV	647	ACCOUNTANT JR	ACCOUNTING	9/23/2022
SFV	720	HEALTH AND SAFETY SPEC	ADMIN - CONSUM SERV	12/22/2022
SFV	904	IT TRAINING SPEC II	IT	7/31/2023
SFV	918	JUDICIAL/FORENS SPEC	ADULT 3 - CPP	9/11/2023
SFV	468	IT SPECIALIST II	IT	1/15/2024
SFV	242	HR SUPERVISOR	HUMAN RESOURCES	2/12/2024
SFV	451	ACCOUNTING SPECIALIST	ACCTG - REVENUES	4/22/2024

New Hires Started in the month 29

Location	Pos #	Position	Hire Date
SFV	458	CSC	3/10/2025
SFV	160	CSC	3/10/2025
SFV	730	CSC	3/10/2025
SFV	139	CSC	3/10/2025
SFV	154	CSC	3/10/2025
AV	943	CSC	3/10/2025
SFV	792	CSC	3/10/2025
SFV	65	OFFICE ASSISTANT II	3/10/2025
SFV	793	CSC	3/10/2025
AV	361	CSC	3/10/2025
SFV	286	CSC	3/10/2025
SCV	461	CSC	3/10/2025
SFV	394	CSC	3/10/2025
SCV	969	CHANGE MAN PRJ MGR	3/10/2025
SFV	993	CSC	3/24/2025
AV	915	CSC	3/24/2025
SCV	100	CSC	3/24/2025
SFV	670	ACCOUNT SPEC	3/24/2025
AV	483	CSC	3/24/2025
SFV	243	CSC	3/24/2025
SFV	601	CSC	3/24/2025
SFV	999	CSC	3/24/2025
SFV	968	DATA ANALYST	3/24/2025
SFV	862	CSC	3/24/2025
SFV	174	CSC	3/24/2025
SCV	838	CSC	3/24/2025
AV	74	CSC	3/24/2025
AV	939	CSC	3/24/2025
AV	482	CSC	3/24/2025

Separations in the Month 6

Location	Pos #	Position	Separation Reason	Term Month
SFV	251	CSC	PERSONAL	3/7/2025
SFV	578	ADMIN ASSISTANT	PERSONAL	3/7/2025
SFV	327	CSC	PERSONAL	3/20/2025
AV	561	OFFICE ASSISTANT II	PERSONAL	3/24/2025
AV	778	CSC	ATTENDANCE	3/14/2025
SFV	818	CSC	PERSONAL	3/28/2025