



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

MEMORANDUM

Date: April 2, 2025

To: **Nominating Committee:** Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Kopilevich

From: Lindsay Granger, Executive Administrative Assistant

Re: Information and materials for the next Nominating Committee meeting on **Wednesday, April 2, 2025**

Attached is information for the next committee meeting. Please review this information prior to the meeting.

The meeting will be held remotely via Zoom. We will send you the Zoom access information via email.

Please **click the link** below to join the Zoom meeting automatically.

Join Zoom Meeting

<https://us06web.zoom.us/j/88510423170?pwd=3DIUzRNGJCEcobvR1a7b201uzJaFM>
[P.1](#)

The information below is only needed if you are joining the meeting by phone or for using phone audio.

Meeting ID: 885 1042 3170
Passcode: 541055

If you have any questions, or if you are unable to attend the meeting, please send us an email to boardsupport@nlacrc.org. Thank you!

Attachments

c: Evelyn McOmie, Deputy Director

Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974.

Nominating Committee Meeting 4.2.25

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North Los Angeles County Regional Center

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NOMINATING COMMITTEE

Wednesday, April 2, 2025, at 5:30 p.m.

~ AGENDA ~

Members:

Committee Chair: Curtis Wang

Nominating Committee Members: Sharmila Brunjes, Lety Garcia,
Juan Hernandez

VAC Representative: Alex Kopilevich

Staff: Evelyn McOmie, Lindsay Granger

- I. **Call to Order/ Attendance** – Curtis Wang (*1 min*)
- II. **Agenda** (*1 min*)
 - A. Approval of the Agenda
- III. **Public Input** – Agenda Items (*3 min per person, limit 3 comments*)
- IV. **Consent Items** (*1 min*)
 - A. Approval of Minutes of March 5, 2025, Meeting
- V. **Action Items**
 - A. Vote to Put Forward Interviewed Candidates to the Board of Trustees –
Curtis Wang (*5 min*)
 - Applicant M.A.
 - Applicant I.M.
 - B. Discuss and Vote on New Board of Trustees Applicants – Curtis Wang (*15 min*)
 - Applicant B.C.
 - Applicant J.B.
 - Applicant L.S.
 - C. Discuss and Vote on Vendor Advisory Committee Applicants – Curtis Wang
(*20 min*)
 - Applicant 1
 - Applicant 2
 - Applicant 3
 - Applicant 4
 - Applicant 5
 - Applicant 6

VI. Committee Business

- A. Review Nominating Committee Policies and Procedures and Discuss Implementation *(10 min)*
- B. Recruitment Plan Update – Curtis Wang/Evelyn McOmie *(15 min)*
 - Board Composition Review
 - Current Recruitment
- C. Discuss Slate of Officers – Curtis Wang *(10 min)*
- D. Discuss And Review Draft Critical Calendar for next fiscal year – Curtis Wang/Lindsay Granger *(5 min)*

VII. Review of Meeting Action Items *(2 min)*

VIII. Board Meeting Agenda Items *(3 min)*

IX. Announcements / Public Input / Information *(3 min per person, limit 3 people)*

- A. Next meeting is May 7, 2025, at 5:30 p.m.
- B. Committee Attendance

X. Adjournment

Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

March 5, 2025

Present: Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Kopilevich – **Committee Members**

Evelyn McOmie, Lindsay Granger – **Staff Members**

Tresa Oiveri - DDS Tech Advisor and Mark Wolfe – DDS Tech Advisor

Absent:

I. Call to Order

Curtis Wang called the meeting to order at 5:34 pm

II. Review of the Agenda and Approval of Agenda

M/S/C (Juan Hernandez/Alex Kopilevich) To approve the minutes as presented.

A motion was made to modify the agenda to reflect from 3 applicants to 4 applicants

III. Public Input

IV. Consent Items

A. Approval of Minutes of the January 2, 2025 Meeting

B. Approval of Minutes of the February 5, 2025 Meeting

M/S/C (Sharmila Brunjes/Alex Kopilevich) To approve the minutes as presented.

V. Action Items

There were no action items.

VI. Committee Business

A. Recruitment Plan Update – Curtis Wang

Lety Garcia brought up the topic of mailers as a method for recruitment to the consumers and their families and wished to make a motion to get that started to extend recruitment efforts and increase applicants. Evelyn McOmie, Deputy Director, confirmed if Lety Garcia was asking that a physical mailer sent physically in the mail out to families and to all individuals served. Evelyn McOmie asked if Lety Garcia would like us first to do a cost analysis and bring it back to the Nominating Committee for an informed decision to be proposed to the Board of Trustees. This sentiment was supported by the other committee members.

Action: Staff will return with information for the cost analysis and ideas for expanding recruitment efforts. Staff will pull data and costs for sending out These ideas will be proposed to the Nominating Committee.

Action: Public Information will create a recruitment flyer and include the recruitment information in the News You Can Use and at the top of the Newsletter.

B. Discussion of Board Composition and Demographics Board Members' Terms

The current tracker for the Board Members' terms was reviewed and the updated proposed tracker was also reviewed. The Committee members discussed the different months that terms began due to special meetings and elections. Most new board members begin in August. Clarification was requested regarding term length if the 7-year limit was at the month that they were elected or the end of the fiscal year or term.

Action: Staff will reach out to legal to get clarification on the topic of the term limits and if it is based on date elected or fiscal year.

C. Discussion of Board of Trustees New and Pending Applicants

The Committee members discussed the 4 new applicants and the 2 applicants that were saved for later and not interviewed in February.

Alex Koplevich motioned to move forward with Applicant 1 March to invite for an interview.

M/S/C (Alex Koplevich/Juan Hernandez)

Sharmila Brunjes motioned to not move forward with Applicant 2 due to potential conflicts of interest.

M/S/C (Sharmila Brunjes/Juan Hernandez)

Sharmila motioned to move forward to interview Applicant 1 Saved for Later and Applicant 2 Saved for Later that were previously offered interviews.

M/S/C (Sharmila Brunjes/Juan Hernandez)

Sharmila motioned to not move forward with Applicant 3 from March.

M/S/C (Sharmila Brunjes/Alex Koplevich)

Sharmila motioned that Applicant 2 and Applicant 4 from March be saved for later.

M/S/C (Sharmila Brunjes/Alex Koplevich)

The Interviews would be scheduled for either Wednesday, March 20th, Monday March 31st, or Tuesday April 1st.

Action: Board Support will reach out to the candidates that were chosen to move forward to interview and propose the three options for dates. If those dates do not work, then Board Support will reach back out to the committee members.

Action: Board Support will reach out to those applicant's that were chosen to move forward and invite them to a Zoom interview with the Nominating Committee on one of the suggested dates.

Action: Board Support will gather any additional candidates that have submitted their application to present to the nominating committee at the next meeting.

Action: Board Support will reach out to the candidates that were chosen to move forward to interview and propose the three options for dates. If those dates do not work, then Board Support will reach back out to the committee members.

Action: Staff will reach out to legal to get clarification on the topic of the term limits and if it is based on date elected or fiscal year.

Action: Staff will return with information for the cost analysis and ideas for expanding

recruitment efforts. Staff will pull data and costs for sending out These ideas will be proposed to the Nominating Committee.

Action: Public Information will create a recruitment flyer and include the recruitment information in the News You Can Use and at the top of the Newsletter.

VII. Review of Meeting Action Items

- Action: Board Support will reach out to the candidates that were chosen to move forward to interview and propose the three options for dates. If those dates do not work, then Board Support will reach back out to the committee members.
- Action: Board Support will reach out to those applicant's that were chosen to move forward and invite them to a Zoom interview with the Nominating Committee on one of the suggested dates.
- Action: Board Support will gather any additional candidates that have submitted their application to present to the nominating committee at the next meeting.
- Action: Board Support will reach out to the candidates that were chosen to move forward to interview and propose the three options for dates. If those dates do not work, then Board Support will reach back out to the committee members.
- Action: Staff will reach out to legal to get clarification on the topic of the term limits and if it is based on date elected or fiscal year.
- Action: Staff will return with information for the cost analysis and ideas for expanding recruitment efforts. Staff will pull data and costs for sending out These ideas will be proposed to the Nominating Committee.
- Action: Public Information will include the recruitment flyer in the News You Can Use and at the top of the Newsletter. Staff will include the recruitment
- Evelyn McOmie and Public Information will put together a cost analysis on sending physical mailers out to all the individuals served and return with alternative strategies for expanding our recruitment efforts.

VIII. Board Meeting Agenda Items

IX. Announcements / Information / Public Input

A. Next Meeting: April 2, 2025 at 5:30pm.

IX. Adjournment

Curtis Wang adjourned the meeting at 7:15 pm.

Submitted by:
Lindsay Granger
Executive Administrative Assistant



North Los Angeles County Regional Center
Nominating Committee
Policies & Procedures

Bylaws

Composition and Membership of the Committee

The Nominating Committee is established as a standing committee in Article VII, Section 5 of the bylaws of the North Los Angeles County Regional Center (NLACRC). As required in the bylaws, the committee has a membership of not less than four, all of whom shall be board members. The committee is responsible for electing its own chairperson. A quorum consists of 50% of the committee. Members serve for two years, with not more than two members of the Nominating Committee being replaced annually to provide for continuity.

Responsibilities of the Committee

The Nominating Committee is responsible for collecting, categorizing, screening and keeping on file all applications for membership on the Board of Trustees, and Vendor Advisory Committee (VAC). The applications are to be kept confidential. Only committee members, the board president, and executive director may have access to the applications. The committee is responsible for ensuring that qualified and interested persons are nominated for positions on the Board of Trustees and VAC. Finally, the committee is responsible for ensuring that the make-up of the board and VAC complies with the Lanterman Developmental Disabilities Services Act.

Process

Presentation and Seating of New Board Members, Board Officers, and VAC Members

At regular Board of Trustees meetings, the new trustees, new VAC members, and, as necessary, new board officers are elected. They are seated as determined by the needs of the board consistent with NLACRC board bylaws and policies. Members of the Board of Trustees may serve consecutive 1-year, 2-year, or 3-year terms up to 7 years within an 8-year period. Election to the board is by a majority vote. Although the board may choose to leave seats on the board vacant temporarily for specific reasons, no more than seven seats may be kept vacant at any one time. Members of the VAC may serve no more than six years and no more than two members from an agency may serve on the VAC at the same time.

Operating Processes for the Nominating Committee

To assure appropriate membership on the Nominating Committee, the secretary¹ shall keep a current list of committee members, indicating the name of each member, date appointed to

¹ Whenever there is reference to the “secretary,” it is meant to refer to the secretary of the executive director.

the committee, and date of termination on the committee. This list shall be kept with the board files and a copy will be provided to the chairperson of the Nominating Committee.

Confidentiality of the Nominating Committee

By its very nature, the Nominating Committee engages in issues involving individuals and, at times, may be faced with considering actions affecting members of the committee and other members of the board.

Each member of the Nominating Committee shall sign a Confidentiality Statement at the first meeting of the committee each year. The statement shall be filed in the board member's NLACRC file that is maintained by the secretary.

To avoid any appearance of conflict of interest, if any member of the Nominating Committee has applied to serve an additional term on the board or is being considered for nomination to an office, he/she shall absent himself/herself from the meeting room for the duration of the discussion concerning his/her application/nomination. His/her absence shall be noted in the minutes of the meeting.

Procedures for Recruiting and Nominating Trustees

- The secretary sends out information to organizations in the NLACRC area during the annual recruitment period to solicit new board members. An information packet is sent to each prospective board applicant.
- The secretary tracks and follows-up on applications sent to prospective board members. This includes contacting the prospective board member to ascertain if assistance is needed to complete the application or if there is a desire to speak with a current board member. The secretary will submit all completed applications to the committee, arrange required interviews with the committee and executive director, as well as record any action on the application the committee takes.
- The Nominating Committee should consider the various positions to be filled if there are any one-year or two-year positions vacant in addition to the three-year positions. In nominating new board members, the committee shall give due consideration to the need for continuity of the board, both in the short term and the long term; however, nothing in the section should be construed to mandate that three-year positions cannot be filled by an individual not eligible to serve the full three years.
- The committee is to present the names of nominees to the board with a brief statement regarding each individual nominated, including characteristics important for complying

with board composition. The board will be informed of applicants who were interviewed but not nominated. Formal nomination may take place at regular board meetings.

- Nominations may also be made from the floor. Nominations from the floor may only be of individuals who have submitted an application to serve on the board and shall be in writing (signed by four members of the board in addition to the person making the nomination), with the consent of the person being nominated.
- In the event of a nomination from the floor, the Nominating Committee shall meet and interview any individuals so nominated who have not previously been interviewed. The Nominating Committee shall provide a report to the board at the next meeting.
- The Board of Trustees elects new members at the meeting subsequent to the meeting at which nominations are made with a ballot prepared by the Nominating Committee. If there have been no nominations from the floor for board members, and nominees to be voted on do not exceed vacancies, voting shall be by voice vote. If nominations have been made from the floor, voting shall be by secret ballot. Board member candidates receiving the most votes will be seated regardless of how this would affect the composition of the board as a whole. The board secretary and secretary shall tally the ballots. They will present the results to the board president.
- Letters advising of election to the board are sent to the newly elected members within five working days following the meeting; a copy of the Conflict of Interest Statement and a Board Responsibility/Commitment Statement are sent with the letter. The secretary prepares an electronic file for each of the newly-elected members of the board that is to be maintained and kept by the center.
- Letters advising persons that were not elected are sent to the other applicants within five working days following the meeting.

Nominations of Board members to a Second Term of Office

At the November meeting of the Board of Trustees, each member of the board whose term of office expires in June of the next year and who is eligible to serve another term, will be given the Application to Serve an Additional Term with a cover letter. The application must be signed and returned to the Nominating Committee by **December 15th**.

For any such members who are absent from the November meeting, the secretary is to send the Application to Serve an Additional Term to each person within two days following the November board meeting. Those individuals indicating an interest in serving an additional

term on the board will be considered by the Nominating Committee based upon their activity on the board during their previous term of office.

Nomination of Officers

The Nominating Committee is responsible for presenting a slate to the Board of Trustees at its meeting in May for the following offices: 1) president; 2) first vice president; 3) second vice president; 4) secretary; 5) treasurer; 6) ARCA delegate; 7) ARCA alternate. The election takes place at the June meeting and the officers are seated on July 1st.

If there have been no nominations from the floor for officers and the nominees to be voted on do not exceed vacancies, voting shall be by voice vote. If nominations have been made from the floor, voting shall be by secret ballot. Candidates receiving the most votes will be elected. The secretary and board secretary shall tally the ballots and present the results to the board president. The Nominating Committee must consider many factors in developing the slate. Among the criteria to be considered are active committee and board participation and any special expertise of individuals.

Should a vacancy for an office occur during the year, the Nominating Committee is responsible for presenting candidates(s) for the office at the following board meeting. Additional nominations may be made from the floor. The election takes place at the same board meeting and the officer is seated immediately.

Procedures for Selection of VAC Members

The Nominating Committee is responsible for assuring that qualified and interested persons are nominated for membership on the VAC. The following timetable has been developed to assure timely action by the committee and the board:

- A mailing is to be sent out during the annual recruitment period to all providers serving consumers in the NLACRC catchment area to solicit applications for committee membership.
- In addition, board and staff recommendations may be made for persons to serve on the committee.
- A description of the VAC and application will be sent upon request.
- The secretary tracks and follows-up on applications sent to prospective VAC members. This includes contacting the prospective VAC member to ascertain if assistance is needed to complete the application or if there is a desire to speak with a current VAC member.

The secretary will submit all completed applications to the committee, arrange required interviews with the committee, as well as record any action on the application the committee takes.

- The Nominating Committee is responsible for screening the applicants, obtaining consultation from the VAC chairperson and may request that the VAC chairperson assist in screening potential nominees. The VAC chairperson shall also be invited to participate in interviewing applicants to the committee.
- In ~~November~~ December of each year, an Application to Serve an Additional Term on the VAC is sent with a cover letter by the secretary to each member of the VAC whose term of office expires in June of the next year and who is eligible to serve another term. The application should be signed and returned to the Nominating Committee by December 15th January 5th.

Persons serving on the committee serve as individuals and not as representatives of their agencies. They are selected for their own expertise based upon their individual credentials. Members of the committee may be individual providers or employees of provider agencies serving NLACRC consumers. In order to provide wide representation on the VAC, attempts should be made to avoid more than one member from an agency; in no instance may there be more than two members elected from one agency.

The Nominating Committee and Board of Trustees should assure a wide range of representation on the VAC. In doing this, the following must be considered:

Categories to be represented:

- Living Arrangements - Large and small (agency and individual) providers of various community living (residential) services, including: community care licensed residences (owner operated and staff operated); health licensed facilities (ICF/DD-H, ICF/DD-N); and alternative living services (such as supported living services, adult family home agencies, foster home agencies for children, etc.).
- Skill Development - Infant and early intervention programs, adult day training programs, independent living programs, etc.
- Support Services - Respite and home health agencies, behavior consultation, day care and after school programs, Saturday programs, transportation, mobility training, etc.

North Los Angeles County Regional Center

NLACRC is located in the Southwest region of CA and serves the health districts of East Valley, San Fernando, and West Valley within the city of Los Angeles. There are 3 offices, with the main office in Chatsworth.

Table 1: Ethnicity and Race Representation of Catchment Area

Catchment Area Population: 2,299,575	Seated Members: 14		Full Board: 14-25		
<i>[W&I Code §4622(d)] The governing board shall reflect the geographic and ethnic characteristics of the area to be served by the regional center.</i>					
Race	Population (2022 ACS Data)	Percent (2022 ACS Data)	Board Members	Percent	Compliance Status
American Indian/Alaskan Native	20,009	0.9%	0.0	0%	Met
Asian	222,231	9.7%	2.0	14%	Met
Black/African American	140,813	6.1%	1.0	7%	Met
Pacific Islander	3,441	0.1%	0.0	0%	Met
White	1,118,051	48.6%	6.0	43%	Met
Some other race alone	469,147	20.4%	1.0	7%	Not met
Two or more races	325,885	14.2%	4.0	29%	Met
Number of BM with race selected			14.0	100%	

Ethnicity	Population (2022 ACS Data)	Percent (2022 ACS Data)	Board Members	Percent	Compliance Status
Hispanic/Latino	1,033,022	44.9%	4.0	29%	Not met
Non-Hispanic/Latino	1,266,553	55.1%	10.0	71%	N/A
Total Board Members			14.0	100%	

Table 2: Skills/Expertise

[W&I Code §4622(b)] The membership of the governing board shall include persons with legal, management or board governance, financial, and developmental disability program expertise.

Skills/Expertise	Count	Percentage	Compliance Status
Legal (L)	2	14%	Met
Management (M)	6	43%	Met
Board Governance (BG)	12	86%	Met
Financial (F)	4	29%	Met
Developmental Disability	6	43%	Met
Program Experience (DD)			

**Multiple skills/expertise may be selected per board member.*

Notes:

Board members who selected more than one race will be categorized as "2 or More Races" ONLY

Table 3: Board Member Representation

[W&I Code §4622(e)] A minimum of 50 percent of the members of the governing board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the members of the governing board shall be persons with developmental disabilities.

Board Member Representation	Count	Percentage	Compliance Status
Individual Served (I)	5	36%	Met
Parent/Legal Guardian (P)	7	50%	Met
Other (O)	1	7%	
Vendor Representative (VR)	1	7%	Met
Individual Served (I) and Parent/Legal Guardian (P) Combined	12	86%	Met

Table 4: Disability Represented

[W&I Code §4622(c)] The membership of the governing board shall include representatives of the various categories of disability to be served by the regional center.

Disability Represented	Count	Percentage
Intellectual Disability	5	36%
Cerebral Palsy	2	14%
Epilepsy	1	7%
Autism	5	36%
5th Category	2	14%

**Multiple disabilities may be selected per board member.*

Table 5: Geographic Representation of Catchment Area

W&I Code §4622(d) The governing board shall reflect the geographic and ethnic characteristics of the area to be served by the regional center.

County	Count	Percentage
Los Angeles	14	100%

* Board Members	NLACRC Board of Trustees FY 2024-25		Date Elected / Re-Elected Current Term	Term End/Renewal	Date First Elected	End of 7 Years	# of Years Served *
	Last Name	First name					
1	Abrahms	Nicholas	7/1/2024	6/30/2026	1/15/2020	1/15/2027	5
2	Alvarado	George	7/1/2024	6/30/2027	9/1/2022	9/1/2029	2
3	Blin	Cathy	7/1/2024	6/30/2026	7/1/2021	6/30/2028	3
4	Brunjes	Sharmila	7/1/2024	6/30/2026	7/1/2022	6/30/2029	2
5	Colton	Jacquie	2/12/2025	6/30/2026	2/12/2025	6/30/2032	0
6	Garcia	Leticia	7/1/2023	6/30/2026	1/15/2020	1/15/2027	5
7	Hernandez	Juan	7/1/2024	6/30/2027	9/1/2023	9/1/2030	1
8	Hurst	Anna	7/1/2024	6/30/2026	7/1/2023	6/30/2030	1
9	Kopilevich	Alex	7/1/2024	6/30/2026	7/1/2024	6/30/2031	1
10	Koster	Jennifer	7/1/2024	6/30/2026	9/1/2023	9/1/2030	3
11	Monge	Laura	7/1/2024	6/30/2026	7/1/2024	6/30/2031	0
12	Sunderland	Jeremy	2/12/2025	6/30/2026	2/12/2025	6/30/2032	0
13	Taketa	Jason	2/12/2025	6/30/2026	2/12/2025	6/30/2032	0
14	Wang	Curtis	7/1/2024	6/30/2025	7/1/2023	6/30/2030	1
15							
16							
17							
18							
19							
20							
21							
22							

*Based on one year ending 7 years from the date elected.

* The authorized numbers of Trustees shall be not less than fourteen (14) or more than twenty-two (22).

[illegible]

Current Board Term 2024-2025

Board Term Renewals

[illegible]

All Families	# of Mailers	\$ Per Unit	\$ Total
Printing	38,678	\$ 0.0916	\$ 3,543.47
Mailing Service	38,678	\$ 0.0353	\$ 1,364.93
Postage	38,678	0.23	\$ 8,895.94
			\$ 13,804.34

Total # of consumer served all valleys Spanish speaking	# of Mailers	\$ Per Unit	\$ Total
Printing	7770	\$ 0.0916	\$ 711.73
Mailing Service	7770	\$ 0.0353	\$ 274.28
Postage	7770	0.23	\$ 1,787.10
			\$ 2,773.11

Total # of consumer served SFV Spanish speaking	# of Mailers	\$ Per Unit	\$ Total
Printing	6007	\$ 0.0916	\$ 550.24
Mailing Service	6007	\$ 0.0353	\$ 212.05
Postage	6007	0.23	\$ 1,381.61
			\$ 2,143.90

Total # of consumer served AV Spanish speaking	# of Mailers	\$ Per Unit	\$ Total
Printing	1380	\$ 0.0916	\$ 126.41
Mailing Service	1380	\$ 0.0353	\$ 48.71
Postage	1380	0.23	\$ 317.40
			\$ 492.52

Total # of consumer served SCV Spanish speaking	# of Mailers	\$ Per Unit	\$ Total
Printing	365	\$ 0.0916	\$ 33.43
Mailing Service	365	\$ 0.0353	\$ 12.88
Postage	365	0.23	\$ 83.95
			\$ 130.27

IRT- cases being sent to other regional Centers	# of Mailers	\$ Per Unit	\$ Total
Printing	18	\$ 0.0916	\$ 1.65
Mailing Service	18	\$ 0.0353	\$ 0.64
Postage	18	0.23	\$ 4.14
			\$ 6.42

All Families	# of Mailers	\$ Per Unit	\$ Total
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Mailing Service	38,678	\$ 0.0353	\$ 1,364.93
Postage	38,678	0.23	\$ 8,895.94
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			\$ 492.52

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Mailing Service	365	\$ 0.0353	\$ 12.88
Postage	365	0.23	\$ 83.95
			\$ 130.27

IRT- cases being sent to other regional Centers	# of Mailers	\$ Per Unit	\$ Total
Printing	18	\$ 0.0916	\$ 1.65
Mailing Service	18	\$ 0.0353	\$ 0.64
Postage	18	0.23	\$ 4.14
			\$ 6.42

	# of Mailers	Total Cost
All Families	38,678	\$ 13,804.34
Total # of consumer served all valleys Spanish speaking	7,770	\$ 2,773.11
Total # of consumer served SFV Spanish speaking	6,007	\$ 2,143.90
Total # of consumer served AV Spanish speaking	1,380	\$ 492.52
Total # of consumer served SCV Spanish speaking	365	\$ 130.27
IRT- cases being sent to other regional Centers	18	\$ 6.42

DATE ELECTED: Wednesday, February 12, 2025

North Los Angeles County Regional Center

Slate of Officers

Current officers to serve until the next fiscal year (FY2025-2026).

Officer Position and Board Member	
<u>President</u>	Juan Hernandez
<u>First Vice President</u>	Sharmila Brunjes
<u>Second Vice President</u>	Curtis Wang
<u>Treasurer</u>	Anna Hurst
<u>Board Secretary</u>	Sharmila Brunjes

NLACRC
Nominating Committee
CRITICAL CALENDAR
FY 2025-26

<i>Month</i>	<i>Activity</i>
<i>July</i>	(The committee does not meet in July.)
<i>August</i>	<p>Orientation for new Committee. Committee reviews their Policies & Procedures, Bylaws Statement, Board Audit Section, Action Log or previous fiscal year and Officers Policy.</p> <p>Review committee actions that were taken during the previous fiscal year.</p> <p>Review any recommendations made by the previous Nominating Committee.</p> <p>Elect Committee Chair</p> <p>Sign confidentiality statements.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Review of September activities.</p>
<i>September</i>	(The committee does not meet in September.)
<i>October</i>	<p>Review and make any needed changes to Board and Vendor Advisory Committee (VAC) recruitment notices to be mailed out in October.</p> <p>Conduct an educational session for potential board applicants (optional)</p> <p><u>Staff activity</u>: Board and VAC members with expiring terms are sent applications to indicate interest in serving another term (responses due by September 30th).</p> <p><u>Staff activity</u>: Mail out recruitment notices.</p>

[Updated 03/27/2025, Approved]

NLACRC
Nominating Committee
CRITICAL CALENDAR
FY 2025-26

<i>Month</i>	<i>Activity</i>
November	(The committee does not meet in November.)
December	<p>(The committee does not meet in December.)</p> <p>The deadline for submitting applications for the Board and VAC is December 15th.</p>
January	<p>Human resources director provides training on how to interview applicants. Copies of the interview questions and applicant rating sheets are provided to the committee.</p> <p>The committee will review board member applications with special focus on identifying any possible conflicts of interest.</p> <p>If the number of applicants is high, consider scheduling group orientations later this month.</p> <p>Executive Committee Information Session to be scheduled in January. (With Nominating Committee and Executive Committee Officers)</p> <p>Announce at the January Board meeting the Board Self-Evaluation will be sent out this month.</p> <p>Review applications received and determine who to interview. Identify interview dates and times in February and March.</p> <p><u>At the Board Meeting:</u> Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.</p>
February	<p>Conduct interviews with New Board applicants and Returning Board Applicants.</p> <p>Begin discussion about slate of officers for next fiscal year.</p>

[Updated 03/27/2025, Approved]

<i>NLACRC</i> <i>Nominating Committee</i> <i>CRITICAL CALENDAR</i> <i>FY 2025-26</i>	
<i>Month</i>	<i>Activity</i>
	Deadline for Executive Committee Candidates Statements.
<i>March</i>	<p>Conduct interviews with VAC applicants.</p> <p>Discuss slate of officers for next fiscal year and Nominating Committee chair will ensure all potential officers' willingness to serve.</p>
<i>April</i>	<p>Wrap up committee business. Make any recommendations for next year's committee.</p> <p>Finalize recommended slate of officers, nominees and re-nominees for next fiscal year and present them at the Executive Committee's April meeting.</p> <p>Review and approve draft critical calendar for next fiscal year.</p>
<i>May</i>	<p>(The committee does not meet in May.)</p> <p>At the May Board meeting: The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.</p>
<i>June</i>	<p>(The committee does not meet in June.)</p> <p><u>At the June Board meeting:</u> The slate of officers and nominees for Board, board interns, and VAC are elected.</p>

[ccal.2025-26] Updated:

[Updated 03/27/2025, Approved]

FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Total
Nominating Committee	Dark		Dark	Dark		Dark					Dark	Dark	Absences	Hours
Curtis Wang, Chair		P		P	P		P	P	P				0	12.00
Sharmila Brunjes		P		P	P		P	P	P				0	12.00
Lety Garcia		P		P	P		P	P	P				0	12.00
Juan Hernandez		Ab		P	P		P	P	P				1	11.00
Alex Kopilevich		Ab		P	P		P	P	P				1	11.00

Meeting Time
P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)