



North Los Angeles County Regional Center

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Home and Community Based Services (HCBS) Final Rule Residential Site Visit

Validation Remediation Date: _____

Vendor Name: _____ Vendor Number: _____ Service Code: _____

Administrator/Staff: _____ Title: _____ HCBS Liaison: _____

Federal Requirement #1	In Progress	Met	Unmet
Access to the Community- The setting is integrated in, and supports full access to the greater community, engage in community life, control personal resources, to the same degree as individuals not receiving HCBS.			
1. Are any of the residents seeking employment/working? What resources are being provided for individuals to find employment? <i>Residents are receiving job coaching, CIE/PIP, WIOA resources being utilized?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. Are residents able to engage in social activities in the community & with the public? <i>Are individual's preferences & abilities considered when planning? Resident attends preferred day program. Resident attends religious services at preferred place of worship.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
3. Is transportation provided to residents for medical visits, school, social activities & employment? <i>Resident receives reliable transportation to & from appointments/day program.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			

Federal Requirement #2	In Progress	Met	Unmet
Choice of Setting- The setting is selected by the individual from among options, including non disability specific settings.			
1. Are resident's autonomy and independence encouraged? <i>Provider has a current regional center IPP on file for all individuals.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. Does the resident have a say in the type of services they receive and from who? <i>Where is this documented? IPP documents the different options considered prior to selecting this setting.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			

Federal Requirement #3 Right to be Treated Well- Ensures an individual's rights of privacy, dignity and respect, and freedom from coercion and restraint.	In Progress	Met	Unmet
1. Are residents informed of their right to privacy, dignity, and respect, and freedom from coercion and restraint? <i>Rights are reviewed during Residential Counseling Meetings (Title 22 85080). Rights included in on- boarding/ admission process (Title 22 80072).</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. Are resident rights communicated in a matter that is easy to understand? Are these rights posted in a common area? Are rights reviewed individually periodically? <i>Where is this documented?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
3. Does the home ensure staff is knowledgeable about the preferences, interests, and needs of residents? How? <i>Newly hired staff review IPP/ISP's for each resident to better understand who they are serving. Staff communicates with individual based on their needs and preferences, including communication in resident's preferred language (assistive technology, languages – Spanish, Tagalog, ASL, Braille, etc).</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
3a. Are there any unmet Communication needs in the programs? <i>English, Spanish, Tagalog, Armenian, ASL, etc.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			

Federal Requirement #4 Independence - Optimizes but does not regiment individual initiative, autonomy, and independence in making life choices, including, but not limited to daily activities, physical environment, and with whom to interact.	In Progress	Met	Unmet
1. Do residents manage their own funds? Are residents able to sign for cash? <i>Ledgers reflect resident's signature.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. Are residents purchasing food and/or personal care items with their P&I? <i>Individuals may manage their own funds and may request assistance from staff. Purchases for the home are based on resident's preferences and needs.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
3. Are residents allowed to come and go as they please? <i>Residents are empowered to make informed decisions about what they do and participate in. Residents may schedule and attend their own medical, legal, personal appointments.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			

Vendor Number: _____

Federal Requirement #5	In Progress	Met	Unmet
Choice of Services and Supports - Facilities individual choices regarding services and supports, and who provides them.			
<p>1. Individuals can visit the home before becoming a resident as part of their decision-making process? <i>Program design/ addendum details preadmission visits (tours/ short stays) before making the decision to move in.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Comments:</p>			

2. Residents are provided the opportunity to choose whether they want to continue receiving services or choose from available options? How?

Yes No

Comments:

3. Residents can choose who they want to receive services and supports from? *Residents can choose which staff provide their care, for example gender or language.*

Yes No

Comments:

4. Complaint/grievance policy available and visible to residents? Grievance policy is reviewed with and available to residents. *When and where is this documented?*

Yes No

Comments:

Federal Requirement #6	In Progress	Met	Unmet
Residential Agreement – Facility has signed admission agreement.			
<p>1. Does each resident have a signed Admission Agreement/Residential Agreement on file?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Comments:</p>			

Federal Requirement #7	In Progress	Met	Unmet
Rights to Privacy			
<p>1. Units have locks on doors, lockable by the residents, with only appropriate staff having keys to doors as needed. <i>Residents are informed of their right to have a lock installed on their door at Admissions, annually, during Residential Counseling Meetings.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Comments:</p>			
<p>2. Residents sharing units/rooms have a choice of roommates/or single unit (if available). <i>Residents are able to cohabit with a person of their choosing.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Comments:</p>			

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3. Residents have the freedom to furnish and decorate their living units/rooms. *Resident units/rooms are personalized – posters, pictures, beddings, furniture, room color, etc.*
 Yes No
 Comments:

4. Residents are provided with an appropriate space for private matters. *Medication distribution, phone calls, video chat, and conversations may be held in private.*
 Yes No
 Comments:

Federal Requirement #8	In Progress	Met	Unmet
Schedule and Access to Food- Individuals have the freedom and support to control their own schedules and activities, and have access to food at any time.			
1. Do residents have access to food at any time? <i>No “kitchen hours”. Residents are not restricted from eating at any time unless ordered by a physician’s order.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. Meal planning and schedules are created in collaboration with each of the residents. <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			


Federal Requirement #9	In Progress	Met	Unmet
Right to Visitors – Individuals are able to have visitors of their choosing at any time.			
1. Are visitors welcome to visit the home at any time? <i>Visitors policy with no restrictions or who may visit. Residents are permitted to have overnight guests (family/friends/ significant others/partners)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. When was the last time a resident(s) had visitors? <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			


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Federal Requirement #10 Accessibility- The setting is physically accessible to the individual.	In Progress	Met	Unmet
1. Residents have access to all areas (bedrooms, bathrooms, common areas) of the home (interior/exterior). <i>Modifications are made to the home, allowing accessibility.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			
2. Appliances and furniture are accessible to every individual <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:			

Additional Comments:

HCBS Compliant Yes No

 _____
 HCBS Specialist Signature

 _____
 Provider Signature

Vendor Number: _____