



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

MEMORANDUM

Date: February 5, 2025

To: **Nominating Committee:** Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Koplievich,

From: Lindsay Granger, Executive Administrative Assistant

Re: Information and materials for the next Nominating Committee meeting on **Wednesday, February 5, 2025**

Attached is information for the next committee meeting. Please review this information prior to the meeting.

The meeting will be held remotely via Zoom. We will send you the Zoom access information via email.

Please **click the link** below to join the Zoom meeting automatically.

Join Zoom Meeting

<https://us06web.zoom.us/j/88510423170?pwd=3DIUzRNGJCEcobvR1a7b201uzJaFM>
[P.1](#)

The information below is only needed if you are joining the meeting by phone or for using phone audio.

Meeting ID: 885 1042 3170
Passcode: 541055

If you have any questions, or if you are unable to attend the meeting, please send us an email to boardsupport@nlacrc.org. Thank you!

Attachments

c: Evelyn McOmie, Deputy Director

Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974.



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

NOMINATING COMMITTEE

Wednesday, February 5, 2025, at 5:30 p.m.

~ AGENDA ~

Members:

Committee Chair: Curtis Wang

**Nominating Committee Members: Sharmila Brunjes, Lety Garcia,
Juan Hernandez**

VAC Representative: Alex Kopilevich

Staff: Arezo Abedi, Evelyn McOmie, Lindsay Granger

- I. Call to Order/ Attendance – Curtis Wang (1 min)**
- II. Agenda (1 min)**
 - A. Approval of the Agenda
- III. Public Input – Agenda Items (3 min per person, limit 3 comments)**
- IV. Consent Items (1 min)**
 - A. Approval of Minutes of January 2, 2025, Meeting
- V. Action Items**
- VI. Committee Business (60 min)**
 - A. Discussion of Board Applicant Interviews (4) for Consideration to the Board
 - B. Review of Survey Results for Proposal of Slate of Officers
- VII. Review of Meeting Action Items (3 min)**
- VIII. Board Meeting Agenda Items (3 min)**
- IX. Announcements / Public Input / Information**
 - A. Next meeting is March 5, 2025 at 5:30 p.m.
 - B. Committee Attendance
- X. Adjournment**

Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

January 2, 2025

Present: Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Kopilevich – **Committee Members**

Evelyn McOmie, Arezo Abedi, and Lindsay Granger – **Staff Members**

Tresa Oiveri - DDS Tech Advisor, Mark Wolfe – DDS - **Guests**

Absent: Rocio Sigala, Ana Quiles

I. Call to Order

Curtis Wang called the meeting to order at 5:35 pm

II. Review of the Agenda

III. Public Input

IV. Consent Items

A. Approval of Minutes of the November 6, 2024 Meeting

M/S/C (Curtis Wang/Alex Kopilevich) To approve the minutes as corrected.

V. Action Items

A. Review and Approval of Onboarding Plan for Trustees

1. Action Item 1: Under Board Orientation, one change “of their election on the board” will be added.
2. Action Item 2: Two changes noted on page 9 under the Mentors section. Under mentors on page 9 under Mentors: an experienced member who has: an experienced member of the board who volunteers to help new members learn more about the role- the word volunteer will be added
3. Page 7: Further to the bylaws will be added to the documents suggestion by Mark Wolfe

M/S/C (Lety Garcia/Alex Kopilevich) To make changes to the draft Onboarding Plan for Trustees and send it to the Board of Trustees meeting on January 8, 2025.

B. Review of 10 Board of Trustees applicants

1. 10 Board of Trustees applicants were reviewed to decide who will move forward to interviews, not move forward, or be saved for later. Members decided on the dates for the interviews and the format of the interviews.
2. Applicants 1, 2, 6, 8, and 10 would move forward to the next stage, interviews with the Nominating Committee members.
3. Applicants 4 and 5 would not move forward.
4. Applicants 3 and 9 would be saved for later in case none of the candidates chosen to interview were chosen to go forward to the Board of Trustees.

5. Applicant 7 would move to the Vendor Advisory Committee Applications, as suggested by Alex Kopilevich.

M/S/C (Alex Kopilevich/Sharmila Brunjes) To move forward with 3 applicant interviews in February and the remaining in March. The meeting in February will begin later at 6:35 p.m. and the interviews will begin at 5:00 p.m. Applicants 1, 2, 6, 8, and 10 will move forward to interviews. Applicants 4 and 5 will not move forward. Applicants 3 and 9 will keep for later. Applicant 7 will move to VAC.

VI. Committee Business

A. Board and VAC Recruitment Posting Update

Evelyn provided an update on the postings for board recruitment, especially in particular, those positions needed to meet board composition. We continue to advertise on Facebook, Instagram, and Twitter news you can use, and a monthly e-blast that is going out. As of November, LinkedIn has been added as a site that we are posting on. We have a total of 220 clicks for foot traffic since the last report out.

The VAC positions are being announced at the VAC meeting.

It was discussed that the applications for the VAC positions would move to the Vendor Advisory Committee members to review prior to the Nominating Committee. Also, these interviews will be confidential.

B. Board member Renewal Update

We have 7 board members that have submitted their renewal. We are waiting on 1 board member to submit their renewal, and 1 other board member that has not responded at all. So, we will have 2 board members that will not be returning due to missing the December 15, 2024 deadline.

VII. Review of Meeting Action Items

- Candidate interviews will be added to the February committee meeting agenda. There will be 3 interviews on February 5th and 2 interviews in March. The interviews will begin 5:00pm on February 5th. Each interview will be 20 minutes with 10 minutes of discussion by the members.
- Board Support will schedule the upcoming Board of Trustees applicant interviews and change the scheduled Nominating Committee meeting to 6:35 p.m. instead of 5:30 p.m.
- Board Support will send out official letters to all applicants via email and regular mail with the status of their application. This will be done within 7 days. Applicants 2 and 6 will be contacted first to try to schedule their interviews in February.
- Board Support will send out the Share Point link to the committee members for the most up to date rating sheet and questions for interviews.
- Board Support will reach out to Curtis Wang to connect with tech support to ensure that he has access to the Share Point page.
- Board Support can make a note header to the far right specifying what document is paired with the action items listed that are to be reviewed. This is for all documents being reviewed and including the excel sheet that we have on file with

the duration of the term for members of the Board.

- Board Support will include the table of Board Members that will be terming out in the next meeting packet.
- Board Support will be asked to either send out a list of the Board Members that will be terming out and/or to post the Board Renewal applications on Share Point. This will be reviewed by the Committee in March.

VIII. Board Meeting Agenda Items

- Onboarding Plan for Trustees with updates will be presented to the board.

IX. Announcements / Information

A. Next Meeting: Wednesday, February 5, 2025 at 6:35 p.m.

IX. Adjournment

Curtis Wang adjourned the meeting at 7:32 pm.

Submitted by:

Lindsay Granger

Executive Administrative Assistant



FY 2024-25 Nominating Committee	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
	Dark		Dark	Dark		Dark					Dark	Dark		
Curtis Wang, Chair		P		P	P		P						0	7.75
Sharmila Brunjes		P		P	P		P						0	7.75
Lety Garcia		P		P	P		P						0	7.75
Juan Hernandez		Ab		P	P		P						1	7.75
Alex Kopilevich		Ab		P	P		P						1	7.75

Meeting Time

1.00

2.00

2.75

2.00

P = Present

Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center
Board of Trustees - Members Terms
FY 2024-25

	Board Member	Date Elected	Term Expires	Date Re-Elected	Term Expires	Date Re-Elected	Term Expires	Date Re-Elected	Term Expires	Date Re-Elected	Term Expires	End of 7 Years
1	Nicholas Abrahms *	20-Jan	21-Jun	21-Jul	22-Jun	22-Jul	23-Jun	23-Jul	24-Jun	24-Jun	27-Jun	Jun-26
2	George Alvarado *	22-Sep	23-Jun	23-Jul	24-Jun	24-Jun	27-Jun					Jun-29
3	Cathy Blin	21-Jul	23-Jun	23-Jul	25-Jun							Jun-28
4	Sharmila Brunjes	22-Jul	23-Jun	23-Jul	24-Jun	24-Jun	25-Jun					Jun-29
5	Leticia Garcia	20-Jan	23-Jun	23-Jul	26-Jun							Jun-26
6	Juan Hernandez*	23-Sep	24-Jun	24-Jun	27-Jun							Jun-30
7	Anna Hurst	23-Jul	24-Jun	24-Jun	25-Jun							Jun-30
8	Alex Kopilevich - VAC Chair	24-Jun	25-Jun									Jun-31
9	Jennifer Koster*	23-Sep	24-Jun	24-Jun	25-Jun							Jun-30
10	Laura Monge	24-Jun	25-Jun									Jun-31
11	Curtis Wang *	23-Jul	26-Jun									Jun-30
	~ 3 Open Positions ~											

(*) Note: 25% of the board must be composed of consumers. We currently have 5 consumers out of 19 members (which does meet this requirement). The authorized numbers of Trustees shall be not less than fourteen (14) or more than twenty-two (22).

Note: VAC Chair will be nominated by the VAC and appointed to the Board. VAC term of no more than 6 years will apply and must carry over from start of VAC term.

*Red font is used to notate the member's last term

*Anyone highlighted in yellow have a term ending this FY (June 2025)