



North Los Angeles Regional Center

-and-

Self-Determination Program  
Local Volunteer Advisory Committee

Independent Facilitator  
Guidebook

November 2024

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## Contact Information

## Office Hours

North Los Angeles County Regional Center ("NLACRC") is open Monday-Friday, 8:30 AM- 5:00PM. NLACRC is closed on Saturday, and Sunday, and observed holidays. You can call NLACRC when the office is closed if you have an urgent need or emergency. You should call the main phone number where you are served:

- San Fernando Valley Office: (818) 778-1900
- Antelope Valley Office: (661) 945-6761
- Santa Clarita valley Office: (661) 775-8450

## Contacting the Program Planning Team



You should contact the Service Coordinator anytime you need help and/or if something has changed in the participant's life. This way, NLACRC can support them with program planning. Service Coordinators are to respond to voicemails or emails within 24 hours and no later than the following business day.

- If you do not get a response within 24 hours or by the end of the following business day if the matter needs immediate attention, please contact the On Duty (OD) Specialist. You may call the main line and ask to be transferred to the OD Specialist. The OD Specialist team will take your information and help you with your matter.
- If you need to get your Service Coordinator's name or contact information, or if you are in the process of being assigned to a new Service Coordinator, you may call the OD staff. They will give you information about your Service Coordinator or will help get you assigned to one if you do not have one. Please call the main line for the office you are served and ask to be transferred to the On Duty (OD) staff:

San Fernando Valley Office: (818) 778-1900

Antelope Valley Office: (661) 945-6761

Santa Clarita Valley Office: (661) 775-8450

## On Duty Staff

If you are waiting for a follow-up, you may contact the On Duty Staff

- NLACRC has an On Duty (OD) Specialist Unit. This is a team of staff dedicated to helping you with urgent matters and to help you connect with your program planning team. You may ask to speak to the OD Specialist Unit. The OD Specialist will alert your team and help make sure you receive a response. The OD Specialist will respond to you on the same day.
- The Supervisor of the On Duty Specialist Unit for San Fernando Valley is Engrid Smith. You may also contact Engrid Smith if you do not get a same day response by the OD Specialist Unit. You can reach Engrid Smith at 818/650-5375 or at [ESmith@nlacrc.org](mailto:ESmith@nlacrc.org).

## SDP Team

If you have general questions about the Self-Determination Program that do not involve IPP planning, you may contact the SDP Team:

First Name	Last Name	Title	Unit/Department(s)	Email	Phone #
Abner	Ripoll	SDP Specialist	San Fernando Valley Consumer last names A-H	<a href="mailto:ARipoll@nlacrc.org">ARipoll@nlacrc.org</a>	818-736-8363
Megan	Briley	SDP Specialist	San Fernando Valley Consumer last names I	<a href="mailto:MBriley@nlacrc.org">MBriley@nlacrc.org</a>	661-775-1214
Violeta	Soria	Participant Choice Specialist (Bilingual Spanish)	San Fernando Valley Consumer last names R-Z	<a href="mailto:VSoria@nlacrc.org">VSoria@nlacrc.org</a>	661-775-3018
Angela	Gustave-Morgan	SDP Specialist	Santa Clarita Valley Consumer Last Names A-M	<a href="mailto:AGustaveMorgan@nlacrc.org">AGustaveMorgan@nlacrc.org</a>	661-579-1541
Tami	Dolan	SDP Specialist	Santa Clarita Valley Consumer Last Names N-Z	<a href="mailto:tdolan@nlacrc.org">tdolan@nlacrc.org</a>	661-579-1541
Karina	Nilsson	Participant Choice Specialist	Antelope Valley Consumer last names A-M	<a href="mailto:KNilsson@nlacrc.org">KNilsson@nlacrc.org</a>	661-951-1219
Maricruz	Martinez	Participant Choice Specialist (Bilingual Spanish)	Antelope Valley Consumer last names N-Z	<a href="mailto:MMartinez@nlacrc.org">MMartinez@nlacrc.org</a>	661-775-3011
Robin	Monroe	SDP Supervisor	Self-Determination & Participant Choice	<a href="mailto:RMonroe@nlacrc.org">RMonroe@nlacrc.org</a>	661-775-3053
Silvia	Haro	Consumer Services Manager	Santa Clarita Valley Office & Self Determination Program	<a href="mailto:SHaro@nlacrc.org">SHaro@nlacrc.org</a>	661-775-3004

## Case Management

If you have not been able to contact your CSC or Supervisor, you may reach out to the Manager and/or Director that oversees your case. Below you will find the contact information by office and department.

San Fernando Valley Leadership Team					
First Name	Last Name	Title	Unit/Department(s)	E-mail	Phone #
Elisa	Hill	Early Start Manager	Birth to 3 years old (Early Start) For all 3 offices	<a href="mailto:EHill@nlacrc.org">EHill@nlacrc.org</a>	818-756-6328
Sarah	Yap	School Age Manager	3 to 14 years old (School Age)	<a href="mailto:SYap@nlacrc.org">SYap@nlacrc.org</a>	818-756-6108
Emmanuel	Gutierrez	Consumer Services Manager	14 to 21 years old (Transition Age) Forensics/Placement/Special Incident Reports	<a href="mailto:EGutierrez@nlacrc.org">EGutierrez@nlacrc.org</a>	818-756-6264
Geri Sue	Cox	Consumer Services Manager	Adult Department	<a href="mailto:Gcox@nlacrc.org">Gcox@nlacrc.org</a>	818-756-6391
Cristina	Preuss	Director of Consumer Services	Early Start and School-Age	<a href="mailto:CPreuss@nlacrc.org">CPreuss@nlacrc.org</a>	818-756-6106
Donna	Rentsch	Director of Consumer Services	Transition Age/Adult Services /Forensic Placement	<a href="mailto:DRentsch@nlacrc.org">DRentsch@nlacrc.org</a>	818-756-6336

Antelope Valley Leadership Team					
First Name	Last Name	Title	Unit/Department(s)	E-mail	Phone #
Mayra	Alvarado	Consumer Services Manager	Antelope Valley Office	<a href="mailto:MAlvarado@nlacrc.org">MAlvarado@nlacrc.org</a>	661-951-1277

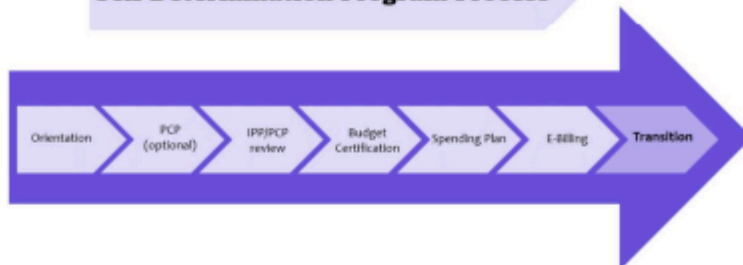
Santa Clarita Valley Leadership Team					
First Name	Last Name	Title	Unit/Department(s)	Email	Phone #
Silvia	Haro	Consumer Services Manager	Santa Clarita Office / SDP	<a href="mailto:SHaro@nlacrc.org">SHaro@nlacrc.org</a>	661-775-3004

## Process and Policy



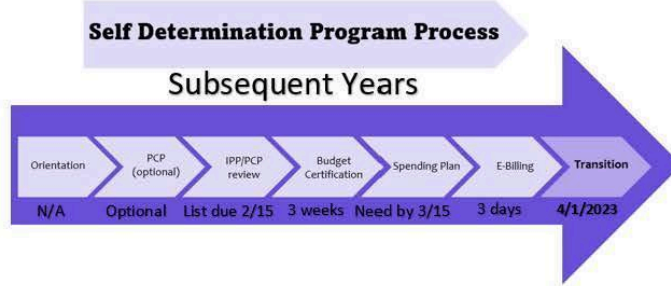
## SDP Transition Process

### Self Determination Program Process



Kicks off process	<b>Orientation (Mandatory)</b>	Family/Consumer attends the <b>mandatory</b> SDP Orientation (NLACRC via zoom, Video on NLACRC website or via State Council).  *SDP <b>Coaching</b> (optional) available funded by NLACRC, request via your CSC *Pre-Enrollment Transition Supports (up to 40 hours allowed), request via your CSC
Optional	<b>PCP (Optional)</b>	<b>PCP</b> completed prior to IPP/Budget Meeting if desired by consumer or family
4 months prior to transition	<b>IPP/Budget Meeting</b>	<b>IPP/Budget meeting</b> to discuss needs and develop budget based on traditional services. <b>PCP</b> presented if completed *If there is agreement to services, budget is sent to Accounting for approval If there is no agreement, IPP team reconvenes within 15 days. **If an assessment is necessary, team reconvenes upon completion of assessment.
8 weeks prior	<b>Budget draft</b>	Case Management provides approved list of services to SDP team on IPP signature page with all necessary details. Needs to be received 8 weeks prior to transition for a smooth transition. *If no updated information needed, SDP specialist creates <b>budget draft</b> in 5 working days. Once consumer/ family agrees, budget submitted to accounting for review to approve.
One week for accounting to approve (up takes 2 weeks to get signatures)	<b>Budget certification</b>	Once approved: <ul style="list-style-type: none"> <li>Accounting sends email to SDP Team informing of approval</li> <li>SDP Specialist signs Budget Tool</li> <li>SDP Supervisor signs Budget Tool</li> <li>SDP Program Manager Signs</li> <li>Accounting Supervisor signs Budget Tool, now <b>Budget Certified</b></li> <li>Budget is sent to family for signature (Must have signed to transition)</li> </ul>
Must be received by 1st of the month prior to transition (6 weeks before)	<b>Spending Plan</b>	New <b>Spending plan</b> received by family, needs to be reviewed by FMS, CSC and SDP team to ensure HCBS final Rule compliance, follows SDP Definitions, has proper service budget codes and has matching IPP goals. *FMS Financial Transition Supports for up to 3 months (FTS) available to assist, Addendum and SANDIS POS required by CSC
Participant/family must secure an <b>FMS</b> one month prior to transition	<b>FMS</b>	The FMS is the "Bank" that will fund for the services. FMS must review spending plan prior to transition to SDP. FMS must also onboard on all staff and providers by 1 <sup>st</sup> of the month prior to transition. If transition 12/1 then completed by 11/1.
3 days (If no issues on Spending plan)	<b>Ebilling</b>	<ul style="list-style-type: none"> <li>SDP specialist sends SDP Supervisor, SDP manual authorization, FMS manual authorizations, signed spending plan, signed budget tools. SDPS reviews and requests updates when necessary. IE. services, generics not looked into.</li> <li>SDPS enters in ebilling</li> <li>Accounting approves <b>ebilling</b></li> <li>SDP notifies FMS notified of approval</li> <li>Letter to Family of successful transition to subsequent year of SDP</li> </ul>

## Subsequent Year Process



Month 8	<b>IPP notification Letter</b>	By month 8 in SDP, consumer/family will be notified by mail that <b>IPP Meeting</b> needs to be scheduled to start SDP transition process to the next year.
Optional	<b>New PCP (Optional)</b>	PCP completed prior to IPP/Budget Meeting (if desired by consumer/family)
Month 9	<b>IPP Meeting/PCP Meeting</b>	IPP/PCP meeting is scheduled 3 months in advance of transition, to discuss needs and develop budget. *Independent Facilitator to be included, if applicable. *If there is agreement to services, budget is sent to Accounting for approval. If there is no agreement, IPP team reconvenes within 15 days. A NOPA would be issued if NLACRC denied a service. *If an assessment is necessary, team reconvenes upon completion of assessment.
Month 9 or Month 10 (the latest)	<b>Budget draft</b>	Case Management provides approved list of services to SDP team on IPP signature page with all necessary details.  *If no updated information needed, SDP specialist creates <b>budget draft</b> in 5 working days. Once consumer/ family agrees, budget is submitted to accounting for review to approve.
Month 11	<b>Budget certification</b>	Once approved: <ul style="list-style-type: none"> <li>Accounting sends email to SDP Team informing of approval.</li> <li>SDP Specialist signs Budget Tool.</li> <li>SDP Supervisor signs Budget Tool.</li> <li>SDP Program Manager Signs.</li> <li>Accounting Supervisor signs Budget Tool, now it is a <b>Certified Budget</b>.</li> <li>Budget is sent to family for signature.</li> </ul>
Month 12 Must be received by 15 <sup>th</sup> of the month prior to transition	<b>Spending Plan</b>	New <b>Spending plan</b> received from family, needs to be reviewed by regional center to ensure HCBS final Rule compliance, follows SDP Definitions, generic resources have been accessed, item s/services are federally reimbursable & the item s/services meet the consumer's IPP goals. The SDP team also checks to ensure that the spending plan has accurate information such as FMS model, UCI, and proper service codes. *If there is disagreement with an item/service on the sending plan or the team needs additional time to assess, the consumer/family will be notified and the funds would be placed on hold. A NOPA would be issued if NLACRC was denying item/service in the spending plan.
3 days (If no issues on Spending plan)	<b>Ebilling</b>	<ul style="list-style-type: none"> <li>SDP specialist sends SDP Supervisor, SDP manual authorization, FMS manual authorizations, signed spending plan, signed budget tools. SDP reviews and requests updates when necessary, i.e. wrong total amount.</li> <li>SDP signs and submits to SDP Program Manager for approval.</li> <li>SDP Program Manager signs.</li> <li>SDPS enters in ebilling.</li> <li>Accounting approves <b>ebilling</b>.</li> <li>FMS notified of approval.</li> <li>Letter to Family of successful transition to subsequent year of SDP.</li> </ul>

\* Changes in the timeline may occur based on individual needs

### Progress reports still needed in SDP :

What Progress reports need to cover: What progress was made? What still needs to be worked on? Are there any barriers that are making it difficult for him to reach his goals? Why is the service still needed, recommended hours and if a fade out plan is needed.

1. Behavioral Services such as ABA, behavioral level respite and behavioral level personal assistance.
2. Adaptive Skills (AST).
3. Social Skills Services.
4. Independent Living Services (ILS).
5. Parenting Support Services.
6. Speech.
7. Occupational Therapy.
8. Assisted Technology (AAC) training.
9. Behavioral day program.
10. Supported Living Services (SLS)



\* Quarterly reports still needed in SDP as well



Progress reports are required to show that an IPP goal is being addressed through specific services. If you're using a traditional vendor, they should provide this report. However, if you're in the Self-Determination Program and using different providers to meet those goals, a short update document should be emailed to your service coordinator. It should include progress toward goal, areas continuing to work on, list barriers if they happened, if continued service is necessary. This update can come from the participant or their supports.

#### Sample Participant Progress Report:

To: [Service Coordinator]

Re: Progress Report for [participant name] Teddy Bear for [service dates] January - March 2024

Service: Social Skills

Teddy Bear is working on IPP goal #1 to participate in social activities. His personal assistant has accompanied him to multiple classes. Teddy enjoyed the music class but decided he did not want to continue with the dance class. Teddy and his personal assistant go to the park on Thursday afternoons and meet classmates. His personal assistant has been able to assist in getting Teddy and friends from the park to share contact information on their phones and they have texted to let them know if they will be at the park. Teddy continues to benefit from this service.

## **Transition Support and Vendorization**

There are three ways an independent facilitator can be paid for pre-transition supports:

1. Person Centered planning - non-vendored
  2. Self-Directed Support (099) - Vendored
- or
3. Self-Directed Support (099-PDS) - non-vendored

### Pre-Enrollment Self-Directed Support - Independent Facilitator Vendored

#### Pre-Enrollment transition Supports (099) :

Self-Directed Supports (SD Supports) occur after a consumer completes a Self Determination Program (SDP) orientation and before potential enrollment in the SDP.

1. IPP Planning to determine need
2. Provider must be vendored with a RC
3. Up to 40 hours total
4. Documented in IPP or Addendum
5. Traditional POS in SANDIS

\*Hourly rate set \$50.48

\*If Out of Area IF- Courtesy Vendorization OOA needed if IF not in SANDIS



#### SDP Pre-Enrollment Transition Supports

## Participant Directed Services (PDS) - Independent Facilitator does not need to be vendored

### Participant Directed Services (PDS):

General SD Supports through Participant-Directed Services (PDS) available for coaching or training needed by the individual or family to successful transition into SDP. PDS shall be paid through a Financial Management Service (FMS).

1. IPP Planning to determine need
2. Up to 40 hours total, rate of \$50.48
3. Provider does not need to be vendored
4. Submit to SCSC:
  - o Manual POS for General Supports auth (099), Subcode PDS
  - o Manual POS FMS auth (490)
  - o Addendum
  - o Face Sheet

The FMS shall confirm that providers of General SD Supports are eligible to provide Medicaid services per Welfare and Institutions Code, Division 9, Part 3.



This document is for internal use of M&A/C only. All printed versions of this document are "Reference Only."

## Purchase Reimbursement for the Person-Centered Plan — 024 Request

Regional centers can purchase initial person-centered plans through the purchase reimbursement service code "024." The following are required to process the funding request:

1. Complete a manual purchase of service (POS) request form for service code 024 — purchase reimbursement. The designated Consumer Services Supervisor/Director will sign the manual Purchase of Service(s) request form, and a copy must be given to the Community Services Resource Developer Supervisor for processing.
2. Non-vendored providers must demonstrate they have received training in the person-centered planning/facilitation process. Documents required may include:
  - a. Person Centered Planning Training/Qualification
  - b. Resume
  - c. Supported Documentation
3. The invoice that shows the person-centered planning service has been delivered as agreed to by the Self Determination Program participant. The invoice must include the number of hours provided and purpose of those hours.

4. Copy of the Person-Centered Plan and any other documents requested by the participant.

The submitted supporting documentation listed above will be forwarded to a supervisor for review.

The cost of Person-Centered Planning cannot exceed \$1000 (after February 29, 2024):

- If additional funds are required contact CSC
- Notify the Self Determination Program supervisor,

Further Information DDS Directive: [Self-Determination Program: Updated Initial Person-Centered Plan and Pre-Enrollment Transition Supports Guidance – December 2023](#), [Enclosure A-Service Definition-General SD Supports](#), [Enclosure B-Initial PCP and General SD Supports Sample Invoice Template](#)

## PCP Reimbursement Process 024:

After PCP has been presented,  
CSC to submit to SDP:

**PCP Report-IF**

**PCP Invoice-IF**

**IF/PCP Certificate-IF**

Manual 204 completed by  
CSC

Addendum (Template  
available) or included in SDP  
IPP-completed by CSC

\*This process takes 6-8 weeks. (It  
goes to Community Services and  
then to Accounting)

\*\*Up to \$1,000 as of 1/1/2024



## What needs to be on the invoice:

- PCP Invoice
  - Invoice should have the name and UCI of the consumer
  - Hourly billing rate
  - Date that each service/task is provided
  - Description of the service/task performed
  - Amount of time spent on each service/task provided for the time period of the invoice and the prorated cost of that service

**Initial Person-Centered Plan (Service Code 024) and General Self-Directed Supports (Service Code 099) – Sample Invoice Template**

Name:  
 Address:  
 Phone Number:  
 Hourly Billing Rate:

Name of Participant:  
 UCI Number:  
 Regional Center:

Month/Year:

Date	Specific Service/Task	Time by Task	Cost of Task
X/X/XXXX	Service/Task 1: Description of service/task performed	Amount of time spent on service/task	Amount of time x hourly billing rate
X/X/XXXX	Service/Task 1: Description of service/task performed	Amount of time spent on service/task	Amount of time x hourly billing rate

**Acceptable examples** (based on an hourly rate of \$50)

Date	Specific Service/Task	Time by Task	Cost of Task
7/14/2023	Met with individual to draft spending plan.	1.75 hours	\$87.50
7/25/2023	Contacted a potential provider to determine availability to provide services.	0.50 hours	\$25.00

**Non-acceptable examples**

Date	Specific Service/Task	Time by Task	Cost of Task
7/2023	Provided pre-enrollment transition supports.	12.75 hours	\$637.50
7/2023	Monthly pre-enrollment services.	As needed	\$500 monthly fee

[RFV Link](#)

**REQUEST FOR VENDORIZATION**

**(RFV)**

**Self-Directed Support Services for the Self Determination Program**

**(Service Code 099)**

**Published Date: November 16, 2022**

**Closing Date: To be Determined (TBD) and/or until need is filled**

**PROJECT OVERVIEW**

North Los Angeles County Regional Center (NLACRC) is releasing this Request for Vendorization (RFV) to seek qualified Self-Directed Support Services providers to assist Self Determination Program (SDP) participants and their families who are enrolling into SDP. The Self-Directed Support Services vendors will create an Initial Person-Centered Plan and/or provide Pre-Enrollment Transition Supports to participants and their families who have completed an SDP orientation and who are transitioning to enrollment in the SDP. For more information regarding the service please see the Department of Development Services Directive released July 28, 2022 [Person Centered Planning and Self Directed Supports Guidance \(ca.gov\)](#)

Per the updated Department of Developmental Services (DDS) Directive released March 20, 2023 a standardized vendorization packet is available for this service [SDP Standardized Vendorization Packet for Pre-Enrollment Services \(ca.gov\)](#). Please see "Standardized

Vendorization Packet Content Requirements” and “Standardized Vendorization Process” below.

**INDIVIDUALS TO BE SERVED**

This service will be provided to individuals diagnosed with a developmental disability, found eligible for regional center services who also are in need of supports while transitioning into SDP. Services will be for all ages.

**LOCATION & LANGUAGE SPECIFIC**

Self-Directed Support Services are being requested to be provided in any and or all three valleys located within the NLACRC catchment: San Fernando Valley, Antelope Valley and Santa Clarita Valley. In addition, services are being requested in at least 1-3 other languages, besides English, listed below. See Proposal Title page for details.

American Sign Language (ASL)	Japanese
Arabic	Khmer
Armenian	Korean
Chinese – Cantonese	Persian (Farsi)
Chinese – Hakka	Russian
Chinese – Mandarin	Spanish or Spanish Creole
Chinese – Other	Tagalog
Hebrew	Vietnamese
Hindi	Other

**PROPOSED MODELS OF SERVICE/RATIO**

A vendored Self Directed Supports Services provider may assist a consumer transitioning into SDP, who has completed an SDP orientation,

and requested the development of a Person-Centered Plan. A Person-Centered Plan written by the vendored Self Directed Supports Provider should describe what the potential SDP participant wants their life to be like in the future so they can work towards their goals. It is based on their strengths, capabilities, preferences, lifestyle and culture. It can also be used to inform the writing of the Individual Program Plan (IPP).

Vendored "Pre-Enrollment Transition Supports" are split between General Self-Directed (General SD) Supports and Financial Management Services Self-Directed (FMS SD) Supports. General and FMS SD Supports are authorized to be provided after SDP orientation and before a potential SDP participant is enrolled in SDP. This service is for any assistance, coaching and/or training supports needed by a potential SDP participant and their family or their representative to successfully enroll in SDP. This does not include supports related to developing an Initial Person-Centered Plan.

All Self-Directed Support Services will be delivered at a 1:1 provider to participant ratio.

## **RATE OF REIMBURSEMENT**

NLACRC may purchase and make payment up to \$1,000 for the Initial Person-Centered Plan created by a Self-Directed Supports provider.

Separately, the 099 service is funded at an hourly rate, as established by the Department of Developmental Services. The current rate of reimbursement is \$50.48/hr. Regional centers may authorize payment for up to 40 hours.

## **MINIMUM QUALIFICATIONS FOR APPLICANTS**

General Self-Directed (General SD)

Vendors seeking to provide General SD Supports must submit a written qualification statement indicating their knowledge and/or experience in each of the following: knowledge of people with developmental disabilities, through lived experience, and/or one year of formal paid experience; completion of a training course about the self-determination program; and, knowledge of the Lanterman Developmental Disabilities Services Act, including SDP requirements.

### Financial Management Services Self-Directed (FMS SD)

Vendors seeking to provide FMS SD Supports must, must be a current FMS vendor for SDP participants and show a demonstrated ability to provide the duties indicated within the "Model of Service" above.

### **DEADLINE FOR SUBMISSION**

To be Determined (TBD) and/or until need is filled.

### **STANDARDIZED VENDORIZATION PACKET CONTENT REQUIREMENTS**

1. Directive: <https://www.dds.ca.gov/wp-content/uploads/2023/03/SDP-Standardize-d-Vendorization-Packet-for-Pre-Enrollment-Services.pdf>
2. Attachment A: [Vendor Packet Checklist](#)
3. Attachment B: [General Self-Directed Supports Qualifications and Agreement Form](#)
4. Attachment C: [Financial Management Services Self-Directed Supports Qualifications and Agreement Form](#)
5. Attachment D: [DS 1890 Vendor Application](#)
6. Attachment E: [DS 1891 Applicant/Vendor Disclosure Statement](#)
7. Attachment F: [Conflict of Interest Form](#)
8. Attachment G: [Business Associate Agreement/HIPAA Form](#)
9. Attachment H: [Home and Community Based Services Provider Agreement Form](#)
10. Attachment I: [W-9 Request for Taxpayer Identification Number and Certification](#)

## **STANDARDIZED VENDORIZATION PROCESS**

Applicants seeking to be vendored to provide General Self-Directed Supports must submit Attachments: B, D, E, F, G, H and I. A review of the information will be conducted by NLACRC and the applicant will be notified of approval or denial of the application. Upon approval of the submitted packet NLACRC will provide "E-Billing" forms necessary to set up payment. If further information and or documentation is necessary NLACRC will inform the applicant and submit a request to DDS.

Applicants seeking to be vendored to provide Financial Management Self-Directed Supports must currently be vendored to provide Financial Management Services (FMS) and submit Attachments: C, D, E, F, G, H and I. A review of the information will be conducted and the applicant will be notified of approval or denial of the application. Upon approval of the submitted packet NLACRC will provide "E-Billing" forms necessary to set up payment. If further information and or documentation is necessary NLACRC will inform the applicant and submit a request to DDS.

## **SUBMISSION OF VENDORIZATION PACKETS**

Applicants responding to the RFV shall bear all costs associated with the development and submission of the standardized vendorization packet.

Applicants must submit the completed vendorization packets in PDF format to [resourcedevelopment@nlacrc.org](mailto:resourcedevelopment@nlacrc.org). No fax copies or physical copies dropped off at NLACRC will be accepted. The packets must be complete and submitted electronically via email.

For any further inquiries and or questions regarding this service or RFV please contact [resourcedevelopment@nlacrc.org](mailto:resourcedevelopment@nlacrc.org).

Contact Information for 099 vendorization questions:  
resourcedevelopment <[resourcedevelopment@nlacrc.org](mailto:resourcedevelopment@nlacrc.org)>

**099 Courtesy Vendorization Process**

NLACRC provides courtesy vendorization on an **individual client basis**. The client needs to place a request with their CSC.

- NLACRC 099 Vendorization is Case Specific.
- Hourly rate: \$50.48
- CSC starts the Out-of-Area Courtesy Vendorization OOA process.

**Self-Determination Program Check Run**

[2024 SDP Check Run Schedule](#)

**North Los Angeles County Regional Center Accounts Payable Department**

**Accounts Payable Department Distribution of Vendors**  
**Effective 01/05/2023**

<b>A/P Staff</b>	<b>Phone Number</b>	<b>Email</b>	<b>Back-up A/P Staff</b>	<b>Non-Residential Providers</b>	<b>Residential Providers</b>
Jonathan Estrada	(818) 756-6128	<a href="mailto:jestrada@nlacrc.org">jestrada@nlacrc.org</a>	Andrea Davis	A - Behavior	A - Br
Andrea Davis	(818) 756-6282	<a href="mailto:adavis@nlacrc.org">adavis@nlacrc.org</a>	Jonathan Estrada	Behaviora - Comm	Bs - Eli
Crystal Garcia	(818) 756-6105	<a href="mailto:cgarcia.tmp@nlacrc.org">cgarcia.tmp@nlacrc.org</a>	Paulyn Lua	Comp - Fac	Elj - Go
Cynthia Sabino	(818) 756-6312	<a href="mailto:csabino@nlacrc.org">csabino@nlacrc.org</a>	Vilma Nogoy	Fad - Ja	Gp - L
Natela Ovsepyan	(818) 534-5029	<a href="mailto:novsepyan.tmp@nlacrc.org">novsepyan.tmp@nlacrc.org</a>	John Acain	Jb - Mo	M - Pa
Vilma Nogoy	(818) 756-6347	<a href="mailto:vnogoy@nlacrc.org">vnogoy@nlacrc.org</a>	Cynthia Sabino	Mp - Prog	Pb - Ri
Paulyn Lua	(818) 756-6327	<a href="mailto:plua@nlacrc.org">plua@nlacrc.org</a>	Crystal Garcia	Proh - Ss	Rj - T
John Acain	(818) 756-6326	<a href="mailto:JAcain@nlacrc.org">JAcain@nlacrc.org</a>	Natela Ovsepyan	St - Z, 24 Hrs Homecare	U - Z, 16 <sup>th</sup> Street

❖ Vendors can contact their assigned A/P staff directly via phone or email. We are currently working remote and email will be the best form of contact. If it is an urgent matter or no reply is received within 2 business days, please contact the back-up A/P staff listed.



# Budget Information

## NLACRC Median Rates

Department of Developmental Services  
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SC	Unit	Modality	2023 Statewide Median Rates	2023 NLACRC Rates
<b>017</b>	<b>Crisis Team - Eval and Intervention</b>			
	Hourly	Individual	\$ 48.15	
	Monthly	Individual	\$ 3,274.71	
		Mileage	\$ 0.38	
<b>020</b>	<b>Transition / Set-up expenses</b>			
	Monthly	Individual-Community Placement Plan	\$ 3,372.00	\$ 3,299.07
<b>028</b>	<b>Socialization Training Program</b>			
	Hourly	Individual	\$ 29.83	
	Hourly	Hourly - INDIVIDUAL ASSESSMENT	\$ 49.26	
	Hourly	Assessment - Session (up to 12 Sessions) 60 minutes	N/A	\$ 30.23
	Hourly	Assessment - Session (up to 10 sessions) 60 minutes	N/A	\$ 36.23
	Hourly	Group	\$ 52.39	\$ 37.00
	Daily	Individual	\$ 116.81	
	Other	Assessment - Session	\$ 162.27	\$ 115.90
	Other	Assessment - Hourly (up to 10 sessions) 90 minutes	\$ 89.39	\$ 45.35
	Other	Assessment/hour up to 2 hours	\$ 86.93	\$ 30.23
	Other	Per incident-Evaluation	\$ 145.97	
	Other	Assessment - V 3 hours	N/A	\$ 108.67
	Other	Assessment - Session (up to 8 Sessions) 75 minutes	N/A	\$ 37.78
	Other	Assessment/hour up to 6 hours	N/A	\$ 30.23
<b>034</b>	<b>Money Management</b>			
	Hourly	Individual	\$ 33.01	\$ 27.24
	Monthly	Individual	\$ 49.04	
<b>048</b>	<b>Client/Parent Support Intervention Training</b>			
	Hourly	Individual	\$ 71.60	
	Hourly	Consultant	\$ 104.76	
	Hourly	Hourly Assessment	\$ 126.97	
	Hourly	Individual - BCBA	\$ 126.77	
	Hourly	Supervision 1 hour	\$ 126.77	
	Hourly	Behavioral intervention	\$ 62.95	
	Hourly	Hourly Program Manager	\$ 150.98	
	Monthly	Individual	\$ 2,439.05	
		Mileage	\$ 0.40	
	Other	Session-Out of Office	\$ 11.21	
	Other	Assessment Up to 16 hrs	\$ 1,437.83	
<b>051</b>	<b>Personal Emergency Response System</b>			
	Monthly	Individual	\$ 34.77	
	Other	M-L6700 CarePartner Communicator	N/A	\$ 45.53
	Other	M-L9500 CarePartner Telephone with Reminders	N/A	\$ 51.22
	Other	Z-Non-returned or damaged CarePartner Unit	N/A	\$ 569.03
	Other	Z-Access Switches - Sip & Puff plus Adapter	N/A	\$ 233.30
	Other	Z-Access Switches - Pillow Switch	N/A	\$ 113.81
	Other	Z-Access Switches - Wobble Switch	N/A	\$ 147.95
	Other	Z-Access Switches - Rocking Lever Switch	N/A	\$ 92.19
<b>055</b>	<b>Community Integration Training Program</b>			
	Hourly	Individual	\$ 32.20	\$ 33.46
	Hourly	Evaluation	\$ 67.91	
	Hourly	Group	\$ 16.74	
	Hourly	1:2 staffing	\$ 22.65	
	Hourly	1:3 staffing	\$ 22.16	
	Hourly	1:4 or 1:6 staffing	\$ 16.49	

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	Daily	Individual	\$ 120.18	
	Daily	consumer specific	N/A	\$ 27.34
	Daily	Daily-Days per month 1 to 1	N/A	\$ 152.20
	Daily	Group	\$ 134.31	
	Daily	Daily-Days per month 1 to 6	\$ 98.19	\$ 65.26
	Daily	1:02	\$ 169.07	\$ 108.08
	Daily	1:03	\$ 108.21	\$ 108.21
	Daily	Daily-Days per month 1 to 4	\$ 95.85	\$ 105.06
	Monthly	Individual	\$ 665.62	\$ 4,114.59
	Monthly	1 to 1	N/A	\$ 4,114.60
	Mileage		\$ 0.38	
<b>056</b>	<b>Interdisciplinary Assessment Svc</b>			
	Hourly	Individual	\$ 71.73	\$ 27.17
	Hourly	Per case, per incident	\$ 155.76	\$ 163.02
	Hourly	Behavioral intervention prevention program Assessment	\$ 81.50	
	Hourly	Autism Interdisciplinary Assessment	\$ 105.96	
	Hourly	Individual-Community Placement Plan	\$ 119.55	
	Monthly	Individual	\$ 543.35	
	Monthly	Individual-Community Placement Plan	N/A	\$ 2,781.95
	Monthly	Community Placement Plan Consumer Specific Rate	N/A	\$ 11,349.34
	Monthly	Community Placement Plan \$50/hour for 70 hours	N/A	\$ 3,803.45
	Mileage	Per Mile	\$ 0.37	
	Other	Per incident feeding assessment	\$ 659.63	
	Other	Per incident nutritional assessments	\$ 217.34	
	Other	Session Feeding Eval/ind	\$ 361.13	
	Other	Assessment (Flat rate)	\$ 290.79	\$ 290.79
	Other	Assessment	\$ 774.28	
	Other	S - feeding assessment follow up	\$ 130.40	
	Other	Session 3 hour	N/A	\$ 93.09
<b>062</b>	<b>Personal Assistance</b>			
	Hourly	Individual	\$ 26.42	
	Hourly	behavior respite	\$ 39.70	\$ 39.70
	Hourly	Attendant - 1 Consumer	N/A	\$ 27.52
	Hourly	Behavior Attendant	N/A	\$ 39.70
	Hourly	Behavior Day Care - 1 Consumer with \$0.00 Share of Cost	N/A	\$ 39.70
	Hourly	Day Care - 1 Consumer	N/A	\$ 27.52
	Hourly	Parent Conversion Day Care - 1 Consumer	N/A	\$ 20.43
	Hourly	Group	\$ 19.70	
	Hourly	Group-sibling (two consumers)	\$ 15.52	
	Hourly	Group-sibling (three consumers)	\$ 20.22	
	Daily	Individual	\$ 94.61	
	Weekly	Individual	\$ 496.18	
	Monthly	Individual	\$ 3,101.15	
	Mileage		\$ 0.40	\$ 0.68
	Other	Per incident evaluation	\$ 511.09	
<b>063</b>	<b>Community Activities Support Services</b>			
	Hourly	Individual	\$ 33.56	
	Hourly	Evaluation	\$ 40.24	
	Hourly	Group 1:2 service	\$ 28.09	
	Daily	Individual	\$ 123.47	
	Daily	Group-1:2 service	\$ 117.93	

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	Monthly	Individual	\$ 887.45	
	Mileage		\$ 0.39	
	Other	Session Community Activities Support Services	\$ 74.93	
<b>073</b>	<b>Parent Coordinated Supported Living Program</b>			
	Hourly	Individual	\$ 20.45	\$ 20.65
	Daily	Individual	N/A	\$ 90.85
	Monthly	Individual	\$ 4,724.17	\$ 5,405.50
<b>077</b>	<b>Parent - Coordinated Home Based Intervention Program for Autistic Children</b>			
	Hourly	Individual	\$ 14.10	\$ 27.12
	Monthly	Individual	\$ 1,410.37	
<b>090</b>	<b>Crisis Intervention Facility/Bed</b>			
	Daily	Individual	\$ 862.00	
	Daily	Individual-Community Placement Plan	\$ 544.31	
	Monthly	Individual	\$ 5,216.72	
<b>091</b>	<b>In Home Mobile/Day Program</b>			
	Hourly	Individual	\$ 35.68	
	Daily	Individual	\$ 77.72	
<b>093</b>	<b>Parent Coord Personal Assist Svc</b>			
	Hourly	Individual	\$ 18.32	
	Daily	Individual	\$ 125.55	
	Monthly	Individual	\$ 2,013.93	
<b>094</b>	<b>Creative Arts Program</b>			
	Hourly	Individual	\$ 61.18	
	Hourly	Group	\$ 34.62	
	Daily	Individual	\$ 84.42	
	Monthly	Individual	\$ 737.00	
	Other	Session evaluation unspecified	\$ 238.78	
<b>096</b>	<b>Geriatric Facility</b>			
	Monthly	Individual	\$ 3,232.50	\$ 3,263.45
<b>101</b>	<b>Housing Services</b>			
	Hourly	Individual	\$ 74.01	
	Monthly	Individual	\$ 719.20	
<b>102</b>	<b>Individual or Family Training</b>			
	Hourly	Individual	\$ 46.31	\$ 27.24
	Hourly	Autism Services	\$ 84.45	
	Hourly	AT Assessment	\$ 89.24	
	Hourly	Group	\$ 27.29	
	Hourly	Group	\$ 81.72	
	Hourly	Parent Education Group	N/A	\$ 27.24
	Daily	Individual	\$ 83.40	
	Daily	Group	\$ 709.21	
	Weekly	Individual	\$ 119.88	
	Monthly	Individual	\$ 877.22	\$ 1,634.55
	Mileage		\$ 0.42	
	Mileage	Out-of-Office Per visit	N/A	\$ 10.91
	Other	Session	\$ 435.88	
	Other	Assessment	\$ 272.44	\$ 232.80
	Other	Session	\$ 96.44	\$ 105.70
<b>103</b>	<b>Specialized Health, Treatment and Training Services</b>			
	Hourly	Individual	\$ 45.40	\$ 119.55
	Daily	Individual	\$ 260.81	

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	Monthly	Individual	\$ 1,980.52	
	Monthly	Group	\$ 5,784.50	
	Mileage		\$ 0.52	
	Other	Dental Treatment-Hygiene	\$ 489.03	\$ 578.82
	Other	Variable per visit	N/A	\$ 99.47
<b>106</b>	<b>Specialized Recreational Therapy</b>			
	Hourly	Individual	\$ 43.47	\$ 27.98
	Hourly	Evaluation	\$ 67.16	
	Hourly	Group	\$ 72.75	
	Daily	Individual	\$ 28.37	
	Weekly	Individual	\$ 163.02	\$ 18.12
	Monthly	Individual	\$ 113.87	\$ 119.17
	Other	Session	\$ 32.60	\$ 27.17
<b>107</b>	<b>Educational Services</b>			
	Hourly	Individual	\$ 57.26	
	Daily	Individual	\$ 67.15	
<b>108</b>	<b>Parenting Support Services</b>			
	Hourly	Individual	\$ 51.61	\$ 53.08
	Hourly	Group	\$ 56.49	
<b>109</b>	<b>Supplemental Residential</b>			
	Hourly	Individual	\$ 21.89	\$ 21.89
	Hourly	2:1 ratio	\$ 30.74	
	Hourly	GROUP (1:3)	\$ 16.12	
	Daily	Individual	\$ 143.50	\$ 64.84
	Monthly	Individual	\$ 2,586.06	
<b>110</b>	<b>Supplemental Day Services Program Support</b>			
	Hourly	Individual	\$ 22.13	\$ 22.13
	Hourly	Individual - Regular 2:1	\$ 50.80	
	Daily	Individual	\$ 104.70	\$ 23.66
	Daily	Group 1:3	\$ 57.59	
	Monthly	Individual	\$ 2,818.25	\$ 811.88
<b>111</b>	<b>Supplemental Program Support (Other)</b>			
	Hourly	Individual	\$ 21.86	\$ 20.26
	Hourly	Group	\$ 9.45	
	Daily	Individual	\$ 108.35	\$ 170.04
	Daily	Camp 1 to 1 - \$16/hour for 16 hours	N/A	\$ 390.08
	Monthly	Individual	\$ 2,391.48	\$ 3,419.26
<b>112</b>	<b>Communication Aides</b>			
	Hourly	Individual	\$ 76.29	
	Monthly	Individual	\$ 7,819.27	
	Mileage		\$ 0.54	
<b>113</b>	<b>DSS Licensed Residential Facility-Hab</b>			
	Hourly	Individual	N/A	\$ 29.17
	Hourly	Individual-Community Placement Plan	N/A	\$ 29.17
	Daily	Individual	\$ 454.01	\$ 365.66
	Daily	Group-Regular 3-Bed	\$ 629.26	
	Daily	Individual 4-Bed Facility	\$ 497.61	
	Daily	Individual 5-Bed Facility	\$ 965.49	
	Daily	Individual 6-Bed Facility	\$ 489.42	
	Daily	Group-Community Placement Plan	\$ 511.19	\$ 407.71
	Daily	Individual 4-Bed Facility	\$ 596.42	

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	Monthly	Individual	\$ 11,311.35	\$ 11,118.78
	Monthly	3 beds	\$ 13,691.72	
	Monthly	4-Bed	\$ 14,031.69	
	Monthly	5-bed	\$ 12,330.12	
	Monthly	6 Beds	\$ 8,728.34	
	Monthly	66 bed capacity-Assisted Lvg-Shared Rm	\$ 2,958.50	
	Monthly	Individual-Community Placement Plan	\$ 10,568.71	\$ 11,118.78
	Monthly	3-Bed Facility	\$ 14,768.14	
	Monthly	4-Bed Facility	\$ 14,513.97	
	Monthly	SB 962 & 853 (DC Closure)	\$ 27,565.83	
	Monthly	CPP- 3-BED	\$ 22,060.08	
	Monthly	CPP-4-BED	\$ 21,478.79	
<b>114</b>	<b>Special Residential Facility (Health)</b>			
	Daily	Individual	\$ 360.26	
	Daily	Individual-Community Placement Plan	\$ 440.78	
	Monthly	Individual	\$ 4,206.06	
<b>115</b>	<b>Special Therapeutic Svcs (age3-20)</b>			
	Hourly	Individual	\$ 112.73	
	Hourly	Individual-Community Placement Plan	\$ 139.69	
	Daily	Individual	\$ 121.94	
	Other	Variable	\$ 82.15	
<b>116</b>	<b>Early Start Special Therapeutic Svcs</b>			
	Hourly	Individual	\$ 124.24	
	Hourly	Individual Regular - Speech, PT & OT	\$ 116.10	
	Hourly	Assessment	\$ 127.15	
	Hourly	Occupational therapy	\$ 127.33	
	Hourly	Physical Therapy	\$ 123.83	
	Hourly	Speech Therapy	\$ 124.36	
	Hourly	HRLY-IND. BILINGUAL SPEECH	\$ 143.12	
	Hourly	PT in home including mileage	\$ 134.55	
	Hourly	1:2 ratio	\$ 72.68	
	Hourly	HRLY-GRP-SPEECH(1:3)	\$ 68.46	
	Hourly	OT group	\$ 60.94	
	Monthly	Individual	\$ 256.74	
	Mileage		\$ 0.57	
	Other	ASSESSMENT (FLAT RATE)-SPEECH	\$ 371.43	
	Other	ASSESSMENT (FLAT RATE)-PT	\$ 392.04	
	Other	Per incident	\$ 271.16	
	Other	All: OT evaluation - per item	\$ 483.31	
	Other	Per incident Speech evaluation individual	\$ 337.34	
	Other	Per incident OT individual	\$ 300.94	
	Other	Per incident OT/PT eval + mileage	\$ 376.61	
<b>117</b>	<b>Specialized Therapeutic Services</b>			
	Hourly	Individual	\$ 130.28	
	Daily	Individual	\$ 319.00	
	Monthly	Individual	\$ 234.59	
	Other	Per Session-dental anesthesia	N/A	\$ 978.03
<b>605</b>	<b>Adaptive Skills Trainer</b>			
	Hourly	Individual	\$ 92.50	\$ 100.51
	Hourly	Anger Management/Individual/Couple-60 minutes	N/A	\$ 45.09
	Hourly	Additional Family Member/Hour	\$ 1.95	\$ 38.35

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	Hourly	Individual regular	N/A	\$ 48.23
	Hourly	Assessment	\$ 102.04	
	Hourly	1:1 less than full day	N/A	\$ 16.07
	Hourly	Moderate Service Level	\$ 48.86	\$ 17.83
	Hourly	Moderate Service Level, Share of cost \$1.00	N/A	\$ 16.71
	Hourly	Moderate Service Level, Share of cost \$2.00	N/A	\$ 15.57
	Hourly	Moderate Service Level, Share of cost \$3.00	N/A	\$ 14.46
	Hourly	Mild Service Level	\$ 47.42	\$ 15.91
	Hourly	Mild Service Level, Share of cost \$1.00	N/A	\$ 13.68
	Hourly	Mild Service Level, Share of cost \$2.00	N/A	\$ 12.50
	Hourly	Mild Service Level, Share of cost \$3.00	N/A	\$ 11.33
	Hourly	1:1 - consumer specific	N/A	\$ 18.72
	Hourly	Floortime	\$ 74.37	\$ 48.23
	Hourly	Independent Living Skills Training	N/A	\$ 24.12
	Hourly	Assistive Technology Training	N/A	\$ 127.33
	Hourly	supervision	\$ 105.68	
	Hourly	Group	\$ 47.06	\$ 39.18
	Hourly	Adaptive Skills Trainer 1:2	\$ 47.88	
	Hourly	Adaptive Skills Trainer 1:3	\$ 91.03	
	Daily	Individual	\$ 148.33	\$ 138.18
	Daily	Half Day	N/A	\$ 55.20
	Daily	Individual regular	N/A	\$ 140.90
	Daily	Full day	N/A	\$ 95.96
	Daily	1:2 ratio- daily rate	N/A	\$ 103.80
	Daily	1:3 ratio- daily rate	N/A	\$ 110.36
	Daily	1:2 less than full day	N/A	\$ 13.70
	Monthly	Individual	\$ 3,067.45	\$ 3,067.45
	Mileage		\$ 0.39	
	Other	Session 1 1/2 hours	\$ 108.21	\$ 58.49
	Other	Assessment/Evaluation	\$ 346.02	\$ 625.68
	Other	Out of office travel - per item	\$ 11.01	\$ 11.43
	Other	Session	\$ 189.56	
	<b>612 Behavior Analyst</b>			
	Hourly	Individual	\$ 109.87	\$ 115.92
	Hourly	Supervision	\$ 110.05	
	Hourly	Assessment	\$ 115.83	
	Hourly	Consultant	\$ 103.86	
	Hourly	Group sibling 1:2	\$ 64.30	
	Hourly	Individual-Community Placement Plan	N/A	\$ 115.92
	Mileage		\$ 0.38	
	Other	Out of Office visit	\$ 11.14	
	<b>613 Associate Behavior Analyst</b>			
	Hourly	Individual	\$ 61.03	
	<b>615 Behavior Management Assistant</b>			
	Hourly	Individual	\$ 64.48	\$ 65.76
	Hourly	Out of Office Visit	\$ 11.47	\$ 11.47
	Mileage		\$ 0.62	\$ 0.65
	<b>620 Behavior Management Consultant</b>			
	Hourly	Individual	\$ 71.03	
	Hourly	Assessment / Evaluation	\$ 90.78	\$ 70.84
	Hourly	Behavior Respite	\$ 60.80	\$ 60.80

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	Hourly	Supervision	\$ 85.60	
	Hourly	Per additional Family Member	\$ 48.24	\$ 23.66
	Monthly	Individual	\$ 1,043.74	
	Mileage		\$ 0.38	
	Mileage	V,Per incident Out of office	\$ 10.30	\$ 10.30
	Other	Per incident evaluation	\$ 427.48	
<b>625</b>	<b>Counseling Services</b>			
	Hourly	Individual	\$ 61.06	\$ 50.99
	Hourly	Per each additional family member	N/A	\$ 1.82
	Hourly	Assessment/Evaluation	\$ 73.23	
	Hourly	Group	\$ 42.04	\$ 55.19
	Hourly	Youth 14.5 hrs	N/A	\$ 52.01
	Hourly	Adults 27 hrs	N/A	\$ 52.01
	Monthly	Individual	\$ 73.42	
	Mileage		\$ 0.41	
	Other	Per session individual	\$ 59.77	
	Other	Per incident evaluation	\$ 339.92	
	Other	Per incident report writing	\$ 230.55	
	Other	Session - Group Counseling	\$ 54.38	
	Other	Session	\$ 116.86	
<b>627</b>	<b>Diaper Service</b>			
	Other	Per item	\$ 37.20	
<b>630</b>	<b>Driver Trainer</b>			
	Hourly	Individual	\$ 75.44	
	Other	2 hour of driving instruction	\$ 161.70	
<b>635</b>	<b>Independent Living Specialist</b>			
	Hourly	Individual	\$ 27.62	
	Hourly	Evaluation	\$ 31.56	
	Hourly	Individual-Community Placement Plan	\$ 30.18	
	Monthly	Individual	\$ 2,057.54	
	Mileage		\$ 0.24	
<b>642</b>	<b>Interpreter</b>			
	Hourly	Individual	\$ 40.87	
<b>643</b>	<b>Translator</b>			
	Hourly	Individual	\$ 30.42	
	Mileage		\$ 0.35	
	Other	Per incident Translation - 2 hours max	\$ 72.80	
<b>645</b>	<b>Mobility Training Services Agency</b>			
	Hourly	Individual	\$ 36.34	
<b>650</b>	<b>Mobility Training Svcs Specialist</b>			
	Hourly	Individual	\$ 28.18	
<b>670</b>	<b>Developmental Specialist</b>			
	Hourly	Individual	\$ 55.19	
<b>672</b>	<b>Educational Psychologist</b>			
	Hourly	Individual	\$ 56.08	\$ 43.85
	Mileage		\$ 0.49	
	Other	Session Evaluation	\$ 433.96	
<b>676</b>	<b>Teacher's Aide</b>			
	Hourly	Individual	\$ 13.73	
<b>693</b>	<b>Music Therapist</b>			
	Hourly	Individual	\$ 56.92	\$ 47.28



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	Hourly	Individual - Assessment	N/A	\$ 151.64
	Hourly	Group	N/A	\$ 56.90
	Other	Per incident Evaluation	\$ 156.94	
	Other	Session Individual ongoing 1:1	\$ 50.48	
<b>694</b>	<b>Recreational Therapist</b>			
	Hourly	Individual	\$ 28.34	
<b>720</b>	<b>Dietary Services</b>			
	Hourly	Individual	\$ 49.04	\$ 71.02
	Hourly	Evaluation	\$ 121.38	\$ 199.16
	Monthly	Individual	\$ 817.29	
	Mileage		\$ 0.51	
	Other	Per incident Nutritional evaluation	\$ 217.94	
	Other	Session Feeding ongoing individual	\$ 130.76	
<b>743</b>	<b>Nurse's Aide or Assistant</b>			
	Hourly	Individual	\$ 20.30	\$ 20.54
<b>790</b>	<b>Psychiatric Technician</b>			
	Hourly	Individual	\$ 25.69	
<b>850</b>	<b>Camp Services</b>			
	Hourly	Individual	\$ 14.97	
	Hourly	Group	\$ 21.84	
	Daily	Individual	\$ 121.48	
	Daily	Group	\$ 132.12	
	Weekly	Individual	\$ 447.02	
	Other	Session individual camp	\$ 611.46	
<b>855</b>	<b>Adult Day Care</b>			
	Hourly	Individual	\$ 9.24	\$ 9.08
	Hourly	Hourly Rate with \$1.00 SOC	N/A	\$ 7.97
	Hourly	Hourly Rate with \$2.00 SOC	N/A	\$ 6.85
	Hourly	Hourly Rate with \$3.00 SOC	N/A	\$ 5.74
	Daily	Individual	\$ 51.87	\$ 37.39
	Monthly	Individual	\$ 2,119.87	
<b>860</b>	<b>Homemaker Services</b>			
	Hourly	Individual	\$ 25.73	\$ 25.53
	Hourly	Group-2-client Rate	\$ 14.75	
	Hourly	Group-3-client Rate	\$ 11.98	
	Daily	Individual	\$ 182.46	
	Monthly	Individual	\$ 3,673.80	
<b>869</b>	<b>Respite Facility</b>			
	Hourly	Individual	\$ 12.22	
	Daily	Individual	\$ 277.34	
<b>875</b>	<b>Transportation Companies</b>			
	Hourly	Individual	\$ 33.95	\$ 69.99
	Hourly	Aide service	\$ 23.61	
	Hourly	Group	\$ 42.84	
	Daily	Individual	\$ 29.08	
	Daily	Bus Aide	\$ 96.03	
	Daily	Non-ambulatory	\$ 28.02	
	Daily	One Way Trip	\$ 17.64	
	Monthly	Individual	\$ 435.93	
	Mileage		\$ 2.45	
	Mileage	Group - Per Mile	\$ 2.76	

**Department of Developmental Services**  
**2023 Statewide Median Rates**  
**Effective January 1, 2023**  
**NLACRC**

SC	Unit	Modality	2023 Statewide Median Rates	2023 NLACRC Rates
	Other	Trip One-Way	\$ 15.37	
	Other	Trip -TP	\$ 14.71	
	Other	Fuel Provision \$3.00/gal. based on mileage and 7.5 miles/gal.	N/A	\$ 3.75
<b>880</b>	<b>Transportation-Additional Component</b>			
	Hourly	Individual	\$ 27.95	
	Hourly	AIDE	\$ 20.95	
	Hourly	Group	\$ 59.50	
	Daily	Individual	\$ 23.60	\$ 22.68
	Daily	Wheelchair	\$ 30.60	
	Daily	Added wheelchair supplement per day	\$ 17.14	
	Daily	SRS-1-5 miles Round Trip	\$ 20.19	
	Daily	SRS-1-5 miles 1-way	\$ 11.34	
	Monthly	Individual	\$ 456.38	\$ 400.18
	Monthly	Non-ambulatory supplement	\$ 74.05	
	Mileage		\$ 1.68	\$ 1.28
	Mileage	Gas stipend per mile	\$ 0.13	
	Mileage	Trip- One Way	\$ 11.83	
	Mileage	Trip-Round Trip	\$ 17.44	
	Mileage	Route Miles - Regular	\$ 2.43	\$ 1.24
	Mileage	Variable Rate per token	N/A	\$ 1.20
<b>882</b>	<b>Transportation-Assistant</b>			
	Hourly	Individual	\$ 22.31	\$ 25.73
	Hourly	Group	\$ 23.90	
	Daily	Individual	\$ 76.92	\$ 76.92
<b>883</b>	<b>Transportation Broker</b>			
	Hourly	Individual	\$ 50.91	
	Daily	Individual	\$ 25.26	\$ 35.00
	Daily	Consumer specific	N/A	\$ 20.22
	Monthly	Individual	\$ 467.98	\$ 380.91
	Monthly	0-5 miles	\$ 324.10	
	Monthly	6-10 miles	\$ 390.83	
	Monthly	11-15 miles	\$ 459.34	
	Monthly	16-20 miles	\$ 594.58	
	Monthly	21+ miles	\$ 694.69	
	Monthly	Broker Contract	N/A	\$ 113,077.37
	Monthly	Road Supervisor	N/A	\$ 3,041.75
	Monthly	Out of area Tri-Counties	N/A	\$ 369.85
<b>894</b>	<b>Supported Living Service Vendor Administration</b>			
	Monthly	Individual	\$ 1,025.91	
<b>896</b>	<b>Supported Living Service</b>			
	Hourly	Individual	\$ 34.70	
	Hourly	Evaluation/Assessment	\$ 40.43	
	Hourly	Direct Support	\$ 30.08	
	Hourly	Training & Habilitation	\$ 35.45	
	Hourly	On call, on site, night staff	\$ 27.26	\$ 25.98
	Hourly	Awake evening/overnight	\$ 28.58	\$ 28.29
	Hourly	1:1 Additional Support due to surgery	N/A	\$ 28.98
	Hourly	Consumer Specific	N/A	\$ 35.00
	Hourly	Consumer Specific - IHSS Lag Period	N/A	\$ 8.12
	Hourly	Lag Period During IHSS Appeal	N/A	\$ 13.62
	Hourly	2:1 Rate	N/A	\$ 27.12

**Department of Developmental Services**  
**2023 Statewide Median Rates**  
**Effective January 1, 2023**  
**NLACRC**

<b>SC</b>	<b>Unit</b>	<b>Modality</b>	<b>2023 Statewide Median Rates</b>	<b>2023 NLACRC Rates</b>
	Hourly	HD - 1:2 staffing	\$ 15.19	
	Hourly	HD - 1:3 staffing	\$ 9.80	
	Hourly	Individual-Community Placement Plan	\$ 39.80	
	Hourly	Group	\$ 26.89	\$ 31.66
	Daily	Individual	\$ 526.61	
	Monthly	Individual	\$ 7,323.20	
	Monthly	Emergency assistance	\$ 32.57	
	Monthly	Assessment	\$ 632.62	\$ 534.66
	Monthly	Moving and Planning	\$ 739.81	\$ 668.32
	Monthly	Consumer Specific Court Ordered Rent	N/A	\$ 474.37
	Monthly	IHSS Differential	N/A	\$ 235.66
	Monthly	Consumer Specific	N/A	\$ 6,846.05
	Monthly	Consumer is Supported Living Service provider	N/A	\$ 7,328.76
	Monthly	Parent Coordinated Supported Living Service Wage Increase	N/A	\$ 554.46
	Monthly	Parent Coordinated Supported Living Service Program	N/A	\$ 6,809.07
	Monthly	Consumer Specific - IHSS Lag Period	N/A	\$ 194.67
	Monthly	Community Placement Plan - Moving and Planning Consumer Specific	N/A	\$ 601.49
	Mileage		\$ 0.41	

## Purchase of Service Policies

<https://www.nlacrc.org/about-us/transparency-accountability/policies-dei/pos-policies/>

## Common General Traditional Services for Budget Development

Below are the most common services for a child age 3 to 13:\*

### Instructional Services

Adaptive Skills Training  
Behavioral Intervention Services (ABA)  
Behavioral Health Treatment  
Social Skills Training

### Family Support Services

Respite  
Day Care  
Personal Assistance  
Counseling Services  
Continence Supplies (diapers)  
Insurance Deductible/Copayment  
Interpreter/Translation Services

This list does not have every service that you can receive or that can be funded for by NLACRC; it is to inform you about the most common services used by NLACRC consumers and families.

\*NLACRC does not pay for services that have not been proven to be effective.

Below are the most common services for a child age 14 to 21:\*

### Instructional Services

Adaptive Skills Training  
Behavioral Intervention Services  
Community Integration Training  
Educational Services  
Independent Living Skills Training  
Social Skills Training  
Vocational Services

### Family Support Services

Respite  
Day Care  
Personal Assistance Services  
Counseling Services  
Continence Supplies  
Interpreter/Translation Services  
In-Home Supportive Services

\*NLACRC does not pay for services that have not been proven to be effective.

Below are the most common services for a child age 22 & over:\*

### **Instructional Services**

Adaptive Skills Training  
Adult Day Services  
Behavioral Intervention Services  
Community Integration Training  
Independent Living Skills Training  
Money Management  
Residential Services  
Social Skills Training  
Supported Living Services  
Vocational Training & Supported Employment

### **Family Support Services**

Day Care  
Respite  
Personal Assistance  
Continence Supplies  
Counseling Services

This list does not have every service that you can receive or that can be funded for by NLACRC; it is to inform you about the most common services used by NLACRC consumers and families.

\*NLACRC does not pay for services that have not been proven to be effective.

## **Generic Resource Examples**

### **Generic Resource examples**

- [California Children's Services](#)
- [Child Care Resource Center](#)
- [Department of Mental Health](#)
- [Department of Rehabilitation](#)
- [Head Start](#)
- [In-Home Supportive Services \(IHSS\)](#)
- [Independent Living Center of Southern California](#)
- [L.A. County Services](#)
- [Medi-Cal](#)
- [Supplemental Security Income \(SSI\)](#)

<https://www.nlacrc.org/publications-resources/generic-resources>

7

### **SDP Workbook**

The SDP Workbook gives you an overview of the SDP program and process, tools that you can use through your SDP journey, and other resources that you might find useful. View the SDP Workbook here: ([English](#)) ([Spanish](#))

### **Self-Determination Orientation**

Orientation meetings are required for consumers who want to participate in the Self-Determination Program.

RSVPs are required as the schedule is subject to change. [Click here to RSVP for the next self-determination orientation.](#)

For more information visit: [Self-Determination Orientation](#)

### **Support Group**

Join other participants in the Self Determination Program (SDP) at NLACRC, along with people interested in moving into the SDP, to talk about challenges and successes we are experiencing in SDP at NLACRC.

View NLACRC's Self-Determination Support Group 2024 Meeting

**When:** First Wednesday of the month 4:30-6:00

Spanish Interpretation provided.

**Where:** Zoom

Register here:

<https://us02web.zoom.us/meeting/register/tZctf-iggD0uGNXxR7STmImnRuCCmJjRQ9dC?fbclid=IwAR2-qnhuKwgCGKopUmoPpt9qxTz6h3tAv9qNk8s9X2H6lbc1ONnKqWf2W6M#/registration>

### **Independent Facilitator Round Table Monthly Meeting**

Are you an Independent Facilitator (IF) working with Self-Determination participants at NLACRC?

View NLACRC's Independent Facilitator flyer ([English](#))  
We invite you to join our monthly IF round table!

**When:** 2nd Thursday of the month at 2pm.

**Where: Zoom, register in advance for this meeting:**  
**[Click here to register for the IF round table](#)**

[NLACRC Coaching Services](#)



NLACRC has teamed up with Independent Facilitators for Coaching!  
These IF's can help support consumer /family into the transition to the  
Self-Determination Program.

[CSC to Submit to SDP Specialist:](#)

[Coaching  
Program Release](#)

[Coaching  
Referral Form](#)

**Financial Management Services Providers**



**NORTH LOS ANGELES COUNTY**  
**regional center**

**FMS Vendors**

<b>FMS Agencies</b>	<b>Model</b>	<b>Language Spoken:</b>	<b>Accepting participants?</b>	<b>Employee Burden Cost</b>	<b>Budget Limits</b>	<b>Contact Info</b>
Ace	Bill Payer, Co-Employer, Sole Employer	English & Farsi	Yes, Free consultation available to prospective clients.	24.86% Co-employer 15.68% Sole Employer	Max budget: \$120,000	Phone: 833-4-ACE FMS (833-422-3367), Option 1  <a href="mailto:Info@acefms.com">Info@acefms.com</a>  Web: <a href="Http://AceFMS.com">Http://AceFMS.com</a>
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a <a href="#">contact us</a> request on the website.	25%-Co-employer 17% Sole Employer	No budget limits	Main office: (310) 867-8882 Website: <a href="http://actionfms.com">actionfms.com</a> Email: <a href="mailto:contact@actionfms.com">contact@actionfms.com</a>
Acumen	Bill Payer, Sole Employer	English & Spanish  But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	21.25%	\$200,000	Yvette Torres (424) 210-8810 <a href="mailto:yvettet@acumen2.net">yvettet@acumen2.net</a>
Aveanna	Bill Payer and Co- Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	17.37%	Anything above \$150,000 requires additional review. They have a "hard limit" of \$200,00.000 annually.	(866) 979-1182 <a href="mailto:fmsinfo@aveanna.com">fmsinfo@aveanna.com</a>



Balance	Bill Payer, Co-Employer, Sole Employer		Consultation and intake form	19.55% Co-employer  13.65% Sole Employer	\$120,000	Main Line: (888) 368-3710 Teri Ercoli Phone: (424)228-9854 E-mail: info@balancefms.co m
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22.20%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231  <a href="mailto:davide@cfmsl.com">davide@cfmsl.com</a>
Casa Fiscal/Essential Pay	Bill Payer, Co- employer	English, Spanish, Mandarin	No	19.15%	None	(510) 336-2900 (833) 268-8530 <a href="mailto:contact@essentialpay.com">contact@essentialpay.com</a>
FACT	Bill Payer, Co-Employer, Sole Employer	English	Waiting list	20%	Unknown	(310) 475-9629 <a href="mailto:FMS@factfamily.org">FMS@factfamily.org</a>
FMS Pay LLC	Bill Payer	English Spanish Translation available for other languages	Yes	N/A	No budget limit	Phone: (858) 281-5910 Website: <a href="http://www.myfmsspay.com">www.myfmsspay.com</a> <a href="mailto:connect@fmsspay.com">connect@fmsspay.com</a>
GT Independence	Bill Payer, Sole Employer, Co- Employer	All Languages are supported to assist Individuals in the language of their choice	Require a certified budget & spending plan draft to start onboarding process.	Co-employer 24%  Sole Employer- 18%  All FMS models-Non-pay roll burden 1%	None	Elva Chavez  (877) 659-4500  <a href="mailto:tjones@gtindependence.com">tjones@gtindependence.com</a>
Mains'l	Bill Payer, Sole Employer, and Co- employer	English & Spanish	Require certified budget & spending plan draft to start onboarding process.	17.23% for Sole Employer  17.13% for Co-employer	None	Jason Bergquist  (866) 767-4296  <a href="mailto:jmbergquist@mainsl.com">jmbergquist@mainsl.com</a>

Public Partnerships LLC (PPL)	Sole Employer-		Yes	18.47% for Sole Employer		Customer Service Hours: 8 am – 5 pm PST 844-902-6665 Email: pplcalifornia@pplfirst.com Web: CA SDP   PPL First
Ritz	Bill Payer, Co-Employer	English, Spanish & Mandarin	New clients-visit website to fill out an inquiry form. Waitlist-June 2024	18.90%	\$120,000	Website: <a href="http://Ritzfms.com">Ritzfms.com</a>  Kitleng Pui <a href="mailto:kpui@ritzvocational.com">kpui@ritzvocational.com</a> (626)-600-4703
Sentinel Four	Bill Payer, Co-Employer, Sole Employer		Consultation	18.07% Co-employer  13.37% Sole Employer-	None	<a href="https://sentinelfour.com/contact-us/">https://sentinelfour.com/contact-us/</a>
SequoiaSD, Inc.	Bill Payer, Co-Employer, Sole Employer	English, Spanish, Translation available for other languages	Yes, but have certified budget.	20.64%	\$250,000	Info@sequoiasd.com  Website: <a href="http://sequoiasd.com">sequoiasd.com</a>  <a href="mailto:sequoiaenrollment@sequoiasd.com">sequoiaenrollment@sequoiasd.com</a> 949-301-9950

**Self-Determination Program  
Financial Management Service (FMS) Monthly Rates  
Effective May 1, 2023**

**Rates for Participants Whose Preferred Language is English**

<b>FMS Model</b>	<b>Total Number of Employees/Providers in Spending Plan*</b>		
	<b>0-4</b>	<b>5-10</b>	<b>11+</b>
Bill Payer	\$230	\$450	\$690
Co-Employer	\$380	\$600	\$840
Sole Employer	\$380	\$600	\$840

**Rates for Participants Whose Preferred Language is Not English**

<b>FMS Model</b>	<b>Total Number of Employee/Providers in Spending Plan*</b>		
	<b>0-4</b>	<b>5-10</b>	<b>11+</b>
Bill Payer	\$255	\$495	\$760
Co-Employer	\$420	\$660	\$925
Sole Employer	\$420	\$660	\$925

\* Total number of employees/providers/recurring payments and does not include number of single purchases of goods listed on spending plan. See Frequently Asked Questions on the Department of Developmental Services' SDP website ([www.dds.ca.gov/sdp](http://www.dds.ca.gov/sdp)) for additional information.

**\*\*FMS as Bill Payer (315):** (also known as the Fiscal Agent model) A participant may choose this model of FMS provider when goods or services are purchased from a business. The FMS providing services in this capacity writes checks and pays for goods and services listed in the IPP. No employer/employee relationship exists between the FMS, the service services provided. The business maintains the employer/employee relationship with any workers and therefore is responsible for all applicable employment laws and taxes and to obtain appropriate insurances (i.e., worker's compensation).

**Participant and FMS as Co-Employer (316):** A participant may choose this model if they want to share some of the employer roles and responsibilities with an FMS. While the FMS provider in this model is the employer of record, the participant maintains the ability to hire and terminate employees with input from the FMS provider. The FMS provider maintains the primary employer liability and required insurances. The FMS also assists by verifying provider qualifications and processing payroll.

**Participant as Sole Employer (317):** (also known as the Fiscal/Employer Agent) A participant may choose this model if they want to be the direct employer of those providing services. The FMS providing services in this model assists the participant to abide by all applicable employment laws, verifies provider qualifications and processes payroll. **The participant is required to obtain any necessary insurances related to employment (e.g., worker's compensation).**



## NORTH LOS ANGELES COUNTY regional center

### TIPS FOR SELECTING AN FMS

- When selecting any provider, you are encouraged to interview several.
- You can get help from an independent facilitator to select an FMS provider.
- Get referrals from other participants
- Be part of the monthly Self-Determination Program Local Advisory Committee (SDPLAC) meetings on the second Wednesday of every month from 6:00pm to 7:30pm. Email and text invitations are sent out, and the meetings are currently accessible via Zoom.
- You can also ask other participants on the State Council Facebook page at <https://www.facebook.com/groups/CA.SDP.Forum>  
<https://www.dds.ca.gov/initiatives/sdp/financial-managementservice-contact-list/>

### QUESTIONS TO ASK AN FMS

- What is your experience?
- Which models of Financial Management Service do you provide?
- How will you help me with my spending plan?
- What are your procedures to onboard staff and providers?
- Will you send me monthly reports on my budget and spending? If I am spending more than I should in my spending plan, how will you tell me?
- How much do you know about California's Self-Determination Program?
- How will you communicate with me?
- If you are a co-employer, what role will you play in the hiring of my workers? What if I want to hire someone that you don't like? Would you ever ask me to fire one of my workers, and for what reason?
- How will you get timesheets from my workers?
- If I have questions, how will I get them answered?

## **Consumer Guide**

[https://www.nlacrc.org/resource\\_library/consumer-guides/](https://www.nlacrc.org/resource_library/consumer-guides/)

## **NLACRC Requests of IF to Improve Process**

- An executive summary of the PCP would help the service coordinators determine unmet needs and goals.