



Board of Trustees Meeting

Wednesday, November 13, 2024

6:00 p.m.

NLACRC Santa Clarita Office

25360 Magic Mountain Pkwy

Santa Clarita, CA 91355

Virtual Option Available

North Los Angeles County Regional Center
Board of Trustees Meeting -
Wednesday, November 13, 2024
6:00 p.m.
NLACRC Santa Clarita Office
~AGENDA~

1. **Call to Order & Welcome** – Ana Quiles, Board President (*1 min*)
2. **Housekeeping** (*2 min*)
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. Reminder – Monthly Submission for Childcare/Attendant Care Billing/**All Meeting Invites to Include** BoardSupport@NLACRC.org
 - D. *Update Zoom Screen Name to include full name, board position, and geographic location (SFV, AV, or SCV)
 - E. Board of Trustees members new voting process
3. **Board Member Attendance/Quorum** – Kimberly Visokey (*1 min*)
4. **Agenda** (*Page 2*)
5. **Public Input & Comments** (3 minutes per)- Reserved for Agenda Items (*9 min*)
6. **Consent Items** (*2 min*)
 - A. Approval of October 9, 2024, Board Meeting Minutes (*Page 5*)
 - B. Updated Board of Trustees Critical Calendar (*Page 8*)
 - C. Updated Committees List (*Page 16*)
 - D. Approval of Updated Bylaws (*Page 17*)
 - E. Executive Committee
 1. EC Revised Board Priorities (*Page 55*)
 2. Delegated Conservatorship Policy (*Page 56*)
 3. CY 2025 Board of Trustees Training Plan (*Page 58*)
7. **Action Item** (*min*)
 - A. New Board Member Interview Process – Curtis Wang / Evelyn McOmie
 - B. New Board Member Onboarding Process – Curtis Wang / Evelyn McOmie
 - C. Board Dinner Venues
8. **Committee Business**
 - A. Review of NLACRC Whistleblower Policy (**Deferred**)
 - B. Board Contract Policy (*2 min*)
 - C. NLACRC Financials (*5 min*) - Vini Montague
 - D. Special Contract Language Deliverables (*5 min*) – Angela Pao-Johnson

9. **Executive Director's Report** (5 min) – Angela Pao-Johnson (*Attachment #1*)
10. **Self-Determination Program (SDP) Report** (3 min) –Silvia Renteria-Haro (*Page 60*)
 - A. SDLVAC Liaison August Report (*Page 66*)
 - B. Next Self Determination Local Advisory Committee Meeting: November 21, 2024, 6:30pm
11. **Association of Regional Center Agencies** (3 min) – Lety Garcia
 - A. ARCA Liaison Report (*Page 67*)
 - B. Next meeting: December 5, 2024
12. **Administrative Affairs Committee** (1 min) – Andrew Ramirez
 - A. No meeting since the October Board Meeting
 - B. Committee Priorities
 - C. Next meeting: Thursday, November 21, 2024, 5:00pm
13. **Consumer Advisory Committee** (1 min) – Juan Hernandez
 - A. Committee Summary
 - B. Committee Priorities (*Page 68*)
 - C. Next Meeting: Wednesday, February 5, 2025, 3:00pm
14. **Consumer Services Committee** (1 min) – Rosie Sigala
 - A. No meeting since the October Board Meeting
 - B. Committee Priorities (*Page 69*)
 - C. Next Meeting Wednesday, November 20, 2024, 6:00pm
15. **Executive Committee** (1 min) – Ana Quiles
 - A. Committee Summary (*Page 70*)
 - B. Committee Priorities
 - C. Next Meeting Thursday, November 21, 2024, at 6:30pm
16. **Government & Community Relations Committee** (1 min) – Cathy Blin
 - A. Committee Summary (*Page 72*)
 - B. Committee Priorities (*Page 73*)
 - C. Next Meeting Wednesday, January 15, 2025, at 6:00pm
17. **Nominating Committee** (1 min) – Curtis Wang
 - A. Committee Summary
 - B. Committee Priorities
 - C. Next Meeting Thursday, January 2, 2025, at 5:30pm
18. **Post-Retirement Medical Trust Committee** (1 min) – Ana Quiles
 - A. No meeting since the October Board Meeting
 - B. Committee Priorities

C. Next Meeting Thursday, May 22, 2025, at 5:30pm

19. **Strategic Planning Committee** (5 min) – Vivian Seda
 - A. Committee Summary
 - B. Committee Priorities (**Page 74**)
 - C. Next Meeting Monday, February 3, 2025, at 6:00pm

20. **Vendor Advisory Committee** (1 min) – Alex Kopilevich
 - A. Committee Summary (**Page 75**)
 - B. Committee Priorities (**Page 76**)
 - C. Next Meeting Scheduled on January 2, 2025, at 9:30am

21. **Old Business/New Business** (1 min)
 - A. Board and Committee Meeting Attendance Sheets (**Page 77**)
 - B. Board and Committee Meetings Time Report (**Page 78**)
 - C. Updated Acronyms Listing (**Page 87**)
 - D. Meeting Evaluation Form – *Emailed separately*

22. **Announcements/Information/Public Input** (9 min)
 - A. Reference Documents
 1. Board of Trustees Master Calendar (**Page 93**)
 2. Board of Trustees Meeting Schedule (**Page 105**)
 3. Board of Trustees Committee List (**Page 16**)
 - B. Next Meeting: Wednesday, January 8, 2025, at 6:00pm

23. **Adjournment**

24. **Review of Committee Action Log Items (Item Owner and Due Date)**

Please refer to NLACRC’s website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – [Calendar of Events | NLACRC](#)

**NORTH LOS ANGELES COUNTY REGIONAL CENTER (NLACRC)
9200 OAKDALE AVENUE, SUITE 100
CHATSWORTH, CALIFORNIA**

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OCTOBER 9, 2024, 6:00 P.M.**

BOARD OF TRUSTEES: Ana Quiles, Brian Gatus, Rocio Sigala, Alma Rodriguez, Andrew Ramirez, Leticia Garcia, Sharmila Brunjes, George Alvarado, Juan Hernandez, Nicholas Abrahms, Cathy Blin, Kelley Coleman, James Henry, Alex Kopilevich, Laura Monge, Vivian Seda, Jennifer Koster, Curtis Wang

STAFF: Angela Pao-Johnson - Executive Director, Evelyn McOmie, Vini Montague

ABSENT: Ana Hurst

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:02 p.m. The incoming Executive Director was welcomed to the meeting.

2. HOUSEKEEPING

The Chair reviewed the voting process to be used during meetings where one or more attendees participate via teleconference.

3. BOARD MEMBER ATTENDANCE

Board members were asked to identify themselves when speaking or making a motion.

4. AGENDA

5. PUBLIC INPUT ON AGENDA

Questions and comments from the members of the public in attendance were deferred to the conclusion of the meeting, as they were unrelated to the agenda.

6. CONSENT ITEMS

There were five items presented for approval in the consent agenda.

- Approval of September 11, 2024, Board Meeting Minutes
- Approval to Authorize an Officer to Secure Worker's Compensation Insurance for Calendar Year 2025
- Approval of Operations Contracts
 - Canon – Copier Lease
 - Sheridan – Additional Workstations in Antelope Valley
- Approval of Revised Salary Schedule effective 2/26/2024

M/S/C (G. Alvarado / A. Kopilevich) To to approve the consent items as presented.

7. ACTION ITEMS

M/S/C (B. Gatus / J. Koster) To to approve to approve FY 2023 HCBS revision and FY 2024 HCBS revision as presented.

8. COMMITTEE BUSINESS

8.1 Reports Deferred

Presentation of the following items was deferred:

- Review of NLACRC Whistleblower Policy.

9. EXECUTIVE DIRECTOR'S REPORT

Angela Pao-Johnson reviewed her professional qualifications and prior experience in working with persons being supported.

The director's report addressed the following topics:

- Department of Developmental Services changes in staffing and program updates.
- Legislation approved, vetoed, and pending.
- Updates on the Developmental Services Master Plan.
- Current staffing levels, vacancies, and hiring cycle achievements.
- Quality Assurance activities completed in September 2024.
- Participation in Employee-Driven Self-Managed Work Groups led by The Columbus Organization.
- Progress update on participants transitioning to Self Determination Program with approved spending plans and an active IPP.
- Participation in the Unity in Diversity festival.
- Voter registration activities.
- Consumer Statistics.
- Special events completed.
- Upcoming community events and educational training opportunities.
- Upcoming Disability Organization events/activities.

10. ITEMS 10 – 20 REPORTS RECEIVED

The Board received the following committee reports for information:

- Self-Determination Program.
- Administrative Affairs.
- Consumer Advisory.
- Consumer Services.
- Executive.
- Government and Community Relations.
- Nominating.
- Post-Retirement Medical Trust.
- Strategic Planning.
- Vendor Advisory.

As reports were presented, the following speakers offered observations and comments:

- Juan Hernandez summarized the outcomes of the October 2, 2024, meeting and reviewed the efforts being made to further encourage consumer participation and engagement.
- Ana Quiles reported that the attorney had finished reviewing the NLACRC bylaws and that a working group meeting would be scheduled.
- Cathy Blin asked that Board members plan to attend DDS-required annual legislative training on October 16, 2024.
- Sharmila Brunjes discussed the qualifications and obligations of individuals who may wish to fill one of three current vacancies on the Board.
- Alex Kopilevich reported that in January 2025, meetings would be held on the second Thursday of each month and that a vote to return to in-person meetings would be held in November 2025.

The following reports were deferred:

- Association of Regional Center Agencies report.

21. OLD/NEW BUSINESS

The Board packet contained the following items received for information:

- Board and Committee meeting attendance and time sheets.
- Updated Acronyms Listing.
- Meeting Evaluation Form.

22. ANNOUNCEMENTS/INFORMATION/PUBLIC INPUT

The members of the public attending the meeting via teleconference received an opportunity to present their concerns, questions, and comments to the Board. Among the concerns expressed were:

- Presently, the virtual meeting chat function limits who may see participant questions and comments.
- Simultaneous translation for the duration of the meeting is essential. Without it, virtual attendees find it more difficult to comprehend and participate in discussions which occur in person and are unable to voice their concerns fluently and in a timely manner during the public input portion of the meeting.

23. NEXT MEETING

The date of the next Board meeting is November 13, 2024.

24. ADJOURNMENT

the meeting closed at 7:02 p.m.

Minutes taken by Richard Brown of Minutes Solutions Inc. from a recording.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*

Date



North Los Angeles County Regional Center
Board of Trustees

CRITICAL CALENDAR FOR FY 2024-25

JULY

New Board Officers, Board Members, and Vendor Advisory Committee Members are seated.

Board Member Orientation

~~Board Retreat~~

Commented [KV1]: Moved to May

AUGUST

(All committees review their actions from the previous year.)

Board of Trustees Meeting (Zoom)

- A group photograph is taken for the center's website when the meeting is in person.
- The Human Resources Director reviews the board's responsibilities and the process surrounding the Executive Director's Performance Evaluation with the Board President.
- Review DDS Contract

Administrative Affairs Committee (AA)

- Review DDS Contract

Consumer Advisory Committee (CAC) Meeting & Orientation

Executive Committee (EC) Meeting & Orientation

- ~~Schedule and conduct Annual Legislative board training.~~
- Determine the location, date, and cost of the Annual Board Retreat.
- Determine the location, date, and cost of the Board of Trustees Dinner.

Commented [KV2]: Moved to GCRC Critical Calendar to present in October 2024

Government/Community Relations (GCRC) Meeting & Orientation

Nominating Committee (NC) Meeting & Orientation

~~Quarterly~~ Post-Retirement Medical Trust Committee (PRMT) Meeting & Orientation

Commented [KV3]: These meetings are no longer quarterly

Quarterly Strategic Planning Committee (SPC) Meeting & Orientation

- ~~Establish annual goals and metrics~~

Commented [KV4]: This is not on the SPC Critical Calendar

Vendor Advisory Committee (VAC) Meeting & Orientation

- A group photograph is taken for the center's website when the meeting is in person.

Public Meetings are held this month to get community input into the Center's Performance Contract for next calendar year.

SEPTEMBER

Board of Trustees Meeting (Zoom)

- The Human Resources Director reviews the Executive Director's evaluation process and the Evaluation Form with the Board.
- The Board President creates a Negotiating Committee and provides their names to the Human Resources Director.

Administrative Affairs Committee (AA) Meeting & Orientation

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting & Orientation

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

- Whistleblower Compliance Officer (HR Director) gives the Committee an Annual Report on compliance activity.
- ~~Update on NLACRC's Strategic Plan~~

Nominating Committee (NC)

- ~~Holds an Educational Session for potential Board Applicants (if needed).~~
- ~~Board and VAC members with expiring terms are sent applications to indicate interest in serving another term (responses due by September 30)~~

Vendor Advisory Committee (VAC) Meeting

Commented [KV5]: Not on the EC or SPC Critical Calendars

Commented [KV6]: Deleted – duplicate from October

Commented [KV7]: Moved to December based on the NC Critical Calendar

OCTOBER

Board of Trustees Meeting – In-Person at the NLACRC Chatsworth office / Virtual Option offered.

- ~~Annual Update on NLACRC's Strategic Plan.~~
- ~~All Board Members review the center's Whistleblower Policy and sign the acknowledgment.~~

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

Commented [KV8]: Moved to January, based on the EC CC

Commented [KV9]: Moved to November based on the Training Plan schedule.

- ~~Review the CY 2025 Board Training Plan~~

Commented [KV10]: Added based on the updated EC CC

- ~~The Human Resources Director and Chief Financial Officer meet with the Board President and the Negotiating Committee to review the Performance Evaluation and Compensation Process. (This can also be done in November.)~~

Commented [KV11]: This is on the EC Critical Calendar for January, so moved to January on the Board Critical Calendar

Government/Community Relations Committee (GCRC) Meetings

- ~~Schedule and conduct Annual Legislative board training!~~

Commented [KV12]: Moved from EC to GCRC and added to GCRC CC

Nominating Committee (NC) Meeting

- Holds an Educational Session for potential Board Applicants (if needed).

Vendor Advisory Committee (VAC) Meeting

NOVEMBER

Board of Trustees Meeting (Zoom)

- Board members with expiring terms and eligible for re-nomination are sent forms to complete to indicate continued interest. Forms are due back via boardsupport@nlacrc.org by December 15th.
- ~~Review the CY 2025 Board Training Plan~~

Commented [KV13]: Added based on the EC CC

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee (EC) Meeting

Quarterly Strategic Planning Committee (SPC) Meeting

- Strategic Plan – 1st Quarter Status Update

Vendor Advisory Committee (VAC) Meeting

DECEMBER

Annual Consumer Advisory Committee (CAC) holiday party

~~Annual Board of Trustees holiday party.~~

Commented [KV14]: Is this to remain on the calendar? Has not been held in recent years.

(The board is “dark” in December - no board or board committee Meetings will be held.)

Board and Vendor Advisory Members with expiring terms who are eligible for re-nomination received forms in November to indicate their interest in serving an additional term, forms are due by December 15th.

Commented [KV15]: Moved based on the NC CC.

JANUARY

Board of Trustees Meeting

- Discussion is held about board officers for next fiscal year; recommendations for officers are made and interest for serving as an officer is solicited.
- The Human Resources Director and Chief Financial Officer will meet with the Board President, External Counsel, and the Negotiating Committee to review the Performance Evaluation and Compensation Process.
- Update on NLACRC's Strategic Plan

Commented [KV16]: Added based on the EC Critical Calendar

~~Consumer Advisory Committee (CAC) Meeting~~

Commented [KV17]: CAC Will not be meeting in January 2025

Executive Committee (EC) Meeting

- The Human Resources Director, and CFO, meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.
- The Negotiating Committee requests external compensation data from the Chief Human Resources Officer.
- Committee begins discussion about the next Annual Board Retreat.
- Committee identifies locations for the Board Retreat and Board Dinner.

Commented [KV18]: Added Text based on the EC Critical Calendar

Government/Community Relations (GCRC) Meeting

Nominating Committee (NC) Meeting

- Board Self-Evaluation will be sent out this month.
- Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.

Commented [KV19]: Additional Test based on the NC Critical Calendar

~~Quarterly Post Retirement Medical Trust Committee Meeting~~

Commented [KV20]: The PRMT meetings are no longer Quarterly and this meeting no longer happens in January.

Vendor Advisory Committee (VAC) Meeting

FEBRUARY

Board of Trustees Meeting (Zoom)

- Blank Executive Director Evaluation Forms are distributed for Board Members to complete. Board members with less than 3 months of service do not complete evaluations. All other Board Members must complete an evaluation or will be considered to have resigned from the board. The completed forms are due to External Counsel and the Board President prior to the March Board Meeting.
- The Negotiating Committee meets with the Executive Director.

Administrative Affairs Committee (AA) Meeting

- Audited Financial Statement is presented.

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

Nominating Committee (NC) Meeting

Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 2nd Quarter Status Update

Vendor Advisory Committee (VAC) Meeting

Strategic Planning Committee (SPC)

- Review Draft FY24-25 Performance Contract.

MARCH

Board of Trustees Meeting (Zoom)

- Audited Financial Statement is presented for approval.
- Present Draft FY 24-25 Performance Contract for approval.
- Completed Executive Director Evaluation Forms are due to External Counsel and the Board President.

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

Government/Community Relations (GCR) Committee Meeting

- Review Board Recognition Applications, if applicable.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

APRIL

Board of Trustees Meeting (~~Antelope Valley Office~~)

Commented [KV21]: In-person and Location not yet determined

- Approve FY24-25 Performance Contract.
- 2025-26 Committee Critical Calendars and Meeting Schedules due for approval
- Committee interest for next board year is solicited via boardsupport@nlacrc.org from returning board members / due by 3rd week of April for presentation at the April EC meeting

Formatted: Superscript

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

- Committee reviews drafts of Board Master and Critical Calendars for next fiscal year
- Review Purchase of Service Annual Report.
- The Human Resources Director and Chief Financial Officer meet with the Negotiating Committee to provide the compensation data for review and provides any requested additional information.
- Executive Director's Evaluation to be completed and a Summary Report is reviewed (in Executive Session).
- The Board President presents proposed committee assignments for next fiscal year.

Commented [KV22]: Added based on the updated EC CC

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

- A new chair is nominated to serve next fiscal year.

MAY

Board of Trustees Meeting (~~San Fernando Valley Office~~)

Commented [KV23]: In-person and Location not yet determined

- Nominating Committee presents their recommended nominees and re-nominees for next fiscal year.
- Electronic election ballots are distributed to board members.
- The Negotiating Committee provides a summary of the compensation and/or contract

changes for the Board's approval (in Executive Session). The Executive Session will be placed at the beginning of the Board Meeting Agenda.

- A Training is given on the DDS Conflict of Interest statements.
- NLACRC's Form 990 Tax Return is presented to the Board for their review and acceptance.
- Presentation of NCI Data.
- Presentation of 2025-26 Board Critical Calendar
- Committee assignments are recommended by the Board President for approval for the next fiscal year.
- Board Retreat
- Board Dinner

Commented [KV24]: Moved from June to match Years past

Administrative Affairs Committee

- NLACRC's Form 990 Tax Return is presented.
- Recommend to Board regarding ARCA dues for upcoming fiscal year.
- Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year.

Consumer Advisory Committee (CAC) Meeting

Executive Committee Meeting

- Committee discusses board priorities for the next fiscal year.

Government/Community Relations Meetings

- Select Board Recognition Awardee/s, if applicable.

Nominating Committee

- The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.

Post-Retirement Medical Trust Committee Meeting

- Actuary Presentation of NLACRC's Actuarial Report

Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 3rd Quarter Status Update.

Vendor Advisory Committee (VAC) Meeting

- A new chair is elected to serve next fiscal year.

JUNE

Board of Trustees Meeting (Zoom)

- Board discusses board's proposed primary activities for the next fiscal year.
- Election results are announced for Board Members, Board Officers, Board Interns, and Vendor Advisory Committee for the next fiscal year.
- President presents final committee assignments for board approval for the next fiscal year.
- Conflict of Interest statements are distributed to Board members. (Statements must be signed by Board members and returned for review prior to July 1st.)
- Confidentiality statements must be completed by board members, for filing, for next fiscal year.
- Medi-Cal Clearance Forms must be completed by new board members for next fiscal year.
- The Human Resources Director will prepare the documentation necessary to process the Negotiating Committee's Compensation and/or contract changes as appropriate.
- The Human Resources Director will schedule a Meeting with the Executive Director and provide the Board President with all required documents needed for the Meeting (e.g. compensation, performance review information, employment contract changes, etc.) [Confirm timeline for 6 month and annual ED evaluation](#)
- Copies of all signed documents will be provided to the Human Resources Director to allow for the timely processing of compensation information.

~~Annual Board Dinner~~

[ccal.2024-25] Approved: 06/12/2024

BOARD & BOARD COMMITTEE LIST

FY 2024-2025

Board of Trustees

Ana Quiles -President

Brian Gatus – First V.P

Rocio Sigala – Second V.P.

Alma Rodriguez - Secretary

Andrew Ramirez - Treasurer

Leticia Garcia – ARCA Rep

Sharmila Brunjes- ARCA Alt

George Alvarado –ARCA CAC Rep

Juan Hernandez –ARCA CAC Alt

Nicholas Abrahms

Cathy Blin

Kelley Coleman – SDP Liaison

James Henry

Anna Hurst

Alex Kopilevich – VAC Chair

Jennifer Koster

Laura Monge

Vivian Seda

Curtis Wang

(3 open positions)

Administrative Affairs

Vini Montague, Staff

Danielle Fernandez, Admin

Andrew Ramirez, Chair

Cathy Blin

Brian Gatus

Ana Quiles

[VAC Representative](#)

Jaklen Keshishyan

Consumer Services

Evelyn McOmie, Staff

Sandra Rizo, Admin

Rocio Sigala, Chair

Vivian Seda, Alt. Chair

Nicholas Abrahms

George Alvarado

Cathy Blin

James Henry

Anna Hurst

Kelley Coleman

Jennifer Koster

Laura Monge

Alma Rodriguez

[VAC Representative](#)

Sharon Weinberg

Executive

Angela Pao-Johnson, Staff

Arezo Abedi, Admin

Ana Quiles, Chair

Sharmila Brunjes

Leticia Garcia

Brian Gatus

Rocio Sigala

Alma Rodriguez

Andrew Ramirez

Government & Community

Relations

Chris Whitlock, Staff

Kimberly Visokey, Admin

Cathy Blin, Chair

Curtis Wang, Alt. Chair

George Alvarado

Kelley Coleman

Lety Garcia

Juan Hernandez

Jennifer Koster

Laura Monge

[VAC Representative](#)

Jodie Agnew-Navarro

Nominating

Evelyn McOmie, Staff

Kimberly Visokey, Admin

Curtis Wang, Chair

Ana Quiles

Sharmila Brunjes

Lety Garcia

Brian Gatus

Juan Hernandez

Rocio Sigala

[VAC Representative](#)

Alex Kopilevich

Post-Retirement Medical

Trust

Vini Montague, Staff

Danielle Fernandez, Admin

Ana Quiles, Chair

Brian Gatus

Andrew Ramirez

Angela Pao-Johnson

Vini Montague

Strategic Planning

Angela Pao-Johnson, Staff

Kimberly Visokey, Admin

Vivian Seda, Chair

Jennifer Koster, Alt. Chair

Nicholas Abrahms

Lety Garcia

Juan Hernandez

Ana Hurst

Ana Quiles

Evelyn McOmie, Staff

[VAC Representative](#)

Octavia Watkins

Recruitment

Betsy Monahan, Staff

Ana Quiles, Chair

Kimberly Visokey, Admin

Brian Gatus

Lety Garcia

Alma Rodriguez

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

RESTATEMENT

ARTICLE I

PLACE OF BUSINESS

Section 1. Principal Executive Office. The principal office for the transaction of business of the North Los Angeles County Regional Center, Inc. (“Regional Center” or “Corporation”) shall be located at 9200 Oakdale Avenue, Chatsworth, California, or at such other location as may be designated by the Board of Trustees (“Board”). The Board is granted full power and authority to change said principal executive office from one location to another.

Section 2. Other Offices. Branch or subordinate offices may be established at any time by the Board, at any location within the Area of Service.

ARTICLE II

PURPOSE AND AREA OF SERVICE

Section 1. Purpose. The specific and primary purpose of the Regional Center shall be to provide services to people ages three and above with developmental disabilities, as that term is defined in the Lanterman Developmental Disabilities Services Act, located at Welfare and Institutions Code section 4500 and following (“Lanterman Act”), and to infants and toddlers up to thirty-six (36) months of age who are developmentally delayed or are at high risk of becoming developmentally disabled, as defined by the Early Intervention Services Act, located at Government Code section 95000 and following.

Section 2. Area of Service. The Regional Center’s Area of Service shall be an area of the northern portion of the County of Los Angeles, including the Santa Clarita and Antelope Valleys and portions of the San Fernando Valley, State of California, as specified in the contract between the Regional Center and the State of California Department of Developmental Services (“Department”).

Section 3. Limitations. The general purposes for which the Regional Center is formed are to operate exclusively for charitable purposes.

ARTICLE III

MEMBERSHIP

Section 1. Members. The Corporation shall have no members, as that term is defined in California Corporations Code Section 5056. Any reference herein to a member of the Board (also known as a “Trustee”) or to a member of one or more Committees established hereunder is not intended to be and shall not be construed as a reference to a member, as defined in California Corporations Code Section 5056.

Section 2. References to Actions by Members. Any action that would otherwise require approval by the members shall require only approval by the Board. All rights that would otherwise vest in members shall vest in the Trustees.

ARTICLE IV

BOARD OF TRUSTEES

Section 1. Board Powers. Subject to limitations of the Articles of Incorporation, these Bylaws and applicable portions of the Lanterman Act and its implementing regulations, and applicable portions of the Corporations Code, the business and affairs of the Regional Center shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board. Without limiting the generality of the powers of the Board hereunder to conduct the business of the Regional Center, the Board shall have the following specific powers:

(a) To elect and, if appropriate, remove officers of the Board, prescribe their duties, establish rules and regulations to guide the officers in the performance of their duties, and take such action as it determines appropriate to secure the faithful performance by each officer of his or her designated duties.

(b) To select, employ, and, if appropriate, remove the Executive Director of the Regional Center, who shall have the executive and administrative responsibility for carrying out the purpose, program and activities of the Regional Center in accordance with the policies formulated and adopted by the Board and as otherwise provided for in these Bylaws.

(c) To establish the policies of the Regional Center and determine a plan by which the policies of the Regional Center shall be carried out.

(d) To ensure that the Regional Center provides necessary training, including on issues of linguistic and cultural competency, and support to its Trustees to facilitate their understanding of, and participation in, the business affairs of the Regional Center in these Bylaws.

(e) To adopt rules and regulations, consistent with law, the Articles of Incorporation, and these Bylaws, for the guidance and management of the affairs of the Regional Center.

(f) To establish, in addition to the standing committees, hereinafter provided for, special committees as the Board may deem necessary or desirable, and to determine the duties and powers of said special committees.

(g) To do, perform, and transact all other business and acts which the Board by the laws of the State of California is permitted to do, transact and perform. .

(h) To establish, in addition to the standing committees, hereinafter provided for, special committees as the Board may deem necessary or desirable, and to determine the duties and powers of said special committees.

(i) To do, perform, and transact all other business and acts which the Board by the laws of the State of California is permitted to do, transact and perform.

At no time shall the powers of the Board set forth in this Section be exercised by one Board member, group of members, or Board committee, unless, as stated in Article VII, Section 3(b), a committee, all of the members of which are also members of the Board, has been authorized to so act by the Board, or unless all of the actions proposed by such member, group of members or committee are ratified by the Board prior to their execution, as allowable by statute.

Section 2. Board Duties.

(a) The Board shall perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of the Corporation, and by these Bylaws.

(b) The Board shall cause to be kept open to the inspection of any person entitled thereto and making proper demand thereof, among other things, a book of minutes of all meetings of the Board, and adequate and correct books of account of the properties and business transactions of the Corporation, all in the form prescribed by law and showing the details required by law. The Board shall designate by resolution where such records shall be kept; in the absence of any such designation, such records shall be kept at the Principal Executive Office of the Corporation, as such Office is designated in Article I, Section 1.

(c) The Board shall meet at such times and places as required by these Bylaws.

(d) The Board shall annually contract with an independent accounting firm for an audited financial statement. The audit report and accompanying management letter shall first be reviewed by the Administrative Affairs Committee as set forth in Article VII, Section 8(c) and then recommended for approval or

modification to the full Board. The audit report and accompanying management letter shall be submitted to the Department within 60 days of completion and before April 1 of each year. Upon submission to the Department, the audit report and accompanying management letter shall be made available to the public by the Corporation. This audit report shall not be completed by the same accounting firm more than five (5) times in any ten (10) year period.

(e) Within 120 days after the end of the Corporation's fiscal year, the Board shall cause to be prepared and delivered to each Trustee an annual report containing the following information, in appropriate detail, for the fiscal year:

(1) The assets and liabilities, including the trust funds of the Corporation as of the end of the fiscal year, with a separate listing for the Social Security Supplemental Custodian Account.

(2) The principal changes in assets and liabilities, including trust funds.

(3) The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes.

(4) The expenses or disbursements of the Corporation for both general and restricted purposes.

(5) Any information required by Section 2(f), below, of these Bylaws.

(6) The annual report shall be accompanied by any report on it of independent accountants.

(f) As a part of the annual report referred to in this Section 2, subparagraph (e), above, the Corporation shall annually furnish to each Trustee a statement briefly describing any indemnification or advances aggregating more than ten thousand dollars (\$10,000), paid during the fiscal year to any Officer or Trustee of the Corporation as authorized by Article XI of these Bylaws.

(g) The Board shall annually review the performance of the Executive Director of the Corporation. The Board shall also review and approve the compensation of the Executive Director, including all benefits, to assure that it is just and reasonable. This review and approval shall occur upon the hiring of the Executive Director and whenever the term of his or her employment, if any, is renewed or

extended, and whenever the Executive Director's compensation is modified. Separate review and approval shall not be required if a modification of compensation extends to substantially all employees.

(h) The Board shall annually review the performance of the Corporation in providing services that are linguistically and culturally appropriate, and may provide recommendations to the Executive Director of the Corporation based on the results of that review.

(i) The Board shall exercise sound business practices, prudent fiduciary decision-making and attention to proper legal requirements in performing their duties as Trustees of the Corporation.

(j) In accordance with the Regional Center's Contract Policy, the Board shall review and approve any contract of the Corporation of two hundred and fifty thousand dollars (\$250,000), or more, before the Corporation enters into such a contract. No contract exceeding two hundred and fifty thousand dollars (\$250,000) is valid unless first approved by the Board. In the event that a contract exceeding two hundred and fifty thousand dollars (\$250,000), requires immediate review and approval prior to the next regularly-scheduled Board meeting, the contract will be valid if the Executive Committee votes to approve the contract and the Executive Committee's approval is expressly ratified by resolution by the Board in accordance with statute. For purposes of this section, contracts do not include (1) vendor approval letters issued by regional centers pursuant to Section 54322 of Title 17 of the California Code of Regulations, and (2) Purchase of Service authorizations for individuals served by the Corporation.

(k) The Board may retain or employ an attorney to provide legal services to the Corporation, but that attorney shall not be an employee of the Corporation.

Section 3. Number of Trustees. The authorized number of Trustees shall be not less than fourteen (14) or more than twenty-two (22), as fixed from time to time by the Board. The authorized number of Trustees may be changed by an amendment to this Section 3 of the Bylaws, duly approved by the Board in accordance with the provisions of Article IX herein.

Section 4. General Board Requirements. Anything herein to the contrary notwithstanding, the Board shall be composed of Trustees that enable the Board, as a whole, to conform to all of the following criteria:

(a) The Board shall be composed of individuals with a demonstrated interest in, or knowledge of, developmental disabilities, each of whom shall reside, work, or have a family member who receives services within the Regional Center's catchment area;

(b) The membership of the Board shall include people with legal, management or board governance, financial, and developmental disability program expertise. For purposes of this provision, "legal expertise" shall mean an individual who is a licensed attorney or law professor. Board governance experience shall not be acquired solely by serving on a regional center board;

(c) The membership of the Board shall include representatives of the various categories of disability to be served by the Regional Center;

(d) The Board shall reflect the geographic and ethnic characteristics of the area to be served by the Regional Center;

(e) At least one-half (i.e., 50%) of the duly elected Trustees shall be people with developmental disabilities or parents or legal guardians of people with developmental disabilities, and people with developmental disabilities shall comprise not less than twenty-five percent (25%) of the Trustees.

(f) The Board shall conform to such other membership criteria as are required by law. Documentation shall be submitted to the Department by August 15th of each year, demonstrating that the composition of the Board is in compliance with Welfare and Institutions Code section 4622, as outlined in this Section of the Bylaws. If the composition of the Board is not in compliance with Welfare and Institutions Code section 4622, the Board shall submit a plan to the Department with its Board composition documentation setting forth how and, in as expeditious a manner as possible, when the Board will come into compliance, in part or in whole, with Welfare and Institutions Code section 4622.

(g) A vacancy in any one or more categories of Board membership identified in this Section shall not affect the ability of the Board to function.

(h) The Regional Center shall provide necessary training, including on issues related to linguistic and cultural competency, and support to all members of the Board to facilitate their understanding and participation. The Department shall review and approve the method by which training and support are provided to the Board members to ensure maximum understanding and participation by Board members. The Regional Center shall post information on its internet website regarding the training

and support provided to its Board members.

(i) Every Board member must complete and file a Conflict of Interest Reporting Statement in accordance with Welfare and Institutions Code section 4626 and following, and Title 17 of the California Code of Regulations section 54500 and following, by August 1 of each year and must file a subsequent statement if there is a change in status that creates a potential or present conflict of interest. The term, “change in status” includes, but is not limited to, a change in financial interests, legal commitment, corporation or board duties, or both, or outside positions or duties, whether compensated or not. Every new Board member must complete and file a Conflict of Interest Reporting Statement no later than thirty (30) days after being selected. The Conflict of Interest Reporting Statements of all Board members and the Executive Director shall be submitted by Board to the Department within ten (10) days of receipt of the statements.

(j) If a present or potential conflict of interest is identified for the Executive Director or a Board member that cannot be eliminated, the Executive Director or Board member should resign, or the Board shall within 30 days of receipt of the Conflict of Interest Reporting Statement, submit to the Department and the State Council a copy of the Conflict of Interest Reporting Statement and a plan that proposes conflict elimination or mitigation and management measures (known as a “Conflict Resolution Plan”). The Conflict Resolution Plan must including timeframes and actions the Board or the individual, or both, will take to eliminate or mitigate and manage the conflict of interest, as described more fully below in Section 5(b). To promote transparency, the Regional Center shall post on its internet website each completed Conflict of Interest Reporting Statement that identifies a present or potential conflict of interest that cannot be resolved within 30 calendar days of receipt by Board or the Executive Director, or within 30 calendar days of receipt of the Department's notification that it has independently identified a present or potential conflict of interest. The completed Conflict of Interest Reporting Statement shall remain on the Regional Center's internet website until the present or potential conflict of interest has been eliminated, or the individual has resigned his or her Regional Center or Board position.

(k) Each potential candidate for the Board shall disclose any present or potential conflicts of interest to the Board in conjunction with their application for Board membership. No potential candidate shall be interviewed or otherwise considered for Board membership until they submit a statement regarding any present or potential conflicts of interest to the Board. Once elected, every new Board member shall complete and file with the Board a Conflict of Interest Reporting Statement on a standard form published by the Department within thirty (30) days of being elected or appointed.

(1) If a Trustee fails to complete the required Conflict of Interest Reporting Statement within ten (10) days of the date upon which it is otherwise due, or if the Board identifies a conflict of interest for a Trustee (other than the Trustee appointed by the Vendor Advisory Committee), and the Trustee refuses to resign or cooperate with the preparation of a Conflict Resolution Plan in accordance with Welfare and Institutions Code section 4626 and Title 17, section 54533, of the California Code of Regulations, that Trustee shall be removed from the Board. Notice to the Board of a pending removal pursuant to this Subsection shall be included by the Board Secretary in the agenda for the regular meeting of the Board next succeeding the Trustee's refusals. The removal shall automatically be deemed accepted by the Board at that meeting unless the Board, having good cause, then adopts a resolution to retain the Trustee and the Department approves that resolution.

Section 5. Vendor Advisory Committee Designee. Anything herein to the contrary notwithstanding, the Vendor Advisory Committee, described in Article VII, Section 9, below, shall designate one of its members to serve as a Trustee of the Board ("Vendor Trustee").

Section 6. Limitations on Certain Trustees.

(a) No Trustee who is an employee or member of the governing board of a provider from which the Regional Center purchases consumer services shall be permitted to do any of the following:

- (1) Serve as an officer of the Board;
- (2) Vote on any fiscal matter affecting the purchase of services from any provider by the Regional Center. As used herein, the term "fiscal matter" includes, but is not limited to, setting purchase of service priorities, transferring funds to the purchase of service budget, and establishing policies and procedures with respect to the purchase of services; and
- (3) Vote on any issue in which the Trustee has a "financial interest," as defined at Section 87103 of the California Government Code and as determined by the Board.

A Trustee who is an employee or member of the governing board of a provider from which the Regional Center purchases consumer services shall also provide a list to the Board of such Trustee's financial interests, as defined at Section 87103 of the California Government Code.

(b) For Board members with a conflict of interest, there may be certain

limitations depending upon the nature of the conflict of interest. If, as detailed above in Section 4(k), it is determined by the Board or the Department that any Board member has a present or potential a conflict of interest, a proposed Conflict Resolution Plan must be prepared for that Board member. A Conflict Resolution Plan is a written, detailed plan to eliminate, or mitigate and manage, the present or potential conflict of interest, along with any necessary supporting documents. Any Conflict Resolution Plan shall meet the requirements of Title 17, section 54533, of the California Code of Regulations, and shall:

(1) Describe the precise nature of the present or potential conflict of interest or activity and give a detailed description of the conflict:

- (A) The type of interest creating the present or potential conflict; and
- (B) The identity and relationship between the individual(s) and/or entity(ies) involved; and,
- (C) The roles and duties of each individual and/or entity that gives rise to the present or potential conflict of interest.

(2) State the action(s) that the Board, Regional Center and/or the individual(s) will take, including the necessary timeframes, to eliminate or mitigate and manage the present or potential conflict of interest. Actions to eliminate, or mitigate and manage, the present or potential conflict of interest may include, but are not limited to, one or more of the following:

- (A) Resignation of the individual(s) from the position or activity creating the conflict of interest.
- (B) Refraining from participation, or limiting the individual's ability to act, in a particular matter or category of matters.
- (C) Change of assignment, duties, or position.
- (D) Divestiture of financial interests that give rise to the conflict of interest.
- (E) Terminating or refraining from relationships that give rise to conflicts of interest.

(3) Provide a detailed explanation of how each of the proposed actions will actually eliminate or mitigate and manage the present or potential conflict of interest.

(4) Provide the name, position and duties of the individual(s) who will be responsible for ensuring that any actions, limitations, or restrictions

included in the Conflict Resolution Plan, if approved by the Department, will be taken, applied, followed, and monitored. Explain any oversight and monitoring mechanism in enough detail to allow the Department to ascertain that the mechanism is sufficient to eliminate, or mitigate and manage, the present or potential conflict of interest.

A proposed Conflict Resolution Plan shall be signed by the individual(s) subject to the Conflict Resolution Plan, in addition to the person in the designated position or committee responsible for reviewing the Conflict of Interest Reporting Statement, and the person in the designated position or committee responsible for monitoring performance under the proposed Plan, if approved. The Board shall submit a copy of the completed Conflict of Interest Reporting Statement and the proposed Conflict Resolution Plan to the Department and the State Council within 30 calendar days of receipt of the Conflict of Interest Reporting Statement or of the Department's notification that it has independently identified a present or potential conflict of interest.

(c) Not later than 90 calendar days after the State Council receives copies of the completed Conflict of Interest Reporting Statement and the proposed Conflict Resolution Plan for a Board member or the Executive Director, the State Council shall each provide to the Department their written approval or disapproval of the proposed Conflict Resolution Plan. If the State Council fails to provide the Department with its written approval or disapproval of the proposed Plan within 90 calendar days of receipt of the Conflict of Interest Reporting Statement and the proposed Plan, the Department alone may make the decision to disapprove the proposed Plan. The Department shall not approve a proposed Conflict Resolution Plan without the approval of the State Council.

(d) The Department shall determine whether a proposed Conflict Resolution Plan is sufficient or needs to be modified to adequately eliminate, or mitigate and manage, the present or potential conflict of interest. The Department may impose additional restrictions and additional obligations to the proposed Conflict Resolution Plan and/or make a determination that further information is required.

(e) The Department is responsible for making the final decision as to what conditions, restrictions, obligations, or actions, if any, shall be imposed or taken by the Board, Regional Center, and/or the individual(s), to eliminate, or mitigate and manage, the present or potential conflict of interest.

(f) The submission of a proposed Conflict Resolution Plan does not authorize an individual with a present or potential conflict of interest to engage in any activity that constitutes a present or potential conflict of interest. The proposed Conflict

Resolution Plan shall be approved, in writing, by the Department, and the Conflict Resolution Plan fully implemented prior to the individual engaging in otherwise prohibited conduct. Department approval is not granted until the Regional Center receives such determination in writing. Individuals shall not engage in activities in which there is a present or potential conflict of interest except in accordance with the terms of an approved Conflict Resolution Plan.

(g) Department approval of a proposed Conflict Resolution Plan is not valid unless it is based upon full disclosure of all relevant information by the Board, Regional Center, and/or the individual(s) with the present or potential conflict of interest. Nondisclosure or misrepresentation of present or potential conflicts of interest or of material information bearing on the proposed Conflict Resolution Plan decision shall result in the Department's rescission of its approval and/or immediate denial of the proposed Conflict Resolution Plan, in addition to any civil penalties imposed pursuant to Welfare and Institutions Code section 4626.

(h) The Department shall issue its modification, approval, or denial of the proposed Conflict Resolution Plan, in writing, to Board or the Regional Center's designated party within 30 calendar days of receiving the written approval or disapproval of the proposed Conflict Resolution Plan from the State Council for Board members or the Executive Director, unless the Department determines there is good cause for extending the time to respond.

(i) If the proposed Conflict Resolution Plan of a Board member or the Executive Director is denied by the Department and/or the State Council, the Board member or Executive Director shall have 30 calendar days from the date of receipt of the Department's written denial in which to take the necessary action to eliminate the conflict of interest or resign his or her position as a Board member or Executive Director. The Department may, in exercise of its discretion, grant the Board, the Board member, Executive Director or Regional Center, an extension in which to complete any actions necessary to eliminate the conflict of interest.

(j) If the proposed Conflict Resolution Plan is approved by the Department, the approved Conflict Resolution Plan shall be implemented not later than 30 calendar days after written notification is mailed by the Department, unless the Department grants the Board, the Regional Center and/or the individual(s) an extension in which to complete any actions necessary to implement the approved Conflict Resolution Plan.

(k) The Board, the Regional Center, and/or the covered individual(s) shall fully comply with all elements set forth in the approved Conflict Resolution Plan.

When required by the terms of the approved Plan, the Board, the Regional Center, and the individual(s) shall provide documentation demonstrating compliance with the approved Plan to the Department.

(l) A new proposed Conflict Resolution Plan shall be submitted to the Department on an annual basis and upon any change of status that creates a present or potential conflict of interest.

(m) The Board and/or the Regional Center shall retain a copy of each Conflict of Interest Reporting Statement and any approved Conflict Resolution Plan for the period of time consistent with the record retention requirements in its state contract.

Section 7. Disqualified Individuals. In order to prevent potential conflicts of interest with regard to decisions of the Board, none of the following individuals shall be eligible to serve as a Trustee:

(a) An individual who is an employee of DDS or any State or local agency which provides services to a Regional Center consumer, if employed in a capacity which includes administrative or policy-making responsibility, or responsibility for the regulation of the Regional Center;

(b) An individual who is an employee or a member of the State Council or a State Council regional advisory committee.

(c) Except for the Vendor Trustee, an individual who is an employee or a member of a governing board of any entity from whom or from which the Regional Center purchases consumer services (“Business Provider”).

(d) Any person who has a financial interest in Regional Center operations, as defined in California Government Code Section 87103, except as a consumer of Regional Center services.

In the event that the Board President has cause to believe that a Trustee is no longer qualified under this Section 7 of the Bylaws, or if any Trustee alleges to the President in writing, that another Trustee, including the Trustee who serves as the President, is no longer qualified under this Section 7 of the Bylaws, the President shall schedule a hearing on the matter on the agenda of the next regular Board meeting. The Secretary shall mail, or hand deliver specific written notice of this hearing to the Trustee in question at least seven (7) calendar days in advance of the hearing. The Board shall consider the matter at this hearing, which may be continued to the next consecutive

regular meeting but shall not be continued thereafter. Once the President closes the hearing, the Board, excluding the Trustee whose qualifications are the subject of the hearing, shall immediately vote on a finding as to the Trustee's continuing qualification. If a majority present and voting finds that the Trustee is no longer qualified, that Trustee shall be automatically removed for cause, effective upon the Board's findings.

Section 8. Election and Term of Office. Except as otherwise provided herein, the Trustees shall be elected by the Board and shall serve for a term as hereinafter provided:

(a) Except for Trustees who are elected to fill a vacancy, each Trustee's first term shall be for one (1) year and any potential successive terms shall be for three (3) years, with each term commencing on the first day of July of the year in which the Trustee is elected to office; provided in no event shall a Trustee serve in such capacity for a period longer than seven years within an eight-year period.

(b) Each year, during which the term of one or more Trustees is due to expire, the Nominating Committee shall submit to the Board, at the regularly-scheduled meeting held in May, a list of candidates it recommends for election to membership to the Board. At the May meeting in which the Nominating Committee submits its recommended candidates to the Board, any member of the Board may nominate from the floor other candidates for membership to the Board, provided the individual nominated is a person who has submitted an application to serve as a Trustee to the Nominating Committee, and provided further that the nomination is both joined by at least four (4) other members of the Board and is consented to by the individual nominated. If one or more candidates for membership to the Board are nominated by a Trustee from the floor at the regularly-scheduled May meeting, the Nominating Committee shall, prior to the election, meet and interview those candidates who have not previously been interviewed and shall present a report concerning such interviews to the Board at the next meeting. Such a report may be written or may be made orally but, in either case, the report shall contain, at minimum, all relevant information regarding an individual nominee's specialization.


(c) The election of Trustees shall be held at regularly-scheduled June meetings of the Board.

(d) At each election, Subject to the limitations imposed in Article IV, Section 3, the Board may determine to leave one (1) or more, but not more than eight (8) Trustee positions vacant.

(e) The Board shall vote for the election of Trustees by voice vote, unless either the number of candidates for membership to the Board exceeds the number of Trustees to be elected, or any one or more Board members requests that the



vote be conducted by written ballot. If a Board member(s) would like a vote be conducted by written ballot, they must make that clear during the nomination phase to enable the Secretary to prepare the ballots for the election. All members of the Board present at the meeting at which the Trustees are to be elected, including the Board member presiding at the meeting, shall be eligible to vote. Votes may not be cast by Trustees who are not present in person or by virtual participation, as that term is defined in Section 10(j) of this Article, at the meeting at which Trustees are to be elected. A candidate must receive a majority of votes cast by the Trustees eligible to vote at the meeting to be elected as a Trustee and, if the number of candidates nominated exceeds the number of Trustees to be elected, the candidates receiving the highest number of votes shall be elected as Trustees, provided the number of votes received by those candidates in each case constitute a majority of the votes cast by Trustees eligible to vote. Votes shall be counted and certified by both the Secretary of the Board and the Secretary of the Regional Center. When announcing the outcome of the election, the Secretary of the Board will state whether or not the nominee was elected; the number of votes for or against will not be divulged. In the event candidates receiving a majority of the votes cast by the Trustees eligible to vote are less than the number of Trustees to be elected, then, subject to Subsection (d), the Board may declare a vacancy, or vacancies, on the Board. In the event a Trustee position remains vacant because of a tie vote among candidates, each of whom has received a majority of the votes cast by Trustees eligible to vote, a run-off vote shall be conducted and the candidate, or candidates, receiving the highest votes shall be elected to fill the vacant Trustee position or positions. Each Board member can vote only once for each vacant position and cast no more votes than the total number of vacant positions to be voted on. After the election, the Secretary will keep the used ballots for a limited period of time so that any Trustee or nominee wanting to see the used ballots will have the opportunity to do so.

(f) Anything herein to the contrary notwithstanding, at the June meeting at which Trustee elections are held, the Vendor Advisory Committee shall be entitled to designate one member from its Committee to serve as the Vendor Trustee. The Vendor Trustee shall serve a term of one (1) year. 

(g) Each Trustee shall serve as a member of the Board until such time as he or she:

(1) Resigns, which for this purpose shall include a Trustee's deemed resignation for failure to satisfy the attendance requirements for Board members as described Subsection (h) of this Section 7.

(2) Is removed for cause, including but not limited to, for noncompliance with the Board Code of Conduct, by a majority of the Trustees then in office, or is found to be disqualified through the procedure detailed in

Section 7, above.

(3) Is declared of unsound mind by a final order of court, has been convicted of a felony, or has been found by a final order or judgment of any court to have breached any duty under Article 3 of the California Corporations Code, commencing with Section 5230.

(4) Is removed without cause by two-thirds (2/3) vote of the Trustees then in office, provided notice of any proposed action to remove a Trustee without cause is mailed to each Trustee then in office at least twenty (20) days prior to the scheduled meeting at which the proposed removal is to be considered.

(5) Completes his or her term on the Board or, if sooner, completes seven (7) years as a Trustee in an eight(8)-year period.

(h) In the event a Trustee is absent from either three (3) consecutive regularly- scheduled Board meetings or from three (3) consecutive committee meetings, or is absent from five (5) regularly-scheduled Board meetings or from five (5) committee meetings during the fiscal year running from July 1 through June 30, then the Trustee may be deemed to have resigned from the Board and any committee of which the Trustee is a member. For purposes of this section, an absence shall mean any meeting in which a Trustee is not present for greater than 25% of the timeframe designated in the Agenda for the meeting (e.g. if the Agenda for a Board Meeting designates a total meeting time of 2 hours, any individual absent for greater than 30 minutes will be considered absent even if the actual board meeting is adjourned after 3 hours; or, if the Agenda for a Board Meeting designates a total meeting time of 2 1/2 hours, an individual absent for 30 minutes will not be considered absent even if the actual board meeting is adjourned after 1 hour and 45 minute). Such absences may be excused for good cause as determined by a majority vote of the Board. The non-compliant Trustee must be given notice of each absence from a Board meeting and/or committee meeting. If the Trustee reaches the absence thresholds set forth above despite being sent notices of the absences, the Trustee must be sent a Final Notice of Attendance Violation from the Board Secretary, and if there are any further absences without good cause as determined by a majority vote of the Board, then the Trustee will be considered resigned effective immediately unless a majority of the Board (non-inclusive of the subject Trustee) votes for a different resolution. If a Trustee is serving on more than one committee at any time, his or her attendance at meetings of each committee shall be considered separately in determining the Trustee's absences for purposes of this Subsection (h). The Secretary of the Board shall mail notice of each Trustee's absences to each Trustee with the following month's board meeting packet.

Section 9. Vacancies. A vacancy or vacancies on the Board shall be deemed to exist (1) in the case of the death, resignation, or removal of any Trustee, (2) if the authorized

number of Trustees is increased, (3) if the Trustees fail at any meeting of the Board at which any Trustees are elected, to elect the full authorized number of Trustees, or (4) upon the declaration by resolution of the Board of a vacancy due to a Trustee being declared of unsound mind by a final order of any court, convicted of a felony, or found by final order of any court to have breached a duty under Article 3, Chapter 7, Part 2 of Division 2 of the California Corporations Code (Sections 5230 through 5239). Except for a vacancy caused by the death, resignation, or removal of the Vendor Trustee, or court order causing the exclusion of the Vendor Trustee, vacancies on the Board may be filled by a majority of the remaining Trustees at a meeting. Each Trustee elected to fill a vacancy, shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified, unless the Trustee has been removed from office.

Section 10. Meetings.

(a) The Board shall hold ten (10) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: five (5) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. One meeting may serve as a Board training. The Board shall schedule its regular meetings on the second Wednesday of the month, if not a legal holiday, or if a legal holiday, then on the next succeeding Wednesday that is a business day, unless otherwise scheduled by a majority vote of the Board by the members. The Secretary of the Board and/or Secretary's Designee shall notify each Trustee of the date of, time and place of, and provide a specific agenda and board packet for, each regular meeting, by either first-class mail, postmarked at least seven (7) days prior to the date of the scheduled meeting, or by email or facsimile at least (7) days prior to the date of the scheduled meeting and only if an unrevoked consent to the use of email or facsimile has been provided to the Board. The agenda shall identify all substantive topic areas to be discussed. No item shall be added to the agenda or Board packet subsequent to the provision of this notice except for urgent requests made by the Department, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public during the public comment period, or when items are brought before the Board at meetings by members of the public during the public comment period.

(b) Special meetings of the Board may be called by the President, by the Executive Committee, or by one-third (1/3) of the Trustees then in office. Notice of the date, time, and place of a special meeting shall be provided to each Trustee by the Secretary of the Board upon four (4) days' notice by first class mail or 48 hours' notice delivered personally or by telephone, including a voice messaging system, or by



email or facsimile if any an unrevoked consent to the use of email or facsimile has been provided to the Board. The notice shall include a description of the proposed purpose of the meeting and shall be accompanied by an agenda of the items to be considered at the meeting.

(c) All meetings of the Board shall be open and public, and all persons shall be permitted to attend any meeting, except as otherwise provided in this Section 9. "Board meetings" include meetings conducted by any committee of the Board which exercises authority delegated to it by the Board. However, "Board meetings" shall not be deemed to include Board retreats planned solely for educational purposes. At each meeting of the Board, time shall be permitted for public input on all properly noticed agenda items prior to Board action on those items. Time shall also be allowed for public input on any issue not included on the agenda. Any person attending an open and public meeting of the Board shall have the right to record the proceedings on a tape recorder, video recorder, or other sound, visual, or written transcription recording device, in the absence of a reasonable finding by the Board that such recording constitutes, or would constitute, a disruption of the proceedings. The Corporation shall maintain all recordings it makes of open meetings and all written comments submitted at open meetings as testimony on agenda items for no fewer than two (2) years. These materials shall be made available for review by any person, upon request. A reasonable fee may be charged for copies of recordings and written materials requested pursuant to this subsection (c). The Regional Center shall provide a copy of Article 3 (Sections 4660-4669) of the Welfare and Institutions Code to each Trustee at the time he or she assumes his or her duties as Trustee.

(d) In addition to the notice required to be provided to the Trustees pursuant to Subsections (a) and (b) above, the Board shall provide notice of each meeting to any person who requests such notice in writing. Notice shall be mailed at least seven (7) days in advance of each meeting to each person who requests notice under this Subsection (d). The notice shall include the date, time, and place of the meeting and a specific agenda for the meeting, which shall include an identification of all substantive topic areas to be discussed. No item shall be added to the agenda which is not set forth in the notice, except for urgent requests made by the Department, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public during the public comment period.

(e) An emergency meeting of the Board may be called without complying with the notice requirements provided for at Subsections (a), (b) and (d) in the case of an emergency situation involving matters upon which prompt action is

necessary because of either an actual or threatened disruption of Regional Center services. For purposes of this Subsection (e), “emergency situation” means any activity that severely impairs public health, safety, or both, as determined by a majority of the members of the Board. In these situations, while not required, advance notice shall be provided to the extent practicable and the local State Council office shall be notified by telephone of each emergency meeting. The minutes of an emergency meeting, including a description of any actions taken at the meeting, shall be mailed immediately to those persons who requested notice pursuant to Subsection (d).

(f) Anything herein to the contrary notwithstanding, the Board may hold a closed session to discuss or consider one or more of the following:

- (1) Real estate negotiations;
- (2) The appointment, employment, evaluation of performance, or dismissal of a Regional Center employee;
- (3) Employee salaries and benefits;
- (4) Labor contract negotiations;

(5) Pending litigation, as described at Section 4664 of the California Welfare and Institutions Code, when discussion in open session concerning those matters would prejudice the position of the regional center in the litigation. Litigation shall be considered pending when any of the following circumstances exist:

(a) An adjudicatory proceeding to which the regional center is a party has been initiated formally.

(b) A point has been reached where, based upon existing facts and circumstances and the advice of legal counsel, it is determined that there is a significant exposure to litigation against the regional center.

(c) Based on existing facts and circumstances, the regional center has decided to initiate or is deciding whether to initiate litigation. Prior to holding a closed session pursuant to this section, the regional center governing board shall state publicly to which subdivision it is pursuant.

(6) Any matter dealing with a particular Regional Center consumer, unless it is requested that the issue be discussed publicly by either the consumer, the consumer’s conservator, or the consumer’s parent or guardian where the consumer is a minor.

Minutes of closed sessions shall be taken by the Board Secretary in a notebook kept by a designated officer or employee of the Regional Center, but these minutes shall not be considered public records. Prior to and directly after holding any closed session, the Board shall state in open session the specific reason or reasons for the closed session.

In the closed session, the Board may consider only those matters covered in its statement.

All discussions had, and information acquired, at a closed session of the Board are confidential and may be protected by the attorney-client privilege. Board members are required to uphold their duty of confidentiality and shall not disclose the content of any discussion had, or information acquired, in a closed session of the Board. A violation of this confidentiality provision is grounds for removal from the Board and any Board Committee of which the Trustee is a member.

(g) Meetings of the Trustees shall be presided over by the Board President, or, in his or her absence, by the First Vice President, or, in his or her absence, by the Second Vice President, or, in the absence of all of them, by a Trustee chosen by a majority of the Trustees present. The Secretary of the Corporation shall act as Secretary of the Board. In the absence of the Secretary, the presiding officer shall appoint a person to act as Secretary for the meeting.

(h) The open and closed meeting requirements set forth in this Section 9 and in Chapter 5, Article 3 of the Lanterman Act, commencing with Welfare and Institutions Code Section 4660, shall not apply to the corporate affairs of the Board which have no relationship to the role and responsibility of the Regional Center.

(i) All meetings of the Board shall be held in facilities accessible to persons with physical disabilities. The Regional Center shall not conduct any meeting, conference, or other function in any facility that prohibits the admittance of any person, or persons, on the basis of race, religious creed, color, national origin, ethnic group identification, age, ancestry, sex, mental disability, physical disability, medical condition, genetic information, marital status, sexual orientation, or any characteristic listed or defined in Government Code Section 11135 (or any successor statute thereto).

(j) All Board meetings shall be available for virtual participation, including through use of conference telephone and electronic video screen communication, in order to promote easier access. Board member virtual participation constitutes presence in person at Board meetings so long as all Trustees and members of the public participating in such meetings can hear one another.

(k) Agendas and other writings or materials distributed prior to or during a Board meeting for discussion or action at the meeting, shall be considered public records, except those materials distributed during and directly related to a closed session authorized under Subsection (f). Materials which are distributed prior to commencement of a Board meeting shall be made available for public inspection upon

request prior to commencement of the meeting. Writings which are distributed during a Board meeting shall be made available for public inspection at the time of their discussion at the meeting. A reasonable fee may be charged for a copy of the public records distributed pursuant to this Subsection (k).

(l) Any action taken by the Board in violation of the open and closed meeting requirements of this Section 10 is null and void. The Board is not prevented from curing or correcting any action challenged pursuant to this Section.

(m) The Board shall meet with representatives of the Department upon request by the Director of the Department, and, if requested, the Board shall exclude Regional Center employees from the meeting. The Board shall meet with the Department's representatives without preconditions for the meeting and at a time and date determined by the Department. Not infringing on the Department's authority otherwise provided in this Subsection (m), at the Department's discretion, efforts shall be made to meet with the Board at a mutually agreed-upon time, date, and place, with the goal of promoting attendance by Board members.

Section 11. Quorum and Voting. A majority of the number of Trustees entitled to vote shall constitute a quorum of the Board for the transaction of business, except as otherwise provided in these Bylaws. Every act or decision done or made by a majority of the Trustees present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number is required by law or by these Bylaws. A meeting at which a quorum is initially present may continue to transact business notwithstanding the departure of directors, if any action taken is approved by at least a majority of the required quorum for that meeting, unless a greater number is required by law or by these Bylaws.

Except as provided in Article IV, Section 5, each Trustee who is present at a meeting, including those participating virtually as set forth in Section 10, Subsection (j), shall be entitled to one vote on each matter submitted to a vote of the Trustees. Voting by proxy is prohibited. Voting by email, facsimile, mail or other means by a Trustee who is not present at a meeting is also prohibited. Once a vote is cast, it may not be changed.

Section 12. Freedom from Liability. No Trustee who performs the duties of a Trustee in good faith and in the best interests of the Corporation, as set forth in Corporations Code section 5231, shall be personally liable for the debts, liabilities, or obligations of the Regional Center, except as provided in Corporations Code section 5233, relating to self-dealing transactions.

Section 13. Compensation. The Trustees of the Corporation shall serve without

compensation for any services rendered by them to the Corporation as such Trustee. However, this shall not operate to preclude any Trustee from receiving reimbursement from the Corporation for reasonable expenses incurred by Trustee. There shall be no reimbursement for non-business-related travel companions. Neither shall there be loans to Trustees, except as might be permitted for matters relating to indemnity under Article XI of these Bylaws.

ARTICLE V

OFFICERS

Section 1. Number and Title. The officers of the Regional Center shall be members of the Board and shall consist of a President, First Vice President, Second Vice President, Treasurer, ARCA delegate, and Secretary, and such other officers as may be provided for by Board resolution. The same person may not serve concurrently in more than one office.

Section 2. Election. Except as otherwise stated in the Bylaws, the officers of the Regional Center shall be elected by the Board at the regularly-scheduled June meeting of the Board. A slate of nominees shall be submitted by the Nominating Committee to the Board at the regularly-scheduled May meeting immediately prior to the Board's regularly-scheduled June meeting. Nominations may be made from the floor by Trustees at the meeting in which the election is held or at any time prior to the election for that office. In the event that there is more than one (1) nominee for an office or should any Board member request it, the vote shall be by secret ballot. The candidate receiving the highest number of votes shall be elected to the office provided that he or she has received a majority vote of those Trustees in attendance in favor of election. In the event that no candidate receives a majority vote in favor of election, there shall be a runoff between the two (2) candidates with the highest number of votes at the same June meeting of the Board. Election shall be by individual office, in the order the offices are identified in these Bylaws.

Section 3. Term of Office. Officers shall serve for a term of one (1) year commencing on July 1 and ending on June 30 of the following calendar year or, unless: (1) their successor is elected at a date after June 30; (2) they resign prior to June 30; (3) they are removed at the pleasure of the Board in accordance with these Bylaws prior to June 30; or (4) they die. An officer may be removed with or without cause by a vote of two-thirds (2/3) of the total membership of the Board. Notice of a proposed removal action shall be mailed to the full Board prior to the regular meeting at which such vote would be taken. Notice shall be given at least 7 days prior to the regular meeting or with that meeting's Agenda, whichever provides more notice. There is no limitation to the

number of terms that an officer may serve, except that the Nominating Committee shall take into account continuity of leadership when Trustees are in their final year of eligibility to serve as Trustee.

Section 4. Vacancies. In the case of death, resignation, removal, or disqualification of any officer of this Board, or if there is otherwise a vacancy in an office, the Board shall elect from a slate of candidates presented by the Nominating Committee, the officer's successor, who shall hold his or her office for the unexpired term of that office. The Board shall determine when to conduct an election to fill a vacancy in any office, and the Secretary shall give at least thirty (30) days' notice of intent to conduct the election, unless the office of the Secretary of the Board is vacant in which case such notice shall be given by the Board President. The notices may be provided to each Trustee in an open Board meeting, by first class mail, by personal delivery, or by electronic communication if the Corporation receives the necessary written consent from the Trustee.

Section 5. Duties of the President. The President shall preside at all meetings of the Board. Subject to the control of the Board, he or she shall:

- (a) Call meetings of the Board.
- (b) Execute on behalf of the Regional Center any and all contracts in conformance with the Board Contracts policy or any subsequent policy covering the authority of the Board to transact the business of the Regional Center in accordance with such authority as may be granted to him or her by the Board.
- (c) Chair Executive Committee meetings and the quarterly Post-Retirement Medical Trust Committee meetings.
- (d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 6. Duties of First Vice President. The First Vice President shall:

- (a) In the absence or incapacity of the President, or the President otherwise refuses to act, perform the duties of the President.
- (b) Participate in the quarterly meetings of the Post-Retirement Medical Trust Committee.
- (c) Exercise such other powers and perform such duties as may be

prescribed by the Board or these Bylaws.

Section 7. Duties of Second Vice President. The Second Vice President shall:

- (a) In the absence or incapacity of the First Vice President, act to fulfill the duties of that office.
- (b) Act as parliamentarian.
- (c) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 8. Duties of Secretary. The Secretary shall:

- (a) Cause to be taken and maintained at the Principal Executive Office of Corporation the minutes of meetings of the Board and the Executive Committee.
- (b) Maintain a log or record of actions taken in closed session and transfer this record to his or her successor.
- (c) Sign the original copy of the Bylaws when revisions are made and cause the original or a certified copy of the Bylaws to be kept and open to inspection by Trustees at all reasonable times, at the Principal Executive Office of the Corporation.
- (d) Review the attendance of Board members at monthly meetings, notify Board members of absences, and inform the President if a Board member has failed to meet the attendance requirements as described at Section 8, Subsection (h), of Article IV.
- (e) Be then custodian of all books and records of the Corporation (excepting books of account) showing the information required by law, which books and records shall be kept at the Principal Executive Office of the Corporation.
- (f) Cause all notices that are required by law or these Bylaws to be given.
- (g) Cause the Corporation's seal to be kept and affix it to all papers and documents requiring a seal.
- (h) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 9. Duties of Treasurer. The Treasurer shall:

- (a) Review and report on the Regional Center contract with DDS and the preliminary allocation.
- (b) Oversee and report on the fiscal status of the Regional Center:
 - (1) Review all financial reports and the financial status of the Regional Center.
 - (2) Review all audits to assure conformity with accepted practices and contractual requirements.
 - (3) Review the initiation of changes to bank accounts, tax returns, and other ongoing corporate financial transactions.
- (c) Participate in the quarterly meetings of the Post-Retirement Medical Trust Committee.
- (d) Chair the Administrative Affairs Committee.
- (e) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 10. Duties of ARCA Delegate. The ARCA delegate shall:

- (a) Represent the Regional Center at ARCA meetings.
- (b) Report to the Board regarding actions taken at the ARCA meetings.
- (c) Assure that the Board votes on any issues requiring such action.
- (d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.
- (e) Shall provide a report at each Government and Community Relations Committee meeting.

Section 11. Duties of ARCA Alternate. The ARCA alternate shall, in the absence, inability or incapacity of the ARCA delegate, perform the duties of the ARCA delegate to the extent that the ARCA Board will allow.

Section 12. Absences. In the case of the absence of any officer of the Board, or for any other reasons that the Board may deem sufficient, the Board may delegate, for the time being, any and/or all the powers or duties of that officer to any other Trustee or Trustees, except as otherwise specified in the Bylaws, providing that the majority of the Board votes in favor of such delegation of power except that the duties of President may not be exercised by a Trustee concurrently serving as either Secretary or Treasurer.

ARTICLE VI

EXECUTIVE DIRECTOR

Section 1. Duties of Executive Director. The Executive Director shall act in the capacity of the Chief Executive Officer of the Regional Center and, as such, shall have the authority and responsibility for the day-to-day management and administration of the affairs, employees and resources of the Regional Center. The Executive Director shall, subject to the policies of the Regional Center, employ, supervise, manage, control, and discharge the employees of the Regional Center. In the event that the Executive Director seeks the Board's assistance in making decisions regarding the employment, supervision, management, control and discharge of employees of the Corporation, the Board shall act in an advisory role only in providing such assistance, with the ultimate decision being solely that of the Executive Director. The Executive Director shall attend to such other business as may be assigned and perform all other duties prescribed by the Board, by these Bylaws or by law.

Section 2. Policy Responsibility. The Executive Director shall advise and counsel the Board in matters of policy and shall act as a representative for the Regional Center at community, state, and national meetings.

Section 3. Performance Review. The performance of the Executive Director shall be reviewed annually by the Board.

ARTICLE VII

COMMITTEES

Section 1. Provision for Committees. The Regional Center shall have such committees as are provided for herein or as are designated by resolution adopted by a majority vote of the Trustees then in office.

Section 2. Appointment of Committees. Except for the Executive Committee, the Vendor Advisory Committee, and the Consumer Advisory Committee, membership on committees shall be by appointment by majority vote of the Trustees then in office. All committee members must be Trustees, with the exception of members of the Consumer Advisory Committee, Post-Retirement Medical Trust Committee, Strategic Planning Committee, and Vendor Advisory Committee.

Section 3. Structure and Operation of Committees.

(a) All chairpersons of committees shall be appointed by the President unless otherwise specified in the Bylaws. These appointments require approval by a majority vote of the Board. The same Trustee cannot be appointed to serve as chairperson of more than one committee simultaneously, except for the President who may only serve as the chairperson of the Executive Committee and the Post-Retirement Medical Trust Committee.

(b) Except as expressly delegated to any particular committee by these Bylaws or by resolution of the Board of Trustees, no committee shall have any authority to take any action, make any expenditure or incur any liability in the name of or on behalf of the Board of Trustees. Further, no committee may be delegated authority which would otherwise be exercised by the Board unless all of the members of the Committee are also members of the Board or unless all of the actions proposed by such Committee are ratified by the Board prior to their execution in accordance with statute.

(c) Minutes are to be kept of all committee meetings and kept on file at the Principal Executive Office and posted on the Regional Center's website.

(d) Trustees may serve more than one (1) consecutive term on a committee.

(e) Committees of the Board shall be comprised of a minimum of three (3) Trustees except for the Consumer Advisory Committee, Post-Retirement Medical Trust Committee, Strategic Planning Committee, and Vendor Advisory Committee.

(f) The members of a committee provided for hereunder may participate in any meeting through the use of conference telephone, video conferencing, or other similar communications equipment, rather than participating in person. It is the individual committee member's choice how he or she wishes to participate. Participation in a meeting, through the use of conference telephone or electronic video screen communication pursuant to this paragraph, shall constitute presence in person.

at such meeting as long as all members participating in such meeting can hear one another. Participation in a meeting through use of electronic transmission other than conference telephone and electronic video screen communication pursuant to this paragraph, shall constitute presence in person at that meeting if all of the following apply:

(1) Each member participating in the meeting can communicate with all of the other members concurrently.

(2) Each member is provided with the means of participating in all matters before the committee, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by the committee.

(3) The committee adopts and implements some means of verifying both of the following:

(a) A person participating in the meeting is a committee member or other person entitled to participate in the meeting.

(b) All actions of or votes by the committee are taken or cast only by the committee members and not by persons who are not committee members.

(4) Members of the public in attendance, consistent with Article IV Section 10(c), are or would be able to communicate with any member using electronic transmission other than conference telephone and electronic video screen communication.

(g) Except as otherwise provided in these Bylaws or otherwise mandated by law, each committee shall be permitted to schedule the timing, location, and format (i.e., in-person or virtual) based on majority vote of that committee. In all committee meetings where the committee has been authorized to conduct business on behalf of the Board, such committee meetings shall comply all California open meeting laws including, but not limited to, Welfare and Institutions Code Section 4660.

Section 4. Executive Committee.

(a) Composition. The Executive Committee shall consist of the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The President shall be the chairperson. Each individual Officer shall have one (1) vote even an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously).

(b) Authority and Duties. The primary purpose of the Executive Committee shall be to respond to matters of an urgent nature, which call for immediate action or commitment prior to the next scheduled meeting of the Board. In such

matters, the Executive Committee shall have the full power and authority of the Board, except that the Executive Committee shall have no authority to do the following:

- (1) The power to adopt, amend, or repeal the Articles of Incorporation or these Bylaws
- (2) The power to fill vacancies on the Board or any committee which has the authority of the Board;
- (3) The power to appoint committees of the Board or the members thereof;
- (4) The power to appoint or remove the Executive Director;
- (5) The power to remove a Trustee;
- (6) The amendment or repeal of any resolution of the board which by its express terms is not so amendable or repealable
- (7) The expenditure of corporate funds to support a nominee for Trustee after there are more people nominated for Trustee than can be elected.
- (8) The approval of any self-dealing transaction

(c) Additional Authority. The Executive Committee shall also have such power and authority to perform such other duties as the Board may from time to time determine or delegate except that the Board may not delegate its authority to do any of those actions provided in Article IV Section 1 of these Bylaws. All business conducted by the Executive Committee on behalf of the Board shall be reported at the next meeting of the Board. The Executive Committee shall also have the power and authority to oversee the performance evaluation of and negotiate contracts with the Executive Director of the Regional Center.

(d) Conduct of Business. Meetings of the Executive Committee shall be held at the call of the President or any two (2) members of said Committee, at such times the Board is not in session. Notice of Executive Committee meetings shall be made in the same manner as Special Meetings of the Board as detailed in Article IV Section 10. A quorum shall be a majority of the Executive Committee. The Executive Committee may conduct its business in an informal manner in that full and formal Parliamentary Procedures need not be followed except that the affirmative vote of a majority of committee members present at a duly called meeting shall be necessary to transact the business of the committee, except as provided in Subsection (d) of this Section 4. Members of the Board are invited to express their opinions to the Executive Committee and to attend any meetings of the Executive Committee.

Section 5. Nominating Committee.

(a) Composition. The membership of the Nominating Committee shall consist of not less than four (4) Trustees which shall always include a member of the Vendor Advisory Committee as one of its four (4) members. The Nominating Committee members will elect their own chairperson. A quorum shall consist of a majority of the members of the Nominating Committee.

(b) Term of Members. The term of members shall be set at two (2) years, with not more than two (2) members of the Nominating Committee being replaced annually to provide for continuity.

(c) Duties. The duties of the Nominating Committee shall be to collect, categorize, screen, and keep on file at the Principal Executive Office all applications and application-related materials submitted to the Regional Center by Trustee candidates for the Board positions. These applications and application-related materials shall be kept confidential; only the Board President, Executive Director, Board Secretary, and members of the Nominating Committee (including the representative of the Vendor Advisory Committee) may have access to them.

(1) Selection of Board Members. The Nominating Committee shall have the responsibility to seek out and select qualified candidates for presentation and election as Trustees, as provided for at Section 8 of Article IV of these Bylaws. In the event of a vacancy on the Board before the end of a term, the Nominating Committee shall present to the Board its recommendation for a person or persons to fill the vacancy.

(2) Selection of Officers. The Nominating Committee shall present a slate to the Board for the office of President, First Vice President, Second Vice President, Secretary, Treasurer, and ARCA delegate and, while not an officer, the ARCA alternate, as provided for at Section 2 of Article V of these Bylaws. In the event of a vacancy occurring in any office during a term of office, the Nominating Committee shall present to the Board its recommendation for a person or persons to fill the vacancy.

(3) Selection of Vendor Advisory Committee Members. The Nominating Committee shall submit to the Board a slate of providers to be appointed to the Vendor Advisory Committee by the Board at its regularly-scheduled June meeting.

(4) Selection of Consumer Advisory Committee Members. The Consumer Advisory Committee shall be composed of adult consumers who reside in the regional center's catchment area and participate in five (5) Consumer Advisory Committee meetings during any 12-month period. The Nominating Committee shall submit to the Board a slate of individuals to be appointed by

the Board as Board Liaison to the Consumer Advisory Committee.

Section 6. Consumer Services Committee.

(a) Composition. The Consumer Services Committee shall select its chairperson. A quorum shall consist of a majority of the members of the Consumer Services Committee.

(b) Term of Members. The term of members shall be set at one (1) year.

(c) Duties. The duties of the Consumer Services Committee shall be to review and recommend standards and policies consistent with the needs of Regional Center consumers with regard to:

(1) Regional Center services, such as consumers' rights, case management, intake, assessment, and community development.

(2) Services provided by agencies outside the Regional Center. It is not the role of the Consumer Services Committee to discuss individual consumers, individual vendors, the investigation of special incidents involving vendors, and other confidential Regional Center matters. Accordingly, such matters shall not be discussed at meetings of the committee.

Section 7. Government and Community Relations Committee.

(a) Composition. The Government and Community Relations Committee shall select its chairperson. The Board ARCA Delegate shall report at each meeting of the Government and Community Relations Committee, but shall not necessarily be required to be a member of the Government and Community Relations Committee. A quorum shall consist of a majority of the members of the Government and Community Relations Committee.

(b) Term of Members. The term of members shall be set at one (1) year.

(c) Duties. The duties of the Government and Community Relations Committee shall be to:

(1) Review any pending legislation pertinent to people with developmental disabilities and to coordinate contacts with legislators representing the catchment area or responsible for introducing, reviewing or acting upon legislation affecting the segment of the population served by this Regional Center at the direction of the full Board; and

(2) Inform and educate, as outreach, the diversified communities served by the Regional Center as to the purposes, policies and operational procedures of the organization; and (3) Serve as a clearing-house for all public forums.

Section 8. Administrative Affairs Committee.

(a) Composition. The Treasurer shall be the chairperson. A quorum shall consist of a majority of the members of the Administrative Affairs Committee.

(b) Term of Members. The term of members shall be set at one (1) year.

(c) Duties. The duties of the Administrative Affairs Committee shall be to review and monitor contract obligations of the Corporation; review and monitor the budget of the Corporation and expenditures and taxes of the Corporation's funds; report expenditures to the Board; recommend policy in personnel matters regarding hiring, salaries, retention and related issues; and recommend policies affecting other areas of administrative services. In addition, as referenced above in Article IV, Section 2(d), and in the absence of an Audit Committee, the Administrative Affairs Committee shall be responsible for:

(1) Reviewing the skills and performance of the Corporation's independent auditing firm and recommending to the Board the retention and termination of the Corporation's independent auditor;

(2) Negotiating the independent auditor's compensation on the Board's behalf;

(3) Conferring with the auditor to satisfy the Audit Committee that the financial affairs of the Corporation are in order; and;

(4) Reviewing the annual audit report and accompanying management letter prepared by the independent accounting firm and determining whether to accept the audit prepared by the independent auditor and recommend it to the full Board for approval or modification.

(d) Should the Corporation not have a separate Audit Committee, then the Administrative Affairs Committee shall act as the Audit Committee for purposes of Government Code Section 12586 or any successor statute if the Regional Center is required to comply with said statute.

Section 9. Vendor Advisory Committee.

(a) Composition. The membership of the Vendor Advisory Committee shall consist of not more than eighteen (18) members who are either current vendors in good standing of the Corporation or are employed by vendors in good standing of the Corporation.

(b) It shall be composed of persons representing a wide variety of the various categories of providers from which the Regional Center purchases consumer services. The Vendor Advisory Committee shall designate one (1) of its members to serve as a member of the Board (i.e., the Vendor Trustee). The Vendor Trustee shall serve as chairperson. The Vendor Trustee's term shall be one (1) year. A quorum shall consist of a majority of the members of the Vendor Advisory Committee.

(c) Appointment and Term of Members. The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by the Nominating Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. If a vacancy occurs on the Vendor Advisory Committee, the Nominating Committee shall recommend a replacement to the Board as a whole who shall then elect the replacement by a majority vote. In the event a member has been elected to fill such vacancy, the term shall commence upon election or as otherwise provided by the Board and shall continue for the balance of the regular term subject to such vacancy. No member shall serve on the Vendor Advisory Committee for more than six (6) consecutive years. An individual who has served six (6) consecutive years shall not be eligible to again serve as a member of the Vendor Advisory Committee for a period of twelve (12) months. If an individual who resigns from the Vendor Advisory Committee prior to the expiration of his or her term is re-appointed to the Vendor Advisory Committee in less than twelve (12) months, his or her prior months/years served on the Vendor Advisory Committee shall be considered part of the person's term.

(d) Duties. The duties of the Vendor Advisory Committee shall be to provide advice, guidance, recommendations, and technical assistance to the Board to assist the Board in carrying out its mandated duties.

Section 10. Consumer Advisory Committee.

(a) Composition. The Consumer Advisory Committee shall be composed of adult consumers who reside in the regional center's catchment area and participate in five Consumer Advisory Committee meetings during any 12-month

period. Members of the Consumer Advisory Committee, once qualified by attendance at five Consumer Advisory Committee meetings during any 12-month period, shall remain members of the Committee for so long as they continue to attend at least five Consumer Advisory Committee meetings during any 12-month period.

(b) Election of Committee Chair. The Consumer Advisory Committee chair shall be elected by the committee. The term of office shall be one (1) year with no limitations on the number of terms. The committee will also elect a vice-chair.

(c) Duties. The duties of the Consumer Advisory Committee shall be to provide the Regional Center's Board with recommendations on legislation or services and supports provided by the center or other publicly funded entities.

(d) Board Liaison. The Board may appoint a Board Liaison to attend monthly committee meetings for the purpose of facilitating communication between the committee and the Board and completing the monthly CAC Liaison Report for the Board. The Board Liaison should be an individual served by NLACRC, but if a person served is not available or willing to serve, then the Board can appoint a staff member or Trustee to serve as Board Liaison. The Board should consider alternating the Liaison position from year to year.

Section 11. Strategic Planning Committee

(a) Composition. The composition of the Strategic Planning Committee shall be consistent with requirements found in the Lanterman Act. As such, the Strategic Planning Committee may have members who are consumers, consumer's family members or representatives, service providers, representatives of the State Council, and Regional Center staff. The Strategic Planning Committee should have not less than ten (10) or more than sixteen (16) members, not less than 60% of which shall be Trustees. The chairperson is selected by the members of the committee. The appointment of committee members shall be by majority vote of the Trustees then in office. A quorum shall consist of a majority of the members of the Strategic Planning Committee.

(b) Duties. The Strategic Planning Committee is charged with providing advice in the development and implementation of the Regional Center's annual performance contract, the objectives contained therein, and recommendations to the Board on adopting and modifying goals and objectives contained in the contract. The committee may advise the Board on developing a long-range resource development plan and participate in the strategic planning of types of services needed.

The Strategic Planning Committee may identify gaps in the service delivery system, including generic agencies, and recommend alternatives to close these gaps, such as systems advocacy, legislation, or interagency coordination. At the direction of the Board, the Strategic Planning Committee may be charged with developing recommendations for the Board's consideration in other areas, such as housing or other activities that may require the Regional Center to utilize a community forum for input.

ARTICLE VIII

RECORDS AND REPORTS

Section 1. Inspection of Records. The Regional Center shall maintain adequate and correct accounts, books, and records of its business and properties. All of such books, records, and accounts shall be kept at its Principal Executive Office in the State of California, as fixed by the Board from time to time.

Section 2. Inspection of Records. All books and records shall be open to inspection by the Trustees at all reasonable times at the Principal Executive Office and in the manner provided in the California Corporations Code.

Section 3. Certification and Inspection of Bylaws. The original or a copy of these Bylaws as amended or otherwise altered to date, certified by the Secretary of the Board, and shall be open to inspection at the Principal Executive Office by the Trustees as provided in the California Corporations Code.

Section 4. Checks, Drafts, Etc. All checks, drafts, or other orders for payment of money, notes or other evidences of indebtedness issued in the name of, or payable to, the Regional Center, shall be signed or endorsed by such person or persons and in such manner as shall be determined from time to time by resolution of the Board.

Section 5. Contracts, Etc. - How Executed. In conformance with the Board's Contract Policy or any other policy detailed the Board's authority to enter into contracts on behalf of the Regional Center, the Board, except as in the Bylaws or otherwise provided, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances. Unless authorized by the Board, no officer, agent or employee of the Regional Center shall have any power or authority to bind the Regional Center by any contract or engagement, or to pledge its credit or render it liable, for any purpose or to any account.

ARTICLE IX

AMENDMENT OR REVISION OF BYLAWS

These Bylaws, or any provision or provision thereof, may be amended or repealed, or new Bylaws may be adopted, at any regular meeting of the Board at which a quorum is present, by approval of at least a majority of Trustees then in office, provided that the amendment or revision has been submitted in writing at the previous regular meeting of the Board; such action shall be subject, however, to the limitations of the California Corporations Code.

ARTICLE X

RULES

All persons becoming Trustees of the Regional Center shall agree to abide by and be bound by these Bylaws and the rules, regulations and other orders of the Board, including the Board Code of Conduct, made pursuant thereto. The rules contained in the revised Robert's Rules of Order shall govern the Regional Center in all cases to which they are applicable.

ARTICLE XI

INDEMNIFICATION

Section 1. Right of Indemnity. To the fullest extent permitted by law, the Regional Center shall indemnify its Trustees, officers, employees, and other people described in Section 5238, subdivision (a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that Section. “Expenses,” as used in this Bylaw, shall have the same meaning as in Section 5238, subdivision (a) of the California Corporations Code.

Section 2. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 5238, subdivision (b) or Section 5238, subdivision (c) of the California Corporations Code, the Board shall promptly determine under Section 5238, subdivision (e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 5238, subdivision (b) or Section 5238, subdivision (c) has been met and, if so, the Board shall authorize

indemnification.

Section 3. Advancement of Expenses. To the fullest extent permitted by law under Corporations Code Section 5238 or any successor statute thereto, and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under Sections 1 and 2, of this Article XI of these Bylaws, in defending any proceeding covered by those Sections shall be advanced by the Regional Center before final disposition of the proceeding, on receipt of the Regional Center of an undertaking by or on behalf of that person in the amount advanced on that Trustees behalf that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Regional Center for those expenses.

Section 4. Insurance. The Regional Center shall purchase and maintain insurance to the full extent permitted by law on behalf of its Trustees, officers, employees, and other agents, against any liability asserted against or incurred by any Trustee, officer, employee, or agent in such capacity or arising out of the Trustee's, officer's, employee's, or agent's status as such. Such coverage shall include, but not be limited to, indemnity for fiduciaries of any Regional Center employee benefit plan or plans. Purchase of such coverage shall be limited to that which is reasonably prudent in light of the Regional Center's budget considerations, as reviewed from time to time.

CERTIFICATE OF SECRETARY

The undersigned, being the Secretary of the Regional Center Board of Trustees, hereby certifies:

1. That I am the duly elected and acting Secretary of the Board of Trustees of North Los Angeles County Regional Center, Inc., a California Nonprofit Public Benefit Corporation; and

2. That the attached Restatement of the Bylaws, consisting of thirty-six (36) pages, was duly adopted by the Board of Trustees of the Regional Center on _____, and _____, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and have affixed the seal of this corporation hereto this ____ day of _____ 202__.

[SEAL]

Secretary NLACRC Board of
Trustees

Revised and approved by the Board of Trustees April 17, 1974. Revised and approved by the Board of Trustees January 8, 1975. Revised and approved by the Board of Trustees November 10, 1976. Revised and approved by the Board of Trustees April 9, 1980.

Revised and approved by the Board of Trustees February 11, 1981. Revised and approved by the Board of Trustees January 12, 1983. Revised and approved by the Board of Trustees May 16, 1984.

Revised and approved by the Board of Trustees January 16, 1985. Revised and approved by the Board of Trustees March 12, 1986. Revised and approved by the Board of Trustees September 9, 1987. Revised and approved by the Board of Trustees December 9, 1987. Revised and approved by the Board of Trustees October 12, 1988. Revised and approved by the Board of Trustees January 11, 1989. Revised and approved by the Board of Trustees December 13, 1989. Revised and approved by the Board of Trustees May 8, 1991.

Revised and approved by the Board of Trustees June 10, 1992. Revised and approved by the Board of Trustees May 12, 1993. Revised and approved by the Board of Trustees December 8, 1993. Revised and approved by the Board of Trustees September 14, 1994. Revised and approved by the Board of Trustees May 8, 1996.

Revised and approved by the Board of Trustees October 9, 1996. Revised and approved by the Board of Trustees December 10, 1997. Revised and approved by the Board of Trustees October 14, 1998.

Revised and approved by the Board of Trustees February 10, 1999. Revised and approved by the Board of Trustees March 8, 2000.

Revised and approved by the Board of Trustees June 13, 2001. Revised and approved by the Board of Trustees September 10, 2003. Revised and approved by the Board of Trustees June 9, 2004.

Revised and approved by the Board of Trustees March 14, 2007. Revised and approved by the Board of Trustees May 14, 2008.

Revised and approved by the Board of Trustees July 30, 2008. Revised and approved by the Board of Trustees May 11, 2011. Revised and approved by the Board of Trustees March 11, 2015. Revised and approved by the Board of Trustees June 14, 2017.

Revised and approved by the Board of Trustees June 13, 2018. Revised and approved by the Board of Trustees January 15, 2020. Revised and approved by the Board of Trustees March 10, 2021. Revised and approved by the Board of Trustees January 12, 2022. Revised and approved by the Board of Trustees May 11, 2022.

Revised and approved by the Board of Trustees February 14, 2024, and May 8, 2024.

North Los Angeles County Regional Center

Board of Trustees F.Y. 2024 – 25 Board Priorities

1. Ensure the deliverables of the 2024-26 Special Contract Language are completed as specified, **on time**.
2. Implement and monitor the ~~new~~ 2022-2026 Strategic Plan for NLACRC.
- ~~3. Continue to support consumers and their families by offering a variety of quality supports and services to meet existing and emerging needs.~~
4. Identify and monitor strategies to increase service access and equity for all consumers **by creating awareness and actively promote the services offered by the regional center to consumers and families.**
5. Support and actively advocate for the sustainability of the entitlement of services within the regional center system and within NLACRC catchment areas.
- ~~6. Create awareness and actively promote the services offered by the regional center to consumers and families.~~
- ~~7. Build partnerships with community organizations, school districts, and other generic service providers.~~
8. Address and advocate for the correction of the Core Staffing formula. *
9. ~~Monitor and enhance~~ **Strengthen** the Self-Determination Program. *
10. ~~Focus on the~~ **Reduction of caseloads for more efficient service delivery.** *
11. ~~Create an Employee Satisfaction Platform.~~ *

Priorities 1 thru 7 are from Board Priorities 2022-23

** Asterix Priorities came out of the May 2024 Board Retreat*

[primaryactivities.23.24] Approved:

North Los Angeles County Regional Center
Board of Trustees
Delegated Conservatorship
Policy

North Los Angeles County Regional Center values the health, safety and wellbeing of individuals with developmental disabilities, and we are committed to upholding the rights, dignity and autonomy of all individuals, including those who are conserved by the Director of the Department of Developmental Services (DDS) (“DDS-conserved clients). This policy is developed to mitigate conflicts that may arise when a regional center is the delegated conservator while also providing service coordination to the conservatee. It will also address the process a conservatee or their legal representative may use if they are dissatisfied with the way the regional center is carrying out its delegated conservatorship responsibilities.

Definition:

Conservatorship of individuals with developmental disabilities by DDS is authorized by California Health and Safety (H&S) Code Section 416. Pursuant to H&S Code section 416.19, when DDS is appointed conservator of an individual with a developmental disability, DDS delegates the day-to-day conservatorship authority to the regional center that is serving the conservatee. This is known as “delegated conservatorship.”

Policy:

To reduce potential conflicts of interest for individuals served by the North Los Angeles County Regional Center with a delegated conservatorship, the day-to-day conservatorship duties for those individuals shall be carried out by the **Community Living Specialist** and overseen by the **Consumer Services Supervisor (Specialized Unit)**. The day-to-day conservatorship duties will be separate and removed from the service coordination activities conducted by the conservatee’s assigned Service Coordinator and the Supervisor of that unit.

The **Community Living Specialist**, under the direction and supervision of the **Consumer Services Supervisor (Specialized Unit)** shall:

- Meet at a minimum, quarterly, in person, with the conservatee. This is separate from the quarterly review of the IPP conducted by the assigned service coordinator.
- Maximize the conservatee’s autonomy and support the conservatee in making their own decisions. Timely inform the conservatee about all decisions made by the regional center on their behalf.
- Monitor and timely address with the appropriate regional center staff or external consultants any concerns about the conservatee’s health, safety and well-being, violations of their rights, their satisfaction with current services and living arrangement and the need for additional or different services. They also shall support the conservatee in raising any concerns they may have.
- Complete the Department monthly reporting tool in accordance with the Regional Center Contract about any changes which impact the conservatee’s health, safety or well-being and changes to their services or service needs.
- Provide information about the conservatee’s preferences and needs as part of the development of the comprehensive person-centered biennial assessment. Provide recommendations about the need for conservatorship, alternatives to conservatorship, changes to the conservator’s powers, and the availability of others who may be able to serve as conservator.
- Support the conservatee’s participation in the Individual Program Plan (IPP) review meeting and other meetings, as requested by the conservatee.

- Assist the conservatee in resolving any concerns they may have about the conservatorship or their regional center services by informing them of the process to request assistance from the Department and/or referring them to other resources who may be able to assist them.

Qualifications and Training of the Placement Specialist:

At minimum, the **Community Living Specialist** will have a bachelor's degree in social, behavioral, or life science or special education and 2 years of related experience in the field of developmental disabilities or social services working with people with developmental disabilities.

In accordance with the roles and responsibilities of the delegated conservatorship duties, the Placement Specialist will be required to receive additional training on the following topics:

- Alternatives to Conservatorships and Supported Decision Making
- Clients Rights
- Futures Planning
- Person Centered Planning Facilitation Skills
- Training(s) facilitated by DDS for Individuals under DDS Conservatorship

Process for Requesting Assistance from the Department:

A conservatee or their legal representative who is dissatisfied with a regional center's performance in carrying out its delegated conservatorship responsibilities may request assistance from the Department in resolving their concerns through:

- The Department's Ombudsperson at: Ombudsperson@dds.ca.gov or (877) 658-9731.
- The Department's conservatorship liaison office at: ddsconservatorship@dds.ca.gov or (833) 421-0061.

ENCLOSURE

BOARD OF TRUSTEES TRAINING REPORT FOR CALENDAR YEAR 2025

North Los Angeles County Regional Center

INSTRUCTIONS: Regional center shall submit to the Department by December 15th of each year, a report about trainings provided to its board of directors in that calendar year (CY).

Date	Training Topic	Frequency	Length of Training	Name, Affiliation and Qualifications of Individual or Entity Providing Training	Date Completed	Number of Attendees
January 6, 2025	Contract with State & SCL	Annual		Enright & Ocheltree, LLP	January 13, 2025	__ Board Members
February 10, 2025	Board Governance & Policies (Includes Code of Conduct)	Annual		Enright & Ocheltree, LLP	February 17, 2025	__ Board Members
March 10, 2025	Board Roles (Includes Lanterman and Corp Code)	Annual		Enright & Ocheltree, LLP	March 17, 2025	__ Board Members
April 7, 2025	Revised Policies (training requirements; Board member recruitment, application and selection process; requirements for Board spending and processes for execution of Operations-related)	Annual		Enright & Ocheltree, LLP	April 14, 2025	__ Board Members
May 12, 2025	Whistleblower, Anti-Retaliation	Annual		Enright & Ocheltree, LLP	May 19, 2025	__ Board Members
June 9, 2025	Conflict of Interest	Annual		Enright & Ocheltree, LLP	June 16, 2025	__ Board Members
July 2025	Board Orientation	Annual		Enright & Ocheltree, LLP	July 2025	
August 2025				Enright & Ocheltree, LLP		

September 2025	Privacy Rules & HIPAA Training	Annual	1 Hour	Megan Mitchell, Contract Administration & Privacy Manager		__ Board Members
October 2025						
November 2025	Legislative Advocacy (GCRC Meeting)	Annual	2 Hours	Michelle Heid, Legislative Consultant		__ Board Members

Board trainings can be held before, during or separate from board meetings.

Additional Trainings available to board members through ARCA Academy Webinars and/or NLACRC Legislative Consultant include: Legislative Advocacy, Boards in the Community, Working Together, Strategic Planning, Diversity Parts 1 & 2, Decoding Regional Center Purchase of Service Data, How Services and Supports Meet the Needs of Infants & Toddlers, Services for School-Age Individuals, Meeting the Service Needs of Adults of All Ages, & Your Role in Legislative Advocacy

(*) Required Trainings by the Department of Developmental Services

This Board of Directors Training Report was reviewed by (right click in signature box and select sign)

X

Executive Director

X

Board President



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

Self Determination Program Report - Implementation Updates

November 1, 2024

North Los Angeles County Regional Center Statistics

Participants have completed Orientation from 2019-Present: **988** (increased by 36)

Total number of budgets that are certified: **524** (increased by 31)

Total number of spending plans that are approved: **455**

Total number of spending plans in progress: 52

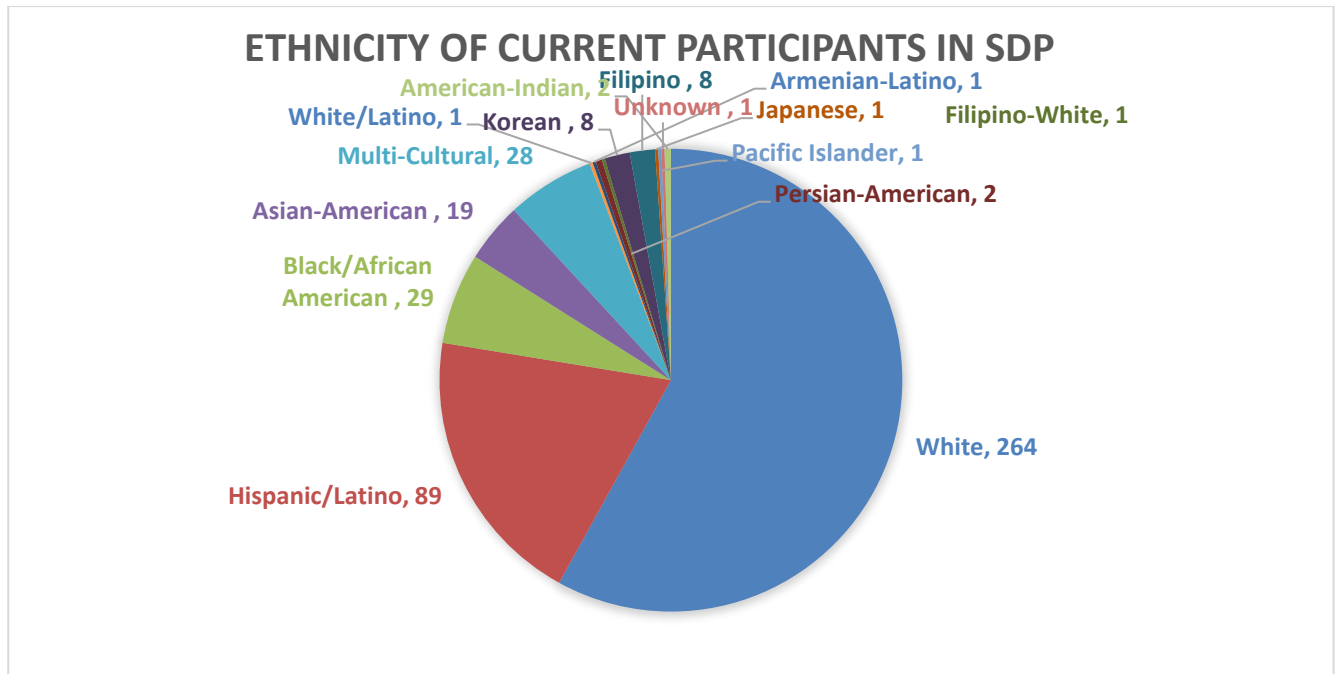
Total number of PCP's completed: **480** (increased by 17)

Total number of participants that did not continue after receiving budget: **3**

Total number of participants that have opted out of SDP: **7**

Total number of Inter-Regional Center Transfers (out): **7** (increased by 2)

Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **455** (30 transitions)



Transitions based on ethnicity:

White: 16

Latino/Hispanic: 6

Multi-cultural: 2

African American/Black: 3

Filippino: 2

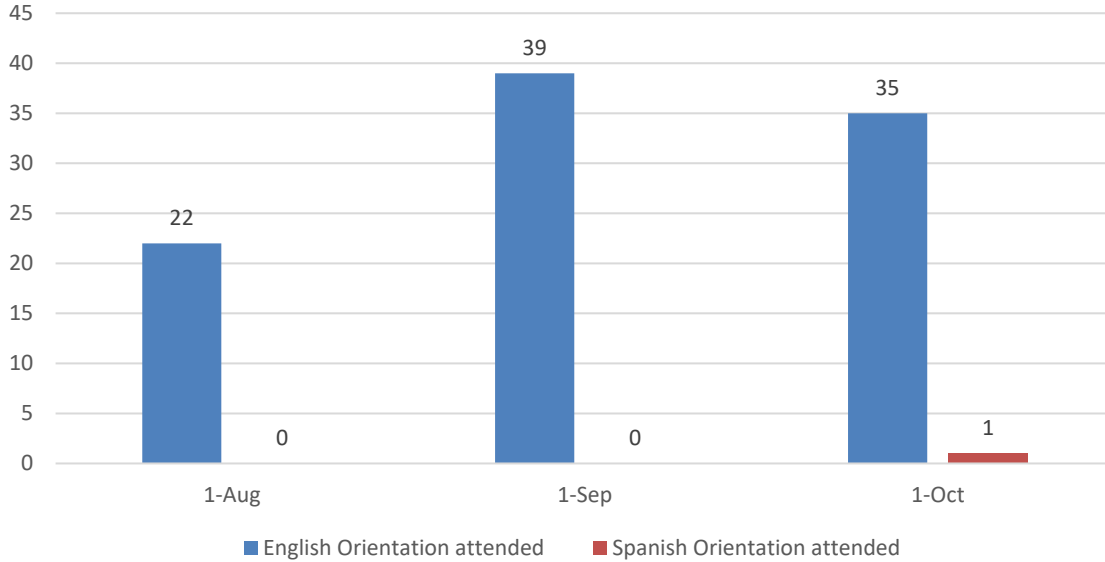
Korean: 1



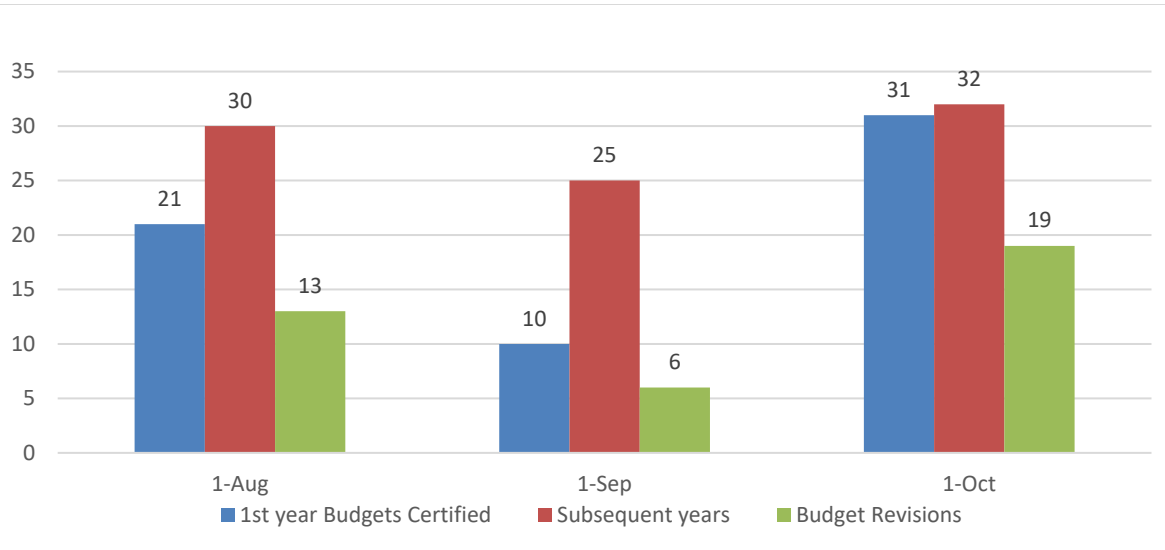
North Los Angeles County Regional Center

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Monthly Participants Attending SDP Orientation



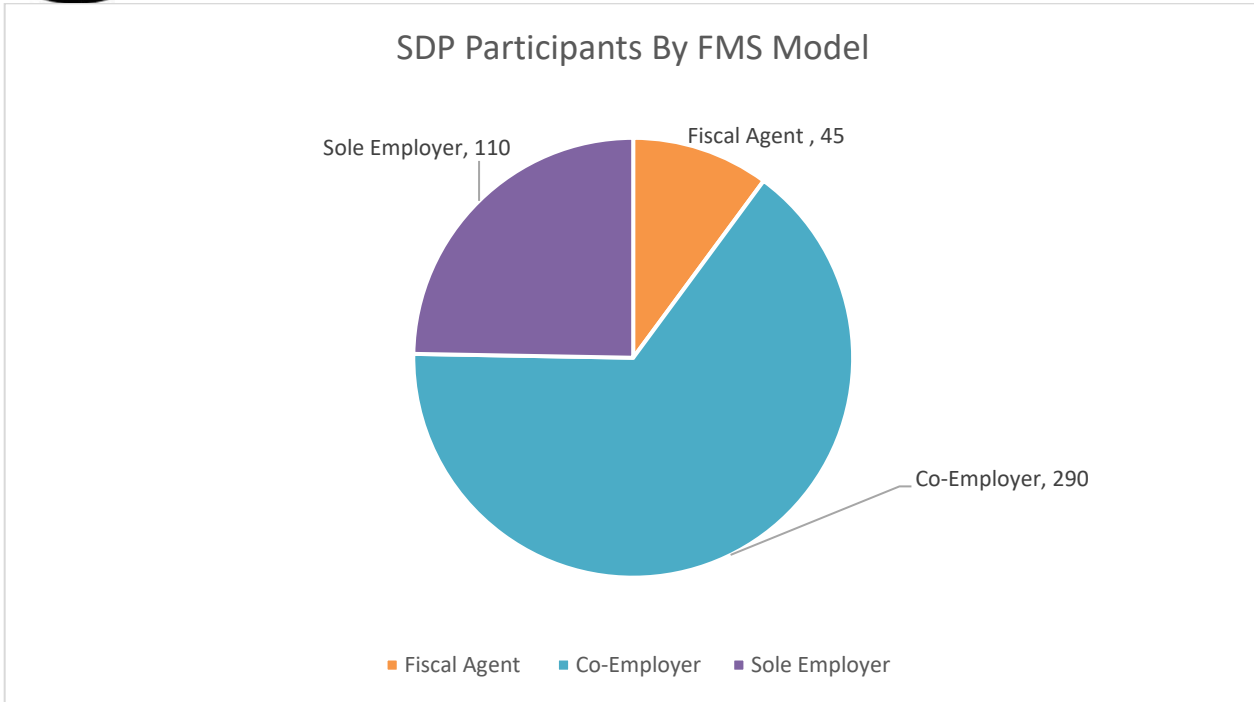
Monthly Budgets Certified





North Los Angeles County Regional Center

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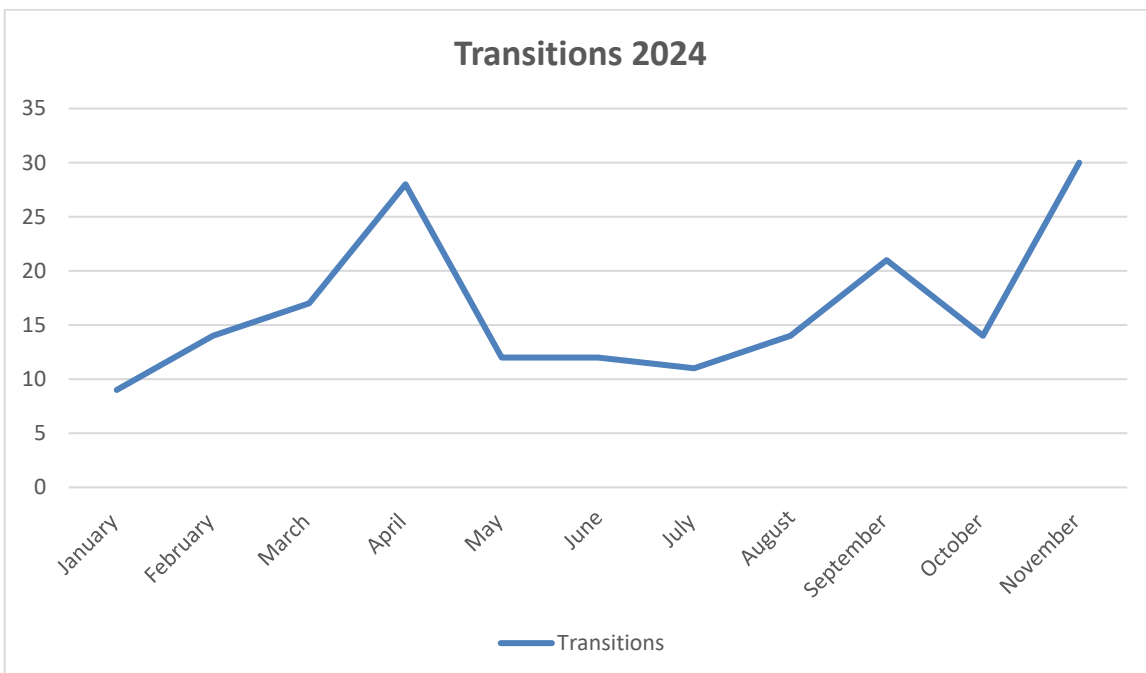


Transitions this month:

Bill Payer: 3

Co-Employer: 17

Sole Employer: 10



Total transitions this year: 182

Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

NLACRC Implementation Updates/ information:

- Championing Choice: Budgeting and Spending Plan Success Training for Service Coordinators and Participants, hosted by Disability Voices United on November 13, 2024, 10am to 11:30am via Zoom. <https://tinyurl.com/nlacrcetra>
- SDP Orientation is available:
 1. Through State Council <https://scdd.ca.gov/sdp-orientation/>
 2. Virtual through NLACRC on the 1st Monday of the month in English and 3rd Monday of the month in Spanish (unless there is a holiday, day may change).
RSVP: selfdetermination@nlacrc.org
 - Next Virtual Orientation meetings:
 - Monday November 4, 2024 (English) from 9AM-12:00PM
 - Monday November 18, 2024 (Spanish) from 9AM-12:00PM
 3. Virtually available at any time (24/7) through NLACRC website: [Self-Determination Orientation | NLACRC](#).
- Self Determination Support Group – November 6, 2024 at 4:30pm via Zoom. [Meeting Registration - Zoom](#)
- SDP Local Volunteer Advisory Committee- Thursday November 21st from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC’s calendar [Self Determination Local Advisory Committee Meeting | Calendar of Events | NLACRC](#)
Everyone is welcomed to attend meetings!
- Support for participants and families: NLACRC has coaches available to support with SDP transition process or if you are in the program and need assistance. Ask your CSC for a referral.
 - Claudia Cares Consulting
 - The Legacy Center
- NLACRC & SDP Local Volunteer Advisory Committee Best Practices Subcommittee
 - The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC’s implementation of Self Determination. The committee meets monthly.

Resources:

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30-6pm) [Upcoming Events | Disability Voices United](#)
- Self Determination Program Service Definitions: https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

FMS Agencies	Model	Language Spoken:	Accepting participants?	Employee Burden Cost	Budget Limits	Contact Info
Ace	Bill Payer, Co-Employer, Sole Employer	English & Farsi	Yes, Free consultation available to prospective clients.	24.86% Co-employer 15.68% Sole Employer	Max budget: \$120,000	Phone: 833-4-ACE FMS (833-422-3367), Option 1 Info@acefms.com Web: Http://AceFMS.com
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a contact us request on the website.	25%-Co-employer 17% Sole Employer	No budget limits	Main office: (310) 867-8882 Website: actionfms.com Email: contact@actionfms.com
Acumen	Bill Payer, Sole Employer	English & Spanish But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	21.25%	\$200,000	Yvette Torres (424) 210-8810 yvettet@acumen2.net
Aveanna	Bill Payer and Co-Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	17.37%	Anything above \$150,000 requires additional review. They have a "hard limit" of \$200,00.000 annually.	(866) 979-1182 fmsinfo@aveanna.com
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22.20%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231 davide@cfms1.com
Casa Fiscal/Essential Pay	Bill Payer, Co-employer	English, Spanish, Mandarin	No	19.15%	None	(510) 336-2900 (833) 268-8530 contact@essentialpay.com

FACT	Bill Payer, Co-Employer, Sole Employer	English	Waiting list	20%	Unknown	(310) 475-9629 FMS@factfamily.org
FMS Pay LLC	Bill Payer	English Spanish Translation available for other languages		N/A	No budget limit	Phone: (858) 281-5910 Website: www.myfmspay.com connect@fmspay.com
GT Independence	Bill Payer, Sole Employer, Co- Employer	All Languages are supported to assist Individuals in the language of their choice	Require a certified budget & spending plan draft to start onboarding process.	Co-employer 24% Sole Employer- 18% All FMS models- Non-payroll burden 1%	None	Elva Chavez (877) 659-4500 tjones@gtindependence.com
Mains'l	Bill Payer, Sole Employer, and Co- employer	English & Spanish	Require certified budget & spending plan draft to start onboarding process.	17.23% for Sole Employer 17.13% for Co- employer	None	Jason Bergquist (866) 767-4296 jmbergquist@mainsl.com
Ritz	Bill Payer, Co-Employer	English, Spanish & Mandarín	New clients- visit website to fill out an inquiry form. Waitlist-June 2024	18.90%	\$120,000	Website: Ritzfms.com Kitleng Pui kpui@ritzvocational.com (626)-600-4703
SequoiaSD, Inc.	Bill Payer, Co-Employer, Sole Employer	English, Spanish, Translation available for other languages	Yes, but have certified budget.	20.64%	\$250,000	Website: sequoiasd.com sequoiaenrollment@sequoiasd.com

**LOS ANGELES COUNTY REGIONAL CENTER
Board Member Reporting Out Form**

~~~~~

**Name:** Silvia Renteria-Haro

**Meeting:** SDLVAC

**Date of Meeting:** October 17, 2024

|           |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1.</b> | <b>Number of Attendees</b>                | 27                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>2.</b> | <b>Public Input:</b>                      | <ul style="list-style-type: none"> <li>• Lori shared:<br/>NLA SDP Email: <a href="mailto:selfdetermination@nlacrc.org">selfdetermination@nlacrc.org</a><br/>NLACRC website: <a href="http://www.nlacrc.org">www.nlacrc.org</a><br/>Committee Direct Email: <a href="mailto:nlacrcsdlac@gmail.com">nlacrcsdlac@gmail.com</a> <ul style="list-style-type: none"> <li>○ SDP DVU Connect</li> <li>○ NLACRC Support Group- 1<sup>st</sup> Wednesday of the month.</li> <li>○ IF Round Table- 2<sup>nd</sup> Thurs of the month.</li> </ul> </li> </ul>                                                      |
| <b>3.</b> | <b>Points of Discussion:</b>              | <ul style="list-style-type: none"> <li>• California Master Plan for Developmental Services. Fernando and Victor explained the purpose of the plan and their vision for an equitable, consistent, and accessible service system. They attend LVAC to gather information as it relates to the SDP. They received feedback from parents regarding the SDP process and the barriers they see. Some of the concerns raised were about lack of consistency and communication. They also raised concerns about the FMS and the authority they have to deny services approved in the spending plan.</li> </ul> |
| <b>4.</b> | <b>Reported out to Committee/Meeting:</b> | <ul style="list-style-type: none"> <li>• No report out due to presentation.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>5.</b> | <b>Area of Concerns:</b>                  | <ul style="list-style-type: none"> <li>• SDP continues to be complicated. SDLAC would like to make it easier for everyone.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>6.</b> | <b>Action Items:</b>                      | <ul style="list-style-type: none"> <li>• Robin to present the concept of a centralized SDP unit to NLACRC executive leadership.</li> <li>• SDLAC committee to draft a letter supporting the creation of a centralized SDP unit at NLACRC.</li> <li>• NLACRC to proceed with SDLAC interviews.</li> </ul>                                                                                                                                                                                                                                                                                               |
| <b>7.</b> | <b>Questions for the Board:</b>           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>8.</b> | <b>Miscellaneous</b>                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
ARCA Delegate Report**

**Name: Lety Garcia**

**Meeting: ARCA Board of Directors Meeting**

**Date of Meeting: 10/18/24**

|           |                                                 |                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1.</b> | <b>Number of Attendees</b>                      | Approx. 40                                                                                                                                                                                                                                                                                                                                                                          |
| <b>2.</b> | <b>Public Input:</b>                            | None                                                                                                                                                                                                                                                                                                                                                                                |
|           | <b>Funding and Sustainability:</b>              | Support Service Provider rate reform increases for Phase III of rate reform to occur January 2025. This is the final phase. Support funding for consumer service coordinator positions adequately as a next step towards Core Staffing Formula reform.                                                                                                                              |
| <b>4.</b> | <b>Inclusive Communities:</b>                   | Continued advocacy for underserved communities and those with unmet needs and addressing housing needs of those served by regional centers through targeted investments by Housing and Community Development. Additionally, legislation was enacted that allows greater flexibility for regional centers to fund housing subsidies for those in Supported Living Services (AB 3291) |
| <b>5.</b> | <b>Flexible and Sustainable Service Models:</b> | Trailer Bill Language (AB 162) was signed by Governor Newsom in July 2024. In the relevant portion, it allows remote planning team meetings (IPP/IFSP). New statute also requires in person contact at least every twelve months for those with an IPP and every six months for those with an IFSP. This meeting may be held in any community setting.                              |
| <b>6.</b> | <b>Self-Determination Program:</b>              |                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>7.</b> | <b>Points of Discussion for the Board:</b>      |                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>8.</b> | <b>Miscellaneous:</b>                           | In order to reduce the size of our board packets, we have created an <b>ARCA folder in SharePoint</b> where board members can access the minutes, agendas, and strategic priorities of ARCA.                                                                                                                                                                                        |
| <b>9.</b> | <b>Next Meeting:</b>                            | January 17, 2025 Location TBD                                                                                                                                                                                                                                                                                                                                                       |

North Los Angeles County Regional Center

**Consumer Advisory Committee**

**2024-25 Priority Activities**

1. CAC members will promote and support efforts for meaningful employment opportunities for people with disabilities.
2. CAC members will regularly attend various transportation meetings in order to keep current on any changing trends.
3. CAC members will work together to share information about current consumer issues at CAC meetings (like employment, transportation, legislation, and housing). Any information that the committee thinks is really important will be posted on their web page.
4. CAC members will educate other consumers about the CAC to promote involvement and membership.



[cac.goals.23.24] Approved:

North Los Angeles County Regional Center

**Consumer Services Committee**

**Priorities for FY 2024-25**

- 1. Propose strategies for increasing access to services in the Center's communities, including participation in alternative nonresidential services delivery.**
- 2. Address disparities by developing strategies to increase POS expenditures within families of color.**
- 3. Propose and advocate for reduced caseload ratios that will result in effective service coordination for unique populations such as self-determination and consumers/families who are not accessing the services authorized in their Individual Program Plans (IPPs).**
- 4. Monitor progress in the implementation of the center's self-determination program.**
- 5. Monitor service delivery for compliance with Home and Community-Based Services (HCBS) waiver, statutory and regulatory requirements**



[priorities.2324] Approved: 09/13/23

**LOS ANGELES COUNTY REGIONAL CENTER  
Executive Committee Report**

**Chair: Ana Quiles  
Date of Meeting: 10/24**

|     |                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | <b>Public Input / Concerns</b>                     | <ul style="list-style-type: none"> <li>N/A</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2.. | <b>Points of Discussion</b>                        | <ul style="list-style-type: none"> <li>Critical calendar and Board Priorities updated and submitted for approval to board</li> <li>Whistleblower report shared with committee changes to format on presentation format updated with requirement for report to be submitted to EC along with DDS every 30 days. To be approved by board and resubmitted to DDS.</li> <li>Purchase of Service report deferred</li> <li>Special Language Deliverables updates Angela working with all team members to determine deliverables and owners on all special language contracts. Angela has been working closely with DDS and informing of status and plans to address.</li> <li>Discussion about Board dinner at a hotel on a Friday in May, 2025, and the Board retreat at the Santa Clarita office on the following Saturday of May, 2025, final expense pending. Scheduling of work groups to work on dinner and retreat. Updating name or title of event to reflect the purpose of the event</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 3.  | <b>Reported out to Committee / Meeting</b>         | <ul style="list-style-type: none"> <li>ED center operations report</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4.  | <b>Actions Items taken on behalf of the Board:</b> | <ul style="list-style-type: none"> <li>Contract approvals <ul style="list-style-type: none"> <li>4 Hour Caregivers, Inc., at a total cost of \$1,491,450.75</li> <li>Like Family LLC, at a total cost of \$1,491,450.75</li> <li>Wood Quality Care, at a total cost of \$1,491,450.75</li> <li>Bella Vida Home Care LLC, for in-home respite services, at a total cost of \$1,491,450.75,</li> <li>Bella Vida Home Care LLC, for personal assistance services, at a total cost of \$1,491,450.75</li> <li>es I Can Unity Through Music &amp; Education, Inc. at a total cost of \$2,782,080</li> <li>Sekhon, Sharn, Psy.D, at a total cost of \$1,242,000</li> <li>Dr. Beliz, at a total cost of \$3,312,000</li> <li>Build Rehabilitation Industries, at a total cost of \$5,777,032</li> <li>Road to Independence, Inc., at a total cost of \$910,725</li> <li>A'Villa Inc., at a total cost of \$956,155.20</li> <li>Achieve Speech Associates Inc., at a total cost of \$3,039,868.80</li> <li>Gersovich, Sandra Vivan, at a total cost of \$763,929</li> <li>Maxima Therapy and Speech Clinic, at a total cost of \$37,293,060</li> <li>Roya Darabit Parsa dba Dreamy Speech Therapy, at a total cost of \$298,464</li> <li>Sierra Kiley Rojas dba All Access Communication Speech Therapy, at a total cost of \$298,464</li> <li>Willow Tree Therapy, at a total cost of \$763,929</li> <li>Assurance Family Services, at a total cost of \$461,711.30</li> <li>Creative Minds, at a total cost of \$649,350</li> <li>Illuminate Minds, at a total cost of \$710,400</li> <li>EXECUTIVE COMMITTEE MEETING, NLACRC, OCTOBER 24, 2024 P. 3</li> <li>Pure Autism Counseling Centre, Inc., at a total cost of \$16,876,032</li> <li>Pure Autism Counseling Centre, Inc., at a total cost of \$19,344,000</li> <li>Pediatric Therapy Care: Speech Language Pathology Corporation, at a total cost of \$798,235.75</li> <li>SG Speech Therapy Inc. at a total cost of \$798,235.75</li> </ul> </li> </ul> |

|    |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                     | <ul style="list-style-type: none"> <li>• • Access One Homecare Services Inc., at a total cost of \$3,297,888</li> <li>• • Strategic Concepts ILS, Inc., at a total cost of \$999,360</li> <li>• 6.5 Usual and Customary Rates</li> <li>• M/S/C (Sharmila Brunjes / Brian Gatus) to approve the usual and customary rates for the</li> <li>• following: <ul style="list-style-type: none"> <li>• • Dr. Lisa Sandler, Psy.D, at a total cost of \$9,504,000</li> <li>• • Gittelsohn Psychological Services Inc., at a total cost of \$3,330,000</li> <li>• • Keolis Transit Services, LLC, at a total cost of \$129,066,659.77</li> </ul> </li> </ul> |
| 5. | <b>Actions Items for the Board:</b> | <ul style="list-style-type: none"> <li>• Approval of priorities</li> <li>• Approval of critical calendar</li> <li>• Approval of whistleblower policy</li> <li>• Approval of POS contract( <b>update: New contract policy to remove purchase of services contracts from board approval</b>)</li> </ul>                                                                                                                                                                                                                                                                                                                                               |
| 6. | <b>Upcoming Items:</b>              | <ul style="list-style-type: none"> <li>• Meetings with DDS</li> <li>• ED evaluation</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

**LOS ANGELES COUNTY REGIONAL CENTER**  
**Government and Community Relations Committee**  
**Report**

**Chair: Cathy Blin**  
**Committee: GCRC**  
**Date of Meeting: 10/16/2024**

|           | <b>Public Input / Concerns</b>  | None                                                                                                                                                                                                                                                                                                        |
|-----------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1.</b> | <b>Committee Summary:</b>       | <ul style="list-style-type: none"><li>• This meeting was the Board of Trustees Legislative Training led by Michelle Heid.</li><li>• This was attended by 15 Board members</li><li>• This training was recorded and is being mad available for viewing by Board members that were unable to attend</li></ul> |
| <b>2.</b> | <b>Request:</b>                 |                                                                                                                                                                                                                                                                                                             |
| <b>3.</b> | <b>Questions for the Board:</b> |                                                                                                                                                                                                                                                                                                             |
| <b>4.</b> | <b>Miscellaneous:</b>           |                                                                                                                                                                                                                                                                                                             |



## North Los Angeles County Regional Center

### **Board of Trustees**

#### Legislative Priorities for F.Y. 2024-25

1. Increase our community engagement and increase participation in legislative advocacy directed toward oversight, accountability, and transparency, and increase funding for the regional center system, and increasing service access and equity.
2. Conduct legislative advocacy trainings, which inform our community and encourage stakeholders to participate in advocacy activities.
3. Hold at least one annual legislative event at the Government & Community Relations Committee's discretion.
4. Engage the community to support legislation for mental health and competitive integrated employment.
5. Develop and maintain relationships with elected representatives and candidates for legislative office through virtual and live meetings, candidates' forums, and events, as appropriate as determined by the Government & Community Relations Committee.
6. Work with and engage new community partners to engage disability community organizations, service providers and other entities to provide advocacy to support and further the mission of NLACRC.
7. Continue to advocate for funding through appropriate methods (include but not limited to email, social media, and the agency's website) and to government entities that have the power to influence the state of the regional center service system (such as the Health and Human Services Department Secretary, Department of Finance, and the Legislative Analysts' Office).
8. Identify and act on specific bills, initiatives, and budget items that align with the priorities. For example, taking positions, drafting letters, and sharing information with the community. (Items already on this list are: Assembly Bill 1147, and the modernization of core staffing formula)

North Los Angeles County Regional  
Center **Strategic Planning Committee**

**DRAFT Priorities for FY 2024-25**

1. Competitive Integrated Employment

- Develop and encourage career development, vocational training, competitive integrated employment opportunities and paid internships for consumers 14 years of age and older.

2. Self-Determination

- Provide creative, sustainable services to consumers and families looking for alternatives to vendorization.

3. In Home Supportive Services and Mental Health Services

- Increased access in service delivery with regional center support.

4. Housing

- Advocate and/or develop affordable, accessible, and specialized housing for consumers in each of our valleys

5. Service Access and Equity

- Identify strategies and evaluate progress in reducing disparities in the coordination or authorizing services, both internally and externally. (internal)

6. Home and Community Based Services (HCBS) Final Rule

- Monitor NLACRC's efforts to support compliance with the HCBS final rules by March 2024.



**LOS ANGELES COUNTY REGIONAL CENTER  
(Committee Name) Report**

**Chair: Alex Kopilevich, M.A.**  
**Date of Meeting:**  
**11/07/2024 (Via Zoom)**

|     |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | <b>Public Input / Concerns</b>             | <ul style="list-style-type: none"> <li>• None. No Public Input provided.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2.. | <b>Points of Discussion</b>                | <ul style="list-style-type: none"> <li>* Fiscal Year 2022/2023 final billing date is 2/6/25.</li> <li>• E-billing is in a pilot program for uploading attendance files.</li> <li>• 42 new employees since the 1<sup>st</sup> quarter of the new fiscal year. The turnover rate is projected at 9.2% compared to 17.2% last year.</li> <li>• Vendor Portal (if you opt in) allows the option for email notifications.</li> <li>• 11/14 Meeting for Rate Reform. Registration required.</li> <li>• The Directory continues to build/increase with vendors.</li> <li>• DSP University</li> <li>• Renewal applications will be sent to VAC members whose terms are expiring. If you wish to continue, they need to be returned to Kimberly Visokey.</li> </ul> |
| 3.  | <b>Reported out to Committee / Meeting</b> | <ul style="list-style-type: none"> <li>* Currently there is 37, 967 consumers at NLACRC with 455 participants in SDP.</li> <li>• 3 positions are open on the VAC, but by-laws require 18.</li> <li>• AB 1147 going into effect as of 1/1/25 (certain portions) while portion affecting vendors will go into effect 1/1/26. We will receive an update from Belinda Abatesi and/or Angela Pao-Johnson on this matter as there are still unknowns.</li> <li>• VAC will return to in-person meetings as of January 9, 2025. We will begin in the Chatsworth office, followed in February 2025 to Santa Clarita, and then AV in March 2025. Remote capabilities will be available from each location (Hybrid model). Motion passed.</li> </ul>                  |
| 4.  | <b>Actions Items for the Board:</b>        | <ul style="list-style-type: none"> <li>• Update schedule to present to board.</li> <li>• Email calendar of meetings for invite.</li> <li>• Add board agenda.</li> <li>• In-Person meetings with dates.</li> <li>• AB 1147 discussion Belinda and Michelle Heid.</li> <li>• Board support to add recognition policy.</li> <li>• Detailed requirements for application process.</li> <li>• Update minutes with corrections.</li> </ul>                                                                                                                                                                                                                                                                                                                       |
| 5.  | <b>Upcoming Items:</b>                     | <ul style="list-style-type: none"> <li>• Next VAC meeting January 9, 2025 @ 9:30am (In-person Chatsworth /Hybrid).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

# North Los Angeles County Regional Center

## **Vendor Advisory Committee** **FY 2022-23 Priority Issues**

**Priority for each of the 3 groups:** Support of consumers' and families' service needs through creative, resourceful alternative service delivery that promotes choice, communication, and connection. Identify legislative advocacy issues as applicable to each group.

### **I. Early Start Services**

- Continue strengthening and enhancing the social-emotional development of children by supporting the family system in alignment with the State Systemic Improvement Plan (SSIP).
- Advocate and educate the medical community in early intervention and available services to support optimal development of every child.

### **II. School Age Services**

- Identify strategies and formulate solutions to simplify access to services by working in collaboration with NLACRC and public resources such as individual providers and agencies.
- Identify strategies and share ideas with NLACRC and vendored service providers in developing NLACRC's portal for authorization of services.
  - a. Collect topics for Vendor Support Forum (continuous)
    - i. Transparency on Authorization Status.
    - ii. Future NLACRC portal functionality and platform development.
- Support and assist regional center consumers and families, and vendor service providers in successfully and seamlessly serving school-age consumers enrolled in NLACRC's Self-Determination program.
- Discuss, review, and advocate for (DDS) legislative ideas that benefit school-age regional center consumers and their families and the support system to which they are entitled.
- Recruit more providers to serve on the School-Aged Subcommittee.

### **III. Adult Services**

- Encourage, promote, and engage in activities to increase competitive, integrated, customized employment opportunities for adults with I/DD.
- Continue to seek and share innovative housing solutions that expand choice and affordability for persons with I/DD.
- Support and assist vendored service providers to successfully and seamlessly serve individuals
  - enrolled in the self-determination program.
- Discuss, review, posit, and advocate for legislative ideas that benefit adults with I/DD and the support system in which they are entitled.
- Share ideas and formulate new solutions working in collaboration with public resources and NLACRC to advance person centered supports for aging adults with I/DD.

| Rolling 12-Month Attendance        | Jul-23        | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Total    | Total |
|------------------------------------|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------|-------|
|                                    | Special Board | Board  | Board  | Board  | Dark   | Board  | Board  | Board  | Board  | Board  | Board  | Absences | Hours |
| Ana Laura Quiles, President        | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Nicholas Abrahms                   | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| George Alvarado                    | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Cathy Blin                         | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Sharmila Brunjes                   | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Kelley Coleman                     | Ab            | P      | P      |        |        |        |        |        |        |        |        | 1        | 3.25  |
| Leticia Garcia                     | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Brian Gatus                        | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| James Henry                        | Ab            | P      | P      |        |        |        |        |        |        |        |        | 1        | 3.25  |
| Juan Hernandez                     | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Anna Hurst                         | Ab            | P      | Ab     |        |        |        |        |        |        |        |        | 2        | 2.25  |
| Alex Kopilevich ( <i>VAC Rep</i> ) | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Jennifer Koster                    | Ab            | P      | P      |        |        |        |        |        |        |        |        | 1        | 3.25  |
| Laura Monge                        | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Andrew Ramirez                     | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Alma Rodriguez                     | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Vivian Seda                        | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Rocio Sigala                       | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Curtis Wang                        | P             | P      | P      |        |        |        |        |        |        |        |        | 0        | 4.50  |
| Meeting Time                       | 1.25          | 2.25   | 1      |        |        |        |        |        |        |        |        |          | 4.50  |

P = Present      Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more

| FY 2024-25                    | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total Absences | Total Hours |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|-------------|
| <b>Administrative Affairs</b> | Dark   | Dark   |        | Dark   |        | Dark   | Dark   |        | Dark   |        | Dark   | Dark   |                |             |
| Andrew Ramirez, Chair         |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 3.00        |
| Cathy Blin                    |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 3.00        |
| Brian Gatus                   |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 3.00        |
| Ana Quiles                    |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 3.00        |
| Andrea Devers (VAC Rep)       |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 3.00        |

Meeting Time 3.00

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center

Consumer Advisory Committee

FY24-25 Meeting Attendance

| Consumer Attendee<br><i>*Committee Members</i> | July<br>2024<br>DARK | August<br>2024 | Sep<br>2024 | Oct<br>2024 | Nov<br>2024 | Dec<br>2024<br>DARK | Jan<br>2025<br>DARK | Feb<br>2025 | Mar<br>2025 | Apr<br>2025 | May<br>2025 | Jun<br>2025 | TOTALS<br>Absences | TOTALS<br>Attended<br>( <i>Non-CM</i> ) |
|------------------------------------------------|----------------------|----------------|-------------|-------------|-------------|---------------------|---------------------|-------------|-------------|-------------|-------------|-------------|--------------------|-----------------------------------------|
| Meeting Length                                 |                      |                |             |             |             |                     |                     |             |             |             |             |             |                    |                                         |
| *Juan Hernandez, Chair                         |                      | P              | P           | P           | P           |                     |                     |             |             |             |             |             | 0                  |                                         |
| *Bill Abramson                                 |                      | P              | P           | P           | P           |                     |                     |             |             |             |             |             | 0                  |                                         |
| *Pam Aiona                                     |                      | P              | Ab          | P           | P           |                     |                     |             |             |             |             |             | 1                  |                                         |
| *George Alvarado                               |                      | P              | Ab          | P           | Ab          |                     |                     |             |             |             |             |             | 2                  |                                         |
| *Jennifer Koster                               |                      | P              | P           | P           | P           |                     |                     |             |             |             |             |             | 0                  |                                         |
| *Destry Walker                                 |                      | P              | P           | Ab          | Ab          |                     |                     |             |             |             |             |             | 2                  |                                         |
| Andrew Garcia                                  |                      | Ab             | Ab          | P           | P           |                     |                     |             |             |             |             |             | 2                  | 2                                       |
| Elizabeth Lyons                                |                      |                |             |             | P           |                     |                     |             |             |             |             |             |                    |                                         |
| Alyssa Mazur                                   |                      | P              | Ab          | Ab          | Ab          |                     |                     |             |             |             |             |             |                    | 1                                       |
| Y. Parvoool                                    |                      | P              | Ab          | Ab          | Ab          |                     |                     |             |             |             |             |             |                    | 1                                       |
| Elena Tiffany                                  |                      | P              | Ab          | P           | Ab          |                     |                     |             |             |             |             |             |                    | 2                                       |

0.75    1.25    1.5    1.5

**Membership:** Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

| FY 2024-25                  | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total Absences | Total Hours |
|-----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|-------------|
| Consumer Services Committee | Dark   | Dark   |        | Dark   |        | Dark   | Dark   |        | Dark   |        | Dark   | Dark   |                |             |
| Nicholas Abrahms            |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| George Alvarado             |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Cathy Blin                  |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Kelley Coleman              |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| James Henry                 |        |        | Ab     |        |        |        |        |        |        |        |        |        | 1              |             |
| Anna Hurst                  |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Jennifer Koster             |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Laura Monge                 |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Alma Rodriguez              |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Vivian Seda                 |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Rocio Sigala                |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |
| Sharon Weinberg (VAC Rep)   |        |        | P      |        |        |        |        |        |        |        |        |        | 0              | 1.25        |

Meeting Time 1.25

P = Present Ab = Absent

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| FY 2024-25          | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total Absences | Total Hours |
|---------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|-------------|
| Executive Committee |        |        |        |        |        |        |        |        |        |        |        |        |                |             |
| Meeting Length      | Dark   |        |        |        |        | Dark   |        |        |        |        |        | Dark   |                |             |
| Ana Quiles, Chair   |        | P      | P      | P      |        |        |        |        |        |        |        |        | 0              | 3.25        |
| Sharmila Brunjes    |        | P      | P      | P      |        |        |        |        |        |        |        |        | 0              | 3.25        |
| Leticia Garcia      |        | P      | P      | P      |        |        |        |        |        |        |        |        | 0              | 3.25        |
| Brian Gatus         |        | P      | P      | P      |        |        |        |        |        |        |        |        | 0              | 3.25        |
| Rocio Sigala        |        | P      | P      | P      |        |        |        |        |        |        |        |        | 0              | 3.25        |
| Alma Rodriguez      |        | P      | P      | P      |        |        |        |        |        |        |        |        | 0              | 3.25        |
| Andrew Ramirez      |        | Ab     | P      | P      |        |        |        |        |        |        |        |        | 1              | 2.00        |

Meeting Time 1.25 1.00 1.00

P = Present Ab = Absent

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| FY 2024-25                                            | Jul-24 | Aug-24 | Sep-24 | Oct-24   | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total Absences | Total Hours |
|-------------------------------------------------------|--------|--------|--------|----------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|-------------|
| <b>Government &amp; Community Relations Committee</b> | Dark   |        | Dark   |          |        | Dark   |        | Dark   | Dark   | Dark   |        | Dark   |                |             |
| George Alvarado                                       |        | Ab     |        | Ab (60%) |        |        |        |        |        |        |        |        | 2              |             |
| Cathy Blin                                            |        | P      |        | P        |        |        |        |        |        |        |        |        | 0              | 2.00        |
| Kelley Coleman                                        |        | P      |        | Ab       |        |        |        |        |        |        |        |        | 1              | 1.50        |
| Juan Hernandez                                        |        | P      |        | P        |        |        |        |        |        |        |        |        | 0              | 2.00        |
| Jennifer Koster                                       |        | P      |        | P        |        |        |        |        |        |        |        |        | 0              | 2.00        |
| Laura Monge                                           |        | P      |        | P        |        |        |        |        |        |        |        |        | 0              | 2.00        |
| Curtis Wang                                           |        | P      |        | P        |        |        |        |        |        |        |        |        | 0              | 2.00        |
| Jodie Agnew-Navarro, VAC Rep                          |        | P      |        | P        |        |        |        |        |        |        |        |        | 0              | 2.00        |
|                                                       |        |        |        |          |        |        |        |        |        |        |        |        | 0              | 2.00        |

Meeting Time                      1.50                      0.50

P = Present      Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

| FY 2024-25           | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total    | Total |
|----------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------|-------|
| Nominating Committee | Dark   |        | Dark   | Dark   |        | Dark   |        |        |        |        | Dark   | Dark   | Absences | Hours |
| Curtis Wang, Chair   |        | P      |        | P      | P      |        |        |        |        |        |        |        | 0        | 5.75  |
| Sharmila Brunjes     |        | P      |        | P      | P      |        |        |        |        |        |        |        | 0        | 5.75  |
| Lety Garcia          |        | P      |        | P      | P      |        |        |        |        |        |        |        | 0        | 5.75  |
| Brian Gatus          |        | P      |        | P      | P      |        |        |        |        |        |        |        | 0        | 5.75  |
| Juan Hernandez       |        | Ab     |        | P      | P      |        |        |        |        |        |        |        | 1        | 4.75  |
| Alex Kopilevich      |        | Ab     |        | P      | P      |        |        |        |        |        |        |        | 1        | 4.75  |
| Ana Quiles           |        | P      |        | P      | P      |        |        |        |        |        |        |        | 0        | 5.75  |
| Rocio Sigala         |        | P      |        | P      | Ab     |        |        |        |        |        |        |        | 1        | 5.75  |

Meeting Time                      1.00                                      2.00                                      2.75  
P = Present                      Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee’s absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

| FY 2024-25                    | Jul-24 | Aug-24    | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total Absences | Total Hours |
|-------------------------------|--------|-----------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------------|-------------|
| Post-Retirement Medical Trust | Dark   | Postponed |        | Dark   | Dark   | Dark   | Dark   | Dark   | Dark   | Dark   |        | Dark   |                |             |
| Ana Quiles, Chair             |        |           | P      |        |        |        |        |        |        |        |        |        | 0              | 0.50        |
| Brian Gatus                   |        |           | Ab     |        |        |        |        |        |        |        |        |        | 1              |             |
| Andrew Ramirez                |        |           | P      |        |        |        |        |        |        |        |        |        | 0              | 0.50        |
| Angela Pao-Johnson - Staff    |        |           | P      |        |        |        |        |        |        |        |        |        | 0              | 0.50        |
| Vini Montague - Staff         |        |           | P      |        |        |        |        |        |        |        |        |        | 0              | 0.50        |

Meeting Time 0.50

P = Present      Ab = Absent      \* = Joined Committee

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

| FY 2024-25<br>Strategic Planning | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total<br>Absences | Total<br>Hours |
|----------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------------|----------------|
|                                  | Dark   |        | Dark   | Dark   |        | Dark   |        |        | Dark   | Dark   |        | Dark   |                   |                |
| Vivian Seda, Chair               |        | P      |        |        | P      |        |        |        |        |        |        |        | 0                 | 2.00           |
| Jennifer Koster, Alt. Chair      |        | P      |        |        | P      |        |        |        |        |        |        |        | 0                 | 2.00           |
| Nicholas Abrahms                 |        | P      |        |        | P      |        |        |        |        |        |        |        | 0                 | 2.00           |
| George Alvarado                  |        | Ab     |        |        | Ab     |        |        |        |        |        |        |        | 2                 |                |
| Lety Garcia                      |        | Ab     |        |        | P      |        |        |        |        |        |        |        | 1                 | 1.25           |
| James Henry                      |        | P      |        |        |        |        |        |        |        |        |        |        | 0                 | 2.00           |
| Juan Hernandez                   |        | P      |        |        | P      |        |        |        |        |        |        |        | 0                 | 2.00           |
| Anna Hurst                       |        | Ab     |        |        | P      |        |        |        |        |        |        |        | 1                 | 1.25           |
| Ana Quiles                       |        | P      |        |        | P      |        |        |        |        |        |        |        | 0                 | 2.00           |
| Octavia Watkins - VAC Rep        |        | P      |        |        | P      |        |        |        |        |        |        |        | 0                 | 2.00           |

Meeting Time

0.75

1.25

P = Present

Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

| FY 2024-25                    | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total    |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------|
| Vendor Advisory Committee     | Dark   |        |        |        |        | Dark   |        |        |        |        |        | Dark   | Absences |
| Alex Kopilevich, Chair        |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Jaklen Keshishyan, Alt. Chair |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Jodie Agnew Navarro           |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Masood Babaeian               |        | P      | P      | Ab     | P      |        |        |        |        |        |        |        | 1        |
| Paul Borda                    |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Andrea Devers                 |        | P      | Ab     | P      | P      |        |        |        |        |        |        |        | 1        |
| Cal Enriquez                  |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Ute Escorcia                  |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Ricki Macken Chivers          |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Vahe Mkrtchian                |        | Ab     | P      | Ab     | P      |        |        |        |        |        |        |        | 2        |
| Daniel Ortiz                  |        | Ab     | P      | Ab     | Ab     |        |        |        |        |        |        |        | 3        |
| Jen Pippard                   |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Octavia Watkins               |        | P      | P      | P      | P      |        |        |        |        |        |        |        | 0        |
| Lisa Williamsen               |        | Ab     | Ab     | Ab     | P      |        |        |        |        |        |        |        | 3        |
| Sharon Weinberg               |        | P      | P      | Ab     | P      |        |        |        |        |        |        |        | 1        |

Meeting Time                      2.50            1.75            1.50            1.75

P = Present            Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center

**ALPHABET SOUP**

|          |                                                                                 |
|----------|---------------------------------------------------------------------------------|
| AAIDD    | - American Association on Intellectual and Developmental Disabilities           |
| AAP      | - Adoption Assistance Program                                                   |
| AB       | - Assembly Bill (State)                                                         |
| ABLE Act | - The “Achieving a Better Life Experience” (ABLE) Act of 2014                   |
| ACRC     | - Alta California Regional Center                                               |
| ADA      | - Americans with Disabilities Act                                               |
| ADC      | - Adult Development Center                                                      |
| AFPF     | - Annual Family Program Fee                                                     |
| AIS      | - ARCA Information Systems                                                      |
| ARCA     | - Association of Regional Center Agencies                                       |
| ARFPSHN  | - Adult Residential Facility for Persons with Specialized Healthcare Needs      |
| BCBA     | - Board-Certified Behavior Analyst                                              |
| CAC      | - Consumer Advisory Committee                                                   |
| CAL-ARF  | - California Association of Rehabilitation Facilities                           |
| CAL-TASH | - The Association for Persons with Severe Handicaps                             |
| CARF     | - Commission on Accreditation of Rehabilitation Facilities                      |
| CASA     | - Community Advocacy Services Association                                       |
| CASHPCR  | - California Association of State Hospitals-Parent Councils for<br>the Retarded |
| CCF      | - Community Care Facility                                                       |
| CCL      | - Community Care Licensing                                                      |
| CCR      | - California Code of Regulations                                                |
| CCS      | - California Children’s Services (State and County)                             |
| CDCAN    | - California Disability Community Action Network                                |
| CDE      | - Comprehensive Diagnostic Evaluation                                           |
| CDER     | - Client Development Evaluation Report                                          |
| CIE      | - Competitive Integrated Employment                                             |
| CMS      | - Centers for Medicare and Medicaid Services (formerly HCFA)                    |
| CMIS     | - Client Management Information System                                          |
| COEC     | - Community Outreach and Education Committee (ARCA)                             |
| COLA     | - Cost of Living Adjustment                                                     |
| CP       | - Cerebral Palsy                                                                |
| CPES     | - Community Provider of Enrichment Services                                     |
| CPP      | - Community Placement Plan                                                      |
| CRDP     | - Community Resource Development Plan                                           |
| CSC      | - Consumer Service Coordinator                                                  |

|            |                                                                       |
|------------|-----------------------------------------------------------------------|
| CSLA       | - Community Supported Living Arrangement                              |
| CVRC       | - Central Valley Regional Center                                      |
| DAC        | - Day Activity Center                                                 |
| DCFS       | - Department of Children and Family Services (County)                 |
| DD         | - Developmental Disabilities                                          |
| DD Council | - State Council on Developmental Disabilities                         |
| DDS        | - Department of Developmental Services (State)                        |
| DHCS       | - Department of Health Care Services                                  |
| DHS        | - Department of Health Services (State)                               |
| DOE        | - Department of Education (State and Federal)                         |
| DOF        | - Department of Finance                                               |
| DOH        | - Department of Health                                                |
| DOR/DR     | - Department of Rehabilitation                                        |
| DPSS       | - Department of Public Social Services (County)                       |
| DRC        | - Disability Rights California (formerly Protection & Advocacy, Inc.) |
| DSM        | - Diagnostic and Statistical Manual of Mental Disorders               |
| DSP        | - Direct Support Professional                                         |
| DSS        | - Department of Social Services (State)                               |
| DOR        | - Department of Rehabilitation (State)                                |
| DRC        | - Disability Rights California (formerly Protection & Advocacy)       |
| DTT        | - Discrete Trial Training                                             |
| DVU        | - Disability Voices United                                            |
| EBSH       | - Enhanced Behavioral Support Home                                    |
| ECF        | - Exceptional Children's Foundation                                   |
| EDD        | - Employment Development Department (State)                           |
| EDMS       | - Electronic Document Management System                               |
| ELARC      | - Eastern Los Angeles Regional Center                                 |
| EPSDT      | - Early and Periodic Screening, Diagnosis, and Treatment              |
| FACT       | - Foundation for Advocacy, Conservatorship, and Trust of CA           |
| FCPP       | - Family Cost Participation Program                                   |
| FDC        | - Fairview Developmental Center                                       |
| FEMA       | - Federal Emergency Management Assistance                             |
| FETA       | - Family Empowerment Team in Action                                   |
| FHA        | - Family Home Agency                                                  |
| FMS        | - Financial Management Service                                        |
| FNRC       | - Far Northern Regional Center                                        |
| FSA        | - Flexible Spending Account                                           |



|           |                                                                    |
|-----------|--------------------------------------------------------------------|
| GGRC      | - Golden Gate Regional Center                                      |
| HCBS      | - Home and Community Based Services (Waiver)                       |
| HCFA      | - Health Care Financing Administration (now called CMMS)           |
| HIPAA     | - Health Insurance Portability and Accountability Act              |
| HOPE      | - Home Ownership for Personal Empowerment                          |
| HRC       | - Harbor Regional Center                                           |
| HUD       | - Housing and Urban Development (Federal)                          |
| ICB Model | - Individualized Choice Budget Model                               |
| ICC       | - Inter-agency Coordinating Council                                |
| ICC       | - Integrated Community Collaborative/Intregadoras                  |
| ICF       | - Intermediate Care Facility                                       |
| ICF/DD    | - Intermediate Care Facility/Developmentally Disabled              |
| ICF/DD-H  | - Intermediate Care Facility/Developmentally Disabled-Habilitative |
| ICF/DD-N  | - Intermediate Care Facility/Developmentally Disabled-Nursing      |
| ICF/SPA   | - Intermediate Care Facility/State Plan Amendment                  |
| IDEA      | - Individuals with Disabilities Education Act                      |
| IDEIA     | - Individuals with Disabilities Education Improvement Act          |
| IDP       | - Individual Development Plan                                      |
| IDT       | - Inter-disciplinary Team                                          |
| IEP       | - Individual Educational Plan                                      |
| IFSP      | - Individual Family Service Plan                                   |
| IHP       | - Individual Habilitation Plan                                     |
| IHSS      | - In-Home Supportive Services                                      |
| ILC       | - Independent Living Center                                        |
| ILS       | - Independent Living Services                                      |
| IMD       | - Institutes of Mental Disease                                     |
| IPP       | - Individual Program Plan                                          |
| IRC       | - Inland Regional Center                                           |
| ISP       | - Individual Service Plan                                          |
| KRC       | - Kern Regional Center                                             |
| LACHD     | - Los Angeles County Health Department                             |
| LACDMH    | - Los Angeles County Department of Mental Health                   |
| LACTC     | - Los Angeles County Transportation Commission                     |
| LADOT     | - Los Angeles Department of Transportation (City)                  |
| LAUSD     | - Los Angeles Unified School District                              |

|           |                                                                                  |
|-----------|----------------------------------------------------------------------------------|
| LCSW      | - Licensed Clinical Social Worker                                                |
| LDC       | - Lanterman Developmental Center                                                 |
| LEA       | - Local Education Agency                                                         |
| LICA      | - Local Interagency Coordination Area                                            |
| LRC       | - Lanterman Regional Center                                                      |
| MCH       | - Maternal and Child Health                                                      |
| MFCC      | - Marriage, Family and Child Counselor                                           |
| MHRC      | - Mental Health Rehabilitation Center                                            |
| MMIS      | - Medicaid Management Information System                                         |
| MSW       | - Masters in Social Work                                                         |
| NADD      | - National Association for the Dually Diagnosed                                  |
| NASDDDS   | - National Association of State Directors of Developmental Disabilities Services |
| NBRC      | - North Bay Regional Center                                                      |
| NLACRC    | - North Los Angeles County Regional Center                                       |
| OAH       | - Office of Administrative Hearings                                              |
| OCRA      | - Office of Client Rights Advocacy                                               |
| OPS       | - Operations funds (for Regional Centers)                                        |
| OSEP      | - Office of Special Education Programs                                           |
| OSERS     | - Office of Special Education and Rehabilitative Services                        |
| OSHA      | - Occupational Safety and Health Administration                                  |
| OT        | - Occupational Therapy                                                           |
| PAI       | - Protection and Advocacy, Inc. (now called Disability Rights CA)                |
| PDD       | - Pervasive Developmental Disorder                                               |
| PDC       | - Porterville Developmental Center                                               |
| PDF       | - Program Development Fund                                                       |
| PEP       | - Purchase of Service Expenditure Projection (formerly SOAR)                     |
| PEPRA     | - Public Employees' Pension Reform Act                                           |
| PERS      | - Public Employees' Retirement System                                            |
| PET       | - Psychiatric Emergency Team                                                     |
| PIP       | - Paid Internship Program                                                        |
| PL 94-142 | - Public Law 94-142 (Right to Education Bill)                                    |
| PMRT      | - Psychiatric Mobile Response Team                                               |
| POLST     | - Physician Orders for Life-Sustaining Treatment                                 |
| POS       | - Purchase of Services funds (for Regional Centers)                              |
| PRMT      | - Post-Retirement Medical Trust                                                  |

|        |                                                           |
|--------|-----------------------------------------------------------|
| PRRS   | - Prevention Resources and Referral Services              |
| PRUCOL | - Permanently Residing in the U.S. Under Color of the Law |
| PT     | - Physical Therapy                                        |
| QMRP   | - Qualified Mental Retardation Professional               |
| RC     | - Regional Center                                         |
| RCEB   | - Regional Center of the East Bay                         |
| RCFE   | - Residential Care Facility for the Elderly               |
| RCOC   | - Regional Center of Orange County                        |
| RCRC   | - Redwood Coast Regional Center                           |
| RDP    | - Resource Development Plan                               |
| RFP    | - Request for Proposals                                   |
| RRDP   | - Regional Resource Development Project                   |
| RSST   | - Residential Service Specialist Training                 |
| SARC   | - San Andreas Regional Center                             |
| SB     | - Senate Bill (State)                                     |
| SCDD   | - State Council on Developmental Disabilities             |
| SCIHLP | - Southern CA Integrated Health and Living Project        |
| SCLARC | - South Central Los Angeles Regional Center               |
| SDRC   | - San Diego Regional Center                               |
| SDC    | - Sonoma Developmental Center                             |
| SDP    | - Self-Determination Program                              |
| SDS    | - Self-Directed Services                                  |
| SEIU   | - Service Employees' International Union                  |
| SELPA  | - Special Education Local Plan Area                       |
| SG/PRC | - San Gabriel/Pomona Regional Center                      |
| SLS    | - Supported Living Services                               |
| SMA    | - Schedule of Maximum Allowances (Medi-Cal)               |
| SNF    | - Skilled Nursing Facility                                |
| SOAR   | - Sufficiency of Allocation Report (see PEP)              |
| SOCCO  | - Society of Community Care Home Operators                |
| SPA    | - State Plan Amendment                                    |
| SRF    | - Specialized Residential Facility                        |
| SSA    | - Social Security Administration                          |
| SSDI   | - Social Security Disability Insurance                    |
| SSI    | - Supplemental Security Income                            |
| SSP    | - State Supplementary Program                             |

- TASH - The Association for the Severely Handicapped
- TCRC - Tri-Counties Regional Center
  
- UAP - University Affiliated Program
- UCI - Unique Client Identifier
- UCP - United Cerebral Palsy
- UFS - Uniform Fiscal System
  
- VAC - Vendor Advisory Committee
- VIA - Valley Industry Association (Santa Clarita Valley)
- VICA - Valley Industry & Commerce Association (San Fernando Valley)
- VMRC - Valley Mountain Regional Center
  
- WAP - Work Activity Program
- WIOA - Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>July 2024</b> |        |         |                                                               |                                                 |        |          |
|------------------|--------|---------|---------------------------------------------------------------|-------------------------------------------------|--------|----------|
| Sunday           | Monday | Tuesday | Wednesday                                                     | Thursday                                        | Friday | Saturday |
|                  | 1      | 2       | 3                                                             | 4<br><b>Independence Day</b><br>(NLACRC closed) | 5      | 6        |
| 7                | 8      | 9       | 10                                                            | 11                                              | 12     | 13       |
| 14               | 15     | 16      | 17                                                            | 18                                              | 19     | 20       |
| 21               | 22     | 23      | 24<br><u>6:00pm-8:00pm</u><br><b>Board Member Orientation</b> | 25                                              | 26     | 27       |
| 28               | 29     | 30      | 31                                                            |                                                 |        |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <h1>August 2024</h1> |                                                                      |         |                                                                                                                                 |                                                                   |        |          |
|----------------------|----------------------------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------|----------|
| Sunday               | Monday                                                               | Tuesday | Wednesday                                                                                                                       | Thursday                                                          | Friday | Saturday |
|                      |                                                                      |         |                                                                                                                                 | 1<br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting | 2      | 3        |
| 4                    | 5<br><u>6:00 pm</u><br>Strategic<br>Planning<br>Committee<br>Meeting | 6       | 7<br><u>3:00 pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting<br><br><u>5:30 pm</u><br>Nominating<br>Committee<br>Meeting | 8                                                                 | 9      | 10       |
| 11                   | 12                                                                   | 13      | 14                                                                                                                              | 15                                                                | 16     | 17       |
| 18                   | 19                                                                   | 20      | 21<br><u>6:00 pm</u><br>Government<br>& Community<br>Relations<br>Committee<br>Meeting                                          | 22<br><u>6:30 pm</u><br>Executive<br>Committee<br>Meeting         | 23     | 24       |
| 25                   | 26                                                                   | 27      | 28                                                                                                                              | 29                                                                | 30     | 31       |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>September 2024</b> |                                                      |                                                                           |                                                                      |                                                                                                                                |        |          |
|-----------------------|------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| Sunday                | Monday                                               | Tuesday                                                                   | Wednesday                                                            | Thursday                                                                                                                       | Friday | Saturday |
| 1                     | 2                                                    | 3                                                                         | 4<br><u>3:00pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting   | 5<br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting                                                              | 6      | 7        |
| 8                     | 9<br><u>6:00 – 7:00 pm</u><br>Board<br>Packet Review | 10                                                                        | 11<br><u>6:00 pm</u><br>Board<br>of Trustees Meeting                 | 12                                                                                                                             | 13     | 14       |
| 15                    | 16                                                   | 17                                                                        | 18<br><u>6:00 pm</u><br>Consumer<br>Services<br>Committee<br>Meeting | 19                                                                                                                             | 20     | 21       |
| 22                    | 23                                                   | 24<br><u>6:00 pm</u><br>Administrative<br>Affairs<br>Committee<br>Meeting | 25                                                                   | 26<br><u>5:30 pm</u><br>Post-Retirement<br>Medical Trust<br>Meeting<br><br><u>6:30 pm</u><br>Executive<br>Committee<br>Meeting | 27     | 28       |
| 29                    | 30                                                   |                                                                           |                                                                      |                                                                                                                                |        |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <h1>October 2024</h1> |                                                          |         |                                                                                                                                    |                                                                       |        |          |
|-----------------------|----------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|--------|----------|
| Sunday                | Monday                                                   | Tuesday | Wednesday                                                                                                                          | Thursday                                                              | Friday | Saturday |
|                       |                                                          | 1       | 2<br><br><u>3:00pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting<br><br><u>5:30 pm</u><br>Nominating<br>Committee<br>Meeting | 3<br><br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting | 4      | 5        |
| 6                     | 7<br><br><u>5:00 – 6:00 pm</u><br>Board<br>Packet Review | 8       | 9<br><br><u>6:00 pm</u><br>Board<br>of Trustees Meeting<br><br><i>In-Person @<br/>NLACRC<br/>Chatsworth office</i>                 | 10                                                                    | 11     | 12       |
| 13                    | 14                                                       | 15      | 16<br><br><u>6:00 pm</u><br>Government<br>& Community<br>Relations<br>Committee<br>Meeting                                         | 17                                                                    | 18     | 19       |
| 20                    | 21                                                       | 22      | 23                                                                                                                                 | 24<br><br><u>6:00 pm</u><br>Executive<br>Committee<br>Meeting         | 25     | 26       |
| 27                    | 28                                                       | 29      | 30                                                                                                                                 | 31<br><b>Halloween</b>                                                |        |          |



**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>November 2024</b> |                                                                      |                                                                                                         |                                                                                                                    |                                                                                                                                      |                                                               |          |
|----------------------|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------|
| Sunday               | Monday                                                               | Tuesday                                                                                                 | Wednesday                                                                                                          | Thursday                                                                                                                             | Friday                                                        | Saturday |
|                      |                                                                      |                                                                                                         |                                                                                                                    |                                                                                                                                      | 1                                                             | 2        |
| 3                    | 4<br><u>6:00 pm</u><br>Strategic<br>Planning<br>Committee<br>Meeting | 5                                                                                                       | 6<br><u>3:00pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting                                                 | 7<br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting                                                                    | 8                                                             | 9        |
| 10                   | 11<br><b>Veterans Day</b><br>(NLACRC<br>offices closed)              | 12<br><u>5:00 – 6:00 pm</u><br>Board<br>Packet Review<br><br><u>6:00 – 7:00 pm</u><br>Board<br>Training | 13<br><u>6:00 pm</u><br>Board<br>of Trustees Meeting<br><br><i>In-Person @<br/>NLACRC Santa<br/>Clarita office</i> | 14                                                                                                                                   | 15                                                            | 16       |
| 17                   | 18                                                                   | 19                                                                                                      | 20<br><u>6:00 pm</u><br>Consumer<br>Services<br>Committee<br>Meeting                                               | 21<br><u>5:00 pm</u><br>Administrative<br>Affairs<br>Committee<br>Meeting<br><br><u>6:30 pm</u><br>Executive<br>Committee<br>Meeting | 22                                                            | 23       |
| 24                   | 25                                                                   | 26                                                                                                      | 27                                                                                                                 | 28<br><b>Thanksgiving</b><br>(NLACRC<br>offices closed)                                                                              | 29<br><b>Day after<br/>Thanksgiving</b><br>(NLACRC<br>closed) | 30       |

NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25

| December 2024 |        |         |                                                   |          |        |          |
|---------------|--------|---------|---------------------------------------------------|----------|--------|----------|
| Sunday        | Monday | Tuesday | Wednesday                                         | Thursday | Friday | Saturday |
| 1             | 2      | 3       | 4                                                 | 5        | 6      | 7        |
| 8             | 9      | 10      | 11                                                | 12       | 13     | 14       |
| 15            | 16     | 17      | 18                                                | 19       | 20     | 21       |
| 22            | 23     | 24      | 25<br>Christmas Day<br>(NLACRC<br>offices closed) | 26       | 27     | 28       |
| 29            | 30     | 31      |                                                   |          |        |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>January 2025</b> |                                                                                                            |         |                                                                                        |                                                                   |        |          |
|---------------------|------------------------------------------------------------------------------------------------------------|---------|----------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------|----------|
| Sunday              | Monday                                                                                                     | Tuesday | Wednesday                                                                              | Thursday                                                          | Friday | Saturday |
|                     |                                                                                                            |         | 1<br><b>New Year's Day</b><br>(NLACRC offices closed)                                  | 2<br><u>5:30 pm</u><br>Nominating<br>Committee<br>Meeting         | 3      | 4        |
| 5                   | 6<br><u>5:00 – 6:00 pm</u><br>Board<br>Packet Review<br><br><u>6:00 – 7:00 pm</u><br>Board<br>Training TBD | 7       | 8<br><u>6:00 pm</u><br>Board<br>of Trustees Meeting                                    | 9<br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting | 10     | 11       |
| 12                  | 13                                                                                                         | 14      | 15<br><u>6:00 pm</u><br>Government<br>& Community<br>Relations<br>Committee<br>Meeting | 16                                                                | 17     | 18       |
| 19                  | 20<br><b>Martin<br/>Luther King<br/>Day</b><br>(NLACRC<br>offices closed)                                  | 21      | 22                                                                                     | 23<br><u>6:00 pm</u><br>Executive<br>Committee<br>Meeting         | 24     | 25       |
| 26                  | 27                                                                                                         | 28      | 29                                                                                     | 30                                                                | 31     |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>February 2025</b> |                                                                                                                 |         |                                                                                                                                    |                                                                               |        |          |
|----------------------|-----------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|----------|
| Sunday               | Monday                                                                                                          | Tuesday | Wednesday                                                                                                                          | Thursday                                                                      | Friday | Saturday |
|                      |                                                                                                                 |         |                                                                                                                                    |                                                                               |        | 1        |
| 2                    | 3<br><br><u>6:00 pm</u><br>Strategic<br>Planning<br>Committee<br>Meeting                                        | 4       | 5<br><br><u>3:00pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting<br><br><u>5:30 pm</u><br>Nominating<br>Committee<br>Meeting | 6                                                                             | 7      | 8        |
| 9                    | 10<br><br><u>5:00 – 6:00 pm</u><br>Board<br>Packet Review<br><br><u>6:00 – 7:00 pm</u><br>Board<br>Training TBD | 11      | 12<br><br><u>6:00 pm</u><br>Board<br>of Trustees Meeting                                                                           | 13<br><br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting        | 14     | 15       |
| 16                   | 17<br><br><b>Presidents Day</b><br>(NLACRC<br>offices closed)                                                   | 18      | 19<br><br><u>6:00 pm</u><br>Consumer<br>Services<br>Committee<br>Meeting                                                           | 20<br><br><u>6:00 pm</u><br>Administrative<br>Affairs<br>Committee<br>Meeting | 21     | 22       |
| 23                   | 24                                                                                                              | 25      | 26                                                                                                                                 | 27<br><br><u>6:00 pm</u><br>Executive<br>Committee<br>Meeting                 | 28     |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <h1>March 2025</h1> |                                                                                                   |         |                                                                                                                   |                                                                 |        |          |
|---------------------|---------------------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|--------|----------|
| Sunday              | Monday                                                                                            | Tuesday | Wednesday                                                                                                         | Thursday                                                        | Friday | Saturday |
|                     |                                                                                                   |         |                                                                                                                   |                                                                 |        | 1        |
| 2                   | 3                                                                                                 | 4       | 5<br><br>3:00pm Consumer<br>Advisory<br>Committee<br>Meeting<br><br>5:30 pm<br>Nominating<br>Committee<br>Meeting | 6                                                               | 7      | 8        |
| 9                   | 10<br><br>5:00 – 6:00 pm<br>Board<br>Packet Review<br><br>6:00 – 7:00 pm<br>Board<br>Training TBD | 11      | 12<br><br>6:00 pm<br>Board<br>of Trustees Meeting                                                                 | 13<br><br>9:30 am<br>Vendor<br>Advisory<br>Committee<br>Meeting | 14     | 15       |
| 16                  | 17                                                                                                | 18      | 19<br><br>6:00 pm<br>Government<br>& Community<br>Relations<br>Committee<br>Meeting                               | 20                                                              | 21     | 22       |
| 23                  | 24                                                                                                | 25      | 26                                                                                                                | 27<br><br>6:00 pm<br>Executive<br>Committee<br>Meeting          | 28     | 29       |
| 30                  | 31<br><br>Cesar Chavez Day<br>(NLACRC<br>offices closed)                                          |         |                                                                                                                   |                                                                 |        |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>April 2025</b> |                                                                                                                |         |                                                                                                                                    |                                                                               |        |          |
|-------------------|----------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|----------|
| Sunday            | Monday                                                                                                         | Tuesday | Wednesday                                                                                                                          | Thursday                                                                      | Friday | Saturday |
|                   |                                                                                                                | 1       | 2<br><br><u>3:00pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting<br><br><u>5:30 pm</u><br>Nominating<br>Committee<br>Meeting | 3                                                                             | 4      | 5        |
| 6                 | 7<br><br><u>5:00 – 6:00 pm</u><br>Board<br>Packet Review<br><br><u>6:00 – 7:00 pm</u><br>Board<br>Training TBD | 8       | 9<br><br><u>6:00 pm</u><br>Board<br>of Trustees Meeting<br><br><i>In-Person @<br/>NLACRC Antelope<br/>Valley office</i>            | 10<br><br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting        | 11     | 12       |
| 13                | 14                                                                                                             | 15      | 16<br><br><u>6:00 pm</u><br>Consumer<br>Services<br>Committee<br>Meeting                                                           | 17<br><br><u>6:00 pm</u><br>Administrative<br>Affairs<br>Committee<br>Meeting | 18     | 19       |
| 20                | 21                                                                                                             | 22      | 23                                                                                                                                 | 24<br><br><u>6:00 pm</u><br>Executive<br>Committee<br>Meeting                 | 25     | 26       |
| 27                | 28                                                                                                             | 29      | 30                                                                                                                                 |                                                                               |        |          |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>May 2025</b> |                                                                                                             |         |                                                                                        |                                                                                                                                |        |          |
|-----------------|-------------------------------------------------------------------------------------------------------------|---------|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------|----------|
| Sunday          | Monday                                                                                                      | Tuesday | Wednesday                                                                              | Thursday                                                                                                                       | Friday | Saturday |
|                 |                                                                                                             |         |                                                                                        | 1                                                                                                                              | 2      | 3        |
| 4               | 5<br><u>6:00 pm</u><br>Strategic<br>Planning<br>Committee<br>Meeting                                        | 6       | 7<br><u>3:00pm</u><br>Consumer<br>Advisory<br>Committee<br>Meeting                     | 8<br><u>9:30 am</u><br>Vendor<br>Advisory<br>Committee<br>Meeting                                                              | 9      | 10       |
| 11              | 12<br><u>5:00 – 6:00 pm</u><br>Board<br>Packet Review<br><br><u>6:00 – 7:00 pm</u><br>Board<br>Training TBD | 13      | 14<br><u>6:00 pm</u><br>Board<br>of Trustees Meeting                                   | 15                                                                                                                             | 16     | 17       |
| 18              | 19                                                                                                          | 20      | 21<br><u>6:00 pm</u><br>Government<br>& Community<br>Relations<br>Committee<br>Meeting | 22<br><u>5:30 pm</u><br>Post-Retirement<br>Medical Trust<br>Meeting<br><br><u>6:30 pm</u><br>Executive<br>Committee<br>Meeting | 23     | 24       |
| 25              | 26<br><b>Memorial Day</b><br>(NLACRC<br>offices closed)                                                     | 27      | 28                                                                                     | 29                                                                                                                             | 30     | 31       |

**NLACRC Board of Trustees Calendar  
Fiscal Year 2024-25**

| <b>June 2025</b> |                                                                                                       |         |                                                |                                                 |        |          |
|------------------|-------------------------------------------------------------------------------------------------------|---------|------------------------------------------------|-------------------------------------------------|--------|----------|
| Sunday           | Monday                                                                                                | Tuesday | Wednesday                                      | Thursday                                        | Friday | Saturday |
| 1                | 2                                                                                                     | 3       | 4                                              | 5                                               | 6      | 7        |
| 8                | <u>5:00 – 6:00 pm</u><br>Board<br>Packet Review<br><br><u>6:00 – 7:00 pm</u><br>Board<br>Training TBD | 10      | <u>6:00 pm</u><br>Board<br>of Trustees Meeting | 12                                              | 13     | 14       |
| 15               | 16                                                                                                    | 17      | 18                                             | <b>Juneteenth</b><br>(NLACRC<br>offices closed) | 20     | 21       |
| 22               | 23                                                                                                    | 24      | 25                                             | 26                                              | 27     | 28       |
| 29               | 30                                                                                                    |         |                                                |                                                 |        |          |





# North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | [www.nlacrc.org](http://www.nlacrc.org)

## Board of Trustees Meetings Schedule - Monthly FY 2024-25

**Board Orientation, Wednesday, July 24, 2024**  
5:00 p.m.

~ No meeting in August 2024~

**Wednesday, September 11, 2024**  
6:00 p.m.

**Wednesday, October 9, 2024**  
~In-Person at NLACRC Chatsworth Office~  
6:00 p.m.

**Wednesday, November 13, 2024**  
~In-Person at NLACRC Santa Clarita Valley~  
6:00 p.m.

~ No meeting in December 2024~

**Wednesday, January 8, 2025**  
6:00 p.m.

**Wednesday, February 12, 2025**  
6:00 p.m.

**Wednesday, March 12, 2025**  
6:00 p.m.

**Wednesday, April 9, 2025**  
~In-Person at NLACRC Antelope Valley~  
6:00 p.m.

**Wednesday, May 14, 2025**  
6:00 p.m.

**Wednesday, June 11, 2025**  
6:00 p.m.