

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting via Zoom on **September 11, 2024**

Trustees Present

Ana Quiles -President
Brian Gatus – First V.P
Rocio Sigala – Second V.P.
Alma Rodriguez - Secretary
Andrew Ramirez - Treasurer
Leticia Garcia – ARCA Rep
Sharmila Brunjes- ARCA Alt
George Alvarado –ARCA CAC Rep
Juan Hernandez –ARCA CAC Alt
Nicholas Abrahms
Cathy Blin
Kelley Coleman – SDP Liaison
James Henry
Anna Hurst
Alex Kopilevich – VAC Chair
Jennifer Koster
Laura Monge
Vivian Seda
Curtis Wang

Trustees Absent

Staff Present

Vini Montague
Evelyn McOmie
Kimberly Visokey
Donna Rentsch
Arshalous Garlanian
Chris Whitlock
Megan Mitchell
Arezo Abedi
Betsy Monahan
Silva Renteria-Haro
Tresa Oliveri, DDS
Max Jackson, Columbus Consultants
Uvence Martinez, DDS
Carol Wilken, Columbus Consultants

Guests Present

Julie Ocheltree
Aaron Abramowitz
Ute Escorcia
Nicholas Mendoza –
Coach for George A.
Lori Walker – SDLAC
Miriam Erberich – SDLAC
Fernando Gomez
Judy Mark
Kathie Fuentes
Kim Hancock
Lia Cervantes Lerma
Lillian Martinez
Maria Casterellon
Ricardo Martinez
Richard Dier
Ron Burkhardt
Socorro Curameng
Theresa Quary
Victoria Berrey

1. **Call to Order & Welcome** – Ana Quiles, Board President
Ana called the meeting to order at 6:03 pm.

2. **Housekeeping**
 - A. Spanish Interpretation Available
Ana informed attendees that instructions for Spanish Interpretation are in the chat.
 - B. Public Attendance
Ana asked public attendants to notate their names and agencies in the chat.
 - C. Monthly Submission for Childcare/Attendant Care Billing
It was noted that all meeting invites to include: boardsupport@nla.org
 - D. Ana Quiles requested that the Board Members change their name as it appears on the Zoom call to reflect their first/last name, Board position and NLA location. She also asked that NLA staff do the same to help attendees identify the speakers.

3. **Board Member Attendance/Quorum** – Kimberly Visokey, Executive Assistant
Kimberly took attendance of Board Members; a quorum was present.

4. Agenda

5. Consent Items

A. Approval of Consent Items

M/S/C (J. Koster /G. Alvarado) To approve the Consent Items included in the packet:

- Approval of June 12, 2024, Board Meeting Minutes
- Authorized Signers – Vini Montague
 - Board Resolution to add Angela Pao-Johnson as City National Bank authorized signer effective 9/23/2024 & remove Cristina Preuss effective 9/22/2024
 - Board resolution to add Angela Pao-Johnson and Evelyn McOmie to US Bank PRMT & PERS UAL effective 9/23/2024 & remove Cristina Preuss effective 9/22/2024
 - Board resolution to add Angela Pao-Johnson and Evelyn McOmie to PFM Asset Management PRMT & PERS UAL effective 9/23/2024 & remove Cristina Preuss effective 9/22/2024
 - Corporate Secretary Certificate for US Bank

6. Public Input & Comments (3 minutes)- Reserved for Agenda Items

7. Closed Session

A. Personnel: It was acknowledged that the closed session with an estimated return time of 6:45

M/S/C (R. Sigala / C. Wang) To enter the Closed Session at 6:20 pm.

M/S/C (J. Koster /G. Alvarado) To exit the Closed Session at 6:45 pm.

8. Action Item

A. October Board of Trustees In-Person Meeting

The Board discussed and agreed to a hybrid option for In-Person October 9th Board meeting. If there is a need for a closed session during the meeting, it will also utilize the hybrid format for Board members attending virtually.

M/S/C (G. Alvarado / J. Koster) To hold the October Board of Trustees meeting at the Chatsworth office and to offer a virtual option.

B. In-Person Committee Meetings

Ana led a discussion on committees having the choice of holding In-Person meetings.

M/S/C (A. Kopilevich / G. Alvarado) To allow committees to determine their plan for holding any of their meetings In-Person.

C. Administrative Affairs Committee Meeting Date Change to Third Thursday

The Administrative Affairs Committee sought approval to change their meeting date to the third Thursday of the month due to scheduling conflicts.

M/S/C (A. Ramirez / G. Alvarado) To move the Administrative Affairs committee meetings to the 3rd week of the month, beginning in November 2024.

9. Committee Business

A. FY 2024-25 Training Calendar

Ana led a discussion with the Board members discussing the scheduling of training sessions, with two options presented for the board's consideration. Either scheduling Training before Board Packet Review or moving the Board Packet Review to an hour earlier, followed by the Board Training. It was also confirmed that training recordings would be uploaded to individual board member folders for access and confirmation of viewing.

M/S/C (G. Alvarado / A. Ramirez) To add Board Trainings to the 2nd Monday of the month, at 6:00pm, following the Board Packet Review.

10. Committee Action Items

A. Updated Board Committee List

It was noted that the document needs to be updated with the addition of co-chairs. It was also determined that a second document needs to be created to separate the Board Committees from the Board Advisory Committees.

M/S/C (A. Kopilevich / G. Alvarado) To approve the Board Committee list with the corrections discussed

B. Board of Trustees SDP Liaison: Kelley Coleman

Ana Quiles proposed the approval of Ms. Kelley Coleman as the new liaison to the SDP Advisory. Ana also noted that there would be training for their SDP liaison.

M/S/C (R. Sigala / G. Alvarado): To approve Kelley Coleman as the Board of Trustees SDP Liaison.

11. Executive Director's Report – Evelyn McOmie

Evelyn McOmie presented the executive director's report, highlighting the August new hire cycle, required trainings on workplace violence prevention, and the center's current service to 37,155 individuals.

A. Special Contract Language

There were 3 updates given under the SCL Matrix.

1. Retention of Consulting Services Board of Trust. These contracts were signed on July 16, 2024 by the Board of Trustees.
2. Contract Requirements and Onboarding Parameters, Development of an Onboarding Plan. This plan was developed and submitted to DDS on August 15, 2024.
3. Whistleblower Complaint Report. This was developed and submitted to DDS on August 15, 2024.

B. Review of the Board Composition Survey

Evelyn McOmie reviewed the Board Composition and pointed out the Board's need to fill the requirement for one more category. These include both white and legal. The link to our Board of Trustees application was shared.

C. Columbus Assessment Report

The Board reviewed the Columbus assessment report, with Rosie Sigala raising a concern about the report mentioning visits to only two branch offices, which Max clarified that all branch offices have been visited with employees from all offices being interviewed. The conversation ended with Ana thanking Max Jackson and his team for their hard work.

12. Self-Determination Program (SDP) Report – Silvia Renteria-Haro

A. SDLVAC Liaison May Report

- B. Next Self Determination Local Advisory Committee Meeting is scheduled for September 19, 2024, at 6:30 pm

13. Association of Regional Center Agencies – Lety Garcia

A. ARCA Liaison Report

B. July 2024 ARCA CAC Meeting Report – George Alvarado

George Alvarado presented his report of the recent ARCA Consumer Advisory meeting. At his request, Nicholas Mendoza read through his report and elaborated on the topics presented at the conference.

- C. Next meeting is scheduled for October 17, 2024

14. Administrative Affairs Committee – Andrew Ramirez

- A. Next meeting is scheduled for Tuesday, September 24, 2024

15. Consumer Advisory Committee – Juan Hernandez

- A. Committee Summary Attachment Highlight:

Committee Chair, Juan Hernandez presented his request to have more Board members attend the CAC Meetings. He also suggested the Consumer Advisory Committee should be more involved in decision-making.

B. Next Meeting Wednesday, October 2, 2024

16. Consumer Services Committee – Rosie Sigala

A. Next Meeting Wednesday, September 18, 2024

17. Executive Committee – Ana Quiles

A. Committee Summary Attachment Highlight:

The documents approved by the Executive Committee were presented.

- Approved Contract Empowering Lives PL2295-076
- Approved Board Resolution to Remove Brian Winfield (DDS) & Add Michi Gates (DDS) as Authorized Signers for City National Bank Accounts
- Approved Conflict Resolution Plans

B. Next Meeting Thursday, September 26, 2024 at 6:00 pm

18. Recruitment Committee – Ana Quiles

A. Committee Summary

19. Government & Community Relations Committee – Cathy Blin

A. Committee Summary

B. Next Meeting is Wednesday, October 16, 2024, at 6:00 pm

20. Nominating Committee – Curtis Wang

A. Committee Summary

B. Next Meeting Wednesday, October 2, 2024 at 5:30 pm

21. Post-Retirement Medical Trust Committee – Ana Quiles

A. Next Meeting Thursday, September 26, 2024 at 5:00 pm

22. Strategic Planning Committee – Vivian Seda

A. Committee Summary

B. Next Meeting is Monday, November 4, 2024, at 6:00 pm

23. Vendor Advisory Committee – Alex Kopilevich

A. Committee Summary Attachment Highlight:

The vendor advisory committee plans a new mentorship program and vendor training. Committee Chair, Alex Kopilevich, confirmed the committee's new meeting date of the 2nd Tuesday of the month beginning in January 2025.

B. Next Meeting Scheduled on October 3, 2024 at 9:30 am

24. Old Business/New Business

A. Board and Committee Meeting Attendance Sheets

B. Board and Committee Meetings Time Report

C. Updated Acronyms Listing

D. Meeting Evaluation Form – *Emailed separately*

25. Review of Committee Action Log Items (Item Owner and Due Date)

A. Board Committee Action Log

26. Announcements/Information/Public Input

A. Next Meeting: Wednesday, October 9, 2024, at 6:00 pm

27. Adjournment

The meeting adjourned at 8:12 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*

