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MEMORANDUM

Date: November 15, 2024

To: Consumer Services Committee

Rocio Sigala, Vivian Seda, Nicholas Abrahms, George Alvarado, Cathy Blin, James Henry, Anna Hurst, Kelley Coleman, Jennifer Koster, Laura Monge, Alma Rodriguez,

Sharon Weinberg

From: Sandra Rizo

Executive Administrative Assistant

Re: Information and materials for Consumer Services Committee meeting on

Wednesday, November 20, 2024, at 6:00 p.m. (via Zoom)

Enclosed is the packet for the next Consumer Services Committee meeting. Please review this information in preparation for the meeting.

Date/Time: Wednesday, November 20, 2024, at 6:00 p.m.

Please **click the link** below to join the Zoom meeting automatically.

Join Zoom Meeting

https://us06web.zoom.us/j/83052858093?pwd=CMxW8JIRuMUAlQhrfAnFpEWJur2Khe.1

The information below is only needed if you are joining the meeting by phone or if you are using phone audio.

Meeting ID: 830 5285 8093

Passcode: 804526

Dial by your location

- 408 638 0968 US
- 669 444 9171 US

If you have any questions, please email boardsupport@nlacrc.org

Thank you!

Enclosures

c: Angela Pao-Johnson, Evelyn McOmie, Vini Montague, Betsy Monahan, Donna Rentsch, Silvia Renteria-Haro, Venus Rodriguez-Khorasani – Staff

Anna Quiles – Board Member



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CONSUMER SERVICES COMMITTEE - Via Zoom

Wednesday, November 20, 2024 6:00 p.m.

~ AGENDA ~

- I. Call to Order & Introductions
- II. Public Input (for agenda items):

III. Consent Items

- A. Approval of Agenda Page 2
- B. Approval of Minutes from the September 18, 2024, Meeting Page 4

IV. Committee Business

- A. Board Audit Questions: (Rocio Sigala) Page 10
 - Ensure the Service Standards are consistent with the center's mission, vision, and values statement.
 - Review the center's mission, vision, and values statement to determine if the center is providing adequate guidance in establishing consumer services policy.
- B. Review of the Board Audit Questions (Rocio Sigala) Page 11

V. Committee Action Items

- A. Review revised copy of Committee Critical Calendar for FY 2024-25 (Angela) Page 19
- B. SDLAC Role within Committee Discussion (Rocio Sigala)
- C. Employment Initiatives & Programs Update- (Venus) Page 22

VI. Board Meeting Agenda Items

- A. Committee Summary Report (Rocio Sigala)
- B. Revised copy of Consumer Services Committee Critical Calendar FY 2024-25
- C. Service Standards Revisions E.S. Eligibility IDEA Part C Case Finding & Public Info Section

VII. Committee (report) Updates

- A. Self-Determination Program Report (Silvia) Page 24
- B. SDLVAC Board Liaison Report (Silvia) Page 30
- C. Social Recreation, Camp & Non-Medical Therapies Services Report (July-September) (Angela) Page 31
- D. 1st Quarter Intake Data by Location Report (July-September) (Angela) Page 34
- E. 4th Quarter NOAs/Appeals Report (April-June) Deferred
- F. 1st Quarter NOAs/Appeals Report (July-September) Deferred
- G. Semi-Annual NOAs by Ethnicity/Location/Services & Age Range Report Deferred
- H. 1st Quarter Disparity Committee Report (July-September) (Angela) Page 35
- I. Semi-Annual Consumer Diagnostic Report Deferred

VIII. Review of Meeting Action Items

A. Consumer Services Committee Action Log 2024-25 – Page 36

- IX. Future topic suggestions for CSC meetings:
- X. Announcements / Information Items / General Public Input
 - A. Committee Attendance Page 38
 - B. Next Meeting: February 19, 2025, at 6:00 p.m.
- XI. Adjournment

Page 2

North Los Angeles County Regional Center Consumer Services Committee Meeting Minutes

September 18, 2024

Present:

Rocio Sigala, George Alvarado, Cathy Blin, Anna Hurst, Kelley Coleman, Jennifer Koster, Laura Monge, Alma Rodriguez, Vivien Seda, Rocio Sigala, Sharon Weinberg—

Committee Members

Evelyn McOmie, Vini Montague, Cristina Preuss, Silvia Renteria-Haro, Dana Lawrence, Kimberly Visokey, – **Staff Members**

Ana Quiles, Mark Wolfe – DDS Tech Advisor, Nicholas Mendoza - Guests

Absent: James Henry

I. Call to Order & Introductions

Evelyn McOmie called the meeting to order at 6:01 pm.

II. Public Input

There was Public Input to let the committee know of difficulties that were had with the link to the meeting

Richard Dier raised his concerns about the committee's role and its inability to speak at board meetings or committee meetings about its assigned topic. Richard emphasized the committee's vital connection to senior management and the board, as well as its mandated role established by North La pursuant to the Lanterman Act.

IV. Consent Items

B. Approval of Minutes of April 17th Meeting

M/S/C (N. Abrahms/J. Kosta) To approve the meeting minutes as presented.

V. Committee Business - Evelyn McOmie

A. Annual Committee Orientation— Evelyn McOmie

Evelyn led the Committee Orientation, where she outlined the roles and responsibilities of the Consumer Services Committee. She emphasized the importance of reviewing and recommending standards and policies consistent with the needs of regional centers and consumers. Evelyn also discussed the committee's duties, including reviewing service standards, analyzing planning in consumer services, and considering data reporting for consumer management and clinical services. She mentioned that the committee meets bi-monthly and the agenda is prepared by the chairperson and Deputy Director. Evelyn also reviewed the bylaws and the Board Audit section, which includes questions about the mission statement, service standards, and community placement plan goals. She concluded the orientation portion of the meeting and moved on to the volunteer selection for the committee chair.

D. <u>Volunteer to Serve as Committee Chair</u> – Evelyn McOmie

Evelyn led a discussion about finding a volunteer to chair. After volunteers were identified and an anonymous vote was held. With four individuals potentially taking on the chair position and two for the position of Co-chair, Rosie Sigala was chosen as the chairperson and Vivian Seda as the co-chair.

B. Review and Finalize the Committee Priorities for FY 2024-25

The Committee reviewed the Committee Priorities, FY 2024-25

M/S/C (V. Seda/G. Alvarado) To approve the Committee Priorities, FY 2024-25 as presented.

C. Review and Approve the Committee Critical Calendar for FY 2024-25

Evelyn led a discussion on a revision to the critical calendar. The Social Recreational Camp and Non-Medical Therapies report needs to be added. This report was being presented at Administrative Affairs committee meeting but it was decided that this report needed to be presented here at Consumer Services Committee. The committee discussed whether this report should be presented bi-monthly, quarterly, or semi-annually, and the committee agreed on quarterly.

M/S/C (Vivian Seda/Cathy Blin) Motion to approve the Committee Critical Calendar with the addition of the Social Rec Report quarterly from the Administrative Affairs Committee.

VI. Committee Action Items

A. <u>Ensure CSCs disseminate accurate information re: DDS directive on Social Recreation Update</u> - Evelyn McOmie

Evelyn shared with the committee that this information is to ensure CSC's are disseminating accurate information regarding DDS directives on Social Rec updates.

The latest information came from DDS on September 10th. This allows for FMS's to pay parents through POS, service code. O24. What this means for the families is that they can be reimbursed directly through the FMS, not Regional Center, through an O24. We are going to build this into our process, with updates to our instructions for Service Coordinators, trainings, development of a Learning Management System, and several other tools.

B. <u>SDLAC Role within Committee Discussion</u>— Rosie Sigala— **Deferred**

C. Review Revisions to Service Standards E.S. Eligibility - Case Finding & Public Info Section – Evelyn McOmie

Evelyn presented the Service Standards, dated January 11, 2023 that were submitted to Department September 19th, 2023. She also informed the committee that these service standards were previously approved and submitted to the department. We are now notifying the committee that they did come back with feedback. The committee reviewed the service standards with revisions recommended by DDS.

D. <u>Purchase of Services (POS) Expenditure Survey Response Summary Report</u> – Evelyn McOmie The Purchase of Service POS Annual Report and semi-annual purchase survey were presented. Evelyn informed the committee that this was the survey that was gathered from the community when the purchase of service presentation was done back in March of 2024.

VII. Committee Report Updates

A. <u>Purchase of Service (POS) Annual Report to DDS for FY 2022-23</u>— Evelyn McOmie Evelyn informed the committee that this is . This was the survey that was gathered from the community when the purchase of service presentation was done back in March of 2024.

She also clarified that Purchase of Service (POS) Annual Report to DDS for FY 2022-23, which is included in the packet, is the entire report that goes to the department. The survey that was requested to be presented is embedded in the POS report. This is also the report that goes to DDS with all our information.

Evelyn opened for questions / discussion. There was none.

B. <u>Semi-Annual Purchase of Service (POS) Expenditure Data Report</u> – Cristina Preuss Cristina explained to the committee the purpose of this report, explaining that the Semi-Annual Purchase of Service (POS) Expenditure Data Report provides the committee with an idea of so far, within the fiscal year 2323-24, what the expenditures are, according to the different service codes.

The information provided in this report includes respite on personal assistant, the demographics by age, group, etc.

Cristina opened for questions / discussion. There was none.

C. <u>Self-Determination Program Report</u> - Silvia Renteria-Haro

Silvia presented the implementation report and reviewed the number of consumers that we have in the program:

Participants have completed Orientation from 2019-Present: 913 (increased by 22)

Total number of budgets that are certified: 483 (increased by 21)

Total number of spending plans that are approved: 414

Total number of spending plans in progress: 68

Total number of PCP's completed: **446** (increased by 19)

Total number of participants that did not continue after receiving budget: **3**Total number of participants that have opted out of SDP: **7** (increased by 1)

Total number of Inter-Regional Center Transfers (out): **5** (increased by 1)

Participants that have fully transitioned into SDP with approved spending plans and

active SDP IPPs: **414** (21 transitions)

1. SDLVAC Board Liaison Report

Silvia presented the growing self-determination program, transition data, budgets, and plans for expanded coaching. She advised that the SDLAVC will be reallocating funds to coaching, seeing that there is bow a great need for this. She continued by explaining that the new coaching plan will cover several different areas, including individual and group coaching, and support groups with translation.

Silvia also talked about the open position available on the SDLVAC Committee. She invited anyone that is interested to please submit their application to her.

D. <u>Semi-Annual Consumer Competitive Employment Report</u> – Vini Montague

Vini presented the competitive employment report. She explained that this report compares the consumers employment data. This report is now going semi-annual rather than monthly, as previously done. The report is comparing January versus June with competitive employment data. There is a report by residence type, and then the second that compares the same data by ethnicity.

Vini opened for questions / discussion. There was a brief discussion on what goals or improvements can be seen when reading the reports. Vini addressed this and agreed that in future report outs she would highlight areas of improvement. It was also requested that Vini gather information on employment initiatives and programs for the next meeting.

- E. Semi-Annual Consumer Diagnostic Report Evelyn McOmie **Deferred**
- F. <u>Semi-Annual NOAs by Ethnicity/Location/Services & Age Range Report</u> Evelyn McOmie **Deferred**

G. <u>Semi-Annual 4731 Report</u> – Dana Lawrence

Dana discussed the annual complaint report, with IPP planning and timely notice identified as areas needing improvement.

Dana also discussed various complaints and violations against vendors, including a mandated reporting issue, an improper hold on a consumer, and a staff member causing an injury to a consumer. The committee agreed to redact the names of the vendors and individuals involved in future reports for privacy and liability reasons. Anna Hurst, Board asked about tracking multiple complaints against individual employees, to which Evelyn explained the process of removing potential threats, conducting investigations, and reporting to the committee. Evelyn also clarified that the Regional Center does not

terminate every vendor, but only those with substantiated violations. The committee agreed to maintain confidentiality in all investigations.

H. 4th Quarter Intake Data by Location Report – Evelyn McOmie

Evelyn explained that the report that is in the packet is the intake data by location report. She pointed out that one of the action items from our last committee meeting was to include a footnote for clarification on the information that's being presented. That footnote is now there and shows the reason for the fluctuation in percentage.

Evelyn opened for questions / discussion. There was none.

I. 4th Quarter NOAs/Appeals Report (April/June) – Evelyn McOmie – **Deferred**

J. 4th Quarter Disparity Committee Report – Cristina Preuss

Cristina reviewed the information as presented in the packet, noting that this is for quarter 4, which included the months of April, May, and June.

The committee is looking at creating committee subgroups and the focus areas that they have chosen that are very important for our families and the individuals that we serve is to really focus on emergency preparedness, on competitive employment opportunities and on healthcare access. As they continue to meet on a monthly basis with, they will be providing input updates on what work they have done in the community.

In this quarter we also provided information of anything that is happening in our community as part of the outreach that can happen as well as determining what are some of the challenges that they see to getting our individuals to be employed, trained, and ready to be accepted by employers.

VIII. Meeting Action Item Review

- 1. Board Support to confirm and check the website link for future meetings to ensure proper access.
- 2. Board Support to update Administrative Affairs and Consumer Services critical calendars to move the Social Rec report from Administrative Affairs to Consumer Services.
- 3. Committee Staff to add the deferred SDLAC role discussion item to the next meeting agenda.
- 4. Vini to gather information on employment initiatives and programs for the next meeting.
- 5. Dana Lawrence to redact complainant and vendor names from future 4731 reports used in public forums and meetings.
- 6. Dana to review and potentially revise the process for presenting 4731 complaint data in committee meetings.
- 7. Committee Staff to add deferred reports, VII.E, VII.F and VII.I, to the next meeting agenda.
- 8. Board Support to update the committee attendance list to include Sharon as the VAC representative.

IX. Board Meeting Agenda Items

- 1. Purchase of Service (POS) Annual Report to DDS for FY 2022-23
- 2. Semi-Annual Purchase of Service (POS) Expenditure Data Reports
- 3. Committee Priorities for Next FY 2024-25
- 4. Service Standards Revisions E.S. Eligibility Case Finding & Public Info Section

X. Announcements / Information Items / Public Input

- A. Committee Attendance
- B. Next Meeting: November 20, 2024, at 6:00 p.m.

XI. Adjournment

Vivian Seda adjourned the meeting at 7:20 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(*) The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.





Mission, Vision, & Values



NLACRC Mission Statement

NLACRC's mission is to create a community (including families) where each individual with a developmental disability has the opportunity to live a healthy, productive and inclusive life.

NLACRC Vision Statement

NLACRC empowers people with developmental disabilities to have opportunities to achieve their fullest potential in all aspects of life.

NLACRC's 5 Core Values

Respect/Dignity – Individuals with developmental disabilities have a history of experiencing treatment that lacked dignity, which resulted in legislation requiring that individuals with developmental disabilities be treated with dignity as a statutory right. The Merriam-Webster Dictionary defines "dignity" as "the quality of being worthy of honor or respect." ("Dignity." Merriam-Webster.com. Merriam-Webster, n.d. Web. 20 Jun. 2018) At its core, a violation of an individual's right to dignity relates to actions that seek to diminish that person's worth.

<u>Inclusivity/Belonging</u> – We strive for the inclusion of individuals with developmental disabilities and families in all aspects of daily life and for a culture of belonging within our organization.

<u>Equity</u> – We recognize each person has different circumstances and needs and we believe in equal opportunities to access services, participate in employment, participate in the community; also, equal opportunities for members of diverse communities to acquire employment with the Center, partner with the Center in business and equal opportunities for staff to professionally develop and advance in the organization.

<u>Empowerment</u> – We believe in educating and advocating with our community to make informed decisions about their lives, securing the services they need to achieve their goals, and to protect their rights.

<u>Creativity/Innovation</u> – We will have the courage to nurture original ideas, be creative in finding solutions, embrace the use of cutting-edge research and knowledge, and practice flexibility.

North Los Angeles County Regional Center Board of Trustees

BOARD AUDIT

Executive Committee

I. Knowledge

- A. Lanterman Act.
- B. Other major laws concerning regional centers.
- C. Understanding committee duties and responsibilities.

II. Skills

- A. Conducting effective meetings.
- B. Constructing effective agendas.

III. <u>Dangers</u>

- A. Taking actions on behalf of the Board without specific delegation.
- B. Not keeping the full Board well informed.

IV. Executive Committee Questions

- A. Has the Board adopted a mission statement, vision statement and business principles to guide the center's actions? (review annually)
- B. Has the committee reviewed the Board activities to assure they are aligned with the priorities and directions of the Board?
- C. Are the committee agendas coordinated to pace policy issues that will be acted upon by the Board through the fiscal year?
- D. Is there a procedure for the executive director's evaluation? Is it adequate?
- E. Are the bylaws current and do they meet the needs of the center?
- F. Are members regular in attendance?
- G. Does the Board have a comprehensive training program for new members?
- H. Does the Board have a succession plan for its members and key staff?

Administrative Affairs Committee

I. Knowledge

- A. Lanterman Act.
- B. Applicable contract provisions.
- C. Basic understanding of sound financial, nonprofit business and administrative practices.
- D. Understanding committee duties and responsibilities.

II. Skills

A. Conducting effective meetings.

III. <u>Dangers</u>

A. Assuming all issues are operational.

IV. Administrative Affairs Committee Questions:

- A. Contract and amendments with the Department of Developmental Services (DDS).
 - 1. Has the committee received and reviewed the center's contract with DDS?
 - 2. Has the contract or amendments been signed?
 - 3. Are there any changes to the contract that require committee attention?

B. Finance

- 1. Has the committee reviewed the center's budget allocation from DDS?
- 2. Has the committee received and reviewed a report on the center's projected operating expenditures compared with the center's operating budget?
- 3. Has the committee reviewed the Purchase of Service Expenditure Projection (PEP) report and has the committee received a report on the center's projected purchase of service (POS) expenditures compared with the center's POS budget?

- 4. Does the center have a sufficient credit line? Will it be required in the current fiscal year?
- 5. Has the committee received and reviewed the annual independent audit report prepared by the center's certified public accounting (CPA) firm?
- 6. Is there a management letter included with the audit report and has the committee reviewed the letter?
- 7. Has the committee reviewed management's response to the letter?
- 8. Did management's response satisfy the auditor's questions?
- 9. Has the committee received and reviewed the IRS Form 990 prepared by the center's CPA firm?
- 10. Does the center have sufficient cash or credit line to meet its financial obligations?

C. Committee Operations

- 1. In May of each year, a critical calendar is established for the next fiscal year.
- 2. Is the critical calendar monitored and updated as needed?
- 3. Has the committee and all new committee members received committee orientation and training?

D. Insurance

- 1. Did the committee receive and review an annual report on the center's insurance coverage?
- 2. Are the current limits and coverage sufficient?

E. Legal

- 1. Has the committee been apprised of potential and pending litigation involving the center?
- 2. Does any litigation necessitate a review of Board policy or follow-up by the executive director?

F. Human Resources

- 1. Are the center's compensation, benefit programs, and personnel practices appropriate for our industry?
- 3. Are personnel policies in compliance with current law?
- 4. Are personnel policies consistent with the DDS contract?

- 5. Has the committee been advised of any significant change in employment practices or procedures that could affect the level of services provided or employee morale?
- 6. Are union-related issues being monitored and reported?
- 7. Is staff turnover reasonable or exceptional?
- 8. Does the center have a staff development plan that supports the Board's vision of service provision? (review annually)

G. Contracts over \$250,000.

- 1. Has the committee reviewed and discussed the service provider contracts?
- 2. Has the committee received sufficient information to make a recommendation to the Board to approve or not approve the contract?

H. Audits

- 1. Has the committee received and reviewed the biennial DDS audit of NLACRC?
- 2. Has the committee received and reviewed the biennial DDS audit of family home agencies?
- 3. Has the committee received and reviewed the biennial DDS home and community-based services waiver audit?
- 4. Has the committee received and reviewed the annual summary of service provider audits conducted by the center?
- 5. Has the committee been updated on any miscellaneous audits of the center (e.g. Social Security)?

I. Leases

1. Has the committee received and reviewed an annual report of the center's facility leases?

Nominating Committee

I. <u>Knowledge</u>

A. Lanterman Act related to composition of Boards.

II. Skills

- A. Conducting effective meetings.
- B. Conducting effective interviews.
- C. Effective recruitment and marketing.

III. <u>Dangers</u>

- A. Recycling former Board members, perpetuating the same composition.
- B. Failing to seek assistance in achieving member balance.
- C. Seeking balance by lowering standards.
- D. Accepting any applications in order to fill vacancies.

IV. Nominating Committee Questions

A. Board of Trustees Recruitment

- 1. To what extent does the current Board meet Lanterman Act requirements of ethnicity, expertise, ages of family members, disability and geographic representation? Has the committee developed formats to display the requirements/needs against current membership?
- 2. Has the committee established a schedule intended to result in the nomination of new Board members?
- 3. Has the committee developed a targeted recruitment strategy to assure compliance with the Lanterman Act and Board requirements?
- 4 Has there been some long range planning related to officer succession?
- 5. Do any of the Board applicants have a conflict of interest?

B. Vendor Advisory Committee (VAC) Recruitment

- 1. To what extent does the VAC meet Lanterman Act requirements for representation by type of service and by different vendors?
- 2. Has the committee developed a recruitment strategy for nomination

- to target vendors from inadequately represented types of service and to identify new vendors where the same vendor(s) represents more than one type of service exclusively?
- 3. Has the committee established a schedule intended to result in the nomination of new VAC members?

Consumer Services Committee

I. Knowledge

- A. Lanterman Act.
- B. Applicable contract provisions, including performance contract provisions.
- C. Implication of legislation enacted during the fiscal year.
- D. How the center's budget has a negative effect on consumer services.
- E. Current service standards.
- F. Appeal and hearing process.

II. Skills

- A. Conducting effective meetings.
- B. Developing effective policy.
- C. Conducting public hearings.

III. <u>Dangers</u>

- A. Ignoring the statutory and contractual requirements in developing service standards and policies.
- B. Deferring difficult decisions to staff.
- C. Attempting to develop a perfect policy which offends no one.

IV. Consumer Services Committee Questions

- A. Do the mission statement and philosophy of the center provide adequate guidance in establishing consumer services policy? (review annually)
- B. Are the service standards consistent with the center's mission and philosophy? (review annually)
- C. Has the committee received a report on the types and numbers of requests for exceptions, exceptions granted/denied, informal appeals and their disposition, formal appeals and their disposition, and litigation and its disposition?
- D. Are community placement plan goals being met?

Government & Community Relations Committee

I. Knowledge

- A. Lanterman Act.
- B. Applicable performance contract provisions.
- C. Development of informational programs and materials.
- D. Understand the legislative process and how bills are passed.

II. Skills

- A. Conducting productive meetings.
- B. Background or strong interest in training, writing, editing.

III. <u>Dangers</u>

- A. Providing information to consumers which is relevant but not in an understandable form.
- B. Creating new informational materials instead of using suitable existing documents.
- C. Spending too much money for "slick" informational pieces when less costly publications would be sufficient and allow more frequent dissemination of information.
- D. Not considering staff time and resources in information dissemination plans.

IV. Government & Community Relations Committee Questions

- A. Does the center have a training and information plan that meets the requirements of statute, contracts, and Board policy?
- B. Are sufficient financial and human resources available to carry out the training and information plan?
- C. Does the training and information plan include a sufficient variety of training and communication methods to reach all of our constituents?
- D. Are the methods identified in the center's training and information plan in line with the center's mission, vision, and values statement?
- E. Is there a plan to familiarize local legislators with the regional center system and to maintain contact with these legislators?

NLACRC Consumer Services Committee CRITICAL CALENDAR

	CRITICAL CALENDAR FY 2024-25
Month	Activity
July	Committee does not meet in July
August	Committee does not meet in August
September	Committee elects a chairperson for the current fiscal year.
	Orientation for new committee. Committee reviews their policies & procedures, Bylaws Statement, Board Audit Section, Action Log for previous fiscal year, and Core Values for Policy Development. Committee revises the documents, if needed.
	Committee is provided with copies of their approved critical calendar for the new fiscal year.
	Committee finalizes their priority issues for this fiscal year and presents them to the Board of Trustees next month for approval.
	Committee reviews the Purchase of Service Annual Report to DDS for FY 2022-23
	Committee is given their monthly update on the Self-Determination Program
	Committee reviews the semi-annual Consumer Competitive Employment Report
	Committee reviews the semi-annual Consumer Diagnostic Report
	Committee reviews the semi-annual NOAs by Ethnicity/Location/Services & Age Range Report
	Committee reviews the semi-annual 4731 Report
	Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report
	Committee reviews the 4 th Quarter Intake Data by Location Report (April-June)
	Committee reviews the 4th Quarter NOAs/Appeals Report (April-June)

	Committee reviews the 4 th Quarter Disparity Committee Report (April-June)
	Committee reviews semi-annual Purchase of Service (POS) Expenditure Data Reports
October	Annual Board & VAC Legislative Training will be held in October
November	Committee is given their monthly update on the Self-Determination Program.
	Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report
	Committee reviews the 1st Quarter Intake Data by Location Report (July-September)
	Committee reviews the 1st Quarter NOAs/Appeals Report (July-September)
	Committee reviews the 1st Quarter Disparity Committee Report (July-September)
	Board Audit:
	• Ensure the Service Standards are consistent with the center's mission, vision, and values statement.
	Review the center's mission, vision, and values statement to determine if the center is providing adequate guidance in establishing consumer services policy.
December	No Committee meetings in December
January	Committee does not meet in January
February	Committee reviews semi-annual Purchase of Service (POS) Expenditure Data Reports
	Committee is given their monthly update on the Self-Determination Program
	Committee reviews the semi-annual Consumer Competitive Employment Report
	Committee reviews the semi-annual Consumer Diagnostic Report
	Committee reviews the semi-annual NOAs by Ethnicity/Location/Services & Age Range Report
	Committee reviews the semi-annual 4731 Report
	Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report

	Committee reviews the 2 nd Quarter Intake Data by Location Report (October-December)
	Committee reviews the 2 nd Quarter NOAs/Appeals Report (October-December)
	Committee reviews the 2 nd Quarter Disparity Committee Report (October-December)
	Board Audit: Has the Board properly referred Service Standards issues to this committee?
March	Committee does not meet in March.
April	Committee reviews and approves the committee's draft critical calendar for next fiscal year. Committee is given their monthly update on the Self-Determination Program
	Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report
	Committee reviews the 3rd Quarter Intake Data by Location Report (January-March)
	Committee reviews the 3rd Quarter NOAs/Appeals Report (January-March)
	Committee reviews the 3 rd Quarter Disparity Committee Report (January-March)
	Board Audit: • Does any action impact the availability or quality of services?
	Ensure that the Community Placement Plan goals are being met.
May	Committee does not meet in May

[CCal.2024-25- Approved 06/12/2024]

North Los Angeles County Regional Center Highlights of Recent Employment Initiatives

As of September 27, 2024

- 25 vendors with Competitive Integrated Employment
- 34 vendors with Paid Internship Program
- Casting Call for Individuals with Employment. We are working on video series with individuals experience with employment, internships, microenterprise. (flyer attached)
- Engagement with Santa Clarita Chamber of Commerce
- Santa Clarita Mayor's committee
- Employment Specialist participation in Community Events and fairs for outreach
- Project Search Steering Committee- Kaiser woodland hills, Newhall Henry Mayo, UCS Robotics Program
- Hosting ACRE training to increase Service Provider expertise for Customized Employment
- Outreach to increase Coordinated Career Pathways (CCP) vendors
- Quarterly Employment Roundtable (with vendors and businesses)
- Engagement with Antelope Valley Chamber of Commerce (in progress)
- Employment Specialist participation in monthly Pleasantview Employment Group (PEG)
- Various trainings for consumers/families: CalABLE, social security, future planning, DOR training
- Coming Soon: Tom Iland (Come to Life Coaching Series)- for consumers

Casting's Call

Are you passionate about your current job?
Internship? Business? Do you know someone
who is? We want to hear from YOU!
*For those receiving services from NLACRC

We invite you to share your story on camera to help guide others in exploring employment opportunities and discovering the support services offered by NLACRC

CLICK TO APPLY NOW!



Deadline to apply: November 1st, 2024

Questions? Please contact moni@friendswelove.com



Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311

www.nlacrc.org

Self Determination Program Report - Implementation Updates

November 1, 2024

North Los Angeles County Regional Center Statistics

Participants have completed Orientation from 2019-Present: 988 (increased by 36)

Total number of budgets that are certified: **524** (increased by 31)

Total number of spending plans that are approved: 455

Total number of spending plans in progress: 52

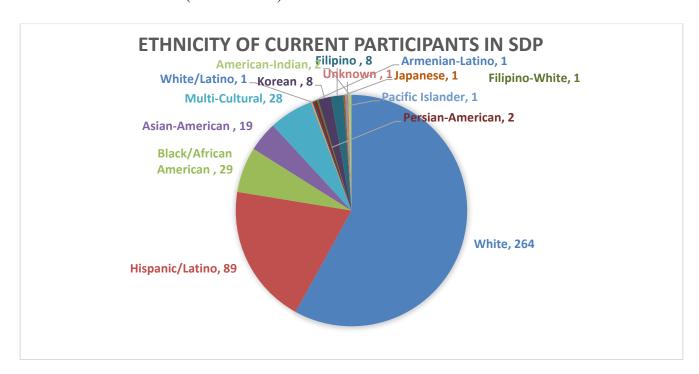
Total number of PCP's completed: 480 (increased by 17)

Total number of participants that did not continue after receiving budget: 3

Total number of participants that have opted out of SDP: 7

Total number of Inter-Regional Center Transfers (out): 7 (increased by 2)

Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **455** (30 transitions)



Transitions based on ethnicity:

White: 16

Latino/Hispanic: 6 Multi-cultural: 2

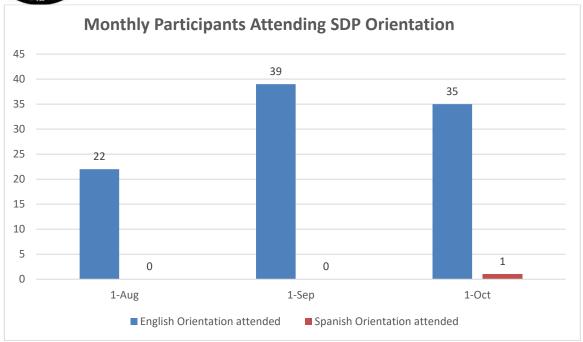
African American/Black: 3

Filippino: 2 Korean: 1

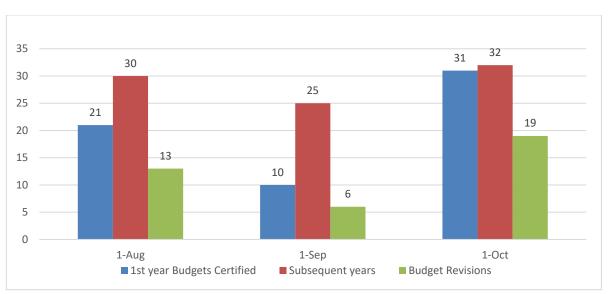


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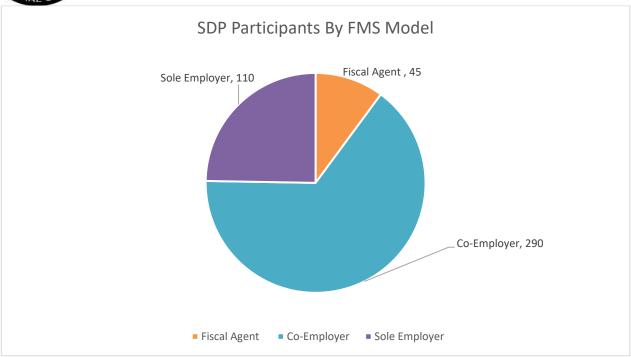
Monthly Budgets Certified





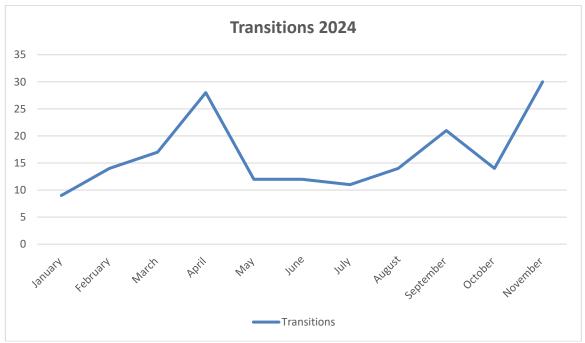
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Transitions this month:

Bill Payer: 3 Co-Employer: 17 Sole Employer: 10



Total transitions this year: 182



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NLACRC Implementation Updates/information:

- Championing Choice: Budgeting and Spending Plan Success Training for Service Coordinators and Participants, hosted by Disability Voices United on November 13, 2024, 10am to 11:30am via Zoom. https://tinyurl.com/nlacrctra
- SDP Orientation is available:
 - 1. Through State Council https://scdd.ca.gov/sdp-orientation/
 - 2. Virtual through NLACRC on the 1st Monday of the month in English and 3rd Monday of the month in Spanish (unless there is a holiday, day may change). RSVP: **selfdetermination@nlacrc.org**
 - Next Virtual Orientation meetings:
 - Monday November 4, 2024 (English) from 9AM-12:00PM
 - Monday November 18, 2024 (Spanish) from 9AM-12:00PM
 - 3. Virtually available at any time (24/7) through NLACRC website: <u>Self-Determination Orientation</u> | NLACRC.
 - Self Determination Support Group November 6, 2024 at 4:30pm via Zoom. Meeting Registration Zoom
 - SDP Local Volunteer Advisory Committee- Thursday November 21st from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC's calendar <u>Self</u>
 <u>Determination Local Advisory Committee Meeting | Calendar of Events | NLACRC</u>
 Everyone is welcomed to attend meetings!
- Support for participants and families: NLACRC has coaches available to support with SDP transition process or if you are in the program and need assistance. Ask your CSC for a referral.
 - o Claudia Cares Consulting
 - o The Legacy Center
- NLACRC & SDP Local Volunteer Advisory Committee Best Practices Subcommittee
 - o The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC's implementation of Self Determination. The committee meets monthly.

Resources:

- Disability Voices United SDP Connect Meetings (Every other Wednesday at 4:30-6pm) <u>Upcoming Events | Disability Voices United</u>
- Self Determination Program Service Definitions: https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP Service Definitions.pdf

FMS Agencies	Model	Language Spoken:		Employee Burden Cost	Budget Limits	Contact Info
	Bill Payer, Co-Employer, Sole Employer	English & Farsi	Yes, Free consultation available to prospective clients.	24.86% Co- employer 15.68% Sole Employer	Max budget: \$120,000	Phone: 833-4-ACE FMS (833-422-3367), Option 1 Info@acefms.com Web: Http://AceFMS.com
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a contact us request on the website.	25%-Co- employer 17% Sole Employer	No budget limits	Main office: (310) 867-8882 Website: actionfms.com Email: contact@actionfms.com
	Bill Payer, Sole Employer	English & Spanish But have translators for other languages.	required and it may take up to 2	21.25%	\$200,000	Yvette Torres (424) 210-8810 yvettet@acumen2.net
	Bill Payer and Co- Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	17.37%	Anything above \$150,000 requires additional review. They have a "hard limit" of \$200,00.000 annually.	(866) 979-1182 fmsinfo@aveanna.com
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22.20%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231 davide@cfms1.com
Casa Fiscal/Essential Pay	Bill Payer, Co- employer	English, Spanish, Mandarin	No	19.15%	None	(510) 336-2900 (833) 268-8530 contact@essentialpay.c

	Bill Payer, Co-Employer, Sole Employer	English	Waiting list	20%	Unknown	(310) 475-9629 FMS@factfamily.org
FMS Pay LLC		English Spanish Translation available for other languages		N/A	No budget limit	Phone: (858) 281-5910 Website: www.myfmspay.com connect@fmspay.com
GT Independence	Bill Payer, Sole Employer, Co- Employer	supported to assist Individuals in the language of their choice	certified budget & spending plan draft to start onboarding process.	24%	None	Elva Chavez (877) 659-4500 tjones@gtindependence.com
	Bill Payer, Sole Employer, and Co- employer	English & Spanish	spending plan draft to start	17.23% for Sole Employer 17.13% for Co- employer	None	Jason Bergquist (866) 767-4296 imbergquist@mainsl.co m
Ritz			New clients- visit website to fill out an inquiry form. Waitlist-June 2024	18.90%	\$120,000	Website: Ritzfms.com Kitleng Pui kpui@ritzvocational.co m (626)-600-4703
	Co-Employer, Sole Employer	0 / 1	Yes, but have certified budget.	20.64%	\$250,000	Website: sequoiasd.com sequoiaenrollment@seq uoiasd.com

LOS ANGELES COUNTY REGIONAL CENTER **Board Member Reporting Out Form**

Name: Silvia Renteria-Haro
Meeting: SDLVAC

Date of Meeting: October 17, 2024

1.	Number of Attendees	27
2.	Public Input:	 Lori shared: NLA SDP Email: selfdetermination@nlacrc.org NLACRC website: www.nlacrc.org Committee Direct Email: nlacrcsdlac@gmail.com ○ SDP DVU Connect ○ NLACRC Support Group- 1st Wednesday of the month. ○ IF Round Table- 2nd Thurs of the month.
3.	Points of Discussion:	 California Master Plan for Developmental Services. Fernando and Victor explained the purpose of the plan and their vision for an equitable, consistent, and accessible service system. They attend LVAC to gather information as it relates to the SDP. They received feedback from parents regarding the SDP process and the barriers they see. Some of the concerns raised were about lack of consistency and communication. They also raised concerns about the FMS and the authority they have to deny services approved in the spending plan.
4.	Reported out to Committee/Meeting:	No report out due to presentation.
5.	Area of Concerns:	SDP continues to be complicated. SDLAC would like to make it easier for everyone.
6.	Action Items:	 Robin to present the concept of a centralized SDP unit to NLACRC executive leadership. SDLAC committee to draft a letter supporting the creation of a centralized SDP unit at NLACRC. NLACRC to proceed with SDLAC interviews.
7.	Questions for the Board:	
8.	Miscellaneous	

North Los Angeles County Regional Center Fiscal Year 2024-2025

Social Recreation, Camp & Non-Medical Therapies Services

											ı	Payments									
Service Code	Service Code Description	Number of Authorizations	July		August	September	October		November	Dec	ember	January		February	March	April	М	ay	June		Total
24	Purchase Reimbursement	185	\$	98,700	\$ 34,940	\$ 13,125	\$ 6,8	73 \$	-	\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 153,639
24	Purch Reimb - no billing	102	\$	-	\$ -	\$ -	\$	- \$		\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
850	Camping Services	37	\$	22,500	\$ 9,150	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 31,650
850	Camping Svs - no billing	33	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$	_	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
8	Sports Club	287	\$	71,865	\$ 75,946	\$ 88,965	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 236,776
8	Sports Club - no billing	126	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$	_	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
693	Music Therapist	1	\$	520	\$ 390	\$ 520	\$ -	\$	-	\$	-	\$	_	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 1,430
693	Music Therapist - no billing	11	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$	_	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
63	Clinical based Music Lesson	15	\$	4,185	\$ 6,130	\$ 5,525	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 15,840
63	CB Music Lesson - no billing	8	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$	_	\$ -	\$ -	\$ -	\$	-	\$	_	\$ -
106	Specialized Recreation Therapy	50	\$	3,581	\$ 7,269	\$ 10,485	\$ -	\$	-	\$	-	\$		\$ -	\$ -	\$ -	\$	-	\$	-	\$ 21,335
106	no billing	22	\$		\$ -	\$ -	\$ -	\$	-	\$	-	\$		\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
	Total Paid Auth's	575	\$ 2	01,352	\$ 133,825	\$ 118,620	\$ 6,8	73 \$		\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 460,670
	Total Auth's - No billing	302	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -

1st Quarter Fiscal Year 2025 - Claims Paid as of October 21, 2024 (September 2024 State Claim)

Fiscal Year 2023-2024

Social Recreation, Camp & Non-Medical Therapies Services

											Payments								
Service Code	Service Code Description	Number of Authorizations	July	August	Septer	mber	October	November	De	ecember	January	February	March		April	May	June	•	Total
24	Purchase Reimbursement	1298	\$ 364,031	\$ 130,640	\$	84,209	\$ 83,051	\$ 80,785	\$	101,068	\$ 84,270	\$ 79,649	\$ 75,21	4 \$	64,286	\$ 53,587	\$ 118,766	\$ 1	1,319,555
24	Purch Reimb - no billing	62	\$ -	\$ -	\$	-	\$ -	\$ -	. \$	-	\$ -	\$ -	\$	- \$	-	\$ -	\$ -	\$	-
850	Camping Services	116	\$ 48,530	\$ 31,871	\$	497	\$ 691	\$ 565	\$	6,827	\$ 5,593	\$ 517	\$ 1,54	1 \$	1,743	\$ 244	\$ 78,000	\$	176,618
850	Camping Svs - no billing	26	\$ -	\$ -	\$	-	\$ -	\$ -	\$		\$ -	\$ -	\$ -	\$		\$ -	\$	\$	-
8	Sports Club	247	\$ 6,636	\$ 8,663	\$	12,593	\$ 16,382	\$ 15,799	\$	16,511	\$ 20,503	\$ 22,198	\$ 24,55) \$	32,424	\$ 42,857	\$ 60,950	\$	280,065
8	Sports Club - no billing	46	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$		\$ -	\$ -	\$	-
693	Music Therapist	1	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ 65	\$ 52) \$	455	\$ 520	\$ 520	\$	2,080
693	Music Therapist - no billing	2	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-
63	Clinical based Music Lesson	11	\$ 810	\$ 710	\$	1,380	\$ 1,250	\$ 1,570	\$	1,860	\$ 1,915	\$ 2,105	\$ 2,60	5 \$	2,905	\$ 2,310	\$ 3,290	\$	22,710
63	CB Music Lesson - no billing	5	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$		\$ -	\$ -	\$	-
	Specialized Recreation Therapy	13	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$	360	\$ 540	\$ 2,152	\$	3,052
	- no billing	1	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$		\$	\$ -	\$	-
	Total Paid Auth's	1686	\$ 420,007	\$ 171,884	\$	98,679	\$ 101,373	\$ 98,719	\$	126,265	\$ 112,282	\$ 104,534	\$ 104,42	\$	102,172	\$ 100,057	\$ 263,678	\$ 1	,804,079
	Total Auth's - No billing	142	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-	\$ -	\$ -	\$ -	\$	-	\$ -	\$ -	\$	-

1st Quarter Fiscal Year 2025 - Claims Paid as of October 21, 2024 (September 2024 State Claim)

Fiscal Year 2022-2023

Social Recreation, Camp & Non-Medical Therapies Services

												Payme	ents						
Service Code	Service Code Description	Number of Authorizations	July	August		September	c	October	November		December	J	January	February	March	April	May	June	Total
24	Purchase Reimbursement	1085	\$ 148,580	\$ 42,02	27	\$ 28,245	\$	22,770	\$ 37,71	1 \$	43,491	\$	64,449	\$ 47,306	\$ 52,326	\$ 54,321	\$ 51,548	\$ 244,556	\$ 837,329
24	Purch Reimb - no billing	11	\$ -	\$	-	\$ -	\$	-	\$	- \$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
850	Camping Services	57	\$ 6,348	\$ 1,37	75	\$ -	\$	400	\$ 450) \$	5,200	\$	700	\$ 350	\$ 500	\$ 350	\$ 450	\$ 69,423	\$ 85,546
850	Camping Svs - no billing	10	\$	\$ -		\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ -	\$	\$ -	\$ -	\$ -
8	Sports Club	25	\$ -	\$ -		\$ 1,222	\$	1,222	\$ 1,22	2 \$	1,222	\$	1,222	\$ 1,222	\$ 1,556	\$ 1,668	\$ 3,376	\$ 5,104	\$ 19,035
8	Sports Club - no billing	6	\$ -	\$ -		\$ -	\$	-	\$ -	\$	-	\$	_	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
693	Music Therapist	0	\$ -	\$ -		\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
693	Music Therapist - no billing	0	\$ -	\$ -		\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63	Clinical based Music Lesson	2	\$ -	\$ -		\$ -	\$	-	\$ -	\$	345	\$	460	\$ 460	\$ 775	\$ 660	\$ 940	\$ 1,005	\$ 4,645
63	CB Music Lesson - no billing	0	\$ -	\$ -		\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Specialized Recreation Therapy	0	\$ -	\$ -		\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -
106	- no billing	0	\$ -	\$ -		\$ -	\$	-	\$ -	\$	-	\$	-	\$ -	\$	\$ -	\$	\$ -	\$ -
	Total Paid Auth's	1169	\$ 154,928	\$ 43,40)2	\$ 29,467	\$	24,392	\$ 39,38	3 \$	50,258	\$	66,831	\$ 49,338	\$ 55,156	\$ 56,998	\$ 56,314	\$ 320,087	\$ 946,555
	Total Auth's - No billing	27	\$ -	\$ -		\$ -	\$	-	\$ -	\$; -	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1st Quarter Fiscal Year 2025 - Claims Paid as of October 21, 2024 (September 2024 State Claim)

North Los Angeles County Regiona Center Intake Data by Location Report 2024

1st Quarter (July -September)

Month	Intake cases (total)	Over 120 days	% over 120 days					
April	981	47	4.79%					
May	1078	54	5.01%					
June	1111	36	3.24%					

SFV/SCV total	Over 120	% Over					
556	11	1.98%					
652	15	2.30%					
678	11	1.62%					

AV total	Over 120	% Over
425	36	8.47%
426	39	9.15%
433	25	5.77%

Month	Intake cases (total)	Over 120 days	% over 120 days		
July	1163	58	4.99%		
August	1279	128	10.01%		
September	1288	138	10.71%		

SFV/SCV total	Over 120	% Over		
731	16	2.19%		
791	37	4.68%		
794	58	7.30%		

AV total	Over 120	% Over
432	42	9.72%
426	91	21.36%
494	80	16.19%

The fluctuation in the percentage of Intake cases over 120 days is related to record growth in the number of cases referred to Intake for assessments, combined with a record number of Early Start and Provisional cases (which all need psychological evaluations).

NLACRC currently has 18 psychologists actively performing assessments. NLACRC is scheduling an average of 332 psychological assessment appointments per month.

LOS ANGELES COUNTY REGIONAL CENTER (Committee) Report

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**Name: Cristina Preuss** 

**Meeting: Disparity Committee** 

Quarter: 1st (July/August/September) 2024

| 1. | Public Input:                      | <b>FFRC</b> upcoming launch of a community navigator workshop series in the fall, aimed at helping parents understand how to access regional center and generic services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |  |  |
|----|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
|    |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |  |  |
| 3. | Points of Discussion:              | Topic 1: Legislative Members- importance of year-round engagement with legislators, identifying key community players, volunteering and participating in community events to build relationships.                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |  |  |  |  |
|    |                                    | <u>Topic 2: Emergency Preparedness-</u> organization's ongoing workshops and webinars on emergency preparedness.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |  |  |
|    |                                    | <u>Topic 3: Competitive Employment Opportunities-</u> efforts to connect with businesses and schools, visit support groups to discuss employment resources and opportunities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |  |  |
|    |                                    | Topic 4: Healthcare Access- discussion about improving healthcare access, particularly for families navigating the Medi-Cal waiver process and the challenges they face.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |  |  |
| 4. | Reported out to Committee/Meeting: | Discussion focused on addressing healthcare disparities, particularly for underserved communities, and the need for systemic changes to improve access and quality of care. The committee discussed various initiatives to support families, including a database, wellness expo, and emphasized the importance of community advocacy and pressure to drive change.  Discuss the expectation for committee members to sign up to participate in a subcommittee(s) of your choice. (Emergency Preparedness, Competitive employment, healthcare access).  Additionally, provide suggestions to the proposed goals and/or activities to address each focus area. |  |  |  |  |  |

## **Consumer Services Committee**

# FY 2024-25 Action Log

| Meeting Date | Subject                                                 | Action Text                                                                                                                                                                           |  |  |  |  |  |
|--------------|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
| 09/18/2024   | Approval of Minutes of<br>July 17 <sup>th</sup> Meeting | M/S/A (Nicholas Abrahms/Jennifer Koster) Motion to approve the Minutes as presented.                                                                                                  |  |  |  |  |  |
|              | Item III                                                | Action Item:                                                                                                                                                                          |  |  |  |  |  |
|              | Public Input                                            | Board Support to confirm and check the website link for future meetings to ensure proper access.                                                                                      |  |  |  |  |  |
|              | Item V.B<br>Committee Business                          | M/S/A (Vivian Seda/George Alvarado) Motion to approve the Committee Priorities for FY 2024-25                                                                                         |  |  |  |  |  |
|              | Item V.C                                                | M/S/A (Vivian Seda/Cathy Blin) Motion to approve the Committee Critical                                                                                                               |  |  |  |  |  |
|              | Committee Business                                      | Calendar with the addition of the Social Rec Report quarterly from the Administrative Affairs Committee.                                                                              |  |  |  |  |  |
|              |                                                         | Action Item:  Board Support to update Administrative Affairs and Consumer Services critical calendars to move the social rec report from Administrative Affairs to Consumer Services. |  |  |  |  |  |
|              | Item VI.B                                               | Action Item:                                                                                                                                                                          |  |  |  |  |  |
|              |                                                         | Board Support to add the deferred SDAC role discussion item to the next meeting agenda.                                                                                               |  |  |  |  |  |
|              | Item VII.G                                              | Action Item:                                                                                                                                                                          |  |  |  |  |  |
|              | ` * *                                                   | <u>Dana</u> to redact complainant and vendor names from future 4731 reports used in public forums and meetings.                                                                       |  |  |  |  |  |

|            | Item VII.D                                                     | Action Item:                                                                 |
|------------|----------------------------------------------------------------|------------------------------------------------------------------------------|
|            | Committee (Reports)                                            | Vini Montague to gather information on employment initiatives and programs   |
|            | Updates                                                        | for the next meeting.                                                        |
|            | <u> </u>                                                       |                                                                              |
|            | Item VII                                                       | Action Item:                                                                 |
|            | Committee (Reports)                                            | Committee Staff to add deferred reports, VII.E, VII.F and VII.I, to the next |
|            | Updates                                                        | meeting agenda.                                                              |
| 11/20/2024 | Approval of Minutes of September 18 <sup>th</sup> Meeting      | M/S/A (/) Motion to approve the Minutes as presented.                        |
|            | Approval of Agenda                                             | M/S/A (/) Motion to approve the Agenda as presented.                         |
| 02/19/2025 | Approval of Minutes<br>of November 20 <sup>th</sup><br>Meeting | M/S/A (/) Motion to approve the Minutes as presented.                        |
|            | Approval of Agenda                                             | M/S/A (/) Motion to approve the Agenda as presented.                         |
| 04/16/2025 | Approval of Minutes<br>of February 19 <sup>th</sup><br>Meeting | M/S/A (/) Motion to approve the Minutes as presented.                        |
|            |                                                                |                                                                              |

| FY 2024-25                  | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Total    | Total |
|-----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------|-------|
| Consumer Services Committee | Dark   | Dark   |        | Dark   |        | Dark   | Dark   |        | Dark   |        | Dark   | Dark   | Absences | Hours |
| Meeting Length              |        |        |        |        |        |        |        |        |        |        |        |        |          |       |
| Nicholas Abrahms            |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| George Alvarado             |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Cathy Blin                  |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Kelley Coleman              |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| James Henry                 |        |        | Ab     |        |        |        |        |        |        |        |        |        | 1        |       |
| Anna Hurst                  |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Jennifer Koster             |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Laura Monge                 |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Alma Rodriguez              |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Vivian Seda                 |        |        | Р      |        |        |        |        |        |        |        |        |        | 0        |       |
| Rocio Sigala                |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |
| Sharon Weinberg (VAC Rep)   |        |        | P      |        |        |        |        |        |        |        |        |        | 0        |       |

Meeting Time

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)