

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

August 7, 2024

Present: Curtis Wang, Sharmila Brunjes, Lety Garcia , Brian Gatus, Ana Quiles, Rocio Sigala,
– **Committee Members**

Cristina Preuss, Kimberly Visokey, Arezo Abedi– **Staff Members**

Mark Wolfe – DDS Tech Advisor, Tresa Oiveri DDS Tech Advisor, Marianita Mendezl –
DDS, David Lester - Attorney - **Guests**

Absent: Juan Hernandez, Alex Kopilevich

I. Call to Order

Cristina Preuss called the meeting to order at 5:33 pm

II. Consent Items

A. Approval of Minutes of the April 30th Meeting

M/S/C (B. Gatus / A. Quiles) To approve the minutes as presented, with abstentions from Lety Garcia and Brian Gatus.

III. Committee Business

A. Election of a Committee Chair

Curtis Wang volunteered to serve as Nominating Committee Chair. A vote was taken and agreed to unanimously.

B. Orientation

1. Review:

Policies and Procedures: Cristina Preuss led an orientation on the policies and procedures of the nominating committee, emphasizing the importance of confidentiality, the role of the committee in screening applications, and the need for continuity in board membership.

Bylaws: The bylaws of the committee were reviewed, specifically the term length for members. It was clarified that members can serve for two years, but they can continue to serve after their initial term. The group also discussed the need to revise the bylaws to allow for more flexibility in the term length.

Board Audit: The Board Audit document was reviewed.

Officers Policy: Cristina Preuss led a discussion about the officers' policy and clarified that there are no term limits for the President, a change that was implemented in the previous term.

- C. Confidentiality Statements
The team also reviewed the confidentiality statement, which emphasizes the importance of maintaining confidentiality during the nominating committee's deliberations.
- D. Review of the Critical Calendar for 2024-25
The committee reviewed the critical calendar for the upcoming months, with activities including reviewing meeting schedules and sending recruitment notices.
- E. Review of the Meeting Schedule for 2024-25: The meeting schedule was reviewed, and dates were confirmed.
- F. Review of September activities: The Critical Calendar events for September were reviewed. It was noted that last year's Expiring Term Applications were sent out late, this year they need to be sent out in September, as per the Critical Calendar.

VI. Review of Committee Action Log Items

- A. **Board Support** to update policies and procedures to include "NLACRC area and families" under nominating section, pg. 2, ¶1.
- B. **Board Support** to update policies and procedures to include details of term length decision process and notification to board support of nominees and their terms.
- C. **Board Support** to update Officer's Policy for the President to reflect bylaws changes.
- D. **Board Support** to send out confidentiality statements to all committee members via Adobe Sign for signature and return.
- E. **Board Support** to create a list of committee members and their terms, keeping it all in one place.
- F. **Board Support** to prepare the Expiring Term Application letters

VII. Board Meeting Agenda Items

- A. Minutes of April 30th Meeting

VIII. Announcements / Information

- A. Next Meeting: Thursday, January 2, 2025 at 5:30 pm.
- B. Committee Attendance

IX. Adjournment

Curtis Wang adjourned the meeting at 6:22 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

