



# North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | [www.nlacrc.org](http://www.nlacrc.org)

## MEMORANDUM

Date: October 17, 2024

To: **Executive Committee:**  
Ana Quiles, Sharmila Brunjes, Leticia Garcia, Brian Gatus, Rocio Sigala,  
Alma Rodriguez, Andrew Ramirez

From: Kimberly Visokey, Executive Administrative Assistant

Re: Information for the next Executive Committee meeting on  
**Thursday, October 24, 2024 at 6:00 pm**

.....

Attached is information for the next Executive Committee meeting. Please review this information prior to the meeting.

**The meeting will be held remotely via Zoom.**

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/83476480256?pwd=BtvpmbD2KjLYjWbLiC32UvUrT9nR.1>

**Meeting ID: 834 7648 0256**

**Passcode: 663916**

If you have any questions, or **if you are unable to attend the meeting**, please send us an email to [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org).

Thank you!

c: Angela Pao-Johnson, Executive Director, Evelyn McOmie, Deputy Director, Vini Montague, Chief Financial Officer, Betsy Monahan, Human Resources Director, Donna Rentsch, Consumer Services Director, Silvia Renteria-Haro, Director of Client Services

Attachments



## EXECUTIVE COMMITTEE

Thursday, October 24, 2024, at 6:00 pm - Via Zoom

~AGENDA~

- I. Call to Order and Introductions (1 min)
- II. Committee Member Attendance/Quorum (1 min)
- III. Agenda (Page 2)
- IV. Consent Items (2 min)
  - A. Approval of Minutes from the August 22, 2024, Meeting (Page 4)
  - B. Approval of Minutes from the September 26, 2024, Meeting (Page 9)
- V. Public Input – Agenda Items (3 min per person / 3 attendees max)
- VI. Action Items
  - A. Approval of Board Priorities FY 24-25 – Ana Quiles (3 min) (Page 12)
  - B. Approval of the FY 24-25 Board Critical Calendar – Ana Quiles (3 min) (Page 13)
  - C. POS Contract Approval
    1. **Contracts with Conflict of Interest (6) (1 min)**
      - a. **24 Hour Caregivers, Inc HL1098-862 – New Vendorization (Page 21)**
      - b. **LikeFamily HL1111-862 – New Vendorization (Page 25)**
      - c. **Wood Quality Care HL1104-862 – New Vendorization (Page 30)**
      - d. **Bella Vida Home Care HL1101-862 – New Vendorization (Page 34)**
      - e. **Bella Vida Home Care PL2332-062 – New Vendorization (Page 38)**
      - f. **Maxim Healthcare Services PL1025-062 – U&C Rate (Page 42)**
    2. **New Vendorizations (21) (1 min)**
      - a. **Yes I Can Unity Through Music & Education PL2343-055 (Page 47)**
      - b. **Sekhon, Sharn, PSY.D. PL2364-056 (Page 51)**
      - c. **Dr. Beliz PL2291-056 (Page 56)**
      - d. **BuildAbility PL2341-063 (Page 60)**
      - e. **Road to Independence PL2333-076 (Page 65)**
      - f. **A’Villa PL2347-109 (Page 69)**
      - g. **Achieve Speech Associates Inc PL2360-116 (Page 73)**
      - h. **Gersovich, Sandra PL2342-116 (Page 77)**
      - i. **Maxima Therapy and Speech PL2361-116 (Page 81)**
      - j. **Roya Darabi Parsa dba Dreamy Speech Therapy PL2338-116 (Page 86)**
      - k. **Sierra Kiley Rojas dba All Access Communication Speech Therapy PL2355-116 (Page 90)**
      - l. **Willow Tree Therapy PL2340-116 (Page 94)**
      - m. **Assurance Family Services HL1122-520 (Page 98)**
      - n. **Creative Minds ADP HL1122-520 (Page 101)**
      - o. **Illuminate Minds PL2348-605 (Page 105)**
      - p. **Pure Autism Counseling Center PL2350-612 (Page 109)**
      - q. **Pure Autism Counseling Center PL2351-615 (Page 114)**



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- r. Pediatric Therapy Care PL2331-707 **(Page 119)**
- s. SG Speech Therapy Inc PL2326-707 **(Page 123)**
- t. Access One Homecare PL2329-896 **(Page 127)**
- u. Strategic Concepts PL2250-896 **(Page 131)**
- 3. Usual & Customary Rates (4) *(1 min)*
  - a. Dr. Lisa Sandler PL2292-056 **(Page 135)**
  - b. Gittelson Psychological Services PL2213-056 **(Page 139)**
  - c. Keolis Transit Services, LLC HL0810-875 **(Page 143)**  
Keolis Transit Services, LLC PL1667-882
- D. Approval of Delegated Conservatorship Policy – Evelyn McOmie *(3 min)* **(Page 149)**
- E. CY 2025 Training Plan – Ana Quiles **(Page 151)**
  - 1. Special Contract Language Deliverable *(1 min)*
  - 2. DDS Training Plan *(1 min)*

## VII. Committee Business

- A. Review of Whistleblower Policy – Betsy Monahan *(3 min)* **(Page 153)**
- B. Review the Purchase of Service Annual Report FY 2023-2024 - Deferred
- C. Determine the cost, location, and date of the Annual Board Dinner for FY 24-25 *(5 min)*
- D. Determine the cost, location, and date of the Annual Board Retreat for FY 24-25 *(5 min)*
- E. Review of the Special Contract Language (SCL) Deliverables Matrix – Angela Pao-Johnson *(5 min)*
- F. Recording of Meetings – Ana Quiles *(3 min)*
- G. Spanish Translation Expectations and Confirmation – Ana Quiles *(3 min)*

## IX. Center Operations- Angela Pao-Johnson *(5 min)* **(Page 167)**

## XI. Board Meeting Agenda Items *(1 min)*

## XII. Announcements / Public Input/Information Items *(3 min)*

- A. Next meeting Thursday, November 21, 2024, at 6:00 PM
- B. Committee Attendance **(Page 171)**

## XIII. Adjournment

## XIV. Review of Committee Action Log Items (Item Owner and Due Date)

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – [www.nlacrc.org](http://www.nlacrc.org)



North Los Angeles County Regional Center  
**Executive Committee Meeting Minutes**

August 22, 2024

**Present:** Ana Quiles, Lety Garcia, Brian Gatus, Rocio Sigala, Alma Rodriguez, Sharmila Brunjes -  
**Committee Members**

Cristina Preuss, Evelyn McOmie, Vini Montague, Betsy Monahan, Arezo Abedi, Kimberly Visokey – **Staff**

David Lester, Mark Wolfe – DDS Tech Advisor, Tresa Oliveri – DDS Tech Advisor, Xochitl Gonzalez – DDS, Richard Deir - **Guests**

**Absent:** Andrew Ramirez

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**I. Call to Order**

Ana Quiles called the meeting to order at 6:31 pm.

**II. Committee Member Attendance/Quorum**

**III. Public Input – Agenda Items**

None

**IV. Consent Items**

- A. Approval of Minutes from the May 30th Meeting
- B. Approval of Minutes from the July 8th Special Meeting
- C. Approval of Minutes from the July 24th Special Meeting

**M/S/C** (Rocio Sigala / Lety Garcia) To approve the Minutes of the May 30<sup>th</sup>, July 8<sup>th</sup>, and July 24<sup>th</sup> meetings.

**V. Public Input / Agenda Items – There was none**

**VI. Closed Session / Personnel**

**M/S/C** (Rocio Sigala / Lety Garcia) To enter a closed session at 6:36 pm.

**M/S/C** (Alma Rodriguez / Lety Garcia) To exit the closed session at 7:11 pm.

**VII. Action Items**

- A. Approval of Board Priorities FY 24-25 – Ana Quiles  
Ana led the discussion regarding the Board Priorities. It was noted that the Board Priorities were not listed in the Board Manual, prompting a discussion on the committee's priorities. After the discussion, this item was deferred.

B. Approval of Contracts (New Vendor) -Vini Montague  
1. Empowering Lives PL2295-076

Vini Montague introduced a new service provider, Empowering Lives for Success, operating in Antelope Valley, Santa Clarita Valley, and San Fernando Valley, for a five-year contract with a maximum amount of \$1,125,003. Brian raised concerns about the lack of a process to check providers' history for abuse allegations. Vini clarified that the Community Services Department handles the vetting process for new providers, including reviewing their program design and staff resumes. Tresa and Mark explained that the board has the right to vote on contracts but does not vet vendors, which is the regional centers' responsibility. Evelyn shared that the Community Services Department conducts annual vendorization and quality assurance training. The board discussed adding the location of service provision to contracts for transparency.

**M/S/C** (Lety Garcia / Sharmila Brunjes) To approve the Empowering Lives PL2295-076 contract

Discussion continued with regards to the vetting process. It was suggested to add the location of service provision to contracts for transparency.

**M/S/C** (Lety Garcia / Brian Gatus) To make the discussed updates to the contract template and send to Administrative Affairs.

C. Bank Accounts Authorized Signers - Vini Montague  
Board Resolution to Remove Brian Winfield (DDS) & Add Michi Gates (DDS) was presented.

**M/S/C** (Lety Garcia / Sharmila Brunjes) To approve, on behalf of the Board, changing the bank account signers, removing Brian Winfield (DDS) & adding Michi Gates (DDS)

D. Approval of DDS Special Contract Matrix (Draft) -Ana Quiles  
The committee reviewed a matrix for the DDS Special Language contract.

**M/S/C** (Brian Gatus / Alma Rodriguez) To approve matrix for the DDS Special Language contract.

E. Approval of Conflict Resolution Plans – Betsy Monahan  
Betsy presented Conflict Resolution plans for three board members, Ana Quiles, Rocio Sigala, and Vivian Seda.

**M/S/C** (Lety Garcia / Alma Rodriguez) To Conflict Resolution plans for, Ana Quiles, Rocio Sigala, and Vivian Seda, with one abstention from Rocio Sigala.

VIII. **Committee Business**

- A. Annual Committee Orientation- Cristina Preuss
  - 1. Committee Policies & Procedures and Bylaws
  - 2. Board Audit Section
- B. Review Whistleblower Policy and Report Submission Status – Betsy Monahan  
Betsy reported that she is working on updating their whistleblower policies
- C. Review the Purchase of Service Annual Report FY 2023-2024 (Deferred)
- D. Determine the cost, location, and date of the Annual Board Dinner for FY 24-25  
The committee discussed the organization of the annual board dinner and retreat, with a focus on finding a suitable indoor venue due to concerns about the outdoor environment. The team considered various locations, including a local animal-assisted therapy center and office spaces, and will continue to explore options. The possibility of showcasing some of their providers was also suggested.
- E. Determine the cost, location, and date of the Annual Board Retreat for FY 24-25  
Included above, in VIII.D
- F. ARCA Liaison Report – Lety Garcia  
Lety reviewed her June arca report that was included in the meeting packet. Additionally, she informed the committee of the creation of an ARCA folder on the SharePoint drive, noting the accessibility of ARCA information to Board members through the use of this folder.
- G. Updates on Special Contract Language (SCL) Deliverables – Cristina Preuss & Ana Quiles  
Cristina and Ana updated the committee on the progress of the Special Contract Language items. The committee discussed the timeline, with a focus on the need for efficiency and timely completion. They agreed on the importance of prioritizing the implementation and fulfilling of obligations under the special language contract.
- H. Approved Board Critical Calendar – Ana Quiles  
Ana presented the Approved Board Critical Calendar to the committee. Lety and Ana discussed errors in the Board Critical Calendar. The team also discussed the need to update the Critical Calendar to ensure that approved critical calendars for committees match the Board of Trustees Calendar.
- I. Approved Executive Committee Critical Calendar – Ana Quiles  
Ana presented the Approve Executive Committee Critical Calendar to the committee.

J. Self Determination Program (SDP) Statute and Local Volunteer Advisory Committee LVAC Policy – Cristina Preuss

Cristina Reviewed the SDP Statute and the Board's Policy Statement for SDP Volunteer Advisory Committee Liaison. Ana then announced the appointment of Board of Trustees member, Kelley Coleman as the SDP LAVC Liaison.

**IX. Center Operations- Cristina Preuss**

Cristina gave a brief overview of the Center Operations:

Legislative Governor Newsom signed REVISED 2024-2025 state budget bills and 5 trailer bills (HEALTH, MANAGED CARE ORGANIZATION TAX, EDUCATION FINANCE, STATE GOVERNMENT, TAXATION). Cristina reviewed the changes that came into effect as soon as the bill was signed by the Governor (July 2, 2024).

IPP template Regional Centers received a directive requiring the establishment of a standardized individual program plan (IPP) template and standardized procedures that are consistent with person-centered services planning requirements described in the Federal Medical Home and Community Based Final Rules (42 Code of Federal Regulations 441.301(c)(1-3)). Cristina highlighted the IPP template components.

Master Plan Updates The California Health and Human Services Agency meeting dates for the Master Plan Work Groups are listed in the report that was included in the meeting packet.

The Direct Service Professional (DSP) Training Stipend Program will remain open until August 31, 2024, and all courses must be completed by that date. All other aspects of the DSP Training Stipend Program remain the same.

Center Operations: Total # positions filled: 748; Total # of positions authorized: 949; Total # of new hires since January 1, 2024: Total – 153 / CSCs – 123; July New Hires: 1st cycle and 2nd cycle.: 7.1.24 – 9 / 7.15.24 – 8 / 7.29.24 – 6

Consumer Statistics:

As of August 1, 2024, the Center had 37,155 consumers and applicants.

Center Updates:

Best Start extended an invitation to Antelope Valley Parent and Family Support Specialist and Spanish speaking Outreach Language Specialist to participate in Zero to Three: The Growing Brain Train the Trainer workshop in June as well as to attend the Zero to Three Learn 2-day Conference on July 31 and August 1, 2024.

Introducing IDEA Specialist, Mayra Loza

The IDEA Specialist can help parents understand child's rights for the educational needs and can provide information about IDEA, which is a law for children with disabilities to receive a free, appropriate, and public Education. The IDEA Specialist can provide guidance through the process for eligibility and to develop an individual educational plan. Parents can ask their service coordinator for a consultation with IDEA specialist.

Community Events and Educational Training Opportunities

Cristina highlighted several upcoming events that are listed in the report that was included in the meeting packet.

**VI. Review of Committee Action Items**

- Vinnie, to add contract template updates to Administrative Affairs agenda
- Board Support to send training calendar to entire board
- Anna and Kimberly to update Primary Board Activities and add to September agenda
- Christina and Kimberly to bring options and budgets for retreat and/or dinner to next EC meeting
- Board Support to review Board Critical Calendar and make necessary changes, comparing to other committee calendars
- Kimberly to include approved contract in board packet
- Kimberly to include updated training calendar in board packet
- Betsy to present updated whistleblower policies to staff and board for acknowledgement
- Christina to bring Columbus organization's assessment report to board once approved by DDS
- Anna to schedule SDP liaison orientation for Kelly Coleman
- Kimberly to upload ARCA information to SharePoint folder as received from Letty

**VII. Adjournment**

Ana Quiles, Committee Chair, adjourned the meeting at 8:52 pm.

Submitted by:

*Kimberly Visokey*

Executive Administrative Assistant

*(\* The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*





**Executive Committee Meeting Minutes**

September 26, 2024

**Present:** Ana Quiles, Sharmila Brunjes, Lety Garcia, Brian Gatus, Rocio Sigala, Alma Rodriguez, Andrew Ramirez - **Committee Members**

Angela Pao-Johnson, Evelyn McOmie, Vini Montague, Cristina Preuss, Betsy Monahan, Arezo Abedi, Kimberly Visokey – **Staff**

Mark Wolfe – DDS Tech Advisor, Tresa Oliveri – DDS Tech Advisor, Xochitl Gonzalez - DDS, Aaron Abramowitz, Miriam Erberich - **Guests**

**Absent:**

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**I. Call to Order**

Ana Quiles called the meeting to order at 6:31 pm.

**II. Committee Member Attendance/Quorum**

**III. Agenda**

**IV. Consent Items**

- A. Approval of Minutes from the August 22, 2024, Meeting was deferred

**V. Public Input / Agenda Items** – No Public Input was given.

**VI. Action Items**

- A. Approval of Board Priorities FY 24-25 – Ana Quiles  
This item was deferred to the October 24<sup>th</sup> Executive Committee meeting.
- B. Approval of the FY 24-25 Critical Calendar – Ana Quiles  
This item was deferred to the October 24<sup>th</sup> Executive Committee meeting.
- C. Approval of the updated EC FY 24-25 Meeting Schedule -Ana Quiles
  - 1. The Executive Committee Schedule was presented, with some meetings times moved out to begin at 6:30 pm do to other committee meetings being scheduled on those same nights, and to avoid overlapping with them.

**M/S/C** (Rocio Sigala / Brian Gatus) To approve the Updated EC FY 24-25 Meeting Schedule

**VIII. Committee Business**

- A. Review Whistleblower Policy and Report Submission Status – Betsy Monahan  
Betsy provided an update on the whistleblower policy, stating that it would be brought back to the committee and the board for approval. Betsy presented completed investigations, detailing complaints and vendor investigations. She noted that the monthly report to DDS would be updated with resolution and closure dates. The conversation ended with a discussion on the annual reporting, with Betsy indicating that she would provide a detailed report.

- B. Review the Purchase of Service Annual Report FY 2023-2024  
Deferred pending data availability
- C. Determine the cost, location, and date of the Annual Board Dinner for FY 24-25  
Deferred
- D. Determine the cost, location, and date of the Annual Board Retreat for FY 24-25  
Deferred
- E. Review of Special Contract Language (SCL) Deliverables –Ana Quiles  
The special language deliverable matrix was reviewed to ensure items due to DDS before meetings could be approved by the Executive Committee. Ana proposed a work group next week involving Executive Committee members to assign tasks and meet deadlines, with a focus on the bylaws and other items.
- F. Legal Support for Board Functions – Ana Quiles  
Ana discussed the organization's legal counsel coverage, mentioning that they have additional attorneys on contract for various matters, including employment contracts. She also mentioned that they are working with DDS and Julie Ocheltree's team to expand the scope of work. The board members were asked for their feedback on the legal counsel coverage. Aaron, from Ocheltree, clarified that the board has support for various legal matters, depending on the subject matter. He also mentioned that his firm is assisting with the special contract language and is working on the bylaws. The bylaws will be presented to the work group, executive committee, and the board for approval before being confirmed by DDS.
- G. Board of Trustees Quarterly In-Person Meetings – Ana Quiles  
Ana proposed rotating the board of trustees' quarterly in-person meetings between Chatsworth, Santa Clarita, and the Antelope Valley office to limit travel time. The group agreed without a formal motion.

**IX. Center Operations- Cristina Preuss**

Cristina discussed the report that was included in the packet, including the efforts to promote voter registration for the November 5th election and the need for community participation. She reported filling 754 positions, ongoing recruitment, and employee-driven work groups on various topics. Cristina announced the new user-friendly website and a recent vendor event. She mentioned the center serves 37,706 consumers as of September 17th. Cristina highlighted the parent specialists' community outreach work and agreed to include this on the website. Ana discussed updating board priorities, the critical calendar, and highlighting success stories at meetings per Rosie's suggestion.

**X. Review of Committee Action Items**

- Meet with leadership team to review special language contract matrix and schedule work groups. - *Ana and Angela*
- Work with Angela to compile list of attorneys and their areas of support for the board. - *Ana*
- Schedule working meeting to review board priorities and critical calendar. - *Ana and Angela*
- Update Executive Committee meeting schedule with November meeting as "save the date". – *Board Support*
- Send link to special language contract matrix folder to Executive Committee members. – *Board Support*
- Update board meeting schedule with February in-person meeting in Santa Clarita and April in-person meeting in Antelope Valley. – *Board Support*
- Schedule work groups for special language contract deliverables and notify board members. - *Ana and Angela*
- Prepare training on vendor oversight process and board's role to address recurring questions. - *Ana and Angela*
- Work with legal team on expanding scope of board attorney support or identifying additional attorneys as needed. - *Angela*

**XI. Board Meeting Agenda Items**

- Updated E.C. Meeting Schedule
- Board Priorities
- Board Critical Calendar

**XII. Announcements / Public Input / Information Items**

**XIII. Adjournment**

Ana Quiles, Committee Chair, adjourned the meeting at 7:31 pm.

Submitted by:

*Kimberly Visokey*

Executive Administrative Assistant

*(\*) The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



## North Los Angeles County Regional Center

### Board of Trustees F.Y. 2024 – 25 Board Priorities

1. Ensure the deliverables of the 2024-26 Special Contract Language are completed as specified.
2. Implement and monitor the ~~new~~ 2022-2026 Strategic Plan for NLACRC.
3. Continue to support consumers and their families by offering a variety of quality supports and services to meet existing and emerging needs.
4. Identify and monitor strategies to increase service access and equity for all consumers.
5. Support and actively advocate for the sustainability of the entitlement of services within the regional center system and within NLACRC catchment areas.
6. Create awareness and actively promote the services offered by the regional center to consumers and families.
7. Build partnerships with community organizations, school districts, and other generic service providers.
8. Address and advocate for the correction of the Core Staffing formula. \*
9. Monitor and enhance the Self-Determination Program. \*
10. Focus on the reduction of caseloads. \*
11. Create an Employee Satisfaction Platform. \*

*Priorities 1 thru 7 are from Board Priorities 2022-23*

*\* Asterix Priorities came out of the May, 2024 Board Retreat*

[primaryactivities.23.24] Approved:

North Los Angeles County Regional Center  
Board of Trustees

**CRITICAL CALENDAR FOR FY 2024-25**

**JULY**

New Board Officers, Board Members, and Vendor Advisory Committee Members are seated.

Board Member Orientation

~~Board Retreat~~

**Commented [KV1]:** Moved to May

**AUGUST**

*(All committees review their actions from the previous year.)*

Board of Trustees Meeting (Zoom)

- A group photograph is taken for the center's website when the meeting is in person.
- The Human Resources Director reviews the board's responsibilities and the process surrounding the Executive Director's Performance Evaluation with the Board President.
- Review DDS Contract

Administrative Affairs Committee (AA)

- Review DDS Contract

Consumer Advisory Committee (CAC) Meeting & Orientation

Executive Committee (EC) Meeting & Orientation

- ~~Schedule and conduct Annual Legislative board training.~~
- Determine the location, date, and cost of the Annual Board Retreat.
- Determine the location, date, and cost of the Board of Trustees Dinner.

**Commented [KV2]:** Moved to GCRC Critical Calendar to present in October 2024

Government/Community Relations (GCRC) Meeting & Orientation

Nominating Committee (NC) Meeting & Orientation

~~Quarterly~~ Post-Retirement Medical Trust Committee (PRMT) Meeting & Orientation

**Commented [KV3]:** These meetings are no longer quarterly

Quarterly Strategic Planning Committee (SPC) Meeting & Orientation

- ~~Establish annual goals and metrics~~

**Commented [KV4]:** This is not on the SPC Critical Calendar

Vendor Advisory Committee (VAC) Meeting & Orientation

- A group photograph is taken for the center's website when the meeting is in person.

Public Meetings are held this month to get community input into the Center's Performance Contract for next calendar year.

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### SEPTEMBER

Board of Trustees Meeting (Zoom)

- The Human Resources Director reviews the Executive Director's evaluation process and the Evaluation Form with the Board.
- The Board President creates a Negotiating Committee and provides their names to the Human Resources Director.

Administrative Affairs Committee (AA) Meeting & Orientation

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting & Orientation

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

- Whistleblower Compliance Officer (HR Director) gives the Committee an Annual Report on compliance activity.
- ~~Update on NLACRC's Strategic Plan~~

Nominating Committee (NC)

- ~~Holds an Educational Session for potential Board Applicants (if needed).~~
- ~~Board and VAC members with expiring terms are sent applications to indicate interest in serving another term (responses due by September 30)~~

Vendor Advisory Committee (VAC) Meeting

**Commented [KV5]:** Not on the EC or SPC Critical Calendars

**Commented [KV6]:** Deleted – duplicate from October

**Commented [KV7]:** Moved to December based on the NC Critical Calendar

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### OCTOBER

Board of Trustees Meeting – In-Person at the NLACRC Chatsworth office / Virtual Option offered.

- ~~Annual Update on NLACRC's Strategic Plan.~~
- ~~All Board Members review the center's Whistleblower Policy and sign the acknowledgment.~~

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

**Commented [KV8]:** Moved to January, based on the EC CC

**Commented [KV9]:** Moved to November based on the Training Plan schedule.

- ~~Review the CY 2025 Board Training Plan~~

**Commented [KV10]:** Added based on the updated EC CC

- ~~The Human Resources Director and Chief Financial Officer meet with the Board President and the Negotiating Committee to review the Performance Evaluation and Compensation Process. (This can also be done in November.)~~

**Commented [KV11]:** This is on the EC Critical Calendar for January, so moved to January on the Board Critical Calendar

Government/Community Relations Committee (GCRC) Meetings

- ~~Schedule and conduct Annual Legislative board training!~~

**Commented [KV12]:** Moved from EC to GCRC and added to GCRC CC

Nominating Committee (NC) Meeting

- Holds an Educational Session for potential Board Applicants (if needed).

Vendor Advisory Committee (VAC) Meeting

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**NOVEMBER**

Board of Trustees Meeting (Zoom)

- Board members with expiring terms and eligible for re-nomination are sent forms to complete to indicate continued interest. Forms are due back via [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) by December 15<sup>th</sup>.
- ~~Review the CY 2025 Board Training Plan~~

**Commented [KV13]:** Added based on the EC CC

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee (EC) Meeting

Quarterly Strategic Planning Committee (SPC) Meeting

- Strategic Plan – 1<sup>st</sup> Quarter Status Update

Vendor Advisory Committee (VAC) Meeting

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**DECEMBER**

Annual Consumer Advisory Committee (CAC) holiday party

~~Annual Board of Trustees holiday party.~~

**Commented [KV14]:** Is this to remain on the calendar? Has not been held in recent years.

(The board is “dark” in December - no board or board committee Meetings will be held.)

Board and Vendor Advisory Members with expiring terms who are eligible for re-nomination received forms in November to indicate their interest in serving an additional term, forms are due by December 15th.

**Commented [KV15]:** Moved based on the NC CC.

## JANUARY

### Board of Trustees Meeting

- Discussion is held about board officers for next fiscal year; recommendations for officers are made and interest for serving as an officer is solicited.
- The Human Resources Director and Chief Financial Officer will meet with the Board President, External Counsel, and the Negotiating Committee to review the Performance Evaluation and Compensation Process.
- Update on NLACRC's Strategic Plan

**Commented [KV16]:** Added based on the EC Critical Calendar

### ~~Consumer Advisory Committee (CAC) Meeting~~

**Commented [KV17]:** CAC Will not be meeting in January 2025

### Executive Committee (EC) Meeting

- The Human Resources Director, and CFO, meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.
- The Negotiating Committee requests external compensation data from the Chief Human Resources Officer.
- Committee begins discussion about the next Annual Board Retreat.
- Committee identifies locations for the Board Retreat and Board Dinner.

**Commented [KV18]:** Added Text based on the EC Critical Calendar

### Government/Community Relations (GCRC) Meeting

### Nominating Committee (NC) Meeting

- Board Self-Evaluation will be sent out this month.
- Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.

**Commented [KV19]:** Additional Test based on the NC Critical Calendar

### ~~Quarterly Post Retirement Medical Trust Committee Meeting~~

**Commented [KV20]:** The PRMT meetings are no longer Quarterly and this meeting no longer happens in January.

### Vendor Advisory Committee (VAC) Meeting

## FEBRUARY

### Board of Trustees Meeting (Zoom)



- Blank Executive Director Evaluation Forms are distributed for Board Members to complete. Board members with less than 3 months of service do not complete evaluations. All other Board Members must complete an evaluation or will be considered to have resigned from the board. The completed forms are due to External Counsel and the Board President prior to the March Board Meeting.
- The Negotiating Committee meets with the Executive Director.

Administrative Affairs Committee (AA) Meeting

- Audited Financial Statement is presented.

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

Nominating Committee (NC) Meeting

Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 2<sup>nd</sup> Quarter Status Update

Vendor Advisory Committee (VAC) Meeting

Strategic Planning Committee (SPC)

- Review Draft FY24-25 Performance Contract.

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**MARCH**

Board of Trustees Meeting (Zoom)

- Audited Financial Statement is presented for approval.
- Present Draft FY 24-25 Performance Contract for approval.
- Completed Executive Director Evaluation Forms are due to External Counsel and the Board President.

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

Government/Community Relations (GCR) Committee Meeting

- Review Board Recognition Applications, if applicable.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

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**APRIL**

Board of Trustees Meeting (~~Antelope Valley Office~~)

Commented [KV21]: In-person and Location not yet determined

- Approve FY24-25 Performance Contract.
- 2025-26 Committee Critical Calendars and Meeting Schedules due for approval
- Committee interest for next board year is solicited via [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org) from returning board members / due by 3<sup>rd</sup> week of April for presentation at the April EC meeting

Formatted: Superscript

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee

- Review 4731 Quarterly Report.

Executive Committee (EC) Meeting

- Committee reviews drafts of Board Master and Critical Calendars for next fiscal year
- Review Purchase of Service Annual Report.
- The Human Resources Director and Chief Financial Officer meet with the Negotiating Committee to provide the compensation data for review and provides any requested additional information.
- Executive Director's Evaluation to be completed and a Summary Report is reviewed (in Executive Session).
- The Board President presents proposed committee assignments for next fiscal year.

Commented [KV22]: Added based on the updated EC CC

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

- A new chair is nominated to serve next fiscal year.

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**MAY**

Board of Trustees Meeting (~~San Fernando Valley Office~~)

Commented [KV23]: In-person and Location not yet determined

- Nominating Committee presents their recommended nominees and re-nominees for next fiscal year.
- Electronic election ballots are distributed to board members.
- The Negotiating Committee provides a summary of the compensation and/or contract

changes for the Board's approval (in Executive Session). The Executive Session will be placed at the beginning of the Board Meeting Agenda.

- A Training is given on the DDS Conflict of Interest statements.
- NLACRC's Form 990 Tax Return is presented to the Board for their review and acceptance.
- Presentation of NCI Data.
- Presentation of 2025-26 Board Critical Calendar
- Committee assignments are recommended by the Board President for approval for the next fiscal year.
- Board Retreat
- Board Dinner

Commented [KV24]: Moved from June to match Years past

#### Administrative Affairs Committee

- NLACRC's Form 990 Tax Return is presented.
- Recommend to Board regarding ARCA dues for upcoming fiscal year.
- Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year.

#### Consumer Advisory Committee (CAC) Meeting

#### Executive Committee Meeting

- Committee discusses board priorities for the next fiscal year.

#### Government/Community Relations Meetings

- Select Board Recognition Awardee/s, if applicable.

#### Nominating Committee

- The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.

#### Post-Retirement Medical Trust Committee Meeting

- Actuary Presentation of NLACRC's Actuarial Report

#### Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 3rd Quarter Status Update.

#### Vendor Advisory Committee (VAC) Meeting

- A new chair is elected to serve next fiscal year.

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### JUNE

Board of Trustees Meeting (Zoom)

- Board discusses board's proposed primary activities for the next fiscal year.
- Election results are announced for Board Members, Board Officers, Board Interns, and Vendor Advisory Committee for the next fiscal year.
- President presents final committee assignments for board approval for the next fiscal year.
- Conflict of Interest statements are distributed to Board members. (Statements must be signed by Board members and returned for review prior to July 1<sup>st</sup>.)
- Confidentiality statements must be completed by board members, for filing, for next fiscal year.
- Medi-Cal Clearance Forms must be completed by new board members for next fiscal year.
- The Human Resources Director will prepare the documentation necessary to process the Negotiating Committee's Compensation and/or contract changes as appropriate.
- The Human Resources Director will schedule a Meeting with the Executive Director and provide the Board President with all required documents needed for the Meeting (e.g. compensation, performance review information, employment contract changes, etc.) [Confirm timeline for 6 month and annual ED evaluation](#)
- Copies of all signed documents will be provided to the Human Resources Director to allow for the timely processing of compensation information.

~~Annual Board Dinner~~

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[ccal.2024-25] Approved: 06/12/2024

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**24 Hour Caregivers, Inc.**

**Vendor #: HL1098**

**Svc Code: 862**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
n/a		

**Service Address:** 2659 Townsgate Rd. Ste. 132, Westlake Village, CA 91361

**Service Description:** In-Home Respite Services

**Service Area:** San Fernando Valley, Santa Clarita Valley & Antelope Valley

**Staffing:** 1:1 ratio

**Service Description:** In-home Respite is intermittent or regularly scheduled temporary non-medical care and supervision provided in the client’s own home who resides with a family member to support a client’s caregiver in cases where an extra person is needed to assist the client as described in the client’s Individual Program Plan (IPP) in the home. Services are provided in the client’s home only and never in the community. Transporting of the client or the client’s family is prohibited.

**Employment Component:** n/a

**Exceptional Conditions:** 24 Hour Caregivers background screening protocol consists of (1) the new staff in completing an application to become a Registered Home Care Aide (if not already registered) and (2) the applicant getting their fingerprints taken at an approved Live Scan location to submit for DOJ/FBI results.



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>24 Hour Caregivers, Inc.</b> Vendor Number: <b>HL1098</b> , Service Code: <b>862</b>
3.	<b>The Purpose of the Contract</b>	The service provider will provide In-Home Respite Services Agency services pursuant to Title 17 regulations, Sections 56702 through 56734 and Sections 56776 through 56802. Pursuant to WIC, Section 4418.6, respite care is a service offered for individuals with developmental disabilities. Respite care means temporary and intermittent care provided for short periods of time. The rate of reimbursement for respite care services is established by the Department of Developmental Services (“DDS”). However, NLACRC calculates a rate that is less than the DDS set rate for those situations when more than one consumer (“siblings”) is being provided respite at the same time.
4.	<b>The Contract Term</b>	Five (5) year contract effective August 1, 2024 through July 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual value of the contract is \$298,290.15 based on actual FY23 expenditure of similar service code 862 providers. The projected total value of the contract over the 5-year term is \$1,491,450.75.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 19 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS -set rate, \$30.11 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for In-Home Respite Services Agency services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Rate for 1:1 ratio is established by DDS Projected rate, pending DDS approval. Anticipated to be \$30.11 per hour.



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		<p>The hourly rate per consumer for sibling rates is calculated according to the following formula:</p> <ul style="list-style-type: none"> <li>• For 2 siblings: rate x 1.25 / 2 consumers</li> <li>• For 3 siblings: rate x 1.50 / 3 consumers</li> </ul>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	<p>NLACRC requested the rate from DDS on July 17, 2024 with an effective date of August 1, 2024. Once NLACRC receives the DDS rate letter, contract will be retro-active to the vendorization and rate approval date of August 1, 2024. Services will not begin until after Board and contract approval.</p>



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“Contract”) for **24 Hour Caregivers, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **24 Hour Caregivers, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

---

Alma Rodriguez, Board Secretary

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October 24, 2024

Date



**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: LIKE FAMILY LLC dba LIKEFAMILY**

**Vendor #: HL1111**

**Svc Code:862**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

Vendor #	Service Code	Service Code Description
n/a		

**Business Address:** 5250 LANKERSHIM BLVD #564 N. HOLLYWOOD, CA 91601

**Service Description:** In Home Respite Services Agency – will provide in-home respite services to individuals with ages 5-26 yrs old and 55 yrs old and up. The agency will provide temporary relief non-medical home care services to primary caregivers and/or parent, it offers caregivers an opportunity to take a break from their responsibilities while ensuring that their loved ones receive proper care and support.

**Service Area:** AV, SCV, SFV

**Staffing Ratio:** Typically 1:1, depending on what the staffing ratio need that is identified in the IPP.

**Staffing Qualifications:**

*Program Director -*

1. BA and minimum of 18 months of experience in the management of human services delivery system OR five years of experience in a human services delivery system, including at least two years in management or supervisory position.
2. Cardiopulmonary Resuscitation (CPR) and First Aid training from agencies offering such training, including, but not limited to, the American Red Cross.
3. The ability to perform the functions required in the service design.

*Program Manager –*

1. Minimum of 3 years of experience in the human services delivery field.
2. High School diploma or GED equivalent, preferred BA/BS degree, but not required.
3. Demonstrate ability to provide staff training, supervision, and planning.
4. Cardiopulmonary Resuscitation (CPR) and First Aid training from agencies offering such training, including, but not limited to, the American Red Cross.
5. The ability to perform the functions required in the service design.

*Respite Care Specialist -*

1. High School diploma or GED equivalent, preferred BA/BS degree, but not required.
2. Cardiopulmonary Resuscitation (CPR) and First Aid training from agencies offering such training, including, but not limited to, the American Red Cross.
3. The ability to perform the functions required in the service design.
4. Demonstrate ability to perform the job functions mentioned below:

1. Performing the in-home respite services.

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: LIKE FAMILY LLC dba LIKEFAMILY**

**Vendor #: HL1111**

**Svc Code:862**

**Date: 9/16/24**

2. Maintaining information as required in Sections 56796(a)(4) and 56798(c)(2)(B) of these regulations as follows: program participants served, indicating the dates and hours of service, and ensuring services are documented in case file timely and accurately.
3. Obtaining information concerning any specific care needs unique to the individual program participant at the time, or prior to the time, when services are delivered.
4. Offering support, companionship, and comfort to clients who are ill, elderly, or disabled.
5. Assessing clients' physical, mental, and emotional well-being.
6. Coordinating professional intervention when necessary.
7. Involving clients in appropriate activities, such as social interactions, games, or reading.
8. Assist with bathing, dressing, toileting, transferring (in and out of bed, couch to chair, etc.), incontinence, fall prevention, and feeding our program participants.
9. Assist with medication reminders, meal preparations.
10. Ensuring a hygienic and safe environment is maintained.
11. Maintains confidentiality of all information.
12. Adheres to the Health Insurance Portability and Accountability Act. (HIPAA) privacy policies and procedures.
13. Performs other duties as assigned. LikeFamily will not assign other duties to the respite care specialist from the above noted functions during hours that the worker is providing in-home respite services.

**Employment Component:** no

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New- Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	Like Family LLC dba LikeFamily Vendor Number: HL1111, Service Code: 862
3.	<b>The Purpose of the Contract</b>	<p>Service Provider provides In-Home Respite Services Agency services pursuant to statute and Title 17 regulations, Sections 56702 through 56734 and Sections 56776 through 56802.</p> <p>Pursuant to WIC, Section 4418.6, respite care is a service offered for individuals with developmental disabilities. Respite care means temporary and intermittent care provided for short periods of time. The rate of reimbursement for respite care services is established by the Department of Developmental Services (“DDS”). However, NLACRC calculates a rate that is less than the DDS set rate for those situations when more than one consumer (“siblings”) is being provided respite at the same time.</p>
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual value of the contract is \$298,290.15 based on actual FY23 expenditure of similar service code 862 providers. The projected total value of the contract over the 5-year term is \$1,491,450.75.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 19 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$30.11 rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for In-Home Respite Services Agency services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Agency rate for 1 consumer is established by DDS. Projected rate, pending DDS approval. Anticipated to be \$30.11 per hour.



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		<p>The hourly rate per consumer for sibling rates is calculated according to the following formula:</p> <ul style="list-style-type: none"> <li>• For 2 siblings: rate x 1.25% / 2 consumers</li> <li>• For 3 siblings: rate x 1.50% / 3 consumers</li> </ul>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	<p>NLACRC requested the rate from DDS on September 3, 2024 with an effective date of November 1, 2024. Once NLACRC receives the DDS rate letter, contract will be retro-active to the vendorization and rate approval date of November 1, 2024.</p>



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”) for Like Family LLC dba LikeFamily and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Like Family LLC dba LikeFamily** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Wood Quality Care**

**Vendor #: HL1104**

**Svc Code: 862**

**Date: 9/16/24**

**Other Vendorizations with Vendor's Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
N/A		

**Service Address:** 28511 Horseshoe Circle, Santa Clarita, CA 91390

**Service Description:** In-Home Respite Services

**Service Area:** Santa Clarita Valley

**Staffing:** 1:1 ratio (1:2, and 1:3 sibling rates)

**Service Description:** In-home Respite is intermittent or regularly scheduled temporary non-medical care and supervision provided in the client's own home who resides with a family member to support a client's caregiver in cases where an extra person is needed to assist the client as described in the client's Individual Program Plan (IPP) in the home. Services are provided in the client's home only and never in the community. Transporting of the client or the client's family is prohibited.

**Employment Component:** n/a

**Exceptional Conditions:** Wood Quality Care background screening protocol consists of (1) the new staff in completing an application to become a Registered Home Care Aide (if not already registered) and (2) the applicant getting their fingerprints taken at an approved Live Scan location to submit for DOJ/FBI results.



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Wood Quality Care</b> Vendor Number: <b>HL1104</b> , Service Code: <b>862</b>
3.	<b>The Purpose of the Contract</b>	The service provider will provide In-Home Respite Services Agency services pursuant to Title 17 regulations, Sections 56702 through 56734 and Sections 56776 through 56802. Pursuant to WIC, Section 4418.6, respite care is a service offered for individuals with developmental disabilities. Respite care means temporary and intermittent care provided for short periods of time. The rate of reimbursement for respite care services is established by the Department of Developmental Services (“DDS”). However, NLACRC calculates a rate that is less than the DDS set rate for those situations when more than one consumer (“siblings”) is being provided respite at the same time.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 1, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual value of the contract is \$298,290.15 based on actual FY23 expenditure of similar service code 862 providers. The projected total value of the contract over the 5-year term is \$1,491,450.75.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 19 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS -set rate, \$30.11 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for In-Home Respite Services Agency services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Rate for 1:1 ratio is established by DDS Projected rate, pending DDS approval. Anticipated to be \$30.11 per hour.



# North Los Angeles County Regional Center

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		<p>The hourly rate per consumer for sibling rates is calculated according to the following formula:</p> <ul style="list-style-type: none"> <li>• For 2 siblings: rate x 1.25 / 2 consumers</li> <li>• For 3 siblings: rate x 1.50 / 3 consumers</li> </ul>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	None.





# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“Contract”) for **Wood Quality Care** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Wood Quality Care** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Bella Vida Home Care, LLC**

**Vendor #: HL1101**

**Svc Code: 862**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL2332	062	Personal Assistance – in development

**Office Address:** 27240 Turnberry Lane, Valencia, CA 91355

**Service Description:** In-home Respite is intermittent or regularly scheduled temporary non-medical care and supervision provided in the client’s own home who resides with a family member to support a client’s caregiver in cases where an extra person is needed to assist the client as described in the client’s Individual Program Plan (IPP) in the home. Services are provided in the client’s home only and never in the community. Transporting of the client or the client’s family is prohibited.

**Service Area:** SFV

**Staffing Ratio:** 1:1, (1:2 and 1:3 sibling rate)

**Staffing Qualifications:**

The director shall possess the following minimum qualifications:

- (A) A bachelor's degree and a minimum of 18 months of experience in the management of a human services delivery system; or
- (B) Five years of experience in a human services delivery system, including at least two years in a management or supervisory position.

The supervisor shall possess the following minimum qualifications:

- (A) Three years of experience in a human services related field; and
- (B) The demonstrated ability to provide staff training, supervision and planning.

The respite worker shall possess the following minimum qualifications:

- (A) Has received Cardiopulmonary Resuscitation (CPR) and First Aid training from agencies offering such training, including, but not limited to, the American Red Cross;
- (B) Education and experience required in the job description; and
- (C) The ability to perform the functions required in the service design.

**Employment Component:** No

**Exceptional Conditions:** N/A



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Bella Vida Home Care, Llc</b> Vendor Number: HL1101, Service Code: 862
3.	<b>The Purpose of the Contract</b>	Service Provider provides In-Home Respite Services Agency services pursuant to statute and Title 17 regulations, Sections 56702 through 56734 and Sections 56776 through 56802. Pursuant to WIC, Section 4418.6, respite care is a service offered for individuals with developmental disabilities. Respite care means temporary and intermittent care provided for short periods of time. The rate of reimbursement for respite care services is established by the Department of Developmental Services (“DDS”). However, NLACRC calculates a rate that is less than the DDS set rate for those situations when more than one consumer (“siblings”) is being provided respite at the same time.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual value of the contract is \$298,290.15 based on actual FY23 expenditure of similar service code 862 providers. The projected total value of the contract over the 5-year term is \$1,491,450.75.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 19 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS set rate, \$30.11 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for In-Home Respite Services Agency services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment</b>	Agency rate for 1 consumer is established by DDS. Projected rate, pending DDS approval is



# North Los Angeles County Regional Center

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	<b>Amount</b>	<p>\$30.11 per hour.</p> <p>The hourly rate per consumer for sibling rates is calculated according to the following formula:</p> <ul style="list-style-type: none"> <li>• For 2 siblings: rate x 1.25% / 2 consumers</li> <li>• For 3 siblings: rate x 1.50% / 3 consumers</li> </ul>
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Bella Vida Home Care, LLC** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Bella Vida Home Care, LLC** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Bella Vida Home Care**

**Vendor #:PL2332**

**Svc Code:062**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
HL1101	862	In-Home Respite – in development

**Service Address:** 27240 Turnberry Lane Santa Clarita, Ca. 91355

**Service Description:** A regional center shall classify a vendor as Personal Assistance if the vendor provides personal assistance and support.

**Service Area: AV/SCV/SFV**

**Staffing Ratio:** n/a

**Staffing Qualifications:**

**DIRECTOR QUALIFICATONS**

- A bachelor’s degree and a minimum of 18 months of experience in the management of a home care, human services, or related business field; or five years of experience in a human services delivery system, including at least two years in a management or supervisory position.
- Possess experience and knowledge of applicable local, state, and federal laws
- Skilled in Computer Programs
- Experience and knowledge in the financial management of organizations
- Possess effective communicative skills and ability to lead a team of personnel with a variety of backgrounds and educational experiences

**HOME CARE AIDES QUALIFICATONS**

- Have a valid California Home Care Aide certification and be registered with the Home Care Services Bureau.
- Must be available up to 40 hours per week and able to work independently
- Medical documentation that HCA is free from Tuberculosis (TB). TB testing must be reported every two years while employed by Bella Vida Home Care
- Prior experience with caregiving of clients in a home based or facility-based setting
- Prior experience with elders and or persons with disabilities.
- Successful completion of the Bella Vida Home Care pre-service training curriculum
- Have valid driver’s license and use of a dependable insured automobile
- Read, write, speak, and understand English as needed for the job
- Ability to read and understand short instructions, correspondence, and memos

**Employment Component:** no

**Exceptional Conditions:** no



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Bella Vida Home Care, LLC</b> Vendor Number: PL2332, Service Code: 062
3.	<b>The Purpose of the Contract</b>	The service provider will provide Personal Assistance services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide respite, attendant care, and day care to support consumers.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$808,452 per year, or \$4,042,260 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 15 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$26.42 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$26.42 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$29.53 per hour. However, the provider has agreed to accept the statewide median rate of \$26.42, which is the same as NLACRC median rate of \$26.42 per hour.



# North Los Angeles County Regional Center

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10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None
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# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Bella Vida Home Care, LLC** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Bella Vida Home Care, LLC** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

October 24, 2024  
\_\_\_\_\_  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Maxim Healthcare Services**

**Vendor #: PL1025**

**Svc Code: 062 (Personal Assistance)**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
PL1579	455	Participant-Directed Day Care
PL1578	460	Participant-Directed Nursing
PL1577	465	Participant-Directed Respite
HL0475	475	Participant-Directed Community-Based Training
PL1576	491	Financial Management Service
HL0565	854	Home Health Agency
HL0461	862	In-Home Respite Services Agency

**Office Address:** 28470 Avenue Stanford, #280, Valencia, CA 91355

**Service Description:** Personal Assistance provides support to individuals of all ages who have been diagnosed with a developmental disability and need intermittent or regularly scheduled temporary non-medical care and supervision provided in the consumer's own home.

**Service Area:** San Fernando Valley / Santa Clarita Valley / Antelope Valley

**Staffing:** n/a

**Employment Component:** n/a

**Exceptional Conditions:** n/a

**Usual & Customary Rate Request:**

- Median rate: \$26.42 per hour
- The benchmark rate for full implementation of the 2019 rate study is \$34.89 per hour (revised in 2022). DDS 2025 update to benchmark rates is pending.
- Vendored personal assistance range: \$23.41 – \$31.12/per hour based on date of vendorization and eligibility for rate adjustments, either regulatory or based on labor law adjustment, such as minimum wage and sick leave.

**Usual & Customary Rate Increase Request:**

- If the U&C rate is denied, provider will assess ability to continue to provide services to current 124 consumers.
- NLACRC has an additional thirty-three personal assistance providers that may be able to provide service delivery should Maxim decide to close this program due to rate insufficiency.
- When past U&C rate increase requests were denied service delivery has not been a suspended.
- Most recently, provider requested rate of \$38.00 per hour was reviewed and denied at Administrative Affairs committee on April 23, 2024.



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

No.	Description	Contract Summary												
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	1st Amendment, Purchase of Services (POS)												
2.	<b>The Name of Vendor or Service Provider</b>	<b>Maxim Healthcare Services, Inc.</b> Vendor Number: PL1025, Service Code: 062												
3.	<b>The Purpose of the Contract</b>	Contractor will provide Personal Assistance services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide personal assistance and support.  The purpose of the First Amendment is to adjust the usual and customary (“U & C”) rate from \$28.00 per hour to \$34.89 per hour effective April 1, 2024.												
4.	<b>The Contract Term</b>	Five (5) year contract effective July 1, 2021 through June 30, 2026.												
5.	<b>The Total Amount of the Contract</b>	<p>Past actual expenditure 07/2021 – 02/2024 and including March projection is \$8,919,923.46.</p> <table border="1"> <tr> <td>FY22</td> <td>12 months</td> <td>\$2,837,465.93</td> </tr> <tr> <td>FY23</td> <td>12 months</td> <td>\$2,758,023.58</td> </tr> <tr> <td>(Jul-Mar) FY24</td> <td>9 months</td> <td>\$3,324,433.95</td> </tr> <tr> <td></td> <td></td> <td>\$8,919,923.46</td> </tr> </table> <p>Projected expenditure based on the \$34.89 hourly rate for the 33-month duration of the contract is \$15,518,034.17. In total, over the entire five (5) year term, the fiscal impact is \$24,437,957.53.</p>	FY22	12 months	\$2,837,465.93	FY23	12 months	\$2,758,023.58	(Jul-Mar) FY24	9 months	\$3,324,433.95			\$8,919,923.46
FY22	12 months	\$2,837,465.93												
FY23	12 months	\$2,758,023.58												
(Jul-Mar) FY24	9 months	\$3,324,433.95												
		\$8,919,923.46												
6.	<b>The Total Proposed Number of Consumers Served</b>	As of June 2024, currently serving 122 consumers per month, which is the most recent month with billing data available.												
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized usual and customary hourly rate of \$34.89.												
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Personal Assistance services.												



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9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	<p>Service provider was vendedored on November 1, 2009 with a rate of \$16.23 per hour, which increased to \$19.62 per hour as of January 1, 2017. Effective December 1, 2019 the rate was increased to the current rate of \$28.00 per hour when a rate source change from negotiated rate to usual and customary rate was approved.</p> <p>Pursuant to 17 CCR, Section 57210(a)(19), the phrase “usual and customary rate” means the rate which is regularly charged to the general public by a vendor for a service that is used by both regional center consumers and/or their families and where at least 30% of the recipients of the given service are not regional center consumers or their families.</p> <p>As a usual and customary rate, the service provider’s rates were excluded from regulatory rate adjustments since December 1, 2019. If the service provider’s rate had been eligible the previous negotiated rate of \$19.62 per hour would have increased to \$21.23 per hour on January 1, 2020 (SB 81), to \$24.65 per hour on April 1, 2022 (AB 136, phase 1), and to \$28.06 per hour January 1, 2023 (AB 136, phase 2) based on the \$34.89 per hour NLACRC benchmark rate for personal assistance.</p> <p>Upon review of service provider’s request for an increase to \$34.89, on March 25, 2024 NLACRC performed an audit of the individuals served by the service provider. Provider was serving 145 consumers per month during the calendar year 2023 audit period. The audit verified an additional 65 individuals served were not regional center consumers. Therefore, the audit confirmed the program continues to meet the usual and customary rate threshold of serving at least 30% non-regional center consumers or their families, pursuant to 17 CCR, Section 57210(a)(19).</p> <p>The audit also confirmed that service provider has a variety of additional funding sources</p>
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9.	<p><b>Method or Process Utilized to Establish the Rate or the Payment Amount (continued)</b></p>	<p>outside of regional centers, such as Veterans Administration, L.A. County Department of Mental Health, insurance providers, and private pay. Of the audit selection, the rate which is regularly charged to the general public varies between \$46.45 per hour and \$30.00. The most frequent pay rate is \$40.00 per hour. The average pay rate is \$38.43 per hour.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b></p>	<p>Previously in 2021 service provider requested a rate increase from \$28.00 per hour to \$34.00 per hour and to establish a \$50.00 per hour for COVID positive or isolation/quarantine support.</p> <p>The request was reviewed at Administrative Affairs committee on August 25, 2021 and Board on September 9, 2021 and denied. The request was revised to \$33.00 per hour and reviewed at Administrative Affairs committee on September 29, 2021 and by the Board on October 13, 2021 and denied. The request was revised to \$38.00 per hour and reviewed at Administrative Affairs committee on April 23, 2024 and denied.</p>



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Executive Committee on behalf of the Board of Trustees reviewed and discussed the Amendment to the Nonresidential Negotiated Rate Agreement ("**Amendment**") for **Maxim Healthcare Services, Inc., a Maryland Corporation** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC's Board of Trustees Contract Policy, the Amendment between NLACRC and **Maxim Healthcare Services, Inc.** was reviewed and approved by NLACRC's Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC's Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's interim Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

---

October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Yes I Can Unity Through Music, Inc (Festival Program)**

**Vendor #: PL2343**

**Svc Code: 055**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL1769	055	Community Integration w/ CIE and PIP
PL1770	109	Supplemental Program Support

**Service Address:** Community Based Services

**Service Description:**

A regional center shall classify a vendor as a Community Integration Training Program provider if the vendor provides community integration training that includes, but is not limited to, assistance with acquisition, retention, or improvement in self-help, socialization and adaptive skills which take place in a non-residential setting, separate from the home or facility in which the consumer resides. Services shall normally be furnished 4 or more hours per day on a regularly scheduled basis, for 1 or more days per week unless provided as an adjunct to other day activities included in a consumer’s IPP. Community integration training shall focus on enabling the consumer to attain or maintain his or her maximum functional level and shall be coordinated with any physical, occupational, or speech therapies listed in the IPP. In addition, community integration training may serve to reinforce skills or lessons taught in school, therapy, or other settings.

The purpose of the Festival Project (FP) is to establish business focused partnerships that respond to employers needs and increase the hiring of workers with disabilities. FP’s evidence-based, innovative services are provided in fully inclusive, community-based settings, are tailored to each participant, and enable participants to build professional industry connections by performing skilled work alongside industry employers. FP is able to provide up to 24 participants annually with one year of relevant work experience to add to their resumes making them stronger candidates when applying for internships and entry level job opportunities

**Service Area:** SFV

**Staffing Ratio:** 1:3

**Staffing Qualifications:**

**Position Title:** Program Instructor - **Minimum Qualifications:** Skills appropriate to the live event and/or film production are required to perform multiple technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: Skill to instruct students in assigned areas of vocational training and career development; to effectively plan, develop, and implement programs related to assignment; skills to effectively communicate orally and in writing; and to understand and interpret laws and regulations; Knowledge of the subject area(s) appropriate for the curriculum being taught; knowledge of current live music event planning practices and procedures; knowledge of approved and effective techniques of student supervision, motivation, and discipline; knowledge of approved

## NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

**Vendor Name: Yes I Can Unity Through Music, Inc (Festival Program)**

**Vendor #: PL2343**

**Svc Code: 055**

**Date: 9/16/24**

and effective student testing and evaluation methods and techniques; and knowledge of appropriate curriculum and instructional materials for assigned subject area(s); Ability to teach students the knowledge and skills necessary for a live music event production planning scenario. Must be at least 18 years of age. - Must pass TB screening with a negative report - Must hold a current CPR/First Aid. **Experience:** Three (3) years of work experience in the technical skills, trade, or vocations to be taught are required. One (1) of the three (3) years of the required experience must be within the last five (5) years, or two (2) years within the last ten (10) years. **Education:** High school diploma or equivalent required. Bachelor's degree desirable, but not required.

**Credentials/Certificates/Licenses:** Valid California Class C Driver's License required and ability to maintain insurability status under vehicle insurance policy.

**Position Title:** Instructional Assistant- **Minimum Qualifications:** 1. Education: All support staff who provide instructional assistance are to possess a high school diploma or equivalent along with one of the following: A) A minimum of 48 semester or 72 quarter units of college coursework or B) An Associate or higher degree from an accredited college or university. 2.

License/Certification/Training Requirements: Positions in the specialized language classes require individuals who can speak and read (bilingual) or speak, read and write (bilingual/biliterate) a second language as specified. 3) **Experience:** A minimum of six months of experience working with students or school-aged children in a school or structured setting is required. Some positions may require conversational and written skills in a specific language(s) other than English related to the needs of the assignment. An ability to translate and adapt materials to and from English into that language(s) may also be required. May require that the employee furnish a Certificate of Clearance from the Department of Motor Vehicles in order to meet program insurability. Must be at least 18 years of age. - Must pass TB screening with a negative report - Must hold a current CPR/First Aid

**Employment Component:** Yes (No CIE/PIP)

**Exceptional Conditions:** N/A

**Usual & Customary Rate Request:** N/A

- Median rate:
- Market comparison examples:

**Usual & Customary Rate Increase Request:**

- Steps we have taken to assess the impact to consumers if the U&C rate is denied
- Number / capacity of vendors for same service:





# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Yes I Can Unity Through Music &amp; Education, Inc.</b> Vendor Number: PL2343, Service Code: 055
3.	<b>The Purpose of the Contract</b>	The service provider will provide Community Integration Training services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide community integration training to adult consumers that includes, but is not limited to, assistance with acquisition, retention, or improvement in self-help, socialization and adaptive skills which take place in a non-residential setting, separate from the home or facility in which the consumer resides. Services shall normally be furnished 4 or more hours per day on a regularly scheduled basis, for one or more days per week unless provided as an adjunct to other day activities included in the consumer's IPP.
4.	<b>The Contract Term</b>	Five (5) year contract effective October 01, 2024 through September 30, 2024.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$556,416.00 per year, or \$2,782,080.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 24 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$32.20 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Community Integration training services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$32.20 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that



# North Los Angeles County Regional Center

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		<p>effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$36.46. However, the provider has agreed to accept the statewide median rate of \$32.20, which is lower than NLACRC median rate of \$33.46 per hour.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b></p>	<p>None</p>



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“Agreement”, or “Contract”) for **Yes I Can Unity Through Music & Education, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Yes I Can Unity Through Music & Education, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL2281	785	Clinical Psychologist

**Vendor Name:** Sekhon, Sharn, Psy.D.  
**Vendor Number:** PL2364  
**Service Code:** 056  
**Service Code Description:** Clinical Psychologist  
**Service Address:** NLACRC Chatsworth & Santa Clarita Office

**Service Description:**

Clinical psychologist will conduct comprehensive psychological evaluations for children and teenagers applying for regional center services. Services provided in English and Punjabi.

**Service Area:** San Fernando Valley, Antelope Valley, and Santa Clarita Valley

**Staffing:** N/A

**Exceptional Conditions:** Provider has requested rate to match rate paid by the general public.

**Usual & Customary Rate Request:**

- Median rate: \$155.76 per hour
- Market comparison examples: \$250.00/hour is standard in L.A. County as confirmed by NLACRC Clinical team. Additional costs will be added, when the evaluation is more complex, provides evaluation in a language other than English, and/or requires additional time to travel to geographically isolated areas with limited access to health care resources.
- Vendored psychologist assessment U&C range: \$150 – \$360/hour

**Usual & Customary Rate Increase Request:**

- If the U&C rate is denied, provider will close and will not be able to provide services.
- NLACRC has an additional twenty Clinical Psychologists who provide assessments. However, the need for assessments exceeds the capacity of all current Clinical Psychologists, including Dr. Sekhon. Without her services, assessment timelines will increase and delay the ability for consumers to receive Regional Center services.



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Sharn Sekhon, Psy.D.</b> Vendor Number: PL2364, Service Code: 056
3.	<b>The Purpose of the Contract</b>	The service provider will provide Interdisciplinary Assessment services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010.  A regional center shall classify a vendor as a Individual or Family Training provider if the vendor provides, or obtains, training services to consumers and/or their family members as necessary to implement an objective in the individual's IPP and for which an existing Title 17 service code is unavailable.  The service provider is primarily engaged in providing social recreation activity services through this service code 056 vendorization.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$248,400.00 per year, or \$1,242,000.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 23 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$300.00 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Interdisciplinary Assessment services. services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Pursuant to 17 CCR, Section 57210(a)(19), the phrase "usual and customary rate" ("U&C Rate") means the rate which is regularly charged to the general public by a vendor for a service that is used by both regional center consumers and/or their families and where at least 30% of the recipients of the given service are not regional



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		<p>center consumers or their families.</p> <p>Based on service provider's current services, 100% of services are provided to non-regional center individuals.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	<p>NLACRC's Clinical team has an average of 280 psychological evaluations per month. Timely scheduling of new intake cases or assessment for a child nearing 3 years of age or 5 years of age when eligible under the Provisional Eligibility Program (PEP) is imperative to meet DDS-mandated timelines and provide consumers the appropriate access to services that may be needed.</p>



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“Agreement”, or “Contract”) for **Sharn Sekhon, Psy.D.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Sharn Sekhon, Psy.D** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
P26102	785	Clinical Psychologist

**Vendor Name:** Efrain A. Beliz Jr., PhD  
**Vendor Number:** PL2291  
**Service Code:** 056  
**Service Code Description:** Clinical Psychologist  
**Service Address:** NLACRC Chatsworth & Santa Clarita Office

**Service Description:**

Clinical psychologist will conduct comprehensive psychological evaluations for children and teenagers applying for regional center services.

**Service Area:** San Fernando Valley, Antelope Valley, and Santa Clarita Valley

**Staffing:** N/A

**Exceptional Conditions:** Provider has requested rate to match rate paid by the general public.

**Usual & Customary Rate Request:**

- Median rate: \$155.76 per hour
- Market comparison examples: \$250.00/hour is standard in L.A. County as confirmed by NLACRC Clinical team. Additional costs will be added, when the evaluation is more complex, provides evaluation in a language other than English, and/or requires additional time to travel to geographically isolated areas with limited access to health care resources.
- Vendored psychologist assessment U&C range: \$150 – \$360/hour

**Usual & Customary Rate Increase Request:**

- If the U&C rate is denied, provider will close and will not be able to provide services to 46 consumers per month.
- NLACRC has an additional twenty Clinical Psychologists who provide assessments. However, the need for assessments exceeds the capacity of all current Clinical Psychologists, including Dr. Beliz. Without his services, assessment timelines will increase and delay the ability for consumers to receive Regional Center services.





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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Efrain A. Beliz Jr., PhD</b> Vendor Number: PL2291, Service Code: 056
3.	<b>The Purpose of the Contract</b>	The service provider will provide Interdisciplinary Assessment services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010.  A regional center shall classify a vendor as a Individual or Family Training provider if the vendor provides, or obtains, training services to consumers and/or their family members as necessary to implement an objective in the individual's IPP and for which an existing Title 17 service code is unavailable.  The service provider is primarily engaged in providing social recreation activity services through this service code 056 vendorization.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$662,400.00 per year, or \$3,312,000.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 46 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$400.00 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Interdisciplinary Assessment services. services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Pursuant to 17 CCR, Section 57210(a)(19), the phrase "usual and customary rate" ("U&C Rate") means the rate which is regularly charged to the general public by a vendor for a service that is used by both regional center consumers and/or their families and where at least 30% of the recipients of the given service are not regional



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		<p>center consumers or their families.</p> <p>Based on service provider's current services, 91% of services are provided to non-regional center individuals.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	<p>NLACRC's Clinical team has an average of 280 psychological evaluations per month. Timely scheduling of new intake cases or assessment for a child nearing 3 years of age or 5 years of age when eligible under the Provisional Eligibility Program (PEP) is imperative to meet DDS-mandated timelines and provide consumers the appropriate access to services that may be needed.</p>



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Efrain A. Beliz Jr., PhD** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Efrain A. Beliz Jr., PhD** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: BuildAbility**

**Vendor #: PL2341**

**Svc Code:063**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
HL0300	950	Supported Employment - Group
HL0301	952	Supported Employment - Individual
H32824	520	Independent Living Services
H32993	515	Behavior Management Program
PL0210	110	Supplemental Day Services Program Support
PL1629	055	Community Integration Training Program
HL0788	880	Transportation Additional Component
PL1655	110	Supplemental Day Services Program Support
PL1981	102	Individual Training
PL2216	076	Coordinated Family Supports

**Service Address:** 12432 Foothill Blvd. Sylmar, CA 91342

**Service Description:** The purpose of the Community Activities Support Program is to enable participants to engage in inclusive and integrated social activities with peers who share the same interests. The goal of the program is to facilitate the growth of friendships through common interests and activities. Participants will be supported in accessing recreational and social participation in community activities with the focus on safety while involved in chosen activities

**Service Area:** San Fernando Valley

**Staffing Ratio:** 1:2

**Staffing Qualifications:**

JOB TITLE: Direct Support Mentor

SUMMARY OF POSITION: The Direct Support Mentor is responsible for training, evaluating, and supporting individuals with developmental disabilities in BuildAbility’s Community Activities Support Services Program. Supports and services may include finding creative ways for participant to meet their goals, working with participant to find recreational activities that they enjoy, assisting in planning and executing plans for social engagement, and individualized support while participating in community activities. The Direct Support Mentor focuses on support based on each participant’s individual goals and their Person- Centered Plan. The Person-Centered Plan focuses on a person’s strengths and ability to direct their own lives with support and uses an individualized approach to assist each participant in overcoming any challenges that are a barrier to reaching their goals. The Direct Support Mentor performs their fiduciary responsibility to the organization within the ethical guidelines set forth by BuildAbility’s Core Values.

**JOB QUALIFICATION STANDARDS:**

Work experience:

- Two years’ experience working with individuals with developmental disabilities, preferred.
- Two years’ experience in training, teaching and/or supervision of participant/students preferred.
- Familiarity with regional center funded services, preferred.

Education, Professional Training, Technical Training or Certification:

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: BuildAbility**

**Vendor #: PL2341**

**Svc Code:063**

**Date: 9/16/24**

- High School Diploma required.
- Current CPR/First Aid Certification (or must obtain within first 60 days of employment).
- Positive teaching techniques preferred. If not already certificated, will obtain CPI training within first 60 days of employment.
- Must have valid California Driver's License and proof of automobile insurance OR Reliable mode of transportation (no mileage reimbursement)
- Reliable smartphone and willingness to download work-related applications.
- Proof of Criminal Background Clearance.

**Employment Component: no**

**Exceptional Conditions: no**



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Build Rehabilitation Industries dba Buildability</b> Vendor Number: PL2341, Service Code: 63
3.	<b>The Purpose of the Contract</b>	A regional center shall classify a vendor as a Community Activities Support services if the vendor provides support on a time-limited basis to accomplish various activities for consumers. Service provider's primary goal is to support access to recreational and social participation in community activities.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$1,155,806.40 per year, or \$5,779,032.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 35 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$33.56 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$33.56 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 "no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center's median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower." The provider's stated cost of \$33.70. However, the provider has agreed to accept the statewide median rate of \$33.56 per



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		hour. There is no NLACRC median rate.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Build Rehabilitation Industries dba Buildability** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Build Rehabilitation Industries dba Buildability** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Interim Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date



**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Road to Independence, Inc.**

**Vendor #: PL2333**

**Svc Code: 076**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
HL0596	520	Road to Independence, Inc.
HL0686	862	Road to Independence, Inc.
PL1429	896	Road to Independence, Inc.

**Service Address: 45030 Trevor Ave., Ste. B, Lancaster CA 93534**

**Service Description:** A regional center shall classify a vendor as a CFS provider when the vendor coordinates and provides items identified below for adults who reside in the family home. CFS shall be tailored to the unique needs of the consumer and their family and provided in a manner that respects their language and culture. It shall be primarily provided in a person’s home. CFS may include, but is not limited to:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.
6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer. At minimum, the need shall be assessed annually, with progress being reported quarterly.

**Service Area: Antelope Valley**

**Staffing: 1:1**



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Road to Independence, Inc.</b> Vendor Number: PL2333, Service Code: 076
3.	<b>The Purpose of the Contract</b>	Contractor provides Coordinated Family Support (CFS) Services pursuant to the State’s Budget Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022) where WIC, Section 4688.06 was added establishing the Coordinated Family Support Services that recognize the right of adults with developmental disabilities to reside and continue to reside in the family home. CFS services will be provided in a manner that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home.
4.	<b>The Contract Term</b>	Five (5) year contract effective October 1, 2024 through September 30, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$182,145.00 per year, or \$910,725.00 over the entire five (5) year term of the contract based on description of services and estimated calculations.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 5 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS-set rates: \$60.02/hour for assessment and CFS and \$31.40/hour for direct services.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Coordinated Family Support services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	DDS Set Rate as established on DDS directive dated January 27, 2023.



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10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None
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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Coordinated Family Support Agreement (“**Agreement**”, or “**Contract**”) for **Road to Independence, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Road to Independence, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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October 24, 2024

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>	<b>Vendor Name</b>
HL1022	915	Adult Residential Facility	A’Villa Inc.

**Vendor Name:** A’Villa Inc.

**Vendor Number:** PL2347

**Service Code:** 109

**Service Code Description:** Supplemental Residential Program Support

**Service Address:** 6532 Gloria Ave. Van Nuys, CA 91406

**Service Description:** Supplemental Residential Program Support consists of time limited support the residential provider obtains in excess of the amount required by regulation. Supplemental Residential Program Support is designed to implement an objective in the consumer’s IPP and allow the consumer to remain in their current residential environment. Supplemental Residential Program Support services include, but are not limited to: assistance and training in skills for activities of daily living and in socially appropriate skills to replace (and serve the same function/purpose as) challenging behavior.

**Staffing:** Direct Care Staff is responsible for direct care of consumers to ensure their needs are met to their satisfaction. Qualifications include: At least 18 years of age or older, hands-on prior experience with elderly and developmentally disabled individuals, Direct Support Professional (DSP) 1 and 2.



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>A'Villa Inc</b> Vendor Number: PL2347, Service Code: 109
3.	<b>The Purpose of the Contract</b>	Contractor will provide Supplemental Residential Services Program Support services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide, or obtain, time limited supplemental staffing in excess of the amount required by regulation. Supplemental Residential Program Support is designed to implement an objective in the consumer's IPP and allows the consumer to remain in their current residential environment. Supplemental Residential Program Support services include, but are not limited to: assistance and training in skills for activities of daily living and in socially appropriate skills to replace (and serve the same function/purpose as) a challenging behavior.
4.	<b>The Contract Term</b>	Five (5) year contract effective May 01, 2024 through April 30, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$191,231.04 per year, or \$956,155.20 over the entire five (5) year term of the contract based on the cost statement and projected utilization for 24/7 support for 1 consumer.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 1 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$21.89 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Supplemental Residential Program Support services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$21.89 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that



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		<p>effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost of \$21.89 is the same as the Statewide and NLACRC median rates of \$21.89 per hour.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b></p>	<p>Term is retroactive to May due to service need upon move in of new client in May 2024 for existing residential home that has been vendored since February 2023.</p>



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **A’Villa Inc** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **A’Villa Inc** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or, Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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October 24, 2024  
Date



**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Achieve Speech Associates**

**Vendor #: PL2360**

**Svc Code:116**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL1757	707	Speech Pathology

**Service Address:** 16550 Ventura Blvd. Suite 405, Encino, CA. 91436

**Service Description:** A regional center shall classify an individual SMA/U&C/Neg as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01- 1), October 12, 2001.

**Service Area: SFV**

**Staffing Ratio: 1:1**

**Staffing Qualifications:** Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities.

**Employment Component: no**



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Achieve Speech Associate Inc.</b> Vendor Number: PL2360, Service Code: 116
3.	<b>The Purpose of the Contract</b>	Contractor provides Early Start Therapeutic Services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$607,973.76 per year, or \$3,039,868.80 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 177 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$143.12 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Early Start Specialized Therapeutic Services services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$143.12 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional



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		<p>Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$144.14. However, the provider has agreed to accept the statewide median rate of \$143.12 per hour for speech, hearing and language – bilingual services, which is the same as the statewide median rate. There is no NLACRC median rate. The statewide median rate for all additional service delivery is lower than the \$143.12 per hour rate:</p> <ul style="list-style-type: none"> <li>- Assessment: \$127.15/hour</li> <li>- Individual OT, PT or Speech: \$124.24/hr</li> <li>- 1:2 Speech: \$72.68/hour</li> <li>- 1:3 Speech: \$68.46/hour</li> </ul>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	None



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Achieve Speech Associate Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Achieve Speech Associate Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Gerscovich, Sandra**

**Vendor #: PL2342**

**Svc Code:116**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL0879	707	Speech Pathology

**Office Address:** 22815 Crespi Street, Woodland Hills, CA 91364

**Service Description:** A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01- 1), October 12, 2001.

**Service Area:** SFV (in-home services)

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities.

**Employment Component:** no



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New - Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Gerscovich, Sandra Vivian</b> Vendor Number PL2342, Service Code 116
3.	<b>The Purpose of the Contract</b>	Contractor will provide Early Start Specialized Therapeutic Services to consumers aged birth to thirty-six (36) months who require specialized services as deemed necessary based on informed clinical opinion. The services must be identified in the Individualized Family Service Plan. Early Start Specialized Therapeutic Services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year's experience working with persons with developmental disabilities.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 1, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	<p>Projected annual cost is \$152,785.80 per year, or \$763,929 over the entire five (5) year term of the contract based on a cost statements.</p> <p>Projected annual cost per service:</p> <ul style="list-style-type: none"> <li>- Speech, Hearing and Language Services: \$126,847.20</li> <li>- Speech, Hearing and Language Assessment: \$25,938.60</li> </ul>



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6.	<b>The Total Proposed Number of Consumers Served</b>	<p>Projected 5 authorizations per month (each consumer anticipated to receive multiple services within the program).</p> <p>Projected authorizations per service:</p> <ul style="list-style-type: none"> <li>- Assessments: 5</li> <li>- Speech, Hearing and Language Services: 5</li> </ul>
7.	<b>The Rate of Payment or Payment Amount</b>	<p>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.</p>
8.	<b>Method or Process Utilized to Award the Contract.</b>	<p>Based on vendorization requirements under statute and regulation for Early Start Specialized Therapeutic Services.</p>
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	<p>Negotiated hourly rate of \$127.15 per assessment and \$124.36 per hour for speech, hearing and language services is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$153.56. However, the provider has agreed to accept the statewide median rates of \$127.15 per assessment and \$124.24 per hour for speech, hearing and language services. There is no NLACRC median rate.</p>
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	No



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Gerscovich, Sandra Vivian** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Gerscovich, Sandra Vivian** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

**October 24, 2024**

\_\_\_\_\_  
Date



**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Maxima Therapy and Speech Clinic**

**Vendor #:PL2361**

**Svc Code:116**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
HL0961	805	Infant Development Program

**Office Address:** 3940 Laurel Canyon Blvd, Studio City, CA 91604

**Service Description:** A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01- 1), October 12, 2001.

**Service Area:** AV, SCV, and SFV (home-based services)

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities.

**Employment Component:** no



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New - Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Maxima Therapy &amp; Speech Clinic</b> Vendor Number PL2361, Service Code 116
3.	<b>The Purpose of the Contract</b>	Contractor will provide Early Start Specialized Therapeutic Services to consumers aged birth to thirty-six (36) months who require specialized services as deemed necessary based on informed clinical opinion. The services must be identified in the Individualized Family Service Plan. Early Start Specialized Therapeutic Services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year's experience working with persons with developmental disabilities.
4.	<b>The Contract Term</b>	Five (5) year contract effective October 1, 2024 through September 30, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$7,458,612 per year, or \$37,293,060 over the entire five (5) year term of the contract based on four (4) cost statements, one per median rate. Projected annual cost per service: <ul style="list-style-type: none"> <li>- Assessments: \$30,516</li> <li>- Occupational Therapy: \$1,789,056.00</li> <li>- Speech, Hearing and Language Services (bilingual): \$2,060,928</li> <li>- SHL Services: \$1,789,056.00</li> <li>- Physical Therapy: \$1,789,056.00</li> </ul>



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6.	<b>The Total Proposed Number of Consumers Served</b>	<p>Projected 100 authorizations per month (each consumer anticipated to receive multiple services within the program).</p> <p>Projected authorizations per service:</p> <ul style="list-style-type: none"> <li>- Assessments: 20</li> <li>- Occupational Therapy: 20</li> <li>- Speech, Hearing and Language Services (bilingual): 20</li> <li>- Speech, Hearing and Language Services: 20</li> <li>- Physical Therapy: 20</li> </ul>
7.	<b>The Rate of Payment or Payment Amount</b>	<p>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.</p>
8.	<b>Method or Process Utilized to Award the Contract.</b>	<p>Based on vendorization requirements under statute and regulation for Early Start Specialized Therapeutic Services.</p>
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	<p>Negotiated hourly rate of \$143.12 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$144.14. However, the provider has agreed to accept the statewide median rate of \$143.12 per hour for speech, hearing and language – bilingual services, which is the same as the statewide median rate. There is no NLACRC median rate. The statewide median rate for all additional service delivery is lower than the \$143.12 per hour rate:</p> <ul style="list-style-type: none"> <li>- Assessment: \$127.15/hour</li> <li>- Individual OT, PT or Speech: \$124.24/hr</li> </ul>



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10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	DDS approval for this service code is required per Title 17 regulation and 2013 program advisory. NLACRC received DDS approval to vendor service code 116 programs on August 31, 2021. Request for Vendorization (“RFV”) published on October 15, 2021. There is no start-up funding associated with this RFV.
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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Maxima Therapy and Speech Clinic** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Maxima Therapy and Speech Clinic**. was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: Dreamy Speech Therapy DBA**

**Vendor #:PL2338**

**Svc Code:116**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
n/a		

**Service Address:** In Home/Natural Environment

**Service Description:** A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01- 1), October 12, 2001.

**Service Area:** SFV

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities.

**Employment Component:** no



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Roya Darabi Parsa dba Dreamy Speech Therapy</b> Vendor Number: PL2338, Service Code: 116
3.	<b>The Purpose of the Contract</b>	Contractor provides Early Start Therapeutic Services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$59,692.80 per year, or \$298,464.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 8 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$124.36 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Early Start Specialized Therapeutic Services services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$124.36 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of



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		<p>service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost of \$124.36 is the same as the Statewide Median rate of 124.36 per hour, and there is no NLACRC median rate.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b></p>	<p>None</p>





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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Roya Darabi Parsa dba Dreamy Speech Therapy** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Roya Darabi Parsa dba Dreamy Speech Therapy** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

October 24 2024

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: All Access Communication**

**Vendor #:PL2355**

**Svc Code:116**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>

**Office Address:** 17101 Simonds Street, Granada Hills, CA 91344

**Service Description:** A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01- 1), October 12, 2001.

**Service Area:** SFV

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities.

**Employment Component:** no

**Exceptional Conditions:** no



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Sierra Kiley Rojas dba All Access Communication Speech Therapy</b> Vendor Number: PL2355, Service Code: 116
3.	<b>The Purpose of the Contract</b>	Contractor provides Early Start Therapeutic Services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$59,692.80 per year, or \$298,464.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 8 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$124.36 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Early Start Specialized Therapeutic Services services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$124.36 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide



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		median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$125.46, but the provider agrees to accept the Statewide Median rate of \$124.36 per hour, and there is no NLACRC median rate.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“Agreement”, or “Contract”) for **Sierra Kiley Rojas dba All Access Communication Speech Therapy** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Sierra Kiley Rojas dba All Access Communication Speech Therapy** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 09, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name:** Willow Tree Therapy

**Vendor #:** PL2342

**Svc Code:** 116

**Date:** 9/16/24

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

Vendor #	Service Code	Service Code Description

**Service Address:** In Home/Natural Environment

**Service Description:** A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities. Refer to Program Advisory: Early Start Special Service Code (CFSB 01- 1), October 12, 2001.

**Service Area:** SFV

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year’s experience working with persons with developmental disabilities.

**Employment Component:** no



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New - Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Willow Tree Therapy</b> Vendor Number PL2340, Service Code 116
3.	<b>The Purpose of the Contract</b>	Contractor will provide Early Start Specialized Therapeutic Services to consumers aged birth to thirty-six (36) months who require specialized services as deemed necessary based on informed clinical opinion. The services must be identified in the Individualized Family Service Plan. Early Start Specialized Therapeutic Services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year's experience working with persons with developmental disabilities.
4.	<b>The Contract Term</b>	Five (5) year contract effective October 1, 2024 through September 30, 2029.
5.	<b>The Total Amount of the Contract</b>	<p>Projected annual cost is \$152,785.80 per year, or \$763,929 over the entire five (5) year term of the contract based on a cost statements.</p> <p>Projected annual cost per service:</p> <ul style="list-style-type: none"> <li>- Speech, Hearing and Language Services: \$126,847.20</li> <li>- Speech, Hearing and Language Assessment: \$25,938.60</li> </ul>



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6.	<b>The Total Proposed Number of Consumers Served</b>	<p>Projected 5 authorizations per month (each consumer anticipated to receive multiple services within the program).</p> <p>Projected authorizations per service:</p> <ul style="list-style-type: none"> <li>- Assessments: 5</li> <li>- Speech, Hearing and Language Services: 5</li> </ul>
7.	<b>The Rate of Payment or Payment Amount</b>	<p>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.</p>
8.	<b>Method or Process Utilized to Award the Contract.</b>	<p>Based on vendorization requirements under statute and regulation for Early Start Specialized Therapeutic Services.</p>
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	<p>Negotiated hourly rate of \$143.12 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$173.75. However, the provider has agreed to accept the statewide median rate of \$143.12 per hour for speech, hearing and language – bilingual services, which is the same as the statewide median rate. There is no NLACRC median rate. The statewide median rate for all additional service delivery is lower than the \$143.12 per hour rate:</p> <ul style="list-style-type: none"> <li>- Assessment: \$127.15/hour</li> </ul>
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	<p>No</p>





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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Willow Tree Therapy** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Willow Tree Therapy** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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**October 24, 2024**

Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name:** Assurance Family Services

**Vendor #:** HL1122

**Svc Code:** 520

**Date:** 9/22/23

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
PL2174	055	Community Integration Training program

**Office Address:** 1160 N Maclay Avenue, Suite 201, San Fernando, CA 91340

**Service Description:** Independent Living Services are most effectively provided within the natural setting in which the target skills will be used regularly. Supports are provided at a ratio of one staff member to one consumer (1:1). Through the acquisition of functional life skills, a consumer's quality of life is expected to increase. Services available in English and Spanish.

**Service Area:** San Fernando Valley

**Staffing:** 1:1

**Employment Component:** n/a

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New Agreement for Independent Living Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Assurance Family Services</b> HL1122-520 (1:1 Ratio)
3.	<b>The Purpose of the Contract</b>	The service provider will provide Independent Living Program services pursuant to Title 17, Section 17 CCR. Division 2, Chapter 3, subchapter 5, Sections 56710 through 56756. The service provider will provide Independent Living Program services, and is primarily engaged in providing Independent Living Program
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$92,342.26 per year, or \$461,711.30 over the entire five (5) year term of the contract based on based on average expenditure of current 520 vendorizations vendored within the last 5 years.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 7 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS Set rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Independent Living Program services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Service code 520 is a DDS Set Rate. Effective 01/01/2024, rate is \$46.29/HD.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Agreement for Independent Living Services (“**Contract**”) for **Assurance Family Services** passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Assurance Family Services** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name:** CREATIVE MINDS ADP, INC.

**Vendor #:** PL2297

**Svc Code:** 605

**Date:** 9/16/24

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
HL0516	505	ACTIVITY CENTER
HL0528	880	TRANSPORTATION ADDITIONAL COMPONENT
HL0616	520	INDEPENDENT LIVING SERVICES
PL1230	110	SUPPLEMENTAL DAY SRVS PRGM SUPPORT
PL1293	896	SUPPORTED LIVING
PL1547	034	MONEY MANAGEMENT
PL2225	076	COORDINATED FAMILY SUPPORTS

**Business Address:** 6045 WOODMAN AVE VAN NUYS, CA 91401

**Service Description:** Adaptive Skills Trainer – to provide Adaptive Skills Training to individuals between the ages of 6 to 22 yrs old, to coach individuals with developmental disabilities on improving their existing functional skills. The course of treatment will be for 18 months, in six-month intervals. It is anticipated that service recipient’s acquisition of skills will be accomplished by the end of the service interval. Continuation of service beyond this point will be contingent on the appropriateness of the services, as determined by IEP/IPP planning

**Service Area:** AV, SCV, SFV

**Staffing Ratio:** 1:1

**Staffing Qualifications:** A master’s degree in one of the following: education, psychology, counseling, nursing, social work, applied behavior analysis, behavioral medicine, speech and language, or rehabilitation; and must have at least one year of experience in the design and implementation of adaptive skills training plans

**Employment Component:** no

**Exceptional Conditions:** n/a

**Usual & Customary Rate Request:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Creative Minds ADP, Inc.</b> Vendor Number: PL2297, Service Code: 605
3.	<b>The Purpose of the Contract</b>	The service provider will provide Assistive Technology training services pursuant to Title 17, Section 54342(a)(3), which provides that a regional center shall classify a vendor as an adaptive skills trainer if the vendor possesses the skills, training and education necessary to enhance existing consumer skills. An adaptive skills trainer may also remedy consumer skill deficits in communication, social function or other related skill areas and shall meet the following requirements: <ul style="list-style-type: none"> <li>• Possess a Master’s Degree in one of the following: education, psychology, counseling, nursing, social work, applied behavior analysis, behavioral medicine, speech and language, or rehabilitation; and have at least one (1) year of experience in the design and implementation of adaptive skills training plans.</li> </ul>
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$129,870.00 per year, or \$649,350.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 3 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$92.50 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Adaptive Skills Training services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment</b>	Negotiated hourly rate of \$92.50 is based on a cost statement. The rate negotiated complies with



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	<b>Amount</b>	WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost of \$92.50 is the same as the Statewide Median rate of \$92.50 and lower than the NLACRC median rate of \$100.51 per hour.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Creative Minds ADP, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Creative Minds ADP, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date



**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Illuminate Minds**

**Vendor #: PL2348**

**Svc Code: 605**

**Date: 9/22/23**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

Vendor #	Service Code	Description
n/a		

**Office Address:** 8138 Foothill Blvd # 200, Sunland, CA 91040

**Service Description:** The Illuminate Minds Adaptive Skills program aids individuals with developmental disabilities by teaching them essential life skills identified in their IPP goals, fostering independence and enhancing their quality of life. For example, if a consumer lacks independent self-help abilities such as dressing, bathing, and meal preparation, a customized program will be created to address those adaptive skills.

Services Will be provided to consumers 3-21

**Service Area:** San Fernando Valley

**Staffing:** 1:1

**Requirements**

Master's Degree (in Psychology, Education, Social Work, Counseling, Nursing

- Behavior Analysis, Behavioral Medicine, Speech and language, Rehabilitation, or a related field)
- Must have a valid driver's license, car insurance, and a clean record with no felonies, no misdemeanors, or consistent traffic violations.
- Must have TB test, and criminal background clearance.
- Have at least 1 year of experience in the design and implementation of adaptive skills training plans
- Have at least 1 year of working experience with developmentally disabled individuals
- Capable of lifting 50+ pounds
- CPR and HIPPA Training, Safety First Training, and Mandated Reporting (procedures, laws, regulations) Training.
- Clean driving record for 2 years
- Familiarity with HIPPA
- Licensed, Registered or Certified in one of the following fields and 5 years of experience in human services field, occupational therapy, special education, psychology, nursing, creative arts therapy, speech and language therapy, BCBA certified, DIR certified.
- Previous experience working with developmental disabilities such as Autism, Down Syndrome, Fragile X, Asperger Syndrome, Cerebral Palsy, ADHD.
- Previous experience with the following: ABA, BCBA, Adaptive skills, Adaptive skills trainer Aide, Supported living, Supportive employment, Clinical Supervisor, Behavior Technician, Behavioral educator, ABA, Caregiver, Special Education

**Employment Component:** n/a

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Illuminate Minds</b> Vendor Number: PL2348, Service code 605
3.	<b>The Purpose of the Contract</b>	<p>The service provider will provide adaptive skills training services pursuant to Title 17, Section 54342(a)(3), which provides that a regional center shall classify a vendor as an adaptive skills trainer if the vendor possesses the skills, training and education necessary to enhance existing consumer skills. An adaptive skills trainer may also remedy consumer skill deficits in communication, social function or other related skill areas and shall meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Possess a Master’s Degree in one of the following: education, psychology, counseling, nursing, social work, applied behavior analysis, behavioral medicine, speech and language, or rehabilitation; and have at least one (1) year of experience in the design and implementation of adaptive skills training plans.</li> </ul>
4.	<b>The Contract Term</b>	Five (5) year contract effective November 1, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$142,080, or \$710,400.00 over the entire five (5) year term of the contract based on the cost statement based on projected 8 hours per month service delivery.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 16 consumers per month.



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7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$92.50 per session rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Adaptive Skills Trainer services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated rate of \$92.50 per session is based on the statewide median rate. For service providers vendored by NLACRC after July 1, 2008, the rate negotiated must comply with WIC, Section 4691.9 (b) which states that “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost of \$101.06 per hour is higher than the statewide median rates of \$92.50 per session effective January 1, 2023 and NLARC median rate of \$100.51. Provider agrees to accept the NLACRC median rate of \$9.50 per hour.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	No.



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Contract**”) for **Illuminate Minds** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees’ Contract Policy, the Contract between NLACRC and **Illuminate Minds** has been reviewed and is hereby approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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October 24, 2024

Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: PURE AUTISM COUNSELING CENTER, INC**

**Vendor #:PL2350**

**Svc Code:612**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL2351	615	Behavior Management Assistant

**Business Address:** 17702 SIERRA HWY SANTA CLARITA, CA 91351

**Service Description:** BEHAVIOR ANALYST – to provide assessments, supervision, and in-home parent training. Age served from 2 years to 25 years old.

**Program Curriculum:**

- VBMAPP (Verbal Behavior Milestones Assessment and Placement Program), Vineland-III and AFLS (Assessment of Functional Living Skills) assessments will aid in the creation of each client’s curriculum. Goals will be taken from each assessment where the consumer demonstrates a need. Additional assessment tools may be used, at the discretion of the supervising BCBA, to better assess need.

- VBMAPP Curriculum Level One: Mand, Tact, Listener Responding, Visual Perceptual/Matching to Sample, Independent Play, Social Skills, Imitation, Echoic Training and Vocal Skills

- VBMAPP Curriculum Level Two: Mand, Tact, Listener Responding, Visual Perceptual/Matching to Sample, Independent Play, Social Skills, Imitation, Echoic Training, Listener Responding by Function Feature and Class, Intraverbals, Group Instruction and Linguistics.

- VBMAPP Level Three: Mand, Tact, Listener Responding, Visual Perceptual/ Matching to Sample, Independent Play, Social Skills, Reading, Writing, Listener Responding by Function Feature and Class, Intraverbals, Group Instruction, Linguistics and Mathematics.

- Vineland-III Domains: Communication, Daily Living Skills, Socialization and Motor Skills. PACC Program Design 5

- Vineland- III Subdomains: Receptive communication, Expressive communication, Written communication, Personal daily living skills, Domestic daily living skills, Community daily living skills, Interpersonal relationships, Play and Leisure Skills, Coping Skills, Gross/Fine motor Skills.

**Teaching Strategies:**

- Antecedent Strategies
- Consequence Strategies
- Replacement Skills

**Service Area:** SCV

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Must have a current Board-Certified Behavior Analyst (BCBA) certification. Must have a Masters degree in Applied Behavior Analysis (ABA), Psychology, Education, or a related field.

A minimum of three years of recent experience working with individuals diagnosed with autism spectrum disorder (ASD).

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: PURE AUTISM COUNSELING CENTER, INC**

**Vendor #:PL2350**

**Svc Code:612**

**Date: 9/16/24**

Knowledge of early childhood development, ABA assessment tools, procedures, and experience developing positive behavior support plans, developing treatment programs, teaching social significant skills across various domains.

Must have a valid driver's license & pass 36-month DMV history check.

Experience developing, writing, implementing, and evaluating individual behavioral programs.

Experience training staff in behavioral principles and procedures.

Knowledge of current methods and techniques of ABA and discrete trail training (DTT); ability to communicate effectively verbally and in written form, across clients, parents and professionals.

**Employment Component: no**

**Exceptional Conditions: n/a**



# North Los Angeles County Regional Center

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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Pure Autism Counseling Center, Inc.</b> Vendor Number: PL2350, Service Code: 612
3.	<b>The Purpose of the Contract</b>	The service provider will provide Behavior Analyst services pursuant to Title 17, Section 54342 . The service provider will assesses the function of a behavior of a consumer and designs, implements, and evaluates instructional and environmental modifications to produce socially significant improvements in the consumer's behavior through skill acquisition and the reduction of behavior.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$3,375,206.40 per year, or \$16,876,032.00 over the entire five (5) year term of the contract based on the cost statement and estimated 4 hours per month of services.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 640 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$109.87 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Behavior Analyst services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$109.87 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service,



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		whichever is lower.” The provider’s stated cost is \$183.21. However, the provider has agreed to accept the statewide median rate of \$109.87, which is lower than NLACRC median rate of \$115.92 per hour.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None





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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Pure Autism Counseling Center, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Pure Autism Counseling Center, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: PURE AUTISM COUNSELING CENTER, INC**

**Vendor #:PL2351**

**Svc Code:615**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL2350	612	Behavior Analyst

**Business Address:** 17702 SIERRA HWY SANTA CLARITA, CA 91351

**Service Description:** Behavior Management Assistant – to provide direct in-home behavioral services and intensive ABA services. Age served from 2 years to 25 years old.

**Program Curriculum:**

- VBMAPP (Verbal Behavior Milestones Assessment and Placement Program), Vineland-III and AFLS (Assessment of Functional Living Skills) assessments will aid in the creation of each client’s curriculum. Goals will be taken from each assessment where the consumer demonstrates a need. Additional assessment tools may be used, at the discretion of the supervising BCBA, to better assess need.

- VBMAPP Curriculum Level One: Mand, Tact, Listener Responding, Visual Perceptual/Matching to Sample, Independent Play, Social Skills, Imitation, Echoic Training and Vocal Skills

- VBMAPP Curriculum Level Two: Mand, Tact, Listener Responding, Visual Perceptual/Matching to Sample, Independent Play, Social Skills, Imitation, Echoic Training, Listener Responding by Function Feature and Class, Intraverbals, Group Instruction and Linguistics.

- VBMAPP Level Three: Mand, Tact, Listener Responding, Visual Perceptual/ Matching to Sample, Independent Play, Social Skills, Reading, Writing, Listener Responding by Function Feature and Class, Intraverbals, Group Instruction, Linguistics and Mathematics.

- Vineland-III Domains: Communication, Daily Living Skills, Socialization and Motor Skills. PACC Program Design 5

- Vineland- III Subdomains: Receptive communication, Expressive communication, Written communication, Personal daily living skills, Domestic daily living skills, Community daily living skills, Interpersonal relationships, Play and Leisure Skills, Coping Skills, Gross/Fine motor Skills.

**Teaching Strategies:**

- Antecedent Strategies
- Consequence Strategies
- Replacement Skills

**Service Area:** SCV

**Staffing Ratio:** 1:1

**Staffing Qualifications:** Possesses a Bachelor of Arts Or Science Degree and has either:

1. Twelve semester units in applied behavior analysis and one year of experience implementing behavior modification intervention services; or

2. Two years of experience implementing behavior modification intervention services.

Valid driver's license & auto insurance, TB clearance, clear criminal background check,

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Vendor Name: PURE AUTISM COUNSELING CENTER, INC**

**Vendor #:PL2351**

**Svc Code:615**

**Date: 9/16/24**

Minimum of 1-year commitment is REQUIRED and must be open to working with diverse cultures and socioeconomic statuses. Perform ABA treatment methods provided by the BCBA for each client cases.

**Employment Component: no**

**Exceptional Conditions: no**



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Pure Autism Counseling Center, Inc.</b> Vendor Number: PL2351, Service Code: 615
3.	<b>The Purpose of the Contract</b>	The service provider will provide Behavior Management Assistant services pursuant to Title 17, Section 54342 . The service provider will assess the function of a behavior of a consumer and will design, implement, and evaluate instructional and environmental modifications to produce socially significant improvements in the consumer's behavior through skill acquisition and the reduction of behavior, under direct supervision of a Behavior Analyst or Behavior Management Consultant,
4.	<b>The Contract Term</b>	Five (5) year contract effective October 01, 2024 through September 30, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$3,868,800.00 per year, or \$19,344,000.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 125 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$64.48 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Behavior Management Assistant services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$64.48 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code



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		<p>and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$65.17 per hour. However, the provider has agreed to accept the statewide median rate of \$64.48, which is lower than NLACRC median rate of \$65.76 per hour.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	None



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Pure Autism Counseling Center, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Pure Autism Counseling Center, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

\_\_\_\_\_  
October 24, 2024  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Pediatric Therapy Care: Speech Language Pathology Corporation**

**Vendor #: PL2331**

**Svc Code: 707**

**Date: 9/16/24**

**Other Vendorizations with Vendor's Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
N/A		

**Service Address:** 5847 Alcove Ave., Valley Village, CA 91607

**Service Description:** Speech Pathology Services

**Service Area:** San Fernando Valley

**Staffing:** 1:1

**Service Description:** SG Speech Therapy will provide in-home/natural environment-based Speech Pathology services to NLACRC consumers ages 18 months to 3 years old. Services can be provided in English and Hebrew.

**Employment Component:** n/a

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Pediatric Therapy Care: Speech Language Pathology Corporation</b> Vendor Number: PL2331, Service Code: 707
3.	<b>The Purpose of the Contract</b>	The vendor shall provide speech pathology services. The vendor is a speech pathologist who is validly licensed as a speech pathologist by the Speech Pathology and Audiology Examining Committee of the Medical Board of California; and provides: 1. Diagnostic screening; and 2. Preventative and corrective therapy for persons with speech or language disorders.
4.	<b>The Contract Term</b>	Five (5) year contract effective October 01, 2024 through September 30, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$159,647.15 per year, or \$798,235.75 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 27 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Schedule of Maximum Allowances (SMA) rate per consumer.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Speech Pathology services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	The maximum rate of reimbursement shall be in accordance with the Schedule of Maximum Allowances (SMA), 17 CCR, Section 57332(b)(25).





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10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None
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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **Pediatric Therapy Care: Speech Language Pathology Corporation** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Pediatric Therapy Care: Speech Language Pathology Corporation** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

October 24, 2024

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Alma Rodriguez, Board Secretary

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Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**SG Speech Therapy, Inc.**

**Vendor #: PL2326**

**Svc Code: 707**

**Date: 9/16/24**

**Other Vendorizations with Vendor's Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
N/A		

**Service Address:** 4505 Las Virgenes Road Suite 203  
Calabasas, CA 91302

**Service Description:** Speech Pathology Services

**Service Area:** San Fernando Valley

**Staffing:** 1:1

**Service Description** SG Speech Therapy will provide clinic-based Speech Pathology services to NLACRC consumers. Services can be provided in Spanish or English.

**Employment Component:** n/a

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>SG Speech Therapy Inc</b> Vendor Number: PL2326, Service Code: 707
3.	<b>The Purpose of the Contract</b>	The vendor shall provide speech pathology services. The vendor is a speech pathologist who is validly licensed as a speech pathologist by the Speech Pathology and Audiology Examining Committee of the Medical Board of California; and provides: 1. Diagnostic screening; and 2. Preventative and corrective therapy for persons with speech or language disorders.
4.	<b>The Contract Term</b>	Five (5) year contract effective October 01, 2024 through September 30, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$159,647.15 per year, or \$798,235.75 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 27 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Schedule of Maximum Allowances (SMA) rate per consumer.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Speech Pathology services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	The maximum rate of reimbursement shall be in accordance with the Schedule of Maximum Allowances (SMA), 17 CCR, Section 57332(b)(25).



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10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None
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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **SG Speech Therapy Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **SG Speech Therapy Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

October 24, 2024  
\_\_\_\_\_  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Access One Homecare Services**

**Vendor #: PL2329**

**Svc Code: 896**

**Date: 9/16/24**

**Other Vendorizations with Vendor's Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
PL1950	062	Personal Assistance
HL0936	520	ILS (1:1)
HL0940	520	ILS (1:2)
HL0941	520	ILS (1:3)
HL0919	862	In-Home Respite Services

**Service Address:** 23550 Lyons Avenue, Suite 212, Newhall, CA 91321

**Service Description:** Supported Living Services

**Service Area:** San Fernando Valley, Santa Clarita Valley & Antelope Valley

**Staffing:** 1:1, 1:2, 1:3 ratio

**Service Description** Access One Homecare is an agency that will provide supported living services to support NLACRC consumers so that they can live in their own home and maximize their independence. The mission of the Access One Homecare SLS program is to empower consumers with the intent to increase and manage their level of independence and quality of life in their own homes; by developing functional skills, overcoming obstacles, and creating systems of support.

**Employment Component:** n/a

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Agreement For Supported Living Services Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Access One Homecare Services Inc</b> Vendor Number: PL2329, Service Code: 896
3.	<b>The Purpose of the Contract</b>	Contractors provide supported living services(SLS) pursuant to Title 17, Sections 58600 through 58680. WIC, Section 4689 provides that supported living services provide opportunities for adults with developmental disabilities, regardless of the degree of disability, to live in homes that they own or lease with support available as often and for as long as it is needed, when that is the preferred objective in the individual program plan.
4.	<b>The Contract Term</b>	Five (5) year contract effective November 01, 2024 through October 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$659,577.60 per year, or \$3,297,888.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 11 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$34.70 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$34.70 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost





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		<p>of \$40.70. However, the provider has agreed to accept the lower statewide median rate of \$34.70. There is no NLACRC median rate.</p> <p>The statewide median rate for 1:2 services is \$15.19 per hour and for 1:3 services is \$9.80 per hour.</p>
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Agreement For Supported Living Services (“**Agreement**”, or “**Contract**”) for **Access One Homecare Services Inc** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Access One Homecare Services Inc** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

October 24, 2024  
\_\_\_\_\_  
Date

**NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY**

**Strategic Concepts ILS, Inc.**

**Vendor #: PL2250**

**Svc Code: 896**

**Date: 9/16/24**

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Description</b>
HL0951	520	ILS
PL2201	076	CFS

**Service Address:** 21900 Burbank Blvd. #3039  
Woodland Hills, CA 91367

**Service Description:** Supported Living Services

**Service Area:** San Fernando Valley, Santa Clarity Valley & Antelope Valley

**Staffing:** 1:1 ratio

**Service Description** Strategic Concepts is an agency that will provide supported living services to support NLACRC consumers so that they can live in their own home and maximize their independence. The mission of the Strategic Concepts SLS program is to empower consumers with the intent to increase and manage their level of independence and quality of life in their own homes; by developing functional skills, overcoming obstacles, and creating systems of support.

**Employment Component:** n/a

**Exceptional Conditions:** n/a



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Strategic Concepts ILS, Inc.</b> Vendor Number: PL2250, Service Code: 896
3.	<b>The Purpose of the Contract</b>	Contractor provides supported living services (SLS), pursuant to Title 17, section 58600 thru 58680. Pursuant to WIC, Section 4689, provides that supported living services provide opportunity for adults with developmental disabilities regardless of the degree of disability, to live in homes that they own or lease with support available as often and for as long as it is needed, when that is the preferred objective in the individual program plan.
4.	<b>The Contract Term</b>	Five (5) year contract effective August 01, 2024 through July 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$199,872.00 per year, or \$999,360.00 over the entire five (5) year term of the contract based on the cost statement.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 12 consumers per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$34.70 hourly rate.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Supported Living Services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Negotiated hourly rate of \$34.70 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate



# North Los Angeles County Regional Center

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		for the same service code and unit of service, whichever is lower.” The provider’s stated cost of \$36.82 is above the State Median Rate of \$34.70 per hour, and there is no NLACRC Median rate. Provider agrees to accept the median rate of \$34.70 per hour.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	None.



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Agreement for Supported Living Services (“**Agreement**”, or “**Contract**”) for **Strategic Concepts ILS, Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Strategic Concepts ILS, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s interim Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

October 09, 2024  
\_\_\_\_\_  
Date

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

<b>Vendor #</b>	<b>Service Code</b>	<b>Service Code Description</b>
PL2277	785	Clinical Psychologist

**Vendor Name:** Dr Lisa Sandler  
**Vendor Number:** PL2292  
**Service Code:** 056  
**Service Code Description:** Clinical Psychologist  
**Service Address:** NLACRC Chatsworth Office

**Service Description:**  
 Clinical psychologist will conduct comprehensive psychological evaluations for children and teenagers applying for regional center services.

**Service Area:** San Fernando Valley, Antelope Valley, and Santa Clarita Valley

**Staffing:** N/A

**Exceptional Conditions:** Provider has requested rate to match rate paid by the general public.

**Usual & Customary Rate Request:**

- Median rate: \$155.76 per hour
- Market comparison examples: \$250.00/hour is standard in L.A. County as confirmed by NLACRC Clinical team. Additional costs will be added, when the evaluation is more complex, provides evaluation in a language other than English, and/or requires additional time to travel to geographically isolated areas with limited access to health care resources.
- Vendored psychologist assessment U&C range: \$150 – \$360/hour

**Usual & Customary Rate Increase Request:**

- If the U&C rate is denied, provider will close and will not be able to provide services to 88 consumers per month.
- NLACRC has an additional twenty Clinical Psychologists who provide assessments. However, the need for assessments exceeds the capacity of all current Clinical Psychologists, including Dr. Sandler. Without her services, assessment timelines will increase and delay the ability for consumers to receive Regional Center services.



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	Amendment, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Dr. Lisa Sandler, Psy.D.</b> Vendor Number: PL2292, Service Code: 056
3.	<b>The Purpose of the Contract</b>	The service provider will provide Interdisciplinary Assessment services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide specialized assessment to consumers.  The service provider is validly licensed as a psychologist by the California Board of Psychology and primarily engages in providing Intake assessments through this service code 056 vendorization.
4.	<b>The Contract Term</b>	Five (5) year contract effective June 1, 2024 through May 31, 2029.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$1,900,800.00 per year, or \$9,504,000.00 over the entire five (5) year term of the contract based on 6 hours average per assessment.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 88 consumers per month
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of \$300.00 per hour.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Interdisciplinary Assessment services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Pursuant to 17 CCR, Section 57210(a)(19), the phrase “usual and customary rate” (“U&C Rate”) means the rate which is regularly charged to the general public by a vendor for a service that is used by both regional center consumers and/or their families and where at least 30% of the recipients of the given service are not regional center consumers or their families.  Based on service provider’s current services, 89% of services are provided to





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		<p>non-regional center individuals.</p> <p>\$300 per hour rate based on current Usual and Customary rate paid to service provider by individuals through private pay.</p>
<p>10.</p>	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	<p>Service provider was originally vended effective June 1, 2024 at a Usual and Customary rate of \$130.00 per hour. Service provider is no longer being paid this U&amp;C rate by third party. Effective July 1, 2024, service provider is now being paid \$300 per hour.</p> <p>NLACRC’s Clinical team has an average of 280 psychological evaluations per month. Timely scheduling of new intake cases or assessment for a child nearing 3 years of age or 5 years of age when eligible under the Provisional Eligibility Program (PEP), is imperative to meet DDS-mandated timelines and provide consumers the appropriate services that may be needed.</p>



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Amendment to the Professional Services Agreement (“**Agreement**”, or “**Amendment**”) for **Dr. Lisa M. Sandler, Psy. D.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Amendment between NLACRC and **Dr. Lisa Sandler, Psy.D.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

October 24, 2024  
\_\_\_\_\_  
Date

**Other Vendorizations with Vendor’s Tax Identification Number (TIN):**

Vendor #	Service Code	Service Code Description
PL2212	785	Clinical Psychologist
PL2215	102	Individual and Family Training

**Vendor Name:** Gittelson Psychology Services  
**Vendor Number:** PL2213  
**Service Code:** 056  
**Service Code Description:** Clinical Psychologist  
**Service Address:** NLACRC Chatsworth Office

**Service Description:**

Clinical psychologist will conduct comprehensive psychological evaluations for children and teenagers applying for regional center services.

**Service Area:** San Fernando Valley, Antelope Valley, and Santa Clarita Valley

**Staffing:** N/A

**Exceptional Conditions:** Provider has requested rate to match rate paid by the general public.

**Usual & Customary Rate Request:**

- Median rate: \$155.76 per hour
- Market comparison examples: \$250.00/hour is standard in L.A. County as confirmed by NLACRC Clinical team. Additional costs will be added, when the evaluation is more complex, provides evaluation in a language other than English, and/or requires additional time to travel to geographically isolated areas with limited access to health care resources.
- Vended psychologist assessment U&C range: \$150 – \$360/hour

**Usual & Customary Rate Increase Request:**

- If the U&C rate is denied, provider will close and will not be able to provide services to 37 consumers per month.
- NLACRC has an additional twenty Clinical Psychologists who provide assessments. However, the need for assessments exceeds the capacity of all current Clinical Psychologists, including Dr. Gittelson. Without her services, assessment timelines will increase and delay the ability for consumers to receive Regional Center services.



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## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	Amendment, Professional Services Agreement Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	<b>Gittelson Psychology Services Inc.</b> Vendor #: PL2213, Service Code: 056
3.	<b>The Purpose of the Contract</b>	The service provider will provide Interdisciplinary Assessment services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide specialized assessment to consumers.  The service provider is validly licensed as a psychologist by the California Board of Psychology and primarily engages in providing Intake assessments through this service code 056 vendorization.
4.	<b>The Contract Term</b>	Five (5) year contract effective December 01, 2023 through November 30, 2028.
5.	<b>The Total Amount of the Contract</b>	Projected annual cost is \$666,000 per year, or \$3,330,000 over the entire five (5) year term of the contract based on 6 hours average per assessment.
6.	<b>The Total Proposed Number of Consumers Served</b>	Projected 37 consumers per month
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of \$250.00 per hour.
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Interdisciplinary Assessment services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Pursuant to 17 CCR, Section 57210(a)(19), the phrase “usual and customary rate” (“U&C Rate”) means the rate which is regularly charged to the general public by a vendor for a service that is used by both regional center consumers and/or their families and where at least 30% of the recipients of the given service are not regional center consumers or their families.  Based on service provider’s current services, 37% of services are provided to



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		<p>non-regional center individuals.</p> <p>\$250 per hour rate based on current Usual and Customary rate paid to service provider by individuals through private pay.</p>
10.	<p><b>Exceptional Conditions or Terms: Yes/No</b>  <b>If Yes, provide explanation</b></p>	<p>Service provider was originally vendored effective June 1, 2024 at a Usual and Customary rate of \$150.00 per hour. Service provider is no longer being paid this U&amp;C rate by third party. Effective July 1, 2024, service provider is now being paid \$250 per hour.</p> <p>NLACRC’s Clinical team has an average of 280 psychological evaluations per month. Timely scheduling of new intake cases or assessment for a child nearing 3 years of age or 5 years of age when eligible under the Provisional Eligibility Program (PEP), is imperative to meet DDS-mandated timelines and provide consumers the appropriate services that may be needed.</p>



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Amendment to the Professional Services Agreement (“**Agreement**”, or “**Amendment**”) for **Gittelson Psychology Services Inc.** and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Amendment between NLACRC and **Gittelson Psychology Services Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Alma Rodriguez, Board Secretary

October 24, 2024  
\_\_\_\_\_  
Date

## NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Keolis Transit Services, LLC

**Vendor #: HL0810-875, transportation services; PL1667-882, attendant services Date: 9/16/24**

**Other Vendorizations with Vendor's Tax Identification Number (TIN):**

Vendor #	Service Code	Description
n/a		

**Service Address:** 9032 Lurline Avenue, Chatsworth, CA 91311

**Service Description:** Keolis Transit Services, LLC provides specialized transportation services (HL0810-875) for both the San Fernando and Santa Clarita Valleys. Keolis provides all aspects of operations to ensure service is safe, timely and comfortable. Service is provided with 20-passenger ADA accessible wheelchair vehicles. Attendant services (PL1667-882) are also provided to ensure safety of the passengers, per IPP needs and request of NLACRC.

**Service Area:** San Fernando Valley and Santa Clarita Valley

**Staffing:** All bus operators, regardless of their experience, will undertake a driving course before commencing duties. Experienced bus operators will be assessed on their driving skills, including the way they drive in relation to safety, and their knowledge of road traffic regulations. If they do not meet Keolis' stringent requirements, they will be sent for corrective training. New bus operators will be systematically trained to meet Keolis' driver requirements. Each bus operator will also be taught where potentially dangerous locations are when they learn a route, and how to drive safely in these locations.

Attendants are assigned to specific routes for the purpose of assisting and monitoring consumers receiving Keolis' transportation services.

Keolis' basic Operator Education Program (OEP) includes 120 hours core curriculum, with specific training which fits the needs of each location.

**Employment Component:** n/a

### U&C Rate Request:

- Median Rate: There is not a per vehicle service hour median rate (service code 875) or attendant service hour median rate (service code 882).
- Similar vendors comparison:
  - HL0733-875 (AV) rate is \$474.81 per vehicle service day, 4 hours minimum (\$118.70/hour)
  - HL1018-875 (SFV) rate is \$600.00 per vehicle service day, 5 hours minimum (\$120/hour)
  - PL1509-882 (AV) rate is \$215.55 per attendant service day, 4 hours minimum (\$53.89/hour)
  - PL2178-882 (SFV) rate is \$180.00 per attendant service day, 5 hours minimum (\$36/hour)
    - Provider has similar local contracts with municipal transit authorities, but reimbursement is not comparable as the vendoring entity (regional civic/government agency) provides vehicles, fuel, and physical plant, such as offices and fleet yards. Service

## NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Keolis Transit Services, LLC

**Vendor #: HL0810-875, transportation services; PL1667-882, attendant services Date: 9/16/24**

provider has contracts with local municipalities, such as Foothill Valley Transit and Victor Valley Transit authority.

### **Usual & Customary Rate Increase Request:**

- If the U&C rate is denied, provider will close vendorizations and will not be able to provide services to current 1,063 authorized consumers.
- If the U&C rate is denied, provider will not be able to sustain services. NLACRC's other vendored transportation providers would not be able to support service need, and a lapse in services for all consumers in San Fernando and Santa Clarita Valleys would significantly negatively impact consumer attendance at day services.
  - NLACRC has one other vendored transportation company in the San Fernando Valley that was vendored in June 2023. The provider continues to develop service capability to provide services at projected capacity of 200, but is currently supports 20 consumers.
  - NLACRC has one other vendored transportation company in the Antelope Valley.

**Exceptional Conditions:** Vendor originally vendored effective September 10, 2007. Current negotiated rate services for contract ending February 28, 2025 are \$124.15 per vehicle service hour for San Fernando Valley services, \$106.77 per vehicle service hour for Santa Clarita Valley services, and \$36.68 per vehicle service hour for attendant services.

- Keolis' new proposed rate structure is based in part on the need for a new facility due to eminent domain. The location was identified by Keolis based on the operational needs,
- maintenance facility, space for a large fleet of commercial size vehicles (94), up to date facilities for staff and staff parking, etc.





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No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	Renewal Agreement for Transportation Services, Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	Keolis Transit Services, LLC HL0810-875, transportation services PL1667-882, transportation assistant
3.	<b>The Purpose of the Contract</b>	The service provider will provide Transportation and Transportation Attendant services pursuant to Title 17, Sections 58500 - 58570. Service provider provides transportation services in both the San Fernando and Santa Clarita Valleys, and provides transportation attendant services for specific routes or consumers depending on identified needs per request of NLACRC.
4.	<b>The Contract Term</b>	Five (5) year contract effective March 1, 2025 through February 28, 2030.
5.	<b>The Total Amount of the Contract</b>	<p>Projected annual cost is based on February 2020 service month of 13,282.00 vehicle service hours, 8,644.50 attendant service hours, and 199,653.63 route miles for fuel provisions for San Fernando Valley services and 649 vehicle service hours and 14,108.16 route miles for fuel provisions for Santa Clarita Valley services. The rate structure increases the rates by 5% CPI per year. Therefore, the cost per year increases from \$23,179,791.11 to \$24,289,981.86 per year over the course of the two (2) years. The total term fiscal impact is \$47,469,772.96.</p> <p>Projected annual cost is based on 11,281.75 vehicle service hours, 7,424 attendant service hours, and 169,847.19 route miles for fuel provisions for San Fernando Valley services and 457 vehicle service hours and 15,530 route miles for fuel provisions for Santa Clarita Valley services. The annual , the cost per year increases from \$21,882,214.73 to \$28,348,632.61 for San Fernando Valley services and from \$715,156.18 to \$905,804.95 for Santa Clarita Valley services. The total term fiscal impact is \$129,066,659.77.</p>

HL0810-875 / PL1667-882 – Term 03/01/2025 – 02/28/2030

6.	<b>The Total Proposed Number of Consumers Served</b>	Based on June 2024 data, service provider currently provides services to 827 consumers per month in San Fernando Valley and Santa Clarita Valley across 84 routes to 32 program locations providing an average 30,024 trips per month.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Usual & Customary rate.  (see attached rate schedule)
8.	<b>Method or Process Utilized to Award the Contract.</b>	Based on vendorization requirements under statute and regulation for Transportation Services and Transportation Assistant Services.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	The maximum rate of reimbursement shall be in accordance with the Usual & Customary rate, 17 CCR, Section 57300(b), (e) and (f).
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	<p>Keolis Transit Services, LLC has been vendored by NLACRC since September 10, 2007 originally as Diversified Transportation, LLC (HL0468-875/PL1242-882). Effective March 1, 2019 there was a tax ID change which also resulted in a change to the business entity name. The current two-year contract term ends February 28, 2025.</p> <p>Usual &amp; Customary rate structure represents ~8% cost increase for the first year and a ~7% CPI increase in the San Fernando Valley and ~6% CPI increase for Santa Clarita Valley, year-over-year for the following four years.</p> <p>Previous rate was established as a negotiated rate source. However, service provider qualifies for a usual and customary rate per Title 17, Section 57210(19) which requires that at least 30% of the recipients of the service be non-regional center consumers or their families. Service provider is an international business providing 2.6 million trips for over 470 million passengers per year in 13 countries. Regional center consumers account for less than 1%.</p>



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## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Agreement for Transportation Services (“**Agreement**”, or “**Contract**”) for Keolis Transit Services, LLC and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and Keolis Transit Services, LLC was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 24, 2024**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Interim Executive Director, Deputy Director, or Chief Financial Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

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Alma Rodriguez, Board Secretary

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October 24, 2024  
Date

# Keolis Transit Services, LLC

## Usual & Customary rate schedule

### HL0810-875, transportation services

#### **San Fernando Valley: current** \$124.15 per Vehicle Service Hour

1. Effective March 1, 2025: \$134.56 per Vehicle Service Hour
2. Effective March 1, 2026: \$143.98 per Vehicle Service Hour
3. Effective March 1, 2027: \$154.06 per Vehicle Service Hour
4. Effective March 1, 2028: \$164.84 per Vehicle Service Hour
5. Effective March 1, 2029: \$176.38 per Vehicle Service Hour

#### **Santa Clarita Valley: current** \$106.77 per Vehicle Service Hour

1. Effective March 1, 2025: \$117.18 per Vehicle Service Hour
2. Effective March 1, 2026: \$125.38 per Vehicle Service Hour
3. Effective March 1, 2027: \$134.16 per Vehicle Service Hour
4. Effective March 1, 2028: \$143.55 per Vehicle Service Hour
5. Effective March 1, 2029: \$153.60 per Vehicle Service Hour

### PL1667-882, attendant services: current \$36.68 per Attendant Service Hour

1. Effective March 1, 2025: \$40.19 per Attendant Service Hour
2. Effective March 1, 2026: \$43.00 per Attendant Service Hour
3. Effective March 1, 2027: \$46.01 per Attendant Service Hour
4. Effective March 1, 2028: \$49.23 per Attendant Service Hour
5. Effective March 1, 2029: \$52.68 per Attendant Service Hour

North Los Angeles County Regional Center  
**Board of Trustees**  
Delegated Conservatorship  
**Policy**

North Los Angeles County Regional Center values the health, safety and wellbeing of individuals with developmental disabilities, and we are committed to upholding the rights, dignity and autonomy of all individuals, including those who are conserved by the Director of the Department of Developmental Services (DDS) (“DDS-conserved clients). This policy is developed to mitigate conflicts that may arise when a regional center is the delegated conservator while also providing service coordination to the conservatee. It will also address the process a conservatee or their legal representative may use if they are dissatisfied with the way the regional center is carrying out its delegated conservatorship responsibilities.

**Definition:**

Conservatorship of individuals with developmental disabilities by DDS is authorized by California Health and Safety (H&S) Code Section 416. Pursuant to H&S Code section 416.19, when DDS is appointed conservator of an individual with a developmental disability, DDS delegates the day-to-day conservatorship authority to the regional center that is serving the conservatee. This is known as “delegated conservatorship.”

**Policy:**

To reduce potential conflicts of interest for individuals served by the North Los Angeles County Regional Center with a delegated conservatorship, the day-to-day conservatorship duties for those individuals shall be carried out by the **Community Living Specialist** and overseen by the **Consumer Services Supervisor (Specialized Unit)**. The day-to-day conservatorship duties will be separate and removed from the service coordination activities conducted by the conservatee’s assigned Service Coordinator and the Supervisor of that unit.

The **Community Living Specialist**, under the direction and supervision of the **Consumer Services Supervisor (Specialized Unit)** shall:

- Meet at a minimum, quarterly, in person, with the conservatee. This is separate from the quarterly review of the IPP conducted by the assigned service coordinator.
- Maximize the conservatee’s autonomy and support the conservatee in making their own decisions. Timely inform the conservatee about all decisions made by the regional center on their behalf.
- Monitor and timely address with the appropriate regional center staff or external consultants any concerns about the conservatee’s health, safety and well-being, violations of their rights, their satisfaction with current services and living arrangement and the need for additional or different services. They also shall support the conservatee in raising any concerns they may have.
- Complete the Department monthly reporting tool in accordance with the Regional Center Contract about any changes which impact the conservatee’s health, safety or well-being and changes to their services or service needs.
- Provide information about the conservatee’s preferences and needs as part of the development of the comprehensive person-centered biennial assessment. Provide recommendations about the need for conservatorship, alternatives to conservatorship, changes to the conservator’s powers, and the availability of others who may be able to serve as conservator.
- Support the conservatee’s participation in the Individual Program Plan (IPP) review meeting and other meetings, as requested by the conservatee.

- Assist the conservatee in resolving any concerns they may have about the conservatorship or their regional center services by informing them of the process to request assistance from the Department and/or referring them to other resources who may be able to assist them.

**Qualifications and Training of the Placement Specialist:**

At minimum, the **Community Living Specialist** will have a bachelor’s degree in social, behavioral, or life science or special education and 2 years of related experience in the field of developmental disabilities or social services working with people with developmental disabilities.

In accordance with the roles and responsibilities of the delegated conservatorship duties, the Placement Specialist will be required to receive additional training on the following topics:

- Alternatives to Conservatorships and Supported Decision Making
- Clients Rights
- Futures Planning
- Person Centered Planning Facilitation Skills
- Training(s) facilitated by DDS for Individuals under DDS Conservatorship

**Process for Requesting Assistance from the Department:**

A conservatee or their legal representative who is dissatisfied with a regional center’s performance in carrying out its delegated conservatorship responsibilities may request assistance from the Department in resolving their concerns through:

- The Department’s Ombudsperson at: [Ombudsperson@dds.ca.gov](mailto:Ombudsperson@dds.ca.gov) or (877) 658-9731.
- The Department’s conservatorship liaison office at: [ddsconservatorship@dds.ca.gov](mailto:ddsconservatorship@dds.ca.gov) or (833) 421-0061.

**ENCLOSURE**

**BOARD OF TRUSTEES TRAINING REPORT FOR CALENDAR YEAR 2025**

**North Los Angeles County Regional Center**

**INSTRUCTIONS:** Regional center shall submit to the Department by December 15th of each year, a report about trainings provided to its board of directors in that calendar year (CY).

<b>Date</b>	<b>Training Topic</b>	<b>Frequency</b>	<b>Length of Training</b>	<b>Name, Affiliation and Qualifications of Individual or Entity Providing Training</b>	<b>Date Completed</b>	<b>Number of Attendees</b>
January 6, 2025	*Contract with State & SCL	Annual			January 13, 2025	__ Board Members
February 10, 2025	*Board Governance & Policies (Includes Code of Conduct)	Annual			February 17, 2025	__ Board Members
March 10, 2025	*Board Roles (Includes Lanterman and Corp Code)	Annual			March 17, 2025	__ Board Members
April 7, 2025	*Revised Policies (training requirements; Board member recruitment, application and selection process; requirements for Board spending and processes for execution of Operations-related)	Annual			April 14, 2025	__ Board Members
May 12, 2025	*Whistleblower, Anti-Retaliation	Annual			May 19, 2025	__ Board Members
June 9, 2025	*Conflict of Interest	Annual			June 16, 2025	__ Board Members
July 2025	Board Orientation	Annual			July 2025	
August 2025						

September 2025	Privacy Rules & HIPAA Training	Annual	1 Hour	Megan Mitchell, Contract Administration & Privacy Manager		__ Board Members
October 2025						
November 2025	Legislative Advocacy (GCRC Meeting)	Annual	2 Hours	Michelle Heid, Legislative Consultant		__ Board Members

Board trainings can be held before, during or separate from board meetings.

Additional Trainings available to board members through ARCA Academy Webinars and/or NLACRC Legislative Consultant include: Legislative Advocacy, Boards in the Community, Working Together, Strategic Planning, Diversity Parts 1 & 2, Decoding Regional Center Purchase of Service Data, How Services and Supports Meet the Needs of Infants & Toddlers, Services for School-Age Individuals, Meeting the Service Needs of Adults of All Ages, & Your Role in Legislative Advocacy

(\* Required Trainings by the Department of Developmental Services and Special Contract Language

This Board of Directors Training Report was reviewed by (right click in signature box and select sign)

X

Executive Director

X

Board President





## WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS

### POLICY & PROCEDURE

Category: ORG-MISC

Effective Date:  
August 29, 2009

Version No.:  
[56](#)

Revision Date:  
~~June 13, 2023~~  
[August 15, 2024](#)

#### REGIONAL CENTER WHISTLEBLOWER POLICY FOR NLACRC EMPLOYEES AND BOARD MEMBERS

**This policy is adopted to comply with the Department of Developmental Services (DDS) Regional Center/Employee and Board Member Complaint Process Filing and Contact Information Guidelines. Accordingly, NLACRC has adopted this policy for complaints by Employees and Board Members.**

#### 1. General

This policy is to provide a guide and structure to assist any NLACRC employee or board member who wishes to report any perceived improper regional center activity and/or improper vendor/contractor activity and be protected from retaliation when doing so. As set forth herein, a whistleblower is an employee or a member of the Board of Trustees of the Center (hereinafter referred to as the “trustee”), who in good faith<sup>1</sup> reports any “improper regional center activity” and/or “improper vendor/contractor activity” committed by an employee, a trustee, or a vendor/contractor.

Whistleblower complaints, for purposes of this policy, are defined as the reporting of an “improper regional center or vendor/contractor activity.”

An “improper regional center activity” means an activity by a regional center, or an employee, officer or board member of a regional center, in the conduct of regional center business, that is a violation of state or federal law or regulation; violation of contract provisions; fraud or fiscal malfeasance; misuse of governmental property or constitutes gross misconduct, incompetency, or inefficiency.

An “improper vendor/contractor activity” means an activity by a vendor/contractor, or an employee, officer, or board member of a vendor/contractor, in the provision of State funded services, that is a violation of a state or federal law or regulation; violation of contract provisions; fraud or fiscal malfeasance; misuse of government property; or constitutes gross misconduct, incompetency, or inefficiency.

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<sup>1</sup> Here, the term “good faith” shall be deemed to contain the same meaning as California Labor Code §1102.5, which protects employees who disclose reasonably based suspicions of illegal activity.

<p align="center"><b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS</b> (cont'd)</p>	<p align="center">Version No. 5</p>	<p align="center">Revision Date: <del>June 13, 2023</del> <u>August 15, 2024</u></p>
<p align="center">Category: ORG-MISC</p>		

NLACRC’s Whistleblower policy protects employees and the trustees from any form of retaliation for the good faith reporting of perceived improper activity committed by employees, the trustees or any other person. In short no adverse action will be taken against the person filing the complaint simply because a complaint has been filed. Employees and the trustees are expected to adhere to the highest standards of business and personal ethics in discharging their duties and responsibilities. As employees and representatives of NLACRC, we are obligated to comply with all applicable laws and regulations with honesty and integrity.

**2. Persons Permitted to File Complaints**

This policy applies to reports of improper activity by all NLACRC trustees and NLACRC employees, including employees in the San Fernando Valley, Antelope Valley, and Santa Clarita Valley offices.

**3. Responsibility and Obligation to Comply with Policy**

It is the responsibility of all employees and all trustees to comply with this policy and to report perceived improper activity to the Center’s Compliance Officer.

**4. Procedure For Filing a Complaint**

4.1 To make a complaint, contact the Compliance Officer. The Compliance Officer is either the Human Resources Director, or, if the complaint involves the Human Resources Director, then the Executive Director. Also, as a separate option, a complaint may be made directly to DDS, the Board of Trustees or the Board’s Executive Committee. The Compliance Officer or the Board of Trustees will notify the sender ~~and to~~ acknowledge receipt of the complaint and provide an assigned investigation case number within five (5) business days. All reports will be promptly investigated, and appropriate corrective action will be taken by NLACRC if warranted by the investigation.

<p align="center"><b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS</b> (cont'd)</p>	<p align="center">Version No. 5</p>	<p align="center">Revision Date: <del>June 13, 2023</del> <u>August 15, 2024</u></p>
<p align="center">Category: ORG-MISC</p>		

a. **North Los Angeles County Regional Center**

An individual who wishes to file a complaint with Human Resources may contact:

- Human Resources Director  
Phone: (818) 756-6125  
Fax: (818) 756-6440  
Email: whistleblower@nlacrc.org

9200 Oakdale Avenue, Suite 100  
Chatsworth, CA 91311

b. **Board of Trustees, Executive Committee or Specific Officer of the Board**

To make a complaint to the Board of Trustees, the Board's Executive Committee, or to a specific officer of the board (President, Immediate Past President, 1<sup>st</sup> Vice-President, 2<sup>nd</sup> Vice President, Treasurer, or Secretary), the contact information is as follows:

- Board of Trustees or Board of Trustees' Executive Committee  
(Please specify what officer of the Board of Trustees you wish to send your complaint to, if applicable.)  
Phone: (818) 756-6118  
Fax: (818) 756-6140  
Email: boardsupport@nlacrc.org

9200 Oakdale Ave, Suite 100  
Chatsworth, CA 91311

<b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS (cont'd)</b>	Version No. 5	Revision Date: <del>June 13-</del> <u>2023 August</u> <u>15, 2024</u>
Category: ORG-MISC		

c. **Department of Developmental Services (DDS)**

A complaint may be filed with DDS by contacting:

- Community Services Division  
Phone: (916) 833-6545-63093723  
Fax: (916) 654-3641  
Email: [Appeals@dds.ca.gov](mailto:Appeals@dds.ca.gov)

1215 O Street, MS 8-20  
Sacramento, CA 95814

**Commented [BM1]:** Based upon DDS website guidance at: [Regional Center or Vendor/Contractor Whistleblower Complaints : CA Department of Developmental Services](#)

- 4.2 NLACRC requires a clear and concise statement of the alleged improper activity and any evidence you have to support the allegation. NLACRC encourages employees and board members to notify the Compliance Officer in good faith when they have reason to believe that any “improper regional center activity” and/or “improper vendor/contractor activity,” as those terms are defined in part 1 of this policy, has occurred.

If you do not provide a name or other information (witnesses or documents) that clearly identifies the person you are alleging has engaged in improper activity, and the regional center where that person works or is a board member, we may not have sufficient information to investigate. Copies of documents, rather than originals, should be submitted as they cannot be returned.

Although complaints may be filed anonymously, it is extremely difficult and often impossible to investigate if insufficient information is provided and we have no means to contact you to gather basic facts. In such cases, NLACRC may not be able to effectively investigate the allegations.

The Center may seek an appropriate impartial party, such as arbitrator, organizational ombudsman, investigator, or mediator or the Center’s corporate counsel, to investigate suspected improper activity and to make recommendations to the Center. The Center will inform the [Board’s](#) Executive Committee of recommendations by the appropriate impartial party, including appropriate corrective action.

<p align="center"><b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS</b> (cont'd)</p>	<p align="center">Version No. 5</p>	<p align="center">Revision Date: <del>June 13, 2023</del> <u>August 15, 2024</u></p>
<p align="center">Category: ORG-MISC</p>		

4.3 The Compliance Officer shall notify the Executive Committee of any whistleblower complaint and inform the committee of the resolution of the matter.

**5. Policy When Complaints Are Filed**

- 5.1 For this policy, the Compliance Officer is the Human Resources Director. The Executive Director will serve as the Compliance Officer in the event the alleged or suspected improper activity involves the Human Resources Director. Also, as a separate option, a complaint may be made directly to the Board of Trustees or the Board’s Executive Committee.
- 5.2 The ~~C~~enter encourages employees and trustees to notify the Compliance Officer in good faith when they have reason to believe that any “improper vendor/contractor activity” or “improper regional center activity,” as those terms are defined in part 1 of this Policy, has occurred.
- 5.3 No employee or trustee who in good faith reports improper activity shall suffer harassment, retaliation, or adverse employment consequence. In short, no adverse action will be taken against a person filing a complaint, simply because a complaint has been filed. This Whistleblower Policy is intended to encourage and enable employees and trustees to raise serious concerns with the NLACRC, to permit NLACRC to address the concerns prior to seeking resolution outside the ~~center~~Center.
- 5.4 Improper activity violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. In accordance with Section 7 below, reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation, or to comply with other laws and obligations.
- 5.5 The Compliance Officer responsible for investigating and resolving all reported whistleblower complaints, shall advise the Executive Director and the Board of Trustee’s Executive Committee of each complaint that is filed, and the ongoing progress of the investigation. The Compliance Officer is required to report to the Executive Committee at least annually on compliance activity. In addition, the Compliance Officer or the Board of Trustees will notify the sender ~~to~~ and acknowledge receipt of the complaint and provide an investigation case number within five (5) business days.

<p align="center"><b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS</b> (cont'd)</p>	<p align="center">Version No. 5</p>	<p align="center">Revision Date: <del>June 13, 2023</del> August 15, 2024</p>
<p align="center">Category: ORG-MISC</p>		

All reports will be promptly investigated, and appropriate corrective action will be taken by NLACRC if warranted by the investigation. The Compliance Officer responsible for investigating and resolving all reported whistleblower complaints shall advise the Executive Director and Board of Trustee’s Executive Committee of each complaint that is filed, and ongoing progress of the investigation. The Compliance Officer is required to report to the Executive Committee at least annually on compliance activity.

- 5.6 The Regional Center will provide to DDS a whistleblower report log, at least monthly, outlining the following data:
- a. If a complaint is received, the Date complaint received;
  - b. Complainant type, if known, for whistleblower complaints (e.g., regional center staff, service provider, community member, etc.);
  - c. Date acknowledgement of receipt was sent to complainant;
  - d. Investigation case number assigned to complainant;
  - e. Summary of the nature of the complaint;
  - f. Details of investigation;
  - g. Results of investigation; and
  - a-h. Corrective action taken, if applicable.

**6. This Policy is Consistent with the State’s Directive Entitled “Department of Developmental Services Whistleblower Complaint Process,” dated July 28, 2010**

To comply with the DDS Directive dated July 28, 2010, this policy will:

- 6.1 Allow for multiple employees within the ~~R~~Regional ~~C~~center to be available to accept complaints. More specifically, the Compliance Officer is the Human Resources Director, except that if the complaint involves the Human Resources Director, the Compliance Officer is the Executive Director. Also, complaints may be made directly to the Board of Trustees President, or to DDS.
- 6.2 As noted in 6.1 above, allow direct access to the Board of Trustees President for the purpose of filing complaints.
- 6.3 Protect any person making a complaint from retaliation. More specifically, the ~~R~~Regional ~~e~~Center will not retaliate against any complainant.
- 6.4 Follow the Regional Center procedure set forth in part 5 above to investigate and take appropriate action on complaints, including complaints of retaliation.
- 6.5 Ensure complainant confidentiality as provided in Section 7 of this Policy,

<p align="center"><b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS</b> (cont'd)</p>	<p align="center">Version No. 5</p>	<p align="center">Revision Date: <del>June 13, 2023</del> <u>August 15, 2024</u></p>
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consistent with the State's Whistleblower Policy, including consumer health and safety.

- 6.6 Provide for the notification of employees, board members, consumers/families, and vendors community of the existence of both the ~~R~~Regional ~~e~~Center and the State's Whistleblower policy within thirty (30) days of the effective date of the ~~R~~Regional ~~e~~Center's policy and annually thereafter.

<p align="center"><b>WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS</b> (cont'd)</p>	<p align="center">Version No. 5</p>	<p align="center">Revision Date: <del>June 13, 2023</del> <u>August 15, 2024</u></p>
<p align="center">Category: ORG-MISC</p>		

In addition, NLACRC will ensure that this Whistleblower Policy will be posted on the [Regional eCenter's](#) website within thirty (30) days after being adopted.

7. **Confidentiality**

NLACRC will do everything possible to maintain the confidentiality of a complainant making a whistleblower complaint. However, in the rare circumstances where NLACRC is unable to maintain confidentiality due to its statutory responsibilities (including ensuring the health and safety of consumers and regional center contract compliance), or due to its need to address the improper activity, NLACRC will attempt to inform the complainant of its need to disclose information prior to releasing identifying information. Additionally, the identity of the complainant may be revealed to appropriate law enforcement agencies conducting a criminal investigation.

**Commented [BM2]:** This section matches the DDS Directive policy

8. **Notification and Dissemination of Policy**


NLACRC will provide for the notification of employees and board members, of the existence of this policy within thirty (30) days of the effective date of the policy, and annually thereafter.

In addition, NLACRC will ensure that the regional center's Whistleblower Policies are posted on the regional center's website within thirty (30) days after being adopted.

**ACKNOWLEDGMENT AND AGREEMENT TO COMPLY**

I acknowledge that I have read and understand the rules regarding the Regional Center Whistleblower Policy for NLACRC Employees and Board Members. I understand that compliance with the foregoing policy and procedure is a condition of employment and Board Membership at NLACRC.



	<b>WHISTLEBLOWER – NLACRC VENDORS, CONTRACTORS AND OTHERS</b>		
	<b>POLICY &amp; PROCEDURE</b>		
Category: ORG-MISC	Effective Date: August 28, 2009	Version No.: 6	Revision Date: August 15, 2024

## REGIONAL CENTER WHISTLEBLOWER POLICY FOR VENDORS, CONTRACTORS AND OTHERS

This policy is adopted to comply with the Department of Developmental Services (DDS) Regional Center or Vendor/Contractor Whistleblower Complaint Process Filing and Contact Information guidelines. Accordingly, NLACRC has adopted this policy for complaints by vendors, contractors and others.

### 1. Definition of Regional Center or Vendor, Contractor, and Others Whistleblower Complaints

This policy confirms that both NLACRC and DDS permit and will investigate complaints filed not only by regional center employees and regional center trustees, but also complaints filed by vendors, contractors, consumers, families, and others. Whistleblower complaints, for purposes of this policy, are defined as the reporting of an “improper regional center or vendor/contractor activity.”

- An “improper regional center activity” means an activity by a regional center, or an employee, officer, or board member of a regional center, in the conduct of regional center business, that is a violation of a state or federal law or regulation; violation of contract provisions; fraud or fiscal malfeasance; misuse of governmental property or constitutes gross misconduct, incompetency, or inefficiency.
- An “improper vendor/contractor activity” means an activity by a vendor/contractor, or an employee, officer, or board member of a vendor/contractor, in the provision of DDS funded services, that is a violation of a state or federal law or regulation; violation of contract provisions; fraud or fiscal malfeasance; misuse of government property; or constitutes gross misconduct, incompetency, or inefficiency.

### 2. DDS Complaint Processes Available for Use

DDS has a variety of complaint appeal processes available to vendors/contractors, agencies, facilities, parents, and consumers. These include Consumer Rights Complaints; Early Start Complaints, Due Process Requests, and Mediation

<p align="center"><b>WHISTLEBLOWER – NLACRC VENDORS, CONTRACTORS AND OTHERS (cont'd)</b></p>	<p align="center">Version No. 6</p>	<p align="center">Revision Date: August 15, 2024</p>
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Conference Requests; Lanterman Act Fair Hearing Requests; Title 17 Complaints; Citizen Complaints and Comments 9 (see <http://www.dds.ca.gov/Complaints/Homes.cfm> for list). Each of these complaint and appeal processes has separate and distinct procedures for resolution. This policy relates only to the regional center or vendor/contractor Whistleblower complaints as described above.

**3. Confidentiality**

Both NLACRC and DDS will do everything possible to maintain the confidentiality of a complainant making a whistleblower complaint. However, in the rare circumstances where DDS is unable to maintain confidentiality due to its statutory responsibilities (including ensuring the health and safety of consumers and regional center contract compliance), the Department will attempt to inform the complainant of its need to disclose information prior to releasing identifying information. Additionally, the identity of the complainant may be revealed to appropriate law enforcement agencies conducting a criminal investigation.

**4. About Filing a Complaint**

NLACRC and DDS require a clear and concise statement of the improper activity and any evidence you have to support the allegation.

If you do not provide a name or other information (witnesses or documents) that clearly identifies the person you are alleging has acted improperly, and the regional center or vendor/contractor where that person works, we may not have sufficient information to investigate. Copies of documents, rather than originals, should be submitted as they cannot be returned.

Although complaints may be filed anonymously, it is extremely difficult and often impossible to investigate if insufficient information is provided and we have no means to contact you to gather basic facts. In such cases, NLACRC or DDS may not be able to effectively investigate the allegations.

<p align="center"><b>WHISTLEBLOWER – NLACRC VENDORS, CONTRACTORS AND OTHERS (cont'd)</b></p>	<p align="center">Version No. 6</p>	<p align="center">Revision Date: August 15, 2024</p>
<p align="center">Category: ORG-MISC</p>		

## 5. How to File Whistleblower Complaint

### 5.1 Department of Developmental Services (DDS)

A complaint may be filed with DDS by contacting:

- Office of Community Appeals and Resolutions  
1215 O Street, MS 8-20  
Sacramento, CA 95814

Voice: (833) 538-3723

Fax: (916) 654-3641

Email: [Appeals@dds.ca.gov](mailto:Appeals@dds.ca.gov)

Please Note: If the complaint is in regard to Early Start Services, DDS will require that an Early Start Complaint Investigation Request form (DS 1827) be completed. That form can be found at <https://www.dds.ca.gov/general/appeals-complaints-comments/early-start-complaint-process/>.

### 5.2 North Los Angeles County Regional Center

A Complaint may be filed with NLACRC by filing it with the Human Resources Director, the Executive Director, or the Board of Trustees President; the contact information is as follows:

- Human Resources Director
- Phone: (818) 756-6125
- Fax: (818) 756-6440
- Email: [whistleblower@nlacrc.org](mailto:whistleblower@nlacrc.org)

9200 Oakdale Avenue, Suite 100  
Chatsworth, CA 91311

- Executive Director
- Phone: (818) 756-6360
- Fax: (818) 756-6140

9200 Oakdale Avenue, Suite 100  
Chatsworth, CA 91311

<b>WHISTLEBLOWER – NLACRC VENDORS, CONTRACTORS AND OTHERS (cont'd)</b>	Version No. 6	Revision Date: August 15, 2024
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- Board of Trustees President  
Phone: (818) 756-6118  
Fax: (818) 756-6140

9200 Oakdale Avenue, Suite 100  
Chatsworth, CA 91311

## 6. Policy When Complaints Are Filed With NLACRC

- 6.1 For this policy, the NLACRC Compliance Officer is the Human Resources DirectorHuman Resources Director. The Executive Director will serve as the Compliance Officer in the event the alleged or suspected improper activity involves the Human Resources DirectorHuman Resources Director. Also, as a separate option, a complaint may be made directly to the Board of Trustees President.
- 6.2 The center encourages vendors/contractors, agencies, facilities, parents, and consumers, as well as NLACRC employees and trustees to notify the Compliance Officer in good faith<sup>1</sup> when they have reason to believe that any “improper vendor/contractor activity” or “improper regional center activity,” as those terms are defined in part 1 of this policy, has occurred.
- 6.3 No vendor, contractor, agency, facility, parent, consumer, employee, or trustee shall suffer retaliation for making a good faith report, based on a reasonable belief, that there has been a violation of this Policy.
- 6.4 The Compliance Officer or the Board of Trustees President will notify the sender to acknowledge receipt of the complaint and provide an investigation case number within five (5) business days. All reports will be promptly investigated, and appropriate corrective action will be taken by NLACRC if warranted by the investigation. The Compliance Officer responsible for investigating and resolving all reported whistleblower complaints shall advise the Executive Director and the Board of Trustee’s Executive Committee of each complaint that is filed, and the ongoing progress of the investigation. The Compliance Officer is required to report to the Executive Committee at least annually on compliance activity.

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<sup>1</sup> Here, the term “good faith” shall be deemed to contain the same meaning as California Labor Code §1102.5, which protects employees who disclose reasonably based suspicions of illegal activity.

<b>WHISTLEBLOWER – NLACRC VENDORS, CONTRACTORS AND OTHERS (cont'd)</b>	Version No. 6	Revision Date: August 15, 2024
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- 6.5 The Regional Center will provide to DDS a whistleblower report log, at least monthly, outlining the following data:
- a. If a complaint is received, the Date complaint received;
  - b. Complainant type, if known, for whistleblower complaints (e.g., regional center staff, service provider, community member, etc.);
  - c. Date acknowledgement of receipt was sent to complainant;
  - d. Investigation case number assigned to complainant;
  - e. Summary of the nature of the complaint;
  - f. Details of investigation;
  - g. Results of investigation; and
  - h. Corrective action taken, if applicable.

**7. This Policy is Consistent With the State’s Directive Entitled “Department of Developmental Services Whistleblower Complaint Process,” dated July 28, 2010**

To comply with the DDS Directive dated July 28, 2010, this policy will:

- 7.1 Allow for multiple employees within the regional center to be available to accept complaints. More specifically, the Compliance Officer is the Human Resources Director, except that if the complaint involves the Human Resources Director, the Compliance Officer is the Executive Director. Also, complaints may be made directly to the Board of Trustees President, or to DDS.
- 7.2 As noted in part 7.1 above, allow direct access to the Board of Trustees President for the purpose of filing complaints.
- 7.3 Protect any person making a complaint from retaliation. More specifically, the Regional Center will not retaliate against any complainant.
- 7.4 Follow the Regional Center procedure set forth in part 6 above to investigate and take appropriate action on complaints, including complaints of retaliation.
- 7.5 Ensure complainant confidentiality as provided in Section 3 of this Policy, consistent with the State’s Whistleblower Policy, including consumer health and safety.
- 7.6 Provide for the notification of employees, board members, consumers/families, and vendor community of the existence of both the Regional Center and the

<p align="center"><b>WHISTLEBLOWER – NLACRC VENDORS, CONTRACTORS AND OTHERS (cont'd)</b></p>	<p align="center">Version No. 6</p>	<p align="center">Revision Date: August 15, 2024</p>
<p align="center">Category: ORG-MISC</p>		

State's Whistleblower policy within thirty (30) days of the effective date of the Regional Center's policy and annually thereafter.

In addition, the NLACRC will ensure that this Whistleblower Policy will be posted on the Regional Center's website within thirty (30) days after being adopted.



**North Los Angeles County Regional Center**  
**EC- Center Operations Report**  
October 2024

**1. NLACRC Spotlight:**

- a. In the first quarter of this fiscal year, the Center has achieved a net increase of 42 new employees so far.
  - i. During last fiscal year, the Center achieved a net increase of 85 new employees total.
  - ii. Additionally, NLACRC's turnover rate continues to trend downwards year after year. Last year, our turnover rate was 17.2%. If we annualize our current turnover rate for this fiscal year, our turnover rate is projected to be 9.12%.
- b. NLACRC has been scheduling approximately 400 new intakes every month, yet successfully meeting statutory timelines 99.7% of the time, demonstrating our commitment to timely service delivery despite high demand.
- c. Over the past 10 months, the Regional Center has been able to cut our vacant cases by half:
  - i. In December 2023, we had 5,665 cases without assigned Client Service Coordinators (CSCs), representing 81 full caseloads.
  - ii. As of now, Regional Center has reduced that to 2,593 cases (41 caseloads), marking significant progress in case management.
- d. Regarding Special Incident Report (SIR) processing, NLACRC has been able to submit reports to DDS within the required 2-day window 95% of the time, as compared to the Regional Center average of 88.7%.
- e. A small workgroup has been collaborating closely with the Department of Developmental Services (DDS) to develop a streamlined process that enables infants in the NICU to access Early Start services more quickly. Dr. DeAntonio and Manager Elisa Hill, from NLACRC's clinical and Early Start team, have been participating and were cited for providing instrumental guidance. This initiative aims to ensure timely support for newborns with developmental needs, facilitating earlier interventions and better outcomes.

**2. Department Developmental Center Updates:**

- a. **Direct Support Professional (DSP) University**
  - i. The Department of Developmental Services (DDS) has initiated a partnership with Sacramento State University to use its Learning Management System (LMS) to support the DSP University project. This initiative aims to enhance DSP training and professional development statewide.
  - ii. DSP I Tier Release: The first tier of training (DSP I) is expected to be released initially, with subsequent tiers (DSP II and DSP III) following in a

phased rollout. This structured approach ensures progressive skill-building for DSPs.

**b. Bilingual Stipend:**

- i. DSPs can complete self-attestations to qualify for the bilingual stipend, at least during the initial stages of the program. This allows for a more streamlined process while the system is implemented.
- ii. Each DSP is limited to receiving no more than two stipends per month, regardless of how many languages they speak or how many service providers they work for.

**c. Rate Directives**

- i. Following the release of the overall rate reform directive, DDS is focusing on service-specific rate directives, which will refine reimbursement structures and address the needs of individual services.
- ii. Family Home Agencies, behavioral services, specialized therapeutic services, and Early Start programs are the next in line for these specific rate directives.
- iii. Transportation Services: Discussions regarding transportation services continue, particularly around billing instructions and rate workbooks. A specialized workgroup has been meeting on this issue for an extended period, aiming to finalize a fair and functional system for transportation-related costs.

**d. Individual Program Plan (IPP) Template**

- i. DDS staff are concluding the train-the-trainer sessions for the updated IPP template. This template is part of DDS's broader goal to standardize and improve the planning process for individuals receiving services.

**e. Electronic Integration:**

- i. DDS is collaborating with SANDIS to program the IPP template into an electronic format, enhancing accessibility and usability for both service providers and families.

**f. DDS Public Dashboard**

- i. The public dashboard introduced by DDS has been well-received, promoting greater transparency and accountability across the developmental services sector.
- ii. Key Features: The dashboard includes comprehensive data on outcome measures, demographic statistics, and equity metrics, providing insights into service delivery performance and helping identify areas needing improvement.

**g. 1/1/25 Rates Update**

- i. The rates set for implementation on January 1, 2025, will incorporate updates reflecting the minimum wage adjustments for both 2024 and 2025, as well as the IRS mileage rates for 2024.
- ii. Mileage Rates: Since the IRS only posts its mileage rates for the upcoming year in mid-December, there may be further adjustments to account for any 2025 mileage rate increases. This ensures rates remain accurate and reflective of real-world costs for service providers traveling to support individuals.



**3. Legislative Updates:**

**a. Portions of AB 1147 Enacted on 1/1/25:**

- i. Effective January 1, 2025, specific provisions of AB 1147 will be enacted, including the following:
- ii. Regional Center (RC) Staff Gift Limits: Staff members at Regional Centers will be limited to accepting gifts valued at no more than \$15 annually, ensuring transparency and reducing conflicts of interest.
- iii. Prohibition on Executive Staff Hiring Family Members: Executive staff at Regional Centers will be prohibited from hiring family members to prevent nepotism and promote fairness in hiring practices.
- iv. Access to Personal Records: Individuals outside of the formal appeals process will be allowed to request their own records, with the expectation that these records will be provided within three business days of the request. This change improves access to personal information and enhances individual autonomy in managing their services.

**4. Center Operations**

- a. Total # positions filled: 772
  - i. Total # of positions authorized: 942
- b. October New Hires
  - i. 1st cycle (10/7/2024): 5
  - ii. 2nd cycle (10/21/2024): 13 confirmed.

**5. Outreach:**

- a. Monthly Valley Presbyterian Hospital Baby Showers
  - i. NLACRC participates in these events to provide valuable Early Start resources and engage in discussions about the importance of early intervention with new parents. This is a crucial opportunity to introduce parents to the regional center system and ensure they understand the services available for their infants who may benefit from developmental support.
- b. Fernandeno Tataviam Band of Mission Indians Hart of the West Pow Wow
  - i. This event marked the beginning of NLACRC's efforts to build a meaningful partnership with local tribal communities. By participating, NLACRC took a key step toward advocating for regional center services and raising awareness about eligibility among tribal members. This outreach helps ensure that underserved communities have access to the support they need.
- c. Los Angeles Valley College National Coming Out Day
  - i. As part of NLACRC's ongoing collaboration with community partners, this event provided a platform to support and empower LGBTQ+ individuals and their families. In addition to raising awareness of the NLACRC LGBTQ+ support group, Rainbow

Connection, this was an important opportunity to connect with transition-age youth and adults. NLACRC remains committed to creating an inclusive environment where all individuals can access the services and resources they need to thrive.

- d. Birmingham Community Charter High School - Back to School Night
  - a. NLACRC continues to strengthen its collaboration with local school districts by participating in events like this, where families can learn about regional center services and eligibility. In particular, this event provided a chance to discuss transition planning and post-high school opportunities, helping families and individuals we serve to navigate life after graduation and access the resources available to them as they enter adulthood.
- e. YMCA - Mid Valley Early Learning Readiness ASQ Session
  - i. Later this October, NLACRC will be partnering with the YMCA to enhance early intervention efforts by supporting ASQ (Ages and Stages Questionnaires) screenings. This collaboration will allow both organizations to identify developmental delays early and connect families to necessary support. Several NLACRC team members are currently being trained to conduct ASQ screenings, ensuring we can actively contribute to this vital initiative and help families access early intervention services as soon as possible.

**6. Consumer Statistics:**

- a. Total served: 37,775
  - i. Early Start 5,108
  - ii. Lanterman 29,775
  - iii. Subtotal 34,883
  - iv. Breakdown of three valleys:
    - v. AV 8,873 (Early Start, & Lanterman)
    - vi. SC 4,107 (Early start & Lanterman)
    - vii. SFV 21,903 (Early start, & Lanterman)
  - viii. Intake all 3 valley: 1,291 & Early start Intake: 408
  - ix. All other categories not captured in Earl Start, Lanterman, and Intake, such as Provisional, Enhanced, Specialized, and other which total 1,193.

**7. Upcoming Disability Organization Events/Activities:**

- a. State Council on Developmental Disabilities next council meeting – November 19, 2024
- b. Disability Rights California’s next board meeting - November 15, 2024
- c. Self Determination Local Advisory Meeting – November 21, 2024

FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Executive Committee														
Meeting Length	Dark					Dark						Dark		
Ana Quiles, Chair		P	P										0	2.25
Sharmila Brunjes		P	P										0	2.25
Leticia Garcia		P	P										0	2.25
Brian Gatus		P	P										0	2.25
Rocio Sigala		P	P										0	2.25
Alma Rodriguez		P	P										0	2.25
Andrew Ramirez		Ab	P										1	1.00

Meeting Time 1.25 1.00

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)