

North Los Angeles County Regional Center  
**Strategic Planning Committee Meeting Minutes**

February 1, 2021

**Present:** Erica Beall, John Brauer, Marianne Davis, Lety Garcia, Sara Iwahashi, Ruth Janka, Ellen Jannol, Michele Marra, Angelina Martinez, Lillian Martinez, Evelyn McOmie, Ana Quiles, Kim Rolfes, Nick Vukotic, and Jesse Weller - Committee Members  
Joseph Hernandez and Enrique Rogel – Guests  
Yesenia Martinez – Staff Member

**Absent:** All present

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**I. Call to Order & Introductions**

Marianne Davis, chair, called the meeting to order at 6:06 p.m. Introductions were made.

**II. Public Input**

Joseph Hernandez and Enrique Rogel introduced themselves.

**III. Consent Items**

A. Approval of Agenda

**M/S/C** (L. Garcia/J. Brauer) To approve the agenda as presented.

B. Approval of Minutes of the November 2<sup>nd</sup> Meeting

**M/S/C** (R. Janka/A. Martinez) To approve the minutes as presented.

**IV. Committee Business**

A. Welcome New Committee Member, Ana Quiles

The committee welcomed Ana to her first meeting as a committee member.

B. Approval of SPC Critical Calendar – Page 8

The Strategic Planning Committee Critical Calendar was included in the meeting

packet for the committee's review.

Per the suggestion of Lety Garcia, the committee discussed switching the quarterly Strategic Planning Committee (SPC) meeting to a monthly meeting, which would require a modification to the critical calendar. Ruth informed the committee that it would not be effective to change to a monthly meeting due to some of the committee's objectives taking more process time than a monthly meeting would allow. After some discussion, the committee decided to keep the SPC meeting on a quarterly basis.

**M/S/C** (L. Garcia/A. Martinez) To approve the SPC Critical Calendar as presented.

C. Review of Strategic Plan – Page 9

The meeting packet included a copy of NLACRC's Strategic Plan for the committee's review.

Ruth informed the committee that NLACRC is on year three (3) of the strategic plan (page 12 of the packet). The objectives shown represent the goals that were decided on by the previous board and they reflect the issues that we were addressing during that time. In reviewing objectives, it was noted that POS disparities continue to be an issue. SDP was discussed, and the fact that the Department did not fund regional centers for program implementation which has clearly impacted the program. Ruth noted that individuals are not transitioning into SDP as quickly as we would like, NLACRC is making progress in implementation of the SDP.

The committee discussed the objectives that they found to be important. Those objectives are:

- Vaccine prioritization, first and foremost
- Continuing with SDP Person-centered Planning because it will be open to the public in June
- POS Disparity/disparity in accessing regional center services
- In Home Support Services
- Competitive Integrated Employment

Ruth let the committee know that some of what has been identified are not

overarching objectives. We need to develop overarching objectives that would include the aforementioned priorities.

The committee discussed the need to add metrics into the plan so that the committee can see how NLACRC is tracking on the specific objectives.

The committee was invited to share their techniques or plans that NLACRC could implement for NLACRC to review internally and propose metrics and an implementation plan; also identify a timeline.

Ruth encouraged the committee to send their ideas for staff to consider in the next week or two. She elaborated that we want to keep goals and objectives as overarching guidelines and then allow staff to develop a plan that will include metrics and methods to make progress toward the metrics. We will bring that back to this committee.

**M/S/C:** (L. Garcia/A. Martinez; no oppose) To revise the goals on page 46 of the Strategic Plan to address the goals and objectives with a plan that will include metrics.

**Action:** Update NLACRC's Strategic Plan on the website.

D. Update on Bylaws Revision Relative to Strategic Planning Committee Work

The committee discussed the realization that the Strategic Planning Committee is not included in the NLACRC bylaws.

Ruth informed the group that, historically this committee's main purpose was to monitor NLACRC's Performance Contract and the Center's objectives, and to recommend resource development. However, this Board wants to do more with strategic planning, which requires an update to the SPC policy. We will propose an update to the bylaws to the Executive Committee and it will then go to the board.

The committee reviewed Golden Gate Regional Center's strategic plan that was included in the meeting packet as an example of a plan.

E. Performance Contract December 2020 Data – Page 107

The meeting packet included copies of the Performance Contract 2020 Data, as

of December 2020.

Sara Iwahashi reported that NLACRC's 2021 Performance Contract was approved by the Board and then submitted to DDS. DDS has approved the contract and it is posted on our website.

Sara reviewed the data with committee and noted that NLACRC's data was highlighted throughout the report. In addition, she informed the committee that the goal of regional center is to see improvement over the previous year's baseline or to exceed the statewide average.

F. Competitive Integrated Employment (CIE) Summary Data by Regional Center – Page 118

Copies of the October 2020 and the January 2021 statewide DDS CIE Summary report, with data from all 21 regional centers for the last 4 fiscal years, were provided and reviewed. As of the report dated January 28, 2021, 3,413 consumers were served; NLACRC had 241 consumers for the 4 fiscal years; it was noted that the Regional Center of Orange County had the most consumers with 512.

G. Paid Internship Program (PIP) Summary Data by Regional Center – Page 119

Copies of the October 2020 and the January 2021 statewide DDS PIP Summary report, with data from all 21 regional centers for the last 4 fiscal years, were provided and reviewed. As of the report dated January 28, 2021, 2,974 consumers were served; NLACRC had 66 consumers for the 4 fiscal years; South Central L.A. Regional Center served the highest number of consumers at 320.

H. 2<sup>nd</sup> Quarter Community Integrated Employment/Paid Internship Program (CIE/PIP) Report – Page 120

The report, ending December 31, 2020, reflected the following information:

1. Competitive Integrated Employment (CIE)
  - a. 4 consumers were approved for the program.
  - b. No additional service providers added during this reporting period.
  - c. 3 incentive payments were made.

CIE incentive funds are paid to service providers after 30 days, 6 months, and 12 months of continuous employment of a consumer.

2. Paid Internship Program (PIP)

- a. 10 consumers approved for the program.
- b. No additional service providers added during this reporting period.
- c. 16 payments were made.

PIP incentive payments reimburse service providers or employers up to \$10,400 per year of wages and benefits for each consumer placed in an internship.

I. 2<sup>nd</sup> Quarter Program Closures Report – Page 121

Copies of the report were provided, which shows data from the current fiscal year and the last two previous fiscal years:

<b>Fiscal Year</b>	<b>Program Closures</b>	<b>Consumers Impacted</b>
2020-21	2	12
2019-20	12	52
2018-19	49	76
<b>Total:</b>	<b>63</b>	<b>140</b>

J. 2<sup>nd</sup> Quarter New Vendorizations Report – Page 124

Copies of the report were provided. The center had a total of 35 new vendorizations during the second quarter of this fiscal year.

K. No Report: 2<sup>nd</sup> Quarter Health and Safety Waiver Exemptions Report

No report.

L. COVID-19 Vaccine Communication Plan Draft

**M/S/C:** (L. Garcia/A. Martinez; no oppose) To add the above item L. to the agenda.

Kim reviewed the plan that was provided to the committee. She explained that all the information sources included in the plan could be used. However, the source

chosen would depend on the message that is being communicated to the community. Further, the message would be hyperlinked to the source of the information.

Ruth informed the committee that DDS released a new directive that requests all regional centers to contact all consumers regardless of recent contact by February 28<sup>th</sup>. While this has been our process, we have recalibrated to the DDS due date.

Ruth let the committee know that groups, like ARCA and State Council, have become more active in getting our community prioritized in the vaccination plan. Ruth reported that active advocacy with both the administration and agency to prioritize vaccine eligibility for consumers has continued.

## **V. Board Meeting Agenda Items**

The following items were identified for the committee's section of the February 10<sup>th</sup> board meeting:

- A. Minutes of the February 1<sup>st</sup> Meeting
- B. 2<sup>nd</sup> Quarter Community Integrated Employment/Paid Internship Program (CIE/PIP) Report
- C. 2<sup>nd</sup> Quarter Program Closures Report
- D. 2<sup>nd</sup> Quarter New Vendorizations Report

## **VI. Announcements / Information / Public Input**

- A. Next Meeting: Monday, May 3<sup>rd</sup> at 6:00 p.m.

## **VII. Adjournment**

Marianne Davis adjourned the meeting at 7:58 p.m.

Submitted by,

Yesenia Martinez  
Executive Assistant

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