

North Los Angeles County Regional Center
Strategic Planning Committee Meeting Minutes

November 7, 2022

Present: Leticia Garcia, Lillian Martinez, Ruth Janka, Ana Quiles, Sharmila Brunjes, Dr. Michael Fernandez, Brian Gatus, Alma Rodriguez, Kimberly Bermudez (VAC Representative) – Committee Members

Gabriela Eshrati, Liz Chavez, Tammy Fox, Cristina Preuss, Malorie Lanthier, Clarence Foster, Lilliana Windover, Evelyn McOmie– Staff Members

Ami Sullivan - Kinetic Flow, George Alvarado - NLA Board Member, Azucena Bustillos-Interpreter, Jasmine Barrios-Minutes Services - Guests

Absent:

I. Call to Order & Introductions

Ruth Janka called the meeting to order at 6:00 pm.

Ruth introduced Tammy Fox. Tammy is the new Administrative Analyst for NLA. She has collected and organized the outcome measure data presented in the packet. Tammy will support the implementation of the Strategic Plan and Performance Contract.

II. Public Input

No public input

III. Consent Items

A. Approval of Agenda

M/S/C (A. Quiles/B. Gatus) To approve the agenda as presented

B. Approval of Minutes of October 24th Meeting

M/S/C (A. Quiles/B. Gatus) To approve the October 24th Meeting Minutes as presented. The motion passed with 1 abstention from Brian Gatus.

IV. Committee Business

A. Review 2022 Performance Contract Metrics Status – Ruth Janka/Ami Sullivan

Ruth shared the metrics for the 2022 Performance Contract as presented in the packet. The date range for the data is June 1 - September 30, 2022. Ruth added that the presentation of the data Local Grassroots Outreach Data is still being categorized by entity and will be provided at a future meeting.

After the review of the data, Ana proposed the addition of 2 goals to the 2023 Performance Contract. After discussion, it was determined to add the following goals and activities to the contract:

1. Goal #7: To increase intake applications for children aged 2 to 7 years old.
 - a. Activities include: Outreach to various agencies to reach children who were not recruited from 2020-2022, due to COVID-19.
 - Mainstream preschools
 - Special education preschools
 - Kindergartens
 - School councils
 - English Language Advisory Committees (ELAC)
 - Daycares
 - Child Resource Centers
 - First 5 LA/AV
 - AVPH Wellness Center
 - Keppel Union Wellness Center
 - LA United School District Wellness Center

M/S/C (A. Quiles/L. Martinez) To approve the addition of Goal #7 to the 2023 Performance Contract

2. Goal #8: To increase the number of families securing appropriate resources to meet

Their individualized needs through service coordination.

- a. Activities include:
 - Increase partnerships with Community-Based Organizations (CBOs) regarding generic resources
 - Track advocacy assistance for families
 - Explore a Generic Resource Specialist position
 - Generic Resource Application Boot Camp
 - Increase virtual generic resource materials for staff

M/S/C (A. Quiles/B. Gatus) To approve the addition of Goal #8 to the 2023 Performance Contract

Ruth Janka will revise the Performance Contract with the appropriate revisions as discussed.

V. Review of Meeting Action Items

A. Strategic Planning Committee Action Log

VI. Board Meeting Agenda Items

The following items were identified for the Committee's section for the next Board Meeting agenda:

- A. Minutes of the November 7th Meeting
- B. 2022 Performance Contract Metric Status

VII. Announcements / Information Items / Public Input

- A. Next Meeting: Monday, February 6, 2023 at 6:00 pm.
- B. Committee Attendance

Leticia Garcia shared that she received input submitted from Brian Gatus in regards to his recommendations for revisions to the Strategic Plan.

VIII. Adjournment

Leticia Garcia adjourned the meeting at 7:29 p.m.

Submitted by:

(*) *Lizeth Chavez*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*