

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

February 2, 2022

Present: Leticia Garcia, Angelina Martinez, Jeremy Sunderland, Ana Quiles -
Committee Members

Bob Erio – **Vendor Advisory Committee Representative**

Liliana Windover, Lizeth Chavez – **Staff Members**

Seth Tanner - Minutes Services

Absent: Caroline Mitchell

I. Call to Order

Angelina Martinez called the meeting to order at 5:33 p.m.

II. Consent Items

A. Approval of Agenda (Page 2)

Approval of the slate of officers needed to be added to the agenda as part B of committee business.

M/S/C (J. Sunderland / A. Quiles) To approve the amended January 3rd, 2022 agenda.

B. Approval of Minutes from the January 5th, 2022 Meeting (Page 3)

M/S/C (J. Sunderland / A. Quiles) To approve the minutes of the January 5th meeting as presented in the packet.

III. Committee Business

A. Prepare for Board and VAC Applicant Interviews

Bob Erio and the committee members reviewed the process for asking questions. Jeremy Sunderland took background questions, section one questions. Angelina Martinez took communication and interpersonal

relationships, section two questions. Bob Erio took commitment, section three questions. Ana Quiles took work management, section four questions.

B. Notification of the Slate of Officers

Lizeth Chavez presented the individuals nominated for each position.

Action Item: Lizeth Chavez to confirm that each nominee was interested in the position.

Jeremy Sunderland suggested that each candidate provide brief talking points to support their interest in the position. Leticia Garcia stated that the slate of officers would be presented in May. A short slot could be provided to each candidate during that meeting prior to voting.

C. Conduct Board and VAC Applicant Interviews

1. 6:00 p.m. - Participant A (Board)
2. 6:30 p.m. - Participant B (Board)
3. 7:00 p.m. - Participant C (Board)
4. 7:30 p.m. - Participant D (Board)
5. 8:00 p.m. - Participant E (VAC)
6. 8:30 p.m. - Participant F (VAC)

IV. Board Meeting Agenda Items

- A. Minutes of February 2nd Meeting

V. Announcements / Information / Public Input

- A. Next Meeting (for interviews): Wednesday, March 2nd, 2022 at 5:30 p.m.

The Committee recommended 20-minute interviews with a 5-minute break for the March interviews. Committee members provided positive feedback regarding the organization of the packets and interview questionnaires. After discussion, it was recommended that Ruth Janka be queried about when she wanted to meet with applicants.

VI. Adjournment

The meeting was adjourned at 8:44 p.m.

Submitted by:

(*) *Liliana Windover*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*