

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

April 6th, 2022

Present: Angelina Martinez, Jeremy Sunderland, Caroline Mitchell, Leticia Garcia,
Ana Quiles, Bob Erio - **Committee**

Members Liliana Windover, Lizeth Chavez – **Staff Members**

Dolly Sharma - Minutes Services

I. Call to Order

Angelina Martinez called the meeting to order at 5:30 p.m.

II. Consent Items

A. Approval of Agenda (Page 2)

Leticia Garcia wished to add the Consideration of CAC Committee Members to the Board. Liz Chavez wished to update 2nd VP nomination to the Slate of officers.

M/S/C (J.Sunderland/A.Quiles) To approve the amended Agenda.

B. Approval of Minutes from the March 2nd, 2022, Meeting (Page 3)

M/S/C (C.Mitchell/A.Quiles) To approve the minutes of the March 2nd meeting as presented.

C. Approval of Redacted Minutes of March 2nd, 2022 Meeting (Page 6)

M/S/C (L.Garcia/A.Quiles) To approve the redacted minutes of the March 2nd meeting as presented.

III. Committee Business

A. Slate of Officers for Next Fiscal Year

1. Finalize recommended slate of officers, nominees, and re-nominees for the next fiscal year to be presented at the next Executive Committee (*Page 9*)

Leticia Garcia shared the changes to the slate, Marianne Davis as the 2nd Vice President. Leticia Garcia would like to move her name from the ARCA delegate and put it in ARCA alternate. Liz Chavez wished to add ARCA CAC delegate and CAC Chair for Jennifer Koster.

Action Item: Liz Chavez will make these changes.

Leticia Garcia discussed confirming nominations for members up for reelection, including Nicholas Abrams, Jennifer Koster, and Lillian Martinez.

Action Item: Liz Chavez to confirm that each nominee was interested in the position

Caroline Mitchell asked about mailing an application for Jose. He has already applied.

Leticia Garcia remarked that two applicants were slated for an interview with CAC but not picked: Applicant 1 and Applicant 2.

Leticia Garcia recommended bringing them in for an interview to have various CAC members on the Board. Caroline Mitchell's recommendation is Jennifer Koster. Leticia Garcia argued they should consider the extra applicants to limit criticism. Ana Quiles agreed that it is good to have additional interviews to have more representation.

M/S/O (L. Garcia / J. Sunderland) to recommend bringing Applicant 1 to an interview and Applicant 2 only if his application is eligible. **Caroline Mitchell opposed.**

Leticia Garcia noted that if Applicant 2 was not eligible, they could use his application from last year. If not, he will need to wait another year.

Angelina clarified that if Applicant 2 does not qualify, it will be Applicant 1. It was determined that Applicant 2 did not apply, therefore, he was not eligible.

Action Item: Interview Applicant 1 for and verify employment for VAC applicants before the next meeting.

B. Identify Board Applicants for Nomination of the Slate of Officers

1. Board Composition NLACRC -- (page 11)

Jeremy Sutherland withdrew support for Applicant 9 for disruptive behavior.

Liz Chavez shared the tally of the results.

Applicant 3 - 19.4

Applicant 4 - 19.0

Applicant 5 - 16.2

Applicant 6 - 15.0

Applicant 7 - 15.0

Applicant 8 - 14.5

Applicant 9 - 11.4

Applicant 10 (absent).

Leticia Garcia asked if everyone agreed on a good candidate. There was no discussion.

Leticia Garcia asked about Applicant 4 as the second candidate. There were no objections or discussions.

Angelina Martinez commented on how it was challenging to understand Applicant 5. Caroline Mitchell commented

that he might need help understanding meetings to help him communicate. Leticia Garcia shared this might be difficult during virtual meetings.

Action Item: Liz Chavez will determine what kind of support the Board will provide to nominees such as Applicant 5.

Leticia Garcia shared that Applicant 6 is a client/consumer and was very articulate. Everyone is in favor of Applicant 6.

The Committee discussed Applicant 8. Angelina Martinez shared that he was good and didn't understand why he scored low. Ana Quiles was also confused, as she had scored him high. Jeremy Sunderland did not meet him. Leticia Garcia went over his work history and remarked that he could be a candidate if there were no concerns.

The Committee discussed Applicant 7. Leticia Garcia gave an overview of his work history. The Committee agreed that he is a potential candidate.

Leticia Garcia shared there are five board seats, and 20 total is a good number. She recommended confirming these six, with the option to add another if needed.

Jeremy Sutherland shared that there is always a drop-off if more than 20 members. Ana Quiles noted that more people on the Board would make operations difficult. Leticia Garcia suggested agreeing on 20 and having an alternate for a seamless transition should a member resign.

Leticia Garcia clarified that Applicant 9 was no longer considered because of his behavior. Angelina Martinez agreed with Jeremy Sunderland as the behavior is not

representative of a board member. Therefore, the Committee agreed he will no longer be considered.

Leticia Garcia clarified that will check on board support for Applicant 5, and Applicant 4, Applicant 3, Applicant 7, Applicant 8, and Applicant 6 are favorable, with a sideline for Applicant 1. Liz Chavez clarified there is no application for Applicant 2. Liz Chavez clarified that she did not have everyone's rating sheet, which is why the numbers look different. Ana Quiles would like to see the spreadsheet to see the totals to determine the best alternate.

Action Item: Liz Chavez will create a spreadsheet of total responses to confirm board support for Applicant 5 and other applicants for the next meeting.

Action Item: The Committee will interview Applicant 1 at 5:30 Monday, April 18th, in time to make recommendations for the Board meeting on May 12th. The VAC applications need to be at the top of the agenda to accommodate Bob Erio.

2. Board Composition DDS – (page 12)

Leticia Garcia shared they will need three new consumers on the Board. Angelina shared they will need Applicant 5, Applicant 6, and one more. Leticia shared that if they don't meet the DDS composition, they will need to actively recruit and share why they couldn't find a candidate. Jeremy Sunderland noted they could not just put someone on the Board to fill a position.

Leticia Garcia remarked that DDS data has not been updated in 2 years and that they will need Asian representation. She clarified that Applicant 3 made the cut. They will need to be at 9 Latino for 20 members, including Applicant 7 and Applicant 8, while Applicant 5 will represent white, and Applicant 6 will represent the consumers. There were no issues with Applicant 4, who identified as African American. The

Committee will wait for the tallies to determine the best alternate. The Committee agrees with this composition for the next meeting.

Action Item: Liz Chavez will provide an update on the Board Composition for the next meeting.

C. Identify VAC applicants for Nomination

Bob Erio asked for clarification on a candidate, and the Board discussed the candidate's qualifications in addition to other candidates.

Action Item: Liz Chavez will garner more information on these candidates' backgrounds.

The Committee will deliberate more on the candidates to present them to the Board.

Leticia Garcia noted they could nominate VAC Applicant 3 and they would be in good shape.

Liz Chavez gave the ratings for the VAC applicants.

VAC:

VAC Applicant 1 – 14.2

VAC Applicant 2 – 14.0

VAC Applicant 3 - 13.6

VAC Applicant 4 - 11.6

D. Review and approve the draft Critical Calendar for FY 2022-23 (Page 15)

Ana Quiles discussed the Board intern and felt it could be an advantageous position for others interested in Board positions. Jeremy Sunderland remarked this had happened in the past. Ana Quiles felt this is an excellent opportunity to learn about the Board.

Action item: Liz Chavez will look for the Intern Application to use for next year.

M/S/C (A. Martinez / C. Mitchell) to approve the Critical Calendar for FY 2022-23 as presented.

IV. Board Meeting Agenda Items

A. Minutes of April 6th Meeting

V. Announcements / Information / Public Input

A. Next meeting (for interviews): Monday, April 18th, 2022, at 5:30 p.m.

Action Item: Liz Chavez will send documents to prepare for the next meeting in advance.

VI. Adjournment

The meeting was adjourned at 7:08 p.m.

Submitted by:

(*) *Lizeth Chavez*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*