

North Los Angeles County Regional Center  
**Nominating Committee Meeting Minutes**  
April 18, 2022

**Present Committee Members:** Leticia Garcia, Angelina Martinez (Chair), Caroline Mitchell, Jeremy Sunderland, Ana Quiles

**Staff Members:** Liliana Windover, Lizeth Chavez

**Guests:** Bob Erio – Vendor Advisory Committee Representative  
Jasmine Barrios - Minutes Services

---

### **I. Call to Order**

Angelina Martinez called the meeting to order at 5:30 p.m.

### **II. Consent Items**

A. Approval of Agenda (*Page 2*)

**M/S/C** (L. Garcia / A. Quiles) To approve the Agenda as presented.  
Motion was approved

B. Approval of Minutes from the April 6<sup>th</sup>, 2022 Meeting – *deferred*

C. Approval of Redacted Minutes from the April 6<sup>th</sup>, 2022 Meeting – *deferred*

### **III. Committee Business**

A. Applicant 1 Interview with Board

1. Board members discussed the format for the interview questions.
2. Applicant 1 joined meeting at 6:00 pm and the interview took place.

B. Finalize recommended slate of officers, nominees, and re-nominees for next fiscal year to be presented at next Executive Committee

1. Rating Sheet Report

2. Finalize Board Applicants for Re-Election

i. Board Members for Re-Election

**M/S/C** (A. Quiles / J. Sunderland) To re-elect Nicholas Abrahms, Jennifer Koster, Lillian Martinez and Alma Rodriguez to the Board. Motion was approved.

3. Finalize Board Applicants for Nomination (*Page 19*)

- i. Had 6 initial applicants, it was determined that Applicant 4 would need additional support in order to serve. It was recommended that Applicant 4 be considered for an ILS service that will give him the support he needs to participate on the Board. Until that time, it was suggested that Applicant 4 serve as a Board Intern with ILS support for 1 year and will be considered as a Board Member at the next Nominating Session.

**M/S/C** (L. Garcia / J. Sunderland) To consider Applicant 4 for the Board Internship. Motion was approved.

- ii. A motion was made to approve the remaining 5 candidates as Board Nominees.

**M/S/C** (C. Mitchell / L. Garcia) To accept Applicant 1, Applicant 2, Applicant 3, Applicant 4, and Applicant 5 as Board Nominees. Motion was approved.

4. Finalize VAC Applicants for Nomination and Re-Elections

- i. Had 4 initial applicants, it was determined that VAC Applicant 4 is not eligible for the position but a motion was made to approve the remaining 3 candidates as applicants.

**M/S/C** (L. Garcia / A. Quiles) To accept Applicant 2, Applicant 2, and Applicant 3 as VAC Applicants. Motion was approved.

ii. Kevin Shields, VAC member is up for re-election.

**M/S/C** (L. Garcia / A. Quiles) To re-elect Kevin Shields for the VAC. Motion was approved.

iii. Don Lucas, VAC Member is up for re-election.

**M/S/C** (A. Quiles / J. Sunderland) To re-elect Don Lucas for the VAC. Motion was approved.

5. Finalize Recommended Slate of Officers

i. Slate of Officers for Approval

**M/S/C** (J. Sunderland / A. Quiles) To approve Ana Quiles, Alma Rodriguez, Marianne Davis, David Coe, Lillian Martinez, Jennifer Koster, Angelina Martinez, Marianne Davis, and Leticia Garcia as the Slate of Officers. Motion was approved.

C. Board Composition

1. NLACRC Board Composition FY 2021-22

i. Reference only

2. Tentative DDS Board Composition FY 2022-23

i. Not compliant with 2 items, have time to increase these numbers.

D. Board Intern Policy

1. Policy on agenda as reference only.

**IV. Board Meeting Agenda Items**

A. Redacted Minutes for April 6<sup>th</sup> Meeting

B. Redacted Minutes for April 18<sup>th</sup> Meeting

C. Critical Calendar for FY 2022-23

D. Slate of Officers will be presented at the next Executive Committee Meeting

## **V. Announcements / Information / Public Input**

A. Next Meeting: TBD during next Nominating Session

## **VI. Adjournment**

The meeting was adjourned at 6:49 p.m.

Submitted by:

(\*) *Lizeth Chavez*

Executive Administrative Assistant

*(\*) The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*