



Board of Trustees Meeting

Wednesday, February 14, 2024

6:00 p.m.

Via Zoom Technology

**NLACRC Board of Trustees Calendar
Fiscal Year 2023-24**

◆ February 2024 ◆						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 <u>9:30 am</u> Vendor Advisory Committee Meeting	2	3
4	5 <u>6:00 pm</u> Strategic Planning Committee Meeting	6	7 <u>3:00pm</u> Consumer Advisory Committee Meeting <u>5:30 pm</u> Nominating Committee Meeting	8 <u>10:00am-2:00 pm</u> ARCA Executive Committee Mtg.	9	10
11	12 <u>5:00 pm</u> Recruitment Committee Meeting	13 <u>6:00 pm</u> Board Dinner Workgroup Meeting	14 <u>5:30 pm</u> Board Packet Review (Zoom) <u>6:30 pm</u> Board Meeting (Zoom)	15	16	17
18	19 Presidents Day (NLACRC offices closed)	20 <u>5:00 pm</u> Recruitment Committee Meeting	21 <u>6:00 pm</u> Consumer Services Committee Meeting	22	23	24
25	26 <u>5:00 pm</u> Recruitment Committee Meeting	27	28	29 <u>6:00 pm</u> Administrative Affairs Committee Meeting <u>7:30 pm</u> Executive Committee Meeting		

Please note that all meetings will be held via Zoom until further notice

NLACRC Board of Trustees Calendar
Fiscal Year 2023-24

◆ March 2024 ◆						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 3:00pm Consumer Advisory Committee Meeting 5:30 pm Nominating Committee Meeting	7 9:30 am Vendor Advisory Committee Meeting	8	9
10	11	12	13 5:30 pm Board Packet Review (Zoom) 6:30 pm Board Meeting (Zoom)	14	15	16
17	18	19	20 6:00 pm Government & Community Relations Committee Meeting	21 10:00am-2:00 pm ARCA Executive Committee Mtg.	22 9:00am-12:00 pm ARCA Board of Directors Mtg.	23 Purim (no work)
24 Purim (no work)	25	26	27	28 Holy Thursday 6:00 pm Executive Committee Meeting	29 Good Friday	30
31 Easter Sunday						

Please note that all meetings will be held via Zoom until further notice

NLACRC Board of Trustees Calendar
Fiscal Year 2023-24

◆ April 2024 ◆						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Cesar Chavez Day (NLACRC offices closed)	2	3 <u>3:00pm</u> Consumer Advisory Committee Meeting <u>5:30 pm</u> Nominating Committee Meeting	4 <u>9:30 am</u> Vendor Advisory Committee Meeting	5	6
7	8	9	10 <u>4:30 pm-5:30 pm</u> Board Packet Review (Antelope Valley NLACRC Office or option to attend via Zoom) <u>6:30 pm</u> Board Meeting (Antelope Valley NLACRC Office or option to attend via Zoom)	11	12	13
14	15	16	17 <u>6:00 pm</u> Consumer Services Committee Meeting	18 <u>10:00am-2:00 pm</u> ARCA Executive Committee Mtg.	19	20
21	22 Passover (begins at sundown)	23 Passover	24 Passover	25 Passover <u>5:30 pm</u> Post-Retirement Medical Trust Meeting <u>6:15 pm</u> Administrative Affairs Committee Meeting <u>7:45 pm</u> Executive Committee Meeting	26 Passover	27 Passover
28 Passover	29 Passover	30 Passover (ends at sundown)				

Please note that all meetings will be held via Zoom until further notice

North Los Angeles County Regional Center
Board of Trustees Meeting -
Wednesday, February 14, 2024
6:00 p.m.
~AGENDA~

1. **Call to Order & Welcome** – Ana Quiles, Board President
2. **Board Member Attendance/Quorum** – Kimberly Visokey, Executive Assistant
3. **Closed Session**
 - A. Personnel
4. **Housekeeping**
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. Reminder – Monthly Submission for Childcare/Attendant Care Billing/**All Meeting Invites to Include** BoardSupport@NLACRC.org
 - D. *Update Zoom Screen Name to include full name, board position, and geographic location (SFV, AV, or SCV)
5. **Introductions** – Ana Quiles, Board President
 - A. Lillian Martinez, Secretary
 - B. Cristina Preuss, NLACRC Interim Executive Director
6. **Public Input & Comments** (3 minutes)
7. **Consent Items**
 - A. Approval of Agenda (**Page 5**)
 - B. Approval of January 10, 2024 Board Meeting Minutes (**Page 10**)
8. **Committee Action Items**
 - A. Government & Community Relations Committee
 1. Candidate Forum
 - B. Executive Committee – Ana Quiles
 1. Bylaws- David Lester
 - C. Recruitment Committee
 1. Executive Director Recruitment Expense Budget (**Page 20**)

- D. Nominating Committee
 - 1. Certificate of Return or Destruction of Confidential Information form *(Page 21)*
- E. Strategic Planning Committee
 - 1. FY 2024-2023 Critical Calendar
- 9. **Executive Director's Report** – Cristina Preuss *(Attachment #1)*
- 10. **Self-Determination Program (SDP) Report** – Gabriela Esharati
 - A. SDLVAC Liaison January Report *(Page 22)*
 - B. Next Self Determination Local Advisory Committee Meeting scheduled for February 15, 2024, 6:30pm
- 11. **Association of Regional Center Agencies** – Lety Garcia
 - A. ARCA Liaison Report *(Page 29)*
 - B. Next meeting scheduled for March 22, 2024
- 12. **Administrative Affairs Committee** – Brian Gatus
 - A. Minutes of the September 28, 2023 Meeting *(Page 35)*
 - B. FY2023-2024 Meeting Schedule *(Page 45)*
 - C. Change in Mileage Reimbursement Rate Effective Jan. 1, 2024 *(Page 46)*
 - D. FY2023-2024 Financial Reports *(Page 50)*
 - E. Purchase of Services Outstanding Payments *(Page 62)*
 - F. Monthly Human Resources Reports *(Page 63)*
 - G. Next Meeting Scheduled on February 29, 2024, at 6:00pm
 - H. Audited financial Statement *(Deferred)*
- 13. **Consumer Advisory Committee** – George Alvarado
 - A. Minutes of the January 3rd Meeting *(Page 79)*
 - B. Minutes of the February 7th Meeting *(Deferred)*
 - C. Next Meeting Scheduled on March 6, 2024, at 3:00pm
- 14. **Consumer Services Committee** – Rosie Sigala
 - A. Next Meeting Scheduled on February 21, 2024, at 6:00pm

15. **Executive Committee – Ana Quiles**
 - A. Minutes of the November 30, 2023 Meeting (*Page 81*)
 - B. Minutes of the December 14, 2023 Meeting (*Page 91*)
 - C. Next Meeting Scheduled on February 29, 2024, at 7:30pm

16. **Recruitment Committee**
 - A. Minutes of the December 26th Meeting (*Page 94*)
 - B. Minutes of the January 2nd Meeting (*Page 96*)
 - C. Minutes of the January 9th Meeting (*Page 99*)
 - D. Minutes of the January 22nd Meeting (*Page 103*)
 - E. Minutes of the January 29th Meeting (*Deferred*)
 - F. Minutes of the February 12th Meeting (*Deferred*)
 - G. Next Meeting Scheduled for February 20, 2024, at 5:00pm

17. **Government & Community Relations Committee – David Coe**
 - A. NLACRC Legislative Town Hall – Feb. 22, 2024 - (*Page 107*)
 - B. Minutes of the November 16th Meeting (*Page 109*)
 - C. Minutes of the January 17th Meeting (*Deferred*)
 - D. Next Meeting Scheduled on March 20, 2024, at 6:00pm

18. **Nominating Committee – Lillian Martinez**
 - A. FY 2024-25 Slate of Officers
 - B. Minutes of the November 14, 2023 Meeting (*Page 113*)
 - C. Minutes of the January 30nd Meeting (*Page 117*)
 - D. Minutes of the February 7th Meeting (*Deferred*)
 - E. Next Meeting Scheduled on March 6, 2024, at 5:30pm

19. **Post-Retirement Medical Trust Committee – Ana Quiles**
 - A. Next Meeting Scheduled on April 25, 2024, at 5:30 pm

20. **Strategic Planning Committee – Lety Garcia**
 - A. PIP Employment Data
 - B. Minutes of the November 6, 2023 Meeting (*Page 120*)
 - C. Minutes of the January 8th Meeting (*Page 124*)
 - D. Minutes of the February 5th Meeting (*Deferred*)
 - E. Next Meeting Scheduled on May 6, 2024, at 6:00pm

21. **Vendor Advisory Committee** - Suad Bisogno
 - A. Minutes of the January 4th Meeting (*Page 128*)
 - B. Minutes of the February 1st Meeting (*Deferred*)
 - C. Next Meeting Scheduled on March 7, 2024, at 9:30am

22. **Old Business/New Business**
 - A. Board and Committee Meeting Attendance Sheets (*Page 136*)
 - B. Board and Committee Meetings Time Report (*Page 145*)
 - C. Updated Acronyms Listing (*Page 146*)
 - D. Meeting Evaluation Form – *Emailed separately*

23. **Announcements/Information/Public Input**
 - A. Next Meeting: Wed., March 12, 2024, at 6:00pm
 - B. Self Determination Local Advisory Committee Meeting: Thurs., February 15, 2024, 6:30pm
 - C. Mon., February 19, 2024 - President's Day - NLACRC Offices Closed/Oficinas de NLACRC cerradas
 - D. Recruitment Committee Meeting. Tues., February 12, 2024, 5:00pm
 - E. CalABLE Presentation - North Los Angeles County Regional Center, Wed., February 21, 2024, 5:30pm
 - F. Consumer Services Committee Meeting: Wed., February 21, 2024, 6:30pm
 - G. Parent of Adult Consumers Support Group: Wed., February 21, 2024, 6:00pm
 - H. NLACRC's Legislative Town Hall: Thurs., February 22, 2024, 6:00pm
 - I. Orientaciones de autodeterminación: Mon., February 26, 2024, 9:00am
 - J. Recruitment Committee Meeting. Mon., February 26, 2024, 5:00pm
 - K. Administrative Affairs Committee Meeting: Thurs., February 29, 2024, 6:00pm
 - L. Executive Committee Meeting: Thurs., February 29, 2024, 7:30pm
 - M. Recruitment Committee Meeting. Mon., March 4, 2024, 5:00pm
 - N. Consumer Advisory Committee: Wed., March 6, 2024, 3:00pm
 - O. Nominating Committee Meeting: Wed., March 6, 2024, 5:30pm
 - P. Black & African American Support Group: Wed., March 6, 2024, 6:30pm
 - Q. Vendor Advisory Committee: Thursday, March 7, 2024, 9:30am
 - R. Recruitment Committee Meeting. Mon., March 11, 2024, 5:00pm

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org

24. **Adjournment**



**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting via Zoom on **January 10, 2024**

Trustees Present

Suad Bisogno
Rocio Sigala
Leticia Garcia
Curtis Wang
Sharmila Brunjes
Ana Quiles
Andrew Ramirez
Brian Gatus
Vivian Seda
George Alvarado
Lillian Martinez
Michael Costa
Cathy Blin
Anna Hurst
David Coe
Jenifer Koster
Nicholas Abrahms

Trustees Absent

Guests Present

Richard Dier - SDLAC
Lori Walker - SDLAC
Ryan Kelly - Interpreter
Lia Cervantes Lerma - State Council
Theresa Quarry – Family Focus Resource
James Henry – Board Nominee
Kelsi Levingston – Board Nominee
Jasmine Barrios – Minutes Services
Dunlock (No last name noted)
Martha Martinez
Laura Monge
Mayra Alvarado
Megan Mitchell
Sonya Ramirez
Miriam Erberich – SDLAC
Darlene F
Claudia Santos
Xochitl Gonzalez- DDS
Juan Hernandez
Jaklen Keshishyan
Socorro Curameng

Staff Present

Ruth Janka
Vini Montague
Arezo Abedi
Elena Tiffany
Kimberly Visokey
Parita Burmee
Chris Whitlock
Gabriela Eshrati
Evelyn McOmie
Malorie Lanthier
Donna Rentsch
Arshalous Garlanian

1. **Call to Order & Welcome** – Ana Quiles, Board President
Ana called the meeting to order at 6:30 p.m.

2. **Board Member Attendance /Quorum**– Kimberly Visokey, Executive Administrative Assistant
Kimberly took attendance of Board Members; a quorum was present.

3. **Closed Session**
 - A. Personnel
M/S/C (L. Martinez/B. Gatus) To enter the Closed Session at 7:36 pm.

M/S/C (R. Sigala/G. Alvarado) To exit the Closed Session at 6:33 pm.

4. **Housekeeping**
 - A. Spanish Interpretation Available
Ana informed attendees that instructions for Spanish Interpretation in are located the chat.

- B. Public Attendance
Ana asked public attendants are to notate their name and agency in the chat.
- C. Monthly Submission for Childcare/Attendant Care Billing
It was noted that all meeting invites to include: boardsupport@nla.org
- D. Ana Quiles requested that the Board Members change their name as it appears on the Zoom call, to reflect their first/last name and their position on the Board. For example, "Ana Quiles, Board President". She also asked that NLA staff do the same to help attendees identify the speakers.

5. Introductions

- A. Rocio Sigala, 2nd Vice President of the Board
Rocio stated that she is the parent to a 15-year-old consumer, she also has a 19-year-old son and recently welcomed a son last week. She works as a registered nurse and is the Director/Co-Founder of AV Seed and Grow, which helps disabled individuals in the Antelope Valley. She is also the Chair of the Consumer Services Committee.
- B. Evelyn McOmie, NLA Deputy Director
Evelyn has been with NLA since 2005, prior to that worked at the South Central Regional Center. She was born and raised in Los Angeles. She has 2 kids and 1 dog. She also has a Master's Degree in Business and a Bachelor's Degree in Psychology. She is committed to serving those in her community.

6. Public Input

Lia Cervantes-Lerma with State Council shared that any questions related to self-determination, special education, or any subject to call State Council for assistance. Anyone with questions or who need resources for special education, Self-Determination, etc. Currently, there is a series training being held on IPP Strategies on January 22nd in Spanish and Disparities in The Regional Center every Monday at 10:00 am in English.

Leticia Garcia congratulated Evelyn McOmie for her promotion to Deputy Director. She also thanked Ruth Janka for serving NLA for 27 years. She wished her much happiness and luck.

Theresa Quarry, from the Family Focus Resource Center congratulated Ruth on her retirement. She also announced that on March 16th, there will be an All-Abilities Resource Fair at Memorial Park in the Antelope Valley. More information is available on the Family Focus Resource Center website.

7. Consent Items

- A. Approval of Agenda
M/S/C (G. Alvarado/B. Gatus) To approve the meeting agenda as presented.

- B. Approval of November 8, 2023 Board Meeting Minutes
M/S/C (G. Alvarado/A. Ramirez) To approve the Minutes as presented.

8. FY2022-FY2023 DDS D-3 Contract Amendment – Vini Montague

Vini shared this information related to the deallocation of funds by DDS. DDS deallocated funds from regional centers related to hiring additional service coordinators. NLA's share of the deallocation is \$2,848,255. In the D3 Allocation from DDS, a new amount of 1,927,784 was deallocated. This is just informational, there is no action required.

9. Account Authorized Signer Changes – Vini Montague

Vini presented all of the resolutions before the vote:

- A. Board Resolution to Remove Ruth Janka from and Add Cristina Preuss to Bank Accounts
This resolution will remove Ruth Janka from NLA's Citi Bank accounts as of January 31, 2024 and will add Cristina Preuss as the Interim Executive Director on the accounts effective February 1, 2024.

- B. Board Resolution to Remove Ruth Janka from and Add Cristina Preuss to Trust Accounts
This resolution will remove Ruth Janka from NLA's Post Retirement Medical and CalPERS accounts at US Bank, as of January 31, 2024 and will add Cristina Preuss as the Interim Executive Director on the accounts effective February 1, 2024.

This resolution will remove Ruth Janka from NLA's PFM Asset Management (formerly HighMark Capital) accounts as of January 31, 2024 and will add Cristina Preuss as the Interim Executive Director on the accounts effective February 1, 2024.

- C. Board Resolution to Add Parita Burmee to Help Fund Account
This resolution will add Parita Burmee, HR Director to NLA's Citi Bank Help Fund account effective January 11, 2024.

- D. Board Resolution to Remove Malorie Lanthier from Help Fund Account
This resolution will remove Malorie Lanthier from NLA's Citi Bank Help Fund account upon her departure from NLA as of March 31, 2024.

M/S/C (G. Alvarado/B. Gatus) To approve the resolutions as presented.

10. Approval of Contracts – Vini Montague

Vini presented the contracts as presented in the packet.

- A. PL2140-076 Peace Living
POS Contract – Provides Coordinated Family Support Services
Contract Term- Effective January 1, 2024 through December 31, 2028.
Projected total contract amount is \$1,125,375.00
Projected to serve 5 consumers per month

- B. PL2226-076 FMRC Health Group
 - POS Contract – Provides Coordinated Family Support Services
 - Contract Term- Effective January 1, 2024 through December 31, 2028.
 - Projected total contract amount is \$1,125,375.00
 - Projected to serve 5 consumers per month

- C. PL2142-785 Dr. Papazyan
 - POS Contract – Provides diagnosis and psychotherapy of mental and emotional disorders
 - Contract Term- Effective January 1, 2024 through December 31, 2028.
 - Projected total contract amount is \$551,646.11
 - Projected to serve 23 consumers per month

- D. PL2251-785 Dr. Carson
 - POS Contract – Provides diagnosis and psychotherapy of mental and emotional disorders
 - Contract Term- Effective January 1, 2024 through December 31, 2028.
 - Projected total contract amount is \$551,646.11
 - Projected to serve 23 consumers per month

- E. PL2252-785 Dr. Ayvazian
 - POS Contract – Provides diagnosis and psychotherapy of mental and emotional disorders
 - Contract Term- Effective January 1, 2024 through December 31, 2028.
 - Projected total contract amount is \$551,646.11
 - Projected to serve 23 consumers per month

M/S/C (G. Alvarado/L. Martinez) To approve the contracts as presented.

11. Government & Community Relations Committee – David Coe

- A. Board Advocacy One-Sheet Draft
 - David shared that this draft will be edited to be one-page. This will serve as a reference for the community in regards to information on their legislative representatives. It also lists the Core Staffing Formula as a priority for advocacy and is a guide on how NLA consumers can participate in the legislative process.

M/S/C (G. Alvarado/R. Sigala) To approve the Board Advocacy One-Sheet as presented.

David proposed that the Board consider approving a requirement for Board Members to contact each of their legislative representatives. This task would be estimated to take minimal time to email 2 representatives not as Board Members, but as parents, family and community members of consumers for the benefit of advocating for the needs of the

individuals served. Ruth suggested that the Board Member Responsibilities Policy be amended to include this stipulation. It was determined to revise the Board Member Responsibilities Policy in the Executive Committee and will return to the Board for an approval vote once finalized by the Executive Committee.

M/S/C (D. Coe/A. Ramirez) To approve a revision of the Board Member Responsibilities Policy to include a requirement or Board Members to include contacting their Assemblyperson and Senator at least once a year.

12. Committee Action Items

A. Executive Committee - Ana Quiles

1. Bylaws - *deferred*
2. Proposed Update to Board Meeting Schedule

A. 6:00 pm to 6:30 pm – reserved for closed session or Board Training.

Ana proposed that the Board consider changing the time of the Board Meetings from 6:30 pm, to 6:00 pm and included that any closed sessions on the agenda, be conducted from 6:00-6:30 pm, followed by the remaining agenda. The determination was made to revise the motion to include an allowance of extra time for the Closed Session if needed.

M/S/C (G. Alvarado/A. Rodriguez) To approve the Board Meeting Schedule as Presented and to include the allowance of extra time for Closed Sessions on an as needed basis.

B. Nominating Committee

1. Nomination of New Board Members

Ana reviewed information on the proposed Board Nominees

A. Dr. James Henry – Board Member

Dr. James Henry graduated with a Bachelor's degree in African American Studies and an Interdisciplinary Master's Degree in Educational Policy and Leadership in African American Studies and completed his Doctorate of Higher Education Leadership in 2016. He currently serves as a Faculty Advisor to the Black Student Union and is the author of several publications.

B. Kelsi Levingston - Board Intern

Kelsi is the parent of an Early-Age Consumer. She is also a cosmetologist who owns her own business. In light of her desire for more Board Experience, she will serve as a Board Intern.

M/S/C (G. Alvarado/A. Ramirez) To approve the Board Nominees as presented.

M/S/C (G. Alvarado/L. Martinez) To approve Cristina Preuss as a member of the Strategic Planning Committee.

2. Updated Board Roster and Committee List

Ana presented the information as presented in the packet. It was noted that the list needed to be revised to reflect there are 2 open positions on the Board and to remove Ruth Janka from the Post-Retirement and Medical Trust Committee roster.

M/S/C (G. Alvarado/A. Ramirez) To approve the Board Roster and Committee List with the noted revisions.

3. Request / Recommendations for Board Officers FY 2024-25

Board Members who are interested in Board Officer positions are welcome to reach out to any current Officers for more information.

13. Executive Director's Report - Ruth Janka

Ruth reviewed the report as presented in the packet. Highlights include:

Legislative

Legislature reconvenes on January 3rd and will be assessing 2-year bills and new bills to introduce. Additionally, Governor Newsom will be releasing his proposed state budget by January 10th, of particular note, California is projecting a \$68 billion budget deficit, due to a decline in tax revenue for the state.

DDS

DDS will develop a master plan for developmental services to establish a more quality driven and consumer friendly experience for individuals and families receiving developmental services. DDS will also convene a work group of the key stakeholders to inform the development of the plan, specifically focusing on a programming existence that would be used to collect and analyze data and make recommendations that emphasize quality, equity, and outcomes while improving regional center accountability.

Staffing Data – Current Status

Staffing December data: 89 CSC Vacancies (replacement), (SFV – 57, AV – 24, and SCV – 8), 51 CSC Vacancies (growth); 62 Other open position vacancies, 69 positions on hold. 654 positions filled: 925 authorized. December New Hires: 1st cycle: 6 Consumer Services Coordinator (1 AVO-Bilingual Spanish, 2 SCV, 3 SFV; 2 Bilingual Spanish), 1 Executive Administrative Assistant – Executive Director. 2nd cycle: 2 Consumer Services Coordinators (1 AV, 1 SFV); 1 Nurse Consultant, 1 Outreach Language Specialist- Spanish, and 1 Information Technology Specialist II.

Staffing Changes

Effective January 1, 2024, Evelyn McOmie has promoted to Deputy Director; recruitment for the Chief Consumer and Community Services Officer will begin this January. Congratulations to Evelyn! Parita Burmee's title has been changed from Human Resources Director to Chief Human Resources Officer; there are no changes in duties, she will continue to lead the Human Resources Department and operation; a Human Resources Director position has been added to oversee daily operations of human resources in each principle area.

Recruitment

NLACRC, via the support of PeopleScout, seeks to interview 40-50 candidates and hire 10 – 12 new staff each month. Weekly meetings between NLACRC leadership and PeopleScout are set beginning January 11, 2024 to review and assess progress toward monthly objectives.

Workforce Development and Training – DSP Training Stipend Program

ICFs 55DDS has issued guidance that establishes that DSPs who work in ICF/DDs, ICF/DD-Hs, ICF/DD-Ns and ICF/DD-CNs who meet all other eligibility requirements may participate in the DSP Training Stipend Program.

Adjustments to Independent Living Skills Rate Models and Provider Rates Effective January 1, 2024

DDS has issued guidance re: changes to the rate model assumptions, which were updated to include occupational categories with duties more equivalent to those provided in ILS. Change results in approximately 25% increase to the rate model, or benchmark rates, actual impact for each provider's rate is dependent on the rate effect on March 31, 2022. RCs need to review workbook and add any new or missing vendors. Minimum wage increases will be added after the calculation of the updated benchmark rate. Rate models and payment rates for new providers will be updated on DDS' website by January 1, 2024.

Organizational Chart

In light of the transition with staff at NLA, Ana requested an updated organizational chart. Per Ruth, an org chart will be prepared by Board Support for review at the next Administrative Affairs Committee

ARCA Directors Meeting Link

Ana requested a copy of the ARCA Director's Meeting link. Ruth will connect Kimberly Visokey with Amy Westerling at ARCA regarding the January meeting link and agenda.

14. **Self Determination Program (SDP) – Gabriela Eshrati**

Ana reviewed the information as presented in the packet.

A. SDLVAC Liaison November Report

B. SDLVAC Liaison December Report – no report

C. Next Self Determination Local Advisory Committee Meeting scheduled for Thursday, January 18, 2024

- 15. Association of Regional Center Agencies - Leticia Garcia**
Ana reviewed the information as presented in the packet.
A. Next meeting scheduled for January 19, 2024

- 16. Administrative Affairs Committee -Brian Gatus**
Ana reviewed the information as presented in the packet.
A. Minutes of the September 28, 2023 Meeting -*deferred*
B. Next Meeting Scheduled on February 29, 2024, at 6:00pm
C. Ana requested that the Committee Members consider a meeting on January 23 regarding urgent matters. In addition, she proposed that the Administrative Affairs Committee move their meeting date to Tuesdays, on a separate day from the Executive Committee's meeting in the best interest of time for all Committee Members. Leticia proposed that the Administrative Affairs Committee meet on a monthly basis.

M/S/C (G. Alvarado/B. Gatus) To add a meeting for the Administrative Affairs Committee on Tuesday, January 23rd.

The agenda for the January 23rd meeting should be finalized by January 12th for NLA Staff to post by January 16th, after the holiday.

M/S/C (G. Alvarado/B. Gatus) To add an agenda item to the January 23rd Meeting regarding Meeting Date and Frequency.

- 17. Consumer Advisory Committee – George Alvarado**
Ana reviewed the information as presented in the packet.
A. Minutes of the November 1st Meeting
B. Minutes of the January 3rd Meeting - *deferred*
C. Next Meeting Scheduled on February 7, 2024, at 2:30pm

- 18. Consumer Services Committee – Rocio Sigala**
Ana reviewed the information as presented in the packet.
A. Minutes of the September 20, 2023 Meeting
B. Minutes of the November 15, 2023 Meeting - *deferred*
C. Next Meeting Scheduled on February 21, 2024, at 6:00pm
D. Ana shared a request for Consumer Services that the Committee look into challenges related to the reimbursement process for consumers who pay up front for Social Rec services.

M/S/C (G. Alvarado/B. Gatus) To add an agenda item to the next Consumer Services Meeting regarding Social Rec Reimbursement Delays

19. Executive Committee – Ana Quiles

Ana reviewed the information as presented in the packet.

- A. Minutes of the October 26, 2023 Meeting
- B. Minutes of the November 30, 2023 Meeting – *deferred*
- C. Minutes of the December 14, 2023 Meeting – *deferred*
- D. Contracts Approved on Behalf of the Board
 - 1. Workforce Development Solutions Amendment
 - A. Conflict of Interest Legal Opinion Letter
 - 2. MIJI Health Care Services Inc. PL2247-062 – entity change
 - 3. MIJI Health Care Services Inc. HL1073-862 – entity change
 - 4. MIJI Health Care Services Inc. PL2248-49/PL2249-459 New Vendorization
 - 5. Comforcare HL1054-862 – New Vendorization
 - 6. Diamond ASC PL2227-076 – New Vendorization
 - 7. Amazing Grace Home Center II PL2231-109 – entity change
 - 8. SLEA PL2163-612 – tax ID change
 - 9. SLEA PL2164-615 – tax ID change
 - 10. Callahan ATDS PL2222-605 – New Vendorization
 - 11. Gittelsohn PL2213-056 – New Vendorization
 - 12. Gittelsohn PL2215-102 – New Vendorization
 - 13. Hola Clinic PL2236-116 – New Vendorization
 - 14. Liberty PL2218-055 – New Vendorization
 - 15. Liberty PL2219-117 – New Vendorization
 - 16. Talk4Me Therapy PL2214-707 – New Vendorization
 - 17. New Horizons PL2151-055 – New Vendorization
 - 18. Future Transitions PL2238-076 – New Vendorization
 - 19. Mysti's Adult and Family Services PL2241-076 – New Vendorization
 - 20. Pathways for Empowerment PL2237-076 – New Vendorization
- E. Next Meeting Scheduled on January 25, 2024, at 7:30p

M/S/C (G. Alvarado/L. Martinez) To change the time of the Executive Committee Meeting to 6:00 pm on January 25th.

20. Recruitment Committee

- A. Minutes of the December 7th Meeting
- B. Minutes of the December 14th Meeting
- C. Minutes of the December 18th Meeting
- D. Minutes of the December 26th Meeting - *deferred*
- E. Minutes of the January 2nd Meeting -*deferred*
- F. Timeline for Recruitment
- G. Input Sessions by Invitation
 - 1.Current Stakeholders - Jan 25th
 - 2.Community Based Organizations (CBO) - Jan 30th
 - 3.Employee - Feb 1st

- 21. Government & Community Relations – David Coe**
Ana reviewed the information as presented in the packet.
- A. Minutes of the October 18th Meeting
 - B. Minutes of the November 16th Meeting - *deferred*
 - C. Next Meeting Scheduled on January 17, 2024, at 6:00pm

- 22. Nominating Committee - Lillian Martinez**
Ana reviewed the information as presented in the packet.
- A. Applications to Serve an Additional Term
 - B. Minutes of the November 14, 2023 Meeting - *deferred*
 - C. Next Meeting Scheduled on February 7, 2024, at 5:30pm

- 23. Post-Retirement Medical Trust Committee – Ana Quiles**
Ana reviewed the information as presented in the packet.
- A. Next Meeting Scheduled on January 25, 2024, at 5:30 pm

M/S/C (G. Alvarado/L. Martinez) To cancel the January 25th meeting due to the need for more information to review the agenda items

- 24. Strategic Planning Committee- Leticia Garcia**
Ana reviewed the information as presented in the packet.
- A. Minutes of the November 6, 2023 Meeting - *deferred*
 - B. Next Meeting Scheduled on February 5, 2024, at 6:00pm

- 25. Vendor Advisory Committee – Suad Bisogno**
Ana reviewed the information as presented in the packet.
- A. Minutes of the November 2, 2023 Meeting
 - B. Minutes of the January 4th Meeting - *deferred*
 - C. Next Meeting Scheduled on February 1, 2024, at 9:30am

- 26. Old Business/New Business**
Ana reviewed the information as presented in the packet.
- A. Board and Committee Meeting Attendance Sheets
 - B. Board and Committee Meetings Time Report
 - C. Updated Acronyms Listing
 - D. Meeting Evaluation Form – Emailed separately

- 27. Announcements/Information/Public Input**
- A. Next Meeting: Wed., February 14, 2024, at 6:00pm
 - B. Public Meeting Attendance
 - C. SDP Independent Facilitator Round Table: Thurs., January 11, 2024, 2:00pm
 - D. Ticket to Work workshop with Jay Nolan: Thurs., January 11, 2024, 2:00pm

- E. Different Thinkers, Different Learners-Diferentes Formas de Pensar, Diferentes Formas de Aprender: Introduction to the disability from a psychoeducational perspective: Tues., January 16, 2024, 10:00am
- F. Self-Determination Independent Facilitator Workshop: Wed., January 17, 2024, 1:00pm; Wed., January 24, 2024, 1:00pm; Wed., January 31, 2024, 1:00pm; Wed., February 7, 2024, 1:00pm; Wed., February 8, 2024, 1:00pm
- G. Government & Community Relations Committee Meeting: Wed., January 17, 2024, 8:00pm
- H. CalABLE Presentation - North Los Angeles County Regional Center: Thurs., January 18, 2024, 10:00am & Wed., January 24, 2024, 5:30pm
- I. Town Hall - Ayuntamiento Virtual: Thurs., January 18, 2024, 1:00pm
- J. Self Determination Local Advisory Committee Meeting: Thurs., January 18, 2024, 8:30pm
- K. Executive Committee Meeting: Thur., January 25, 2024, 7:30pm
- L. Vendor Advisory Committee Meeting: Thurs., February 1, 2024, 9:30am
- M. Self-Determination Orientation: Mon., February 5, 2024, 9:00am
- N. Strategic Planning Committee Meeting: Mon., February 5, 2024, 6:00pm
- O. Consumer Advisory Committee Meeting: Wed., February 7, 2024, 3:00pm

Curtis Wang shared that he would like to Volunteer for the Workshop on February 24th. Kimberly Visokey will connect with him for more information.

Dr. James Henry shared that there is a strike being held by the California Federation of Teachers on January 22-26th. He encouraged Board Members to spread the word and welcomed anyone to support.

David noted that the Recruiting and Negotiating Committees' meeting dates are not listed, Kimberly Visokey will update the list.

Leticia shared that the Board Attendance matrix should be on a rolling calendar, Kimberly Visokey will update the document.

28. Adjournment

Ana Quiles, Board President, adjourned the meeting at 8:04 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
 Executive Director Recruitment Expense Budget (Fiscal Year 2023-2024)

Date Updated: January 22, 2024

Description	Vendor	Proposed Budget 1/22/24	Actual Expenses	Remaining Budget	Notes
Executive Recruitment Firm	EgonZehnder	\$ 95,000		\$ 95,000	Initial 4 months
Executive Recruitment Firm	EgonZehnder	\$ 4,300		\$ 4,300	Contingency: 1 additional month (4% monthly + \$500 expenses)
Executive Director Recruitment Board Support	Workforce Development Solutions	\$ 20,000		\$ 20,000	Completion by April 30, 2024
Candidate Travel Expenses for In-Person Interviews		\$ 1,000		\$ 1,000	Estimate only. Actual expenses will be reimbursed and may exceed \$1,000
				\$ -	
				\$ -	
				\$ -	
Total Budget		\$ 120,300	\$ -	\$ 120,300	



Certificate of Return or Destruction of Confidential Information

Fill Out Completely and Submit To:
Contract&Compliance@nlacrc.org

Committee Member Name:	Nominating Committee year served:
Inclusive Dates Covered:	

I hereby certify that all individually identifiable information, including electronic copies of such information, provided by North Los Angeles County Regional Center (“NLACRC”) to exercise the responsibilities and duties as a member of the Nominating Committee:

Select one option and sign certification below:

<input type="checkbox"/> <u>has been securely returned</u> to NLACRC and Board Member has retained no copies of identifiable information.

<input type="checkbox"/> <u>has been destroyed</u> , as follows, and Board Member has retained no copies of said identifiable information. Date of Destruction: Description of Information Disposed Of / Destroyed: Method of Destruction: <input type="checkbox"/> Burning <input type="checkbox"/> Pulverizing <input type="checkbox"/> Other <input type="checkbox"/> Overwriting <input type="checkbox"/> Reformatting <input type="checkbox"/> Pulping <input type="checkbox"/> Shredding
Records Destroyed By (Name of Third Party, if applicable):
If On Site, Witnessed By:

<i>By signing below, I certify that the above information is accurate, and that no identifiable information remains in my possession.</i>	
Signature	
Name (please print)	Date

For Regional Center use only:		
Board Member indicated identifiable information was returned to NLACRC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Identifiable Information was received by:	NLACRC staff:	Date:

Board members can submit this form by uploading it to SharePoint or the form can be emailed to boardsupport@nlacrc.org



North Los Angeles County Regional Center

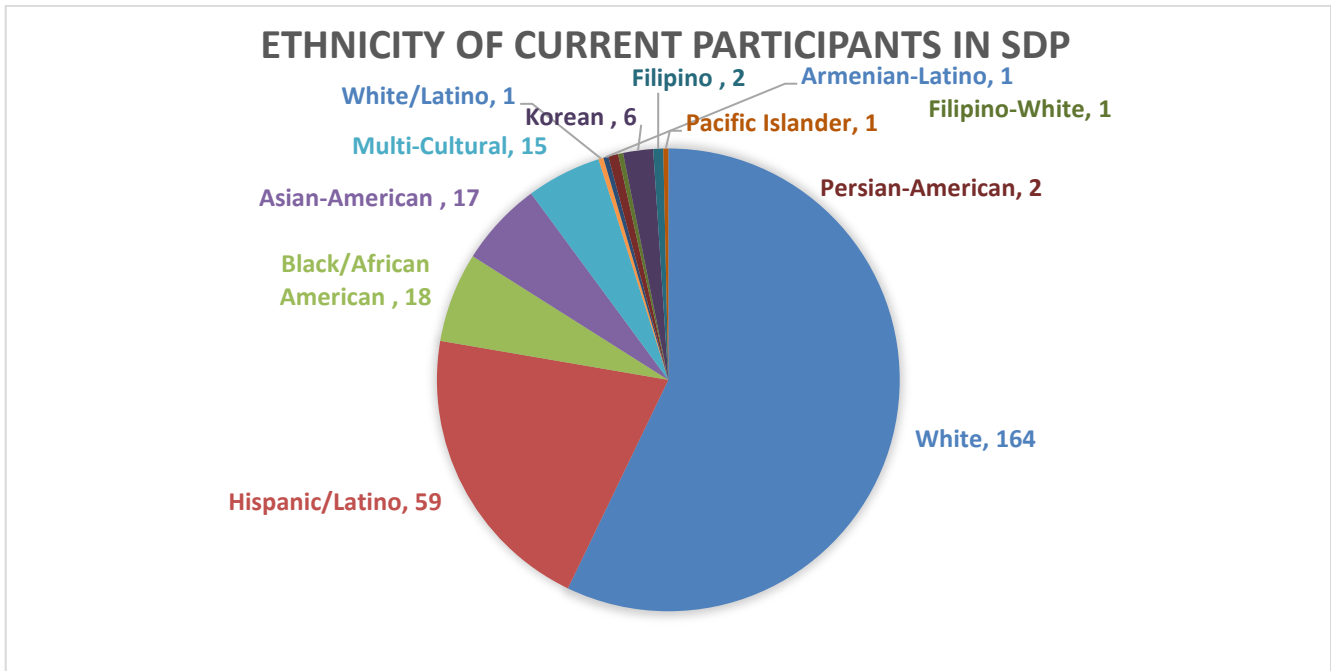
Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

Self Determination Program Report - Implementation Updates

February 1, 2024

North Los Angeles County Regional Center Statistics

- Participants have completed Orientation: **749** (increased by 21)
- Total number of budgets that are certified: **376** (increased by 18)
- Total number of initial budgets that are in the certification process: **1**
- Total number of spending plans that are approved: **301**
- Total number of spending plans in progress: **72**
- Total number of PCP's completed: **335** (increased by 42)
- Total number of participants that did not continue after receiving budget: **3**
- Total number of participants that have opted out of SDP after enrolled: **4**
- Total number of Inter-Regional Center Transfers (out): **3**
- Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **301** (increased by 14)



Transitions based on ethnicity:

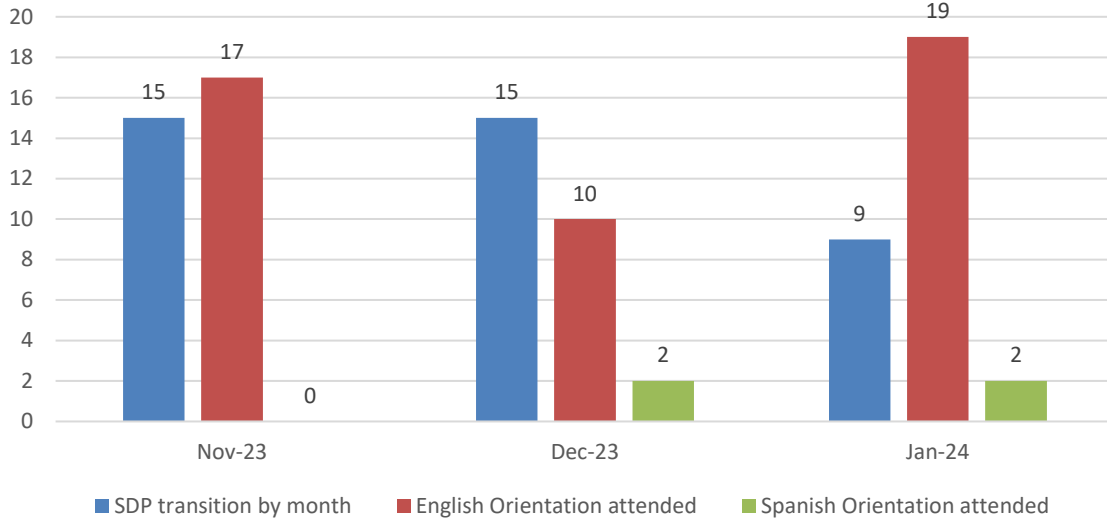
- Filipino: 2
- Hispanic/Latino: 3
- Multi-Cultural: 1
- White: 8



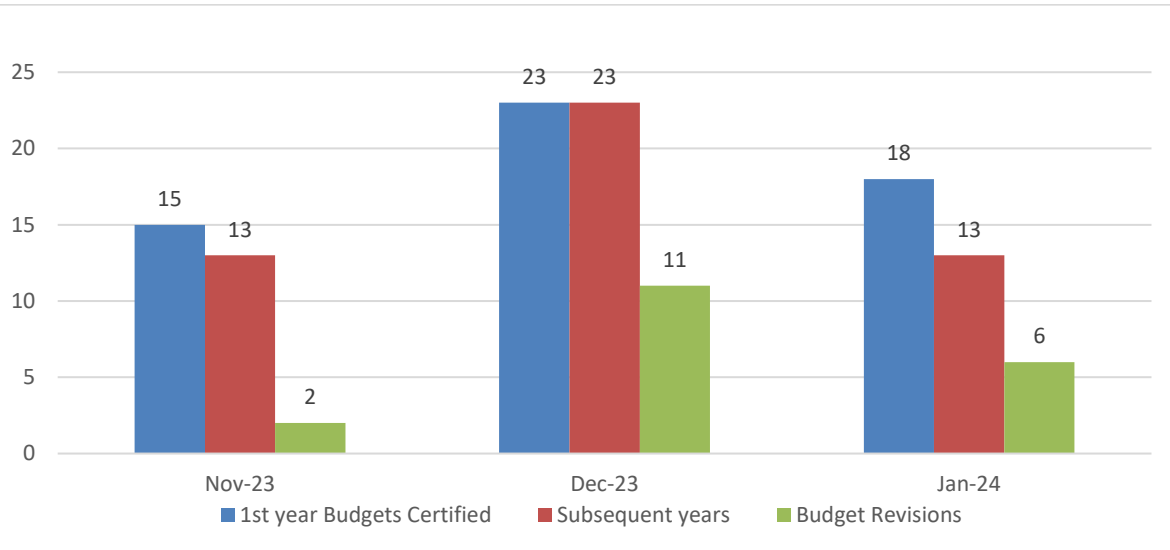
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Monthly Participants Transitioning into SDP & Participants Attending SDP Orientation



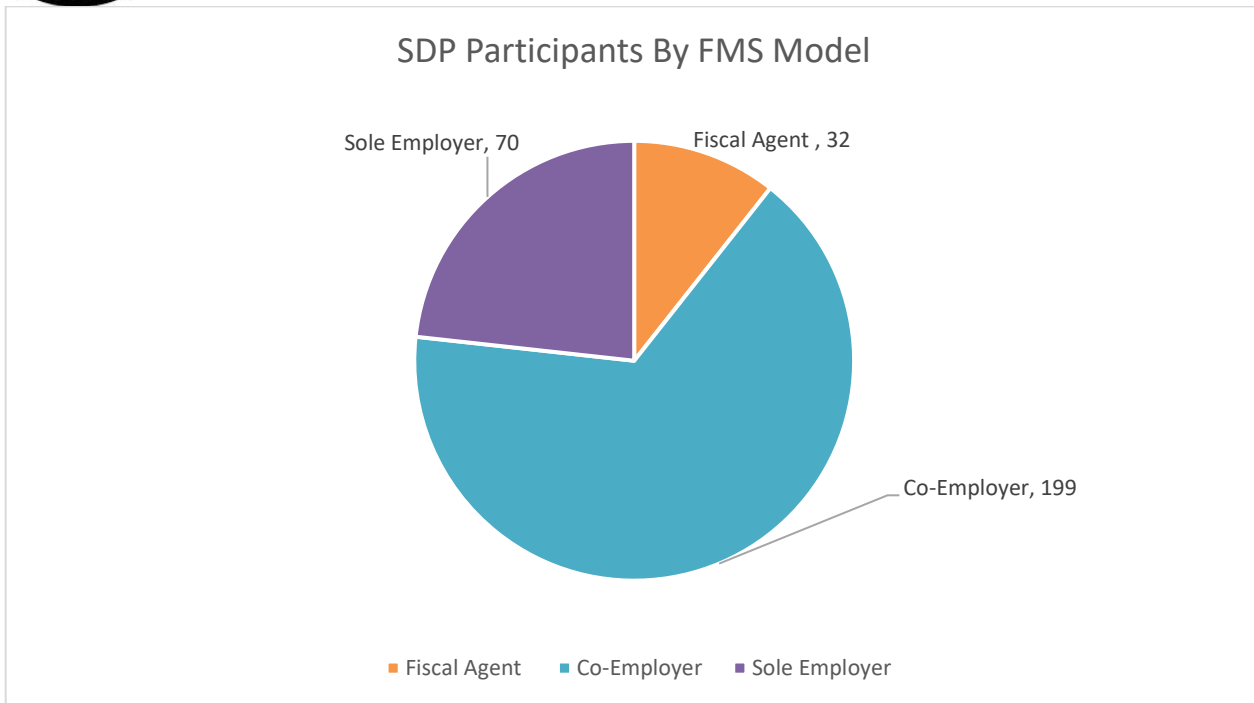
Monthly Budgets Certified





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Transitions this month:

Bill Payer 0

Co-Employer 8

Sole Employer 6

NLACRC Implementation Updates/ information:

- SDP Orientation is available:
 1. Through State Council <https://scdd.ca.gov/sdp-orientation/>
 2. Virtual through NLACRC on the 1st Monday of the month in English and 3rd Monday of the month in Spanish (unless there is a holiday, day may change).
RSVP: selfdetermination@nlacrc.org
 - Next Virtual Orientation meetings:
 - Monday March 09, 2024 (English) from 9AM-12:00PM
 - Monday March 18, 2024 (Spanish) from 9AM-12:00PM
 3. Virtually available at any time (24/7) through NLACRC website: [Self-Determination Orientation | NLACRC](#).
- Self Determination Support Group – March 6, 2024 at 4:30pm via Zoom. [Meeting Registration - Zoom](#)
- SDP Local Volunteer Advisory Committee- Thursday February 15, 2024 from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC’s calendar [Self Determination Local Advisory Committee Meeting | Calendar of Events | NLACRC](#)
Everyone is welcomed to attend meetings!
- NLACRC & SDP Local Volunteer Advisory Committee Best Practices Subcommittee
Supporting people with developmental disabilities in the San Fernando, Santa Clarita, and Antelope Valleys since 1974



North Los Angeles County Regional Center

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- The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC's implementation of Self Determination. The committee meets monthly.
- NLACRC is hosting a monthly partnership meeting with vendored FMS agencies. There is representation from the following NLACRC departments: Community Services, Accounting and Case Management.

Resources:

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30-6pm) [Upcoming Events](#) | [Disability Voices United](#)
- Self Determination Program Service Definitions:
https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

FMS Agencies	Model	Language Spoken:	Accepting participants?	Employee Burden Cost	Budget Limits	Contact Info
Acumen	Bill Payer, Sole Employer	English & Spanish But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	15.1%	\$200,000	Yvette Torres (424) 210-8810 yvettet@acumen2.net
Aveanna	Bill Payer and Co-Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	13.6% + 3.3% sick pay They advise consumers to go with 20% just in case.	Anything above \$150,000 requires additional review. They have a "hard limit" of \$200,00.000 annually.	(310) 215-1730 fmsinfo@aveanna.com
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	25%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231 davide@cfms1.com
Casa Fiscal/Essential Pay	Bill Payer, Co-employer	English, Spanish, Mandarin	No	22%	None	(510) 336-2900 (833) 268-8530 contact@essentialpay.com
GT Independence	Bill Payer, Sole Employer, Co-Employer	All Languages are supported to assist Individuals in the language of their choice	Require a certified budget & spending plan draft to start onboarding process.	Co-employer 24% Sole Employer-18% All FMS models- Non-payroll burden 1%	None	Terrasel Jones (877) 659-4500 tjones@gtindependence.com
Mains'l	Bill Payer, Sole Employer, and Co- employer	English Only	Require certified budget & spending plan draft to start onboarding process.	16.5% for Sole Employer 17.5% for Co-employer	None	Jason Bergquist (866) 767-4296 jmbergquist@mainsl.com

Ritz	Bill Payer, Co-Employer	English, Spanish & Mandarin	New clients- visit website to fill out an inquiry form. Waitlist-June 2024	22.75%-Co- employer	\$120,000	Website: Ritzfms.com Kitleng Pui kpui@ritzvocalional.com (626)-600-4703
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a contact us request on the website.	25%-Co- employer 17% Sole Employer	No budget limit	Main office: (310) 867-8882 Website: actionfms.com Email: contact@actionfms.com
SequoiaSD, Inc.	Bill Payer, Co-Employer, Sole Employer	English, Spanish, Translation available for other languages	Yes, but have certified budget.	22.5% Co- employer 21.64% Sole- Employer	\$250,000	Website: sequoiasd.com sequoiaenrollment@sequoiasd.com
FMS Pay LLC	Bill Payer	English Spanish Translation available for other languages	Waiting list until June 2024.	N/A	No budget limit	Phone: (858) 281-5910 Website: www.myfmspay.com
FACT	Bill Payer, Co-Employer, Sole Employer	Unknown	Waiting list	Unknown	Unknown	Jessica.burnett@factfamily.org

Minutes
ARCA Board of Directors
October 20, 2023
Wyndham San Diego and via Webinar

Board of Directors Members Present:

Lori Banales, Kelly Pennington, ACRC
Ed Araim, Randy Tellalian, CVRC
Gloria Wong, ELARC
Melissa Gruhler, Dan Strauss, FNRC
Eric Zigman, GGRC
Patrick Ruppe, Joe Czarske, HRC
Lavinia Johnson, Joshua Souder, IRC
Michi Gates, Tracey Mensch, KRC
Melinda Sullivan, Larry DeBoer, LRC
Gabriel Rogin, Rosemarie Pérez, NBRC
Ruth Janka, Lety Garcia, NLACRC
Kim Smalley, Mike Sawyer, RCRC
Larry Landauer, Liza Krassner, RCOG
Lisa Kleinbub, Frank Paré, RCEB
Javier Zaldivar, Glendora Pitre, SARC
Mark Klaus, Terri Colachis, SDRC
Jesse Weller, Julie Chetney, SG/PRC
Dexter Henderson, Jesus Murillo, SCLARC
Omar Noorzad, Mark Wolfe, TCRC
Tony Anderson,
Jane Borochoff, Vanda Yung, WRC

Board of Directors Members Absent:

Edith Arias, GGRC
Suzanne Devitt, VMRC

ARCA Advisory Representatives

Andreas Economopoulos, FNRC, Chair, ARCA Client Advisory Committee
Iqbal Ahmed, ACRC, Co-Chair, Chief Financial Officers
Isabel Calder, NBRC, Co-Chair, Chief Financial Officers

César Garcia, WRC, Co-Chair, Directors of Client Services
Pamela Crabaugh, TCRC, Co-Chair, Directors of Client Services
Aaron Olson, CVRC, Co-Chair, Community Services Directors

Guests Present:

Nancy Bargmann, Brian Winfield, DDS
David Hadacek, Kate Kinnamont, Gabriella Ohmstede, SDRC
Maureen Fitzgerald
Anh Nguyen
Ami Sullivan

ARCA Staff Present:

Amy Westling, Darline Dupree, Sidney Jackson, Daniel Savino, Vivian Umenei, Sally Williams, Rick Rollens

Call to Order

The meeting was called to order at 8:30 AM by President Mark Wolfe.

Executive Session

M/S/C To enter into Executive Session.

During Executive Session, members discussed personnel matters and proposed bylaws changes.

M/S/C: To leave Executive Session

Introductions

Introductions were made around the room and via Zoom

Approval of Agenda

The Board of Directors agenda was presented.

M/S/C: To approve the agenda.

Approval of Minutes

The minutes of the August 18, 2023 Board of Directors meeting were presented for approval.

M/S/C: To approve the minutes.

Public Comment

None was provided.

President's Report

The entirety of this report was provided in, and was related to, executive session.

DDS Report

Nancy Bargmann reported that approximately 150 individuals enter the Self-Determination Program each month; there are currently 3,365 participants. Independent Facilitator and Financial Management Service standards are being refined. Separately, the Department is beginning to analyze longitudinal data on the program.

There are currently 6,943 infants/toddlers who are provisionally eligible for regional center services. DDS is exploring the frequency of required assessments for children enrolled in the program.

Residential provider quality incentives related to preventative care will be expanding to include EBSHs and RCFEs.

The Department is developing a service provider portal. A long-term goal for this portal is to ensure it interfaces with other statewide data systems.

Brian Winfield reported Direct Support Professional participation in the training stipend program continues to grow. Regional centers are encouraged to continue their outreach and publicity for this. The Department will be sharing enrollment and completion data with centers in the near future.

An DSP internship/workforce recruitment and retention program is being rolled out to expand the Direct Support Professional workforce. Wages will be covered for three months and two bonuses as interns remain on staff for six months and twelve months.

Phase-out of sub-minimum wage is ongoing; approximately 1,900 individuals remain in such work settings. The Department continues to work with regional centers in the transition.

A trainer has been contracted with for regional centers' implicit bias trainings. An initial roll-out will start with several test centers. Statewide, in-person trainings are anticipated to start early 2024.

Treasurer's Report – Omar Noorzad

Omar Noorzad reviewed the past two months' worth of financial statements. The current operating loss is based on reserve recommendations from the former auditor; as a result, regional center dues have been held constant to enable this spend-down.

M/S/C: To accept the financial statements for August 2023 and September 2023

Kristel Maikranz (AGT CPAs & Advisors) overviewed the results of the most recent audit. One key component of ARCA's finances is a build-up in reserves due to decreased expenses during the pandemic. While this is not irregular, it is recommended that this be booked as "revenue" instead of "deferred revenue," as recommended by ARCA's prior audit. There are a range of adjustments that

have been made, all of which are procedural.

M/S/C: To accept the audit

ARCA Executive Director's Report – Amy Westling

In addition to the normal updates on progress in the strategic priorities included in the Board packet, this first of what will be a recurring report from KP Public Affairs is also provided. Notably, it shows increased engagement with social media.

Glendora Pitré (SARC) and Liza Krasser (RCOC) were both recognized for their service as they term off the ARCA Board.

Regional Center Consistency Efforts

In addition to ongoing work to strengthen various uniform statewide procedures, the Executive Directors have approved a protocol to streamline the vendorization of social recreation programs. Work continues on intake case transfer processes. Daniel Savino overviewed Alta California Regional Center's "transparency portal," which will be a model used consistently across all regional centers.

The Legislature has recently assigned the work on respite assessment standardization, which had been among the ongoing consistency projects, to the Department of Developmental Services. ARCA and the regional centers will ensure ongoing partnership with DDS on this project. Day care assessments remain an opportunity for leadership work by the centers. The Executive Committee has formally recommended ARCA develop such an assessment. A consultant will be used.

2023 Capitol Policy Updates

An overview of the year's major policy changes that are outside, but adjacent to, the developmental services system was provided and included in the Board packet. Key points of note were increased attention to homelessness, criminal justice reform, and behavioral and mental health service changes.

Looking Ahead to Fiscal Year 2024-25

Workforce development will remain a priority, especially given recent and ongoing increases of fast food and health care facility workers' minimum wages.

Legislative Report – Eric Zigman

2024 Budget/Legislative Update

Eric Zigman encouraged the Board to develop relationships with the many new and potential members of the Legislature. Rick Rollens reported that the Legislature will be out until January 8th. A number of legislators will be terming out next year, including several with whom ARCA specifically, and the developmental services system generally, have had long-standing relationships.

Bill Outcomes

All bills signed, vetoed, or gutted and amended (to be irrelevant) were presented in the usual list. A final revision will be sent out to the full Board.

2024 Elections Preview

Senator Laphonza Butler has announced she will not run for a full Senate term. The March primaries will be for U.S. Senate, all odd-numbered Senate districts and every Assembly seat. Local candidate meetings are encouraged, though endorsements are not permitted.

Federal Updates

The U.S. Congress continues to operate in a minimal capacity, as no replacement for former Speaker Kevin McCarthy has yet been approved.

Committee/Task Force Reports

Executive Committee – *Mark Wolfe*

Report waived, as the substance of this report is very much aligned with today's Board meeting.

Board Delegates Group – *Tracey Mensch*

The Delegates met yesterday. The Group talked about plans for the ARCA Academy, and trainings for Board Presidents. We will be forming a steering committee to work on this more. Rosemarie Pérez updated the Delegates about recent contract negotiations with the Department.

Directors Group – *Gabriel Rogin*

At the Group's most recent meeting, topics of systemic consistency were primary, including intake and mortality review. Equity measurements and membership standards were also discussed.

Finance Committee – *Lisa Kleinbub*

The Group met earlier this week. Among the many updates provided by DDS were best practices related to IT security, allocations and cash flow, and rate implementation.

Client Advisory Committee – *Andreas Economopoulos*

The ARCA CAC met via video conference on September 22, 2023. During the meeting, members shared information about their local client advisory committees, discussed the Affordable Housing Advocacy Project webinar and reviewed previous ARCA webinars. The next ARCA CAC meeting will be held via video conference on October 29, 2023.

Randy Kitsch, a leader in the self-advocacy movement, recently passed away. The Board held a moment of silence in his honor.

Contract Negotiating Committee – *Larry Landauer*

The Committee met recently. A number of new topics have been introduced, including out-of-state placements, provider vendorization termination, data processing and integrity, DDS conservatees, community engagement, specialized personnel, and caseloads. The Committee will meet again prior to its next engagement with the Department.

Old Business

None

New Business

None

Information Sharing

Melissa Gruhler reported on work to transition 130 clients from a long-running employment program that recently closed. In response to a Request for Proposal, four FNRC service providers worked together with the center and the City of Redding to ensure no gap in employment occurred.

Adjournment/Next Meeting

The meeting was adjourned at 12:00 PM. The next meeting will be held on January 19, 2024, at 9:00 a.m. at the Embassy Suites Sacramento Riverfront.

North Los Angeles County Regional Center
Administrative Affairs Committee Meeting Minutes

September 28, 2023

Present: Brian Gatus, Ana Quiles, Andrew Ramirez, Leticia Garcia, Victoria Berrey, Andrea Devers
– **Committee Members**

Parita Burmee, Ruth Janka, Monike Paz, Liliana Windover, Vini Montague, Malorie Lanthier, Cristina Preuss, Evelyn McOmie – **Staff Members**

Tim DePriest, Kimberly Visokey, David Coe, Minutes Services – **Guests**

Absent:

I. Call to Order & Introductions

Brian Gatus called the meeting to order at 6:00 pm.

II. Public Input

No public input.

III. Consent Items

A. Approval of Agenda

M/S/C (A. Quiles/L. Garcia) To approve the Agenda.

B. Approval of Minutes of the July 27th, 2023 Meeting

M/S/C (A. Quiles/L. Garcia) To approve the Meeting Minutes as presented.

Vi. Committee Business

A. Review Center's Insurance Coverage for FY2023-24

Tim DePriest, Managing Director of Gallagher, presented the Insurance Coverage Summary. NLACRC coverage included Liability for General/Professional, Automobile, Directors and officers, and umbrella items. General/Professional covers damages, misconduct, or abuse for up to \$1 million per claim and additional coverage for up to \$4 million for a \$3 million annual aggregate. Defense costs would be paid in addition to the limits of Liability without a cap through NIAC (Non-profit Insurance Alliance of California). Automobile protects the agency from being sued if an employee is in a car accident or harms someone else for up to \$1 million with additional coverage and defense costs coverage.

Ana Quiles noted that NLACRC was considering having a volunteer program in North LA,

and she asked if volunteers could be covered as they assisted with community engagement. Tim DePriest stated that the liability insurance was set up to cover the entity, all of the employees, and all of the volunteers. He noted for Board interaction; there was specific coverage under the Directors & Officers Liability to cover decisions made (or not made) that lead to a claim about business operations as well as employee discrimination, harassment, failure to promote, wrongful termination, etc.

Leticia Garcia asked if they could attain coverage for facilitators in the Self Determination Program, as many of them could not afford the insurance, and it would burden them from joining. Tim DePriest stated that since the facilitators were independent contractors, there was no coverage, and very few organizations would cover that position. He offered to follow up with NIAC, as they may be able to provide that coverage. Ruth Janka suggested that the entities could fund their insurance as a group. Leticia Garcia suggested the independent facilitators could come together for group insurance as well.

Action Item: Gallagher will review options for facilitator insurance through NIAC.

Tim DePriest stated that every year, they discuss renewal to determine what changes to make to the insurance limits based on locations open, moving status, furniture, equipment, etc. Liability is benchmarked based on the organization's size and location. Benchmarking is done on an annual basis. This last year, Gallagher met with over 30 insurance companies to find the most competitive pricing. He continued with insurance coverage for Property, which was almost \$36 million through Great Americans, as it had the best premiums. Excessive Crime covers employee theft, forgery, theft of money, computer fraud, etc. Non-profits and Regional Centers typically have the most trouble with embezzlement as people transfer large sums over a period of time, or there is computer fraud and transfer fraud by impersonating an employee. This Liability through Great American covered up to \$4 million. So far, NLACRC has had no claims under Excessive Crime.

Ana Quiles requested to have a similar presentation before Gallagher goes out to market so they can better understand what the Board is looking for. Tim DePriest stated that they can present at any time. Typically, they go to market in July, but before then, they host a pre-renewal meeting to discuss market conditions and trends, new coverage, benchmarking, and upcoming projects. If there were ever any changes, he suggested that NLACRC reach out to Gallagher to inform them.

Brian Gatus agreed that a meeting should be added, potentially to the Critical Calendar. He then asked if the deductible under excess Crime had to be met before the insurance kicked in. Tim DePriest stated they would have to meet the deductible of \$500,000, but only \$1,000 would come from their accounts, as they had legal coverage under the umbrella area.

Tim DePriest then stated that NLACRC had Earthquake and Flood coverage for up to \$5 million for all of their locations. Due to the insurance's capacity to devote funds to any particular geography, this insurance coverage had a high premium, and the deductible was 5% of the total insurance value, making it a \$1.9 million deductible. Larger organizations typically have this insurance, but many non-profits do not due to the cost. They have earthquake/flood coverage for a \$5 million limit for all the locations. The premium is expensive. Vini Montague stated that NLACRC leases three office spaces, so the landlords were responsible for the structure, and NLACRC was responsible for any improvements.

Tim DePriest then presented Fiduciary Liability, Cyber Liability, Employed Lawyers Professional Liability, and Workers' Compensation. Those who are considered fiduciaries are considered personally liable under the law so that Board members can be sued individually. Tim Depriest stated he had never seen a fiduciary claim against a Non-profit. Cyber Liability covers would cover network extortion, data breaches, data misplacement, loss of income, and public relations for up to \$1 million each. In the last 2.5 years, 99% of cases under Cyber Liability were network extortion, meaning hackers hold your system hostage and threaten to release the information or delete the information.

Brian Gatus asked how NLACRC compared to other Non-profits. Tim DePriest stated many factors went into benchmarking. A lot of NLACRC's revenue is passthrough, but insurance companies rate premiums based on the full amount of revenue not discounted for passthrough, and past claims made deductibles higher. Health care is a field that is often targeted by cyber-attacks, as they have access to online medical records, though the insurance carriers well-vetted NLACRC for its precautions.

Tim DePriest then explained that Employed Lawyers Professional Liability covers lawyer advice, guidance, and service. Workers' Compensation Liability was 15% to 20% lower than in previous years as NLACRC was in a self-insured group program that decreased costs due to smaller operations in the firm and more aggressive closing claims.

Tim DePriest presented their premium history from the last five years of renewals by insurance type. Insurance had increased because revenues increased by 37%, the number of employees increased by 4%, property coverage limits increased by 6%, industry rates increased by 5-15%, and payroll increased by 5%. The market trended up slightly, but most of the change was due to growth. Gallagher discussed with 43 different coverage carriers to find the most competitive prices.

Ana Quiles stated that employment increased by 4%, but they intended to increase recruitment, so she asked how much coverage they had or if updates would need to be made during that process. Tim DePriest stated that the number was based on the

number of employees on the day of completing the application. Rarely would a company use forecasted numbers or budgeted payroll. Vini Montague confirmed it was the number of employees on the day of completion, and for Worker's Comp, she did projections.

Ana Quiles asked why the cost of Directors' and officers' Liability had gone down. Tim DePriest stated there were many factors, but one of them was because there were fewer employees who could potentially sue.

The committee discussed when to schedule an insurance meeting. Tim DePriest suggested they meet in March or earlier. It was noted that a special meeting would be held in March about 990. The committee agreed to add an insurance discussion to the Critical Calendar.

M/S/C (B. Gatus/A. Quiles) To add an insurance discussion to the Critical Calendar.

B. Approval to Authorize an Officer to Secure Worker's Compensation Insurance for Calendar Year 2024

Vini Montague stated that Worker's Comp Insurance was on a different schedule than the other insurance. Management sought a recommendation to the Board to ensure Worker's Comp coverage for the Fall of 2023 through 2024.

M/S/C (A. Quiles/ Lety) To recommend to the Board to approve worker's comp Insurance for FY 2024.

C. Region Center's Contract with DDS - deferred

D. Approval of Contracts- Vini Montague

Brian Gatus proposed that the committee read the summaries in advance so the group could make a motion and discuss more efficiently. Leticia Garcia suggested grouping the contracts, as some Board members cannot vote on certain items.

Vini Montague reviewed this information as presented in the packet. Items 1-5 were recommended for approval, Item 6 was recommended to bring to the Executive Committee, and Items 7-10 were recommended to present to the Board.

1. Peace Living PL2195-605
2. CN PL2175-707
3. Butterfly Effect PL2169-612
4. Butterfly Effect PL2170-615
5. My Valley Community Services HL1057-520

M/S/C (A. Quiles/A. Ramirez) To approve contract items 1-5.

6. Gittelson Inc. PL2212-785

M/S/C (A. Quiles/ A. Ramirez) To bring contract item 6 to the Executive Committee.

7. My Valley Community Services PL2209-076

8. Buildability PL2216-076

9. Creative Minds PL2225-076

10. The Adult Skills Center PL2223-076

M/S/C (A. Quiles/B. Gatus) To present contract items 7-10 for Board approval.

E. Executed Contracts by NLACRC

Leticia Garcia suggested removing this item from future Agendas and bringing it back when there were reports.

Action Item: Vini Montague will remove Item IV.E Executed Contracts by NLACRC from future Agendas.

F. FY 2023-2024 Financial Reports – Vini Montague

1. FY2023-2024 Financial Report July 2023

Preliminary Contract with DDS - \$59,320,581

Monthly Expenditures - \$3,093,917

Total Budget - \$662,189,214

Total Expenditures - \$55,919,773

Projected Annual Expenditures - \$662,189,214

Leticia asked if they could present for two months. Vini Montague stated the calculations are lagging by one month, so they can only present one at a time.

2. FY2023-2024 Admin Vs. Direct Allocation Report

YTD Administrative costs were 14.1%, which was below their goal.

3. FY2023-2024 Board Budget vs Expenditure Report

This was moved from the Executive Committee to Administrative Affairs at their last meeting. Board Expenditures YTD was \$4,327.

4. Social Recreation, Camp & Non-Medical Therapies Services Report

Vini Montague stated that changes were being made to fix the issues with the process and to provide better reports. Brian Gatus stated timing was important and thanked staff for addressing this item.

Ana Quiles stated this was a long-standing issue. She asked for a timeline to get everything in place. She stated the tracking process and expediting payment to consumers were both crucial but getting money back to families in a timely manner

was a priority. Evelyn McOmie stated there was a system in place to get families reimbursed in 30 days to address that issue; however, the system had its bottlenecks that they had tracked and would implement changes in the new program, which would be finalized by December 4. Discussions with Community Services and Case Management were held to identify issues and streamline the process. Case Management follows up on any forms that are having issues processing until the new protocol can be put in place.

Ana Quiles asked what they could tell the families in the meantime besides suggesting they wait until December. Evelyn McOmie stated that for now, they would return to the original process of having Community Center staff provide direct support with documentation completion. A temp would be hired in the next two weeks to help carry the caseload. Time is still needed to get that support in place before telling families. While this was a temporary solution, the new protocol would begin on December 4, which would include the reporting mechanism and tracking. Now, these processes will be housed in Community Services.

G. Quarterly Fees Reports for PRMT and UAL – Vini Montague

1. 4th Quarter PRMT Fees Report by U.S. Bank.

Vini Montague presented the quarterly fees for FY 2023 for Post-Retirement Medical Trust and Unfunded Liability, each with itemized fees. Fees were calculated based on assets in the account, so if they went up, then so would the fees.

2. 4th Quarter UAL Fees Report by U.S. Bank & Highmark Capital

H. Human Resources Report - Parita Burmee

Parita reviewed the report as presented in the packet.

1. 1st Quarter HR Report

Positions on Hold: 74

New Hires: 38

Promotions: 12

Separations: 31

Quarterly Turnover Rate: 13.30%

Parita Burmee stated about 40% of employees offer to participate in exit interviews. Reasons for quitting included three people for retiring, 21 people for personal reasons, and seven people for others.

2. Monthly Human Resource Report

CSC Vacancies – 65

CSC Growth Positions –66

Open Other Positions – 62

Total Vacancies: 193
Recruiters – 4
On-Hold Positions – 74
Positions filled as of August 31 – 646
FY23-24 Authorized Positions – 913
% Filled – 70.76%
New Hires – 8
Separations – 15
August Turnover – 13%

Brian Gatus noted there were many positions on hold and asked if they should begin by hiring supervisors and managers. Parita Burmee noted that some people had marked a reason for leaving as lack of management. There were 193 positions posted and 74 not posted, for a total of 267 positions, including the growth positions from this year and last year.

Ana Quiles noted that there were four recruiters and only eight positions filled for the month, meaning that each recruiter only hired two people over 30 days. Parita Burmee stated one recruiter was on an LOA, so only three were working. Recruitment companies with outreach can bring in 4-6 people per month based on industry metrics from talent acquisition companies. Ana Quiles stated that it felt low to her. Parita Burmee stated that was standard based on her experience. Recruiters were aware that their goal was to hire 4-6 people per month.

Ana Quiles asked if they had participated in recruitment events. Parita Burmee stated that in the last quarter, they had attended five job fairs, two events with AJCC, and the job fair San Fernando Valley location, where about 50 people came up for an interview two weeks prior. Of those 50, 30 were moved to the next level of interviewing. In the last three months, they have attended six recruitment events. For October, they will participate in 5 job fairs with schools, colleges, and other organizations. Ana Quiles suggested not just focusing on job fairs but specifically hiring fairs to get the people they need.

Leticia Garcia stated that this was a big priority for the Board, and the committee had offered many suggestions over the last year. She stated it was disheartening and asked what they were doing internally to increase that number. Parita Burmee stated they post on social media, but they do not have a strong source structure. She stated they needed access to the profiles of candidates rather than just posting online. She suggested they could benefit from targeted marketing, recruitment initiatives, market research, recruitment marketing, and market penetration so they can reach a larger audience. Sourcing was the primary gap.

Leticia Garcia asked if they were partners with any colleges. Parita Burmee stated they were in discussion with CSUN College and considering Santa Clarita. Leticia Garcia suggested looking elsewhere, as they had not moved forward with these groups. Ruth

Janka stated they would discuss this more in the Executive Session.

Lillian Martinez stated they had been in discussion with CSUN for seven years and suggested they expand. Parita Burmee stated CSUN has a new program that may be of use, but they will also discuss it with Antelope Valley University and other schools in the vicinity. Lillian Martinez suggested going to the two-year schools and community colleges as well to spread the word. She also suggested using billboards to post jobs.

Brian Gatus stated there was a lack of infrastructure and asked what the Board could do to help. He suggested that a budget be put together that encapsulates the proposed next steps so that they can take action. The total filled positions regressed by 3, so the situation was dire. Parita Burmee agreed they need to shift their view on talent acquisition to be in a better place.

Rosie Sigala asked if NLACRC employees could refer people. Ruth Janka stated there was a system in place.

3. Temporary Staff Statistics Update

There were four temporary employees, 1 in finance and 3 in case management.

4. Temporary Staff Usage Policy

Parita Burmee stated they had put a Labor Use Policy in place to address the need for temps and establish processes and parameters to assess performance at the 90-day mark. A measure could also be added at the 120-day mark to make sure they are a good fit.

5. Ensure Personnel Policies comply with the DDS Contract.

Parita Burmee stated policies need to be in compliance with the DDS Contract. In reviewing NLACRC policies, most of them are in line with it based on a risk mitigation standpoint. However, a policy for non-violence is needed to decrease risk moving forward. A Discipline Policy and Standard of Conduct Policy were being prepared. They will continue to work with their legal counsel to ensure policies are in a good place.

Leticia Garcia noted that NLACRC had used a lot of temporary services in the past and suggested they capitalize on it again to get people to do the work. There was always the possibility that a temp could stay on permanently, but for now, they needed to fill the gaps as soon as possible. Parita Burmee stated they could bring in temporary services as a temporary strategy, and she would look into it further. Brian Gatus stated they could have temp CSTs and temp recruiters to bring on more people.

Vini Montague noted that temp work is not a separate item in the financial packet but offered to split it out. An administrative survey is sent to DDS annually, but the information could be presented to the Board as it comes in. She stated the temps could be hired for Community Service positions in the interim. She will prepare a

clerical report when needed.

I. FRC and Resource Library Update – Evelyn McOmie

1. Mobile Library Unit

Cristina Preuss stated there had been a question about using the AFFRC of a mobile library, but it belongs to CSUN. Through previous contacts, she was able to discuss with LA County Education for Hope on Wheels. A date will be scheduled for the bus to come by and give an introduction to using the bus as an inclusive classroom or for outreach activities. This method could help them reach underserved populations. The next steps include reviewing liability insurance, doing a tour, and developing an MOU for outreach events.

Action Item: Cristina will provide an update on the Mobile Library Unit.

J. Status of FY2022 and FY2023

Vini Montague stated they were wrapping up the Audit. Overpayment findings were expected under Health and Safety, while there may be underpayment in other areas. There have been a lot of rate changes and minimum wage increases over the last two years. The other expected findings would be related to the Conflict-of-Interest Policy, as there were some late forms. Policies and procedures were being reviewed to make sure this problem did not reoccur. Caseload ratios and calculations were expected to have some issues. They were still working on cleaning the bank reconciliation process, but nothing was finalized yet. Once it was cleaned up, additional documents would be sent to DDS. DDS will release a Draft Audit Report once they have completed their work, and NLACRC has 30 days to respond before the final report is released.

K. Status of FY2023 Independent Audit

Vini Montague stated the Independent Audit began the week prior and was now in process.

V. Executive Session

A. Personnel – Ruth Janka

B. Legal Update – Vini Montague

M/S/C (Lety/ Andrew) To enter the Executive Session at 7:59 pm

M/S/C (A. Quiles/A. Rodriguez) To exit the Executive Session at 8:41 pm

VII. Review of Meeting Action Items

A. Gallagher will review options for facilitator insurance through NIAC.

B. Vini will remove Item IV.E Executed Contracts by NLACRC from future Agendas.

C. Cristina will provide an update on the Mobile Library Unit.

VIII. Board Meeting Agenda Items

The following items were identified for the committee's section of the next Board Meeting Agenda:

- A. Minutes of the July 27th Meeting
- B. FY 2023-2024 Financial Report
- C. Approval of Contracts
- D. Monthly Human Resources Reports

IX. Announcements / Information Items / Public Input

- A. Next Meeting: Thursday, November 30, 2023 at 6:00 p.m.
- B. Committee Attendance

No public input

X. Adjournment

Brian Gatus, Committee Chair, adjourned the meeting at 8:44 p.m.

Submitted by:

() Kimberly Visokey*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center

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Administrative Affairs Committee Meetings Schedule

FY 2023-24

Thursday, July 27, 2023
6:15 p.m.

No meeting in August 2023

Thursday, September 28, 2023
6:00 p.m.

No meeting in October 2023

Thursday, November 30, 2023
6:00 p.m.

No meeting in December 2023 and January 2024

Thursday, February 29, 2024
6:00 p.m.

Thursday, March 28, 2024

6:00 p.m.

~~No meeting in March 2024~~

Thursday, April 25, 2024
6:15 p.m.

No meeting in May & June 2024



Date: January 3, 2024
To: Kimberly Visokey, Administrative Assistant
From: Vini Montague, Chief Financial Officer
CC: Ruth Janka, Executive Director
RE: Board Member Mileage Reimbursement Rate
Effective January 1, 2024

On December 14, 2023, the Internal Revenue Service (“IRS”) announced that the standard mileage reimbursement rate for use of a personal vehicle for business purposes will increase by 1.5 cents per mile to 67 cents per mile effective January 1, 2024.

Description	Prior Rate Effective January 1, 2023	New Rate Effective January 1, 2024
IRS Mileage Rate	65.5 cents per mile	67 cents per mile

In accordance with our Board of Trustees Board Member Support Policy, I have updated the board member mileage reimbursement form to 67 cents per mile effective January 1, 2024. Please provide the updated form to our board members for use for mileage travel on or after January 1, 2024.

North Los Angeles County Regional Center

Board of Trustees

Mileage Tracking Sheet

Effective January 1, 2024

Mileage reimbursement is allowed for round trips of 70 miles or more.*

Board Member's Name: _____

Address: _____

Current Mileage Reimbursement Rate: \$0.67 cents per mile (effective January 1, 2024)

Carpooling Incentive Rates:* With one (1) other board member: \$1.005 cents per mile
Name of Board Member: _____

With two (2) more board members: \$1.34 per mile
Name of Board Members: _____

Date	Meeting	Miles	Amount
			\$

** Per the Board Travel Reimbursement Policy – Board members who transport one (1) additional board member will be paid 50% more than then the IRS standard mileage reimbursement rate; and 100% more than the IRS standard mile reimbursement rate for transporting two (2) or more board members.*



IRS issues standard mileage rates for 2024; mileage rate increases to 67 cents a mile, up 1.5 cents from 2023

IR-2023-239, Dec. 14, 2023

WASHINGTON — The Internal Revenue Service today issued the 2024 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 67 cents per mile driven for business use, up 1.5 cents from 2023.
- 21 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, a decrease of 1 cent from 2023.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2023.

These rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving expenses for members of the armed forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the

standard mileage rate is chosen.

[Notice 2024-08](#) [PDF](#) contains the optional 2024 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2024 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 14-Dec-2023

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
FINANCIAL REPORT-MONTHLY RECAP
FISCAL YEAR 2023-2024
August 2023**

BUDGET CATEGORY	Projected Annual E-1	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$80,691,740	\$4,176,005	\$7,163,821	\$80,691,740	\$0	0.00%
Operating Expenses	\$16,627,485	\$984,893	\$2,673,958	\$16,627,485	\$0	0.00%
Subtotal OPS General	\$97,319,224	\$5,160,899	\$9,837,779	\$97,319,224	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$41,235	\$72,327	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$41,235	\$72,327	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$41,667	\$66,251	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$41,667	\$66,251	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$0	\$0	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$130,113	\$0	\$0	\$130,113	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS Projects	\$444,014	\$0	\$0	\$444,014	\$0	0.00%
Total Operations:	\$98,760,868	\$5,243,800	\$9,976,357	\$98,760,868	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$746,654,349	\$57,887,804	\$110,815,096	\$746,654,349	\$0	0.00%
CPP Regular and DC Closure/Ongoing Workload	\$277,874	\$514	\$514	\$277,874	\$0	0.00%
Total Purchase of Services:	\$746,932,223	\$57,888,319	\$110,815,611	\$746,932,223	\$0	0.00%
Total NLACRC Budget:	\$845,693,091	\$63,132,119	\$120,791,967	\$845,693,091	\$0	0.00%

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
FINANCIAL REPORT-MONTHLY RECAP
FISCAL YEAR 2023-2024
September 2023**

BUDGET CATEGORY	Projected Annual E-Preliminary	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$80,691,740	\$5,569,481	\$12,733,301	\$80,691,740	\$0	0.00%
Operating Expenses	\$16,627,485	\$1,299,903	\$3,973,861	\$16,627,485	\$0	0.00%
Subtotal OPS General	\$97,319,224	\$6,869,384	\$16,707,163	\$97,319,224	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$47,239	\$119,566	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$47,239	\$119,566	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$19,735	\$85,986	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$19,735	\$85,986	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$0	\$0	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$130,113	\$0	\$0	\$130,113	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS Projects	\$444,014	\$0	\$0	\$444,014	\$0	0.00%
Total Operations:	\$98,760,868	\$6,936,358	\$16,912,715	\$98,760,868	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$746,654,349	\$63,433,326	\$174,248,422	\$746,654,349	\$0	0.00%
CPP Regular and DC Closure/Ongoing Workload	\$277,874	\$105	\$619	\$277,874	\$0	0.00%
Total Purchase of Services:	\$746,932,223	\$63,433,431	\$174,249,041	\$746,932,223	\$0	0.00%
Total NLACRC Budget:	\$845,693,091	\$70,369,788	\$191,161,756	\$845,693,091	\$0	0.00%

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
FINANCIAL REPORT-MONTHLY RECAP
FISCAL YEAR 2023-2024
October 2023**

BUDGET CATEGORY	Projected Annual E-1	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$80,388,351	\$4,249,941	\$16,983,242	\$80,388,351	\$0	0.00%
Operating Expenses	\$17,017,751	\$558,521	\$4,532,382	\$17,017,751	\$0	0.00%
Subtotal OPS General	\$97,406,103	\$4,808,462	\$21,515,625	\$97,406,103	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$31,939	\$151,505	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$31,939	\$151,505	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$28,789	\$114,774	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$28,789	\$114,774	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$0	\$0	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$130,113	\$0	\$0	\$130,113	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS Projects	\$444,014	\$0	\$0	\$444,014	\$0	0.00%
Total Operations:	\$98,847,747	\$4,869,190	\$21,781,904	\$98,847,747	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$748,137,873	\$65,415,060	\$239,663,482	\$822,041,598	(\$73,903,725)	-9.88%
CPP Regular and DC Closure/Ongoing Workload	\$277,874	\$1,472	\$2,091	\$277,874	\$0	0.00%
Total Purchase of Services:	\$748,415,747	\$65,416,532	\$239,665,573	\$822,319,472	(\$73,903,725)	-9.87%
Total NLACRC Budget:	\$847,263,494	\$70,285,722	\$261,447,478	\$921,167,219	(\$73,903,725)	-8.72%

**North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2023-2024 (August 2023 Service Month as of September 19, 2023 State Claim)**

Description	Current Month			YTD		
	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	453,076.13	2,692,072.44	3,145,148.57	693,624.55	4,149,241.40	4,842,865.95
Benefits **	136,993.54	975,389.56	1,112,383.10	295,076.80	2,162,820.5	2,457,897.30
Temporary Staffing Agencies	0.00	1,375.29	1,375.29	0.00	1,635.29	1,635.29
Subtotal Salaries & Benefits	590,069.67	3,668,837.29	4,258,906.96	988,701.35	6,313,697.19	7,302,398.54
Salaries & Benefits Allocation	13.9%	86.1%	100.0%	13.5%	86.5%	100.0%
Equipment Rental	1,366.34	14,727.25	16,093.59	2,905.46	31,316.72	34,222.18
Equipment Maintenance	1,201.20	Not Allowable	1,201.20	13,541.25	Not Allowable	13,541.25
Facility Rent	25,500.35	449,434.15	474,934.50	76,127.10	1,344,000.28	1,420,127.38
Facility Maintenance-AV	4,199.46	Not Allowable	4,199.46	5,019.51	Not Allowable	5,019.51
Facility Maintenance-Van Nuys	3,044.56	Not Allowable	3,044.56	8,439.13	Not Allowable	8,439.13
Facility Maintenance-SCV	2,333.97	Not Allowable	2,333.97	2,762.13	Not Allowable	2,762.13
Communication	20,760.73	215,353.95	236,114.68	25,526.72	289,433.98	314,960.70
General Office Expenses	1,396.62	15,808.49	17,205.11	1,909.74	21,338.99	23,248.73
Printing	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	170,772.23	371,874.07	542,646.30
Insurance-Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-AV	891.50	9,609.11	10,500.61	891.50	9,609.11	10,500.61
Data Processing-Payroll Fees	852.62	Not Allowable	852.62	16,923.07	Not Allowable	16,923.07
Data Processing-Outside Svcs	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing Maint.	20,947.28	Not Allowable	20,947.28	20,947.28	Not Allowable	20,947.28
Interest Expense	2,868.90	0.00	2,868.90	8,749.93	0.00	8,749.93
Bank Fees	0.00	0.00	0.00	1,443.99	0.00	1,443.99
Bank Fees-PRMT	43,231.10	0.00	43,231.10	43,231.10	0.00	43,231.10
Legal Fees	669.61	15,802.69	16,472.30	669.61	15,802.69	16,472.30
Legal Fees-Insurance Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Brd. of Director Exp.	6,245.77	0.00	6,245.77	10,573.76	0.00	10,573.76
ARCA Dues	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Fees	0.00	0.00	0.00	0.00	0.00	0.00
Equipment Purchases	597.43	6,439.42	7,036.85	597.43	6,439.42	7,036.85
Software and Licenses	1,788.92	19,281.94	21,070.86	5,133.30	56,788.04	61,921.34
Equipment - AV Loan Principle Payments	0.00	15,520.23	15,520.23	0.00	46,417.46	46,417.46
Contractor/Consultant	5,692.15	41,610.68	47,302.83	3,600.71	6,242.98	9,843.69
Contr./Consult.: FFRC Library	0.00	0.00	0.00	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00	0.00	0.00	0.00
Mileage	1,627.04	13,769.40	15,396.44	2,303.12	18,728.78	21,031.90
Travel	0.00	797.10	797.10	0.00	1,078.51	1,078.51
General Expenses	1,705.53	19,817.86	21,523.39	2,687.18	30,131.91	32,819.09
General Expenses-Remodel AV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00	0.00	0.00	0.00
Restricted: SDP-Participants Support	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Operating Expenses	146,921.08	837,972.27	984,893.35	424,755.25	2,249,202.94	2,673,958.19
Operating Expenses Allocation	14.9%	85.1%	100.0%	15.9%	84.1%	100.0%
Total Salaries & Operating Expenses	736,990.75	4,506,809.56	5,243,800.31	1,413,456.60	8,562,900.13	9,976,356.73
Salaries & Operating Exp. Allocation	14.1%	85.9%	100.0%	14.2%	85.8%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(88,383.25)	0.00	(88,383.25)	(98,199.37)	0.00	(98,199.37)
Total Expenses Less Other Income	648,607.50	4,506,809.56	5,155,417.06	1,315,257.23	8,562,900.13	9,878,157.36
Total Expenses Admin vs Direct Allocation	12.58%	87.42%	100.0%	13.3%	86.7%	100.0%

North Los Angeles County Regional Center
 Administrative vs. Direct Allocation Report - Consolidated
 Fiscal Year 2023-2024 (September 2023 Service Month as of October 19, 2023 State Claim)

Description	Current Month			YTD		
	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	657,334.29	3,997,902.39	4,655,236.68	1,350,958.84	8,147,143.79	9,498,102.63
Benefits **	115,005.11	850,522.39	965,527.50	410,081.91	3,013,342.9	3,423,424.80
Temporary Staffing Agencies	2,441.49	13,248.88	15,690.37	2,441.49	14,884.17	17,325.66
Subtotal Salaries & Benefits	774,780.89	4,861,673.66	5,636,454.55	1,763,482.24	11,175,370.85	12,938,853.09
Salaries & Benefits Allocation	13.7%	86.3%	100.0%	13.6%	86.4%	100.0%
Equipment Rental	3,152.58	35,579.26	38,731.84	6,058.04	66,895.98	72,954.02
Equipment Maintenance	0.00	Not Allowable	0.00	13,541.25	Not Allowable	13,541.25
Facility Rent	49,994.98	883,167.08	933,162.06	126,122.08	2,227,167.36	2,353,289.44
Facility Maintenance-AV	2,197.45	Not Allowable	2,197.45	7,216.96	Not Allowable	7,216.96
Facility Maintenance-Van Nuys	720.00	Not Allowable	720.00	9,159.13	Not Allowable	9,159.13
Facility Maintenance-SCV	1,139.73	Not Allowable	1,139.73	3,901.86	Not Allowable	3,901.86
Communication	5,318.36	77,614.36	82,932.72	30,845.08	367,048.34	397,893.42
General Office Expenses	1,465.22	15,973.69	17,438.91	3,374.96	37,312.68	40,687.64
Printing	787.60	8,489.17	9,276.77	787.60	8,489.17	9,276.77
Insurance	0.00	250.00	250.00	170,772.23	372,124.07	542,896.30
Insurance-Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-AV	986.14	10,629.16	11,615.30	1,877.64	20,238.27	22,115.91
Data Processing-Payroll Fees	30,064.78	Not Allowable	30,064.78	46,987.85	Not Allowable	46,987.85
Data Processing-Outside Svcs	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing Maint.	1,110.60	Not Allowable	1,110.60	22,057.88	Not Allowable	22,057.88
Interest Expense	2,820.97	0.00	2,820.97	11,570.90	0.00	11,570.90
Bank Fees	0.00	0.00	0.00	1,443.99	0.00	1,443.99
Bank Fees-PRMT	4,506.29	0.00	4,506.29	47,737.39	0.00	47,737.39
Legal Fees	6,076.72	36,643.18	42,719.90	6,746.33	52,445.87	59,192.20
Legal Fees-Insurance Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Brd. of Director Exp.	6,006.53	0.00	6,006.53	16,580.29	0.00	16,580.29
ARCA Dues	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Fees	0.00	0.00	0.00	0.00	0.00	0.00
Equipment Purchases	0.00	0.00	0.00	597.43	6,439.42	7,036.85
Software and Licenses	2,315.70	24,959.80	27,275.50	7,449.00	81,747.84	89,196.84
Equipment - AV Loan Principle Payments	0.00	15,568.16	15,568.16	0.00	61,985.62	61,985.62
Contractor/Consultant	2,041.34	22,002.66	24,044.00	5,642.05	28,245.64	33,887.69
Contr./Consult.: FFRC Library	0.00	0.00	0.00	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00	0.00	0.00	0.00
Mileage	2,838.49	21,076.40	23,914.89	5,141.61	39,805.18	44,946.79
Travel	1,314.77	3,193.06	4,507.83	1,314.77	4,271.57	5,586.34
General Expenses	1,843.31	18,055.70	19,899.01	4,530.49	48,187.61	52,718.10
General Expenses-Remodel AV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00	0.00	0.00	0.00
Restricted: SDP-Participants Support	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Operating Expenses	126,701.56	1,173,201.68	1,299,903.24	551,456.81	3,422,404.62	3,973,861.43
Operating Expenses Allocation	9.7%	90.3%	100.0%	13.9%	86.1%	100.0%
Total Salaries & Operating Expenses	901,482.45	6,034,875.34	6,936,357.79	2,314,939.05	14,597,775.47	16,912,714.52
Salaries & Operating Exp. Allocation	13.0%	87.0%	100.0%	13.7%	86.3%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(33,549.25)	0.00	(33,549.25)	(227,156.94)	0.00	(227,156.94)
Total Expenses Less Other Income	867,933.20	6,034,875.34	6,902,808.54	2,087,782.11	14,597,775.47	16,685,557.58
Total Expenses Admin vs Direct Allocation	12.57%	87.43%	100.0%	12.5%	87.5%	100.0%

**North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2023-2024 (October 2023 Service Month as of November 19, 2023 State Claim)**

Description	Current Month			YTD		
	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	434,455.99	2,858,647.89	3,293,103.88	1,785,414.83	11,005,791.68	12,791,206.51
Benefits **	56,258.10	917,197.08	973,455.18	466,340.01	3,930,540.00	4,396,879.98
Temporary Staffing Agencies	16,906.35	27,203.54	44,109.89	19,347.84	42,087.71	61,435.55
Subtotal Salaries & Benefits	507,620.44	3,803,048.51	4,310,668.95	2,271,102.68	14,978,419.36	17,249,522.04
Salaries & Benefits Allocation	11.8%	88.2%	100.0%	13.2%	86.8%	100.0%
Equipment Rental	1,643.18	17,711.15	19,354.33	7,701.22	84,607.13	92,308.35
Equipment Maintenance	0.00	Not Allowable	0.00	13,541.25	Not Allowable	13,541.25
Facility Rent	4,783.79	55,506.81	60,290.60	130,905.87	2,282,674.17	2,413,580.04
Facility Maintenance-AV	300.00	Not Allowable	300.00	7,516.96	Not Allowable	7,516.96
Facility Maintenance-Van Nuys	4,435.16	Not Allowable	4,435.16	13,594.29	Not Allowable	13,594.29
Facility Maintenance-SCV	3,950.14	Not Allowable	3,950.14	7,852.00	Not Allowable	7,852.00
Communication	1,025.74	14,531.90	15,557.64	31,870.82	381,580.24	413,451.06
General Office Expenses	1,353.87	16,839.54	18,193.41	4,728.83	54,152.22	58,881.05
Printing	0.00	0.00	0.00	787.60	8,489.17	9,276.77
Insurance	0.00	0.00	0.00	170,772.23	372,124.07	542,896.30
Insurance-Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-AV	997.05	10,746.82	11,743.87	2,874.69	30,985.09	33,859.78
Data Processing-Payroll Fees	15,114.86	Not Allowable	15,114.86	62,102.71	Not Allowable	62,102.71
Data Processing-Outside Svcs	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing Maint.	18,666.59	Not Allowable	18,666.59	40,724.47	Not Allowable	40,724.47
Interest Expense	2,772.88	0.00	2,772.88	14,343.78	0.00	14,343.78
Bank Fees	0.00	0.00	0.00	1,443.99	0.00	1,443.99
Bank Fees-PRMT	38,388.82	0.00	38,388.82	86,126.21	0.00	86,126.21
Legal Fees	44,367.95	16,826.55	61,194.50	51,114.28	69,272.42	120,386.70
Legal Fees-Insurance Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Brd. of Director Exp.	(167.11)	0.00	(167.11)	16,413.18	0.00	16,413.18
ARCA Dues	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Fees	0.00	0.00	0.00	0.00	0.00	0.00
Equipment Purchases	0.00	0.00	0.00	597.43	6,439.42	7,036.85
Software and Licenses	679.54	107,324.51	108,004.05	8,128.54	189,072.35	197,200.89
Equipment - AV Loan Principle Payments	0.00	15,616.25	15,616.25	0.00	77,601.87	77,601.87
Contractor/Consultant	6,599.42	61,951.58	68,551.00	12,241.47	90,197.22	102,438.69
Contr./Consult.: FFRC Library	0.00	0.00	0.00	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00	0.00	0.00	0.00
Mileage	1,938.19	19,052.50	20,990.69	7,079.80	58,857.68	65,937.48
Travel	67.29	3,527.86	3,595.15	1,382.06	7,799.43	9,181.49
General Expenses	10,578.04	60,271.78	70,849.82	15,108.53	108,459.39	123,567.92
General Expenses-Remodel AV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SFV	94.95	1,023.37	1,118.32	94.95	1,023.37	1,118.32
ABX2-1 Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00	0.00	0.00	0.00
Restricted: SDP-Participants Support	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Operating Expenses	157,590.35	400,930.62	558,520.97	709,047.16	3,823,335.24	4,532,382.40
Operating Expenses Allocation	28.2%	71.8%	100.0%	15.6%	84.4%	100.0%
Total Salaries & Operating Expenses	665,210.79	4,203,979.13	4,869,189.92	2,980,149.84	18,801,754.60	21,781,904.44
Salaries & Operating Exp. Allocation	13.7%	86.3%	100.0%	13.7%	86.3%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(95,408.32)	0.00	(95,408.32)	(227,156.94)	0.00	(227,156.94)
Total Expenses Less Other Income	569,802.47	4,203,979.13	4,773,781.60	2,752,992.90	18,801,754.60	21,554,747.50
Total Expenses Admin vs Direct Allocation	11.94%	88.06%	100.0%	12.8%	87.2%	100.0%

**North Los Angeles County Regional Center
Fiscal Year 2023-2024
Social Recreation, Camp & Non-Medical Therapies Services
Claims Paid as of November 17, 2023 (October 2023 State Claim)**

Service Code	Service Code Description	Number of Authorizations	Payments												Total
			July	August	September	October	November	December	January	February	March	April	May	June	
24	Purchase Reimbursement	447	\$ 222,638	\$ 54,286	\$ 26,416	\$ 18,182	\$ 8,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 331,997
850	Camping Services	54	\$ 31,385	\$ 8,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,643
8	Sports Club	96	\$ 6,580	\$ 7,678	\$ 9,574	\$ 10,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,335
693	Music Therapist	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63	Clinical based Music Lesson	5	\$ 810	\$ 710	\$ 1,380	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,150
Total		603	\$ 261,413	\$ 70,932	\$ 37,370	\$ 29,935	\$ 8,975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 410,125

**North Los Angeles County Regional Center
Fiscal Year 2022-2023
Social Recreation, Camp & Non-Medical Therapies Services
Claims Paid as of November 17, 2023 (October 2023 State Claim)**

			Payments												
Service Code	Service Code Description	Number of Authorizations	July	August	September	October	November	December	January	February	March	April	May	June	Total
24	Purchase Reimbursement	862	\$ 133,561	\$ 40,413	\$ 26,695	\$ 19,473	\$ 34,783	\$ 38,912	\$ 44,025	\$ 38,720	\$ 43,351	\$ 42,128	\$ 38,668	\$ 161,019	\$ 661,748
850	Camping Services	66	\$ 6,348	\$ 1,375	\$ -	\$ 400	\$ 450	\$ 5,200	\$ 700	\$ 350	\$ 500	\$ 350	\$ 450	\$ 32,573	\$ 48,696
8	Sports Club	31	\$ -	\$ -	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,556	\$ 1,668	\$ 3,376	\$ 4,992	\$ 18,923
63	Clinical based Music Lesson	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345	\$ 460	\$ 460	\$ 775	\$ 660	\$ 940	\$ 1,005	\$ 4,645
Total		961	\$ 139,909	\$ 41,788	\$ 27,918	\$ 21,095	\$ 36,455	\$ 45,679	\$ 46,407	\$ 40,752	\$ 46,181	\$ 44,805	\$ 43,433	\$ 199,588	\$ 734,011

**North Los Angeles County Regional Center
Fiscal Year 2021-2022
Social Recreation, Camp & Non-Medical Therapies Services
Claims Paid as of November 17, 2023 (October 2023 State Claim)**

			Payments												
Service Code	Service Code Description	Number of Authorizations	July	August	September	October	November	December	January	February	March	April	May	June	Total
24	Purchase Reimbursement	161	\$ 9,162	\$ -	\$ 1,300	\$ -	\$ -	\$ 5,198	\$ 1,190	\$ 774	\$ 3,658	\$ 3,542	\$ 6,009	\$ 59,327	\$ 90,160
850	Camping Services	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875	\$ 3,875
Total		163	\$ 9,162	\$ -	\$ 1,300	\$ -	\$ -	\$ 8,198	\$ 1,190	\$ 774	\$ 3,658	\$ 3,542	\$ 6,009	\$ 60,202	\$ 94,035

**North Los Angeles County Regional Center
Fiscal Year 2023-2024
Social Recreation, Camp & Non-Medical Therapies Services
Claims Paid as of December 14, 2023 (November 2023 State Claim)**

Service Code	Service Code Description	Number of Authorizations	Payments												Total
			July	August	September	October	November	December	January	February	March	April	May	June	
24	Purchase Reimbursement	583	\$ 245,993	\$ 61,928	\$ 35,777	\$ 22,825	\$ 18,759	\$ 3,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 389,909
850	Camping Services	55	\$ 32,945	\$ 13,548	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,493
8	Sports Club	101	\$ 6,636	\$ 8,567	\$ 10,796	\$ 12,170	\$ 11,538	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,706
693	Music Therapist	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63	Clinical based Music Lesson	7	\$ 810	\$ 710	\$ 1,380	\$ 1,250	\$ 1,070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,220
Total		747	\$ 286,384	\$ 84,752	\$ 47,953	\$ 36,245	\$ 31,367	\$ 3,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 491,328

**North Los Angeles County Regional Center
Fiscal Year 2022-2023
Social Recreation, Camp & Non-Medical Therapies Services
Claims Paid as of December 14, 2023 (November 2023 State Claim)**

			Payments												
Service Code	Service Code Description	Number of Authorizations	July	August	September	October	November	December	January	February	March	April	May	June	Total
24	Purchase Reimbursement	917	\$ 133,946	\$ 40,413	\$ 26,695	\$ 19,473	\$ 34,783	\$ 41,002	\$ 44,025	\$ 41,544	\$ 45,703	\$ 43,158	\$ 40,528	\$ 174,382	\$ 685,652
850	Camping Services	66	\$ 6,348	\$ 1,375	\$ -	\$ 400	\$ 450	\$ 5,200	\$ 700	\$ 350	\$ 500	\$ 350	\$ 450	\$ 32,573	\$ 48,696
8	Sports Club	31	\$ -	\$ -	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,222	\$ 1,556	\$ 1,668	\$ 3,376	\$ 4,992	\$ 18,923
63	Clinical based Music Lesson	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345	\$ 460	\$ 460	\$ 775	\$ 660	\$ 940	\$ 1,005	\$ 4,645
Total		1016	\$ 140,294	\$ 41,788	\$ 27,918	\$ 21,095	\$ 36,455	\$ 47,769	\$ 46,407	\$ 43,576	\$ 48,534	\$ 45,835	\$ 45,293	\$ 212,951	\$ 757,916

**North Los Angeles County Regional Center
Fiscal Year 2021-2022
Social Recreation, Camp & Non-Medical Therapies Services
Claims Paid as of December 14, 2023 (November 2023 State Claim)**

			Payments												
Service Code	Service Code Description	Number of Authorizations	July	August	September	October	November	December	January	February	March	April	May	June	Total
24	Purchase Reimbursement	161	\$ 9,162	\$ -	\$ 1,300	\$ -	\$ -	\$ 5,198	\$ 1,190	\$ 774	\$ 3,658	\$ 3,542	\$ 6,009	\$ 59,327	\$ 90,160
850	Camping Services	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875	\$ 3,875
Total		163	\$ 9,162	\$ -	\$ 1,300	\$ -	\$ -	\$ 8,198	\$ 1,190	\$ 774	\$ 3,658	\$ 3,542	\$ 6,009	\$ 60,202	\$ 94,035

OUTSTANDING AUTHORIZATION PAYMENTS

as of: January 17, 2024

Fiscal Year	# of Vendors
3PY	10
FY2022	7
FY2023	14
FY2024	13

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled as of 10/31/23	FY23/24 Authorized Positions	% Filled	New Hires Started in the month	Separations in the Month	Oct '23 - Turnover Rate
All Locations	67	62	55	184	76	659	919	71.71%	7	7	1.09%
SFV	42	34	41	117	51	468	636	73.58%	2	5	
AV	20	19	11	50	22	128	200	64.00%	3	0	
SCV	5	9	3	17	3	63	83	75.90%	2	2	

CSC Vacancies

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Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
SFV	469	CSC - SPECIALIZED	ADULT 3	4/9/2022
AV	336	CSC	AV EARLY START	11/21/2022
AV	483	CSC	AV SCHOOL AGE 2	12/5/2022
SFV	440	CSC	ADULT 8	12/5/2022
SFV	523	CSC	ADULT 4	12/27/2022
SFV	296	CSC	TRANSITION 1	1/6/2023
AV	77	CSC	AV ADULT 2	2/8/2023
SFV	174	CSC	ADULT 2	2/22/2023
SFV	170	CSC	ADULT 7	2/27/2023
SFV	461	CSC	SCHOOL AGE 4	3/13/2023
SFV	167	CSC	ADULT 5	3/14/2023
AV	361	CSC	AV ADULT 2	3/20/2023
SFV	421	CSC	EARLY START 3	3/29/2023
SFV	324	CSC	TRANSITION 2	3/30/2023
SCV	98	CSC	SCV TRANSITION 2	4/10/2023
AV	72	CSC	AV ADULT 2	4/12/2023
AV	396	CSC	AV ADULT 1	4/21/2023
SFV	653	CSC	SCHOOL AGE 8	4/24/2023
AV	84	CSC	AV ADULT 2	4/27/2023
AV	586	CSC	AV SCHOOL AGE 1	5/1/2023
SFV	591	CSC	ADULT 4	5/5/2023
SFV	172	CSC	ADULT 6	5/5/2023
SFV	299	CSC	TRANSITION 1	5/12/2023
SCV	234	CSC	SCV EARLY START	5/15/2023
SCV	100	CSC	SCV ADULT	5/22/2023
AV	537	CSC	AV SCHOOL AGE 2	6/5/2023
SFV	390	CSC	TRANSITION 1	6/5/2023
AV	215	CSC	AV SCHOOL AGE 2	6/13/2023
SFV	458	CSC	EARLY START 3	6/20/2023
SFV	138	CSC	TRANSITION 2	6/20/2023
SFV	209	CSC	ADULT 7	6/22/2023
SFV	70	CSC	ADULT 4	6/23/2023
SFV	56	CSC	ADULT 7	6/28/2023
SFV	575	CSC - SPECIALIZED	ADULT 3	6/30/2023
AV	27	CSC SPECIALIST - OD	AV OD/FL	7/3/2023
SFV	813	CSC	EARLY START 2	7/3/2023
SFV	331	CSC	ADULT 8	7/7/2023
SFV	30	CSC SPECIALIST - OD	OD (FRMLY ADLT 5)	7/10/2023
SFV	456	CSC	SCHOOL AGE 4	7/16/2023
SCV	635	CSC SPECIALIST - OD	SCV ADULT	7/17/2023
SFV	106	CSC	EARLY START 2	7/17/2023
AV	572	CSC	AV TRANSITION 2	7/19/2023
AV	773	CSC	AV SCHOOL AGE 3	7/20/2023
AV	198	CSC	AV TRANSITION 2	7/20/2023
SFV	725	CSC	SA - PROV ELIG	7/26/2023
SFV	130	CSC	TRANSITION 3	7/26/2023
AV	24	CSC SPECIALIST - OD	AV OD/FL	7/31/2023
AV	768	CSC	AV ADULT 3	8/2/2023
SFV	247	CSC	ADULT 4	8/4/2023
SFV	158	CSC	ADULT 5	8/14/2023
SFV	117	CSC	EARLY START 4	8/17/2023
SFV	240	CSC	EARLY START 4	8/18/2023
SFV	288	CSC	SCHOOL AGE 8	8/23/2023
AV	254	CSC	AV ADULT 1	8/28/2023
AV	88	CSC	AV ADULT 1	8/28/2023
SFV	329	CSC	ADULT 4	8/28/2023
SFV	243	CSC	ADULT 5	8/28/2023
SFV	180	CSC	ADULT 6	8/28/2023
SFV	91	CSC	ADULT 5	8/28/2023
SFV	419	CSC	ADULT 7	8/30/2023
AV	587	CSC	AV SCHOOL AGE 1	8/31/2023
SFV	37	CSC SPECIALIST - OD	OD (FRMLY TRAN 2)	8/31/2023
AV	316	CSC	AV TRANSITION 1	9/11/2023
SFV	244	CSC	ADULT 8	9/11/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
SCV	116	CSC	SCV EARLY START	9/22/2023
SFV	360	CSC	SCHOOL AGE 8	9/25/2023

CSC Growth Positions

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Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
AV	851	CSC	AV EARLY START	2/16/2023
AV	850	CSC	AV EARLY START	2/16/2023
AV	846	CSC	AV EARLY START 3	2/16/2023
AV	845	CSC	AV EARLY START 3	2/16/2023
AV	779	CSC	AV SCHOOL AGE 3	2/16/2023
AV	777	CSC	AV SCHOOL AGE 3	2/16/2023
AV	766	CSC	AV ADULT 3	2/16/2023
SCV	843	CSC	SCV EARLY START 2	2/16/2023
SCV	838	CSC	SCV EARLY START 2	2/16/2023
SCV	788	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	785	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	784	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	829	CSC	EARLY START 7	2/16/2023
SFV	828	CSC	EARLY START 7	2/16/2023
SFV	818	CSC	EARLY START 6	2/16/2023
SFV	796	CSC	ADULT 10	2/16/2023
SFV	795	CSC	ADULT 10	2/16/2023
SFV	751	CSC	SCHOOL AGE 9	2/16/2023
SFV	746	CSC	TRANSITION 4	2/16/2023
SFV	745	CSC	TRANSITION 4	2/16/2023
SFV	741	CSC	TRANSITION 4	2/16/2023
SFV	740	CSC	TRANSITION 4	2/16/2023
SFV	735	CSC	ADULT 9	2/16/2023
SFV	734	CSC	ADULT 9	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	730	CSC	ADULT 9	2/16/2023
SFV	729	CSC	ADULT 9	2/16/2023
AV	859	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
AV	856	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SCV	857	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SFV	858	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
AV	853	CSC	AV EARLY START 3	6/26/2023
AV	780	CSC	AV SCHOOL AGE 3	6/26/2023
AV	775	CSC	AV SCHOOL AGE 2	6/26/2023
AV	774	CSC	AV SCHOOL AGE 1	6/26/2023
SCV	836	CSC	SCV EARLY START	6/26/2023
SCV	835	CSC	SCV EARLY START	6/26/2023
SCV	834	CSC	SCV EARLY START	6/26/2023
SFV	830	CSC	EARLY START 7	6/27/2023
SFV	825	CSC	EARLY START 4	6/27/2023
SFV	824	CSC	EARLY START 3	6/27/2023
SFV	823	CSC	EARLY START 3	6/27/2023
SFV	820	CSC	EARLY START 6	6/27/2023
SFV	819	CSC	EARLY START 6	6/27/2023
SFV	816	CSC	EARLY START 6	6/27/2023
SFV	815	CSC	EARLY START	6/27/2023
SFV	814	CSC	EARLY START	6/27/2023
SFV	809	CSC	ADULT 11	6/27/2023
SFV	808	CSC	ADULT 11	6/27/2023
SFV	804	CSC	ADULT 11	6/27/2023
SFV	803	CSC	ADULT 11	6/27/2023
SFV	801	CSC	ADULT 10	6/27/2023
SFV	800	CSC	ADULT 10	6/27/2023
AV	902	INTAKE - CSC	CLINICAL/ INTAKE	7/31/2023
AV	874	FLOATER SPECIALIST	AV EARLY START 3	7/31/2023
AV	868	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
AV	867	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
SFV	875	FLOATER SPECIALIST	EARLY START 7	7/31/2023
SFV	866	FLOATER SPEC - OD	CASE MANAGEMENT	7/31/2023
SFV	865	FLOATER SPEC - OD	CASE MANAGEMENT	7/31/2023
AV	781	CSC	AV SCHOOL AGE 3	7/31/2023
AV	763	CSC	AV ADULT 3	8/28/2023

FY23/24 Authorized Positions	Positions Added Based on FY 23/24 Growth
919	44

Open Other Positions:

55

Location	Pos #	All Other Positions	Department/ Location	Open as of Date
SFV	624	ASSISTANT PSYCHOLOGICAL SERVICES SUP	CLINICAL SERVICES	9/4/2022
SFV	647	JR ACCOUNTANT	ACCOUNTING	9/23/2022
SFV	218	DEPUTY DIRECTOR	EXECUTIVE ADMINISTRATION	10/7/2022
SFV	545	EMPLOYMENT SERVICES SPECIALIST	COMMUNITY SERVICES	12/6/2022
SFV	40	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	2/13/2023
SFV	802	CONSUMER SERVICE SUPERVISOR	ADULT 11	2/16/2023
SFV	794	CONSUMER SERVICE SUPERVISOR	ADULT 10	2/16/2023
SFV	728	CONSUMER SERVICE SUPERVISOR	ADULT 9	2/16/2023
SFV	634	OFFICE ASSISTANT II	REC & DOC MANAGEMENT	2/16/2023
SFV	203	SR ACCOUNTING SPECIALIST	ACCOUNTS PAYABLE 1	6/20/2023
SFV	137	JUDICIAL/FORENSICS SPECIALIST	ADULT 3	6/20/2023
SFV	44	RESOURCE DEVELOPMENT SPECIALIST	COMMUNITY SERVICES I	6/20/2023
SFV	26	SR ACCOUNTING SPECIALIST	ACCOUNTS PAYABLE 1	6/20/2023
SFV	9	ACCOUNTING SUPERVISOR	ACCOUNTS PAYABLE 1	6/20/2023
SCV	783	CONSUMER SERVICES SUPERVISOR	SCV SCHOOL AGE 2	6/26/2023
AV	890	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
AV	885	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	884	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	883	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	882	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SCV	877	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SCV	876	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SFV	889	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
SFV	888	LEAD SERVICE COORDINATOR TRAINER	SCHOOL AGE	7/11/2023
SFV	887	LEAD SERVICE COORDINATOR TRAINER	SCHOOL AGE	7/11/2023
SFV	886	LEAD SERVICE COORDINATOR TRAINER	TRANSITION	7/11/2023
SFV	881	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	879	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	878	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
AV	129	IT SPECIALIST II	AV INFORMATION TECHNOLOGY	7/21/2023
SFV	196	INTAKE ASSOCIATE	INTAKE	7/28/2023
AV	905	OFFICE ASSISTANT II	OFFICE SERVICES	7/31/2023
AV	901	OFFICE ASSISTANT II	CLINICAL/ INTAKE	7/31/2023
AV	697	CONSUMER SERVICES SUPERVISOR - OD/FL	AV ON-DUTY SPECIALIST	7/31/2023
AV	643	INTAKE ASSOCIATE	AV INTAKE	7/31/2023
SFV	904	IT TRAINING SPECIALIST II	IT	7/31/2023
SFV	903	APPLICATIONS ADMINISTRATOR 1	IT	7/31/2023
SFV	899	INTAKE SUPERVISOR	CLINICAL/ INTAKE	7/31/2023
SFV	896	ACCOUNTING SPECIALIST	ACCOUNTING	7/31/2023
SFV	894	ACCOUNTING SPECIALIST	ACCOUNTING	7/31/2023
SFV	892	JR ACCOUNTANT	ACCOUNTING	7/31/2023
SFV	891	JR ACCOUNTANT	ACCOUNTING	7/31/2023
SFV	871	OFFICE ASSISTANT II (INTAKE)	EARLY START - INTAKE	7/31/2023
SFV	870	INTAKE ASSOCIATE	EARLY START - INTAKE	7/31/2023
SFV	246	JUDICIAL/FORENSICS SPECIALIST	ADULT 3	8/13/2023
SFV	577	NURSE CONSULTANT	CLINICAL SERVICES	8/14/2023
SFV	127	OFFICE ASSISTANT II	OFFICE SERVICES - SFV	8/18/2023
AV	873	CONSUMER SERVICES SUPERVISOR	ADULT 4	9/11/2023
SFV	542	CONSUMER SERVICES SUPERVISOR	TRANSITION 3	9/11/2023
SFV	492	OFFICE ASSISTANT II	OFFICE SERVICES	9/19/2023
SFV	919	OUTREACH LANGUAGE SPECIALIST (SPANISH)	DEIB	9/19/2023
SFV	478	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	9/25/2023
SFV	442	AUTISM CLINICAL SVCS SPECIALIST	CLINICAL SERVICES	9/25/2023
SFV	21	ACCOUNTING SPECIALIST	ACCOUNTING - ACCOUNTS PAYABLE 1	9/25/2023
SFV	15	ACCOUNTING SPECIALIST	ACCOUNTING - ACCOUNTS PAYABLE 1	9/25/2023

Positions on Hold

76

Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
AV	305	FAMILY ADVOCATE	AV - PUB INFO & TRAIN	2/28/2022
SFV	25	TECH SUPPORT ENGINEER	IT	4/25/2022
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	7/25/2022
SFV	701	LEAD RISK ASSESSMENT SPEC	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
AV	854	CSC	AV EARLY START 3	2/16/2023
AV	849	CSC	AV EARLY START 3	2/16/2023
AV	848	CSC	AV EARLY START 3	2/16/2023
AV	847	CSC	AV EARLY START 3	2/16/2023
AV	782	CSC	AV SCHOOL AGE 3	2/16/2023
AV	771	CSC	AV SCHOOL AGE 3	2/16/2023
AV	765	CSC	AV ADULT 3	2/16/2023
AV	764	CSC	AV ADULT 3	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	787	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	786	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	832	CSC	EARLY START 7	2/16/2023
SFV	831	CSC	EARLY START 7	2/16/2023
SFV	827	CSC	EARLY START 7	2/16/2023
SFV	821	CSC	EARLY START 6	2/16/2023
SFV	810	CSC	ADULT 11	2/16/2023
SFV	807	CSC	ADULT 11	2/16/2023
SFV	806	CSC	ADULT 11	2/16/2023
SFV	805	CSC	ADULT 11	2/16/2023
SFV	799	CSC	ADULT 10	2/16/2023
SFV	798	CSC	ADULT 10	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	793	CSC	ADULT 10	2/16/2023
SFV	792	CSC	ADULT 10	2/16/2023
SFV	791	CSC	ADULT 10	2/16/2023
SFV	790	CSC	ADULT 10	2/16/2023
SFV	770	CSC	SCHOOL AGE 9	2/16/2023
SFV	769	CSC	TRANSITION 4	2/16/2023
SFV	762	CSC	ADULT 9	2/16/2023
SFV	759	CSC	SCHOOL AGE 9	2/16/2023
SFV	758	CSC	SCHOOL AGE 9	2/16/2023
SFV	755	CSC	SCHOOL AGE 9	2/16/2023
SFV	754	CSC	SCHOOL AGE 9	2/16/2023
SFV	749	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	747	CSC	TRANSITION 4	2/16/2023
SFV	744	CSC	TRANSITION 4	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	738	CSC	ADULT 9	2/16/2023
SFV	737	CSC	ADULT 9	2/16/2023
SFV	736	CSC	ADULT 9	2/16/2023
SFV	732	CSC	ADULT 9	2/16/2023
SFV	731	CSC	ADULT 9	2/16/2023
SFV	742	CSC	TRANSITION 4	2/17/2023
AV	426	CSC	AV EARLY START 2	3/17/2023
SFV	319	PUBLIC INFO MANAGER	PUBLIC INFO	5/9/2023
SFV	862	CSC	ADULT 11	6/23/2023
SFV	861	CSC	ADULT 11	6/23/2023
SFV	860	CSC	ADULT 11	6/23/2023
SFV	721	EXEC ADMIN ASSISTANT	IT	7/7/2023
SFV	897	OFFICE ASSISTANT II	CASE MANAGEMENT	7/17/2023
SFV	921	ACCOUNTING SPECIALIST	ACCOUNTING	7/31/2023
SFV	864	COMMUNITY SERV SPEC	COMMUNITY SERV	7/31/2023
SFV	863	COMMUNITY SERV SPEC	COMMUNITY SERV	7/31/2023
SFV	906	EXEC ADMIN ASSISTANT	EXECUTIVE OFFICE	8/1/2023
AV	895	OUTREACH LANG SPEC - SPAN	DEIB	8/9/2023
SFV	2	EXEC ADMIN ASSISTANT	EXECUTIVE OFFICE	8/16/2023
SFV	362	OFFICE ASSISTANT III	REC & DOC MNT	8/23/2023
SFV	760	CSC	SCHOOL AGE 9	8/29/2023
SFV	753	CSC	SCHOOL AGE 9	8/29/2023
AV	915	CSC	AV ADULT 4	9/11/2023
AV	909	CSC	AV ADULT 4	9/11/2023
AV	907	CSC	AV ADULT 4	9/11/2023
AV	917	CSC	AV ADULT 4	9/11/2023
AV	916	CSC	AV ADULT 4	9/11/2023
AV	914	CSC	AV ADULT 4	9/11/2023
AV	913	CSC	AV ADULT 4	9/11/2023
AV	912	CSC	AV ADULT 4	9/11/2023
AV	911	CSC	AV ADULT 4	9/11/2023
AV	910	CSC	AV ADULT 4	9/11/2023
AV	908	CSC	AV ADULT 4	9/11/2023

New Hires Started in the month

7

Location	Pos #	Position	Hire Date
SCV	589	OFFICE ASSISTANT II	9/11/2023
AV	852	CSC	9/11/2023
AV	869	CSC - INTAKE	9/11/2023
SFV	718	EXEC ADMIN ASSIST - PROJECTS	9/18/2023
SFV	252	CSC	9/25/2023
SCV	555	CSC	9/25/2023
AV	464	CSC	9/25/2023

Separations in the Month

7

Location	Pos #	Position	Separation Reason	Term Month
SFV	351	CSC	PERSONAL	9/14/2023
SFV	244	CSC	PERSONAL	9/11/2023
SFV	492	OFFICE ASSISTANT II	PERSONAL	9/19/2023
SFV	726	LGBTQ+ SPECIALIST	OTHER EMPLOYMENT	9/22/2023
SCV	116	CSC	PERSONAL	9/22/2023
SCV	588	CSC	RELOCATION	9/28/2023
SFV	115	CSC BILINGUAL	OTHER EMPLOYMENT	9/29/2023

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled as of 10/31/23	FY23/24 Authorized Positions	% Filled	New Hires Started in the month	Separations in the Month	Oct '23 - Turnover Rate
All Locations	85	57	62	204	69	650	923	70.42%	9	12	1.85%
SFV	53	34	48	135	47	459	641	71.61%	4	8	
AV	22	16	11	49	21	131	201	65.17%	5	3	
SCV	10	7	3	20	1	60	81	74.07%	0	1	

CSC Vacancies

85

Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
SFV	469	CSC - SPECIALIZED	ADULT 3 (1:25)	4/9/2022
AV	336	CSC ES	AV EARLY START	11/21/2022
AV	483	CSC	AV SCHOOL AGE 2	12/5/2022
SFV	440	CSC	ADULT 8	12/5/2022
SFV	523	CSC - MW	ADULT 4	12/27/2022
SFV	296	CSC	TRANSITION 1	1/6/2023
SFV	174	CSC	ADULT 2	2/22/2023
SFV	170	CSC	ADULT 7	2/27/2023
SFV	461	CSC	SCHOOL AGE 4	3/13/2023
SFV	167	CSC	ADULT 5	3/14/2023
SFV	421	CSC ES	EARLY START 3	3/29/2023
SFV	324	CSC	TRANSITION 2	3/30/2023
SCV	98	CSC	SCV TRANSITION 2	4/10/2023
AV	72	CSC	AV ADULT 2	4/12/2023
AV	396	CSC	AV ADULT 1	4/21/2023
SFV	653	CSC	SCHOOL AGE 8	4/24/2023
AV	586	CSC	AV SCHOOL AGE 1	5/1/2023
SFV	591	CSC	ADULT 4	5/5/2023
SFV	172	CSC	ADULT 6	5/5/2023
SFV	299	CSC	TRANSITION 1	5/12/2023
SCV	234	CSC ES	SCV EARLY START	5/15/2023
SCV	100	CSC	SCV ADULT	5/22/2023
AV	537	CSC - MW	AV SCHOOL AGE 2	6/5/2023
SFV	390	CSC	TRANSITION 1	6/5/2023
AV	215	CSC	AV SCHOOL AGE 2	6/13/2023
SFV	553	CSC ES	EARLY START 4	6/20/2023
SFV	458	CSC ES	EARLY START 3	6/20/2023
SFV	209	CSC	ADULT 7	6/22/2023
SFV	70	CSC	ADULT 4	6/23/2023
SFV	56	CSC	ADULT 7	6/28/2023
SFV	575	CSC - SPECIALIZED	ADULT 3 (1:25)	6/30/2023
AV	27	CSC SPECIALIST - OD	AV OD/FL	7/3/2023
SFV	813	CSC (1:40)	EARLY START 2	7/3/2023
SFV	331	CSC	ADULT 8	7/7/2023
SFV	30	CSC SPECIALIST - OD	OD (FORMERLY ADULT 5)	7/10/2023
SFV	456	CSC	SCHOOL AGE 4	7/16/2023
SCV	635	CSC SPECIALIST - OD	SCV ADULT	7/17/2023
SFV	106	CSC ES	EARLY START 2	7/17/2023
AV	572	CSC	AV TRANSITION 2	7/19/2023
AV	773	CSC	AV SCHOOL AGE 3	7/20/2023
AV	198	CSC	AV TRANSITION 2	7/20/2023
AV	24	CSC SPECIALIST - OD	AV OD/FL	7/31/2023
AV	768	CSC	AV ADULT 3	8/2/2023
SFV	247	CSC	ADULT 4	8/4/2023
SFV	158	CSC	ADULT 5	8/14/2023
SFV	117	CSC ES	EARLY START 4	8/17/2023
SFV	240	CSC	EARLY START 4	8/18/2023
SFV	288	CSC	SCHOOL AGE 8	8/23/2023
AV	254	CSC	AV ADULT 1	8/28/2023
AV	88	CSC	AV ADULT 1	8/28/2023
SFV	329	CSC	ADULT 4	8/28/2023
SFV	243	CSC	ADULT 5	8/28/2023
SFV	180	CSC	ADULT 6	8/28/2023
SFV	91	CSC	ADULT 5	8/28/2023
SFV	419	CSC	ADULT 7	8/30/2023
SFV	37	CSC SPECIALIST - OD	OD (FORMERLY TRANSITION 2)	8/31/2023
AV	316	CSC	AV TRANSITION 1	9/11/2023
SFV	244	CSC	ADULT 8	9/11/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
SCV	116	CSC ES	SCV EARLY START	9/22/2023
SFV	360	CSC	SCHOOL AGE 8	9/25/2023
SCV	588	CSC	SCV TRANSITION	9/28/2023
SFV	115	CSC ES	EARLY START 2	9/29/2023
SFV	1	CSC	TRANSITION 3	10/9/2023
SFV	184	CSC	ADULT 4	10/9/2023
SFV	142	CSC	TRANSITION 2	10/9/2023
SFV	107	CSC ES	EARLY START 4	10/9/2023
SFV	61	CSC INTAKE	INTAKE	10/9/2023
SCV	695	CSC	SCV TRANSITION 2	10/18/2023
AV	447	CSC	AV ADULT 1	10/23/2023
AV	382	CSC	AV ADULT 1	10/23/2023
AV	278	CSC	AV ADULT 1	10/23/2023
SCV	540	CSC - MW	SCV SCHOOL AGE 1	10/23/2023
SFV	429	CSC	SCHOOL AGE 4	10/23/2023
SFV	291	CSC	SCHOOL AGE 7	10/23/2023
SFV	289	CSC	SCHOOL AGE 5	10/23/2023
SFV	149	CSC	SCHOOL AGE 3	10/23/2023
SFV	356	CSC	SCHOOL AGE 4	10/25/2023
AV	481	CSC	AV ADULT 2	10/27/2023
AV	83	CSC	AV TRANSITION 1	10/27/2023
SFV	119	CSC	EARLY START	10/31/2023
AV	426	CSC	AV EARLY START 2	3/17/2023
SFV	762	CSC	ADULT 9	2/16/2023
SCV	786	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	787	CSC	SCV SCHOOL AGE 2	2/16/2023

CSC Growth Positions

57

Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
AV	851	CSC (1:40)	AV EARLY START	2/16/2023
AV	850	CSC (1:40)	AV EARLY START	2/16/2023
AV	846	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	779	CSC	AV SCHOOL AGE 3	2/16/2023
AV	777	CSC	AV SCHOOL AGE 3	2/16/2023
SCV	843	CSC (1:40)	SCV EARLY START 2	2/16/2023
SCV	838	CSC (1:40)	SCV EARLY START 2	2/16/2023
SCV	788	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	785	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	784	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	829	CSC (1:40)	EARLY START 7	2/16/2023
SFV	828	CSC	EARLY START 7	2/16/2023
SFV	818	CSC (1:40)	EARLY START 6	2/16/2023
SFV	796	CSC	ADULT 10	2/16/2023
SFV	795	CSC	ADULT 10	2/16/2023
SFV	746	CSC	TRANSITION 4	2/16/2023
SFV	745	CSC	TRANSITION 4	2/16/2023
SFV	741	CSC	TRANSITION 4	2/16/2023
SFV	740	CSC	TRANSITION 4	2/16/2023
SFV	735	CSC	ADULT 9	2/16/2023
SFV	734	CSC	ADULT 9	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	730	CSC	ADULT 9	2/16/2023
SFV	729	CSC	ADULT 9	2/16/2023
AV	859	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SCV	857	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SFV	858	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SFV	856	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
AV	853	CSC (1:40)	AV EARLY START 3	6/26/2023
AV	780	CSC	AV SCHOOL AGE 3	6/26/2023
AV	775	CSC	AV SCHOOL AGE 2	6/26/2023
AV	774	CSC	AV SCHOOL AGE 1	6/26/2023
SCV	836	CSC (1:40)	SCV EARLY START	6/26/2023
SFV	835	CSC	ES - INTAKE	6/26/2023
SFV	830	CSC (1:40)	EARLY START 7	6/27/2023
SFV	825	CSC (1:40)	EARLY START 4	6/27/2023
SFV	824	CSC (1:40)	EARLY START 3	6/27/2023
SFV	823	CSC (1:40)	EARLY START 3	6/27/2023
SFV	820	CSC (1:40)	EARLY START 6	6/27/2023
SFV	819	CSC (1:40)	EARLY START 6	6/27/2023
SFV	816	CSC (1:40)	EARLY START 6	6/27/2023
SFV	815	CSC (1:40)	EARLY START	6/27/2023
SFV	814	CSC (1:40)	EARLY START	6/27/2023
SFV	809	CSC	ADULT 11	6/27/2023
SFV	804	CSC	ADULT 11	6/27/2023
SFV	803	CSC	ADULT 11	6/27/2023
SFV	801	CSC	ADULT 10	6/27/2023
SFV	800	CSC	ADULT 10	6/27/2023
AV	902	INTAKE CSC	CLINICAL/ INTAKE	7/31/2023
AV	874	FLOATER SPECIALIST	AV EARLY START 3	7/31/2023
AV	868	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
AV	867	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
AV	781	CSC	AV SCHOOL AGE 3	7/31/2023
SFV	875	FLOATER SPECIALIST	EARLY START 7	7/31/2023
SFV	866	FLOATER SPECIALIST - OD UNIT	CASE MANAGEMENT	7/31/2023
SFV	865	FLOATER SPECIALIST - OD UNIT	CASE MANAGEMENT	7/31/2023
AV	763	CSC	AV ADULT 3	8/28/2023

FY23/24 Authorized Positions	Positions Added Based on FY 23/24 Growth
923	44

Open Other Positions:

62

Location	Pos #	All Other Positions	Department/ Location	Open as of Date
SCV	668	OFFICE ASSISTANT I	OFFICE SERVICES - SCV (TEMP)	4/16/2022
SFV	624	ASSISTANT PSYCHOLOGICAL SERVICES SUPERVISOR	CLINICAL SERVICES	9/4/2022
SFV	218	DEPUTY DIRECTOR	EXECUTIVE ADMINISTRATION	10/7/2022
SFV	545	EMPLOYMENT SERVICES SPECIALIST	COMMUNITY SERVICES	12/6/2022
SFV	40	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	2/13/2023
SFV	634	OFFICE ASSISTANT II	RECS & DOC MANAGEMENT	2/16/2023
SFV	728	CONSUMER SERVICE SUPERVISOR	ADULT 9	2/16/2023
SFV	794	CONSUMER SERVICE SUPERVISOR	ADULT 10	2/16/2023
SFV	26	SENIOR ACCOUNTING SPECIALIST	ACCOUNTS PAYABLE 1	6/20/2023
SFV	137	JUDICIAL/FORENSICS SPECIALIST	ADULT 3	6/20/2023
SFV	203	SENIOR ACCOUNTING SPECIALIST	ACCOUNTS PAYABLE 1	6/20/2023
AV	882	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	883	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	884	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	885	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	890	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
SCV	876	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SCV	877	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SFV	878	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	879	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	881	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	886	LEAD SERVICE COORDINATOR TRAINER	TRANSITION	7/11/2023
SFV	887	LEAD SERVICE COORDINATOR TRAINER	SCHOOL AGE	7/11/2023
SFV	888	LEAD SERVICE COORDINATOR TRAINER	SCHOOL AGE	7/11/2023
SFV	889	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
AV	129	IT SPECIALIST II	AV INFORMATION TECHNOLOGY	7/21/2023
SFV	196	INTAKE ASSOCIATE	INTAKE	7/28/2023
AV	697	CONSUMER SERVICES SUPERVISOR - OD/FL	AV ON-DUTY SPECIALIST	7/31/2023
AV	901	OFFICE ASSISTANT II	CLINICAL/ INTAKE	7/31/2023
SFV	870	INTAKE ASSOCIATE	EARLY START - INTAKE	7/31/2023
SFV	871	OFFICE ASSISTANT II (INTAKE)	EARLY START - INTAKE	7/31/2023
SFV	891	JR ACCOUNTANT	ACCOUNTING	7/31/2023
SFV	892	JR ACCOUNTANT	ACCOUNTING	7/31/2023
SFV	894	ACCOUNTING SPECIALIST	ACCOUNTING	7/31/2023
SFV	896	ACCOUNTING SPECIALIST	ACCOUNTING	7/31/2023
SFV	904	IT TRAINING SPECIALIST II	INFORMATION TECHNOLOGY	7/31/2023
SFV	246	JUDICIAL/FORENSICS SPECIALIST	ADULT 3	8/13/2023
SFV	577	NURSE CONSULTANT	CLINICAL SERVICES	8/14/2023
SFV	127	OFFICE ASSISTANT II	OFFICE SERVICES - SFV	8/18/2023
AV	367	CONSUMER SERVICES SUPERVISOR	AV ADULT 1	8/28/2023
AV	873	CONSUMER SERVICES SUPERVISOR	AV ADULT 4	9/11/2023
SFV	919	OUTREACH LANGUAGE SPECIALIST (SPANISH)	DEIB	9/15/2023
SFV	492	OFFICE ASSISTANT II	OFFICE SERVICES	9/19/2023
SFV	726	LGBTQ+ SPECIALIST	DEIB	9/21/2023
SFV	15	ACCOUNTING SPECIALIST	ACCOUNTS PAYABLE 1	9/25/2023
SFV	21	ACCOUNTING SPECIALIST	ACCOUNTS PAYABLE 1	9/25/2023
SFV	442	AUTISM CLINICAL SVCS SPECIALIST	CLINICAL SERVICES	9/25/2023
SFV	478	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	9/25/2023
SFV	582	JR ACCOUNTANT	ACCOUNTS PAYABLE 1	10/2/2023
SFV	569	HUMAN RESOURCES SPECIALIST I	HUMAN RESOURCES	10/4/2023
AV	922	INTAKE SUPERVISOR	CLINICAL	10/5/2023
SFV	863	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES	10/5/2023
SFV	864	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES	10/5/2023
SFV	924	DUE PROCESS OFFICER	CONTRACT ADMIN RISK ASSESS 1	10/5/2023
SFV	925	VENDOR COORDINATOR	COMMUNITY SERVICES	10/5/2023
SFV	926	PSYCHOLOGICAL AND INTAKE MANAGER	CLINICAL	10/5/2023
SFV	628	IT SPECIALIST I	INFORMATION TECHNOLOGY	10/9/2023
SFV	739	CONSUMER SERVICE SUPERVISOR	TRANSITION 4	10/9/2023
SFV	42	RESOURCE DEVELOPMENT SPECIALIST	COMMUNITY SERVICES I	10/23/2023
SFV	366	ADMINISTRATIVE ASSISTANT	COMMUNITY SERVICES	10/26/2023
SFV	383	ACCOUNTING SPECIALIST	ACCOUNTING - REVENUES	10/26/2023
SFV	578	ADMINISTRATIVE ASSISTANT	ACCOUNTING - ADMINISTRATION	10/27/2023

Positions on Hold

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Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
AV	305	FAMILY ADVOCATE	AV - PUBLIC INFO & TRAINING	2/28/2022
SFV	25	TECHNICAL SUPPORT ENGINEER	INFORMATION TECHNOLOGY	4/25/2022
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	7/25/2022
SFV	701	LEAD RISK ASSESSMENT SPECIALIST	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING 1	8/29/2022
SFV	647	JR ACCOUNTANT	ACCOUNTING	9/23/2022
AV	764	CSC	AV ADULT 3	2/16/2023
AV	765	CSC	AV ADULT 3	2/16/2023
AV	771	CSC	AV SCHOOL AGE 3	2/16/2023
AV	782	CSC	AV SCHOOL AGE 3	2/16/2023
AV	847	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	848	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	849	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	854	CSC (1:40)	AV EARLY START 3	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	731	CSC	ADULT 9	2/16/2023
SFV	732	CSC	ADULT 9	2/16/2023
SFV	736	CSC	ADULT 9	2/16/2023
SFV	737	CSC	ADULT 9	2/16/2023
SFV	738	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	744	CSC	TRANSITION 4	2/16/2023
SFV	747	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	749	CSC	TRANSITION 4	2/16/2023
SFV	754	CSC	SCHOOL AGE 9	2/16/2023
SFV	755	CSC	SCHOOL AGE 9	2/16/2023
SFV	759	CSC	SCHOOL AGE 9	2/16/2023
SFV	769	CSC	TRANSITION 4	2/16/2023
SFV	770	CSC	SCHOOL AGE 9	2/16/2023
SFV	790	CSC	ADULT 10	2/16/2023
SFV	791	CSC	ADULT 10	2/16/2023
SFV	792	CSC	ADULT 10	2/16/2023
SFV	793	CSC	ADULT 10	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	798	CSC	ADULT 10	2/16/2023
SFV	799	CSC	ADULT 10	2/16/2023
SFV	805	CSC	ADULT 11	2/16/2023
SFV	806	CSC	ADULT 11	2/16/2023
SFV	807	CSC	ADULT 11	2/16/2023
SFV	810	CSC	ADULT 11	2/16/2023
SFV	821	CSC (1:40)	EARLY START 6	2/16/2023
SFV	827	CSC (1:40)	EARLY START 7	2/16/2023
SFV	831	CSC (1:40)	EARLY START 7	2/16/2023
SFV	832	CSC (1:40)	EARLY START 7	2/16/2023
SFV	742	CSC	TRANSITION 4	2/17/2023
SFV	319	PUBLIC INFORMATION MANAGER	PUBLIC INFORMATION	5/9/2023
SFV	860	CSC	ADULT 11	6/23/2023
SFV	861	CSC	ADULT 11	6/23/2023
SFV	862	CSC	ADULT 11	6/23/2023
SFV	721	EXECUTIVE ADMINISTRATIVE ASSISTANT	INFORMATION TECHNOLOGY	7/7/2023
SFV	897	OFFICE ASSISTANT II	ACCOUNTING	7/17/2023
SFV	921	ACCOUNTING SPECIALIST	ACCOUNTING - POS PAYMENTS	7/31/2023
SFV	906	EXECUTIVE ADMINISTRATIVE ASSISTANT	EXECUTIVE OFFICE	8/1/2023
AV	895	OUTREACH LANG SPECIALIST - SPANISH	DEIB	8/9/2023
SFV	2	EXECUTIVE ADMINISTRATIVE ASSISTANT	EXECUTIVE OFFICE	8/16/2023
SFV	362	OFFICE ASSISTANT III	RECS & DOC MANAGEMENT	8/23/2023
AV	907	CSC	AV ADULT 4	9/11/2023
AV	908	CSC	AV ADULT 4	9/11/2023
AV	909	CSC	AV ADULT 4	9/11/2023
AV	910	CSC	AV ADULT 4	9/11/2023
AV	911	CSC	AV ADULT 4	9/11/2023
AV	912	CSC	AV ADULT 4	9/11/2023
AV	913	CSC	AV ADULT 4	9/11/2023
AV	914	CSC	AV ADULT 4	9/11/2023
AV	915	CSC	AV ADULT 4	9/11/2023
AV	916	CSC	AV ADULT 4	9/11/2023
AV	917	CSC	AV ADULT 4	9/11/2023
SFV	604	EXECUTIVE ADMINISTRATIVE ASSISTANT	EXECUTIVE - ADMINISTRATIVE	10/20/2023

New Hires Started in the month

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Location	Pos #	Position	Hire Date
AV	905	OFFICE ASSISTANT II	10/9/2023
AV	643	INTAKE ASSOCIATE	10/9/2023
SFV	569	HR SPECIALIST I	10/2/2023
SFV	9	ACCOUNTING SUPERVISOR	10/23/2023
SFV	834	CSC - INTAKE	10/23/2023
AV	845	CSC	10/23/2023
AV	766	CSC	10/23/2023
AV	587	CSC	10/23/2023
SFV	808	CSC	10/23/2023

Separations in the Month

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Location	Pos #	Position	Separation Reason	Term Month
SFV	582	JR ACCOUNTANT	PERSONAL	10/2/2023
SFV	569	HR SPECIALIST I	RELOCATION	10/4/2023
SFV	42	RESOURCE DEVELOPER	PERSONAL	10/23/2023
SCV	695	CSC	PERSONAL	10/18/2023
SFV	366	ADMINISTRATIVE ASSISTANT	PERSONAL	10/26/2023
AV	83	CSC BILINGUAL	PERSONAL	10/27/2023
AV	578	ADMINISTRATIVE ASSISTANT	PERSONAL	10/27/2023
SFV	604	ADMINISTRATIVE ASSISTANT	PERFORMANCE	10/20/2023
SFV	119	CSC BILINGUAL	RETIREMENT	10/31/2023
AV	481	CSC	WORKING CONDITIONS	10/27/2023
SFV	356	CSC	PERSONAL	10/25/2023
SFV	383	ACCOUNTING SPECIALIST	OTHER EMPLOYMENT	10/26/2023

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled as of 11/30/23	FY23/24 Authorized Positions	% Filled	New Hires Started in the month	Separations in the Month	Nov '23 - Turnover Rate
All Locations	89	51	62	202	69	654	925	70.70%	13	7	1.07%
SPV	57	30	47	134	47	461	642	71.81%	12	5	
AV	24	15	12	51	18	133	202	65.84%	0	0	
SCV	8	6	3	17	4	60	81	74.07%	1	2	

CSC Vacancies 89

Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
SPV	469	CSC - SPECIALIZED	ADULT 3 - SPECL CASELOAD	4/9/2022
AV	336	CSC ES	AV EARLY START	11/21/2022
AV	483	CSC	AV SCHOOL AGE 2	12/5/2022
SPV	440	CSC	ADULT 8	12/5/2022
SPV	523	CSC - MW	ADULT 4	12/27/2022
SPV	296	CSC	TRANSITION 1	1/6/2023
SPV	174	CSC	ADULT 2	2/22/2023
SPV	170	CSC	ADULT 7	2/27/2023
SPV	461	CSC	SCHOOL AGE 4	3/13/2023
SPV	167	CSC	ADULT 5	3/14/2023
SPV	421	CSC ES	EARLY START 3	3/29/2023
SCV	98	CSC	SCV TRANSITION 2	4/10/2023
AV	72	CSC	AV ADULT 2	4/12/2023
AV	396	CSC	AV ADULT 1	4/21/2023
SPV	653	CSC	SCHOOL AGE 8	4/24/2023
AV	586	CSC	AV SCHOOL AGE 1	5/1/2023
SPV	172	CSC	ADULT 6	5/5/2023
SPV	591	CSC	ADULT 4	5/5/2023
SPV	299	CSC	TRANSITION 1	5/12/2023
SCV	234	CSC ES	SCV EARLY START	5/15/2023
SCV	100	CSC	SCV ADULT	5/22/2023
AV	537	CSC - MW	AV SCHOOL AGE 2	6/5/2023
SPV	390	CSC	TRANSITION 1	6/5/2023
AV	215	CSC	AV SCHOOL AGE 2	6/13/2023
SPV	458	CSC ES	EARLY START 3	6/20/2023
SPV	553	CSC ES	EARLY START 4	6/20/2023
SPV	209	CSC	ADULT 7	6/22/2023
SPV	70	CSC	ADULT 4	6/23/2023
SPV	56	CSC	ADULT 7	6/28/2023
SPV	575	CSC - SPECIALIZED	ADULT 3 - SPECL CASELOAD	6/30/2023
AV	27	CSC SPECIALIST - OD	AV OD/FL	7/3/2023
SPV	813	CSC (1:40)	EARLY START 2	7/3/2023
SPV	331	CSC	ADULT 8	7/7/2023
SPV	30	CSC SPECIALIST - OD	OD (FORMERLY ADULT 5)	7/10/2023
SPV	456	CSC	SCHOOL AGE 4	7/16/2023
SCV	635	CSC SPECIALIST - OD	SCV ADULT	7/17/2023
SPV	106	CSC ES	EARLY START 2	7/17/2023
AV	572	CSC	AV TRANSITION 2	7/19/2023
AV	198	CSC	AV TRANSITION 2	7/20/2023
AV	773	CSC	AV SCHOOL AGE 3	7/20/2023
AV	24	CSC	AV/OD FL	7/31/2023
SPV	158	CSC	ADULT 5	8/14/2023
SPV	117	CSC ES	EARLY START 4	8/17/2023
SPV	240	CSC	EARLY START 4	8/18/2023
SPV	288	CSC	SCHOOL AGE 8	8/23/2023
AV	88	CSC	AV ADULT 1	8/28/2023
AV	254	CSC	AV ADULT 1	8/28/2023
SPV	243	CSC	ADULT 5	8/28/2023
SPV	329	CSC	ADULT 4	8/28/2023
SPV	419	CSC	ADULT 7	8/30/2023
SPV	37	CSC SPECIALIST - OD	OD (FORMERLY TRANSITION 2)	8/31/2023
AV	316	CSC	AV TRANSITION 1	9/11/2023
SPV	244	CSC	ADULT 8	9/11/2023
SPV	351	CSC	SCHOOL AGE 5	9/14/2023
SCV	116	CSC ES	SCV EARLY START	9/22/2023
SPV	360	CSC	SCHOOL AGE 8	9/25/2023
SCV	588	CSC	SCV TRANSITION	9/28/2023
SPV	115	CSC ES	EARLY START 2	9/29/2023
SPV	61	CSC INTAKE	INTAKE	10/9/2023
SPV	107	CSC ES	EARLY START 4	10/9/2023
SPV	142	CSC	TRANSITION 2	10/9/2023
SPV	184	CSC	ADULT 4	10/9/2023
SPV	261	CSC	TRANSITION 3	10/9/2023
AV	74	CSC	AV ADULT 1	10/23/2023
AV	765	CSC	AV ADULT 1	10/23/2023
AV	275	CSC	AV ADULT 1	10/23/2023
AV	77	CSC	AV ADULT 1	10/23/2023
AV	361	CSC	AV ADULT 1	10/23/2023
AV	84	CSC	AV ADULT 1	10/23/2023
AV	764	CSC	AV ADULT 1	10/23/2023
SCV	540	CSC - MW	SCV SCHOOL AGE 1	10/23/2023
SPV	149	CSC	SCHOOL AGE 3	10/23/2023
SPV	289	CSC	SCHOOL AGE 5	10/23/2023
SPV	291	CSC	SCHOOL AGE 7	10/23/2023
SPV	429	CSC	SCHOOL AGE 4	10/23/2023
SPV	356	CSC	SCHOOL AGE 4	10/25/2023
AV	83	CSC	AV TRANSITION 1	10/27/2023
AV	481	CSC	AV ADULT 2	10/27/2023
SPV	119	CSC	EARLY START	10/31/2023
SPV	233	CSC	SCHOOL AGE 5	11/6/2023
SPV	301	CSC	ADULT 5	11/6/2023
SPV	204	CSC - SELF-DETERM SPEC	SCV CON SRV SELF-DETERM	11/9/2023
SPV	520	CSC - MW	ADULT 1	11/15/2023
SCV	228	CSC	SCV TRANSITION 2	11/20/2023
SPV	176	CSC	ADULT 5	11/20/2023
SPV	195	CSC	ADULT 2	11/20/2023
SPV	208	CSC	ADULT 7	11/20/2023
SPV	211	CSC	ADULT 7	11/20/2023
SPV	450	CSC	EARLY START 1	11/30/2023

CSC Growth Positions 51

Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
AV	777	CSC	AV SCHOOL AGE 3	2/16/2023
AV	779	CSC	AV SCHOOL AGE 3	2/16/2023
AV	846	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	850	CSC (1:40)	AV EARLY START	2/16/2023
AV	851	CSC (1:40)	AV EARLY START	2/16/2023
SCV	784	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	785	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	788	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	838	CSC (1:40)	SCV EARLY START 2	2/16/2023
SCV	843	CSC (1:40)	SCV EARLY START 2	2/16/2023
SPV	729	CSC	ADULT 9	2/16/2023
SPV	730	CSC	ADULT 9	2/16/2023
SPV	733	CSC	ADULT 9	2/16/2023
SPV	734	CSC	ADULT 9	2/16/2023
SPV	735	CSC	ADULT 9	2/16/2023
SPV	740	CSC	TRANSITION 4	2/16/2023
SPV	741	CSC	TRANSITION 4	2/16/2023
SPV	745	CSC	TRANSITION 4	2/16/2023
SPV	746	CSC	TRANSITION 4	2/16/2023
SPV	795	CSC	ADULT 10	2/16/2023
SPV	796	CSC	ADULT 10	2/16/2023
SPV	805	CSC	ADULT 11	2/16/2023
SPV	818	CSC (1:40)	EARLY START 6	2/16/2023
SPV	829	CSC (1:40)	EARLY START 7	2/16/2023
AV	774	CSC	AV SCHOOL AGE 1	6/26/2023
AV	775	CSC	AV SCHOOL AGE 2	6/26/2023
AV	780	CSC	AV SCHOOL AGE 3	6/26/2023
AV	853	CSC (1:40)	AV EARLY START 3	6/26/2023
SCV	836	CSC (1:40)	SCV EARLY START	6/26/2023
SPV	835	CSC	EARLY START - INTAKE	6/26/2023
SPV	800	CSC	ADULT 10	6/27/2023
SPV	801	CSC	ADULT 10	6/27/2023
SPV	803	CSC	ADULT 11	6/27/2023
SPV	814	CSC (1:40)	EARLY START	6/27/2023
SPV	815	CSC (1:40)	EARLY START	6/27/2023
SPV	816	CSC (1:40)	EARLY START 6	6/27/2023
SPV	819	CSC (1:40)	EARLY START 6	6/27/2023
SPV	820	CSC (1:40)	EARLY START 6	6/27/2023
SPV	823	CSC (1:40)	EARLY START 3	6/27/2023
SPV	824	CSC (1:40)	EARLY START 3	6/27/2023
SPV	825	CSC (1:40)	EARLY START 4	6/27/2023
SPV	830	CSC (1:40)	EARLY START 7	6/27/2023
AV	781	CSC	AV SCHOOL AGE 3	7/31/2023
AV	867	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
AV	868	FLOATER SPECIALIST	AV/OD FL	7/31/2023
AV	874	FLOATER SPECIALIST	AV EARLY START 3	7/31/2023
SPV	866	FLOATER SPECIALIST - OD UNIT	CASE MANAGEMENT	7/31/2023
SPV	875	FLOATER SPECIALIST	EARLY START 7	7/31/2023
SPV	758	CSC	SCHOOL AGE 9	11/8/2023
AV	771	CSC	AV SCHOOL AGE 3	11/20/2023
AV	782	CSC	AV SCHOOL AGE 3	11/20/2023

FY23/24 Authorized Positions	Positions Added Based on FY 23/24 Growth
925	44

Open Other Positions:

62

Location	Pos #	All Other Positions	Department/ Location	Open as of Date
SCV	668	OFFICE ASSISTANT I	FACILITIES (TEMP)	4/16/2022
SFV	624	ASSISTANT PSYCHOLOGICAL SERVICES SUP	CLINICAL SERVICES	9/4/2022
SFV	218	DEPUTY DIRECTOR	ADMINISTRATION EXECUTIVE	10/7/2022
SFV	40	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	2/13/2023
SFV	634	OFFICE ASSISTANT II	RECORDS & DOC MANAGEMENT	2/16/2023
SFV	728	CONSUMER SERVICE SUPERVISOR	ADULT 9	2/16/2023
SFV	794	CONSUMER SERVICE SUPERVISOR	ADULT 10	2/16/2023
SFV	26	SENIOR ACCOUNTING SPECIALIST	ACCOUNTING - ACCOUNTS PAYABLE 1	6/20/2023
SFV	137	JUDICIAL/FORENSICS SPECIALIST	ADULT 3 - CPP	6/20/2023
SFV	203	SENIOR ACCOUNTING SPECIALIST	ACCOUNTING - ACCOUNTS PAYABLE 1	6/20/2023
AV	882	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	883	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	884	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	885	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	890	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
SCV	876	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SCV	877	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SFV	878	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	879	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	886	LEAD SERVICE COORDINATOR TRAINER	TRANSITION 1	7/11/2023
SFV	888	LEAD SERVICE COORDINATOR TRAINER	SCHOOL AGE	7/11/2023
SFV	889	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
AV	129	IT SPECIALIST II	AV INFORMATION TECHNOLOGY	7/21/2023
SFV	196	INTAKE ASSOCIATE	INTAKE	7/28/2023
AV	697	CONSUMER SERVICES SUPERVISOR - OD/FL	AV ON-DUTY SPECIALIST	7/31/2023
AV	901	OFFICE ASSISTANT II	CLINICAL / INTAKE	7/31/2023
SFV	870	INTAKE ASSOCIATE	EARLY START - INTAKE	7/31/2023
SFV	891	JR ACCOUNTANT	ACCOUNTING	7/31/2023
SFV	892	JR ACCOUNTANT	ACCOUNTING	7/31/2023
SFV	904	IT TRAINING SPECIALIST II	INFORMATION TECHNOLOGY	7/31/2023
SFV	906	EXECUTIVE ADMINISTRATIVE ASSISTANT	ADMINISTRATION - EXEC SUPPORT	8/1/2023
SFV	246	JUDICIAL/FORENSICS SPECIALIST	ADULT 3	8/13/2023
SFV	577	NURSE CONSULTANT	CLINICAL SERVICES	8/14/2023
SFV	127	OFFICE ASSISTANT II	FACILITIES	8/18/2023
AV	367	CONSUMER SERVICES SUPERVISOR	AV ADULT 1	8/28/2023
AV	873	CONSUMER SERVICES SUPERVISOR	AV ADULT 4	9/11/2023
SFV	492	OFFICE ASSISTANT II	FACILITIES	9/19/2023
SFV	21	ACCOUNTING SPECIALIST	ACCOUNTING - ACCOUNTS PAYABLE 1	9/25/2023
SFV	442	AUTISM CLINICAL SVCS SPECIALIST	CLINICAL SERVICES	9/25/2023
SFV	478	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	9/25/2023
SFV	582	JR ACCOUNTANT	ACCOUNTING - ACCOUNTS PAYABLE 1	10/2/2023
SFV	569	HUMAN RESOURCES SPECIALIST I	HUMAN RESOURCES	10/4/2023
AV	922	INTAKE SUPERVISOR	CLINICAL SERVICES INTAKE	10/5/2023
SFV	863	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES	10/5/2023
SFV	864	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES	10/5/2023
SFV	924	DUE PROCESS OFFICER	CONTRACT ADMIN RISK ASSESSMNT	10/5/2023
SFV	925	VENDOR COORDINATOR	COMMUNITY SERVICES	10/5/2023
SFV	926	PSYCHOLOGICAL AND INTAKE MANAGER	CLINICAL SERVICES	10/5/2023
SFV	923	SR. PSYCHOLOGICAL SERVICES SUPERVISOR	CLINICAL SERVICES	10/5/2023
SFV	628	IT SPECIALIST I	INFORMATION TECHNOLOGY	10/9/2023
SFV	604	EXECUTIVE ADMINISTRATIVE ASSISTANT	ADMINISTRATION EXECUTIVE	10/20/2023
SFV	42	RESOURCE DEVELOPMENT SPECIALIST	COMMUNITY SERVICES I	10/23/2023
SFV	366	ADMINISTRATIVE ASSISTANT	COMMUNITY SERVICES	10/26/2023
SFV	383	ACCOUNTING SPECIALIST	ACCOUNTING - REVENUES	10/26/2023
SFV	578	ADMINISTRATIVE ASSISTANT	ACCOUNTING - ADMINISTRATION	10/27/2023
SFV	48	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES II	11/6/2023
AV	389	PARENT & FAMILY SUPPORT SPECIALIST	AV CONSUMER SERVICES SPT	11/20/2023
SFV	374	PARENT & FAMILY SUPPORT SPECIALIST	CONSUMER SERVICES - SUPPORT	11/20/2023
SFV	532	DEIB SUPERVISOR	CONSUMER SERVICES 2	11/27/2023
SFV	443	ACCOUNTING SPECIALIST	ACCOUNTING - REVENUES	11/30/2023
SFV	927	LEAD IT SPECIALIST	INFORMATION TECHNOLOGY	11/30/2023
SFV	545	EMPLOYMENT SERVICES SPECIALIST	COMMUNITY SERVICES	11/30/2023

Positions on Hold

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Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
AV	305	FAMILY ADVOCATE	AV - PUBLIC INFO & TRAINING	2/28/2023
SFV	25	TECHNICAL SUPPORT ENGINEER	INFORMATION TECHNOLOGY	4/25/2022
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	7/25/2022
SFV	701	LEAD RISK ASSESSMENT SPECIALIST	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
SFV	647	JR ACCOUNTANT	ACCOUNTING	9/23/2022
AV	847	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	848	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	849	CSC (1:40)	AV EARLY START 3	2/16/2023
AV	854	CSC (1:40)	AV EARLY START 3	2/16/2023
SCV	786	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	787	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	731	CSC	ADULT 9	2/16/2023
SFV	732	CSC	ADULT 9	2/16/2023
SFV	736	CSC	ADULT 9	2/16/2023
SFV	737	CSC	ADULT 9	2/16/2023
SFV	738	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	744	CSC	TRANSITION 4	2/16/2023
SFV	747	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	749	CSC	TRANSITION 4	2/16/2023
SFV	754	CSC	SCHOOL AGE 9	2/16/2023
SFV	755	CSC	SCHOOL AGE 9	2/16/2023
SFV	759	CSC	SCHOOL AGE 9	2/16/2023
SFV	762	CSC	ADULT 9	2/16/2023
SFV	769	CSC	TRANSITION 4	2/16/2023
SFV	770	CSC	SCHOOL AGE 9	2/16/2023
SFV	790	CSC	ADULT 10	2/16/2023
SFV	791	CSC	ADULT 10	2/16/2023
SFV	792	CSC	ADULT 10	2/16/2023
SFV	793	CSC	ADULT 10	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	798	CSC	ADULT 10	2/16/2023
SFV	799	CSC	ADULT 10	2/16/2023
SFV	807	CSC	ADULT 11	2/16/2023
SFV	810	CSC	ADULT 11	2/16/2023
SFV	821	CSC (1:40)	EARLY START 6	2/16/2023
SFV	827	CSC (1:40)	EARLY START 7	2/16/2023
SFV	831	CSC (1:40)	EARLY START 7	2/16/2023
SFV	832	CSC (1:40)	EARLY START 7	2/16/2023
SFV	742	CSC	TRANSITION 4	2/17/2023
AV	426	CSC ES	AV EARLY START 2	3/17/2023
AV	859	CSC - PROV ELIG	AV SA - PROV ELIGIBILITY	4/1/2023
SCV	857	CSC - PROV ELIG	AV SA - PROV ELIGIBILITY	4/1/2023
SFV	856	CSC - PROV ELIG	SA - PROVISIONAL ELIGIBILITY	4/1/2023
SFV	858	CSC - PROV ELIG	AV SA - PROV ELIGIBILITY	4/1/2023
SFV	319	PUBLIC INFORMATION MANAGER	PUBLIC INFORMATION	5/9/2023
SFV	860	CSC	ADULT 11	6/23/2023
SFV	861	CSC	ADULT 11	6/23/2023
SFV	862	CSC	ADULT 11	6/23/2023
SFV	721	EXECUTIVE ADMINISTRATIVE ASSISTANT	INFORMATION TECHNOLOGY	7/7/2023
SFV	897	OFFICE ASSISTANT II	ACCOUNTING	7/17/2023
SFV	921	ACCOUNTING SPECIALIST	ACCOUNTING - POS PAYMENTS	7/31/2023
SFV	2	EXECUTIVE ADMINISTRATIVE ASSISTANT	ADMIN - EXECUTIVE SUPPORT	8/16/2023
SFV	362	OFFICE ASSISTANT III	RECORDS & DOC MGMT	8/23/2023
AV	907	CSC	AV ADULT 4	9/11/2023
AV	909	CSC	AV ADULT 4	9/11/2023
AV	915	CSC	AV ADULT 4	9/11/2023
AV	908	CSC	AV ADULT 4	9/11/2023
AV	910	CSC	AV ADULT 4	9/11/2023
AV	911	CSC	AV ADULT 4	9/11/2023
AV	912	CSC	AV ADULT 4	9/11/2023
AV	913	CSC	AV ADULT 4	9/11/2023
AV	914	CSC	AV ADULT 4	9/11/2023
AV	916	CSC	AV ADULT 4	9/11/2023
AV	917	CSC	AV ADULT 4	9/11/2023
SFV	1	EXECUTIVE DIRECTOR	ADMINISTRATION - EXECUTIVE	11/8/2023

New Hires Started in the month 13

Location	Pos #	Position	Hire Date
SFV	865	FLOATER SPECIALIST - OD UNIT	11/6/2023
SFV	828	CSC	11/6/2023
SFV	324	CSC	11/6/2023
SFV	757	CSC	11/6/2023
SFV	545	EMPLOYMENT SPECIALIST	11/6/2023
SFV	894	ACCOUNTING SPECIALIST	11/20/2023
SFV	896	ACCOUNTING SPECIALIST	11/20/2023
SCV	695	CSC	11/20/2023
SFV	247	CSC	11/20/2023
SFV	871	OFFICE ASSISTANT II	11/20/2023
SFV	15	ACCOUNTING SPECIALIST	11/20/2023
SFV	180	CSC	11/20/2023
SFV	427	CSC	11/20/2023

Separations in the Month 7

Location	Pos #	Position	Separation Reason	Term Month
SFV	450	CSC BILINGUAL	RETIREMENT	11/30/2023
SCV	204	SELF DETERM SPECIALIST	RELOCATION	11/9/2023
SFV	758	CSC	OTHER EMPLOYMENT	11/8/2023
SCV	228	CSC	PERSONAL	11/20/2023
SFV	520	CSC - MW	PERSONAL	11/15/2023
SFV	532	DEIB SUPERVISOR	PERSONAL	11/27/2023
SFV	443	ACCOUNTING SPECIALIST	PERSONAL	11/30/2023

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled as of 12/31/23	FY23/24 Authorized Positions	% Filled	New Hires Started in the month	Separations in the Month	Dec '23 - Turnover Rate
All Locations	91	51	62	204	66	657	927	70.87%	12	12	1.83%
SFV	58	29	49	136	46	455	637	71.43%	6	7	
AV	26	15	9	50	18	135	203	66.50%	4	3	
SCV	7	7	4	18	2	67	87	77.01%	2	2	

CSC Vacancies 91

Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
SFV	469	CSC - SPECIALIZED	ADULT 3 - CPP	4/9/2022
AV	336	CSC	AV EARLY START	11/21/2022
SFV	440	CSC	ADULT 8	12/5/2022
SFV	296	CSC	TRANSITION 1	1/6/2023
AV	77	CSC	AV ADULT 1	2/8/2023
SFV	174	CSC	ADULT 2	2/22/2023
SFV	167	CSC	ADULT 5	3/14/2023
SFV	421	CSC	EARLY START 3	3/29/2023
SCV	98	CSC	SCV TRANSITION 2	4/10/2023
AV	72	CSC	AV ADULT 2	4/12/2023
AV	396	CSC	AV ADULT 1	4/21/2023
SFV	653	CSC	SCHOOL AGE 8	4/24/2023
AV	84	CSC	AV ADULT 1	4/27/2023
AV	586	CSC	AV SCHOOL AGE 1	5/1/2023
SFV	172	CSC	ADULT 6	5/5/2023
SFV	591	CSC	ADULT 4	5/5/2023
SFV	299	CSC	TRANSITION 1	5/12/2023
SCV	234	CSC	SCV EARLY START	5/15/2023
SCV	100	CSC	SCV ADULT	5/22/2023
AV	537	CSC	AV SCHOOL AGE 2	6/5/2023
SFV	390	CSC	TRANSITION 1	6/5/2023
AV	215	CSC	AV SCHOOL AGE 2	6/13/2023
SFV	458	CSC	EARLY START 3	6/20/2023
SFV	553	CSC	EARLY START 4	6/20/2023
SFV	209	CSC	ADULT 7	6/22/2023
SFV	70	CSC	ADULT 4	6/23/2023
SFV	56	CSC	ADULT 7	6/28/2023
SFV	575	CSC - SPECIALIZED	ADULT 3 - CPP	6/30/2023
AV	27	CSC SPECIALIST - OD	AV OD/FL	7/3/2023
SFV	813	CSC	EARLY START 2	7/3/2023
SFV	331	CSC	ADULT 8	7/7/2023
SFV	30	CSC SPECIALIST - OD	OD (FORMERLY ADULT 5)	7/10/2023
SFV	456	CSC	SCHOOL AGE 4	7/16/2023
SCV	635	CSC SPECIALIST - OD	SCV ADULT	7/17/2023
SFV	106	CSC	EARLY START 2	7/17/2023
AV	572	CSC	AV TRANSITION 2	7/19/2023
AV	198	CSC	AV TRANSITION 2	7/20/2023
AV	773	CSC	AV SCHOOL AGE 3	7/20/2023
AV	24	CSC	AV/OD FL	7/31/2023
AV	768	CSC	AV ADULT 3	8/2/2023
SFV	158	CSC	ADULT 5	8/14/2023
SFV	117	CSC	EARLY START 4	8/17/2023
SFV	240	CSC	EARLY START 4	8/18/2023
SFV	288	CSC	SCHOOL AGE 8	8/23/2023
AV	88	CSC	AV ADULT 1	8/28/2023
AV	254	CSC	AV ADULT 1	8/28/2023
SFV	243	CSC	ADULT 5	8/28/2023
SFV	329	CSC	ADULT 4	8/28/2023
SFV	419	CSC	ADULT 7	8/30/2023
SFV	37	CSC SPECIALIST - OD	OD (FORMERLY TRANSITION 2)	8/31/2023
AV	316	CSC	AV TRANSITION 1	9/11/2023
SFV	244	CSC	ADULT 8	9/11/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
SCV	116	CSC	SCV EARLY START	9/22/2023
SFV	360	CSC	SCHOOL AGE 8	9/25/2023
SCV	588	CSC	SCV TRANSITION	9/28/2023
SFV	115	CSC	EARLY START 2	9/29/2023
SFV	61	CSC INTAKE	CLINICAL SERVICES - INTAKE	10/9/2023
SFV	107	CSC	EARLY START 4	10/9/2023
SFV	142	CSC	TRANSITION 2	10/9/2023
SFV	184	CSC	ADULT 4	10/9/2023
SFV	261	CSC	TRANSITION 3	10/9/2023
AV	74	CSC	AV ADULT 1	10/23/2023
AV	275	CSC	AV ADULT 1	10/23/2023
SFV	149	CSC	SCHOOL AGE 3	10/23/2023
SFV	289	CSC	SCHOOL AGE 5	10/23/2023
SFV	291	CSC	SCHOOL AGE 7	10/23/2023
SFV	429	CSC	SCHOOL AGE 4	10/23/2023
SFV	356	CSC	SCHOOL AGE 4	10/25/2023
AV	83	CSC	AV TRANSITION 1	10/27/2023
SFV	119	CSC	EARLY START	10/31/2023
SFV	233	CSC	SCHOOL AGE 5	11/6/2023
SFV	204	SELF-DETER SPECIALIST	CONS SERVICES SELF-DETERM	11/9/2023
SFV	520	CSC	ADULT 1	11/15/2023
SCV	228	CSC	SCV TRANSITION 2	11/20/2023
SFV	176	CSC	ADULT 5	11/20/2023
SFV	195	CSC	ADULT 2	11/20/2023
SFV	208	CSC	ADULT 7	11/20/2023
SFV	211	CSC	ADULT 7	11/20/2023
SFV	450	CSC	EARLY START 1	11/30/2023
AV	406	CSC	AV TRANSITION 1	12/4/2023
AV	606	CSC	AV ADULT 2	12/4/2023
AV	691	CSC	AV INTAKE	12/4/2023
SFV	109	CSC	EARLY START 7	12/4/2023
SFV	250	CSC	ADULT 5	12/4/2023
SFV	564	CSC SPECIALIST - FL	TRANSITION 1	12/4/2023
SFV	712	CSC - INTAKE	EARLY START INTAKE	12/4/2023
AV	568	FLOATER SPECIALIST	AV/OD FL	12/14/2023
AV	587	CSC	AV SCHOOL AGE 1	12/15/2023
SFV	171	CSC	ADULT 6	12/15/2023
AV	357	CSC	AV TRANSITION 1	12/18/2023

CSC Growth Positions 51

Location	Pos #	Service Coordinators	Department/ Location	Open as of Date
AV	765	CSC	AV ADULT 3	2/16/2023
AV	777	CSC	AV SCHOOL AGE 3	2/16/2023
AV	779	CSC	AV SCHOOL AGE 3	2/16/2023
AV	846	CSC	AV EARLY START 3	2/16/2023
AV	850	CSC	AV EARLY START	2/16/2023
AV	851	CSC	AV EARLY START	2/16/2023
SCV	784	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	785	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	786	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	787	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	788	CSC	SCV SCHOOL AGE 2	2/16/2023
SCV	838	CSC	SCV EARLY START 2	2/16/2023
SFV	729	CSC	ADULT 9	2/16/2023
SFV	730	CSC	ADULT 9	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	734	CSC	ADULT 9	2/16/2023
SFV	735	CSC	ADULT 9	2/16/2023
SFV	740	CSC	TRANSITION 4	2/16/2023
SFV	741	CSC	TRANSITION 4	2/16/2023
SFV	745	CSC	TRANSITION 4	2/16/2023
SFV	746	CSC	TRANSITION 4	2/16/2023
SFV	795	CSC	ADULT 10	2/16/2023
SFV	796	CSC	ADULT 10	2/16/2023
SFV	805	CSC	ADULT 11	2/16/2023
SFV	818	CSC	EARLY START 6	2/16/2023
SFV	829	CSC	EARLY START 7	2/16/2023
AV	774	CSC	AV SCHOOL AGE 1	6/26/2023
AV	775	CSC	AV SCHOOL AGE 2	6/26/2023
AV	780	CSC	AV SCHOOL AGE 3	6/26/2023
AV	853	CSC	AV EARLY START 3	6/26/2023
SCV	836	CSC	SCV EARLY START	6/26/2023
SFV	800	CSC	ADULT 10	6/27/2023
SFV	801	CSC	ADULT 10	6/27/2023
SFV	803	CSC	ADULT 11	6/27/2023
SFV	814	CSC	EARLY START	6/27/2023
SFV	815	CSC	EARLY START	6/27/2023
SFV	816	CSC	EARLY START 6	6/27/2023
SFV	819	CSC	EARLY START 6	6/27/2023
SFV	820	CSC	EARLY START 6	6/27/2023
SFV	823	CSC	EARLY START 3	6/27/2023
SFV	824	CSC	EARLY START 3	6/27/2023
SFV	825	CSC	EARLY START 4	6/27/2023
SFV	830	CSC	EARLY START 7	6/27/2023
AV	781	CSC	AV SCHOOL AGE 3	7/31/2023
AV	874	FLOATER SPECIALIST	AV EARLY START 3	7/31/2023
AV	902	CSC - INTAKE	CLINICAL SERVICES - INTAKE	7/31/2023
SFV	866	FLOATER SPECIALIST - OD UNIT	CASE MANAGEMENT	7/31/2023
SFV	875	FLOATER SPECIALIST	EARLY START 7	7/31/2023
SFV	758	CSC	SCHOOL AGE 9	11/8/2023
AV	771	CSC	AV SCHOOL AGE 3	11/20/2023
AV	782	CSC	AV SCHOOL AGE 3	11/20/2023

FY23/24 Authorized Positions	Positions Added Based on FY 23/24 Growth
927	45

Open Other Positions:

62

Location	Pos #	All Other Positions	Department/ Location	Open as of Date
SFV	624	PSYCHOLOGICAL SERVICES SUPERVISOR	CLINICAL SERVICES	9/4/2022
SFV	218	DEPUTY DIRECTOR	ADMINISTRATION EXECUTIVE	10/7/2022
SFV	40	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	2/13/2023
SFV	634	OFFICE ASSISTANT II	RECORDS & DOCUMENT MANAGEMENT	2/16/2023
SFV	794	CONSUMER SERVICE SUPERVISOR	ADULT 10	2/16/2023
SFV	26	ACCOUNTING SPECIALIST SR	ACCOUNTING - ACCOUNTS PAYABLE 1	6/20/2023
SFV	203	ACCOUNTING SPECIALIST SR	ACCOUNTING - ACCOUNTS PAYABLE 1	6/20/2023
AV	882	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	883	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	884	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	885	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
AV	890	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
SCV	876	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SCV	877	LEAD SERVICE COORDINATOR TRAINER	SA/TRANSITION	7/11/2023
SFV	878	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	879	LEAD SERVICE COORDINATOR TRAINER	ADULT	7/11/2023
SFV	886	LEAD SERVICE COORDINATOR TRAINER	TRANSITION 1	7/11/2023
SFV	888	LEAD SERVICE COORDINATOR TRAINER	SCHOOL AGE	7/11/2023
SFV	889	LEAD SERVICE COORDINATOR TRAINER	EARLY START	7/11/2023
SFV	196	INTAKE ASSOCIATE	CLINICAL SERVICES - INTAKE	7/28/2023
AV	901	OFFICE ASSISTANT II	CLINICAL/ INTAKE	7/31/2023
SFV	697	CONSUMER SERVICES SUPERVISOR	TRANSITION 3	7/31/2023
SFV	870	INTAKE ASSOCIATE	EARLY START - INTAKE	7/31/2023
SFV	891	ACCOUNTANT JR	ACCOUNTING	7/31/2023
SFV	892	ACCOUNTANT JR	ACCOUNTING	7/31/2023
SFV	904	IT TRAINING SPECIALIST II	INFORMATION TECHNOLOGY	7/31/2023
SFV	246	JUDICIAL/FORENSICS SPECIALIST	ADULT 3 - CPP	8/13/2023
SFV	127	OFFICE ASSISTANT II	FACILITIES	8/18/2023
AV	367	CONSUMER SERVICES SUPERVISOR	AV ADULT 1	8/28/2023
AV	235	CONSUMER SERVICES SUPERVISOR	AV TRANSITION 1	9/11/2023
AV	873	CONSUMER SERVICES SUPERVISOR	AV ADULT 4	9/11/2023
SCV	342	OFFICE ASSISTANT II	FACILITIES	9/11/2023
SFV	21	ACCOUNTING SPECIALIST	ACCOUNTING - ACCOUNTS PAYABLE 1	9/11/2023
SFV	42	RESOURCE DEVELOPMENT SPECIALIST	COMMUNITY SERVICES I	9/11/2023
SFV	48	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES II	9/11/2023
SFV	54	PSYCHOLOGICAL SERVICES SUPERVISOR	CLINICAL SERVICES - PSYCHOLOGICAL	9/11/2023
SFV	366	ADMINISTRATIVE ASSISTANT	COMMUNITY SERVICES	9/11/2023
SFV	374	OUTREACH LANG SPECIALIST - SPAN EXTERNAL	CONSUMER SERVICES - SUPPORT	9/11/2023
SFV	383	ACCOUNTING SPECIALIST	ACCOUNTING - REVENUES	9/11/2023
SFV	442	AUTISM CLINICAL SVCS SPECIALIST	CLINICAL SERVICES	9/11/2023
SFV	443	ACCOUNTING SPECIALIST	ACCOUNTING - REVENUES	9/11/2023
SFV	478	COMMUNITY SERVICES SPECIALIST - CPP	COMMUNITY SERVICES I	9/11/2023
SFV	492	OFFICE ASSISTANT II	FACILITIES	9/11/2023
SFV	532	DEIB SUPERVISOR	CONSUMER SERVICES 2	9/11/2023
SFV	544	PSYCHOLOGICAL SERVICES SUPERVISOR	CLINICAL SERVICES - PSYCHOLOGICAL	9/11/2023
SFV	545	EMPLOYMENT SERVICES SPECIALIST	COMMUNITY SERVICES	9/11/2023
SFV	569	HUMAN RESOURCES SPECIALIST I	HUMAN RESOURCES	9/11/2023
SFV	578	ADMINISTRATIVE ASSISTANT	ACCOUNTING - ADMINISTRATION	9/11/2023
SFV	582	ACCOUNTANT JR	ACCOUNTING - ACCOUNTS PAYABLE 1	9/11/2023
SFV	604	EXECUTIVE ADMINISTRATIVE ASSISTANT	ADMINISTRATION EXECUTIVE	9/11/2023
SFV	628	IT SPECIALIST I	INFORMATION TECHNOLOGY	9/11/2023
SFV	708	IDEA SPECIALIST	SCHOOL AGE	9/11/2023
SFV	863	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES	9/11/2023
SFV	864	COMMUNITY SERVICES SPECIALIST	COMMUNITY SERVICES	9/11/2023
SFV	924	DUE PROCESS OFFICER	CONTRACT ADMIN RISK ASSESSMENT 1	9/11/2023
SFV	925	VENDOR COORDINATOR	COMMUNITY SERVICES	9/11/2023
SFV	927	LEAD IT SPECIALIST	INFORMATION TECHNOLOGY	9/11/2023
SFV	928	HUMAN RESOURCES DIRECTOR	HUMAN RESOURCES	9/11/2023
SCV	96	OFFICE ASSISTANT II	EARLY START - SUPPORT	12/29/2023
SFV	498	HUMAN RESOURCES MANAGER	HUMAN RESOURCES	12/29/2023
SFV	11	ACCOUNTANT JR	ACCOUNTING - AUDITS & REVENUE	12/31/2023
SFV	31	EXECUTIVE ADMINISTRATIVE ASSISTANT	ADMIN - EXECUTIVE SUPPORT	12/31/2023

Positions on Hold

66

Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
AV	305	FAMILY ADVOCATE	AV - PUBLIC INFO & TRAINING	2/28/2022
SFV	25	TECHNICAL SUPPORT ENGINEER	INFORMATION TECHNOLOGY	4/25/2022
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	7/25/2022
SFV	701	LEAD RISK ASSESSMENT SPECIALIST	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
SFV	647	ACCOUNTANT JR	ACCOUNTING	9/23/2022
AV	847	CSC	AV EARLY START 3	2/16/2023
AV	848	CSC	AV EARLY START 3	2/16/2023
AV	849	CSC	AV EARLY START 3	2/16/2023
AV	854	CSC	AV EARLY START 3	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	731	CSC	ADULT 9	2/16/2023
SFV	732	CSC	ADULT 9	2/16/2023
SFV	736	CSC	ADULT 9	2/16/2023
SFV	737	CSC	ADULT 9	2/16/2023
SFV	738	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	744	CSC	TRANSITION 4	2/16/2023
SFV	747	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	749	CSC	TRANSITION 4	2/16/2023
SFV	754	CSC	SCHOOL AGE 9	2/16/2023
SFV	755	CSC	SCHOOL AGE 9	2/16/2023
SFV	759	CSC	SCHOOL AGE 9	2/16/2023
SFV	762	CSC	ADULT 9	2/16/2023
SFV	769	CSC	TRANSITION 4	2/16/2023
SFV	770	CSC	SCHOOL AGE 9	2/16/2023
SFV	790	CSC	ADULT 10	2/16/2023
SFV	791	CSC	ADULT 10	2/16/2023
SFV	792	CSC	ADULT 10	2/16/2023
SFV	793	CSC	ADULT 10	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	798	CSC	ADULT 10	2/16/2023
SFV	799	CSC	ADULT 10	2/16/2023
SFV	807	CSC	ADULT 11	2/16/2023
SFV	810	CSC	ADULT 11	2/16/2023
SFV	821	CSC	EARLY START 6	2/16/2023
SFV	827	CSC	EARLY START 7	2/16/2023
SFV	831	CSC	EARLY START 7	2/16/2023
SFV	832	CSC	EARLY START 7	2/16/2023
SFV	742	CSC	TRANSITION 4	2/17/2023
AV	426	CSC	AV EARLY START 2	3/17/2023
AV	859	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SCV	857	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SFV	856	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SFV	858	CSC - PROV ELIG	AV SA - PROV ELIG	4/1/2023
SFV	319	PUBLIC INFORMATION MANAGER	PUBLIC INFORMATION	5/9/2023
SFV	860	CSC	ADULT 11	6/23/2023
SFV	861	CSC	ADULT 11	6/23/2023
SFV	862	CSC	ADULT 11	6/23/2023
SFV	721	EXECUTIVE ADMINISTRATIVE ASSISTANT	INFORMATION TECHNOLOGY	7/7/2023
SFV	897	OFFICE ASSISTANT II	ACCOUNTING	7/17/2023
SFV	921	ACCOUNTING SPECIALIST	ACCOUNTING - POS PAYMENTS	7/31/2023
SFV	2	EXECUTIVE ADMINISTRATIVE ASSISTANT	ADMIN - EXECUTIVE SUPPORT	8/16/2023
SFV	362	OFFICE ASSISTANT III	RECS & DOC MANAGEMENT	8/23/2023
AV	907	CSC	AV ADULT 4	9/11/2023
AV	908	CSC	AV ADULT 4	9/11/2023
AV	909	CSC	AV ADULT 4	9/11/2023
AV	910	CSC	AV ADULT 4	9/11/2023
AV	911	CSC	AV ADULT 4	9/11/2023
AV	912	CSC	AV ADULT 4	9/11/2023
AV	913	CSC	AV ADULT 4	9/11/2023
AV	914	CSC	AV ADULT 4	9/11/2023
AV	915	CSC	AV ADULT 4	9/11/2023
AV	916	CSC	AV ADULT 4	9/11/2023
AV	917	CSC	AV ADULT 4	9/11/2023

New Hires Started in the month

12

Location	Pos #	Position	Hire Date
SFV	523	CSC	12/4/2023
SFV	461	CSC	12/4/2023
AV	483	CSC	12/4/2023
SFV	906	EXEC ADMIN ASSISTANT	12/4/2023
SCV	540	CSC	12/4/2023
SFV	301	CSC	12/4/2023
SCV	841	CSC	12/4/2023
AV	481	CSC	12/18/2023
SFV	170	CSC	12/18/2023
SFV	577	NURSE CONSULTANT	12/18/2023
AV	389	PARENT & FAMILY SPRT SPEC	12/18/2023
AV	129	IT SPECIALIST - II	12/18/2023

Separations in the Month

12

Location	Pos #	Position	Separation Reason	Term Month
SFV	31	EXECUTIVE ADMIN ASST	RETIREMENT	12/29/2023
SFV	11	JR ACCOUNTIANT	RETIREMENT	12/29/2023
SCV	342	OFFICE ASSISTANT II	RETIREMENT	12/26/2023
SFV	708	IDEA SUPERVISOR	PERSONAL	12/4/2023
AV	235	CONSUMER SERVICES SUP	RETIREMENT	12/1/2023
AV	606	CSC	PERSONAL	12/4/2023
AV	568	CSC SPECIALIST OD	PERSONAL	12/14/2023
SFV	545	EMPLOYMENT SERVICES SPEC	PERSONAL	12/1/2023
SFV	498	HUMAN RESOURCES MANAGER	PERSONAL	12/29/2023
SCV	96	OFFICE ASSISTANT II	PERSONAL	12/29/2023
SFV	171	SERVICE COORDINATOR	PERSONAL	12/15/2023
SFV	587	SERVICE COORDINATOR	PERSONAL	12/15/2023

Temporary Employees Report - September 2023

FY2023-2024: 7/1/2023 - 9/30/2023

Count	Status	Job Title	Location	Department	Start Date	End Date	Days of Service	Reason	Temp to Hire, Direct Hire or Supplemental
1	Converted	Accounting Specialist	SFV	Accounting	1/23/2023	7/5/2023	117	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Hire
1	Active	Consumer Service Coordinator	SFV	Case Management	8/15/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Hire
1	Active	Consumer Service Coordinator	SCV	Case Management	8/29/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Hire
1	Active	Consumer Service Coordinator	SFV	Case Management	8/30/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Hire
1	New	Executive Administrative Assistant (Board)	SFV	Administration	9/20/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Hire

Department Totals	
Accounting	1
Administration	1
Community Services	0
Contracts Administration	0
Case Management	3
HR	0
Office Services	0
Finance Administration	0
Payroll	0
Grand Total	5

Conversion Totals	
Average Length of Service	117
New	1
Active	3
Converted	1
Assignment Ended	0

Temporary Employees Report - October 2023

FY2023-2024: 7/1/2023 - 10/31/2023

Count	Status	Job Title	Location	Department	Start Date	End Date	Days of Service	Reason	Temp to Hire, Direct Hire or Supplemental
1	Converted	Accounting Specialist	SFV	Accounting	1/23/2023	7/5/2023	117	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Consumer Service Coordinator	SFV	Case Management	8/15/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Consumer Service Coordinator	SCV	Case Management	8/29/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Consumer Service Coordinator	SFV	Case Management	8/30/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Executive Administrative Assistant (Board)	SFV	Administration	9/20/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	New	Executive Administrative Assistant (Board)	SFV	Administration	10/3/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	New	Consumer Service Coordinator	AV	Case Management	10/10/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	New	Vendor Coordinator (Administrative Assistant)	SFV	Community Services	10/17/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp Only

Department Totals	
Accounting	1
Administration	2
Community Services	1
Contracts Administration	0
Case Management	4
HR	0
Office Services	0
Finance Administration	0
Payroll	0
Grand Total	8

Conversion Totals	
Average Length of Service	117
New	3
Active	4
Converted	1
Assignment Ended	0

Temporary Employees Report - November 2023

FY2023-2024: 7/1/2023 - 11/30/2023

Count	Status	Job Title	Location	Department	Start Date	End Date	Days of Service	Reason	Temp to Hire, Direct Hire or Supplemental
1	Converted	Accounting Specialist	SFV	Accounting	1/23/2023	7/5/2023	117	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Consumer Service Coordinator	SFV	Case Management	8/15/2023	11/17/2023	67	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Consumer Service Coordinator	SCV	Case Management	8/29/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Consumer Service Coordinator	SFV	Case Management	8/30/2023	11/17/2023	56	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Executive Administrative Assistant (Board)	SFV	Administration	9/20/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Executive Administrative Assistant (Board)	SFV	Administration	10/3/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Consumer Service Coordinator	AV	Case Management	10/10/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Assignment Ended	Vendor Coordinator (Administrative Assistant)	SFV	Community Services	10/17/2023	10/23/2023	5	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp Only
1	New	Consumer Service Coordinator	SFV	Case Management	11/17/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	New	Consumer Service Coordinator	SFV	Case Management	11/20/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	New	Consumer Service Coordinator	AV	Case Management	11/21/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm

Department Totals	
Accounting	1
Administration	2
Community Services	1
Contracts Administration	0
Case Management	7
HR	0
Office Services	0
Finance Administration	0
Payroll	0
Grand Total	11

Conversion Totals	
Average Length of Service	61.25
New	3
Active	4
Converted	3
Assignment Ended	1

Temporary Employees Report - December 2023

FY2023-2024: 7/1/2023 - 12/31/2023

Count	Status	Job Title	Location	Department	Start Date	End Date	Days of Service	Reason	Temp to Hire, Direct Hire or Supplemental
1	Converted	Accounting Specialist	SFV	Accounting	1/23/2023	7/5/2023	117	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Consumer Service Coordinator	SFV	Case Management	8/15/2023	11/17/2023	67	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Consumer Service Coordinator	SCV	Case Management	8/29/2023	12/1/2023	65	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Consumer Service Coordinator	SFV	Case Management	8/30/2023	11/17/2023	56	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Executive Administrative Assistant (Board)	SFV	Administration	9/20/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Executive Administrative Assistant (Board)	SFV	Administration	10/3/2023	12/1/2023	41	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Converted	Consumer Service Coordinator	AV	Case Management	10/10/2023	12/1/2023	36	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Assignment Ended	Vendor Coordinator (Administrative Assistant)	SFV	Community Services	10/17/2023	10/23/2023	5	Assist with DDS project	Temp Only
1	Active	Consumer Service Coordinator	SFV	Case Management	11/17/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Assignment Ended	Consumer Service Coordinator	SFV	Case Management	11/20/2023	12/1/2023	8	Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	Active	Consumer Service Coordinator	AV	Case Management	11/21/2023	n/a		Recruiting assistance needed due to increase in open requisitions. Sourced through a temp agency after unable to successfully secure a direct hire	Temp to Perm
1	New	Vendor Coordinator (Administrative Assistant)	SFV	Community Services	12/5/2023	n/a		Assist with DDS project	Temp Only

Department Totals	
Accounting	1
Administration	2
Community Services	2
Contracts Administration	0
Case Management	7
HR	0
Office Services	0
Finance Administration	0
Payroll	0
Grand Total	12

Conversion Totals	
Average Length of Service	49.375
New	1
Active	3
Converted	6
Assignment Ended	2

North Los Angeles County Regional Center
Consumer Advisory Committee Meeting Minutes (Via Zoom)
January 3, 2024

Present: George Alvarado, Bill Abramson, and Juan Hernandez – Committee Members
Minutes Services - Guests
Jose Rodriguez, Cristina Preuss, Hailey Lauderdale, Kimberly Visokey – Staff

I. Call to Order & Introductions

G. Alvarado called the meeting to order at 3:15 pm, and introductions were made by all committee members, staff, and guests.

II. Consent Items

A. Approval of Agenda

M/S/C (J. Hernandez/B. Abramson) To approve the Agenda. Motion **passed**.

B. Approval of Minutes from November 1, 2023 Meeting

M/S/C (B. Abramson / J. Hernandez) To approve the November 1, 2023 minutes. Motion **passed**.

III. Committee Business

A. CAC Goals update : The CAC Goals were approved by Board of Trustees

B. Mass Mailing of Flyers to promote CAC: Flyer to be presented at the next Consumer Advisory meeting for review and approval.

C. ORCA Quarterly Public Presentations update: pending confirmation. To be presented at the next Consumer Advisory meeting.

- D. Quarterly Public Presentations on Mental Health
The training was postponed due to technical issues.

IV. Identify Agenda Items for the Next Board Meeting

- A. Minutes from the January 3rd, 2024, meeting

V. Announcements/Information/Public Input

- A. Next meeting: February 7, 2024
- B. Attendance Sheet
- C. Public Input

VI. Adjournment

- G. Avlarado adjourned the meeting at 4:20 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Executive Committee Meeting Minutes

November 30, 2023

Present: Ana Quiles, Brian Gatus, Lillian Martinez, Rocio Sigala, Leticia Garcia, Andrew Ramirez, David Coe - Committee Members

Ruth Janka, Evelyn McOmie, Parita Burmee, Vini Montague, Cristina Preuss, Arezo Abedi, Kimberly Visokey – Staff Members

Ernie Cruz - DDS, Brian Winfield - DDS, Travis Furlow - People Scout, Lynn Wallace - People Scout, Angela Gardner, David Lester, Esq. - NLACRC Legal Counsel, Jon Francis - Parent, Jasmine Barrios -Minutes Services – Guests

Absent:

I. Call to Order/Introductions

Ana Quiles called the meeting to order at 6:00 pm.

Ernie Cruz introduced himself as the Deputy Director of the Community Services Division at DDS. He thanked the Committee for their important work.

Brian Winfield introduced himself as the Chief Deputy Director of Program Services at DDS. He encouraged the Committee to reach out and work collaboratively with he and Ernie.

The Committee Members introduced themselves to the group.

II. Public Input

Richard Dier, the co-Chair of the NLACRC Self- Determination Advisory Committee, shared his history serving as a parent who was also a Service Coordinator. He has served as a professional case manager for the past 40 years. He made the request that the Self-Determination Advisory be considered to be added in the Executive Director Succession Plan as a stakeholder under section F8 of the document.

III. Consent Items

A. Approval of Agenda

Under Section VII. Committee Business cont., Ana Quiles added Item E. Financial Reports, to follow Item D. NLACRC Policies and Procedures. All subsequent items will be moved down accordingly.

M/S/C (B. Gatus/D. Coe) To approve the agenda as revised.

- B. Approval of Minutes of October 26th Meeting
M/S/C (L. Garcia/D. Coe) To approve the Meeting Minutes as presented

IV. Presentation: People Scout - Travis Furlow

Parita Burmee introduced Travis Furlow, VP of Client Delivery and Lynn Wallace, Implementation Manager at People Scout. NLACRC is working closely with People Scout to increase recruitment at NLACRC. Travis presented an overview of the collaboration with PeopleScout and NLACRC to the Committee.

Travis shared that People Scout is a professional services firm with a focus on recruitment process outsourcing and manage service provider programs. NLACRC has partnered with PeopleScout to source, screen and engage talent for key positions within the organization.

During the initial term, 250 positions will be supported at all 3 NLACRC locations within the scope of this program.

PeopleSoft utilizes a 4-Phase Plan or Proactive Marketing:

Phase 1: Organic advertising, manually post job ads and activate direct apply options.

Phase 2: Sponsor postings across multiple Cost Per Click/ Cost Per Application channels.

Phase 3: Social media channels and geofencing driving candidates into the pipeline.

Phase 4: Launch hiring events and market them through passive channels to amplify success rates.

Sourcing Strategy

RPO sourcing strategy targets active and passive candidates while developing lead-generating relationships informed by ongoing market analysis.

Recruiter Search - Sourcing passive candidates Candidate databases, advanced search

Community Outreach - Lead generation Affinix, schools, veteran, community organizations, etc.

Advertising - Attracting active candidates Job posts, various media, social media

Market Data - Value proposition How do we compare to competitors, what could we showcase?

PeopleScout Scope of Services include:

- Sourcing strategy generation and execution
- Requisition Management
- Candidate Screening
- Interview Scheduling
- Verbal and Written Offer Delivery
- Handoff to NLACRC Internal TA for onboarding

Regarding diversity, Travis shared that PeopleScout was ranked by Forbes at #135 on their list of top organizations aligned to diversity, equity and inclusion efforts which include military efforts, female leadership efforts and that 1/3 of annual hires are multi-lingual.

V. Consumer Advisory Committee

A. CAC Report - Cristina Preuss

Cristina reviewed the information as presented in the packet.

Ruth Janka confirmed that NLACRC will provide food for the upcoming CAC holiday potluck.

VI. Committee Business

A. Executive Director Recruitment Plan -Ana Quiles

It was announced that DDS sent a template to be used as guidance in regards to contract negotiations. There are 2 components to this process, one ensuring interim coverage after January 31st, and the other component for long-term recruitment. A Negotiating Committee has been set up to design the contracts, evaluation and job description for the interim role.

A Recruiting Committee will be set up to design recruiting questions, conducting interviews and reviewing assessments to provide recommendations for a long-term hire for the role.

The Negotiating Committee will be comprised of: Ana Quiles, David Coe and Leticia Garcia.

The Recruiting Committee will be comprised of Board Members and Executive Staff: Evelyn McOmie, Vini Montague, Parita Burmee, Ana Quiles, Suad Bisogno, Leticia Garcia, Lillian Martinez, David Coe, Brian Gatus, Alma Hernandez and Anna Hurst. Ana shared that the Recruiting Committee will be scheduled to meet on a weekly basis in order to get started on the work and requested that those interested ensure that they will be able to participate. It was noted that Anna Hurst may have limited availability in January. David Lester, NLACRC Counsel, recommended that Evelyn McOmie not serve on the Committee to avoid a conflict of interest should she have an interest in the role. It was determined to remove Evelyn McOmie and Anna Hurst from the Recruitment Committee.

M/S/C (L. Martinez/A. Ramirez) To approve the Recruitment Committee as revised.

Parita was able to start a list for outreach agencies and the list will be reviewed by the Recruiting Committee to determine which agency to partner with in these efforts.

- B. Parent as Consumer Services Coordinator Statutory Provision – David Lester, Esq.
There has been previous discussion regarding having NLACRC parents and guardians serve as Service Coordinators. David Lester shared that NLACRC will need to consider how parents will be trained to serve as CSCs and who will supervise these parents as they serve in the CSC role. David made the suggestion that NLACRC reach out to the San Gabriel Pomona Regional Center to request guidance on information on how to facilitate training for parents who would like to serve as CSCs. Rocio Sigala and Evelyn McOmie will reach out to San Gabriel Pomona Regional Center for further guidance.
- C. Board Member Meeting Attendance & Notice Requirement – Ana Quiles
There have been inconsistencies in reporting and notifying Board Members of attendance issues and what number of meetings attended is required. Ana Quiles stated that a bylaw update will be made in regards to notification of a Board Member reaching the limit of missed meetings. The revision to the bylaw will be drafted and brought to the Committee for review.
- D. Board of Trustees Bylaw Review – Ana Quiles & David Lester, Esq.
David Lester will review the NLACRC bylaws to get clarification on the number of missed meetings allowed in order to draft an accurate change to the bylaw change regarding notifications of missed meetings.

VII. Committee Business Cont.

- A. Contracts - Vini Montague
In the best interest in covering all agenda items within the time of the meeting, the contracts were reviewed as presented in the packet and were divided into 2 voting sections with the first 5 contracts being voted on that include COIs, and the remaining contracts with no COI's
 1. MIJI Health Care Services Inc. PL2247-062 – entity change
 2. MIJI Health Care Services Inc. HL1073-862 – entity change
 3. MIJI Health Care Services Inc. PL2248-490 / PL2249-459 – New Vendorization
 4. Comforcare HL1054-862 – New Vendorization
 5. Diamond ASC PL2227-076 – New Vendorization

Leticia Garcia made the request that going forward, any entity change decision be listed on the contract overview. Vini stated that some entity changes are not related to a special circumstance with NLACRC, but within the organization itself. Entity changes will be noted in future.

M/S/C (L. Garcia/B. Gatus) To approve the contracts as presented. The motion was passed with abstentions from A. Quiles, R. Sigala and L. Martinez.

6. Amazing Grace Home Center II PL2231-109 – entity change
7. SLEA PL2163-612 – tax ID change
8. SLEA PL2164-615 – tax ID change
9. Callahan ATDS PL2222-605 – New Vendorization
10. Gittelsohn PL2213-056 – New Vendorization
11. Gittelsohn PL2215-102 – New Vendorization
12. Hola Clinic PL2236-116 – New Vendorization
13. Liberty PL2218-055 – New Vendorization
14. Liberty PL2219-117 – New Vendorization
15. Talk4Me Therapy PL2214-707 – New Vendorization
16. New Horizons PL2151-055 – New Vendorization
17. Future Transitions PL2238-076 – New Vendorization
18. Mysti's Adult and Family Services PL2241-076 – New Vendorization
19. Pathways for Empowerment PL2237-076 – New Vendorization

M/S/C (R. Sigala/D. Coe) To approve the contracts as presented.

B. Workforce Development Solutions Contract Amendment – Ana Quiles

1. Executive Director Recruitment Committee

Ana suggested that Angela Gardner, who has helped NLACRC with the Board Retreat, be considered for Board Recruitment and workforce development. Ana would like to enlist Angela to assist in building the framework for job description, profile, objectives and rating systems.

2. Committee Chair Development

Ana recommended that Angela also be recruited to assist in developing training sessions and support for Committee Chairs as the leadership component of the Board, and to work in conjunction with NLACRC staff to make initiatives and collaboration in working through action items more efficiently.

3. Board Dinner and Retreat

Ana requested that Angela's expertise be utilized to coordinate the Board Dinner was on a Friday night with an overnight stay and the Board Retreat to follow the next day.

Overall, Ana is requesting that Angela Gardner's contract be amended to increase by \$60,000 in order to utilize her services for the 3 services listed above. Leticia Garcia inquired if an RFP would be sent out for the items listed above. Ana stated that the contract amendment for Angela would be the most efficient way to handle the above items as an urgent matter. Concerns were raised regarding amending contracts that have already been approved and the potential for a precedent to be set.

M/S/C (L. Martinez/A. Ramirez) To approve the contract amendments as discussed.

- C. Outstanding Payments for Purchase of Services Authorizations - Vini Montague
Vini shared that feedback has been received that there are some service providers who are reporting outstanding payments of a significant amount. Vini shared that service providers who have a payment issue, NLACRC's accounting staff can be notified and that an internal committee has been developed that meets bi-monthly and is dedicated to resolving escalated payment issues to provide more efficient support for service providers. Evelyn McOmie has also been meeting with service providers as it relates to case management.

Ana Quiles requested that this item be added to the Administrative Affairs Committee as a standing agenda item.

- D. NLACRC Policies and Procedures - Ana Quiles/Ruth Janka
There was a request that some policies and procedures be posted for transparency. Concerns were raised regarding the potential for exposure due to the posting of internal procedures. David Lester, NLACRC's Board Attorney, recommends that policies be gathered for review by legal counsel to assist in determining which policies may be made public. Michael Klein, NLACRC Privacy and Security Attorney, shared concern with posting internal policies and procedures as this can increase exposure and risk to NLACRC given the number of fraudulent scams that are occurring. Examples of policies that would create risk are Accounting policies and procedures, payroll policies and procedures, human resource policies and procedures. Klein recommended learning what information the public seeks to know and then developing a FAQ specific to the desired information. Brian Gatus inquired if Board Members would be able to access internal policies and procedures on a secure drive that may only be accessed by NLACRC staff and board members. Ruth Janka will follow up with David Lester regarding Board Member access to policies.

- E. FY2023-2024 Financial Reports – Vini Montague
Vini reviewed the information as presented in the packet.
1. FY2023-2024 Financial Reports
 - a. August 2023
 - b. September 2023
 2. FY2023-2024 Admin vs. Direct Allocation Report
 - a. August 2023
 - b. September 2023
 3. FY2023-2024 Board Budget vs Expenditure Report

Brian Gatus inquired where the funds are that were allocated for staff operations if NLACRC is understaffed. Leticia shared that last year, NLACRC was able to provide staff with a bonus due to the surplus in the operations budget. After discussion, it was determined that Brian, Vini and Ana will further discuss this issue offline.

- F. Quarterly Fees Reports for PRMT and UAL – Vini Montague
Vini reviewed the information as presented in the packet.
1. 1st Quarter PRMT Fees Report by U.S. Bank

2. 1st Quarter UAL Fees Report by U.S Bank & Highmark Capital

G. Audits Update – Vini Montague

Vini reviewed the information as presented in the packet.

1. DDS Audit of FY2021-2022 and FY2022-2023
2. Independent Audit of FY2022-2023
3. Social Security Audit G. Board & Committee Meeting Notice Requirements

H. Board and Committee Meeting Notice Requirements - Ana Quiles

Per the bylaws and statute requirements, agendas will be required to be posted 7 days in advance of the meeting. In addition, there can be no changes or additions to the agenda outside of urgent items allowed by law. Being able to facilitate this task will require increased coordination between Committee Chairs and NLACRC staff.

Committee Chairs will be responsible for meeting with NLACRC staff to determine the agenda, to review the critical calendar and action log. Chair/Staff Meetings will be held 9 days before the meeting, agendas will be finalized and posted 7 days before the meeting, packets will be sent 5 days before the meeting and Board Packet Reviews will take place 1-2 days before the meeting in which Committee and Board Members are being asked to review packet and address any questions or concerns with the group.

Leticia Garcia recommended that Committees vote on their availability and whether they need to schedule a Packet Review Meeting, which would be in addition to the Committee Meeting itself. Ana stated that this will be reviewed with the Committee Chairs and revise this as deemed necessary.

I. Board of Trustees Nominee and Intern-Nominee - Ana Quiles

1. January Board Meeting or Special Meeting

Ana shared that the Santa Clarita Office will be undergoing construction from December 11th, 2023 to January 3rd, 2024 and may not be available for a hybrid meeting as scheduled on the Critical Calendar. The recommendation was made to move the January in-person meeting to the Antelope Valley location. At the February Executive Committee Meeting, a determination will be made in regards to the Santa Clarita office being able to host the in-person Board Meeting in April.

M/S/C (R. Sigala/A. Ramirez) To approve the revision of the critical calendar as discussed.

Arezo Abedi will update the Critical Calendar accordingly and add this item to the February Executive Committee Meeting.

Ana Quiles shared that the Nomination Committee interviewed 2 applicants that meet the African-American criteria, James Henry and David Kelsey. The recommendation is being made to share the application information to the January Board Meeting for James Henry to be seated as a Board Member and David Kelsey to be seated as a Board Intern. David Lester was consulted and agreed that since NLACRC has been out of compliance in this area for 6 months, it would be appropriate to be presented for a vote at the January Board Meeting.

J. Liaison Reports

1. November ARCA Report – *deferred, no meeting in November*

2. ARCA Membership Agreement Form Update – Ruth Janka

Ruth spoke with Amy Westling regarding the mediation and arbitration clause (to resolve disputes) and the committee recommendation to make that clause apply to both parties. Per the recommendation from the Committee, ARCA agreed to mutualize that provision within the agreement.

K. Proposed Change in Board Packet Review Day and Time - Ana Quiles

Ana Quiles proposed changing the board packet review date and time.

L. Proposed Revision of the Board/Staff Interaction Policy – Ruth Janka

Ruth reviewed the information as presented in the packet. A bullet point was added that Board Support will acknowledge receipt, track and provide information to the applicable case management leadership, including the Executive Director and Chief regarding concerns that are raised to the Board. After discussion, it was determined that the document will be revised to specify "Chief" as the "Chief of Consumer and Community Services Director" and to identify which NLACRC-led forum will be used to address concerns. Revisions will be made, and the Committee will review at the January Committee Meeting.

M. Proposed Board Budget Expenditure Policy – Ruth Janka

Ruth reviewed this draft as presented in the packet. This policy will provide guideline on how to make decisions surrounding expenditures for the Board Dinner. The Committee is being asked to review the policy and to discuss recommendations at the next Committee Meeting.

N. FY23-24 Annual Board Dinner and Retreat: Locations, Dates and Cost - Ana Quiles

The recommendation was made to host the Board Dinner and Board Retreat as consecutive events over 1 weekend. The Board Dinner will be held on a Friday, an overnight stay would be included and the Board Retreat activities would take place the following day. Board Support confirmed that May 3rd and 4th, 2024 are being considered as the date. Considerations would still be made in regards to location.

Leticia Garcia informed the committee that the Board previously voted to not have consecutive Board Dinner and Retreat dates, which led to the current practice of separate events. Ana stated that this item is being brought up again in order to revisit the idea due to the cost and time savings for the Board Members.

M/S/C (R. Sigala/L. Martinez) To approve the Board Dinner to take place on May 3, 2024 with the Board Retreat to follow on May 4, 2024. The motion passed with 1 abstention from L. Garcia.

- O. Succession Plan Update – Ruth Janka
Ruth reviewed the information as presented in the packet and has been updated to meet the needs of NLACRC.
 - 1. NLACRC Executive Suite Succession Plan
 - 2. NLACRC Executive Director Succession Plan

- P. Code of Conduct Policy for Individuals, Families Served and Staff – *deferred*

VIII. Executive Session

- A. Personnel
- B. Whistleblower Complaint

M/S/C (B. Gatus/D. Coe) To enter the Executive Session at 9:09 pm

M/S/C (B. Gatus/L. Martinez) To exit the Executive Session at 9:26 pm

IX. Center Operations – Ruth Janka

Ruth reviewed this report as presented in the packet.

X. Review of Meeting Action Items

- A. Reach out to San Gabriel Pomona Regional Center in regards to their process for Parents/Guardians who serve as CSCs (Rocio Sigala and Evelyn McOmie)
- B. Review the NLACRC bylaws to get clarification on the number of missed meetings allowed in order to draft an accurate change to the bylaw change regarding notifications of missed meetings. (David Lester)
- C. Add Outstanding Vendor Payment as a standing agenda item for the Administrative Affairs Committee (Vini Montague)
- D. Consult with David Lester regarding the recommendation for Board Members to receive access to NLACRC internal Policies and Procedures. (Ruth Janka)
- E. To make the determination on policies being publicly posted by March 31st (David Lester)
- F. Schedule an offline meeting to further discuss allocation for Operations Surplus (Brian Gatus, Ana Quiles and Vini Montague)
- G. Update Critical Calendar to note the location of the January in-person meeting at the Antelope Valley Office and to determine the availability for the Santa Clarita Office to host the April in-person Board Meeting (Arezo Abedi)
- H. To review bylaws to determine if Packet Review Meetings apply to all Committee Meetings in addition to the Board Meeting. If so, to meet with Committee Chairs to determine the bandwidth for a Packet Review Meeting (Ana Quiles, Ruth Janka and David Lester)
- I. To confer with Evelyn McOmie to revise the Staff/Board Interaction Policy to specify the Chief as being the Chief of Consumer and Community Relations and to identify the applicable NLACRC-led forum to raise concerns, for discussion at the January meeting (Ruth Janka)

XI. Board Meeting Agenda Items

The following items were identified for the committee's section of the next Board Meeting agenda:

A. Minutes of the October 26th Meeting

XII. Announcements / Information Items / Public Input

A. Next Meeting: Thursday, January 25, 2024 at 7:30 pm.

B. Committee Attendance (Page 166)

C. Self-Determination Orientation, December 4, 2023 at 9:00 am

D. NLACRCCRC LVAC Virtual Training / NLACRCCRC LVAC reunión virtual, December 4, 2023 at 4:30 pm

E. Filipino Support Group, December 4, 2023 at 6:30 pm

F. Support Group for Self Determination Program at NLACRCCRC - Grupo de apoyo de NLACRCCRC para el programa de autodeterminación, December 6, 2023 at 4:30 pm

G. Black & African American Support Group, December 4, 2023 at 6:30 pm

H. Armenian Parent Circle of Support Holiday Gathering, December 7, 2023 at 5:00 pm

I. Cultivar y Crecer, December 8, 2023 at 6:30 pm

J. SSI/SSDI Benefits and Working Workshop, December 13, 2023 at 11:00 am

K. SSI/SSDI Benefits and Working Workshop, December 14, 2023 at 6:00 pm

L. Orientaciones de autodeterminación, December 18, 2023 at 9:00 am

M. Virtual Cafecito Entre Nos, January 11, 2024 at 11:00am

N. SDP Independent Facilitator Round Table, January 11, 2024 at 2:00 pm

XII. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 9:37 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

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North Los Angeles County Regional Center
Executive Committee Meeting Minutes

December 14, 2023

Present: Ana Quiles, David Coe, Brian Gatus, Lillian Martinez, Andrew Ramirez, Rocio Sigala, Leticia Garcia - Committee Members

Ruth Janka, Evelyn McOmie, Vini Montague, Arezo Abedi, Kimberly Vokey – Staff Members

Victoria Berrey - Family Focus Resource Center, Richard Dier- SDLVAC, Lori Walker - SDLVAC, Jon Francis - SDLVAC, Claudia Wenger - Claudia Cares, Soccoro Curameng, Miriam Erberich, Jasmine Barrios -Minutes Services - Guests

Absent:

I. Call to Order

Ana Quiles called the meeting to order at 6:44 pm.

II. Public Input

Richard Dier, the co-chair of the NLA Self- Determination Advisory Committee, shared a letter that he sent to NLA regarding the recent announcement of the departure of the Executive Director.

Victoria Berrey, from Family Focus Resource Center, expressed her opinion that a stakeholder meeting should be convened to gather input regarding the Executive Director search. She also proposed consumer representation in the Recruitment Committee.

Lori Walker, co-chair of the NLA Self-Determination Advisory Committee, asked that the Committee consider an Executive Director candidate who has an interest in the Self-Determination Program and will continue to support the program for consumers.

Jon Francis, from the Self-Determination Advisory Committee, thanked Ruth Janka for her contributions to NLA and requested as much transparency as possible in the recruitment process.

III. Consent Items

A. Approval of Agenda

Ana added Negotiating Committee Update and Recruitment Committee Update as Items A and B, respectively, to the Committee Business section of the agenda.

M/S/C (L. Martinez/A. Ramirez) To approve the agenda as revised.

- B. Approval of Minutes of November 30th meeting - deferred

IV. Committee Business

- A. Board Dinner

The Committee reviewed and discussed information on two options for the Board Dinner and subsequent retreat, as presented in the packet.

M/S/C (R. Sigala/L. Martinez) To approve the Sheraton as the location for the Board Dinner and Retreat.

- B. Recruitment Committee Update

The Recruitment Plan draft was sent to the Committee for review and is presented in the packet. This plan needs to be approved for submission to DDS.

M/S/C (L. Martinez/A. Ramirez) To approve the Recruitment Plan as presented for submission to DDS.

- C. Negotiating Committee Update

Negotiating Committee will be responsible for selecting an interim Executive Director, and updates will be provided as they become available.

V. Executive Session

- A. Negotiating Committee Update
B. Recruitment Committee Update

M/S/C (L. Martinez/ D. Coe) To enter the Executive Session at 6:57 pm

M/S/C (A. Ramirez/B. Gatus) To exit the Executive Session at 7:41 pm

VI. Review of Meeting Action Items

- A. Make arrangements with the Sheraton Hotel to host the Board Dinner/Retreat (Board Support/Vini Montague)
B. Submit the approved Recruitment Plan Draft to DDS. (Parita Burmee)
C. Negotiating Committee Executive Session updates to be sent to HR (Board Support)

VII. Board Meeting Agenda Items

The following items were identified for the Committee's section of the next Board Meeting agenda:

- A. Minutes of the November 30th Meeting
B. Minutes of the December 14th Meeting

VIII. Announcements / Information Items / Public Input

- A. Orientaciones de autodeterminación, December 18, 2023 at 9:00 am
- B. Virtual Cafecito Entre Nos, January 11, 2024 at 11:00am
- C. SDP Independent Facilitator Round Table, January 11, 2024 at 2:00 pm

Richard Dier stated that he does not feel that the Committee is providing adequate information on the recruitment process to the public. Ana Quiles clarified that the Executive Committee is not making decisions on recruitment and that the Committee is voting to approve decisions made by the Recruitment Committee.

IX. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 7:45 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Recruiting Committee Meeting Minutes

December 26, 2023

Present: Ana Quiles, Lillian Martinez, Leticia Garcia, David Coe, Anna Hurst - Committee Members
Parita Burmee, Arezo Abedin– Staff Members
Amy Westling- ARCA, Jasmine Barrios -Minutes Services - Guests

Absent: Alma Rodriguez, Brian Gatus, Suad Bisogno

I. Call to Order

Ana Quiles called the meeting to order at 6:01 pm.

II. Consent Items

A. Approval of Agenda - *deferred*

B. Approval of Minutes - *deferred*

III. Committee Business

A. ED Recruitment Discussion

Ana Quiles and Parita Burmee shared that the contract with the recruiting agency is in the final stages.

Amy Westling introduced herself as the Director for ARCA. She shared her insight with the Committee in regards to the recruitment process. NLA has identified an Interim Director, and Amy stated that in her experience, regional centers have contracted with the outgoing Executive Director to provide transitional support. ARCA is also able to make recommendations for additional support for the Interim Director.

Ana stated that January 31st will be Ruth Janka's last day and that the selected Interim Director will be able to shadow her until that time. ARCA will be able to tailor support based on the needs of the regional center.

Amy recommended that NLA consider if they would like a candidate who has a strong leadership style and is a chief manager or someone who is able to define a culture and be the public-facing individual for the organization and relies on their Executive Team to assist in managing the regional center. ARCA provides orientation and individualized training for the Interim Director and the eventual permanent ED. Amy also shared that based on the number of individuals served, NLA is the 3rd largest regional center, following Inland and San Diego.

IV. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 6:42 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Recruiting Committee Meeting Minutes

January 2, 2024

Present: Ana Quiles, Brian Gatus, Lillian Martinez, Leticia Garcia, Suad Bisogno, Vini Montague, Alma Rodriguez, David Coe - Committee Members

Kimberly Visokey – Staff Members

Angela Gardner, Hannah Aldeen -Minutes Services - Guests

Absent: Parita Burmee

I. Call to Order

Ana Quiles called the meeting to order at 6:00 pm.

II. Consent Items

A. Approval of Agenda

M/S/C (B. Gatus/S. Bisogno) To approve the agenda as presented.

B. Approval of Minutes – December 14, 2023

Ana Quiles noted that Parita Burmee and Vini Montague were Committee members rather than Staff, and Anna Hurst was a Guest. These names should be updated in future minutes as well.

C. Approval of Minutes – December 18, 2023

No additional comments.

M/S/C (B. Gatus/S. Bisogno) To approve the meeting minutes from December 14, 2023, as amended and from December 18, 2023, as presented.

D. Approval of Minutes – *deferred*

III. Committee Business

A. Stakeholder, Community, and Staff Input

1. Dates and Times

After discussion, the stakeholder meeting and two town hall meetings will be held on the following dates:

- January 25 at 1 pm -2:30 – Stakeholder Meeting

- January 30 from 1-2:30 – Community Town Hall
- February 1 from 2-3:30 – Staff Town Hall

Angela Gardner will facilitate all three meetings, and Minutes Services will record notes for these meetings. Invites will be sent out the following week.

2. Finalize Questions

The committee discussed what would be included in the Stakeholder, Community, and Staff Input sessions. Participants for each group will come on an invite-only basis. Each group will be presented with the Executive Director job description, followed by the same set of questions in each group.

Angela Gardner clearly stated in the invitation that the focus of these events is to shape the future of NLACRC with a new Executive Director and that the discussion will be guided during a 90-minute period.

Stakeholders will include the Family Resource Center, VAC, SDP, ICC, state council, and other groups currently in relationship with the Regional Center.

Community members will include Best Start, Antelope Valley Partners for Health, CBOs, SELPAs, etc.

Staff members will include staff members recruited by the union representatives for this event.

Action Item: Vini Montague and Parita Burmee will make a list of all the stakeholders and community members that will be invited.

The list of invitees will be finalized at the next meeting by Board Support.

Action Item: Angela Gardner will prepare the official invitations for all three sessions before the next Board meeting.

Angela Gardner suggested holding another Town Hall once the Executive Director is hired that will include the community and the full Board. Ana Quiles suggested making this a part of onboarding.

Action Item: A Town Hall session will be added to the Executive Director onboarding process.

B. Discussion of Profile Development

Ana Quiles requested that each member present a list of some characteristics they would find important for a new Executive Director to have. These characteristics included:

- Leadership experience
- Visionary outlook
- Continuous quality improvement

- Critical thinking
- Maintaining compliance with DDS regulations
- Communication skills
- Relationship-building skills – with stakeholders and the community
- Problem-solving skills
- Driving results through accountability
- Building high-performance teams
- Quality control
- Customer focused service
- Ethics and integrity
- Strategic planning experience

Ana Quiles stated the recruitment firm contract was completed, and these characteristics would be shared with the firm to provide them with direction. She suggested a preliminary meeting with the firm on January 16.

Action Item: A meeting will be scheduled with the recruiting firm on January 16.

Angela Gardner asked if interview questions needed to be recrafted or refined for the Town Hall to ensure important items were highlighted. Ana Quiles stated the profile will be built out before working with the recruitment firm.

IV. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 7:02 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

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North Los Angeles County Regional Center
Recruiting Committee Meeting Minutes

January 9, 2024

Present: Ana Quiles, Brian Gatus, Lillian Martinez, Leticia Garcia, David Coe, Suad Bisogno - Committee Members

Vini Montague, Kimberly Visokey– Staff Members

Angela Gardner - WDS, Lyapa Nakazwe-Masiya - Egon Zehnder, Joelle Khoury- Egon Zehnder, Jasmine Barrios -Minutes Services - Guests

Absent: Alma Rodriguez, Anna Hurst

I. Call to Order

Ana Quiles called the meeting to order at 6:00 pm.

II. Consent Items

A. Approval of Agenda

M/S/C (B. Gatus/S. Bisogno) To approve the agenda as presented.

B. Approval of Minutes of the December 26, 2023 Meeting

M/S/C (S. Bisogno/B. Gatus) To approve the Minutes as presented.

After the vote, Lillian Martinez requested that the Minutes be amended to include her discussion point that in practice, having an Executive Director with regional center experience has not always been beneficial for that regional center.

M/S/C (D. Coe/B. Gatus) To approve the Minutes as revised. The motion passed with 2 abstentions, from S. Bisogno and B. Gatus.

C. Approval of Minutes of the January 2, 2024 Meeting

Leticia Garcia requested that an action item regarding the Input Meeting invites be amended to reflect that NLA Chair and Staff will be completing the invitations in lieu of Angela Gardner, as stated in the Minutes. The action item should be revised to reflect that Angela Gardner will be providing a sample of the invite at the following meeting.

M/S/C (L. Garcia/L. Martinez) To approve the Minutes as revised.

III. **Committee Business**

A. Input Session Invite

Ana Quiles reviewed the draft of the invite as presented in the packet. Brian Gatus. proposed that the third line on the invite: "to gather feedback on future leadership of the organization" be revised to: "feedback on the Executive Director search". Suad Bisogno suggested that the line: "You are cordially invited", be revised to : "You are personally invited".

Board Support will make the discussed revisions and will finalize the invitations to be sent out by December 12th at the latest.

B. Input Session Attendance List

NLA provided contact information from 16 stakeholders that will be invited to the Stakeholder Input Session. After discussion, it was determined to include George Alvarado (NLA CAC Chair), Richard Dier (SDLVAC Co-Chair), and Bill Abramson (CAC Member) to the invite list for the Stakeholder Input Session.

It was also determined to include Suzanne Piaggi (Former CAC Chair) to the Community Stakeholder Meeting.

There was extensive discussion surrounding the process of Input Session registration and how delegates would be allowed to register or enter the session. It was determined to revise the invite to notate that the invitation is intended for 1 person per organization to allow Stakeholders to select a delegate to represent them if they are not able to attend the Input Session: "You or a representative of your choosing from your organization are personally invited". The invite will also be revised to include translation and captioning services with verbiage that NLA staff will locate. Angela Gardner requested an offline meeting with Ana Quiles and Kimberly Visokey to further discuss.

IV. **ED Recruitment Discussion Egon Zehnder Consulting** - Lyapa Nakazwe-Masiya

Lyapa introduced herself as a consultant for Egon Zehnder, along with her colleague, Joelle Khoury. They reviewed a presentation with the Committee regarding the search process and proposed project timeline. Highlights include:

- Evolving Priorities for Non-profit Executive Directors
 - Self-Awareness capacities - ED's must reflect on their effectiveness with objectivity, discipline and openness to vulnerability.
 - Relational capacities - to provide energy to the organization, ED's must build relationships internally and externally.
 - Adaptive capacities - ED's who are clear-sighted and adaptive can more easily find innovative solutions to complex problems.

- Draft for Further Refinement with NLA
 - Required attributes for Leadership Experience:

- 10+ years of Senior Management experience
- Track record of driving growth and leading change in an organization
- Strong team/organization building experience
- Direct experience running regional centers or multi-site operations
- Experience as the ambassador for an organization to external stakeholders
- Strong strategic orientation and business acumen
- Preferred attributes for Leadership Experience
 - Previous Executive Director experience
 - Non-Profit Organization Experience
- Required attributes for Leadership Experience:
 - 10+ years of Senior Management experience
 - Track record of driving growth and leading change in an organization
 - Strong team/organization building experience
- Required attributes for Personal Characteristics
 - Deep passion for NLA's mission, vision and values
 - Compelling leader who can engage people's hearts and minds
 - Authentic and resilient orientation
- Other Preferred Qualifications:
Advanced degree, (Ph.D, MD, MBA)

Leticia proposed that the advanced degree be listed under the required qualifications. She also would like considerations to be made on what the candidates to do to promote the growth and expansion of NLA's services. David Coe added that having a candidate that understands the community will be critical to their success.

Lyapa and Joelle will schedule a call NLA with to finalize the specifications for desired candidates within the next week, upon Parita Burmee's return to the office. They will also return to a future Committee meeting to further discuss progress on the search.

V. Board Meeting Agenda Items

The following items were identified for the committee's section of the next Board Meeting agenda:

- A. Minutes of the December 26th Meeting
- B. Minutes of the January 2nd Meeting

Ana Quiles noted that the next Committee meeting needs to be determined. It was proposed to cancel the January 15th meeting and to change the start time of future meetings to 5:00-6:00 on Mondays. The next meeting will be held on January 22nd at 5:00 pm and keeping the 5:00 pm start time will be determined at that meeting.

VI. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 7:00 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Recruiting Committee Meeting Minutes

January 22, 2023

Present: Ana Quiles, Brian Gatus, Lillian Martinez, Leticia Garcia, David Coe, Suad Bisogno, Alma Rodriguez - Committee Members

Kimberly Visokey, Vini Montague, Parita Burmee – Staff Members

Angela Gardner – WDS, Jasmine Barrios -Minutes Services - Guests

Absent: Anna Hurst

I. Call to Order

Ana Quiles called the meeting to order at 5:00 pm.

II. Consent Items

A. Approval of Agenda

M/S/C (D. Coe/S. Bisogno) To approve the agenda as presented.

B. Approval of Minutes of the January 9th Meeting

M/S/C (L. Martinez/D. Coe) To defer the January 9th Minutes to the next Committee Meeting.

III. Action Items

A. Approve Recruitment Budget for DDS Submission

The Committee reviewed the draft budget as presented in the packet. Vini proposed to increase the budget by \$1000.00, for a total of \$120,300.00. This budget will be sent to the Board for final approval before submission to DDS. Due to the next Board Meeting being in February, Parita Burmee will submit the draft Recruitment Budget to DDS with a note that explains that the budget is pending Board approval.

M/S/C (L. Martinez/D. Coe) To recommend the approval of the revised Recruitment Budget to the Executive Committee for approval before submission to DDS.

After the vote, it was noted that the Executive Committee Meeting Agenda has already been finalized and that the approval would revert to the February Board Meeting for final approval before submission to DDS.

M/S/C (D. Coe/B. Gatus) To recommend the approval of the revised Recruitment Budget to the Board for approval before submission to DDS.

Board Support will add this item to the February Board Meeting agenda.

B. Recruitment Committee Critical Calendar

Ana reviewed the document as presented in the packet. In January, there is an item to prepare for the outgoing Executive Director's transition. Parita will request the Onboarding/Transition Plan from Ruth for Committee Review. Parita will also reach out to La

C. Recruitment Intake Calls

The Egon Zehnder team has "individual interviews with Recruitment Committee and Management" listed as an action item for January. To facilitate this, it was requested that Parita reach out to Egon Zehnder to ask if it would be possible for her team to join the next 2 Committee Meetings to complete the Intake Calls and to assist with the interview questions and assessment.

IV. Committee Business

A. Input Sessions Update

Kimberly shared that there are 4 registered attendees for the Stakeholder Session. There are 3 confirmed attendees for the Community Session and 3 for the Staff Session. There was discussion surrounding increased participation for these sessions.

Suad highlighted that when she received the email, the registration link is placed at the bottom of the email and those who were invited may assume that they are attending just by receiving the email, without registering. She proposed that in future, they be sent as a calendar invite, with the acceptance/declination of the invite to indicate attendance.

Kimberly will send a reminder for all 3 Input Sessions that will indicate that registration is required to attend to be sent on January 23rd, with a registration count to be shared with the Committee daily. Kimberly will also follow up with George Alvarado, Suzanne Piaggi and Curtis Wang to ensure that they are registered to attend either the Stakeholder or Community Meetings.

Angela Gardner shared an overview of the sessions and the agenda items which include: Purpose of the session, Mission, Vision and Values and overview of the Executive Director Role and discussion prompts based on recommendations from the Committee. Spanish translation will be available for those who need and can be indicated on the registration form.

B. Egon Zehnder Timeline

This item was addressed under Action Items, C. Recruitment Intake Calls.

C. Establish Interview Panel Questions

This item will be determined at the January 29th Committee Meeting with input from Egon Zehnder.

D. Determine Executive Director Written Assessment

This item will be determined at the January 29th Committee Meeting with input from Egon Zehnder.

V. Review of Committee Action Items

- A. Add Approval of Recruitment Budget to the February Board Meeting Agenda (Board Support)
- B. Send the draft Recruitment Budget to DDS with a note that it is finalized, but is pending approval by the Board. (Parita Burmee)
- C. Obtain the Onboarding/Transition Plan for Cristina Preuss from Ruth Janka. (Parita Burmee).
- D. Reach out to Egon Zehnder to ask for their attendance at the next 2 Committee Meetings (Parita Burmee)
- E. Send a reminder for all 3 Input Sessions that will indicate that registration is required to attend to be sent on January 23rd, with a registration count to be shared with the Committee daily. (Kimberly Visokey)
- F. Follow up with George Alvarado, Suzanne Piaggi and Curtis Wang to ensure that they are registered to attend either the Stakeholder or Input Sessions. (Kimberly Visokey)
- G. Send a reminder for all 3 Input Sessions that will indicate that registration is required to attend to be sent on January 23rd, with a registration count update to be shared with Ana Quiles and Angela Gardner. (Kimberly Visokey)
- H. Follow up with George Alvarado, Suzanne Piaggi and Curtis Wang to ensure that they are registered to attend either the Stakeholder or Input Sessions. (Kimberly Visokey)
- I. Follow up with Dolly Sharma at Minutes Services regarding the timeframe for Minutes to be provided. (Kimberly Visokey)
- J. Update the DDS Recruitment timeline as needed based on items completed (Parita Burmee)

VI. Announcements

- A. Next Meeting, Monday, January 29, 2024 at 5:00 pm
- B. Recruitment Timeline
- C. Attendance Sheet

VII. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 5:54 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*





NLACRC's Legislative Town Hall

THURSDAY, FEBRUARY 22, 2024

6:00 PM - 7:30 PM; virtual

Join us for a Town Hall with your elected representatives, where they'll share how their actions in Sacramento positively impact individuals with developmental disabilities and their families. Don't miss this chance to voice your concerns and engage in a meaningful dialogue about the issues that matter most to you. Your input shapes the future – be part of the conversation!

The Town Hall will focus on the following topics:

- ✓ Regional center staffing
- ✓ Reducing caseload ratios
- ✓ Increasing access to services
- ✓ Increasing equity with regional center services

Who should attend?

- Self-advocates served by NLACRC
- Families served by NLACRC
- Service Providers
- Interested community members

To register for the event visit <https://rebrand.ly/NLACRCtownhall>
or by calling (818) 245-5571



Spanish translation will be provided. If you need translation in another language or have any questions about the event, please call us at (818) 245-5571.

If you would like to submit questions for the legislators email us at PublicInfo@nlacrc.org.



Ayuntamiento Legislativo del NLACRC

**JUEVES, 22 DE FEBRERO DE 2024
6:00 PM - 7:30 PM; virtual**

Acompañenos a una reunión pública con sus representantes electos, donde compartirán cómo sus acciones en Sacramento impactan positivamente a las personas con discapacidades del desarrollo y a sus familias. No pierda esta oportunidad de expresar sus preocupaciones y entablar un diálogo significativo sobre los temas que más le importan. Su aportación da forma al futuro: ¡forme parte de la conversación!

El Ayuntamiento se enfocará en los siguientes temas:

- ✓ Personal para centros regionales
- ✓ Reducción de la proporción de casos
- ✓ Aumentar el acceso a los servicios
- ✓ Aumento de la equidad a los servicios de los centros regionales

¿Quién debe asistir?

- Autodefensores atendidos por NLACRC
- Familias atendidas por NLACRC
- Proveedores de servicios
- Miembros de la comunidad interesados

Para inscribirse al evento visite

<https://rebrand.ly/NLACRCtownhall> llame al (818) 245-5571



Se proporcionará traducción al español. Si necesita traducción en otro idioma o tiene alguna pregunta sobre el evento, llame al (818) 245-5571.

Si desea enviar preguntas a los legisladores, envíenos un correo electrónico a PublicInfo@nlacrc.org.

North Los Angeles County Regional Center
Government & Community Relations Committee Meeting Minutes

November 16, 2023

Present: Cathy Blin, David Coe, Vivian Seda, Jodie Agnew-Navarro, Curtis Wang – Committee Members

Kimberly Visokey, Chris Whitlock, Cristina Preuss, Evelyn McOmie – Staff Members

Michelle Heid – Legucator, Leticia Garcia- Board Member, Ana Quiles- Board President, Jasmine Barrios- Minutes Services - Guests

Absent: Anna Hurst, Nicholas Abrahms, Sharmila Brunjes, Juan Hernandez, Michael Costa

I. Call to Order & Introductions

David Coe called the meeting to order at 6:02 pm.

II. Public Input

No public input

III. Consent Items

A. Approval of Agenda

M/S/C (C. Wang/V. Seda) To approve the agenda as presented

B. Approval of Minutes from the August 16th Meeting

M/S/C (C. Wang/J. Koster) To approve the meeting minutes as presented

IV. Committee Business

A. Legislative Update - Michelle Heid

1. Board Advocacy One-Sheet

Michelle shared the information as presented in the packet. She recommended that the document be revised to include the revision of the Core Staffing Formula as a priority for advocacy and will review the document for readability. In addition, Michelle will create a draft email and send the one-sheet to Chris Whitlock to include NLACRC Branding. The Committee will review the draft in December for presentation to the Board at the January meeting.

2. Candidate Forum

This event is currently planned for October 2024. Considerations were made for a hybrid meeting to encourage attendance. Michelle previously drafted a plan for a hybrid meeting and will share it with the Committee closer to the date.

3. Virtual Town Hall Update

This event is currently planned for February 2024. After discussion, it was decided that Michelle would reach out to the discussed legislators to invite them to participate by December 7th, 2023. The next steps would be for NLACRC to create the Zoom link, a registration link and a point person for registration assistance. Chris Whitlock will create a flyer and send it out to the community by December 14th, 2023, pending flyer approval from NLACRC. It was also determined to have the event begin at 6pm with an end time of 7:30 pm. Topics of the Town Hall will include: Core staffing formula revision, affordable housing, mental health care, and increase to equity and access within NLACRC.

4. Legislative Grass Roots Visit

David Coe shared that he thinks it would be a good idea to consider legislative grassroots visit in February or March 2024 after bills have been introduced. It was decided to plan the event as an in-person event and to plan a virtual event as a backup. Vivian made the recommendation for a hybrid option. Michelle stated that she has some ideas for this that she would like to draft into a plan to share with the Committee. She will send the draft to the Committee in December for review in January.

5. Consumer Legislative Advocacy Training

The Committee decided to plan for this event to be held in April 2024. Michelle proposed that this event be held in-person and to be recorded live to be uploaded to the NLACRC website for viewing online and as a permanent resource. Michelle will find a list that she has that outlines previous venues used in all 3 NLACRC Valleys to consider for this event. It was also suggested that a Q&A session be included.

B. ARCA Legislative Advocacy Plan - Leticia Garcia

Leticia shared that ARCA has identified the core staffing formula revision as a high-budget priority this fiscal year and is planning on building partnerships with other statewide organizations. The next ARCA meeting will be on January 19th, and more information will be forthcoming. Leticia recommended that NLACRC begin to establish relationships with stakeholders in the local areas and continued communication with Senator Menjivar.

November 16, 2023

- C. **Board Dinner Workgroup - Ana Quiles**
Ana requested assistance from Michelle Heid in help facilitating invitations for Legislators as a request from the Executive Committee, which is determining the details of the event. After discussion, it was determined that January 24th would be proposed to the Executive Committee as the inaugural meeting date for the Board Dinner Workgroup. Once the Executive Committee has determined a date for the event, the details will be sent to Michelle for further discussion on how NLACRC can include legislators.

- D. **Little Rock Christmas Parade – Ana Quiles**
NLACRC is considering participating in the Littlerock Christmas Parade on December 2nd. If interested in a float, NLACRC will need to register online by November 27th. If NLACRC would like to host a table with resources and other giveaways, they can email Ana with the information.

V. Review of Meeting Action Items

- A. Review Board Advocacy One-Sheet and send the revised document to Chris Whitlock for NLACRC branding. (Michelle Heid)

- B. Review revisions by Michelle, including LA branding on the document and send to Committee for review before presentation to the Board in January 2024. (Chris Whitlock)

- C. Draft invitations to legislators for the candidate forum in February. Invitations are to be sent out by December 7, 2023. (Michelle Heid)

- D. Create a flyer for the February Virtual Town Hall to be approved by NLACRC and sent out to the community by December 14, 2023. (Chris Whitlock)

- E. To revise the topics for the Virtual Town Hall to include the revision of the Core Staffing Formula (Michelle Heid)

- F. Draft a plan for a Legislative Grassroots Visit to take place in late February/early March. Draft should be sent to the Committee in December via email for review and will be discussed at the January meeting. (Michelle Heid)

- G. Locate a document pertaining to a list of previous host venues used in each of the three Valleys. (Michelle Heid)

- H. Send Board Dinner information to Michelle Heid, once confirmed, to help facilitate invitations for legislators. (Board Support)

November 16, 2023

I. Propose January 24th to the Executive Committee as a potential date for the inaugural Board Dinner Workgroup Meeting (Board Support)

J. Discuss the Littlerock Christmas Parade with NLACRC staff to determine the bandwidth for NLACRC participation; if you decide to sign up for a float, register online by November 27. If signing up for a table, discuss it with Ana Quiles. (Cristina Preuss)

VI. Board Meeting Agenda Items

A. Minutes of the November 16th Meeting

IX. Announcements / Information / Public Input

A. Next Meeting: Wednesday, January 17, 2024, at 6pm

B. Committee Attendance

Public Input

None

X. Adjournment

David Coe adjourned the meeting at 7:36 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

November 14, 2023

Present: Ana Quiles, Lillian Martinez, David Coe, Sharmila Brunjes – **Committee Members**
Arezo Abedi, Evelyn McOmie – **Staff Members**
Minutes Services - **Guests**

Absent:

I. Call to Order

Lillian Martinez, Committee Chair, called the meeting to order at 5:32 pm

II. Consent Items

A. Approval of Agenda

Lillian Martinez stated that Item III.E would be tabled for Executive Session.

M/S/C (A. Quiles/S. Brunjes) To approve the agenda, with the note that Item III.E would be discussed during the Executive Session.

B. Approval of Minutes of the August 15th Meeting

M/S/C (A. Quiles/S. Brunjes) To approve the minutes as presented.

C. Approval of Redacted Minutes of the August 15th Meeting

M/S/C (A. Quiles/S. Brunjes) To approve the minutes as presented.

D. Approval of Minutes of the August 21st Meeting

M/S/C (A. Quiles/S. Brunjes) To approve the minutes as presented.

E. Approval of Redacted Minutes of the August 21st Meeting

M/S/C (A. Quiles/S. Brunjes) To approve the minutes as presented.

III. Committee Business

A. Annual Committee Orientation – Evelyn McOmie

1. Policies and Procedures

Evelyn McOmie presented the policies and procedures for recruitment. It was noted that a quorum was met, and President Lillian was present.

2. Board Recruitment Guiding Principles

Evelyn McOmie presented the guiding principles for Board recruitment, which should be considered when selecting new Board members.

David Coe joined the meeting at 5:41 pm.

3. Board Internship Policy

Evelyn McOmie presented the internship policy, which this committee was expected to know as they have had interns.

4. Board Audit Section

Evelyn McOmie presented information about the Board Audit, which will address demographics and skill sets for recruitment and marking. Rushed or desperate decisions should not be made when considering new Board members.

5. Critical Calendar

Evelyn McOmie presented the importance of the Critical Calendar, which is updated as needed to help Board members stay on track.

B. Volunteer to Serve as FY 2023-24 Committee Chair

Evelyn McOmie asked when Lillian Martinez was nominated as President of this committee. Ana Quiles stated the elections were not held during the first meeting, as their agenda was very full, but it needed to be done now.

M/S/C (D. Coe/S. Brunjes) To elect Lillian Martinez as President of the Nominating Committee. Motion passed.

Evelyn McOmie asked how many times they had met. Lillian Martinez stated that they had met several times in August. Typically, this committee meets as needed. Evelyn McOmie stated it was important to fill those positions.

C. Review Committee's Draft Critical Calendar for the new Fiscal Year

1. Application Deadlines – CC vs Policy and Procedures

Ana Quiles stated that Board members were told to reapply or submit their letter of interest by December 15, 2023, but the policy says a different date. December 15 was the date for new applicants. David Coe stated the document says December 16, 2023, for returning members.

David Coe stated they were 30 days out from the deadline and suggested sending out the requests so members had one month. Evelyn McOmie stated she would try to get them out by the following day. If they go out after the following day, then the Board will have until January 15, 2024, to respond. The letter discussed will only be sent to members whose term finishes in June.

Action Item: Lillian Martinez will send the list of members whose term will expire in June.

M/S/C (A. Quiles/D. Coe) To send out the Board member interest letters by the following day, but if they are sent after that time, the deadline to respond will be extended to January 15, 2024. Motion passed.

D. Review Committee Action Log for FY2022-23

Lillian Martinez noted that this item should be for FY2023-24. It was available in the packet.

E. Review Recruitment Notices

This item was tabled until the Executive Session.

F. Signed Confidential Statements

Evelyn McOmie stated that the statements should have been turned in and need to be signed every year.

Ana Quiles requested the documents be sent through DocuSign.

Action Item: Evelyn McOmie will send out confidential statement documents via DocuSign.

G. Review Interview Documents for Board Members

Ana Quiles requested that a footer be added to include the revision date on both the Interview Questions document and the Qualifications Appraisal Ratings Sheet.

Action Item: Evelyn McOmie updated the Interview Questions document and the Qualifications Appraisal Ratings Sheet to include the revision date.

H. Review Recommendations by Previous Nominating Committee

Lillian Martinez stated this was optional on the Critical Calendar to conduct an educational session for potential Board applicants.

I. Educational Session for Potential Board Applicants

Sharmila suggested creating a document that accomplishes this since there are rolling applications. David Coe stated that once their demographic goals are met, they will return to their normal cycle.

Ana Quiles stated when she had done an information session with the support group, it was very educational. She stated more discussion would be needed.

This item was tabled.

IV. Board Meeting Agenda Items

A. Interview with James Henry

The committee interviewed Mr. Henry.

- B. Interview with Kelsi Levingston
The committee interviewed Ms. Levingston.

IV. Board Meeting Agenda Items

- A. Redacted Minutes of August 15th Meeting
- B. Redacted Minutes of the August 21st Meeting
- C. Redacted Minutes of the November 14th Meeting

V. Announcements / Information

- A. Next Meeting: Wednesday, January 3, 2024, at 5:30 pm.

VI. Adjournment

M/S/C (A. Quiles/S. Brunjes) To adjourn the meeting at 7:10 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

January 30, 2024

Present: Ana Quiles, Lillian Martinez, David Coe, Suad Bisongno – **Committee Members**

Kimberly Visokey, Evelyn McOmie, Parita Burmee– **Staff Members**

Jasmine Barrios - Minutes Services - **Guests**

Absent: Sharmila Brunjes

I. Call to Order

Lillian Martinez called the meeting to order at 5:31 pm.

II. Public Input

None

III. Consent Items

A. Approval of Agenda

M/S/C (A. Quiles/D. Coe) To approve the agenda as presented

B. Approval of Minutes of the January 3rd Meeting

Lillian Martinez requested a revision to page 4, paragraph 5 of the Minutes in which it states that she suggested to Sharmila Brunjes. It was noted that the suggestion was mentioned at the meeting, but that Lillian did not propose the suggestion. Board Support will revise the minutes to reflect the revision.

M/S/C (D. Coe/A. Quiles) To approve the minutes as revised

IV. Closed Session

A. Prepare for Board Member Applicant Interviews

1. Laura Mongue – 6:00 pm

M/S/C (D. Coe/A. Quiles) To enter the Closed Session at 5:38 pm

M/S/C (D. Coe/A. Quiles) To exit the Closed Session at 6:26 pm

During the Closed Session, the Committee made the below recommendation:

M/S/C (D. Coe/A. Quiles) To recommend Laura Mongue to the Board for nomination. The motion passed with one opposition.

V. Committee Business

A. Confidential Information of Applicants Policy Update – Evelyn McOmie

Evelyn presented a document related to the handling of confidential information within the Committee. The Committee is being asked how to continue to move forward with confidential information. SharePoint will be used as the primary distribution system for information being communicated to the Committee that contains confidential or personal health information (PHI). Evelyn also shared the NLS Certificate of Return or Destruction of PHI. Board Members will be asked to certify that they have destroyed any emails or physical copies of confidential information within the Committee. It was also agreed upon to eliminate the use of physical Committee packets by default. Any Member who would like a physical copy would request one and would have to certify that the physical copy was destroyed properly.

Evelyn will update the information, and Board Support will add this item as an agenda item for the next Committee meeting.

B. Committee Chair Alternate Policy Draft Update – *deferred*

C. Evaluation Proposal / Board Source info Update – Parita Burmee

Parita shared information, as presented in the packet, regarding BoardSource resources for peer-to-peer evaluations, which will be designed to strengthen communication and collaboration and the overall performance of the Board. Each Board member will evaluate themselves and other participating Board Members and will each receive an individual results report.

Ana stated that the option that was previously discussed regarding BoardSource evaluation was the self-evaluation section alone, not as part of a package with the Peer-to-Peer resources. At this time, a self-evaluation is what is expected, and a peer-to-peer component can be considered next year.

Parita will reach out to BoardSource to find out options for the Self-Evaluation segment of the program and how long the evaluation will take to complete for the evaluations, and she will share the response with the Committee. It was noted that the DISC assessments that Board Members took last year were more of a personality assessment as opposed to a self-evaluation.

M/S/C (A. Quiles/L. Martinez) To approve a Self-Evaluation for Board Members this year, with Peer-to-Peer evaluations to be considered for next year. The motion passed with one abstention from S. Bisogno.

VI. Review of Committee Action Log Items

- A. Update the Confidential Information Policy for presentation at the next Committee Meeting (Evelyn McOmie)
- B. Add the Confidential Information Policy Update to the next Committee meeting agenda. (Board Support)
- C. Include meeting packets on the SharePoint site for all Committees and ensure that all Committee Members have access to the SharePoint site. (Board Support)
- D. Follow up with BoardSource regarding options for Self-Evaluations only. (Parita Burmee)
- E. Review Critical Calendar for VAC committee to ensure accuracy of deadlines (Board Support)

Following the review of items, Suad Bisogno requested the extension of the VAC Applicant deadline due to a short turnaround in March for potential interviews.

M/S/C (S. Bisogno/A. Quiles/) To approve the extension of the VAC Applicant deadline.

VII. Board Meeting Agenda Items

- A. Minutes of the January 3rd meeting
- B. Minutes of January 30th Meeting

VIII. Announcements / Information

- A. Next Meeting: Wednesday, February 7, 2024 at 5:30 p.m.

IX. Adjournment

Lillian Martinez adjourned the meeting at 7:06 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Strategic Planning Committee Meeting Minutes

November 6, 2023

Present: Leticia Garcia, Ana Quiles, Brian Gatus, Lillian Martinez, Ruth Janka, Evelyn McOmie, Cristina Preuss, Daniel Ortiz- Committee Members

Kimberly Visokey, Vini Montague, Malorie Lanthier, Gabriela Eshrati, Megan Mitchell, Arshalous Garlanian – Staff Members

Ami Sullivan - Kinetic Flow, Minutes Services - Guests

Absent: Curtis Wang, Vivian Seda- Committee Members

I. Call to Order & Introductions

Leticia Garcia called the meeting to order at 6:01 pm.

II. Public Input

No public input

III. Consent Items

A. Approval of Agenda

Leticia Garcia added an item to the end of the Committee Business, Item H: Approval of Critical Calendar. Ruth Janka noted that Megan Mitchell will be presenting Committee Business Item B: Employee Satisfaction Survey.

M/S/C (C. Wang/B. Gatus) To approve the agenda as revised.

B. Approval of Minutes of August 7, 2023 Meeting

M/S/C (R. Janka/D. Ortiz) To approve the meeting minutes as presented.

IV. Committee Business

A. Individual and Family Satisfaction Survey SP Project Update – Ami Sullivan

Ami Sullivan from Kinetic Flow reviewed the updated items as presented in the packet. Ami created a timeline that notates activities that have been completed and those that are still pending. Revisions to the timeline are indicated in red. As of October 19th, the data collection has been completed, and reports are being written to be delivered to NLA on December 18th and the report to be presented to the Strategic Planning Committee at the January 8th meeting.

It was also noted that in order to meet research best practices across all three service type categories over the three locations, Kinetic Flow increased the total number of completes necessary from 1,901 to 2,491.

The survey was sent via various methods to 12,842 people/families served. At the close of collection, 3,295 people/families responded to the effort. Antelope Valley's Early

Start Program and Santa Clarita's Early Start and Provisional Services categories were under-represented. When presented, the full report will include the Survey Narrative, Results By Question, Responses to Open-Ended Questions, Summary Tables/Charts, and Questionnaire.

Leticia Garcia asked how the demographic information collected in the survey compares with the NLA consumer profile demographics. Ruth Janka stated that once all of the information becomes available, NLA will be able to make those comparisons.

Ana Quiles recommended consideration of a possible time shift in the survey collection period. She received feedback that indicated that, being the start of the school year, families may not feel they have time to complete the survey with their busy schedules. Ami stated that this would be possible if considerations were made with NLA's reporting requirements.

B. Employee Satisfaction Survey RFP – Megan Mitchell

1. Request for Proposal Packet

2. Request for Proposal Policy

Megan reviewed the proposal as presented in the packet. The RFP is scheduled to be posted on January 1, 2024, with a closing date of February 1, 2024. Interviews will be conducted in February, with a contract awarded by April 1st, with a report out by September 30, 2024.

The Committee is being asked to approve the packet for posting and is soliciting four volunteers to be part of the scoring selection process that helps determine the chosen proposal; this will be known as the Selection Committee. Volunteers for the Selection Committee include: Brian Gatus, Evelyn McOmie, Ana Quiles and Daniel Ortiz.

Ana Quiles recommended that the RFP be launched on December 1st and to hold the opening until February 1st. Having the RFP open for 60 days and before the end of the year will allow more responses to be proposed. Megan will amend the timeline to open the RFP on December 1st.

M/S/C (B. Gatus/A. Quiles) To approve the discussed changes to the Employee Satisfaction RFP Proposal packet and to approve Brian Gatus, Evelyn McOmie, Ana Quiles and Daniel Ortiz to the RFP Selection Committee.

C. Performance Contract Update – Ruth Janka

1. 2023-24 Performance Contract Metric Update

Ruth shared the information as presented in the packet. It was noted that Outcomes 4-8 are missing from the contract, and Ruth is working to update that

information and will send a revised iteration to the Committee at her soonest possibility.

Ana Quiles raised concerns regarding previous action items that were not revised in the document based on the approved Minutes. She made the recommendation that NLA consider standardizing operating procedures to ensure that action items from the Board and Committees are being put through the process. Ruth explained that the Performance Contract will be assigned to the Deputy Director once that position is filled.

Ana pointed out that there is a required prerequisite listed for New Hires before they are able to do the Service Standards Training and asked what that prerequisite is. Ruth will work with Evan Ingber to look into this prerequisite and will report back to the Committee.

Evelyn McOmie reported on Question 4 of the Performance Contract, sharing that during the proposal period, there were 3 PAs, 4 Supported Living and 4 Respite applications. Nine of those are currently being vendored. All updates that Evelyn gave will be included in the updated contract to be sent to the Committee.

- D. 2023 DDS Performance Contract July 2023 Data – Ruth Janka
Ruth reviewed the information as presented in the packet. The Committee raised no questions.
- E. Strategic Plan 2026 Metric Updates – Ruth Janka
Ruth reviewed the information as presented in the packet. As it pertains to section 1B2, Ruth proposed that the verbiage be changed as it pertains to staff orientations to align the metric with the strategy. Revisions are noted in red. The Committee agreed, and Ruth will make the pertinent revisions.
- F. Strategic Plan Annual Update for FY 22-23 – Ruth Janka
Ruth reviewed the information as presented in the packet. The Committee raised no questions.
- G. 1st Quarter New Vendorizations Report - Arshalous Garlanian
Arshalous reviewed the information as presented in the packet.
- H. Approval of Critical Calendar - Ruth Janka
Ruth reviewed the information. Revisions were made to include a review of the Family Satisfaction Survey for January. In addition, in November, the Employee Satisfaction Survey RFP was added as well.

M/S/C (C. Wang/B. Gatus) To approve the critical calendar as revised.

V. Review of Meeting Action Items

- A. Use demographic data collected in the survey to compare with the NLA consumer demographics on file. (Ruth Janka)
- B. Update the RFP to open for proposals on December 1, 2023, and to remain open for 60 days. (Megan Mitchell)
- C. Send contact points to the Committee in regard to who is receiving RFP announcements and coordinate a pre-conference meeting. (Megan Mitchell)
- D. Update the Performance Contract to include Outcomes 4-8 to the document as discussed. (Ruth Janka)
- E. Work with Evan Ingber to find out more information on the prerequisite required for New Hires to do the Performance Standards Training. (Ruth Janka)

VI. Board Meeting Agenda Items

The following items were identified for the Committee's section for the next Board Meeting agenda:

- A. Minutes of the August 7, 2023 Meeting
- B. Strategic Plan
- C. 1st Quarter Report on New Vendorizations

VII. Announcements / Information Items / Public Input

- A. Next Meeting: Monday, January 8, 2024, at 6:00 p.m.
- B. Committee Attendance

VIII. Adjournment

Leticia Garcia adjourned the meeting at 8:02 p.m.

Submitted by:

() Kimberly Visokey*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*

North Los Angeles County Regional Center
Strategic Planning Committee Meeting Minutes

January 8, 2024

Present: Leticia Garcia, Ana Quiles, Ruth Janka, Evelyn McOmie, Cristina Preuss, Daniel Ortiz, Curtis Wang- Committee Members

Kimberly Visokey, Vini Montague – Staff Members

Ami Sullivan - Kinetic Flow, Jasmine Barrios - Minutes Services, Marianita Mendez- DDS, Xochitl Gonzalez- DDS, Rashaad (No last name given), Kelley (No last name given) - Guests

Absent: Brian Gatus, Lillian Martinez

I. Call to Order

Leticia Garcia called the meeting to order at 6:01 pm.

II. Public Input

No public input

III. Consent Items

A. Approval of Agenda

M/S/C (R. Janka/C. Wang) To approve the agenda as presented.

B. Approval of Minutes of November 6, 2023 Meeting

It was clarified that Item D. on page 4 of the Minutes should be titled: "DDS Performance Contract Data" in lieu of "2023 Performance Contract July 2023 Data".

M/S/C (A. Quiles/D. Ortiz) To approve the Minutes as revised.

Ruth Janka clarified that a VAC Representative member of any Committee is able to participate in Committee votes except when the issue is related to services, such as POS contract, a policy related to services, etc.

IV. Committee Business

A. Presentation of results of the Individual and Family Satisfaction Survey – Ami Sullivan
Ami Sullivan, from Kinetic Flow presented the results of the Individual Family Survey. Highlights from her presentation include:

- The results also document the methodology of conducting the survey, the survey results and recommendations that NLA can take to create change.
- The purpose of the survey is to quantify the voice of the people served by NLA and measure their satisfaction in relation to the Strategic Plan Outcome Measures and related Performance Contract Incentive Measures.
- Five areas measured:
 - Diversity, Equity, Inclusion and Belonging
 - Development and Growth of an Engaged Workforce
 - Employment and Day Services
 - Health and Wellness
 - Safe, Affordable and Accessible Housing
- Amy noted that there were several factors to consider in context, which include:
 - COVID residual fatigue
 - Social disconnections, increased impatience
 - Increased digital divide
 - Increased barriers
 - Staff/Provider staff shortages, staff changes
- Methodology
 - The NLA Individual and Family Satisfaction Survey is designed to:
 - Drive change
 - Assess progress
 - Provide statistically sound, actionable insights
 - Sample: 12,842 individuals/families selected, targeted random sampling
 - Questionnaire: 35 questions, qualitative/quantitative
 - Data Collection: 3,295 voices represented
- Participation
 - 2,452 people participated via SMS text link, averaging 12 min, 18 seconds
 - 208 people participated via an online-based survey
 - 662 people participated via telephone interview, averaging 11 min, 28 seconds long.
- NLA Strengths (out of a 5-pt. scale)
 - Understanding Your Needs – 3.94
 - Explaining things in a way you can understand -3.95
 - Listening – 3.99
 - Dignity and Respect – 4.08
- NLA Opportunities for Growth (out of a 5-pt. scale)
 - Information on Community Resources – 3.22
 - Information on NLA Services -3.27

- Overall Information – 3.39
- Information to Make Your Own Decisions – 3.41
- NLA Helpful in Supporting You – 3.47
- Percent of People who know their Service Coordinator:
 - 72% - know their Service Coordinator
 - 23% - they do not know their Service Coordinator
 - 5% - know their Service Coordinator but have not met them
- Overall Regional Center Support (out of a 5-pt. scale)
 - Overall Impact – 3.64
 - Overall Services and Supports -3.58
 - NLA Helpfulness in Supporting You – 3.47
- Planning Meeting with Service Coordinator
 - Did you and your CSC discuss future housing options?
 - Yes, in depth – 23%
 - Yes, some – 23%
 - No, CSC did not mention housing – 34%
 - No, I did not want to discuss housing – 20%
 - Did your CSC provide information on employment options?
 - Yes, in depth – 27%
 - Yes, some – 28%
 - No, CSC did not mention housing – 24%
 - No, I did not want to discuss housing – 22%
 - Did your CSC provide referrals to service providers to help gain employment?
 - Yes, received referral – 48%
 - No, did not receive referral– 25%
 - I did not need a referral – 27%
- Amy also reviewed the matrix of each focus area as it relates to the outcomes, as presented in the packet.
- Ruth stated that the entire report was provided to the Management Team for review at the Quarterly Management Meeting to discuss outcomes, ideas and strategies for implementation.
- These results will be presented at the March Board Meeting and Ami Sullivan will present her report. Ami had a scheduling conflict for the February Board Meeting.
- After the discussion, Leticia noted that at the last Committee meeting, new vendorizations were reviewed. She recommended that that item be moved to the Administrative Affairs Committee for review on a quarterly basis.

M/S/C (R. Janka/C. Wang) To move the New Vendorization Report to the Administrative Affairs Committee for review on a quarterly basis and to remove it from the Strategic Planning Committee.

After the vote, it was noted that the New Vendorization Report is listed on the Critical Calendar for the Committee for February Meeting. In light of that information, it was determined to keep the February agenda as planned and to add an agenda item to vote to revise the Critical Calendar to reflect the change. The item will also be added to the February Board Meeting for approval on the revision.

V. Review of Meeting Action Items

- A. Add Survey Results to the March Board Meeting Agenda (Board Support)
- B. Add Revision of Critical Calendar to both February Strategic Planning and Board Meetings. (Board Support)

VI. Board Meeting Agenda Items

The following items were identified for the Committee's section for the next Board Meeting agenda:

- A. Minutes of the November 6, 2023 Meeting
- B. Revision of Critical Calendar

VII. Announcements / Information Items / Public Input

- A. Next Meeting: Monday, February 5, 2024, at 6:00 p.m.
- B. Committee Attendance

Leticia welcomed Cristina Preuss as a new member of the Committee and congratulated Evelyn McOmie on her promotion to Deputy Director. Leticia also thanked Ruth Janka for her leadership and guidance as NLA's Executive Director.

VIII. Adjournment

Leticia Garcia adjourned the meeting at 7:19 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes

January 4, 2024

Present: Suad Bisogno, Alex Kopilevich, Kimberly Bisokey, Lisa Williamsen, Andrea Devers, Octavia Askew, Bill Wood, Sharon Weinberg, Rosa Rivera, Jodie Agnew-Navarro, Anahit Nanyan, Geri Sue Cox, Erica Beall, Daniel Ortiz, Kimberly Johnson-McNeill, Anna Sargsyan, Verena DeMuro, Vahe Mkrtchian, Jaklen Keshishyan, Dana Kalek, Erica Beall –
Committee Members

Ruth Janka, Vini Montague, Evelyn McOmie, Gabriela Esharti, Ashalous Garlanian, Victoria Berrey – **Staff Members**

Michelle Heid - Legucator, Hannah Aldeen -Minutes Services - **Guests**

Absent: Cal Enriquez, Masood B., Donna Rentsch

I. Call to Order & Introductions

Suad Bisogno, Chair, called the meeting to order at 9:30 a.m.

II. Public Input

Public Input was given.

III. Consent Items

A. Approval of Agenda

M/S/C (A. Kopilevich/S. Weinberg) To approve the Agenda as presented.

B. Approval of Minutes from the November 2, 2023, Meeting

M/S/C (J. Agnew-Navarro/S. Weinberg) To approve the Minutes as presented.

IV. Executive Director's Report – Ruth Janka

NLACRC Human Resources Report

Ruth Janka presented the Human Resources Report as presented in the packet.

Sharon Weinberg asked if the remote services applied to IPPs or if they were required to be in person. Ruth Janka stated Remote IPP is allowed through June 30, 2024, but they can be in person as well. That distinction should be made with a person-centered approach.

Action Item: The VAC packet will be sent to the committee members as requested.

Suad Bisogno stated the DSP training stipend payout had an expected timeline. Ruth Janka deferred to Vini Montague which will be addressed in her report.

Alex Kopilevich noted the rates would increase in January and he asked if they would receive additional Purchase of Service forms in relation to that increase. Ruth Janka deferred to Vini

Montague or Arshalous Garlanian.

Suad noted sent gift to Ruth on behalf of VAC. Ruth Janka thanked the committee and said it was very nice.

V. **Chief Financial Officer's Report – Vini Montague**

Vini Montague addressed the DSP training stipend timeline stating that weekly reports show the completed courses and the associated vendor. If there is a delay, she stated she can follow up on those accounts. The stipend is processed based on the vendor's preference for online payment or check.

Vini Montague stated that 1099 forms for 2023 were being prepared and will be mailed out by the January 31 deadline. The IRS increased the mileage reimbursement rate from \$0.655 to \$0.67 per mile effective January 1, 2024. Any impacted rates will be reflected once approval is received from DDS.

The 2024 check run schedule was not yet posted on the website but would be by the following day. The Annual Statements of purchase and service payments were mailed out the previous week. FY 2021-2022 will be closed out soon and the deadline to submit billing is February 6, 2024.

A new Accounts Payable Supervisor was hired and was going through training and working with the team. A new position was added to resolve and escalate outstanding authorization issues and the position was filled through internal promotion of Johnathan Estrada. His email will be shared once he has completed training.

VI. **Chief Consumer & Community Services Officer Report – Evelyn McOmie**

Evelyn McOmie stated lead CSC trainer positions were still open. Case management training was being updated. 27 trainings on will be added to the EMS Learning Catalog by the end of the month. Person-Centered IPP training was launched, and long-standing staff were now taking that training. Work on the IFSP training manual for Early Start staff was underway and it would be launched by the end of Spring. Onboarding Parent training, which will be provided virtually and in person, was in the works and the pilot will begin in February.

The introduction of new supervisors and specialists was tabled for the next in-person meeting. All supervisors and specialists hired in the last 6 months will attend the meeting to meet the community. A strong management team is important as NLACRC expects to have 1,000 employees in 2024.

Sharon Weinberg asked if information would be shared about the Prevention and Wellness Stipend. Evelyn McOmie deferred to Arshalous Garlanian who would address this during her report.

Sharon Weinberg asked if the Person-Centered training incentive stipend course for \$500 was released or when it would be released. Arshalous Garlanian stated the team was finalizing the

payment method and the community will be informed once it was completed.

The committee congratulated Evelyn McOmie for her promotion to Deputy Director.

VII. **Community Services Director's Report** – Arshalous Garlanian

Arshalous Garlanian stated the DSP Stipend payment questions could be directed to vendorincentiveprograms@nlacrc.org. DDC will host a webinar for the DSP program on January 9 from 3-4 pm.

The Quality Incentive Program Workforce Survey collection, with a one-time incentive payment, was available for those who qualified. Those who completed the survey and are awaiting payment will be sent a notification on when the payment will arrive. Any additional questions can be sent to contact&compliance@nlacrc.org

On-site reviews of HCBS settings had begun as a part of the HCBS Final Rule Monitoring and Collective Action initiative. The visits seek to confirm the validation forms and remediation forms that were completed the year prior. If vendors are not in compliance, a remediation effort using existing corrective action plans and sanctions will be established. All reviews must be completed by August 31, 2023. For any questions or concerns, the HCBS office hours are provided every Thursday at 2pm.

A variety of different trainings are being provided to the community to bring them into compliance including:

- Person-Centered Training – April & May
- Tom Pomeranz Save the Date – March 25-27
- Open Futures Learning – self-guided online course

The Compliance Corner has additional information on rate changes, DDS set rate or negotiated rate changes, vendorization maintenance, and vendor support forums. To address the question about rate reform and rate increases, there had not yet been a change to the date which is July 2024.

A series of workshops will be provided for Employment services. CalAble accounts will be provided with 2 workshops in January and 1 in February. An 8-week Soft Skills Training Program will be held through DDS. On January 11, an SSI Ticket to Work Program explanation will be held.

Resource Development. RSO Registration, which is a 5-week course, will start on January 22. The open proposal period will be published on January 15. To request additional details on the programs listed in packet, contact resourcedevelopment@nlacrc.org. Managed care will be rolled into Medi-Cal managed care. EVV office hours are available. See the packet for additional details.

VIII. **Legislative Report** – Michelle Heid

Michelle Heid stated that budget season will begin when the Governor releases the budget,

including rate increases, on January 10, 2024. There will be a \$68 billion deficit, so solutions are needed to address this challenge. Assembly members in odd districts are up for re-election and will begin campaigning soon. Political changes are expected to come in the Assembly. The budget committee was divided into the Human Services Subcommittee and the Health Subcommittee, so new chairs would be assigned soon. The Assembly reconvened on January 3rd and the will conclude in February. Minimum wage increases are expected to impact the community, but NLACRC relies on the state for those increases, so more details will come as they are made available. All of the Senators and Assembly Members were listed in the packet. Candidates will be updated as they make announcements.

The Lanterman Coalition prioritized their policies, which is what NLACRC had been advocating for. The DDS Task Force only met a few times in 2023 but may meet in 2024. An informational webinar on workforce initiatives will be held on January 9, 2024. An informational webinar providing an overview on the training stipend program will be held on January 18, 2024. State Council is expected to meet throughout the year. Self-advocacy chats are open. The ARCA webinar series are expected to continue in 2024. Social security benefits cost of living adjustments are expected in 2024. Early Start ICC will host a meeting on January 18th and 19th. The free CalGrows Caregiver Workforce Training is still available. A report on strengthening a self-directed workforce was included in the packet. The Medi-Cal transition will go into effect on January 1, 2024, so providers need to ensure they are in the proper networks. Local legislative events were included in the packet.

Suad Bisogno asked how the DDS system will be impacted by budget cuts. Michelle Heid stated she had not heard anything about budget cuts in their field. Current discussions revolved around potentially accessing state reserves or limiting one-time funding to address the deficit. When the proposal is released, they will have more information.

Octavia Askew asked if ILS and In-Home Services were included in the CalGrows training. Michelle Heid stated she would follow up on the requirements.

Sharon Weinberg asked what resources she could review for updates. Michelle Heid suggested ARC of California, news from NLACRC, legislative updates from martyomodo@cdcan.com, emails from state council, and the summaries that will be presented each month at the VAC meetings.

IX. **Committee Business**

A. System/Industry Issues

Suad Bisogno stated that the Adult VAC working group met and had prepared several questions which she would like to present.

Suad Bisogno asked who was the Adult Aging Specialist? Gabriela Eshrati stated that they were currently recruiting for that position.

Suad Bisogno asked if remote services authorization could be streamlined for providers

that were getting sick. Waiting for authorization for remote services could become a challenge for providers and users when it is only applicable for short periods of time. A subcode is required for remote services that may hinder service to the client. Ruth Janka stated this item would need to be reviewed in more detail.

Suad Bisogno proposed creating a subcommittee to develop language that the VAC would like to share with the future Executive Director, as NLACRC is a vendor community. She suggested that the vendors could prepare what they want to say and the NLACRC staff could approve it. Several committee members expressed interest in preparing a document for the new Executive Director.

Action Item: A subcommittee will be created to prepare a new letter to the Executive Director.

Action Item: Suad Bisogno will schedule a subcommittee meeting and invite all committee members.

Octavia Askew asked for a timeline for hiring the new Executive Director. Ruth Janka stated an executive search firm was contracted to support the recruitment of the new Executive Director, so the work was already underway. The search firm will source candidates, while community feedback will be given to establish goals and priorities for the Executive Director.

Suad Bisogno shared that because there were issues with wage reporting, some providers were led not to pursue competitive integrated employment out of fear that their finances would be impacted. She suggested identifying a wage reporter to support these individuals who were previously negatively impacted. While money management services are available, there was not enough bandwidth to support the issues.

Erica Beall stated people opted out of competitive integrated employment due to fear of losing SSI benefits. More training and information should be shared to reassure families who are afraid of their adult child working. Suad Bisogno stated this was the most frequently cited reason for unemployment, along with the payment issue that raised concern.

Suad Bisogno acknowledged that NLACRC was working to address billing, which had been another large issue.

Suad Bisogno stated that she had previously presented authorization issues to the Board President and the support team to clarify the issue of payment for services rendered. A new position was hired to support vendors who had not received payment, but she asked the committee if they should table the documentation update until the new Executive Director arrives. The committee agree to table this item and prioritize the letter to the Executive Director on behalf of VAC.

Octavia Askew asked if the person who was promoted had his own clients covered. Vini Montague stated that his clients were balanced internally but they were hiring someone to replace that position.

Suad Bisogno requested that an updated staff list be emailed to providers so they know who to contact.

Action Item: Updated supervisors list will be sent to vendors.

- B. DSP Training Stipend follow up – How to include FHA Vendors
Arshalous Garlanian stated that as long as FHA vendors met the requirements in the DDS regulations, then they qualified for the stipend. Early Start staff members that met the criteria identified in the directive, such as providing 10 or more hours or Regional Center funded hours, then they qualify. This was also true for ICFs.

Sharon Weinberg clarified that this request was about how non-W2 employees would receive reimbursement or payment. Support parents work directly with the client 24/7, so they should be able to participate, and it would benefit the system if they were allowed to. Arshalous Garlanian proposed meeting separately to identify a solution for the issue.

- C. Update on VAC Letter to DDS/Legislatures
Suad Bisogno stated that there was a provider community VAC meeting in which a letter to the Legislatures and DDS was signed. That letter had since been updated, so she presented it to the committee. Signatures came from VAC members of all the Regional Centers. The letter will be finalized after the Budget proposal on January 10th. The group had been meeting weekly and Suad suggested other NLACRC members could join. Several committee members expressed interest in joining.

Action Item: Suad Bisogno will share the link for the provider community VAC meeting.

- D. VAC Breakout for ED Search
Suad Bisogno stated that NLACRC will be hosting a stakeholder workgroup to discuss the Executive Director job description and find important themes for the role. The workgroup will be held on January 25, 2024, at 1 pm and work group representatives will be asked to attend. Dana Kalek and Erica Beall confirmed they were able to attend.

Action Item: Board support will send a link for the Executive Director discussion to the work group liaisons.

- E. Open Issues for Discussion
None at this time.

X. **Committee Work Group Reports**

- A. Early Start Services - Dana Kalek

The next meeting will be held on January 18, 2024. Overall, referrals to the program had increased. New CSCs and training were discussed in November as well. Evaluations and assessments were discussed along with the importance of being more in person as needed to generate better outcomes.

B. School Age Services - Cal Enriquez

Ute Escorcia spoke on behalf of the School Age Services workgroup. The last meeting was held on Tuesday, January 2. The next meeting will be on Tuesday, February 6, at 9:30 am. Anyone interested in joining the work group should contact Cal Enriquez. At the last meeting, they discussed finding a new liaison, NLACRC leadership, and the new Executive Director. The new Authorization Vendor Portal is expected to reduce billing issues and time to begin services. There is still outstanding billing which makes it difficult for vendors to pay their staff and for consumers to continue service. It was also suggested to review Covid protocols for serving remotely while vendors are sick as there is no current protocol.

C. Adult Services - Suad Bisogno & Erica Beall

Suad Bisogno stated she had already addressed the work group work under system industry issues. There were no additional comments.

XI. **Board Committee Reports**

A. Administrative Affairs – Andrea Devers

The next committee meeting will be held in February.

B. Consumer Services - Erica Beall

The committee met on November 15, 2023. The NLACRC Service Standards were reviewed. Updates were given on the subjects of intake data, the appeals report, the disparity report, and other data sets as included in the packet. There was also discussion about the Lead CSC training model, IPP training manual, training for onboarding parents, internal assessments, POS updates, etc.

C. Government & Community Relations – Jodie Agnew-Navarro

The committee discussed plans for 2024 including grass roots legislative visits and training for individuals with IDD for voting and advocacy. Dates to invite legislatures were still being established, but the meetings will be held in a hybrid format.

D. Nominating - Suad Bisogno

The Nominating Committee transitioned into a Recruitment Committee that meets weekly and has been working to secure the firm that will hire the next Executive Director.

E. Strategic Planning - Daniel Ortiz

The last meeting was held in November. Results on the Kinetic Flow satisfaction survey will be available on Monday. Leticia Garcia was elected as the Committee Chair. More updates are

expected at the next committee meeting.

XII. Review of Meeting Action Items

A. Vendor Advisory Committee Action Log

XIII. Agenda Items for the Next Board Meeting

A. Minutes of the November 2nd Meeting

XIV. Announcements/Public Input

A. Next Meeting: Thursday, February 1, 2024, at 9:30 a.m.

B. Committee Attendance

XV. Committee Work Group Information:

A. Early Start Services (Dana Kalek)
For meeting schedule and information
Contact: Dana Kalek - dkalek@cdikids.org
Next workgroup meeting: TBD (via Zoom).

B. School Age Services (Cal Enriquez)
For meeting schedule and information
Contact: Cal Enriquez – cenriquez@accreditednursing.com
Next workgroup meeting: TBD (via Zoom).

C. Adult Services (Suad Bisogno & Erica Beall)
For meeting schedule and information
Contact: Suad Bisogno - Suad@irioc.org
Next workgroup meeting: TBD (via Zoom).

XVI. Adjournment

Suad adjourned the meeting at 11:19 a.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



12-Month Attendance	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Total
Administrative Affairs		Dark		Dark	Dark		Dark		Dark	Canceled	Dark		Absences
Brian Gatus, Chair						*P		P				P	0
Andrew Ramirez						*P		P				P	0
Lety Garcia	P		P			P		P				P	0
Ana Quiles	P		P			P		P				P	0
Andrea Devers (VAC Rep)						*Ab		P				Ab	2

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center

Consumer Advisory Committee

FY22-23 Meeting Attendance

Consumer Attendee *Committee Members	Mar 2023	Apr 2023	May 2023	June 2023	July 2023 DARK	August 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2024 DARK	Jan 2024	Feb 2024	TOTALS Absences	TOTALS Attended (Non-CM)
*George Alvarado, Chair				P		P	AB		P		P	Ab	2	
*Bill Abramson	P	Ab	P	P		P	P		P		P	P	1	
*Pam Aiona	P	P	P	P		P	P		P		AB	AB	2	
*Juan Hernandez	P	P	P	P			P		P		P	P	0	
*Destry Walker	P		P	P			P		P		P	P	0	
Jennifer Koster									P		P	P	0	1
Cynthia Samano - Feb 2023			P	Ab										1
Susan Good				Ab										1
Melinda Tannan				Ab										0
Lesly Forbes	P			P								P		2
Elena Tiffany				P										1
Desiree Boykin *not NLA				Ab					P		P			2
Miguel Lugo				Ab										0
Jason Gerard		P		Ab										1
Jessica Gould		P		P										2
Kristine Mosteiro				Ab								P		0
Alex Phuong *not NLA	P	P		P					P		P	P		4
Santos Rodriguez												P		1
Pamela Aiona												P		1
Suzanne Paggi <i>resigned 11/23</i>	P		P	P					P				1	

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

12-Month Attendance	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Total
Consumer Services Committee	Dark			Dark		Dark	Dark		Dark		Dark		Absences
Rocio Sigala			P		P			P		P		P	0
Alma Rodriguez								P		P		P	0
Anna Hurst								P		P		P	0
Cathy Blin			P		P			P		P		P	0
Curtis Wang								P		P		P	0
George Alvarado			P		P			P		Ab		P	1
Jennifer Koster										P		P	0
Juan Hernandez										P		P	0
Sharmila Brunjes			P		P			P		P		P	0
Nicholas Abrahms			P		P			P		P		P	0
Michael Costa								P		Ab		P	1
Vivian Seda								P		P		P	0
Erica Beall (VAC Rep)			P		P			P		Ab		P	1

P = Present Ab = Absent

Attendance Policy: In the event a trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Feb-23	Mar-23	Apr-23	May-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Total
Executive Committee		Dark	Sp.S	Sp.S		Dark								Absences
Leticia Garcia	P		P	P	P		P	P	P	P	P	P	P	0
Lillian Martinez	P		P	P	P		P	P	P	P	P	P	A	1
Ana Quiles, Chair	P		P	P	P		P	P	P	P	P	P	P	0
Brian Gatus							*P	P	P	P	P	P	P	0
Andrew Ramirez							*P	P	P	P	P	P	P	0
David Coe	P		P	P	P		P	Ab	P	P	P	P	P	1
Rocio Sigala	Ab		P	P	P		Ab	P	P	P	P	P	P	2

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Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Total
Government & Community Relations Committee			Dark		Dark	Dark		Dark			Dark		Absences
David Coe, Chair							P		P	P		P	0
Anna Hurst							P		P	Ab		Ab	2
Cathy Blin		P		P			P		P	P		P	0
Curtis Wang							Ab		P	P		P	1
Juan Hernandez									P	AB		P	1
Jodie Agnew-Navarro, VAC Rep		P		Ab			P		P	P		Ab	2
Michael Costa							Ab		Ab	Ab		Ab	4
Nicholas Abrahms		P		P			P		P	Ab		P	1
Sharmila Brunjes		P		P			Ab		P	Ab		P	2
Vivian Seda							P		P	P		P	0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
Post-Retirement Medical Trust		Dark	Dark		Dark	Dark		Dark	Dark		Dark	Dark		Absences
Ana Quiles, Chair	P			Ab			P			P			P	1
Brian Gatus													*P	0
David Coe	*P			P			P			P			P	0

P = Present Ab = Absent * = Joined Committee

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance Nominating Committee	Mar-23				Apr-23	May-23	Jun-23	Jul-23	Aug-23		Sep-23	Oct-23	Nov-23	Dec-24	Jan-24		Feb-24	Total
							Dark	Dark			Dark	Dark		Dark				Absences
David Coe	P	P	P	P	P	P			P	P			P		P	P	P	0
Lillian Martinez, <i>Chair</i>	P	P	P	P	P	P			P	P			P		P	P	P	0
Ana Quiles	P	P	P	P	P	P			P	P			P		P	P	P	0
Sharmila Brunjes									P	P			P		P	AB	P	1
Suad Bisogno	P	P	P	P	P	P			P	P			AB		AB	P	P	2

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Mar-23	Apr-22	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Total Absences
Strategic Planning	Dark			Dark	Dark		Dark	Dark		Dark			
Lety Garcia		P	P			P			P		P	P	0
Brian Gatus		P	P			P			P		AB	P	1
Lillian Martinez		P	P			P			P		AB	P	1
Ana Quiles		P	P			P			P		P	P	0
Curtis Wang											*P	AB	1
Daniel Ortiz - VAC Rep		Ab	P			P			P		P	P	1
Vivian Seda											Ab	P	1

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Mar-22	Apr-23	May-23	Jun-23	Jul-22	Aug-23	Sep-23	Oct-23	Nov-23	Jan-24	Feb-24	Total
Vendor Advisory Committee					Dark							Absences
Suad Bisogno, Chair	P	P	P	P		P	Ab	P	P	P	P	1
Alex Kopilevich	P	P	P	P		P	P	P	P	P	P	0
Andrea Devers	P	P	P	P		P	P	Ab	P	P	P	1
Cal Enriquez	P	P	P	P		Ab	P	P	P	Ab	P	2
Catherine Carpenter	P	Ab	P	P		P	P	P	Ab	Ab	P	3
Dana Kalek	P	P	P	P		P	P	P	P	P	P	0
Daniel Ortiz	P	Ab	P	P		P	Ab	P	Ab	P	P	3
Erica Beall	P	P	P	P		P	P	Ab	P	P	P	1
Jaklen Keshishyan						*P	P	P	P	P	P	0
Jodie Agnew Navarro	Ab	P	P	P		P	P	Ab	P	P	P	2
Lisa Williamsen	P	Ab	P	P		P	P	Ab	P	P	Ab	3
Masood Babaeian						*P	P	Ab	P	P	P	1
Octavia Askew						*P	P	P	P	P	P	0
Sharon Weinberg						*P	P	P	P	P	P	0
Vahe Mkrтчian						*P	P	P	P	P	P	0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

Fiscal Year 2023-2024

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

Committee	Jul-23				Aug-23				Sep-23				Oct-23				Nov-23				Dec-23				Jan-24			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation (7/12/23)	6:00 PM	9:00 PM	3:00	3:00																								
Board Member Retreat (7/29/23)	8:00 AM	5:05 PM	9:05	9:00																								
Administrative Affairs	6:39 PM	9:25 PM	2:46	2:45					6:00 PM	8:44 PM	2:44	2:45												6:01 PM	7:23 PM	01:22	1:15	
Board Meeting					6:30 PM	8:59 PM	02:29	2:30	6:30 PM	8:16 PM	1:46	1:45	6:30 PM	8:36 PM	02:06	2:00	6:30 PM	8:42 PM	02:12	2:15				6:06 PM	8:04pm	01:58	2:00	
Consumer Advisory					3:05 PM	4:21 PM	01:16	1:15				0:00	0:00				3:11 PM	4:17 PM	01:06	1:00				3:15 PM	4:20 PM	01:05	1:00	
Consumer Services	6:01 PM	10:09 PM	4:08	4:15					6:03 PM	8:40 PM	2:37	2:30					6:00 PM	8:03 PM	02:03	2:00								
Executive	9:25 PM	10:47 PM	1:22	1:15	6:03 PM	9:53 PM	03:50	3:45	8:45 PM	10:57 PM	2:12	2:15	6:01 PM	10:01 PM	04:00	4:00	6:00 PM	9:37 PM	03:37	3:30	6:44 PM	7:45 PM	01:01	1:00	6:00 PM	9:34 PM	03:34	3:30
Executive (special session)																												
Government and Community Relations					6:05 PM	8:50 PM	02:45	2:45					6:01 PM	9:05 PM	3:04	3:00	6:02 PM	7:36 PM	1:34	1:30				6:00 PM	8:32 PM	02:32	2:30	
Nominating					6:05 PM	7:18 PM	01:13	1:15									5:32 PM	7:10 PM	1:37	1:30				5:31 PM	6:56 PM	01:25	1:30	
Nominating					6:06 PM	8:19 PM	02:13	2:15																5:31 PM	7:06 PM	01:35	1:30	
Strategic Planning					6:01 PM	8:16 PM	02:15	2:15									6:01 PM	8:02 PM	2:01	2:00				6:01 PM	7:19 PM	01:18	1:15	
Post Retirement Medical Trust	5:31 PM	6:39 PM	1:08	1:15																								
Vendor Advisory					9:31 AM	12:10 PM	02:39	2:45	9:32 AM	11:39 AM	2:07	2:00	9:35 AM	11:29 AM	01:54	2:00	9:30 AM	11:32 AM	02:02	2:00				9:30 AM	11:19 AM	01:49	1:15	
Total Hours/Month			21:29	21:30			18:40	18:45			11:26	11:30			11:04	11:00			16:12	16:15			1:01	1:00			15:49	15:45

Fiscal Year 2023-2024

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

Committee	Dec-23				Jan-24				Feb-24				Mar-24				Apr-24				May-24				Jun-24			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation (7/12/23)																												
Board Member Retreat (7/29/23)																												
Administrative Affairs					6:01 PM	7:23 PM	01:22	1:15																				
Board Meeting					6:06 PM	8:04pm	01:58	2:00																				
Consumer Advisory					3:15 PM	4:20 PM	01:05	1:00																				
Consumer Services																												
Executive	6:44 PM	7:45 PM	01:01	1:00	6:00 PM	9:34 PM	03:34	3:30																				
Executive (special session)																												
Government and Community Relations					6:00 PM	8:32 PM	02:32	2:30																				
Nominating					5:31 PM	6:56 PM	01:25	1:30																				
Nominating					5:31 PM	7:06 PM	01:35	1:30																				
Strategic Planning					6:01 PM	7:19 PM	01:18	1:15																				
Post Retirement Medical Trust																												
Vendor Advisory					9:30 AM	11:19 AM	01:49	1:15																				
Total Hours/Month			1:01	1:00			15:49	15:45																				

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

- TASH - The Association for the Severely Handicapped
- TCRC - Tri-Counties Regional Center

- UAP - University Affiliated Program
- UCI - Unique Client Identifier
- UCP - United Cerebral Palsy
- UFS - Uniform Fiscal System

- VAC - Vendor Advisory Committee
- VIA - Valley Industry Association (Santa Clarita Valley)
- VICA - Valley Industry & Commerce Association (San Fernando Valley)
- VMRC - Valley Mountain Regional Center

- WAP - Work Activity Program
- WIOA - Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021