



North Los Angeles County Regional Center

Summer/Fall 2024 Request for Vendorization (RFV)

PROJECT #4: Infant Development Program (805) (IDP) 1:1, in-home services and/or 1:1, 1:2, & 1:3 center based services.

RELEASE DATE: August 19, 2024

DEADLINE FOR SUBMISSION: September 29, 2024, 11:59 p.m. (PDT)

PROJECT OVERVIEW

North Los Angeles County Regional Center (NLACRC) is releasing this Request for Vendorization (RFV) to seek qualified and experienced Infant Development Programs to support infants and toddlers from birth through two years of age who have been found eligible for Early Start services. All in-home services shall be delivered in the consumer’s home. Reimbursement for mileage is not included. All Infant Development Program providers must meet regulatory requirements for vendorization under Service Code 805, Infant Development Program (Title 17, §54342(a)(37)).

INDIVIDUALS TO BE SERVED

Infants and toddlers from birth through two years of age with a developmental delay of 33% or more in one or more of the following five areas: cognitive development; physical and motor development, including vision and hearing; communication development; social and emotional development and adaptive development.

Infants and toddlers with established risk conditions, of known etiology or with established harmful developmental consequences.

Infants and toddlers who are at high risk of having substantial developmental disability due to a combination of biomedical risk factors.

LOCATION & LANGUAGE SPECIFIC

NLACRC is seeking Adaptive Skills Trainers to serve individuals within the Antelope Valley. In addition to English, services should be provided/offered in at least 1-3 other languages.

American Sign Language (ASL)	Khmer
Arabic	Korean
Armenian	Pashto
Chinese – Cantonese	Persian (Farsi)
Chinese – Hakka	ProTactile
Chinese – Mandarin	Russian
Chinese – Other	Spanish or Spanish Creole
Hebrew	Tagalog
Hindi	Vietnamese
Japanese	Other

PROPOSED MODELS OF SERVICE

Infant Development Programs are multi-interdisciplinary services delivered in the home environment on a 1:1 basis and in some cases center based on a 1:1, 1:2 and 1:3 basis for children under the age of three. IDP's have



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four main disciplines attached: Physical Therapy (PT), Speech Therapy (SLP), Occupational Therapy (OT), and Child Development Specialists. In order to be vendored as an Infant Development Program, your agency must have at least two of the four disciplines, and Speech is strongly encouraged. Child Development Specialists working with consumers should have a strong educational and experiential background in Child Development.

Any behavioral training delivered through an Infant Development Program should only pertain to typical behavioral issues of that age.

Infant Development Programs must be able to complete an accurate and detailed developmental profile and submit a written report no later than 7-14 days from the initial visit. Developmental evaluations must be completed using a standardized tool, (i.e., Gesell, Bayley III, DAYC, Mullens, etc.). Progress reports are due on a semi-annual basis. Developmental evaluations and subsequent progress reports should highlight development profile and evaluations must indicate developmental levels at all times. Closing reports must also be completed using a standardized tool such as those listed above for evaluations.

NLACRC is seeking Infant Development Programs that have well trained staff with direct pediatric experience.

MINIMUM QUALIFICATIONS FOR APPLICANTS

The Director of an Infant Development Program shall possess the following minimum qualifications per Title 17, Section 56770(a):

- 1) A B.A. degree and a minimum of 18 months of experience in the management of a human services delivery system; or
- 2) Five years of experience in a human services delivery system, including at least two years in a management or supervisory position.

The Supervisor of an Infant Development Program shall possess the following minimum qualifications per Title 17, Section 56770(b):

- 1) Three years of experience in a human services delivery system, including at least one year in a comparable program OR a B.A. degree in child development, early childhood education, developmental disability education, or a closely related child-focused specialty; and
- 2) The demonstrated ability to provide staff training, supervision and planning.

A Physical Therapist (if included) must meet regulatory requirement for vendorization under Service Code 772, Physical Therapy. Title 17, §54342(a)(61) states:

“A regional center shall classify a vendor as a provider of physical therapy services if the vendor is:

- (A) A physical therapist who is validly licensed by the Physical Therapy Examining Committee of the Medical Board of California and who, under medical supervision, treats individuals to relieve pain, develop or restore motor function, and maintain performance by using a variety of physical means”

In addition to Title 17 requirements, it is highly preferred that applicants have pediatric experience and a desire to provide services to young children.

- A) Speech-Language Pathologist (if included) must meet regulatory requirements for vendorization under Service Code 707, Speech Service Code 707, Speech Language Pathology. Title 17, §54342(a)(75) states:

“A regional center shall classify a vendor as a provider of speech pathology services if the vendor is:

- A) A speech pathologist who is validly licensed as a speech pathologist by the Speech Pathology and Audiology Examining Committee of the Medical Board of California and provides



North Los Angeles County Regional Center

Summer/Fall 2024 Request for Vendorization (RFV)

1. Diagnostic screening and
2. Preventative and corrective therapy for persons with speech or language disorders.”

In addition to Title 17 requirements, it is highly preferred that applicants have pediatric experience and a desire to provide services to young children.

An Occupational Therapist (if included) must meet regulatory requirements for vendorization under Service Code 773, Occupational Therapy. Title 17, Section 54342 (a)(53) states:

“A regional center shall classify a vendor as a provider of occupational therapy if the vendor is:

(A) An occupational therapist validly licensed by the California Board of Occupational Therapy and who, based on the written prescription of a physician, dentist or podiatrist, provides occupational therapy evaluation, treatment planning, treatment, instruction and consultative services”.

In addition to Title 17 requirements, it is highly preferred that applicants have pediatric experience and a desire to provide services to young children.

Child Development Specialists should have direct educational experience with a B.A. in child development, early childhood education, developmental disability education, or a closely related child-focused specialty or a B.A. in a human services field with a minimum of 12 units of Child Development courses; an M.A. in Child Development is highly preferable.

Per regulations, (Title 17, Section 54326 (a)(1), “All vendors shall be prohibited from transferring vendorization of their service to another person or entity”) all staff working directly with consumers must be employees of the agency and not sub-contracted.

RATE OF REIMBURSEMENT

This service is funded at an hourly rate, as established by the Department of Developmental Services. Currently, the rate is \$98.32 (1:1), \$68.58 (1:2), \$44.88 (1:3) per hour, per individual.

ADMISSION CRITERIA

Applicants should design a program that is equipped to meet the specialized needs of consumers whose diagnoses are likely to include the following:

- Mild to moderate levels of cognitive deficit
- Autism and Autism Spectrum Disorders
- Seizure Disorders
- Mental Illness/Psychiatric Diagnosis
- Need for assistance with some or all aspects of social engagement in the community.
- Non-ambulatory with mild to severe mobility challenges.

CLOSING DATE

September 29, 2024, 11:59 p.m. (PDT)