



North Los Angeles County Regional Center

Summer 2024 Request for Vendorization (RFV)

Project #11: Day Program/Community Integration Training (505/055) Program with Competitive Integrated Employment (CIE) and/or Paid Internship Program (PIP) attached

Release Date: August 19, 2024

Deadline for Submission: September 29, 2024 (11:59 p.m. PST)

PROJECT OVERVIEW

The Community Services Department of the North Los Angeles County Regional Center (NLACRC) is releasing this Request for Vendorization (RFV) to seek qualified and experienced vendors to provide combined day and employment services to individuals with intermediate to complex service needs including mild to moderate developmental disabilities, mental health and/or behavioral diagnosis. Individuals supported may be transitioning from secondary and certificate programs. They may also have typically or previously been referred to enclave and/or sheltered employment. However, this model is also encouraged for individuals presently attending more traditional day services but looking to move towards increased employment opportunities. Qualified vendors should be familiar with the current supported employment service system including; Department of Rehabilitation (DOR) services and the “Customized Employment” process and related strategies. The proposed program should be designed to create and increase the opportunities for integrated employment/volunteerism while simultaneously meeting the need for overall community integration and participation in the individual’s own community.

The Program will be based in NLACRC’s catchment area. The identified need within NLACRC’s catchment area solely includes the **Antelope Valley and Santa Clarita Valley**. This service will need to offer innovative ways to provide work supports and/or other valued and productive activities. Participants in the program may exhibit unique challenges such as behaviors necessitating a qualified specialist. The following types of models can be utilized; Community Integration or Activity Center (Community Care Licensing Applicable).

INDIVIDUALS TO BE SERVED

This program is intended to serve individuals who have a goal of finding and securing employment/volunteerism in an area that is best suited to their unique abilities and interests. Individuals being served may present with any combination of the following: a qualifying regional center diagnosis, mental health diagnosis, court involvement, substance abuse, medical issues, or emotional dysregulation associated with aggressive or assaultive behaviors. The program may offer services to individuals with specific service needs, however NLACRC reserves the right to deny or modify the types of proposed services based on the needs of individuals and the areas within which they live.

LOCATION & LANGUAGE SPECIFIC

Project #10 is location specific to the **Santa Clarita and Antelope Valleys**. Additionally, the Summer 2024 RFV proposal cycle is language-specific. In addition to English, services must be provided/offered in at least 1-3 of the following languages.

American Sign Language (ASL)	Japanese
Arabic	Khmer
Armenian	Korean
Chinese – Cantonese	Persian (Farsi)
Chinese – Hakka	Russian
Chinese – Mandarin	Spanish or Spanish Creole



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Chinese – Other

Tagalog

Hebrew

Vietnamese

Hindi

Other

PROPOSED MODELS OF SERVICE

Services under Service Code 505 can utilize a 1:6, 1:7, 1:8 ratio.

Ratio of staff to individual will be 1:1, 1:2, or 1:3. Services under Service Code 055 will be flexible and based on the needs of the individual.

Services and supports should think outside of the traditional methods of assisting individuals in finding work and volunteer/interning positions that lead to paid employment is highly preferred. In addition to the use of existing services and resources to provide a customized, flexible support system that will aid in making it possible for individuals with significant disabilities to be directly employed in the community.

MINIMUM QUALIFICATIONS FOR ADMINISTRATION & DIRECT STAFF

It is mandatory that applicants have proven expertise and extensive experience in the successful operation of a program serving individuals whose service needs are similar to those for whom this service is being developed. NLACRC is looking for a provider who demonstrates strength in the areas of creativity, person centered programming, and assisting individuals in achieving their goals.

UNDER THE 055 SERVICE CODE

Per Title 17 Section 56754 the following qualifications are required:

Personnel Functions and Qualifications, §56754

(a) The director of an adult day program shall possess the following minimum qualifications:

(1) A bachelor's degree and a minimum of 18 months of experience in the management of a human services delivery system; or

(2) Five years of experience in a human services delivery system, including at least two years in a management or supervisory system.

(b) The supervisor of an adult day program shall possess the following minimum qualifications:

(1) Three years of experience in a human services delivery system, including at least one year in a comparable program or a bachelor's degree in a human services related field; and

(2) The demonstrated ability to provide staff training, supervision and planning

In addition, the director and supervisor must be trained in a crisis intervention, such as Pro-ACT® or Professional Crisis Management – PCMA, training within a timeframe approved by the regional center but not to exceed 90 days from hire date.

Personnel Functions and Qualifications for Direct Staff, §56724

(d)(3) The direct staff shall possess the following minimum qualifications:

(A) Education and experience required in the job description; and

(B) The ability to perform the functions required in the program design



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Completion of a crisis intervention certification such as Pro-ACT® or Professional Crisis Management – PCMA, training is required within a timeframe approved by the regional center but not to exceed 90 days from hire date. A minimum of six (6) to twelve (12) months of experience providing direct assistance to similar types of individuals served by this program is preferred.

RATES OF REIMBURSEMENT

For Activity Center’s (505) pursuant to Department of Developmental Services (DDS)

Unit (Rate Table)	Ratio	Methodology to determine monthly rate	2024 - NLACRC Approved Rate
Hourly	1:6	New Provider Rate	\$ 40.43 per hour
Hourly	1:7	New Provider Rate	\$ 42.85 per hour
Hourly	1:8	New Provider Rate	\$ 50.64 per hour

For Community Integration (055), pursuant to Welfare and Institutions Code, Section 4691.91 regarding the use of median rates, the rates provided in the table below are the **maximum** rates available for use by NLACRC for a community integration program, under service code 055. The average number of days for a full time day program is 21 days per month as calculated as follows: 5 days per week x 52 weeks per year = 260 total days per year, less 14 holidays as per Welfare and Institutions 4692 = 246 annual program days/12 months per year = approximately 21 potential program days per month.

Rate Methodology for 055				
Rates are based on DDS 2016 Statewide Median Rates & cannot be exceeded				
Unit (Rate Table)	Ratio	Methodology to determine monthly rate	2024 - NLACRC Approved Rate	Comments
Hourly	1:1	Statewide Median Rate	\$ 32.20 per hour	If 055 participation is less than 4 hours per day & program is provided as an adjunct to other day activities (such as work) included in a consumer’s IPP for Hourly rate.
Hourly	1:2	Statewide Median Rate	\$ 22.65 per hour	
Hourly	1:3	Statewide Median Rate	\$ 22.16 per hour	
Daily	1:1	Statewide Median Rate	\$ 120.18 per day	Must participate in the 055 program at least 4 hours per day for 1 or more days per week for Daily rate.
Daily	1:2	Statewide Median Rate	\$ 108.08 per day	
Daily	1:3	Statewide Median Rate	\$108.21 per day	

ADMISSION CRITERIA

Applicants should design a program that is equipped to meet the specialized needs of consumers whose diagnoses are likely to include the following:

- mild to severe levels of cognitive deficit
- Autism Spectrum Disorders
- Seizure Disorders
- Mental Illness/Psychiatric Diagnosis
- Moderate behaviors that may include, but are not limited to behavioral dysregulation, impulse control issues, history of criminal involvement, theft, property destruction, aggression towards others, tantrums, self-abuse, hyperactivity, elopement.
- Need for assistance with some or all aspects of social engagement in the community.



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- Medical conditions that leave the individual with less stamina to attend a full day program
- Non-ambulatory with mild to severe mobility challenges.

DEADLINE FOR SUBMISSION:

September 29, 2024 (11:59 p.m. PST)