



# North Los Angeles County Regional Center

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## North Los Angeles County Regional Center Executive Committee Meeting Minutes January 26, 2022

**Present:** Leticia Garcia, Lillian Martinez, Marianne Davis, Ana Quiles, Jeremy Sunderland, Angelina Martinez - **Committee Members**

Ruth Janka, Michele Marra, Dr. Jesse Weller, Alan Darby, Sandra Rizo, Liliana Windover, Sheila King, and Liz Chavez – **Staff Members**

**Guest:** David Coe, Alma Rodriguez,  
Seth Tanner - Minutes Services – Seth Tanner  
Lucy Paz, Shelley Hash - Interpreters

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### I. Call to Order

Jeremy Sunderland called the meeting to order at 7:37 p.m. on behalf of Lety Garcia, committee chair.

### II. Public Input

No public input.

### III. Consent Items

A. Approval of Agenda – (*Page 2*)

**M/S/C** (M. Davis/A. Martinez) To approve the agenda as presented. –

B. Approval of Minutes from the November 23<sup>rd</sup> Meeting - (*Page 3*)

**M/S/C** (A. Quiles/A. Martinez) To approve the minutes as presented. –

### IV. Committee Business

A. Executive Session

1. Executive Director Evaluation/Performance Areas

**M/S/C** (A. Quiles/M. Davis) To go into executive session at 7:39 p.m.

**M/S/C** (L. Martinez/M. Davis) To end executive session at 9:05 p.m.

B. Board Budget vs Expenditures for FY 2021-22 (Page 8)

The FY 2021-22 Board Budget vs Expenditures report was presented to the Committee. The total budget is \$101,500, year-to-date expenditures are 23,566.42, and the remaining balance is \$77,933.58. For item 4 (Board member support to participate in meetings/events) and item 9 (Board meeting supplies) the budgets exceed the approved allocations, mainly due to minute taking services and UPS charges/postage.

Recommendation was to revise the budget category for item 3 (ARCA meetings, conferences and activities) as presented to offset the deficits in items 4 and 9.

**(M/S/C** (A. Quiles/M. Davis) To approve recommended budget revisions for items 3, 4 and 9 on the Board Budget vs. Expenditures for FY 2021-22.

C. Strategic Planning Update

The SDP support group meets the first Wednesday of every month. It is facilitated by Claudia Wenger.

The next Self-Determination local advisory committee meeting will be on February 17, 2022 at 6:30 p.m.

Strategic Planning retreat will take place virtually. There were three proposed options sent to committee members for them to provide preference:

1. Friday, March 11<sup>th</sup> 6:00pm to 9:00pm and Saturday, March 12<sup>th</sup> 9:00am to 6:00pm with nominal breaks throughout the day
2. Monday, March 7<sup>th</sup> and Tuesday, March 8<sup>th</sup> = 1hr each day / Morning Sessions  
Friday, March 11<sup>th</sup> from 6-9pm and Saturday, March 12<sup>th</sup> from 9:00am to 4:15pm with significant breaks throughout the day
3. Monday, March 7<sup>th</sup> and Tuesday, March 8<sup>th</sup> = 1hr each day / Evening Sessions  
Friday, March 11<sup>th</sup> from 6-9pm and Saturday, March 12<sup>th</sup> from 9:00am to 4:15pm with significant breaks throughout the day.

A third reminder for the Strategic Planning Survey was sent out yesterday. Mid-point reception data has been analyzed, Consultant reported that sufficient report rates had been achieved. Numbers were to be published to the executives on Monday night. A thousand responses were projected. Seven hundreds of those were from individuals served and families. Thirty percent of staff had responded, yet service provider responses were lower than typical.

D. Performance Evaluation and Compensation Process for Executive Director

A meeting will be held on January 28<sup>th</sup> at 2 p.m. for this evaluation.

E. External Compensation data from CODO

CODO will start gathering external compensation data/plan.

F. Annual Board Retreat

1. Location/Dinner

A retreat to be held in late May was typically planned during this time of year. However, given COVID and the strategic planning retreat changes, a physical retreat may not be advisable. A hybrid option was discussed as was the precedent of the strategic planning virtual retreat. The Committee elected to keep this as an option to be discussed in the next couple of months. Move forward with research regarding cost, etc. and keep on agenda.

G. Approval of NLACRC Salary Schedules

The administrative committee approved changes to FY 2020-21 per CODO's suggestions to not delay an employee's retirement. These alterations did not affect salary amounts. CODO requested authority to make convention changes.

**M/S/C** (L. Martinez/J. Sunderland) To approve the modifications and provide CODO authority to conduct non-substantive alterations.

V. **Center Operations**

COVID related

Hospitalization in LA county were at 4,500 with metrics trending downward.

Participants were updated on the extended deadline of the booster mandate vaccine requirement to March 1, 2022. DDS revealed that statewide there are 588 new cases for

a total of 21,928 cases state-wide. At NLA we have 25 new cases and 1,374 positive cases total.

On January 21<sup>st</sup>, the Department issued a directive extending the waivers, modifications due to COVID-19 which included continuation of virtual intake assessments, provision of PA, DEP, and ILS under PDS and extension of Early Start services for children aging out and transitioning to special education preschool, waiver of half day billing requirements for day programs. Specific dates and the directive were posted on the NLACRC website.

### Non-COVID-related

The department received the service standards for Camp/social Rec. Service and Non-Medical options, yet they had not responded yet.

Regional centers received added guidance regarding the Self-Determination Program and goods and services that can and cannot be purchased via self-determination. Federal reimbursement qualification on the waiver was the key. An example of an allowable purchase is housing access supports while room-and-board is not allowable. Services that may be purchased outside of the Self Determination Program include SSI/SSP restoration payments, competitive integrated employment program (CIE), paid internship program (PIP), co-insurances, rental insurances and rent assistance to people living independently pursuant to 4689 governing supported living.

Various support groups were enumerated with locations, contacts and times. Since inception.

SDP Update: 236 individuals have completed the self-determination orientation, there are 93 certified budgets, 80 individuals have fully transitioned into the self-determination program with ten additional in progress pending approval of spending plans. NLACRC has one of the highest participation rates in the State for this program.

DDS has reviewed NLAs CY 2022 Performance Contract for compliance and approved the contract as submitted. DDS is developing benchmarks to incentivize high-quality RC performance, once finalized, an amendment to the Center's CY2022 Performance Contract may be required. .

Diversity, Equity, , and Inclusion training has been completed for all NLACRC staff; and the DEI Steering Policy Committee kick-off meeting will be tomorrow. The

Committee will put together a diversity policy that includes our purpose, objectives, mission and vision that will help guide our policy development. Additional meetings will be forthcoming.

The Town Hall held on January 20, 2022 on Adult Services had 24 attendees with the Adult/Transition Consumer Services Director as the presenter along with two other supervisors.

## **VI. Board Meeting Agenda Items**

- A. Minutes of the January 26<sup>th</sup> Meeting

## **VII. Announcements / Information Items**

- A. Next Meeting: Wednesday, February 23<sup>rd</sup> a 7:30 pm
- B. Strategic Thinking Surveys Available! Consumers, Families, Service Providers and Staff
- C. Cafecito Entre Nos: Thursday, February 10<sup>th</sup> at 11:00 a.m. via Zoom
- D. Aprendiendo Entre Nos: Thursday, February 17<sup>th</sup> at 10:00 a.m. via Zoom

## **VIII. Adjournment**

Public Input – No public input.

- Jeremy Sunderland adjourned the meeting at 9:30 pm on behalf of Lety Garcia, committee chair.

Submitted by,

*Sandra Rizo*

Executive Administrative Assistant

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