

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

August 15, 2023

Present: Ana Quiles, Lillian Martinez, Suad Bisogno, David Coe, Sharmila Brunjes – **Committee Members**

Monike Paz, Lilliana Windover, Elizabeth Alvarez – **Staff Members**

Minutes Services - **Guests**

Absent:

I. Call to Order

Lillian Martinez, Committee Chair, called the meeting to order at 6:05 pm

II. Consent Items

A. Approval of Agenda

M/S/C (A. Quiles/S. Bisogno) To approve the agenda as presented

B. Approval of Minutes of April 17th Meeting

M/S/C (D. Coe/A. Quiles) To approve the minutes as presented. The motion passed with 1 abstention from Sharmila Brunjes.

As it pertains to the redacted Minutes of the April 17th meeting, Lilliana Windover will send a copy to the Committee to review and approve via email.

III. Committee Business

A. Board Member Application Review

The Committee discussed each applicant and made a recommendation for each candidate.

1. Applicant 1

The applicant will be called in for an interview.

2. Applicant 2

It was noted that the applicant was a Board Member during the last fiscal year but resigned due to availability to attend meetings. Lilliana Windover will confirm the policy but is under the impression that after a resignation, a former Board Member must wait a certain time period before consideration to reapply. Should there be no waiting period, the applicant will be called in for an interview.

3. Applicant 3

The applicant will be called in for an interview.

M/S/C (A. Quiles/S. Bisogno) To approve the above applicants for interviews with the Nominating Committee.

4. Applicant 4

Suad Bisogno noted that NLA found that the applicant did express an interest in continuing to serve on the Board. As he was serving a 1-year term, he would be re-evaluated at this time regardless of the timing of the receipt of his interest. The applicant serves on the Self-Determination Committee currently. There was a proposal to bring on the applicant as an intern with support and that he is able to demonstrate that he is able to function within the parameters of the Board.

Board Support works with George Alvarado's CSC to coordinate support for Board Meetings; it would be recommended that the same avenue be used to provide support for the applicant in meetings. The Committee considered a vote for the applicant to return to the Board.

M/S/C (S. Brunjes/S. Bisogno) To approve the applicant for continued service on the Board of Trustees as a full-voting member. The motion was not passed with two yays from S. Brunjes and S. Bisogno and three nays from A. Quiles, D. Coe and L. Martinez.

M/S/C (S. Brunjes/S. Bisogno) To approve the applicant for presentation to the Board for continued service on the Board of Trustees as a Board Intern with applicable support. The motion passed with 1 abstention from D. Coe.

Suad Bisogno agreed to assist the applicant with support as she has worked with him before but needs to discuss with Ruth Janka to ensure that there is an appropriate contingency for her to provide support. Ana Quiles proposed that once the form of support has been determined, to call a meeting coordinate a meeting with the applicant and the nominating Committee to inform him of the Committee's decision. NLA staff will reach out to the applicant to determine a meeting date prior to the board meeting packet submission deadline of August 7th.

The Committee also discussed applicant 5, who is currently serving as a Board Intern. The Committee proposed presenting her to the Board for a vote for full Board membership. Lillian Martinez will reach out to the applicant to confirm her attendance at the next Board Meeting for the vote.

M/S/C (D.Coe/A. Quiles) To approve the applicant to the Board for a vote for full Board membership.

IV. Board Meeting Agenda Items

- A. Minutes of August 15th Meeting
- B. Presentation of Applicant 4 as Board Intern
- C. Presentation of Applicant 5 for full Board Membership

V. Announcements / Information

- A. Board Composition Survey Summary
Lilliana Windover will find information pertaining to the Recruitment Letter and provide it to the Committee for further review via email. Lilliana will also check with Chris

Whitlock in regard to recruitment on LinkedIn. Sharmila Brunjes will reach out to someone she knows who meets the African-American criteria and may be willing to apply. Continued efforts on recruitment are being worked on to bring NLA into compliance with Board Composition for DDS.

- B. Next Meeting: Monday, August 21, 2023, to conduct interviews and meet with Applicant 4

VI. Adjournment

M/S/C (A. Quiles/S. Brunjes) To adjourn the meeting at 7:18 pm.

Submitted by:

(*) *Kimberly Visokey*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*