

North Los Angeles County Regional Center
Executive Committee Meeting Minutes

March 28, 2024

Present: Ana Quiles, Brian Gatus, Rocio Sigala, Leticia Garcia, Andrew Ramirez, Lillian Martinez - Committee Members

Kimberly Visokey, Cristina Preuss, Gabriela Eshrati, Evelyn McOmie, Vini Montague – Staff Members

David Lester- NLA Counsel, Xotchitl Gonzalez- DDS, - Guests

Absent:

I. Call to Order

Ana Quiles called the meeting to order at 6:01 pm.

II. Committee Member Attendance/Quorum

Kimberly Visokey took attendance; a quorum was present.

III. Public Input – Agenda Items

None

IV. Consent Items

A. Approval of Agenda

Ana noted that an Executive Session to discuss Board Governance, would be added as Item V. on the agenda.

M/S/C (B. Gatus/R. Sigala) To approve the agenda as revised.

B. Approval of Minutes of February 29th Meeting

M/S/C (R. Sigala/B. Gatus) To approve the Minutes as presented.

V. Closed Session

M/S/C (R. Sigala/B. Gatus) To enter the Closed Session at 6:04 pm

M/S/C (R. Sigala/B. Gatus) To exit the Closed Session at 6:44 pm

VI. Committee Business

A. ARCA Grassroots Visit April 2, 2024 - Cristina Preuss

Cristina announced that there will be a group of 8 who will represent NLA at the ARCA Grassroots visit, including 2 Board Members, 3 NLA Staff Members, 2 Service Providers and 2 Consumers. Michelle Heid will also be on hand to assist the group in speaking with legislators regarding issues such as the high case load ratio and rate model. A full summary will be reported at the next Committee meeting.

B. Board of Trustees Bylaw Review Pages 1-12 – *deferred*

C. NLACRC Policies and Procedures: Request for Board Access Update - Cristina Preuss

Cristina shared that NLA policies that the Board approved are being uploaded on to the SharePoint site for Board Members to access for reference. Policies will continue to be added as they become available.

D. Board SharePoint Site Update - Cristina Preuss

This item has been updated; all Board Members should have access to the SharePoint site. There are still a few Board Members who have had continued login errors, they were encouraged to reach out to Board Support for further assistance. This item will be removed as a standing item for this Committee.

E. Parliamentary Services – Cristina Preuss

It was announced that David Lester, who serves as NLA Counsel, will also serve as the Parliamentary Counsel for Executive Committee and Board Meetings. The purpose of this addition is to include an expert in Robert's Rules of Order and NLA procedures for conducting meetings to assist and guide the Chair as needed. David Lester will also provide guidance and consultation during Closed Sessions as necessary.

VII. Center Operations

Cristina shared the information as presented in the packet.

Of note, it was shared that 13 recruits started at the beginning of March, and an additional Recruitment Fair will be forthcoming to continue recruitment efforts. In addition, Cristina shared that NLA celebrated its 50th year of service on March 15, 2024.

It was announced that there will be a Special Board Meeting held next week; Board Support will share details once they become available.

VIII. Review of Meeting Action Items

A. Add Board Bylaw Review to the May Committee Meeting Agenda (Board Support)

B. Meet with Andrew Ramirez and Lillian Martinez to further troubleshoot SharePoint issues (Board Support)

C. Send information to the Board regarding the Special Board Meeting to be held next week. (Board Support)

IX. Board Meeting Agenda Items

The following items were identified for the committee's section of the next Board Meeting agenda:

- A. Minutes of the February 29th Meeting
- B. Minutes of the March 28th Meeting

X. Announcements / Information Items / Public Input

- A. Next meeting Thursday, April 25, 2024, at 6:00 PM
- B. Committee Attendance

Xi. Adjournment

Ana Quiles, Committee Chair, adjourned the meeting at 7:00 pm.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*

