



Board of Trustees Meeting

Wednesday, November 9, 2022

6:30 p.m.

Via Zoom Technology

Packet # 1

NLACRC Board of Trustees Calendar
Fiscal Year 2022-23

~ November 2022 ~						
◀ October						December ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 <u>11:00am-1:00 pm</u> Consumer Advisory Committee Meeting	3 <u>9:30 am</u> Vendor Advisory Committee Meeting (break-out groups)	4	5
6	7 <u>6:00 pm</u> Strategic Planning Committee Meeting	8 <u>6:00 pm</u> Lanterman Developmental Disabilities Services Act Overview Board Training	9 <u>5:30 pm</u> Board Packet Review (Zoom) <u>6:30 pm</u> Board Meeting (Zoom)	10	11 Veterans Day (NLACRC closed)	12
13	14	15	16 <u>6:00 pm</u> Consumer Services Committee Meeting	17	18	19
20	21	22	23	24 Thanksgiving (NLACRC closed)	25 Day after Thanksgiving (NLACRC closed)	26
27	28	29	30 <u>6:00 pm</u> Administrative Affairs Committee Meeting <u>7:30 pm</u> Executive Committee Meeting			

Please note that all meetings will be held via Zoom until further notice.

NLACRC Board of Trustees Calendar
Fiscal Year 2022-23

~ December 2022 ~						
◀ November						January ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 10:00am-2:00 pm ARCA Executive Committee Mtg.	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18 Hanukkah (begins at sundown)	19	20	21	22	23	24 Christmas Eve Day
25 Christmas Day	26 Christmas (NLACRC offices closed)	27	28	29	30	31

Note: The Board is “dark” in December and the Self-Determination Committee will not meet.

Please note that all meetings will be held via Zoom until further notice.

North Los Angeles County Regional Center
Board of Trustees Meeting - *Via Zoom*
Wednesday, November 9, 2022
6:30 p.m.

~ **AGENDA** ~

1. **Call to Order & Welcome** – Ana Quiles, Board President
2. **Housekeeping**
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. Board Member Self-Evaluation Forms for renomination are due back December 15th.
 - D. Board Support Updates
3. **Board Member Attendance** – Lizeth Chavez, Executive Administrative Assistant
4. **Introductions**
 - A. Ana Quiles, Board President
 - B. Evan Ingber, Training and Development Supervisor
5. **Public Input & Comments** (3 minutes)
6. **Consent Items**
 - A. Approval of Agenda (*Page 4*)
 - B. Approval of October 12th Board Meeting Minutes
7. **Executive Session**
 - A. Lease Update
 - B. Quarterly Legal Update
8. **Committee Action Items**
 - A. Strategic Planning Committee – Lety Garcia
 1. Presentation of Revised NLACRC's 2022-2026 Strategic Plan – Ami Sullivan (*Page 8*)
 2. Approval of Revised NLACRC's 2022-2026 Strategic Plan
(*Please reference the information provided on 11/1/2022*)

- B. Approval of Consumer Services and Government Community & Relations Revised Critical Calendars *(Page 19)*
- C. Administrative Affairs Committee – David Coe
 - 1. Diamond Adult & Senior Concierge PL2126-062 *(Page 27)*
 - 2. Waterson Huth & Associates PD3828-610 *(Page 31)*
- D. Executive Committee
 - 1. Approval of CY23 Performance Contract
 - a. CY23 Performance Contract Summary *(Page 35)*
- E. Vendor Advisory Committee – Suad Bisogno
 - 1. Approval of Committee Member Self Evaluation Renomination Form *(Page 36)*

9. Additional Action Items

- A. Approval of Contracts
 - 1. Sheridan Group

10. Executive Director’s Report – Ruth Janka *(Page 37)*

11. Self-Determination Program (SDP) Report – Gabriela Eshrati *(Page 66)*

- A. SDLVAC Liaison Report *(Page 72)*

12. Administrative Affairs Committee – David Coe

- A. Minutes of the October 26th Meeting
- B. Regional Center Operations & Purchase of Services Contract Process Training *(Page 74)*
- C. FY2022-2023 Financial Report *(Attachment #1)*
- D. Monthly Human Resources Report *(Attachment #2)*

13. Association of Regional Center Agencies – Lety Garcia

- A. ARCA Liaison Report *(Page 102)*

14. Consumer Advisory Committee – Jennifer Koster

- A. Minutes of the October 5th Meeting *(Page 105)*
- B. Minutes of the November 2nd Meeting - *defer*

C. CAC Liaison Report *(Page 107)*

15. Consumer Services Committee – Andrew Ramirez

- A. Minutes of the October 19th Meeting
- B. 1st Quarter Consumer Diagnostic Report *(Page 108)*
- C. 1st Quarter Consumer Diagnostic Report by Age *(Page 112)*
- D. 1st Quarter Consumer Intake report *(Page 113)*
- E. 1st Quarter Exceptions Report *(Page 114)*
- F. 1st Quarter Appeals/NOA Reports by Ethnicity/Age, etc. *(Page 115)*
- G. 1st Quarter 4731 Report *(Page 116)*
- H. 1st Quarter Community Resource Development Plan (CRDP) Report *(Page 121)*

16. Executive Committee – Ana Quiles

- A. Minutes of the October 26th Meeting
- B. Tigertail Adult 4 PL2118-109 *(Page 124)* **
- C. Essential Pay *(Page 128)* **
- D. FY2022-23 Board vs Expenditures *(Page 130)*

17. Government & Community Relations Committee – Jordan Feinstock

- A. Minutes of the October 19th Meeting

18. Nominating Committee – Lillian Martinez

- A. Redacted Minutes of the October 5th Meeting

19. Post-Retirement Medical Trust Committee – Ana Quiles

- A. Minutes of the October 26th Meeting
- B. Statement of Current PRMT Trust Value *(Page 131)*
- C. Statement of Current UAL Trust Value *(Page 138)*

20. Strategic Planning Committee – Lety Garcia

- A. Minutes of the September 26th Meeting *(Page 142)*
- B. Minutes of the October 24th Meeting

21. Vendor Advisory Committee – Suad Bisogno

- C. Minutes of the October 6th Meeting *(Page 146)*
- D. Minutes of the November 3rd Meeting - *defer*

22. Old Business/New Business

- A. Board and Committee Meeting Attendance Sheets (*Page 154*)
- B. Board and Committee Meetings Time Report (*Page 164*)
- C. Updated Acronyms Listing (*Page 166*)
- D. Meeting Evaluation Form – fillable (*Page 172*)

23. Announcements/Information/Public Input

- A. **Next Meeting: Wednesday, January 11, 2023 at 6:30pm**
- B. Public Meeting Attendance
- C. Festival Educacional Virtual, November 5th, 9:00 am
- D. FFRC Taller basico de IEP, November 8th, 11:00am
- E. Virtual Alianza de Hombres, November 8th, 7:00pm
- F. FFRC IEP Basics Workshop, November 9th, 11:00am
- G. Virtual Cafecito Entre Nos, November 10th, 11:00am
- H. AV Parent to Parent Support Group, November 10th, 11:00am
- I. FFRC Mamas Latina Grupo de Apoyo, November 14th, 6:30pm
- J. FFRC Taller Avanzado de IEP, November 15th, 11:00am
- K. NLACRC Self-Advocacy Group Meeting, November 15th, 10:45am
- L. FFRC Advanced IEP Workshop, November 16th, 11:00am
- M. Parents of Adult Consumers Support Group, November 16th, 6:30pm
- N. NLACRC’s Virtual Town Hall: Parent/Consumer Perspective – Transition Age Services, November 17th, 1:30pm
- O. Filipino Support Group, November 21st, 6:30pm
- P. Cultivar y Crecer, November 25th, 6:30pm

Please refer to NLACRC’s website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org

24. Adjournment



*** Due to the urgency of having this contract approved for service delivery the contract was approved by the Executive Committee on October 26, 2022.*



North Los Angeles County Regional Center



2022 - 2026 Strategic Plan Overview

-- Where we want to go, Where we want to grow --



Strategic Plan

A Strategic Plan is a roadmap – it helps guide the organization to identify:

- ▶ where they want to go (provides direction);
- ▶ the best way to get there (provides instruction);
- ▶ what they will need to get where they want to go (identifies resources);
- ▶ milestones or outcomes – like mile markers in the road, helping us identify if we are making progress – impacting the lives of those we serve to the best of our abilities and resources; and
- ▶ when – the plan starts July 1, 2022, and ends June 30, 2026, based on the fiscal year.
- ▶ course corrections – changes/updates to the plan will happen annually, as needed.





Who We Are

Our Values

(the beliefs that guide our work and relationships)

Dignity and Respect

Inclusion and
Belonging

Equity

Empowerment

Creativity and

Innovation

Our Vision

(the difference we would like to make in our world)

NLACRC empowers people with developmental disabilities to have opportunities to achieve their fullest potential in all aspects of life.

Our Mission

(what we do and for whom)

NLACRC's mission is to create a community (including families) where each individual with a developmental disability has the opportunity to live a healthy, productive and inclusive life.

NLACRC's 2022-26 Strategic Plan

Our Focus Areas:

- Diversity, Equity, Inclusion and Belonging (DEIB)
- Development and Growth of an Engaged Workforce
- Employment and Day Services
- Health and Wellness
- Safe, Affordable and Accessible Housing



Diversity, Equity, Inclusion and Belonging

North Los Angeles County
Regional Center
...is committed to building
and cultivating a culture that
embraces diversity, equity,
inclusion, and a sense of
belonging.

Inclusion

- ▶ *ensuring everyone is welcome and represented.*

Training, Education and Awareness: Service Access and Equity

- ▶ *ensure people served are fully aware of all service options and experience true individualized person-centered planning.*

Providing Access to Information

- ▶ *ensuring all information and communications are equally and meaningfully available.*

Assessment of work in this area will be measured
by 12 metrics from a number of resources
(Strategic Plan pgs 17-18)



Development and Growth of an Engaged Workforce

North Los Angeles County
Regional Center will:
...become an employer of
choice for employees who
desire a rewarding,
challenging and long-term
career.

Training and Development

- ▶ training for all staff on skills to help their workload be consistently accurate, more efficient, provide growth development paths.

Healthy Work/Life Balance

- ▶ exploring options for remote work, reducing work/case load and improving hiring practices.

Promoting Teams and Teambuilding

- ▶ training on team building and empowering teams to better balance workloads and provide support.

Assessment of work in this area will be measured by 14 metrics from a number of resources
(Strategic Plan pgs 25-26)



Employment and Day Programs

North Los Angeles County Regional Center will:
...provide services and supports based on that individual's needs and goals. NLACRC will support individuals by planning, helping to find training, employment or other skill or work-related needs, for any individual that wants to pursue meaningful day pursuits.

Training, Education and Awareness

- ▶ working to educate our community on what meaningful employment is and how to sustain it.

Developing Employer and Community

- ▶ working to increase employment options by increasing the employer pool.

Improve Information and Needs Assessment

- ▶ working to provide information to ensure people have opportunities for independent employment options.

Resource and Fund Development

- ▶ working to increase independent employment options.

Assessment of work in this area will be measured by 9 metrics from a number of resources
(Strategic Plan pgs 34-35)



Health and Wellness

Training, Education and Awareness

- ▶ *training for all stakeholders on health and wellness, especially mental health, awareness and related generic supports and connections.*

*North Los Angeles County
Regional Center will:
...foster a healthy environment -
physical, mental, and emotional
- promoting Mental Wellbeing
and connections for all
stakeholders.*

*Assessment of work in this area will be measured
by 3 metrics from a number of resources
(Strategic Plan pgs 39)*



Safe, Affordable and Accessible Housing

North Los Angeles County
Regional Center will:
...work to provide services,
support and tools to help each
person served achieve their
housing goals to the best of our
abilities.

Training, Education and Awareness

- ▶ *training for all stakeholders on housing options and related generic supports.*

Impacting the Availability of Housing

- ▶ *advocating for legislation and changes to requirements that impact housing availability for people served.*

Innovation

- ▶ *exploring creative messaging, staffing, and partnerships that further increase housing options.*

Assessment of work in this area will be measured by 10 metrics from a number of resources (Strategic Plan pgs 46-47)





Outcome Measures – How do we know if we are making Progress?

- ▶ The 2022-26 Strategic Plan progress is assessed by 48 outcome metrics
 - ▶ Outcome Metrics assess the impact of chosen strategies
 - ▶ Where and how will we see change for individuals served, families, staff, service providers and our community if we are successful
 - ▶ Outcome Metrics pull from a variety of sources
 - ▶ Metrics are reported to the Strategic Planning Committee quarterly
 - ▶ Metrics are reported to the Board of Directors annually
 - ▶ Metrics reflect impact over time and some strategies are multi-step; not all metrics will demonstrate progress from the 1st quarter or 1st year



Question?
Thoughts?
Observations?



NLACRC
Government & Community Relations Committee
CRITICAL CALENDAR
FY 2022-23

<i>Month</i>	<i>Activity</i>
<i>July</i>	<p>Committee elects a committee chair for the fiscal year.</p> <p>The annual orientation is held for the committee. Committee reviews their policies and procedures, Legislative Platform Guiding Principles, Board Recognition Policy & application, Action Log for previous year, and Board Audit section. Committee revises the documents, if needed.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Committee begins discussion about what the Board’s legislative priorities and platform should be for the new fiscal year and presents them to the Board for their review and input.</p>
<i>August</i>	<p>Committee finalizes its proposed legislative priorities and platform for the board and presents them to the Board of Trustees for approval.</p> <p>Committee begins planning for a candidates’ forum to be held in the fall.</p> <p>Board Audit: Does the center have a training and information plan that meets the requirements of statute, contracts, and board policy?</p>
<i>September</i>	<p>Annual Legislative Training is held in lieu of the committee meetings.</p>
<i>October</i>	<p>Committee discusses how to keep legislators informed about pending issues.</p> <p>Board Audit: Does the center’s training and information plan include a sufficient variety of training and communication methods to reach all of the center’s constituents?</p> <p>Board Audit: Are there sufficient financial and human resources available to carry out the center’s training and information plan?</p>
<i>November</i>	<p>Board Audit: Are the methods identified in the center’s training and</p>

NLACRC
Government & Community Relations Committee
CRITICAL CALENDAR
FY 2022-23

<i>Month</i>	<i>Activity</i>
	information plan in line with the center's mission, vision, and values statement?
December	(The committee does not meet in December.)
January	Committee begins considering the ideas for a legislative event to be held in the spring. Staff begins assembling the legislative event planning team. <u>Board Audit: Are the methods identified in the center's training and information plan in line with the center's mission, vision, and values statement?</u>
February	Committee begins planning for ARCA's Grass Roots Day and NLACRC's Grass Roots Week.
March	Committee begins developing a strategy that encompasses the purpose and intent of the board's Service Provider and Elected Representative Visit policy for implementation next fiscal year. <u>Committee begins planning for ARCA's Grass Roots Day and NLACRC's Grass Roots Week.</u>
April	Committee reviews and approves the draft critical calendar for next fiscal year. The Center's ARCA's Grass Roots Day team visits with legislators at the State Capitol (tentative).
May	The committee reviews the board's Disability Community Organization, Service Provider, and Elected Representative Visit Policy and related Framework for Strategy Implementation and begin discussing what the board's legislative priorities should be next fiscal year. <u>Committee reviews and approves the draft critical calendar for next fiscal year.</u>

NLACRC
Government & Community Relations Committee
CRITICAL CALENDAR
FY 2022-23

<i>Month</i>	<i>Activity</i>
	<u>The Center's ARCA's Grass Roots Day team visits with legislators at the State Capitol (tentative).</u>
June	(The committee does not meet in June.)

[ccal.2022-23] Approved: 9/14/2022 Revised:

*NLACRC
Consumer Services Committee
CRITICAL CALENDAR
FY 2022-23*

<i>Month</i>	<i>Activity</i>
<i>July</i>	<p>Committee reviews the Purchase of Service Annual Report FY 2020-21</p> <p>Committee elects a chairperson for the current fiscal year.</p> <p>Orientation for new committee. Committee reviews their policies & procedures, bylaws statement, Board Audit Section, Action Log for previous fiscal year, and Core Values for Policy Development. Committee revises the documents, if needed.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Committee reviews the 4th Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 4th Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 4th Quarter Consumer Intake report</p> <p>Committee reviews the 4th Quarter Exceptions Report</p> <p>Committee reviews the 4th Quarter NOAs/Appeals Report</p> <p>Committee reviews the 4th Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 4th Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 4th Quarter 4731 Report</p> <p>Committee reviews the 4th Quarter Community Resource Development Plan (CRDP) Report</p> <p>Purchase of Services (POS) Services Data Monthly Report</p>

<i>August</i>	<p>Committee finalizes their priority issues for this fiscal year and presents them to the Board of Trustees next month for approval.</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Purchase of Services (POS) Services Data Monthly Report</p>
<i>September</i>	<p>An annual board & VAC legislative training is held in lieu of the committee meetings.</p> <p>Purchase of Services (POS) Services Data Monthly Report</p>
<i>October</i>	<p>Committee reviews the 1st Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 1st Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 1st Quarter Consumer Intake report</p> <p>Committee reviews the 1st Quarter Exceptions Report</p> <p>Committee reviews the 1st Quarter NOAs/Appeals Report</p> <p>Committee reviews the 1st Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 1st Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 1st Quarter 4731 Report</p> <p>Committee reviews the 1st Quarter Community Resource Development Plan (CRDP) Report</p> <p>Purchase of Services (POS) Services Data Monthly Report</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p><u>Board Audit:</u> Ensure the service standards are consistent with the center's mission, vision, and values statement.</p>
<i>November</i>	<p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Purchase of Services (POS) Services Data Monthly Report</p>

	<u>Board Audit</u> : Review the center’s mission, vision, and values statement to determine if the center is providing adequate guidance in establishing consumer services policy.
<i>December</i>	(The committee does not meet in December.)
<i>January</i>	<p><u>Committee does not meet.</u></p> <p>Committee reviews the 2nd Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 2nd Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 2nd Quarter Consumer Intake report</p> <p>Committee reviews the 2nd Quarter Exceptions Report</p> <p>Committee reviews the 2nd Quarter NOAs/Appeals Report</p> <p>Committee reviews the 2nd Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 2nd Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 2nd Quarter 4731 Report</p> <p>Committee reviews the 2nd Quarter Community Resource Development Plan (CRDP) Report</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Purchase of Services (POS) Services Data Monthly Report</p>
<i>February</i>	<p><u>Committee reviews the 2nd Quarter Consumer Diagnostic Report</u></p> <p><u>Committee reviews the 2nd Quarter Consumer Diagnostic Report by Age</u></p> <p><u>Committee reviews the 2nd Quarter Consumer Intake report</u></p> <p><u>Committee reviews the 2nd Quarter Exceptions Report</u></p> <p><u>Committee reviews the 2nd Quarter NOAs/Appeals Report</u></p>

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	<p><u>Committee reviews the 2nd Quarter Appeals Report by Ethnicity/Office</u></p> <p><u>Committee reviews the 2nd Quarter NOAs by Ethnicity/Location/Services & Age Range</u></p> <p><u>Committee reviews the 2nd Quarter 4731 Report</u></p> <p><u>Committee reviews the 2nd Quarter Community Resource Development Plan (CRDP) Report</u></p> <p><u>Committee is given their monthly update on the Self-Determination Program.</u></p> <p><u>Purchase of Services (POS) Services Data Monthly Report</u></p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Purchase of Services (POS) Services Data Monthly Report</p> <p><u>Board Audit:</u> Has the Board properly referred service standard issues to this committee?</p>
<i>March</i>	<p>Committee does not meet.</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Purchase of Services (POS) Services Data Monthly Report</p> <p>Board Audit: Does any action impact the availability or quality of services?</p>
<i>April</i>	<p>Committee reviews and approves the committee's draft critical calendar for next fiscal year.</p> <p>Committee reviews the 3rd Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 3rd Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 3rd Quarter Consumer Intake report</p> <p>Committee reviews the 3rd Quarter Exceptions Report</p> <p>Committee reviews the 3rd Quarter NOAs/Appeals Report</p>

	<p>Committee reviews the 3rd Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 3rd Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 3rd Quarter 4731 Report</p> <p>Committee reviews the 3rd Quarter Community Resource Development Plan (CRDP) Report</p> <p>Purchase of Services (POS) Services Data Monthly Report</p> <p>Committee is given their monthly update on the Self-Determination Program- <u>Board Audit: Does any action impact the availability or quality of services?</u> <u>Board Audit: Ensure that the community placement plan goals are being met.</u></p>
<i>May</i>	<p><u>Committee does not meet.</u></p> <p><u>Committee is given their monthly update on the Self-Determination Program.</u></p> <p><u>Purchase of Services (POS) Services Data Monthly Report</u></p> <p><u>Board Audit: Ensure that the community placement plan goals are being met.</u></p>
<i>June</i>	<p><u>(The committee does not meet in June.) Committee does not meet.</u></p>

[ccal.2022-23]: 6/08/2022 Rev: [9/14/2022](#)

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Diamond Adult & Senior Concierge

Vendor #: PL2126

Svc Code: 062

Date: 10/20/22

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Service Address: 27240 Turnberry Lane, #200, Valencia, CA 91355

Service Description: Personal Assistance

Service Area: available to provide services in all valleys: AV, SCV, SFV (provider specified that there is no constraint on providing services per location and is unable to estimate projected service delivery)

Staffing: 1:1 ratio

Personal Assistance Services support a consumer’s caregiver in cases where an extra person is needed to assist the consumer as described in the consumer’s Individual Program Plan (IPP) in the home. Services may be accessible in the community in some cases. Transporting of the consumer or the consumer’s family is prohibited.

Sample services include: personal care, companion care, dental care, errand services (without transport of consumer or consumer’s family), limited assistance with self-administered medication, meal planning and preparation, protective supervision, positioning, making telephone calls, toileting and incontinence care, and shopping.

Daycare can be provided under Personal Assistance for minor and adult consumers who require care while the caregiver is at work and does not have access to mainstream or specialized daycare away from home. For minor consumers, the caregiver is required to be present at all times while personal assistance services are being rendered. Personal assistance is offered as a means to support only the consumer in the family and not for care and/or supervision of other family members.

Employment Component: n/a

Exceptional Conditions: DASC background screening protocol consists of (1) the new staff in completing an application to become a Registered Home Care Aide (if not already registered) and (2) the applicant getting their fingerprints taken at an approved Live Scan location to submit for DOJ/FBI results.

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Diamond Adult & Senior Concierge Vendor Number: PL2126, Service Code: 062
3.	The Purpose of the Contract	The service provider will provide Personal Assistance services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide respite, attendant care, and day care to support consumers.
4.	The Contract Term	Five (5) year contract effective November 01, 2022 through October 31, 2027.
5.	The Total Amount of the Contract	<p>Projected annual cost is \$812,886.48 per year, or \$4,064,432.40 over the entire five (5) year term of the contract based on the cost statement.</p> <p>Total Amount is calculated using the formula;</p> <p>$\\$812,886.48 = \\$23.41 \times 23 \text{ consumers (agency)} + \\$19.10 \times 8 \text{ consumers (parent conversion),} \times 98 \text{ hours per month} \times 12 \text{ months per year}$</p> <p>It is projected that 75% services will be provided by agency staff and 25% by staff identified by the consumer or family, referred to as the parent conversion program.</p> <p>Contract Amount = Projected Annual Cost x 5 years.</p>
6.	The Total Proposed Number of Consumers Served	Projected 31 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$23.41 per hour agency rate and \$19.10 per hour parent conversion rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Personal Assistance services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated hourly rate of \$23.41 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may

		negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is lower than NLACRC median rate effective April 1, 2022 of \$23.83 per hour, and there is no Statewide Median rate.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer

October 26, 2022

Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Diamond Adult & Senior Concierge** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Diamond Adult & Senior Concierge** was reviewed and approved by NLACRC’s Board of Trustees on **November 9, 2022**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, Chief Human Resources Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

November 9, 2022

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Waterson Huth & Associates

Vendor #: PD3828

Svc Code: 610

Date: 10/10/22

Other Vendorizations with Vendor's Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Office Address: 3435 Wilshire Blvd., Suite 2700, Los Angeles, CA 90010

Service Description: Service provider provides Attorney services to FDLRC consumers and is willing to also support NLACRC, as needed per IPP planning. Practice areas include: Special Needs Law, conservatorships, guardianships, special needs trusts, powers of attorney, advanced health care directives, the ABLE act ,and appeals.

Service Area: all - Antelope Valley, Santa Clarita Valley, San Fernando Valley (provider specified that there is no constraint on providing services per location and is unable to estimate projected service delivery)

Staffing: n/a

Employment Component: n/a

Exceptional Conditions: n/a

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New – Professional Services Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Waterson Huth & Associates Vendor Number: PD3828 Service Code: 610
3.	The Purpose of the Contract	<p>The service provider will provide attorney services pursuant to Title 17, Section 54342(a)(9). The service provider will provide attorney services, and is primarily engaged in providing attorney services.</p> <p>A Regional Center shall classify a vendor as a provider of Attorney services if the vendor: 1) is an active member in good standing of the State Bar of California; 2) advises individuals of their legal rights; and 3) represents them in administrative and judicial proceedings, when necessary.</p> <p>Waterson Huth & Associates specializes in providing services in the area of developmental disabilities. Services offered include, but are not limited to, the following:</p> <ul style="list-style-type: none"> • Representation in IHSS service appeals against the Department of Social Services • Transition Planning • Conservatorship • Guardianship • Special Needs Trust • Special Education • Estate Planning <p>Waterson Huth & Associates are members of the Academy of Special Needs Attorneys as well as the National Academy for Elder Law Attorneys.</p>
4.	The Contract Term	Five (5) year contract effective December 1, 2022 through November 30, 2027.
5.	The Total Amount of the Contract	Projected annual cost is \$1,745.50 per year, or \$8,727.50 over the entire five (5) year term of the contract based on past actual expenditure of similar out of area attorney services vendorizations.
6.	The Total Proposed Number of Consumers Served	Projected 2 consumers per year.

7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the following authorized rates: <ul style="list-style-type: none"> • Consultation – \$138.00/HD • Appeals/Fair Hearings – \$264.00/HD
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for attorney services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The rate of reimbursement shall be in accordance with the Usual & Customary rate for this provider.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	Waterson Huth & Associates is a vendor of FDLRC.

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Professional Services Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer

October 26, 2022

Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Professional Services Agreement ("Agreement", or "Contract") for **Waterson Huth & Associates** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Contract between NLACRC and **Waterson Huth & Associates** was reviewed and approved by NLACRC's Board of Trustees on **November 9, 2022**.

NLACRC's Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, Chief Human Resources Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

November 9, 2022
Date

NLACRC CY2023 Performance Contract – Executive Summary

The Department of Developmental Services (DDS) establishes contracts with regional centers that include specific, measurable performance objectives, in key areas that are important to our community and our system – residence types, competitive employment and service access and equity. The performance contract also includes areas where regional centers must comply, based on statute, regulation and/or contract with the State. The purpose of the Performance Contract is to measure each regional center's performance all identified areas on an annual basis.

Each of the *public policy measures* (living arrangements, competitive integrated employment and service access/equity) have one or more *goals*. For *living arrangements*, the overall goal is for as many consumers as possible to live in non-institutional like settings. For *competitive integrated employment*, the goal is to increase the number of adults working in competitive employment, including after participating in a Paid Internship Program. DDS also reviews the average hourly wages and average weekly work hours for consumers who participated in a Paid Internship Program and in the Competitive Employment Incentive Program. This data helps DDS assess the effectiveness of programs such as the PIP and CIE. For *service access and equity*, the goal is for consumers and families to access services regardless of diagnosis, age, ethnicity or language. DDS reviews data demonstrating how much regional centers spend in a fiscal year on consumers and families by age, ethnicity, and residence type. The data for a regional center is compared against a former fiscal year and against a statewide average.

For each public policy measure/goal, the Strategic Planning Committee and NLACRC staff have identified *activities* that will help NLACRC make progress in each area, the activities are listed respectively under each goal. For each activity, frequency and metrics have been identified.

Each regional center's performance contract also includes compliance measures, such as passing the independent audit, passing the DDS audit, conducting required vendor audits, not overspending the regional center's operations budget, percentage of current CDERs (Client Development Evaluation Reports)/ESRs (Early Start Reports), IPP Development, meeting IFSP (Individualized Family Service Plan) requirements.

NLACRC's performance contract also includes local measures, or "outside of the box" performance measures that include increasing recruitment in each of our valleys, increasing service provider access to trainings, increasing educational opportunities for Community Services staff, create resources and best practices for service providers to assist consumers with employment preparedness, and gather and assess data from various sources to identify and resolve barriers to service access and equity.

Vendor Advisory Committee (VAC) Member Self-Evaluation

Name: Date:	Yes	No	Not Sure
1. Do I understand and support the mission of the NLACRC and the VAC?			
2. Am I knowledgeable about the programs and services I am representing (title 17, trailer bill, wic)?			
3. Do I follow trends and important developments related to NLACRC and the VAC?			
4. Do I feel like I am engaged during the VAC meeting and providing feedback as needed?			
5. Do I read and understand the organization's financial statements?			
6. Do I have a good working relationship with the Committee Chair?			
7. Do I recommend individuals for service to this Committee?			
8. Do I prepare for and actively participate in Committee Meetings and Committee Workgroups?			
9. Do I act as a good-will ambassador to the organization and the VAC?			
10. Do I find serving on the VAC to be a satisfying and rewarding experience?			

Nominating Committee:

Use the following questions for individual Vendor Advisory Committee member evaluation.

For Vendors answering yes to these questions, they are likely to be fulfilling their responsibilities as Vendor Advisory Committee members.

North Los Angeles County Regional Center
Executive Director's Report
November 2022

I. North Los Angeles County Regional Center

A. Staffing Changes

Public Information Manager

Robert Dhondrup was presented with an opportunity for a new career venture and made the difficult decision last week to leave the Center. While the Center recruits for a replacement, the Public Information Team will report to the Executive Director.

Outreach Language Specialists

Two Outreach Language Specialists (Tagalog and Farsi) have joined the Center, Kristin Mosteiro (OLS-Tagalog) and Nahid Abouzar (OLS – Farsi). Both positions are organized within the Diversity Equity Inclusion unit, report to Dr. Fernandez and will support both the Center's Language Access and Cultural Competency Plan as well as local grassroots outreach in the community.

Director of Consumer Services – Adult and Transition Services

While the Center recruits for this Director position, Consumer Services Managers Donna Rentsch and Emmanuel Gutierrez are providing support and direction to the SFV Adult and Transition teams.

B. Staffing Statistics

Effective September 30, 2022, the Center has 726 positions authorized, 6 positions on hold, 98 vacant positions (52 are service coordinator positions), 608 positions filled. Annualized turnover rate is 0.23%.

C. Staff Training – Consumer Housing Options

Generic Resource Housing Options Training was conducted by Jessica Gould (Gould Consulting) for Case Management Supervisors on Monday, Oct 3rd and a similar training will be provided at the Consumer Advisory Committee's November meeting (November 3rd at 3:00 pm).

D. Staff Engagement

"Coffee with Ruth" continues! This month's meetings included discussions about adding additional positions to the organization, such as in Community Services and Self Determination, staff training, compensation and the mask mandate.

Harvest Festival Events were held in each office in October! The San Fernando and Santa Clarita valley events were held outdoors to encourage additional participation from staff. Prizes included a personal holiday, See's chocolates and a bagel breakfast or pizza lunch for the cubicle decorating contest. All three events were successful!

A staff Holiday event will be held at each office and is in the works!

E. Self Determination Vendor Resource Fair

In-Person resource fair is being held on November 19th from 11 am to 1:30 pm at the Center's Chatsworth office.

F. Transportation Services - Driver Shortage

Keolis, NLACRC's vendored transportation service provider, is experiencing a shortage of drivers which is impacting the provider's ability to return individuals to in-person day programs. NLACRC is meeting with R&D Transportation, the transportation broker, to discuss routes and day program transportation needs.

G. Enhanced Community Integration for Children and Adolescent Grant

Also known as "Social Rec Grants", DDS has \$12.5M to fund projects that will enhance inclusive social and recreational programs for families, children and adolescents with I/DD in underserved communities. Project types include community connector, community engagement, education and training, financial assistance, increased access to culturally and linguistically competent programs, transportation, and vendorization assistance. The Request for Proposal (RFP) was posted on 10/28/22 with submissions due by 1/8/23.

H. Inclusion, Equity and Diversity Policy - Cultural Competency Training

The second quarter training is "LGBTQ+ Best Practices"; and was held on October 27th for all staff. The focus of this training was familiarity with LGBTQ+ history, language and terminology, increased knowledge and understanding of LGBTQ+ identities and differences, and best practices for creating safe/supportive spaces/environments.

I. Language Access and Cultural Competency Plan

Bridging Voices/Equity Praxis will be supporting the Center in conducting a communication assessment of our community. The DEIB Unit will collect information from the Disparity and Language Access committees for use by the consultant in the assessment. The consultant will develop a survey, Outreach Language Specialists will solicit individuals and families to participate in 1:1 listening sessions and focus groups, which will be conducted between February and April of 2023, data will be translated and analyzed between May and July of 2023 resulting in a report.

J. 2022 Town Halls

October's Town Hall, "**Parent Perspective – School Age Services**" had 22 attendees, not including panelists. Panelists included three parents and three staff, who discussed their journey from receiving their child's diagnosis to date. **November's Town Hall** will be "Parent Perspective – Adult Age Services" and is set for November 17th at 1:30 PM.

K. Virtual Festival Educational

This is an annual event at NLACRC, scheduled for November 5th from 9:00 am to 2:00 pm with this year's theme "Be Your Best Advocate". Presenters include Vance Taylor, Chief from California Office of Emergency Services, Dr. Francis, College of the Canyons, and Chris Arroyo, State Council on Developmental Disabilities. Additionally, self-advocates will share their personal stories of advocacy

L. **Quality Assurance**

For the month of October 2022, Community Services conducted 141 residential visits as follows:

- 97 unannounced visits
 - 69 - CCFs, 20 - ICFs, 3 - FHAs, 5- FFA (13 AV, 84 SFV/SC)
- 21 Annual Reviews – CCF and Day Program (4 AV, 23 SFV/SC)
- 17 Other In-Person Visits (New Provider Orientation, QA/RD Walkthrough, 7 Day visit, SIR Follow/Complaint/CAP Follow-up, Attempted Unannounced Visits – provider was not home)
- 2 Corrective Action Plans developed with residential providers
- 0 Plan of Improvement with a non-residential provider

L.I. **Consumer Statistics**

As of October 2022, the Center served 32,434 consumers and applicants, including 4891 (increase of 22 over last month) in Early Star, and 25,577 (increase of 185) in the Lanterman program. The Center's San Fernando Valley Office serves 20,643 individuals, Antelope Valley serves 8,222 and the Santa Clarita Office serves 3,634 (these totals include applicants, and individuals served under Lanterman and the Early Start programs).

L.II. **Special Incident Reports**

During the month of September 2022, the center received 88 special incident reports, 9 of which occurred in months prior to June.

L.III. **Upcoming Support and Consumer Advocacy Group Meetings include:**

- Virtual Alianza de Hombres, November 8th at 7:00 pm.
- LAUSD-Multi-Tiered System of Support for Students with IEPs, November 9th at 6:00 pm
- Virtual Cafecito Entre Nos, November 10th at 11:00 am
- Parents of Adult Consumers Support Group, November 16th at 6:30 pm
- Filipino Support Group, November 21st at 6:30 pm
- Cultivar y Crecer, November 25th at 6:30 pm.

Additionally, the **Family Focus Resource Center** coordinates several support groups including “Black & African American Family Focus Support Group” “Mamas Latinas Grupo de Apoyo” and the “Parent Check-In and Chat”. Please see **NLACRC’s Calendar of Events**, which includes a **link** for the **Family Focus Resource Center**, for information regarding more support groups, training opportunities, dates, times, and links.

P. **Upcoming Community Events and Educational Training Opportunities**

- FFRC Taller Basico de IEP, November 8th at 11:00 am
- FFRC IEP Basics Workshop, November 9th at 11:00 am

Additional training and support groups are offered as well! Please see **NLACRC’s Calendar of Events**, which includes a **link** for the **Family Focus Resource Center**, for information regarding dates, times and links for these events, trainings and more.

II. COVID

A. Statistics

LA County Public Health COVID Update as of Wednesday, November 2, 2022

<http://publichealth.lacounty.gov>

Current Hospitalizations: 427

Positivity Rate: 4.8%

III. DDS Guidance/Directives

10/24/2022 Department Directive 01-102422: Extension of Waivers, Modifications, and Directives due to COVID-19

The 01-102422 Directive extends the provisions of several former directives into late November and mid-December of 2022.

IV. LEGISLATION

Legislature returns to session on December 5, 2022; bill submission will start in January and February. Election November 8th

V. STATE/LOCAL UPDATES

A. Little Hoover Commission

The Little Hoover Commission is an independent state oversight agency that investigates state government operations and policy and makes recommendations to improve efficiency and services in state operations. The Little Hoover Commission is currently investigating the developmental disabilities service system and ways to make the system better. The commission held its first hearing in this investigation on 10/13/22 and will hold its second hearing on 11/10/22. Testimony in the first hearing included challenges in the Self Determination Program, differences in regional centers and accessing services, and funding issues. Information about their investigation and a video of the 10/13/22 hearing is available at <https://lhc.ca.gov/report/california's-developmental-disabilities-system>.

Department of Developmental Services

1. **Quality Incentive Program**

Workgroup met on 10/19/2022 and provided an update on the program. Four incentives have been implemented, Service Access and Workforce Capacity (\$8,000 per vendor completing the DDS survey), Prevention & Wellness (Preventative care in ARFPSHNs), Employment Access and Employment Capacity.

Incentive Payments -Employment Access

The goal of this incentive is to increase participation in Competitive Integrated Employment (CIE) for all adults who want CIE. This quality incentive includes payments for service providers who have:

Assisted individuals to achieve CIE placements after 30 consecutive days, and for continued employment for 6 months.

An individual exiting an internship through the Paid Internship Program and achieving CIE.

An individual exiting sub-minimum wage employment and achieving CIE.

Incentive payments will only apply to milestones reached on or after July 1, 2022. Service providers will submit claims to the regional center, along with documentation to validate eligibility for the payment; regional centers will validate eligibility for the incentive prior to payment.

Incentive Payments – Employment Capacity

The goal of this incentive is to increase the number of service provider employees who are certified as trained employment specialists through the Association of Community Rehabilitation Educators (ACRE) Basic Employment Services, ACRE Basic Customized Employment Services, or as Certified Employment Support Professionals (CESP)

Service providers are eligible to receive:

\$1,900 for each employee who becomes certified or re-certified in ACRE Basic Employment Services or ACRE Basic Customized Employment Services.

\$550 for the service provider for each employee who becomes certified in CESP training.

\$300 for the service provider for each employee who becomes re-certified in CESP

2. Employment Workgroup Meeting

This group met on 10/17/22 and discussed the increase in competitive integrated employment prior to the pandemic and decrease in employment as a result of to the pandemic. DDS has received 128 applications for the Employment Grant, the applications are under review and awards are expected end of November or early December. DDS is developing a Subminimum Wage Pilot Program for individuals exiting Work Activity Programs or high school. As of September 2022, there were 2,825 individuals participating in WAPs. A timeline for availability of the pilot program has not yet been provided.

B. Association of Regional Center Agencies (ARCA)

ARCA met on October 20th and 21st to develop priorities for their next Strategic Plan. Board delegates and regional center executive directors participated in the session, which was facilitated by MaryBeth Lepkowsky from Helen Sanderson & Associates. Participants were provided the results of the strategic planning survey and had the opportunity to add additional focus areas. Ultimately, the group recommended four focus areas: funding and sustainability (including flexible and sustainable service models), inclusive communities, and preservation of the Lanterman Act and the individuality of regional centers (to ensure regional centers are able to respond to the individualized needs of their respective communities).

ARCA Grassroots Day is set for 4/17/23 and 4/18/23 in Sacramento.

C. State Council on Developmental Disabilities (SCDD)

SCDD and DDS are hosting online Statewide Self-Determination Program Orientations in English, Spanish and Vietnamese. SCDD has a new SDP Program Manager, Christine Tolbert, heading their SCDD training team.

Los Angeles Regional Office Online Events included Boardmanship for Self-Advocates on 11/3, Self-Advocacy Board of LA County Meeting on 11/3, Anti-Bullying Training on Monday,

11/7 (Spanish) and Monday, 11/14 (English) and Building Supportive Relationships on 11/17. For more information, visit <https://scdd.ca.gov/losangeles/>



Residential and Day Program Quality Assurance Monitoring Activities
January 2022 - December 2022

Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
# of Res'l & Day QA Staff	7	8	8	8	7	7	7	7	7	7			
# Annual Facility Monitoring Visits	10	16	33	10	16	24	13	22	21	27			192
# Unannounced Visits	11	24	54	66	83	81	31	65	59	97			571
# Corrective Action Plans Issued	0	0	2	1	3	4	5	4	3	2			24
*Substantial Inadequacies Cited:													
1.Threat to Health or Safety													
2.Provision of fewer staff hours than req'd					1		1	1		1			
3.Violations of Rights							1	1					
4.Failure to implement consumer's IPP						1	2						
5.Failure to comply with Admission Agreement			6		5	2	6	4	9				
6.Deficiencies handling consumers' cash resources						1							
7.Failure to comply with staff training reqs			1	2	1	1	1	1					
8.L4 fails to use methods per program design													
9.L4 fails to measure consumer progress													
10.Failure to take action per CAP													
11.Failure to use rate increase for purposes authorized													
12.Failure to ensure staff completes DSP requirements.						2							
13.Failure to submit Special Incident Report					2	1	1	1		1			
*per Title 17 §56054(a)	0	0	7	2	9	8	12	8	9	2			

Special Incident Reports in October 2022

Special Incidents	Children	Adults	Total
Other	1	73	74
Death	0	5	5
			79

Special Incident Reports From Prior Months Reported in October 2022

Special Incidents	Children	Adults	Total
Other	0	6	6
Death	1	2	3
			9
TOTAL			88

Special Incident Types Report
August 2022 through October 2022 & Octoberr 2021

Reasonably Suspected Abuse	22-Oct	22-Sep	22-Aug	21-Oct
Physical Abuse/Exploitation	7	13	5	1
Sexual Abuse/Exploitation	5	1	2	0
Fiduciary Abuse/Exploitation	2	6	1	0
Emotional/Mental Abuse/Exploitation	7	1	3	1
Physical and/or Chemical Restraint	0	3	2	0
Total:	21	24	13	2
Neglect				
Failure to Provide Care to Elderly/Adult	0	0	0	4
Failure to Provide Medical Care	0	0	1	1
Failure to Prevent Malnutrition	0	0	0	0
Failure to Prevent Dehydration	0	0	0	0
Failure to Protect from H/S Hazards	5	2	3	1
Failure to Assist w/ Personal Hygiene	1	0	0	0
Failure to Provide Food/Cloth/Shelter	0	0	2	0
Total:	6	2	6	6
Serious Injuries/Accidents				
Lacerations	2	3	8	3
Puncture wounds	0	0	0	0
Fractures	2	3	5	5
Dislocations	0	0	1	1
Bites	0	0	0	0
Internal Bleeding	0	2	1	1
Medication Errors	19	17	3	8
Medication Reactions	1	1	1	2
Burns	1	0	0	0
Total:	25	26	19	20
Unplanned/Unscheduled Hospitalization				
Respiratory Illness	7	7	11	9
Seizure Related	1	3	3	3
Cardiac Related	1	4	1	3
Internal Infections	9	13	11	7
Diabetes	0	0	0	0
Wound/Skin Care	1	0	3	1
Nutritional Deficiencies	2	2	1	1
Involuntary Psych Admission	3	4	5	5
Total:	24	33	35	29
Victim of Crime				
Robbery	0	1	0	0
Aggravated Assault	7	2	1	1
Larceny	3	5	0	1
Burglary	0	0	0	0
Rape or Attempted Rape	0	0	0	1
Total:	10	8	1	3
Other				
Missing Person-Law Notified	3	2	2	2
Death	8	16	10	9
Total:	11	18	12	11
Total Incidents*	97	111	86	71

***Please note that some Special Incident Reports include multiple reportable incident types and thus, this summary reflects the total number of incident types received for the timeframe indicated.**

INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
Incidents of Death Children		Incidents from prior months and reported in October	
Age: 11 Inc. Date: 8/20/2022	The consumer resided in the family home. He passed-away in his sleep due to chronic health conditions.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	

	Description	Action	Final Disposition
Incidents of Death Adults		Incidents from prior months and reported in October	
Age: 18 Inc. Date: 9/25/2022	The consumer resided in the family home. He eloped from the home and was fatally struck by a vehicle while in the community.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 74 Inc. Date: 11/25/2021	The consumer received Independent Living Services. He was admitted to a care facility on hospice and passed-away while under care of physicians.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
Other Incidents Children		Incidents from prior months and reported in October	
UCI: FN: LN: Age: Inc. Date:			

	Description	Action	Final Disposition
Other Incidents Adults		Incidents from prior months and reported in October	
Age: 25 Inc. Date: 4/6/2022	The consumer resides in the family home. His mother reported that while providing services staff was verbally inappropriate with her son and pinched him.	CSC to follow up. NLACRC Community Services, and Adult Protective Services, and Law Enforcement were notified of this incident.	
Age: 48 Inc. Date: 1/24/2022	The consumer resides in an ICF/DD-H. It was reported that during an overnight shift, staff was seen sleeping in a chair next to consumer's bed, thus causing a temporary lack of supervision.	CSC to follow up. NLACRC Community Services and Adult Protective Services were notified of this incident.	
Age: 51 Inc. Date: 9/2/2022	The consumer resides in a CCF. Staff reported that another staff had yelled and cursed at consumer making the consumer cry.	CSC to follow up. NLACRC Community Services and Adult Protective Services were notified of this incident.	
Age: 52 Inc. Date: 3/15/2022	The consumer resides in a CCF. Consumer was taken to the ER due to severe leg swelling. She was diagnosed with a broken femur and surgery was scheduled.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
Age: 52 Inc. Date: 9/30/2022	The consumer resides in a CCF. Staff observed her flush with a warm temperature and elevated blood sugar. 911 was called and she was transported to the hospital where she was admitted and treated for Sepsis.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 54 Inc. Date: 9/30/2022	The consumer resides in a CCF. He had several episodes of vomiting and staff contacted his medical team who suggested taking him to the Emergency Room. He was transported to the ER and admitted for low potassium.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	

	Description	Action	Final Disposition
Incidents of Death Children			
UCI: FN: LN: Age: Inc. Date:			

	Description	Action	Final Disposition
Incidents of Death Adults			
Age: 35 Inc. Date: 10/20/2022	The consumer had previously lived in a Sober Living Facility and was awaiting alternative placement. He was admitted	CSC to follow up and request a copy of the death certificate. This case will be	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	into hospital due to organ failure and was placed on a ventilator; he passed away while admitted.	forwarded to the Mortality Review Committee for record review.	
Age: 37 Inc. Date: 10/3/2022	The consumer received Supported Living Services. He was struck by a vehicle on the freeway and passed-away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 51 Inc. Date: 10/5/2022	The consumer resided in a Sub-Acute facility. She passed away due to known, chronic health conditions.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 66 Inc. Date: 10/30/2022	The consumer resides in a Continuous Nursing Facility. She had been admitted into hospital for a few weeks and passed away under care. The cause of death is unknown at this time.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 69 Inc. Date: 10/10/2022	The consumer resided in a CCF. She was receiving Hospice Services and passed away due to known health condition.	CSC to follow up and request a copy of the death certificate. Community Care Licensing, NLACRC, and Hospice was notified of this incident. This case will be forwarded to the Mortality Review Committee for record review.	

	Description	Action	Final Disposition
Other Incidents Children			
Age: 10 Inc. Date: 10/17/2022	The consumer resides in the family home. While providing services, the vendor reported numerous open alcohol containers around the home.	CSC to follow up. NLACRC and Child Protective Services were notified of this incident.	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
Other Incidents Adults			
Age: 18 Inc. Date: 10/2/2022	The consumer resides in a CCF. He told staff he was going to rest in his room and eloped out his bedroom window. Staff were unable to locate him and filed a police report.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Law Enforcement were notified of this incident.	
Age:18 Inc. Date: 10/19/2022	The consumer resides in the family home. While receiving services it was noted that he had a swollen middle finger. No injury was noted; he was taken to the Hospital and admitted for treatment of a bacterial infection.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 19 Inc. Date: 10/16/2022	The consumer resides in a CCF. During an outing in the community, she was playing flag football and rolled her ankle. She was taken to the ER for evaluation and X-ray showed a fracture.	CSC to follow up. Community Care Licensing, Nurse Consultant and NLACRC Community Services were notified of this incident.	
Age: 19 Inc. Date: 10/1/2022	The consumer resides in the family home. He was taking a walk and handled his neighbor's possessions without permission. The neighbor showed up to his house yelling with a machete; no injuries were reported.	The consumer resides in a CCF. NLACRC Community Services, and Law Enforcement were notified of this incident.	
Age: 20 Inc. Date: 10/3/2022	The consumer resides in the family home. She reported a consumer at her day program makes her uncomfortable with inappropriate comments and touching.	CSC to follow up. NLACRC Community Services, and Adult Protective Services were notified of this incident.	
Age: 22 Inc. Date: 10/10/2022	The consumer resides in a CCF. Her father reported the consumer notified him she was hit on the arm by staff, who was attempting to administer medication. She had become agitated, and physically aggressive towards staff who had pushed her during the confrontation.	CSC to follow up. Community Care Licensing, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 24 Inc. Date: 10/19/2022	The consumer resides in a nursing facility. Staff noticed IV site was warm to the touch. IV was removed and cold compress applied. Dr. ordered transfer to hospital for IV/midline	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	insertion (antibiotics). Transfer was done via ambulance.		
Age: 25 Inc. Date: 10/11/2022	The consumer resides in the family home. While being dropped off at home, staff witnessed consumer being slapped by his mother because he was wearing an earring she did not consent to.	CSC to follow up. NLACRC Community Services, and Adult Protective Services were notified of this incident.	
Age: 25 Inc. Date: 10/1/2022	The consumer resides in a CCF. He was out in the community and did not return to the facility in time to take his nighttime medication regimen; he did not respond when staff attempted to contact him via telephone.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Nurse Consultant were notified of this incident.	
Age: 25 Inc. Date: 10/3/2022	The consumer resides in a CCF. He was out in the community and did not return to the facility in time to take his nighttime medication regimen; he did not respond when staff attempted to contact him via telephone.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Nurse Consultant were notified of this incident.	
Age: 25 Inc. Date: 10/9/2022	The consumer resides in a CCF. He was out in the community and did not return to the facility in time to take his nighttime medication regimen; he did not respond when staff attempted to contact him via telephone.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, Law Enforcement and Nurse Consultant were notified of this incident.	
Age: 25 Inc. Date: 10/12/2022	The consumer resides in a CCF. He was out in the community and did not return to the facility in time to take his nighttime medication regimen; he did not respond when staff attempted to contact him via telephone.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Nurse Consultant were notified of this incident.	
Age: 25 Inc. Date: 10/17/2022	The consumer resides in a CCF. He was out in the community and did not return to the facility in time to take his nighttime medication regimen; he did not respond when staff attempted to contact him via telephone.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Physician were notified of this incident.	
Age: 25 Inc. Date: 10/19/2022	The consumer resides in a CCF. He was out in the community and texted staff that he would be home in time to take evening medication. He did not return home and texted the next	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	morning that his girlfriend was admitted into the hospital and wasn't able to return home.	Physician were notified of this incident.	
Age: 25 Inc. Date: 10/20/2022	The consumer resides in a CCF. He was out in the community and texted staff that he would be home in time to take evening medication. Consumer did not return home and the next morning stated he fell asleep waiting for his ride home.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Physician were notified of this incident.	
Age: 25 Inc. Date: 10/21/2022	The consumer resides in a CCF. He was out in the community and Admin texted consumer a med reminder at 8pm. He texted staff that he was on his way home. Consumer did not return home; he stated that he returned home, and no one let him in.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Physician were notified of this incident.	
Age: 26 Inc. Date: 10/23/2022	Consumer resides in an ICF-DD/N. He was found with ground coffee like vomit on shirt and sleeves. He was transported to ER and admitted into hospital with internal infection diagnosis.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 27 Inc. Date: 10/23/2022	Consumer resides in a CCF. Staff administered nighttime medications to the consumer during morning medication pass. There were no adverse reactions or side effects noted.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 28 Inc. Date: 10/26/2022	The consumer resides in a CCF. He experienced a Psychiatric Crisis which resulted in him damaging property and verbally and physically assaulting staff. Staff transported the consumer to the hospital, and he was admitted for treatment.	CSC to follow up. Department of Health Services, Psychiatric Consultant and NLACRC Community Services were notified of this incident.	
Age: 29 Inc. Date: 10/7/2022	Consumer receives Supported Living Services. Due to a doctor's appointment, she missed a single dose of her regularly scheduled medication. There were no side effects or adverse reactions.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 31 Inc. Date: 10/4/2022	The consumer resides in an ICF. Staff reported that consumer was wheezing, congested, and low O2 saturation. Staff called 911 and transported her to the hospital where she was	CSC to follow up. Department of Health Services, Nurse Specialist Consultant and	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	admitted for asthma, hypoxia, and possible pneumonia.	NLACRC Community Services were notified of this incident.	
Age: 31 Inc. Date: 10/13/2022	The consumer resides in the family home. While in the community with the vendor, the consumer's personal items were stolen from the vendor's parked vehicle.	CSC to follow up. NLACRC Community Services, and Law Enforcement were notified of this incident.	
Age: 32 Inc. Date: 10/17/2022	The consumer resides in a CCF. Conservator of the consumer contacted home and reported the consumer had bruising on his chest with the appearances of scratches. Consumer told Conservator that the injuries occurred during an incident with home 1:1 staff.	CSC to follow up. Community Care Licensing, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 34 Inc. Date: 10/1/2022	The consumer resides in the family home. His neighbor showed up to his house yelling with a machete due to his brother handling the neighbor's possessions without their permission.; no injuries were reported.	CSC to follow up. NLACRC Community Services, and Law Enforcement were notified of this incident.	
Age: 34 Inc. Date: 10/2/2022	The consumer resides in the family home. She was receiving services when her family made verbally abusive comments towards her which resulted in a behavioral episode.	CSC to follow up. NLACRC Community Services, and Adult Protective Services were notified of this incident.	
Age: 34 Inc. Date: 10/9/2022	The consumer resides in family home. She was receiving services when her father triggered a behavioral episode. Her father intervened by restraining daughter and requesting the BRIA staff use a rope to tie/restrain consumer.	CSC to follow up. NLACRC Community Services, and Adult Protective Services were notified of this incident.	
Age: 35 Inc. Date: 10/3/2022	The consumer resides in a CCF. Staff observed her having trouble ambulating and she was incoherent. 911 was called and paramedics administered Oxygen due to low O2 levels. She was transported to the hospital and admitted for further treatment and observation.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 35 Inc. Date: 10/24/2022	The consumer receives Independent Living Services. He reported to his ILS staff that he attempted to intervene in a family argument and in the process was kicked twice on right	CSC to follow up. Adult Protective Services, Law Enforcement and NLACRC Community Services, were notified of this incident.	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	lower side and had a cup thrown in his direction.		
Age: 36 Inc. Date: 10/13/2022	The consumer resides in a CCF. He became upset in the morning and eloped out of the facility front door. Staff was unable to keep up pace with consumer; Law Enforcement was contacted and brought consumer home that evening.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Law Enforcement were notified of this incident.	
Age: 36 Inc. Date: 10/4/2022	The consumer resides in a CCF. He was out in the community and did not return to the facility to take his medications. There were no side effects or adverse reactions.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Physician were notified of this incident.	
Age: 36 Inc. Date: 10/19/2022	The consumer resides in the family home. His phone was stolen by his girlfriend and an unknown male accompanying the girlfriend. He was hit on the head by the male during the encounter.	CSC to follow up. NLACRC Community Services and Law Enforcement were notified of this incident.	
Age: 37 Inc. Date: 10/1/2022	The consumer receives Independent Living Services. He got into a verbal altercation with his neighbor who flashed a knife at him.	CSC to follow up. NLACRC Community Services, Adult Protective Services, and Law Enforcement were notified of this incident.	
Age: 37 Inc. Date: 10/26/2022	The consumer resides in the family home. While in the community he was verbally and physically assaulted by an unknown individual; his cellphone and wallet were lost during the incident.	CSC to follow up. NLACRC Community Services, Adult Protective Services, and Law Enforcement were notified of this incident.	
Age: 38 Inc. Date: 10/16/2022	The consumer resides in a CCF. He became angry during a behavioral episode and self-harmed by breaking apart a disposable razor. Staff called 911 and consumer was placed on a Psychiatric hold.	CSC to follow up. Community Care Licensing, NLACRC Community Services, Psychiatric Consultant and Law Enforcement were notified of this incident.	
Age: 38 Inc. Date: 10/10/2022	The consumer resides in an ICF/DD-H. He missed one dose of his evening medications due	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	to staff failing to administer them. There we no adverse reactions or side effects noted.	Consultant were notified of this event.	
Age: 40 Inc. Date: 10/13/2022	The consumer resides independently. While in the community with the vendor, consumer's personal items were stolen from the vendor's parked vehicle.	CSC to follow up. NLACRC Community Services, and Law Enforcement were notified of this incident.	
Age: 40 Inc. Date: 10/18/2022	The consumer receives Supported Living Services. SLS Supervisor reviewed the consumer's medication log and discovered that he missed his Tuesday evening medications, and that the meds were still located in the pill organizer.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 41 Inc. Date: 10/15/2022	The consumer resides in a CCF. Staff applied a warm washcloth after discovering a bug bite on him; redness appeared on his skin which continued to get worse. He was taken to Urgent Care and diagnosed with a 2 nd degree burn.	CSC to follow up. Community Care Licensing, Adult Protective Services, NLACRC Community Services, and Nurse Consultant were notified of this incident.	
Age: 44 Inc. Date: 10/2/2022	The consumer lives in an ICF/DD-H. Staff forgot to administer his evening dose of medication.	CSC to follow up. Department of Health Services, NLACRC Community Services, and Nurse Consultant were notified of this incident.	
Age: 44 Inc. Date: 10/28/2022	The consumer resides in an ICF/DD-H. She attempted to elope when staff intervened; she kicked and cracked the glass patio door. Staff reported she hit herself with a closed fist on the face, after attempts to kick patio door and hitting staff failed. Her mother took her to the ER and reported she believes the consumer was a victim of physical abuse.	CSC to follow up. California Department of Health Care Services, Adult Protective Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 45 Inc. Date: 10/3/2022	The consumer receives Supported Living Services. He went to the ER due to blood sugar and was admitted into the Mental Health Hospital for further care and observation due to a psychiatric episode.	CSC to follow up. NLACRC Community Services and Psychiatric Consultant were notified of this incident.	
Age: 46	The consumer resides in a CCF. He became upset with another consumer and threw a plate	CSC to follow up. Community Care Licensing,	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
Inc. Date: 10/15/2022	on the floor when staff addressed behavior. He left home agitated and took a bus to the hospital. Upon arrival, the hospital placed consumer on Psychiatric hold.	Psychiatric Consultant and NLACRC Community Services were notified of this incident.	
Age: 48 Inc. Date: 10/14/2022	The consumer resides in a CCF. Staff received an inappropriate picture of him via text from his girlfriend. He reported to staff that his girlfriend was blackmailing him; she threatened to send the photo if she didn't receive money.	CSC to follow up. Community Care Licensing, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 51 Inc. Date: 10/4/2022	The consumer resides in a CCF. Staff reported observing another staff using an inappropriate tone of voice to the consumer, thus triggering consumer, causing her to become verbally aggressive and slam door.	CSC to follow up. Community Care Licensing, NLACRC Community Services, Adult Protective Services and Long-Term Care Ombudsman were notified of this incident.	
Age: 51 Inc. Date: 10/29/2022	The consumer receives Supported Living Services. Consumer was contacted twice by a former staff of her SLS provider. Current SLS staff reported that during the phone call, said person triggered consumer, who became emotional with excessive crying and refusing services, i.e., taking medication, toileting, etc.	CSC to follow up. Adult Protective Services and NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 53 Inc. Date: 10/21/2022	The consumer resides in a CCF. Due to unsteady gait, consumer was witnessed falling while walking to the living room. He sustained a facial laceration and was taken to the hospital where the wound was closed with skin glue.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 54 Inc. Date: 10/4/2022	The consumer resides in a CCF. Staff reported the consumer requested to use the restroom and home staff ignored her and went outside leaving her alone and out of her wheelchair for approximately 30 minutes.	CSC to follow up. Community Care Licensing, Adult Protective Services, Long-Term Care Ombudsman, NLACRC Community Services and were notified of this incident.	
Age: 55 Inc. Date: 10/24/2022	The consumer resides in an ICF-DD/N. Due to audible congestion and low O2 levels, 911 was called and consumer was taken to ER. Consumer	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	was admitted into hospital and being treated with antibiotics.	Consultant were notified of this incident.	
Age: 56 Inc. Date: 10/12/2022	The consumer resides in a CCF. She reported to staff that a male consumer was inappropriately touching her without permission.	CSC to follow up. Community Care Licensing, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 58 Inc. Date: 10/10/2022	The consumer resides in a CCF. Her mother brought her back after a home visit and reported to staff that she was agitated, aggressive and perspiring. Staff transported her to the hospital where she was admitted for treatment of an unknown infection.	CSC to follow up. Community Care Licensing, Nurse Specialist Consultant and NLACRC Community Services were notified of this incident.	
Age: 58 Inc. Date: 10/5/2022	Consumer receives Supported Living Services. He spat on, used foul language, and hit staff during a behavioral episode. Another staff member later reported the staff involved in the incident might have utilized intimidating language and posture towards the consumer.	CSC to follow up. NLACRC Community Services and Adult Protective Services were notified of this incident.	
Age: 59 Inc. Date: 10/1/2022	The consumer resides in the family home. Her neighbor showed up at her home yelling with a machete due to her son handling the neighbor's possessions without their permission.	CSC to follow up. NLACRC Community Services and Law Enforcement were notified of this incident.	
Age: 59 Inc. Date: 10/11/2022	The consumer receives Supported Living Services. His brother informed SLS provider the consumer was admitted into the hospital for a head wound that occurred during a grand mal seizure.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 60 Inc. Date: 10/3/2022	The consumer resides in an ICF. Staff observed her to be notably weak and unable to sit upright in wheelchair. Her doctor was called, and staff was instructed to take her to the ER. She was admitted to hospital for heart monitoring.	CSC to follow up. NLACRC Community Services, Department of Health Services and Nurse Specialist Consultant were notified of this incident.	
Age: 60 Inc. Date: 10/22/2022	Consumer resides in the family home. He has a history of fluid retention and lymphedema. His mother transported him to hospital and was	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	admitted for treatment of a possible skin infection in lower leg.		
Age: 61 Inc. Date: 10/12/2022	The consumer lives in the family home. She called the vendor stating that earlier in the day another consumer inappropriately touched her. She was initially told by staff that she was exaggerating.	CSC to follow up. Community Care Licensing, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 62 Inc. Date: 10/3/2022	The consumer resides in a CCF. The supplier of her supplements encountered an issue which resulted in non-delivery and missed doses. Staff contacted her medical providers and were given a substitute for the supplements.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 63 Inc. Date: 10/1/2022	The consumer resides in a CCF. Staff took his vitals, and it was noted he had an elevated pulse, low oxygen, and a fever. Staff drove him to the hospital, and he was admitted for further treatment of low oxygen levels.	CSC to follow up. Community Care Licensing, and NLACRC Community Services, and Nurse Consultant were notified of this incident.	
Age: 63 Inc. Date: 10/2/2022	The consumer resides in an ICF-DD/N. Staff failed to administer medication for 2 days due to documentation error. There were no side effects or adverse reactions.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 63 Inc. Date: 10/9/2022	The consumer resides in a CCF. He had an adverse reaction to a newly prescribed medication and staff called 911. Hospital conducting testing and it was concluded that he had a seizure and new medication was held until after physician review.	CSC to follow up. Physician, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 65 Inc. Date: 10/19/2022	The consumer receives Independent Living Services. Staff informed SLS manager that they had failed to administer the consumers morning medication.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 65 Inc. Date: 10/26/2022	The consumer receives Independent Living Services. Consumer informed ILS staff that another staff would yell and curse at him. He	CSC to follow up. Adult Protective Services, NLACRC Community Services were notified of this incident.	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
	said staff would also take his walker away and consumer would be unable to walk.		
Age: 66 Inc. Date: 10/05/2022	Consumer resides in a Continuous Nursing Facility. She was admitted to the hospital for treatment of a Urinary Tract Infection, Sepsis, and elevated potassium. She was in the ICU on a trach, vent, and g-tube and later passed away while admitted.	CSC to follow up. Community Care Licensing, and NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 67 Inc. Date: 10/14/2022	Consumer receives Supported Living Services. She notified staff that she was experiencing pain in both legs and was unable to stand on her own. Staff called 911 and she was transported to the hospital and admitted for treatment of an infection.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 67 Inc. Date: 10/15/2022	The consumer resides in a CCF. After his dentist appointment he experienced intermittent nose bleeding. His condition did not improve, and he was observed to be lethargic with an increased temperature, swelling and congestion; staff called 911 and consumer was admitted into hospital.	CSC to follow up. Community Care Licensing, Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 67 Inc. Date: 10/30/2022	The consumer receives Independent Living Services. ILS staff administered the wrong medication to the consumer. Staff observed the consumer for side effects and there were no adverse reactions reported.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 68 Inc. Date: 10/13/2022	The consumer resides in a CCF. Consumer was opening his bedroom door when another male consumer touched his buttocks without permission. Both consumers were counseled concerning unwanted, inappropriate touching.	CSC to follow up. Community Care Licensing, Adult Protective Services and NLACRC Community Services were notified of this incident.	
Age: 70 Inc. Date: 10/10/2022	Consumer resides in a CCF. He arrived at day program with two black lines under both eyes and denied pain. Day Program alerted home and home verified that markings were noted by home staff, but origins are unknown.	CSC to follow up. Community Care Licensing, Adult Protective Services and NLACRC Community Services were notified of this incident.	

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INCIDENTS REPORTED TO DDS

October 2022

	Description	Action	Final Disposition
Age: 74 Inc. Date: 10/28/2022	Consumer resides in an ICF-DD/N. RN advised staff to call 911 due to the consumer refusing to eat dinner and not appearing well. She was transported to the ER and admitted for treatment of sepsis, Urinary Tract Infection, and bacterium.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 75 Inc. Date: 10/27/2022	The consumer receives Supported Living Services. Staff reported that there was a medication administration error; she had been given her nighttime medications during morning medication time.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 78 Inc. Date: 10/26/2022	The consumer resides in a CCF. She had refused a meal and was later nonresponsive when staff tried to wake her up. Staff called 911 and performed CPR. Paramedics transported her to hospital where she was admitted for further observation.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 85 Inc. Date: 10/18/2022	Consumer resides in a CCF. He visited doctor after experiencing loose bowels for multiple days. Doctor prescribed antibiotics for an infection. Later that evening, the doctor's office called and requested that he be taken to ER to assist with passing gas and bowels.	CSC to follow up. Community Care Licensing, Nurse Consultant and NLACRC Community Services were notified of this incident.	
Age: 89 Inc. Date: 10/5/2022	Consumer receives Supported Living services. After taking morning meds, she began continuous coughing. Staff were concerned she aspirated and called paramedics and she was taken to hospital and admitted for observation due to low oxygen levels.	CSC to follow up. NLACRC Community Services were notified of this incident.	

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**NORTH LOS ANGELES COUNTY REGIONAL CENTER
MONTHLY STATISTICS RECAP
As of October 2022**

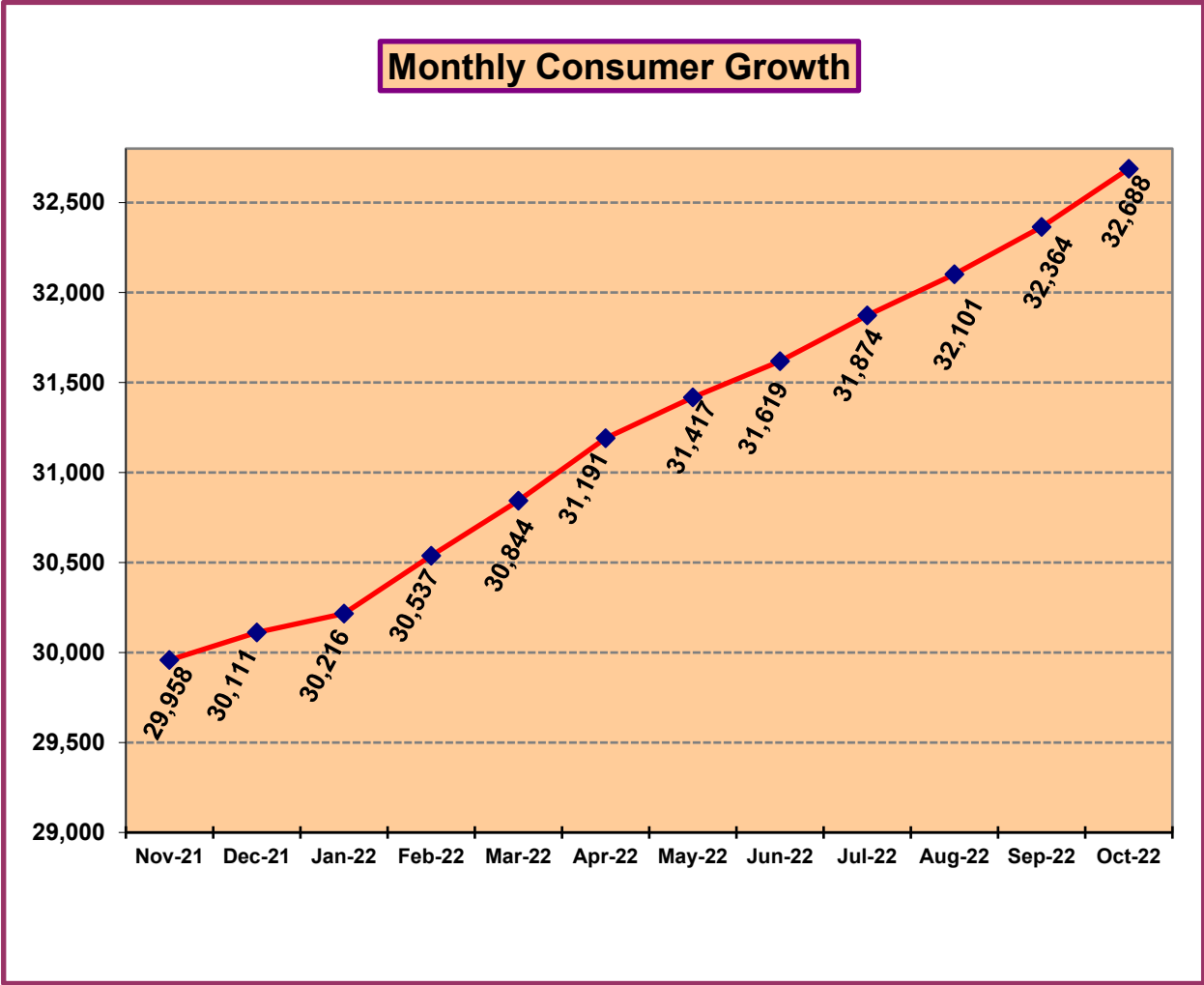
	November 2021 Total	October 2022 Total	Increase/ Decrease	% Change
ALL VALLEYS				
Total Non-Early Start	24,284	25,577	1,293	5.32%
Total Early Start	4,499	4,891	392	8.71%
Unit Supervisor Cases (*)	137	158	21	15.33%
Self Determination Specialist (*)	63	31	-32	-50.79%
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	172	464	292	169.77%
Development Center	11	16	5	45.45%
Enhanced Caseloads	0	232	232	#DIV/0!
On-Duty Specialist Unit	0	0	0	#DIV/0!
Enhanced Case Mgmt	26	34	8	30.77%
Specialized 1:25 Caseloads	17	23	6	35.29%
Pending Transfer	63	59	-4	-6.35%
Intake Services	686	1,203	517	75.36%
TOTAL ALL VALLEYS	29,958	32,688	2,730	9.11%
SAN FERNANDO VALLEY				
Adult Services	6,229	6,336	107	1.72%
Adult Unit Supervisor (*)	9	8	-1	-11.11%
Transition Services	3,070	3,182	112	3.65%
Transition Unit Supervisor (*)	47	32	-15	-31.91%
School Age Services	5,867	6,373	506	8.62%
School Age Unit Supervisor (*)	56	48	-8	-14.29%
Early Start Services	2,924	3,196	272	9.30%
Early Start Unit Supervisor (*)	1	4	3	300.00%
Early Start Intake Unit Supervisor (*)	0	18	18	#DIV/0!
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	172	464	292	#DIV/0!
Provisional Unit Supervisor (*)	0	19	19	#DIV/0!
On-Duty Specialist Unit	0	0	0	#DIV/0!
Development Center	11	16	5	45.45%
Enhanced Caseload	0	232	232	#DIV/0!
Enhanced Case Mgmt	26	34	8	30.77%
Specialized 1:25 Caseloads	17	23	6	35.29%
Pending Transfer	63	59	-4	-6.35%
Intake Services	422	728	306	72.51%
Self Determination Specialist (*)	31	11	-20	-64.52%
TOTAL	18,945	20,643	1,838	9.70%
ANTELOPE VALLEY				
Self Determination Specialist (*)	18	12	-6	-33.33%
Adult Services	2,369	2,614	245	10.34%
Adult Unit Supervisor (*)	6	3	-3	-50.00%
Transition Unit	1,944	1,847	-97	-4.99%
Transition Unit Supervisor (*)	8	3	-5	-62.50%
School Age Services	2,011	2,211	200	9.95%
School Age Unit Supervisor (*)	10	13	3	30.00%
Early Start Unit Supervisor (*)	0	0	0	#DIV/0!
Early Start Intake Unit Supervisor (*)	0	6	6	#DIV/0!
Early Start Services	935	1,075	140	14.97%
Intake Services	264	475	211	79.92%
TOTAL	7,523	8,222	700	9.30%
SANTA CLARITA VALLEY				
Self Determination Specialist (*)	14	8	-6	-42.86%
Adult Services	928	959	31	3.34%
Transition Services	629	666	37	5.88%
School Age Services	1,237	1,389	152	12.29%
School Age Supervisor (*)	0	0	0	#DIV/0!
Early Start Services	640	620	-20	-3.13%
Early Start Unit Supervisor (*)	0	4	4	#DIV/0!
Early Start Intake Unit Supervisor (*)	0	0	0	#DIV/0!
TOTAL	3,434	3,634	200	5.82%

* Numbers not part of ratio count, but counted on Total All Valleys

**This number is our total number of consumers as of October 2022 (Early Start, Lanterman and others: Intake services, pending transfers, DC, enhanced case management, etc.)

NLACRC TOTAL (ALL SERVICES) MONTHLY CONSUMER GROWTH ALL VALLEYS

Month	Consumers	Growth	% Change
Nov-21	29,958	153	0.51%
Dec-21	30,111	105	0.35%
Jan-22	30,216	321	1.06%
Feb-22	30,537	307	1.01%
Mar-22	30,844	347	1.13%
Apr-22	31,191	226	0.72%
May-22	31,417	202	0.64%
Jun-22	31,619	255	0.81%
Jul-22	31,874	227	0.71%
Aug-22	32,101	263	0.82%
Sep-22	32,364	324	1.00%
Oct-22	32,688		
Total		2,730	
Average		248	
Percent Chg		9.11%	



October 2022 CSC Caseload Ratio

San Fernando Valley

Adult Services		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit I		761	8	95.1	1				
Adult Unit II		959	11	87.2			1		
Adult Unit III		4							
Adult Unit IV		959	10	95.9	1				
Adult Unit V		870	9	96.7	1				
Adult Unit VI		877	7	125.3	3				
Adult Unit VII		1013	10	101.3	2				
Adult Unit VIII		893	11	81.2					
Total		6,336	66	96.0	8		1		

Transition Services		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Transition Unit I		923	9	102.6	2		1		
Transition Unit II		1,068	11	97.1					
Transition Unit III		1,191	13	91.6					
Total		3,182	33	96.4	2		1		

School Age Services		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
School Age III		1,151	12	95.9					
School Age IV		1,094	9	121.6	3				
School Age V		1,072	9	119.1	3				
School Age VI		1,139	10	113.9	2				
School Age VII		1,048	12	87.3					
School Age VIII		869	9	96.6	1				
Total		6,373	61	104.5	9				

Early Start Services		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Early Start 1 (Status 1 & 2)		634							
Early Start 1 Intake		108							
Early Start 1 Total		742	10	74.2					3
Early Start 2 (Status 1 & 2)		549							
Early Start 2 Intake		117							
Early Start 2 Total		666	9	74.0					
Early Start 3 (Status 1 & 2)		567							
Early Start 3 Intake		87							
Early Start 3 Total		654	10	65.4					
Early Start 4 (Status 1 & 2)		571							
Early Start 4 Intake		44							
Early Start 4 Total		615	7	87.9	2				
Early Start 5 (Status 1 & 2)		463							
Early Start 5 Intake		56							
Early Start 5 Total		519	5	103.8	3				
Status 1 Over 36 mo.		18							
Total		3,196	41	78.0	5				3

Total Non-Early Start		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
		15,891	160	99.3	19		2		
Total Early Start		3,196	41	78.0	5				3
Total		19,087	201	95.0	24		2		

SFV Self Determination Specialist*		11		#DIV/0!	2				
Intake Services		728	9	80.9					2

Antelope Valley

Adult Services		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit I		1,041	9	115.7	2				
Adult Unit II		1,116	9	124.0	3				
Adult Unit III		457	4	114.3	1				
Total		2,614	22	118.8	6				

Transition Unit I		1,023	10	102.3	3				
Transition Unit II		824	9	91.6	1				
Total		1,847	19	97.2	4				

School Age I		1,131	10	113.1	2				
School Age II		1,080	9	120.0	4			2	
School Age III							2		
Total		2,211	19	116.4	6		2	2	

AV Early Start 1 (Status 1 & 2)		501							
AV Early Start 1 Intake		91							
AV Early Start 1 Total		592	7	84.6	2				
AV Early Start 2 (Status 1 & 2)		284							
AV Early Start2 Intake		199							
AV Early Start 2 Total		483	5	96.6	1				
Status 1 Over 36 mo.		25							

Total Non-Early Start		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
		6,672	60	111.2	16		2	2	
Total Early Start		1,075	12	89.6	3				
Total		7,747	72	107.6	19		2	2	

AV Self Determination Specialist*		12			1				
AV Intake Services		475	5	95.0					2

Santa Clarita Valley

Adult Services		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit		959	11	87.2					1
Transition Unit I		101	1	101.0					
Transition Unit II		565	5	113.0	2				
Total		666							

School Age Unit I		944	10	94.4					
School Age Unit II		445	5	89.0					
Total		1,389	15	92.6					

Early Start (status 1 & 2)		548							
Early Start Intake		72							
Early Start Total		620	9	68.9	2		1		
Status 1 Over 36 mo.		12							

Total Non-Early Start		Consumers	Ser. Coor.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
		3,014	32	94.2	2				1
Total Early Start		620	9	68.9	2		1		
Total		3,634	41	88.6	4		1		1

SCV Self Determination Specialist*		8	1						
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October 2022 CSC Caseload Ratio

All Valleys	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Total Non-Early Start	25,577	252	101.5	37		4	3	
Total Early Start	4,891	62	78.9	10		1		3
Sub-total	30,468	315	96.7	50		5	3	
*Self Determination Specialist	31	1		3				
*Total Non Early Start Supervisor	126							
*Total Early Start Supervisor Status 1&2	4							
*Total Early Start Supervisor Intake	28							
Intake Services	1,203	14	85.9					4
Early Start Intake				5				
Prenatal Services								
Provisional Eligibility	464	6	77.3	1		1		
Enhanced Caseloads	232	6	38.7					
On-Duty Specialist Unit								4
AV On-Duty Specialist Unit								2
Development Center	16							
Enhanced Case Management	34	1						
Specialized 1:25 Caseloads	23	1		2				
Pending Transfer	59							
Total	32,688	343	95.3	58		6	9	7

*** Numbers not part of ratio count, but counted on Total Summary section**

SFV Adult Unit Supervisor*	8
SFV Transition Unit Supervisor*	32
SFV School Age Unit Supervisor*	48
SFV Early Start Unit Supervisor*	4
SFV Early Start Intake Unit Supervisor*	18
Provisional Unit Supervisor	19
SCV Early Start Unit Supervisor*	
SCV Early Start Intake Unit Supervisor*	4
SCV School Age Supervisor*	
AV Adult Unit Supervisor*	3
AV Transition Supervisor*	3
AV School Age Supervisor*	13
AV Early Start Unit Supervisor*	
AV Early Start Intake Unit Supervisor*	6

FOR REFERENCE

Cases included in Sub-Total above

(1) Total Status 1 Over 36 mo.	55	Medicaid Waiver by Office:	
(2) Shared-in	7	SFVO	6511
(3) Shared-out	25	SCVO	1370
Total Early Start (Status 1 & 2)	4,121	AVO	2423
Total Early Start Intake	802	IRT	13
		Total	10317

Notes

- (1) These are individuals transitioning from Early Start
- (2) Share-in: NLACRC provides case management
- (3) Share-out: NLACRC provides funding



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Self Determination Program Report - Implementation Updates

November 1, 2022

North Los Angeles County Regional Center Statistics

Participants have completed Orientation: **569**

Total number of budgets that are certified: **191**

Total number of budgets that are in the certification process: **6**

Total number of spending plans that are approved: **158**

Total number of spending plans in progress: **33**

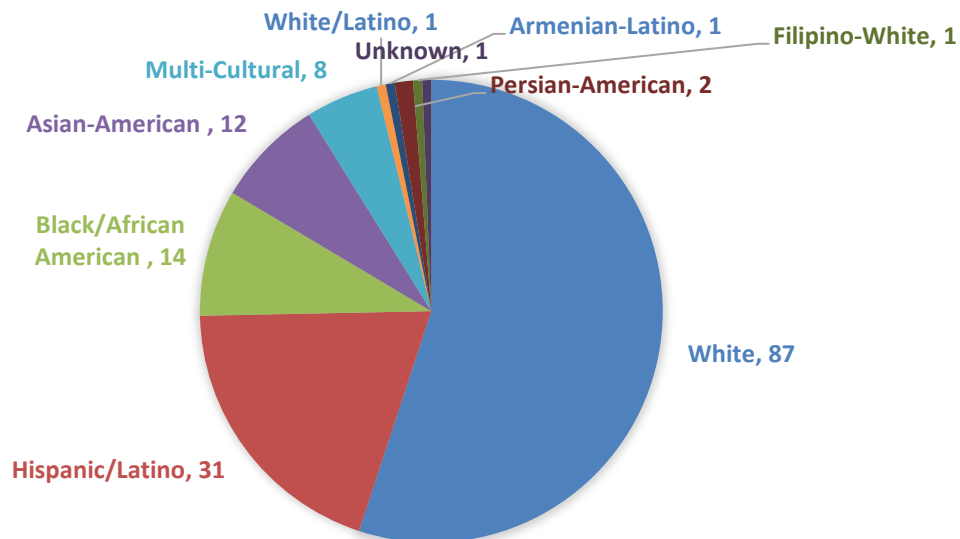
Total number of PCP's completed: **172**

Total number of participants that have opted out of SDP after enrolled: **1**

Total number of Inter-Regional Center Transfers (out): **2**

Total number of participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **158**

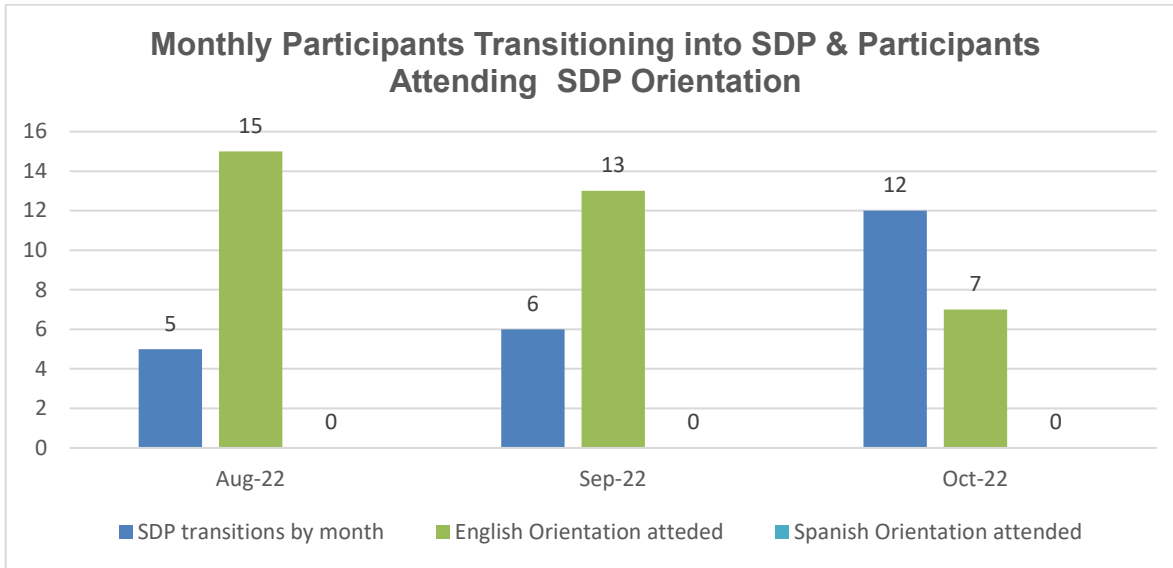
ETHNICITY OF CURRENT PARTICIPANTS IN SDP



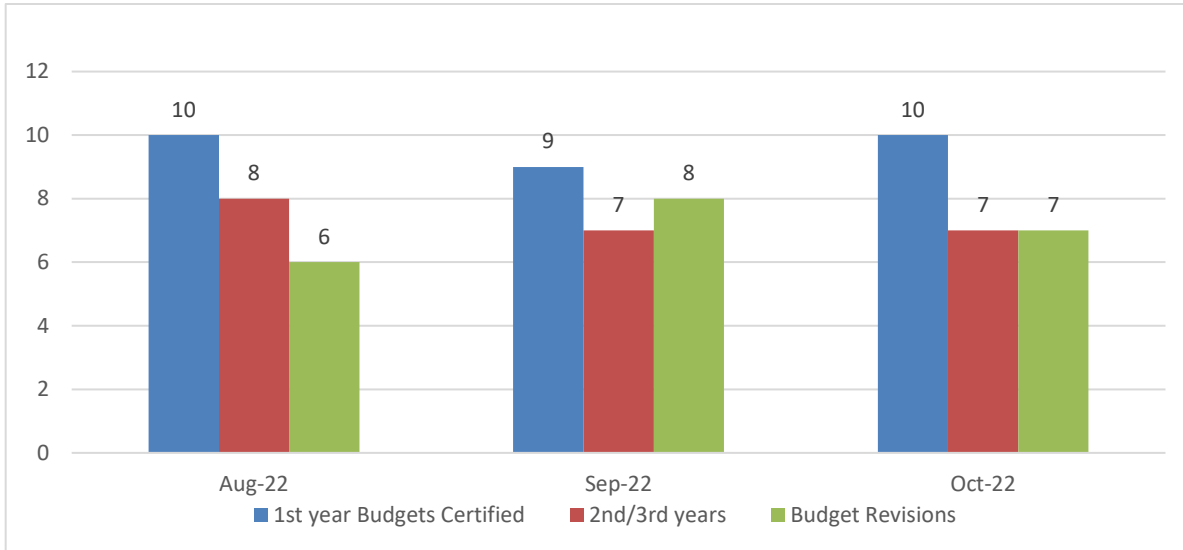


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Monthly Budgets Certified

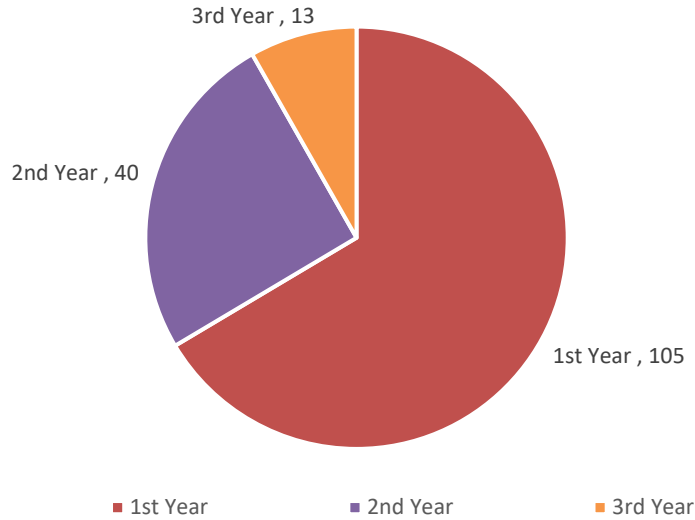




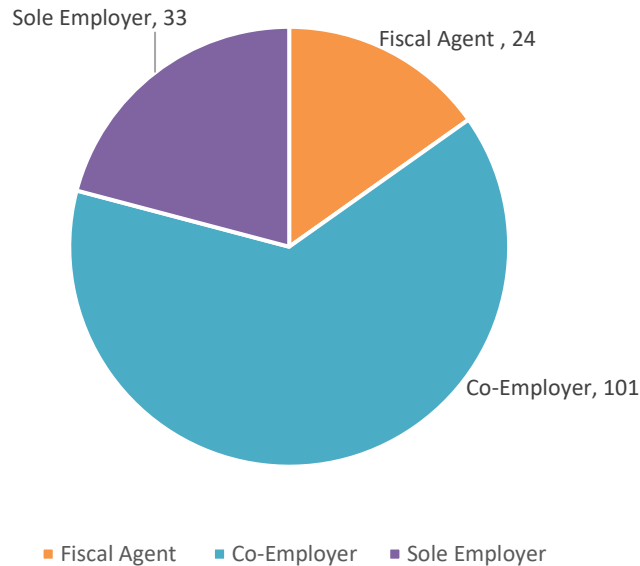
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SDP Budget Year as of November 1st



SDP Participants By FMS Model



****FMS agencies used by NLACRC SDP Participants: Aveanna, Mains'l, Cambrian, GT Independence, Acumen, & Casa Fiscal /Essential Pay**



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NLACRC Implementation Updates

- **SDP Resource Fair** will take place in-person on November 19, 2022 at the SFV office. [Self-Determination Program Resource Fair | Calendar of Events | NLACRC](#)
 - **Pre-enrollment Transition Support:**
Effective 8/1/2022, participants have two options when it comes to transition supports.
 - ❖ Option A- Available only through January 31, 2023. This option is what is currently in place. Under this option, participants can receive a Person Center Plan (PCP) and/or Independent Facilitator (IF) services.
 - ❖ Option B- Will be available as of August 1, 2022 and effective February 1, 2023 this will be the only option. Under option B, the participant receives:
 1. PCP (only) service under 024 reimbursement (up to \$1,000)
 2. Independent Facilitator (IF) support and or FMS support (40 hours), reimbursed under service code 099, which means the providers must be vendored with NLACRC.
- ** NLACRC is currently recruiting vendors for 099 under an RFV: [Self-Directed Supports 099 \(nlacrc.org\)](#)
- Effective 7/01/2022 Developmental Services Trailer Bill SB 188 (Chapter 49, Statutes of 2022) amended Welfare and Institutions Code section 4685.8(c)(1), removing the requirement that the cost of financial management services (FMS) be paid by the participant out of the participant's individual budget. Accounting and Case Management are working to ensure that this is implemented as soon as possible. We will be creating a separate authorization for the FMS fee. Participants will need to update their spending plans to allocate the FMS fees available as of July 1, 2022. NLACRC.
 - Department of Developmental Services (DDS) partnered with State Council to develop a statewide orientation. This Orientation is now available: <https://scdd.ca.gov/sdp-orientation/>
 - Participant Choice Specialists: NLACRC has been allocated funding for 3 positions: all 3 positions have been filled; however we currently have 2 SDP Specialist positions vacant. 1 bilingual position in AV, 1 position in SFV.
 - Services in the SDP Spending plan must comply with the HCBS Final Rule. Regional Centers along with FMS agencies, must assess and confirm that services comply.
<http://www.dds.ca.gov/initiatives/cms-hcbs-regulations>
<http://www.dds.ca.gov/initiatives/cms-hcbs-regulations/training-information>
 - Orientation & Information Meetings continue monthly
 - Orientation Meetings:
 - Monday November 7, 2022 & November 14, 2022 (English) from 9AM-12:00PM
 - Monday November 21, 2022 (Spanish) from 9AM-12:00PM
 - Informational Meetings
 - Monday November 7, 2022 (English) at 3:00PM
 - Monday November 21, 2022 (Spanish) at 3:00PM
 - Participants can now self-register for Orientations and will receive a confirmation upon completion. submission.



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- NLACRC has the following allocations to support the implementation of SDP:
 - FY 2019/20: 109,258.00
 - FY 2020/21: 149,328.00
 - FY 2021/22: 149,331.00 RFP will be posted soon.
 - FY 2022/23: 127,699.00 (new) RFP will be posted along with FY 2021/22
 - *Priorities identified:* Recruitment and Training for Independent Facilitators, Joint Training on SDP Principles & Program Logistics, Small Group and Individualized Coaching, SDP Orientation Supports/Workgroups/Resource Fair, and Translation & Interpretation Services.
- Funding Allocations: Disability Voices United, Integrated Community Collaborative, and The Legacy Center have executed contracts for SDP implementation, coaching, and resource fairs.
 - Partnership meetings held monthly.
- Self Determination Support Group – 1st Wednesday of each month
 - Facilitated by Autism Society of Los Angeles
 - Next meeting Wednesday December 7, 2022 – 6:00-7:30PM
- SDP Local Volunteer Advisory Committee- Thursday November 17, 2022 from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC’s calendar.
 - Everyone is welcomed to attend meetings!
- SDP Local Volunteer Advisory Committee & Disability Voices United – Best Practices Subcommittee
 - The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC’s implementation of Self Determination. The committee meets every other week.
- Virtual Orientation is now available at the NLACRC website. Information continues to be sent via SDP News You Can Use monthly.

Resources:

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30-6pm)
[Upcoming Events | Disability Voices United](#)
- Self Determination Program Service Definitions:
https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

FMS Providers Serving NLACRC Catchment Area:



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Available FMS Services	FMS Model	Languages Spoken	Accepting participants?	Employee Burden Cost
Acumen	Bill Payer, Sole Employer	English & Spanish	Has not responded.	14.8%
Aveanna Support Services	Bill Payer and Co-Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Yes, however for November 1, 2022. They have enrollment policies in place. Background checks need to be completed along with spending plan, auth, eBilling and Form 200 by the 15 th of previous month.	13.9% + 3.3% sick pay They advise consumers to go with 20% just in case.
Cambrian	Bill Payer, Sole Employer, Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22%
Casa Fiscal/Essential Pay	Bill Payer, Co-employer	English & Spanish	Yes	To be determined.
GT Independence	Bill Payer, Sole Employer, Co-Employer	All Languages are supported to assist Individuals in the language of their choice	Yes, however spending plan, auth & ebilling must be completed by the 15 th of previous month.	Co-employer 19.5% Sole Employer-Varies depending on workers comp
Mains'l	Bill Payer, Sole Employer, and Co-employer	English Only	No. They have a waitlist and cannot take anyone at this time.	16.5%

*The Emlyn closed effective 9/30/2022

LOS ANGELES COUNTY REGIONAL CENTER
Board Member Reporting Out Form

Name: Gabriela Eshrati/Silvia Haro

Meeting: SDP LVAC

Date of Meeting: 10/20/22

1.	Number of Attendees	30
2.	Public Input:	<p>-Upcoming events were shared during public comment:</p> <ul style="list-style-type: none"> • 10/24 FMS Panel 4:30pm-6pm hosted by Disability Voices United. • 11/19 Resource Fair in-person at the SFV office. • 12/2 SDP Conference DVU. <p>-IFs Would like to be notified when a change occurs within NLACRC’s SDP processes. (This might get easier once they are vendored under 099.)</p> <p>-SCDD announced they continue recruitment for the current vacant LVAC position. They are hoping to fulfill that position soon</p>
3.	Points of Discussion:	<p>-Community Services did a presentation on 099 vendorization. There is an RFV out.</p> <p>- Committee members would like to attend NLACRC’s SDP staff trainings. This has been discussed, however due to HIPAA this is not possible at this time. During this training actual cases are discussed, and it would lead to a HIPAA break if non-Regional Center employees attend. Recording of the overall training and training materials have been provided to the “SDP Best Practices Committee” in order to receive feedback and improve the training.</p>
4.	Reported out to Committee/Meeting:	
5.	Area of Concerns:	<p>-Committee has concerns about the 099 vendorization. They plan to write a letter to DDS. They also want Tim Travis from DDS to attend the next LVAC. He has been invited and will be attending in November.</p> <p>-There are concerns with process for Participants going into subsequent year. SDP Team starting that process 3 months prior to transition date in order to avoid lapse in services.</p>

		-OCRA Rep. has not attend LVAC since early this year. Chair has contacted the Supervisor and there should be representation by next meeting.
6.	Action Items:	<p>-SDP Team to follow up with 2 parents and 1 IF that brought up concerns regarding their budget.</p> <p>-SDP Team to train Supervisors and CSC on timeline process in order to shorten transition process.</p> <p>-SDP Team and LVAC sending survey to NLACRC families to determine what barriers are out there.</p> <p>-SDP Team continues to meet with Chair and Co-Chair every other week to work on improving SDP transition process.</p> <p>-RFP (Request For Proposal) for SDP funds will be posted for fiscal years 2022 and 2023. Hoping to have those positions filled by January.</p>
7.	Questions for the Board:	-No questions but the LVAC would like to continue meeting after the meet and greet scheduled for next week.
8.	Miscellaneous	



CONTRACT

Contract Process

Vini Montague
Wednesday, October 26, 2022

Contract Process

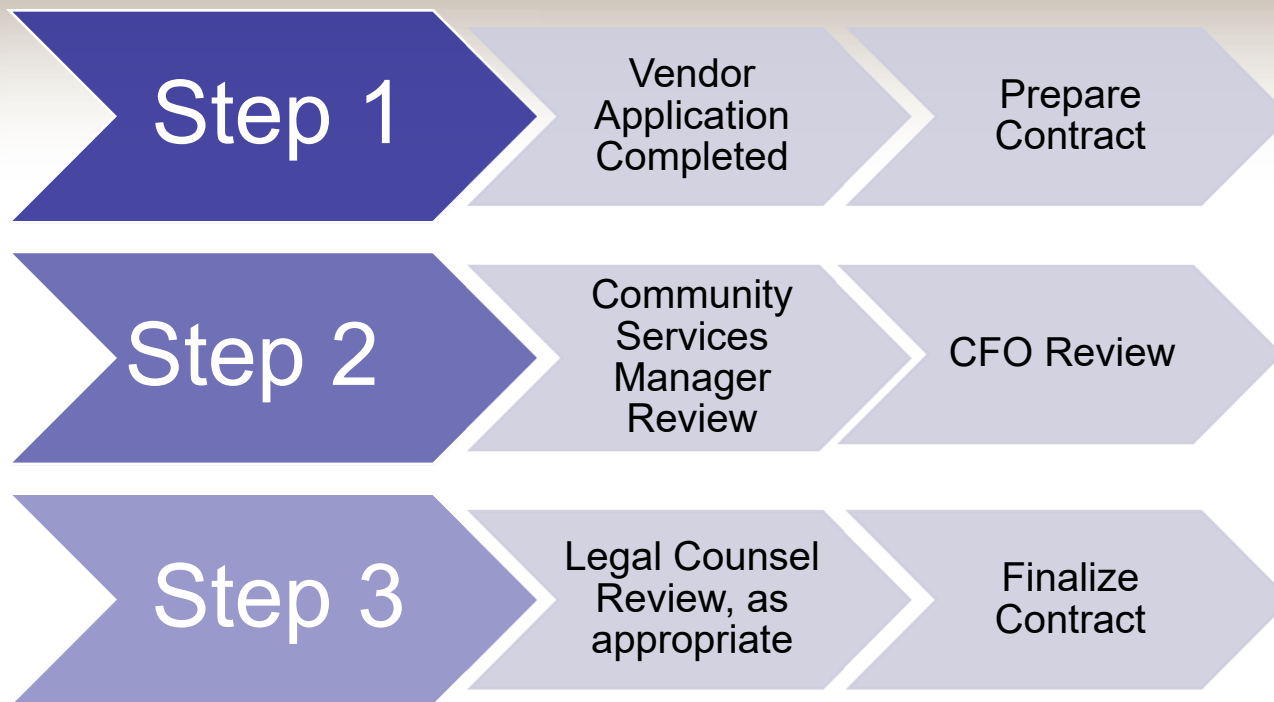
POS Contract Process

- Vendor application
- Contract preparation
- Contract/Compliance Manager Review
- CFO Review
- Admin Affairs/Board
- Executed by Officer

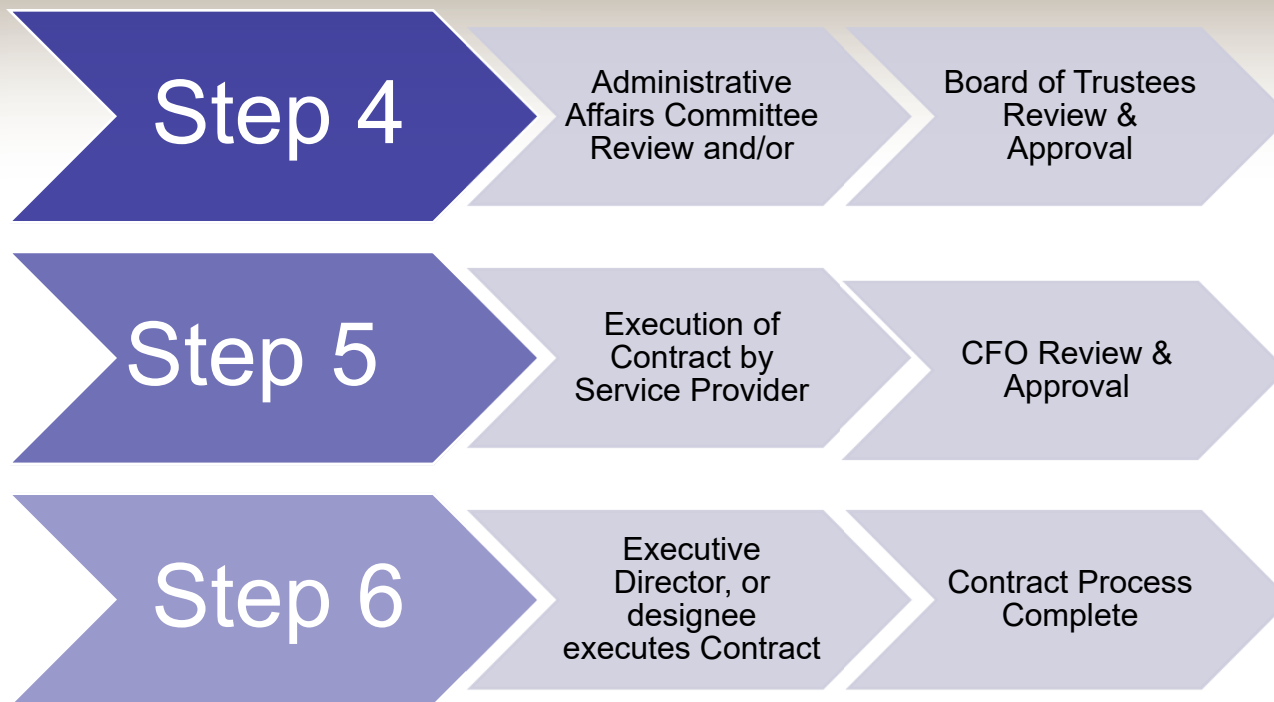
OPS Contract Process

- Quote, Proposal, SOW
- Contract Preparation
- Contract/Compliance Manager Review
- CFO Review
- Admin Affairs/Board
- Executed by Officer

Contract Process: POS



Contract Process: POS



Contract Guidelines

Requirements & Practices	Purchase of Services (“POS”)	Operations (“OPS”)
Statute	XX	XX
Regulations	XX	n/a
DDS Contract	XX	XX
Board Policy	XX	XX
Business Practice(s)	XX	XX

Statutory Requirements

Statutory Requirements	Purchase of Services ("POS")	Operations ("OPS")
WIC 4625.5, requires Board approval of all contracts in excess of \$250,000	XX	XX
WIC 4640(k)(3), employment contract between NLACRC and an employee or contract shall not exceed the term of the State's contract with the regional center	XX, Up to five (5) years	XX, Up to three (3) years
WIC 4648(a)(3), regional center may pursuant to vendorization or contract, purchase services or supports for a consumer	XX	n/a
WIC 4648.12, prohibition to utilize a service provider that has been found to be convicted/liable for fraud or abuse	XX	n/a
WIC 4629.7(a), not more than 15% of regional center payments shall be spent on administrative costs	XX, negotiated rate vendors only	n/a
WIC 4704.6, requirement to post a hyperlink to DDS's website regarding the consumer & applicant appeal process	XX	n/a
WIC 4629, the State shall enter into five-year contracts with regional centers, subject to the annual appropriation of funds by the Legislature (the "Funding Contingency")	XX	XX
Service Specific Statutory Requirements <ul style="list-style-type: none"> • Family Home Agency • ARFPSHN • EBSH • Habilitation Services 	WIC 4689.1-4689.6 WIC 4684.50-4684.75 WIC 4684.80-4684.86 WIC 4850-4867	n/a

Regulatory Requirements

- **For Operations (OPS)**

- There are no regulatory requirements

- **For Purchase of Services (POS)**

- CCR, Title 17, §50604-50612, contracting
- CCR, Title 17, §50612 termination provision
- CCR, Title 17, §54302 et al, vendorization
- CCR, Title 17, §54322(a)
 - The vendoring regional center shall approve vendorization within 45 days of receipt of all information which specifies that the applicant is in compliance with Section 54320(a).

Duties & Responsibilities: POS Service Providers

- Program Design must be part of the contract (T17 § 50608 & § 54310)
 - Purpose & Goals
 - Description of services
 - Description of program methods
 - Consumer entrance & exit criteria
 - Job Descriptions of all positions
 - Staff qualifications for each job description
 - A staffing plan, including staff to consumer ratio
 - A staff training plan, if any
 - Hours & Location of service
 - Must adopt & periodically review, a written internal procedure to resolve consumer grievances, pursuant to WIC4705

DDS Contract

- Contract Policy
 - Article II, Section 3
 - WIC 4625.5 & Title 17, Section 54322
- Copyrights/Patents
 - Article I, Section 14
- Zero Tolerance Policy
 - Article I, Section 17
- Drug Free Workplace
 - Government Code, Section 8355(c)
 - Article I, Section 16
- HIPAA Security & Privacy program
 - Exhibit F

Board of Trustee Policy(s)

- Contract Policy
 - WIC 4625.5(a) & Article II, Section 3
- Service Provider Insurance Policy
 - All service providers with one (1) or more employee(s) shall maintain Workers Compensation Insurance: Labor Code Section 3700
 - ARFPSHNs shall maintain Commercial General Liability Insurance: WIC 4684.60(j)
 - Transportation providers shall maintain liability insurance for bodily injuries/death & damage/destruction of property: WIC 4648.3
 - Vouchered Community-Based Training service provider, who transports consumers, shall maintain proof of insurance: WIC 4688.21(c)(6)
- Zero Tolerance for Consumer Abuse or Neglect
 - DDS Contract, Article I, Section 17
- Drafting Procurement Policy
 - Minimum three quotes based on established criteria for contracts over \$10,000

Business Practice

- Contracts under \$250,000 that are reviewed by Board Committees and the Board of Trustees:
 - Contracts that are specific to Board activities
 - Examples: Board Conflict Resolution Training, or Legucator Contract
 - Purchase of Services Contracts for Usual & Customary Rates
 - Purchase of Services Contract for Startup Funding
 - CPP startup
 - HCBS compliance funding
 - Exceptional Circumstances Outside of Normal Practice

Quality Vs Compliance

- Individualized Planning Team (IPP) monitors whether goals & objectives are being met
- Regional Center monitors compliance and noncompliance may lead to termination of vendorization

Quality: POS

- WIC 4646.5(a): IPP shall include a statement goals, based on the needs, preferences, and life choices of the individual and statement of specific, time-limited objectives for implementing a person's goals and addressing the person needs
- 4648(a)(6): The IPP planning team shall, pursuant to the IPP, consider the following:
 - A provider's ability to deliver quality services or supports that can accomplish all or part of the consumer's IPP
 - A provider's success in achieving the objectives set forth in the IPP
 - If appropriate, the existence of licensing, accreditation, or professional certification

Quality: POS

- WIC 4648(a)(7):
 - A service or support provided by an agency or individual shall not be continued unless the consumer, or if appropriate, parents, legal guardian conservator, or authorized guardian agree that planned services and supports have been provided and reasonable progress toward objectives have been made.

Compliance: POS

- WIC4648(d): In order to increase the quality of community services & protect consumers, the regional center shall, if appropriate, take either of the following actions:
 - Identify services & supports that are ineffective or of poor quality and provide or secure consultation, training, or technical assistance services for an agency or individual to assist that agency or individual provider in upgrading the quality of services or support
 - Identify providers or services or supports that may not be in compliance with local, state, and federal statutes & regulations and notify the appropriate licensing or regulatory authority to investigate the possible noncompliance.

Contract Termination Reasons (POS & OPS)

- The Term of the Contract Ended and Completed
 - Elect the right to bring the contract to an end
- Breach of Contract
 - unsatisfactory performance, breach of contract provision(s)
- Funding Contingency
 - The validity of the Contract is conditioned upon NLACRC receiving adequate funds/appropriation from DDS
- Board of Trustees Does Not Approve Contract
 - i.e. Usual & Customary Rate not consistent with similar rates for services offered

Contract Termination Reasons: (POS)

- Voluntary Termination of Services
 - Service Provider discontinues providing services: CCR, Title 17, § 54330(b)
 - Requires 60 days notice
 - Change in ownership or location: CCR, Title 17, § 54330(a)
 - Requires 30 days notice
- Inability to ensure Health & Safety of Consumers
 - Anything that may cause harm or injury to the physical, mental, or social wellbeing of an individual
- Inability to maintain substantial compliance with state laws, regulations or contract with the regional center
 - i.e. Noncompliance with independent audit/review requirement

Contract Non-Compliance: POS

1. The vendor is serving consumers without a current license, credential, registration, accreditation, certificate, degree or permit that is required for the performance or operation of the service
2. Vendorization has been transferred to another person or entity
3. The vendor has refused to make available any books and records pertaining to the vendor service, including those of the management organization for audit, inspection or reproduction by regional center, Department or authorized agency representative staff
4. The service currently provided is not the same service that was approved by vendorization
5. The vendor is using planned behavior modification interventions that cause pain or trauma without meeting the conditions specified in Title 17, sections 50800 through 58023

Contract Non-Compliance: POS

6. The regional center has determined the continued utilization of the vendor threatens the health and safety of the consumer(s)

7. The vendor knowing and willfully makes or causes to be made a false statement or representation, including omissions, of any vendor application information specified in Section 54310 upon initial application or request for information from the regional center.

8. The vendor or any person with an ownership interest in the vendor, or person who is a director, officer, or managing employee of a vendor, has been determined to be an excluded individual or entity as defined in Section 54302(b)(1)

9. If a vendor is not in compliance with any other requirement not specified above.

Contract Monitoring/Audit

- Regional Center Audit Requirement (Article III, Section 9)
 - 4% of total separately vendored services for the following services
 - Community Care Facilities (CCF) with licensed capacity of 6 or fewer
 - Transportation
 - Day programs
 - In-home respite agencies or facilities
 - Prior Year Revenue Less than \$100,000 or a CCF with licensed capacity of 6 or fewer
- DDS provides the minimum number of audits by June 1 of each year
 - 35% must be billing audits
 - 20% must be cost verification (verification of costs used by regional center to set rates) or staffing audits
 - Minimum of 1 Audit must be of a program that serves children under the age of 3 years
- By October 1 of each year, NLACRC provides a report to DDS of the audits completed during the prior fiscal year; & amount of audit recoveries
 - For FY2021-2022, 13 audits required, completed 16 audits; \$145,580.07 was recovered
 - For FY2022-2023, 13 audits required

Quality Assurance Monitoring

- **Residential Facilities**

- WIC 4648.1, must conduct 2 unannounced visits per year
- CCR, Title 17, § 56046 et. al.
 - Requires regional center to meet with consumer quarterly; 2 must be unannounced visits; 2 must take place at consumer's residence
- DDS conducts fiscal reviews of NLACRC to ensure compliance with statute

- **Intermediate Care Facilities**

- WIC 4648.1, must conduct 2 unannounced visits per year
- CCR, Title 17, § 56103
 - Requires regional center to meet with consumer quarterly; 2 must be unannounced visits; 2 must take place at consumer's residence
- DDS conducts fiscal reviews of NLACRC to ensure compliance with statute

Quality Assurance Monitoring

- **Family Home Agency**

- WIC 4648.1, must conduct 2 unannounced visits/year
- CCR, Title 17 § 56095
 - requires FHA to monitor family home providers monthly
 - Requires regional center to monitor quarterly & 2 must be unannounced visits
- DDS conducts fiscal reviews of NLACRC to ensure compliance with statute

- **ARFPSHN**

- WIC 4684.70
 - a registered nurse must conduct monthly visits, of which 4 must be unannounced visits/year
- WIC 4648.1, must conduct 2 unannounced visits per year
- CCR, Title 17, § 56046 et. al.
 - Requires regional center to meet with consumer quarterly; 2 must be unannounced visits; 2 must take place at consumer's residence
- DDS conducts audits to ensure compliance with statute very 6 months

Quality Assurance Monitoring

- **Enhanced Behavioral Supports Homes**

- WIC 4684.84, a qualified behavior modification professional must conduct 4 unannounced visits/year
- CCR, Title 17, § 59055
 - Requires regional center to monitor quarterly & 2 must be unannounced visits
- DDS audits NLACRC to ensure compliance with statute every 6 months

- **Supported Living Services**

- CCR, Title 17, § 58680
 - Requires at least quarterly face-to-face meetings with each SLS consumer in the consumer's home, except when the consumer withholds permission

Quality Assurance Monitoring

- **Habilitation Programs**

- WIC 4856, service providers must comply with applicable CARF (Rehabilitation Accreditation Commission) standards (every 2 years)
- CCR, Title 17, § 58850 et al)

Contract Termination Appeal Rights: POS

- WIC4648(a)(3)(C), Regulations shall include, but not be limited to: the vendor application process, and the basis for accepting or denying an application; the qualification and requirements for each category of services that may be provided to a regional center consumer through a vendor; requirements for emergency vendorization; procedures for **termination** of vendorization; and the procedure for^s an individual or an agency to **appeal** a vendorization decision made by the department or regional center.
- CCR, Title 17, § 54370, Termination of vendorization for noncompliance
 - Correct violation or appeal
- CCR Title 17, § 54380, Vendorization Appeal
 - Denial of a vendorization application
 - Failure of the vendoring regional center to comply with the provisions of regulations
 - Findings of non-compliance

Appeal Timelines

- Must correct violation or file an appeal within 30 days of regional center decision
 - 1 day rather than 30 day for H&S Issues
- Regional center has 30 days after receipt of appeal and all required information to issue a decision
- DDS has 60 days after receipt of appeal and all required information to issue a decision
- The decision of DDS is final
- During appeal process, regional centers may place moratorium on referrals until violations corrected

Resources

- <https://Leginfo.legislature.ca.gov>
- <https://govt.westlaw.com/calregs>
- <https://www.dds.ca.gov/transparency/laws-regulations/>

Questions



LOS ANGELES COUNTY REGIONAL CENTER
ARCA Reporting Out Form

Name: _____ Lety Garcia _____

Meeting: _____ ARCA Board Delegates Meeting _____

Date of Meeting: _____ 10/17/22 _____

1.	Number of Attendees	9
2.	Public Input:	none
3.	Funding and Sustainability:	n/a
4.	Inclusive Communities:	n/a
5.	Flexible and Sustainable Service Models:	n/a
6.	Implementation of the Self-Determination Program:	n/a
7.	Points of Discussion for the Board:	Mainly addressed the upcoming strategic plan workshop and review the results from ARCA surveys returned from RC's. These will help to establish priorities the Strategic Plan Meeting 10/21/22.
8.	Miscellaneous:	Briefly discussed the Little Hoover Commission who on Oct. 13 held the first in a series of hearings to address disparities within the RC on a statewide level. Next Hearing is 11/10/22 and can be accessed from DDS Website.
9.	Next Meeting:	

LOS ANGELES COUNTY REGIONAL CENTER
ARCA Reporting Out Form

Name: _____ Lety Garcia _____
Meeting: _____ ARCA EXEC COMMITTEE _____
Date of Meeting: _____ 10/20/22 _____

1.	Number of Attendees	12
2.	Public Input:	none
3.	Funding and Sustainability:	n/a
4.	Inclusive Communities:	n/a
5.	Flexible and Sustainable Service Models:	n/a
6.	Implementation of the Self-Determination Program:	n/a
7.	Points of Discussion for the Board:	Grassroots Day 4/17-4/18/23 Sacramento Review the recommendations for Strategic Plan Priorities
8.	Miscellaneous:	Briefly discussed the Little Hoover Commission who on Oct. 13 held the first in a series of hearings to address disparities within the RC on a statewide level. Next Hearing is 11/10/22 and can be accessed from DDS Website.
9.	Next Meeting:	

LOS ANGELES COUNTY REGIONAL CENTER
ARCA Reporting Out Form

Name: _____ Lety Garcia _____

Meeting: _____ ARCA STRATEGIC PLAN _____

Date of Meeting: _____ 10/21/22 _____

1.	Number of Attendees	34
2.	Public Input:	none
3.	Funding and Sustainability:	This area was identified as one of the Focus Areas. Strategies were created by the strategic planning group to be included in the new Strategic Plan 2023-2027
4.	Inclusive Communities:	This area was identified as one of the Focus Areas as Strategies were created by the breakout groups attending the meeting.
5.	Flexible and Sustainable Service Models:	This area was also identified as a focus area for the strategic plan.
6.	Implementation of the Self-Determination Program:	n/a
7.	Points of Discussion for the Board:	Another important topic that was added to the strategic plan priorities was The Preservation and Independence of RC's statewide.
8.	Miscellaneous:	
9.	Next Meeting:	January 19-20, 2023 Sacramento

North Los Angeles County Regional Center
Consumer Advisory Committee Meeting Minutes (Via Zoom)
October 5, 2022

Present: Pamela Aiona, Jennifer Koster, and Suzanne Paggi – Committee Members

Michelle Heid, Jessica Gould, Alex, Elena Tiffany, Desiree Boykin, Nancy Gallardo-Interpreter - Guests

Jose Rodriguez, Lizeth Chavez, Dr. Michael Fernandez, Maddy Gonzalez, and Cesar Cuevas, Juan Hernandez, Tina Wright – Staff

Absent: Cynthia Samano, Bill Abramson

I. Call to Order & Introductions & Public Input

S.Paggi called meeting to order at 3:10 pm and introductions were made by all committee members, staff, and guests.

II. Consent Items – *deferred as there was no quorum*

- A. Approval of Agenda
- B. Approval of Minutes from September Meeting

III. Committee Business

- A. Presentation: Voter Training – Michelle Heid
Michelle Heid gave a presentation on voting and provided several resources related to voting. She covered voter registration, the importance of voting, how to determine if one is already registered to vote, how to find out who represents certain geographical areas, as well as specific voting information for those who have a disability. She also covered the types of issues that will be on the upcoming ballot.
- B. Training/Presentation Calendar – Jose Rodriguez
Jose Rodriguez provided an overview of the upcoming pending training topics and schedule. Dr. Fernandez provided information related to a presentation by Jessica Goulding on “Lanterman Housing Alliance” that will take place during November’s CAC meeting. Jessica Goulding stated that following her presentation, she will send a survey out to committee members to evaluate her presentation.
- C. Consumer Advisory Committee – Meeting Fliers – Tina Wright

Tina Wright demonstrated a template of the promotional Consumer Advisory Committee flier that she created. She mentioned that if anyone has input or feedback on the flier, they can contact her via email. Tina will work on finalizing the flyer for the committee and present at the November meeting.

IV. Agenda Items for the Next Board Meeting

A. Minutes from the October 5, 2022, Meeting

V. Announcements / Information / Public Input

A. CAC Goals and Priorities FY2022-23 – Liz Chavez

Liz confirmed the Goals and Priorities for FY2022-23 has been approved by the Board of Trustees.

B. Public Input

Committee Attendance sheet – Jose Rodriguez

Jose stated the importance of attending meetings as it relates to board members and their ability to hold position in the committee. Attendance is tracked, and board members are highly encouraged to attend regularly.

Lastly, Jose shared an event taking place on October 29, 2022, at Pacoima City Hall and encouraged participants to attend and learn of new resources in the community.

C. Next meeting: November 2, 2022 at 3:00PM

VI. Adjournment

J.Koster adjourned the meeting at 4:08 pm.

Submitted by:

Cesar Cuevas

Administrative Assistant



**LOS ANGELES COUNTY REGIONAL CENTER
(CAC Committee) Report**

Name: Michael Fernandez

Meeting: CAC

Date of Meeting: 10-5-22

1.	Number of Attendees	17
2.	Public Input:	<p>Jessica Gould reminded the committee that the presentation will be specifically for the committee and open to consumers.</p> <p>Jose shared a Día de Los Muertos event hosted by the Department of Cultural Affairs City of Los Angeles, Valley Cultural Foundation on Oct. 29th</p>
3.	Points of Discussion:	<p>The committee did not have a quorum, so the group was not able to vote on any items.</p> <p>Tina from the Public Information Department shared with the committee a few versions of flyers she had been working on to promote the CAC meetings on social media and the NLACRC website. The committee will review the flyers and select the one they like best.</p> <p>The committee would like to begin promoting events/presentations/workshops at least a month in advance. Ex: the presentation by Jessica Gould, Lanterman Housing Alliance.</p>
4.	Reported out to Committee/Meeting:	<p>The goals were shared with CAC, letting them know the board had approved them.</p> <p>I shared with the group that the center would be promoting the Nov 2nd presentation by Jessica Gould on Lanterman Housing Alliance.</p> <p>We will also promote the two informal meetings</p>
5.	Area of Concerns:	The attendance of the CAC Chair, not attending or coming in late and not being prepared.
6.	Action Items:	None, because of lack of quorum
7.	Questions for the Board:	No questions
8.	Miscellaneous:	

North Los Angeles County Regional Center
1st QUARTER DIAGNOSTIC REPORT FOR FY 2022-23
 July 1, 2022 through September 30, 2022

Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status 1,2	Total
1st Qtr 2020-21	8915	12571	566	258	1253	3169	26,732
2nd Qtr 2020-21	8937	12778	565	259	1263	3137	26,939
3rd Qtr 2020-21	8916	12918	570	253	1272	3207	27,136
4th Qtr 2020-21	8905	13081	568	252	1269	3537	27,612
1st Qtr 2021-22	8913	13325	569	250	1286	3654	27,997
2nd Qtr 2021-22	8905	13632	567	248	1311	3779	28,442
3rd Qtr 2021-22	8964	13923	570	247	1343	3794	28,841
4th Qtr 2021-22	8947	14291	564	252	1351	3981	29,386
1st Qtr 2022-23	8906	14575	556	249	1356	4032	29,674

Percentage Change							
1st Qtr FY22-23 vs 1st Qtr FY20-21	-0.10%	15.94%	-1.77%	-3.49%	8.22%	27.23%	11.01%

The total number of **29,674** includes only Status 1 & 2 for Early Start and Lanterman consumers. It does not include Intake numbers and others (DC, pending transfers, Enhanced Case Management, etc)

North Los Angeles County Regional Center
1st QUARTER DIAGNOSTIC REPORT FOR FY 2022-23
 July 1, 2022 through September 30, 2022

SAN FERNANDO OFFICE							
Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status 1,2	Total
1st Qtr 2020-21	5412	8209	367	158	677	2151	16,974
2nd Qtr 2020-21	5415	8347	368	158	676	2137	17,101
3rd Qtr 2020-21	5383	8443	370	154	678	2154	17,182
4th Qtr 2020-21	5359	8557	370	156	663	2367	17,472
1st Qtr 2021-22	5361	8702	371	155	674	2482	17,745
2nd Qtr 2021-22	5336	8872	370	156	685	2541	17,960
3rd Qtr 2021-22	5355	9049	372	155	692	2559	18,182
4th Qtr 2021-22	5336	9250	368	156	697	2709	18,516
1st Qtr 2022-23	5328	9452	363	155	701	2737	18,736

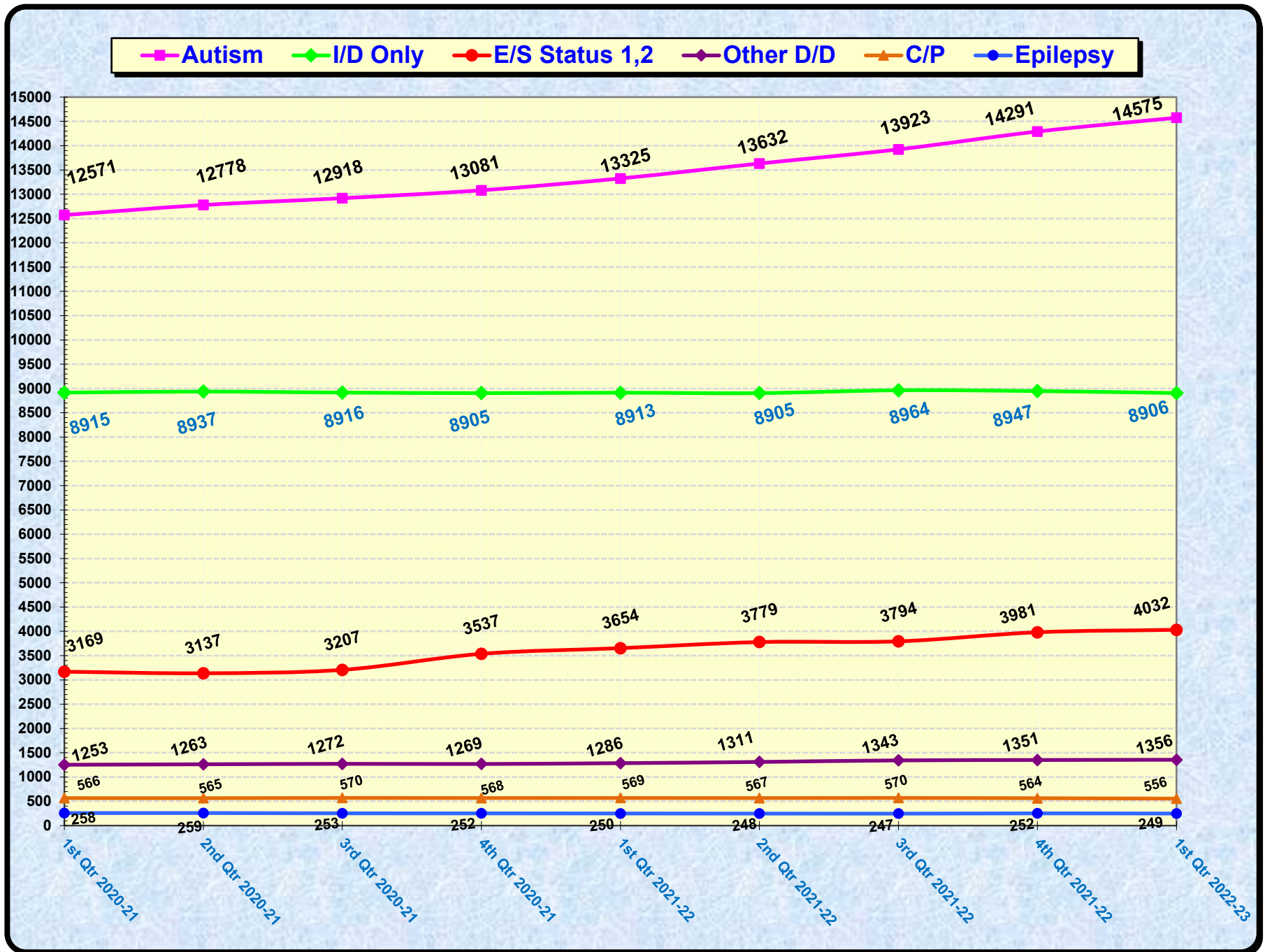
SANTA CLARITA OFFICE

Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status 1,2	Total
1st Qtr 2020-21	749	1726	70	21	106	412	3,084
2nd Qtr 2020-21	759	1758	70	21	111	429	3,148
3rd Qtr 2020-21	751	1766	73	21	110	443	3,164
4th Qtr 2020-21	752	1776	73	22	110	499	3,232
1st Qtr 2021-22	759	1792	73	22	113	545	3,304
2nd Qtr 2021-22	766	1834	73	19	114	571	3,377
3rd Qtr 2021-22	769	1879	72	19	115	556	3,410
4th Qtr 2021-22	761	1938	69	21	113	578	3,480
1st Qtr 2022-23	760	2013	67	23	112	553	3,528

ANTELOPE VALLEY OFFICE

Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status,1,2	Total
1st Qtr 2020-21	2754	2636	129	79	470	606	6,674
2nd Qtr 2020-21	2763	2673	127	80	476	571	6,690
3rd Qtr 2020-21	2782	2709	127	78	484	610	6,790
4th Qtr 2021-21	2794	2748	125	74	496	671	6,908
1st Qtr 2021-22	2793	2831	125	73	499	627	6,948
2nd Qtr 2021-22	2803	2926	124	73	512	667	7,105
3rd Qtr 2021-22	2840	2995	126	73	536	679	7,249
4th Qtr 2021-22	2850	3103	127	75	541	694	7,390
1st Qtr 2022-23	2818	3110	126	71	543	742	7,410

North Los Angeles County Regional Center 1st QUARTER DIAGNOSTIC REPORT - FY 2022-23

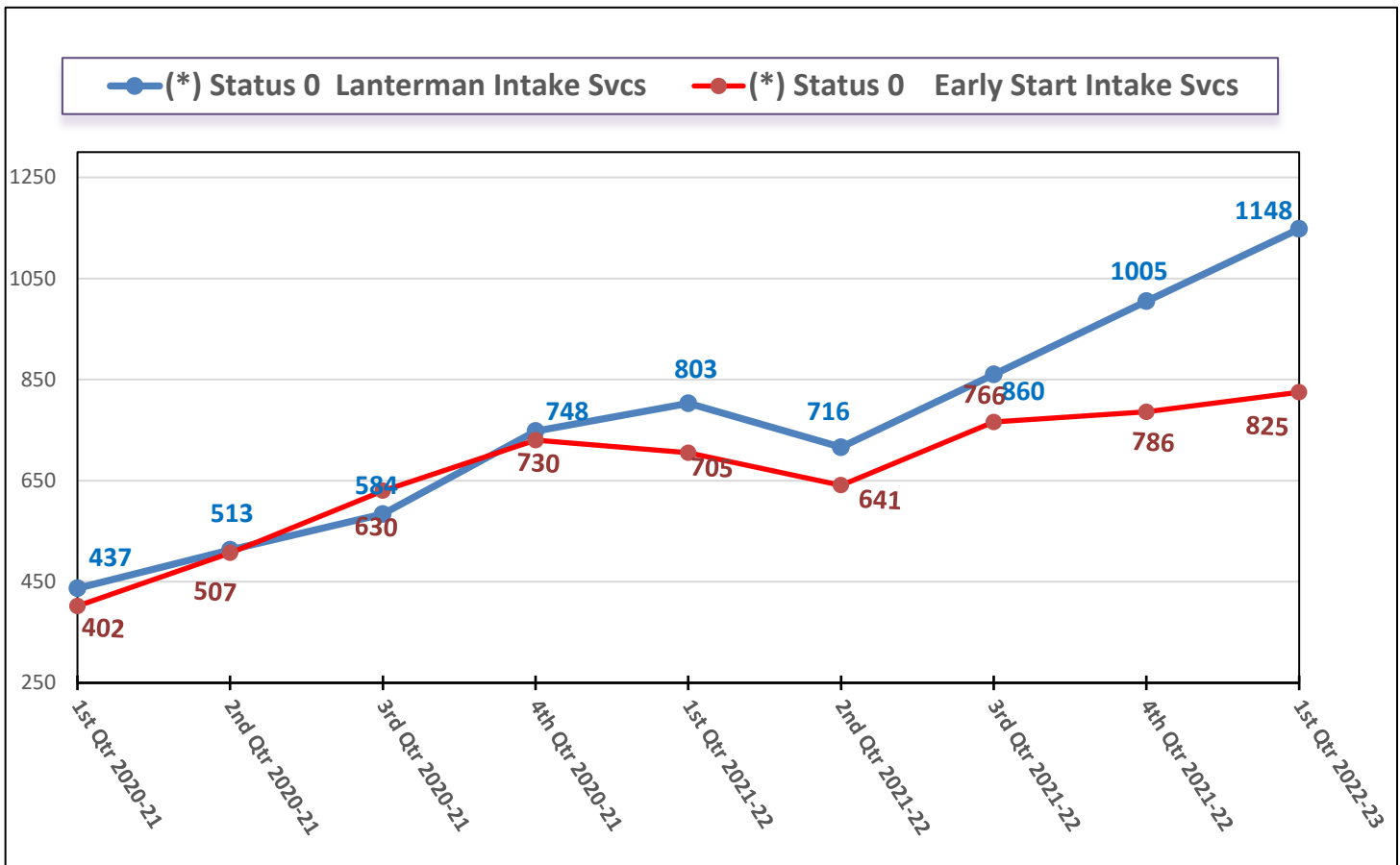


North Los Angeles County Regional Center
1st Quarter Diagnostic Report by Age for FY 2022-23
July 1, 2022 through September 30, 2022
Percentage Total by Diagnosis

Diagnosis	3-9	10-13	14-17	18-24	25-40	41-64	65 and older	TOTAL
Autism	5,108	2,464	2,110	2,545	2,069	341	57	14,694
% Total	34.76%	16.77%	14.36%	17.32%	14.08%	2.32%	0.39%	100%
Intellectual Disability	670	602	689	1,368	3,107	2,033	530	8,999
% Total	7.45%	6.69%	7.66%	15.20%	34.53%	22.59%	5.89%	100%
Cerebral Palsy	46	40	56	90	146	135	48	561
% Total	8.20%	7.13%	9.98%	16.04%	26.02%	24.06%	8.56%	100%
Epilepsy	16	16	29	39	73	60	19	252
% Total	6.35%	6.35%	11.51%	15.48%	28.97%	23.81%	7.54%	100%
Other DD	132	143	211	274	355	207	46	1,368
% Total	9.65%	10.45%	15.42%	20.03%	25.95%	15.13%	3.36%	100%
TOTAL	5,972	3,265	3,095	4,316	5,750	2,776	700	25,874

North Los Angeles County Regional Center
1st QUARTER INTAKE SERVICES FOR FY 2022-23
 July 1, 2022 through September 30, 2022

Fiscal Year	(*) Status 0 Lanterman Intake Svcs	(*) Status 0 Early Start Intake Svcs	(*) Total
1st Qtr 2020-21	437	402	839
2nd Qtr 2020-21	513	507	1,020
3rd Qtr 2020-21	584	630	1,214
4th Qtr 2020-21	748	730	1,478
1st Qtr 2021-22	803	705	1,508
2nd Qtr 2021-22	716	641	1,357
3rd Qtr 2021-22	860	766	1,626
4th Qtr 2021-22	1005	786	1,791
1st Qtr 2022-23	1148	825	1,973



(*) These monthly numbers include accumulative intake cases from previous months

Source: NLACRC Monthly Statistics Report

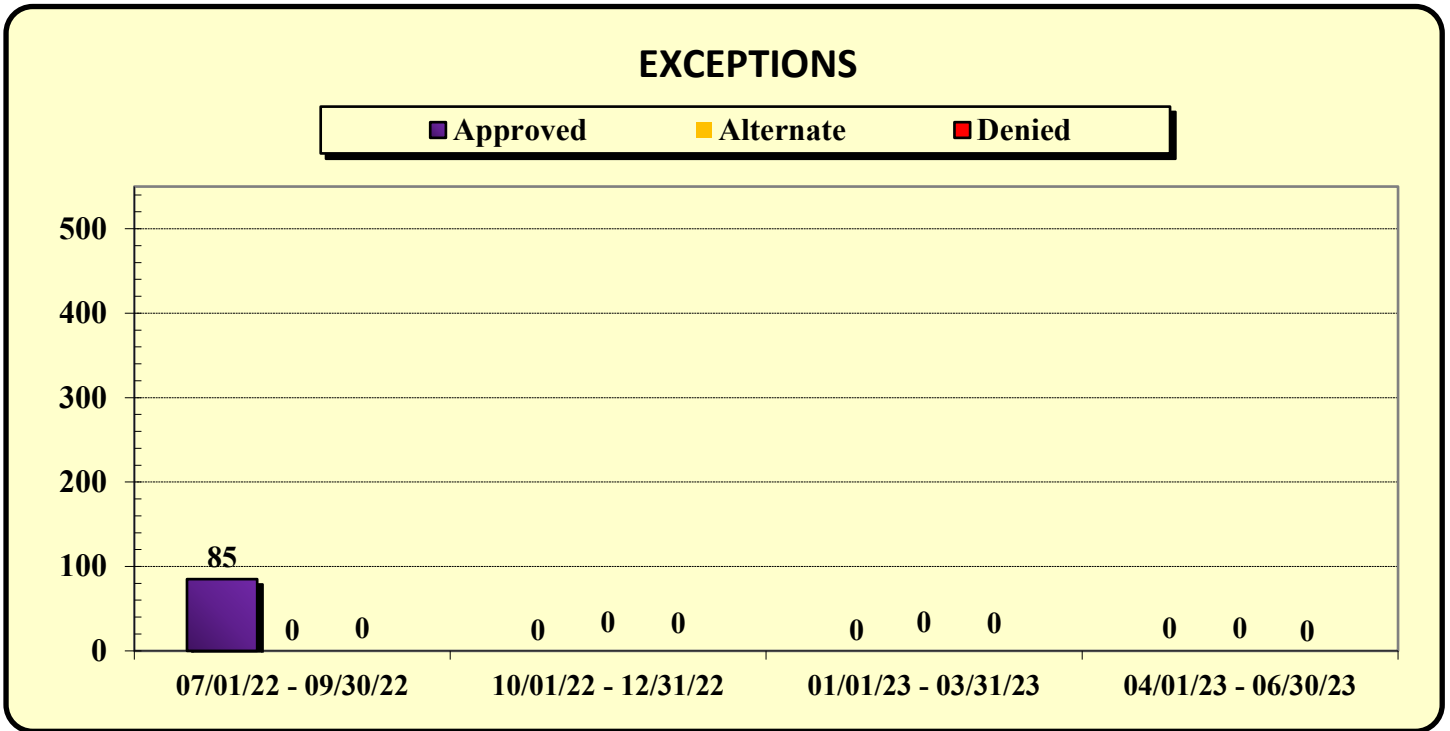
NORTH LOS ANGELES COUNTY REGIONAL CENTER
1st QUARTER EXCEPTIONS STAFFING REPORT - FY 2022-23
 July 1, 2022 through September 30, 2022

SERVICE	NEW												RENEWED												TOTAL															
	APPROVED				ALTERNATE				DENIED				APPROVED				ALTERNATE				DENIED				APPROVED				ALTERNATE				DENIED							
	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total
Camping Services				0				0				0				0				0				0				0				0				0				0
Social/Recreation Activities				0				0				0				0				0				0				0				0				0				0
Educational Services				0				0				0				0				0				0				0				0				0				0
Non-medical Therapies				0				0				0				0				0				0				0				0				0				0
				Total				Total				Total				Total				Total				Total				Total				Total				Total				
DAY CARE- SHARE OF COST WAIVED			4	4				0				0				0				0				0				0				0				0				0
ENVIRONMENTAL MODIFICATIONS			2	2				0				0				0				0				0				0				0				0				
FUNDING ADAPTIVE EQUIPMENT			2	2				0				0				0				0				0				0				0				0				
VAN CONVERSION			3	3				0				0				0				0				0				0				0				0				
RENT ASSISTANCE				0				0				0				0				0				0				0				0				0				
DIAPERS UNDER 3 YEARS				0				0				0				0				0				0				0				0				0				
	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total
1:1 - DAY PROGRAM	1	7	7	15				0				0	1	2	3	0				0				0	1	8	9	18	0	0	0	0	0	0	0	0				
1:2 - DAY PROGRAM		2	3	5				0				0				0				0				0	0	2	3	5	0	0	0	0	0	0	0	0				
2:1 - DAY PROGRAM				0				0				0				0				0				0	0	0	0	0	0	0	0	0	0	0	0	0				
1:1 - SPECIALIZED DAY CARE/CAMP/SAT.PROGRAM				0				0				0				0				0				0	0	0	0	0	0	0	0	0	0	0	0	0				
1:1 - RESIDENTIAL		11	3	14				0				0	1	3	4	0				0				0	0	12	6	18	0	0	0	0	0	0	0	0				
1:2 - RESIDENTIAL				0				0				0				0				0				0	0	0	0	0	0	0	0	0	0	0	0	0				
2:1 - RESIDENTIAL		1		1				0				0				0				0				0	0	1	0	1	0	0	0	0	0	0	0	0				
1:1 - HOSPITAL OR SUB-ACUTE				0				0				0				0				0				0	0	0	0	0	0	0	0	0	0	0	0	0				
1:1 - TRANSPORTATION			1	1				0				0				0				0				0	0	0	1	1	0	0	0	0	0	0	0	0				
2:1 - SUPPORTED LIVING SERVICES				0				0				0				0				0				0	0	0	0	0	0	0	0	0	0	0	0	0				
CO-PAY BEHAVIORAL HEALTH TREATMENT			14	14				0				0				0				0				0	0	0	14	14	0	0	0	0	0	0	0	0				
FULL FUNDING Behavioral Health Treatment			3	3				0				0				0				0				0	0	0	3	3	0	0	0	0	0	0	0	0				
CO-PAY Required Early Intervention Service			11	11				0				0				0				0				0	0	0	11	11	0	0	0	0	0	0	0	0				
FULL FUNDING Required Early Intervention Svcs			3	3				0				0				0				0				0	0	0	3	3	0	0	0	0	0	0	0	0				
TOTAL EXCEPTIONS																												85				0				0				

LEGEND: ADL: Activities of Daily Living, BX: Behavioral, LVN: Licensed Vocational Nurse, 1:1 One staff to one consumer ratio, 2:1 Two staff to one consumer ratio

EXCEPTIONS: NLACRC cannot anticipate all individualized circumstances that warrant regional center funded services and supports. It is recognized that some individual needs are so unique that they are not addressed in NLACRC’s service standards. Therefore, NLACRC’s executive director or their designee may grant exceptions. The planning team must make a request for an exception to the center’s staffing committee. The committee must review the request and make a recommendation to the executive director or their designee.

North Los Angeles County Regional Center
1st QUARTER EXCEPTIONS REPORT - FY 2022-23



	Approved	Alternate	Denied	Total
07/01/22 - 09/30/22	85	0	0	85
10/01/22 - 12/31/22	0	0	0	0
01/01/23 - 03/31/23	0	0	0	0
04/01/23 - 06/30/23	0	0	0	0
Total FY 2022-23	85	0	0	85

Welfare and Institutions Code Section 4731 Consumers' Rights Complaints Survey
Fiscal Year 2021-2022

The purpose of this survey is to obtain information on Welfare and Institutions (W&I) Code section 4731 consumers' rights complaints. This information is used to meet the requirements of W&I Code section 4519.2(c), which requires the Department of Developmental Services (Department) to update the Legislature annually with the number of complaints filed at each regional center, to include the following information:

1. The subject matter of complaints filed (see subject matter codes and descriptions).
 2. How complaints were resolved (see resolution codes and descriptions).
 3. The timeframe within which resolutions to those complaints were provided by the regional center.
 4. Demographic information, as identified by the Department, about consumers on whose behalf the complaint was filed.
- Note: Demographic information is not required to complete the survey.**

Record information for all W&I Code section 4731 complaints filed with the regional center in Fiscal Year (FY) 2021-22. Please refer to the instructions tab prior to completing the survey.

Regional Center		NLACRC				Date	10.14.22					
Contact Person		Dana Lawrence		Email Address	dlawrence@nlacrc.org		Phone Number	818-926-3181				
Consumer UCI	Consumer Initials	Information Not Required				Date Complaint Received by Regional Center	Date Proposed Resolution Sent to Consumer	Subject Matter of Complaint (List each issue identified in the complaint) <i>To add more rows, click the (+) icon located in the left margin</i>	Subject Code	How Complaint was Resolved (List how each issue in "Subject Matter of Complaint" was resolved)	Resolution Code	Root Cause of Complaint (Provide a brief description of each subject matter)
		Date of Birth	Age at the Time Complaint Received by Regional Center <small>(Age will auto-populate when columns C and G are entered)</small>	Ethnicity	Primary Language of Consumer							
						7/12/2022	8/2/2022	1. Service Related	8	No violation identified	7	Consumer alleged vendor cancelled shifts and was unable to provide services.
								2.				
								3.				
								4.				
								5.				
								6.				
								7.				
								8.				
								9.				
								10.				
								11.				
								12.				
								13.				
								14.				
								15.				
						8/22/2022	9/20/2022	1. WIC 4502	6	No violation identified	7	Consumer alleged he was isolated by vendor after contracting COVID until negative test was obtained
								2. WIC 4502	6	No violation identified	7	Consumer alleged he was not able to go outside during isolation.
								3. WIC 4502	6	No violation identified	7	Consumer alleged vendor violated rights by including information in SiR.
								4. WIC 4502	6	No violation identified	7	Consumer alleged vendor violated right to dignity.
								5.				
								6.				
								7.				
								8.				
								9.				
								10.				
								11.				
								12.				
								13.				
								14.				
								15.				

				8/15/2022	9/12/2022	1. WIC 4502 6 No violation identified 7	Consumer alleged NLACRC vendor (not providing consumer NLACRC funded services) violated rights by depleting trust account.
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				7/14/2022	7/27/2022	1. Regional Center 20-Working-Day Timeline 3 Complaint withdrawn by complainant 6	Advocate alleged NLACRC did not respond to previous 4731 Complaint which had not been received by NLACRC.
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				8/17/2022	9/9/2022	1. WIC 4502 6 No violation identified 7	Parent alleged vendor changed consumer's programming without consulting.
						2. Service Related 8 No violation identified 7	Parent alleged vendor stopped monthly meetings.
						3. Vendor Requirements 9 No violation identified 7	Parent alleged vendor abruptly terminated services.
						4. Service Related 8 Complaint was out-of-scope of W&I §4731 9	Parent alleged vendor refused to meet regarding termination of services.
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				8/8/2022	8/24/2022	1. Service Coordination	5	No violation identified	7	Alleged refusal to reactivate consumer's case.
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				7/25/2022	8/16/2022	1. Service Coordination	5	Complaint was out-of-scope of W&I §4731	9	Advocate alleged NLACRC wrote false and inaccurate statements.
						2. WIC 4502	6	No violation identified	7	Advocate alleged NLACRC attempted to remove him as advocate.
						3. Service Coordination	5	Complaint was out-of-scope of W&I §4731	9	Advocate alleged consumer did not receive guidance from NLACRC SDP unit due to false information.
						4. WIC 4502	6	No violation identified	7	Advocate alleged ID notes suggest consumer's roommate should not be his roommate.
						5. Service Coordination	5	No violation identified	7	Advocate alleged NLACRC directed FMS to reduce SLS hourly rate.
						6. Service Coordination	5	Complaint was out-of-scope of W&I §4731	9	Advocate alleged NLACRC made him appear to be "money grabbing".
						7. Service Coordination	5	No violation identified	7	Advocate alleged NLACRC requested to tour consumer's home.
						8. Provision of Records	4	Training was provided to regional center and/or vendor staff	4	Advocate alleged consumer has not received reports.
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				4/25/2022	7/28/2022	1. WIC 4502	6	No violation identified	7	Conservator alleged NLACRC has not provided habilitation services since day program closed during pandemic.
						2. IPP Development/Implementation	1	No violation identified	7	Conservator alleged NLACRC violated consumer's right to IPP planning to ensure safety and independence in home.
						3. Notice of Proposed Action	2	Training was provided to regional center and/or vendor staff	4	Conservator alleged NLACRC failed to provide NOPA.
						4. Service Coordination	5	Training was provided to regional center and/or vendor staff	4	Conservator alleged NLACRC did not inform consumer of CSC changes.
						5. IPP Development/Implementation	1	Complaint was out-of-scope of W&I §4731	9	Conservator alleged NLACRC denied request for home modification.
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				8/29/2022	9/28/2022	1. Service Coordination	5	No violation identified	7	Parent alleged NLACRC has inconsistently provided and delayed provision of service.
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				8/23/2022	9/20/2022	1. Confidentiality	7	Training was provided to regional center and/or vendor staff	4	Parent alleged consumer's right to privacy was violated.
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						1. IPP Development/Implementation	1	No violation identified	7	Parent alleged consumer's services not put in place upon transfer from NBRC.
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					7/12/2022	8/10/2022	7.				
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					8/16/2022	9/13/2022	1. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC did not transition consumer into program in a timely manner.
							2. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC refused to honor request for temporary support.
							3. Service Coordination	5	No violation identified	7	Parent alleged NLACRC behaved in punitive manner.
							4. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC denied supports and services upon transfer from NBRC.
							5. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC did not address family concerns.
							6. Service Coordination	5	No violation identified	7	Parent alleged NLACRC did not make contact in a timely manner.
							7. Service Coordination	5	No violation identified	7	Parent alleged NLACRC did not coordinate services.
							8. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC has not received services since transfer from NBRC.
							9. Provision of Records	4	No violation identified	7	Parent alleged no IPP document was received.
							10. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC did not coordinate smooth transfer from NBRC.
							11. WIC 4502	6	No violation identified	7	Parent alleged input provided by family not considered.
							12. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC did not complete appropriate assessment.
							13. Service Coordination	5	No violation identified	7	Parent alleged NLACRC did not provide information to family.
							14. Service Coordination	5	No violation identified	7	Parent alleged NLACRC did not provide timeline for initiation of services.
							15. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC did not provide services previously funded by DOR.
					8/16/2022	9/13/2022	1. IPP Development/Implementation	1	No violation identified	7	Parent alleged consumer does not have access to educational programming, supported living or an ILS provider.
							2. Service Coordination	5	No violation identified	7	Parent alleged NLACRC did not participate in transfer activities.
							3. Service Coordination	5	No violation identified	7	Parent alleged NLACRC has been negligent in resolving previous 4731 complaint issues and not providing assessment and transitional support.
							4. WIC 4502	6	No violation identified	7	Parent alleged NLACRC was disrespectful when offering social skills and personal assistant services.
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North Los Angeles County Regional Center

Community Placement Plan (CPP)/Community Resource Development Plan (CRDP)

1st Quarter: July 1st, 2022 – September 30, 2022

Consumer Services Committee

NLACRC Consumer Statistics – Developmental Centers, FY 2021/22

- Porterville Developmental Center (Secured Treatment)
 - Specialized Residential Facility (SRF): 1
 - Enhanced Behavioral Support Home (EBSH): 1
 - Canyon Springs: 2
 - Consumers not stable for placement: 7

Total Number of NLACRC Consumers: **11**

- Canyon Springs (State Operated Facility)
 - Community Placement: Deferred

Total Number of NLACRC Consumers: **1**

- STAR (Acute Crisis Facility)
 - Referrals Pending: **0**

Total Number of NLACRC Consumers: **0**

- Fairview Developmental Center, Lanterman Developmental Center, and Sonoma Developmental Center (all 3 DCs were closed)

Total Number of NLACRC Consumers: **N/A**

NLACRC Consumer Statistics – Institute of Mental Deficiency (IMD), FY 2021/22

- Specialized Residential Facility (SRF): 1
- Enhanced Behavioral Support Home (EBSH): 1
- Referrals Pending: 1

Total Number of NLACRC Consumers: **3**



North Los Angeles County Regional Center

NLACRC CPP/CRDP Resource Development Plan, FY 2020/21

Vendor	Fiscal Year	Project Type	Status Updates
W&W Diamond Care	2020/2021	Specialized Residential Facility (SRF) Female – 4 bed	Construction and program design have been completed. Pending submission of cost statement. W&W meeting with case management team bi-weekly to review referrals. Home Licensed on 09/15/2022. Currently with contracts.
Elwyn	2020/2021	Specialized Residential Facility (SRF) Male – 4 bed	Vendor currently working on identifying a property. Vendor has until 03/23 to have a property secured. Offer placed on a home. Waiting to hear back on outcome.
Global G&C Forbes	2020/2021	Specialized Residential Facility (SRF) Non-Ambulatory & Nursing Needs - 4 bed	Slight delay in construction being completed prior to home being licensed. Program design has been reviewed by NLACRC and sent back to vendor for revisions. Currently completing construction. Anticipating construction will be completed by third week of October. Targeting 12/01/2022 for facility to open.

NLACRC CPP/CRDP Resource Development Plan, FY 2021/22

Vendor	Fiscal Year	Project Type	Status Updates
W&W Joint Ventures	2021/2022	Specialized Residential Facility (SRF) Male– 4 bed	This facility will serve a maximum of four (4) male adult individuals with intellectual disabilities and complex behavioral needs requiring placement from more restrictive environments, including state developmental centers, instructions for Mental Disease (IMDs), or state hospitals. Offer placed on property in Palmdale.



North Los Angeles County Regional Center

G&C Adult Residential Facility	2021/2022	Specialized Residential Facility (SRF) Male – 4 bed	The facility will serve a maximum of four (4) male adult individuals with intellectual disabilities and complex behavioral needs requiring placement from more restrictive environments, including state developmental centers, Institutions for Mental Diseases (IMDs), or state hospitals.
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Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Service Code Description	Vendor Name
HL0983	915	Adult Residential Facility	Tigertail Adult Home 4

Vendor Name: Tigertail Adult Home 4

Vendor Number: PL2118

Service Code: 109

Service Code Description: Supplemental Residential Program Support

Service Address: 43418 62nd St. W, Lancaster, California

Service Description: Supplemental Residential Program Support consists of time limited support the residential provider obtains in excess of the amount required by regulation. Supplemental Residential Program Support is designed to implement an objective in the consumer's IPP and allow the consumer to remain in their current residential environment. Supplemental Residential Program Support services include, but are not limited to: assistance and training in skills for activities of daily living and in socially appropriate skills to replace (and serve the same function/purpose as) challenging behavior.

Staffing: Direct Care Staff is responsible for direct care of consumers to ensure their needs are met to their satisfaction. Qualifications include: At least 18 years of age or older, hands-on prior experience with elderly and developmentally disabled individuals, Direct Support Professional (DSP) 1 and 2.

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Tigertail Adult Home 4, Inc. Vendor Number: PL2118, Service Code 109
3.	The Purpose of the Contract	The service provider will provide Supplemental Residential Services Program Support services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide, or obtain the time limited supplemental staffing in excess of the amount required by regulation. Supplemental Residential Program Support is designed to implement an objective in the consumer's IPP and allows the consumer to remain in their current residential environment. Supplemental Residential Program Support services include, but are not limited to: assistance and training in skills for activities of daily living and in socially appropriate skills to replace (and serve the same function/purpose as) a challenging behavior.
4.	The Contract Term	Five (5) year contract effective 02/01/2022 through 01/31/2027.
5.	The Total Amount of the Contract	Projected annual cost is \$470,536.16 per year, or \$2,352,680.81 over the entire five (5) year term of the contract based on the provider's cost. Annual cost is calculated based on projected utilization of 730.56 hours per month (24 hours per day x 30.44 days per month) x 3 consumers. \$14.15/hr (February – March 2022) \$18.02/hr (effective April 1, 2022)
6.	The Total Proposed Number of Consumers Served	Maximum 3 consumers per month. HL0983-915 (level 4i) has a vendored capacity of 4.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized hourly rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Supplemental

		Residential Services Program Support services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Negotiated hourly rate of \$14.15 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is the same as both the Statewide Median rate and the NLACRC Median rate, effective January 1, 2020, of \$14.15 per hour.</p> <p>Effective 04/01/2022, the provider’s rate will increase to \$18.02 per hour per implementation of the 2019 rate study per AB 136.</p>
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	No

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Executive Committee on behalf of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer

October 26, 2022

Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Tigertail Adult Home 4, Inc.** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Nonresidential Negotiated Rate Agreement between NLACRC and **Tigertail Adult Home 4, Inc.** was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **October 26, 2022.**

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, Chief Human Resources Officer, and Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 26, 2022
Date

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Casa Fiscal dba Essential Pay Vendor Number: PL2135 Service Code: 999
3.	The Purpose of the Contract	Department of Developmental Services (“DDS”) approval of funding to provide start-up funds for Financial Management Services (“FMS”) Fiscal Agent (vendor # PL2131-315) and Co-employer (vendor # PL2132-316) services for NLACRC participants in the Self-Determination Program (“SDP”) to get support to help them pay for services they need. DDS has awarded NLACRC start-up funds to allow for Contractor to pay outstanding balances of unpaid payments for previous FMS services for consumers statewide that transitioned to Contractor from previous different FMS agency.
4.	The Contract Term	Six-month contract effective October 1, 2022 through March 31, 2023
5.	The Total Amount of the Contract	Maximum approved funding is \$500,000.
6.	The Total Proposed Number of Consumers Served	Total number of consumers amongst regional centers to be determined (9 consumers are with NLACRC)
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to Contractor based on performance milestones or on other such terms as required under DDS’s written guidelines.
8.	Method or Process Utilized to Award the Contract.	DDS award per exceptional conditions.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Project approved by DDS on 10/25/22. Funds will be awarded in the next allocation to NLACRC for fiscal year 2022-2023.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	NLACRC approved an emergency vendorization for PL2131-315 and PL2132-316 effective October 1, 2022 in order to minimize disruption of services to SDP consumers receiving FMS services from a different agency that closed.

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Service Development Agreement (“**Contract**”) and is recommending an action of the Executive Committee on behalf of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer	October 26, 2022 Date
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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Executive Committee on behalf of the Board of Trustees reviewed and discussed the Service Development Agreement ("Contract") for **Casa Fiscal dba Essential Pay** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Nonresidential Negotiated Rate Agreement between NLACRC and **Casa Fiscal dba Essential Pay** was reviewed and approved by NLACRC's Executive Committee on behalf of the Board of Trustees on **October 26, 2022**.

NLACRC's Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, Chief Human Resources Officer, and Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 26, 2022

Date

Board of Trustees Budget vs Expenditures
Fiscal Year 2022-2023
Expenditures Paid through October 20, 2022 (September 2022 State Claim)
Approved Budget

No	A Description	B Approved Budget FY 2022-23	C YTD Expenses	D Budget Remaining (B-C)	E % of Budget Utilized (C/B)
1	Board Retreat, Board Dinner and CAC Holiday Party	\$ 20,000.00	\$ -	\$ 20,000.00	0.00%
2	NLACRC Legislative Events	\$ 3,500.00	\$ -	\$ 3,500.00	0.00%
3	ARCA Meetings, Conferences, & Activities (includes airfare, hotels, cabs, meals, parking, etc.)	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
4	Board Member Support to Participate in Meeting & Events (overnight mailing, iPads, supplies, etc)	\$ 28,000.00	\$ 6,578.27	\$ 21,421.73	23.49%
5	Transportation for Board Members (Keolis)	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
6	Child Care/Attendant Care Support for Board Members	\$ 12,000.00	\$ 286.10	\$ 11,713.90	2.38%
7	Meals for Board and Board Committee Meetings	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%
8	Board & VAC Member Recruitment Expenses	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%
9	Board Meeting Supplies (nameplates, flowers, greeting cards, paper goods)	\$ 9,000.00	\$ 873.32	\$ 8,126.68	9.70%
10	Sponsorships	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%
11	Board Training	\$ 15,000.00	\$ -	\$ 15,000.00	0.00%
			\$ -	\$ -	
	Total	\$ 101,500.00	\$ 7,737.69	\$ 93,762.31	7.62%

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through September 30, 2022

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
9/30/2022	27,217,933.71	14,981,112.01	918,578.80	15,899,690.81	11,318,242.90			
6/30/2022	28,418,065.69	14,981,112.01	918,578.80	15,899,690.81	12,518,374.88	Pending		Pending
3/31/2022	31,968,057.49	14,981,112.01	882,855.31	15,863,967.32	16,104,090.17			
12/31/2021	33,801,827.15	14,981,112.01	845,259.36	15,826,371.37	17,975,455.78			
9/30/2021	32,220,586.00	14,981,112.01	809,046.39	15,790,158.40	16,430,427.60			
6/30/2021	32,476,061.17	14,981,112.01	772,514.45	15,753,626.46	16,722,434.71	55,310,549.00		22,834,488
3/31/2021	30,881,909.86	14,932,280.06	737,646.63	15,669,926.69	15,211,983.17			
12/31/2020	29,864,190.06	14,932,280.06	703,587.46	15,635,867.52	14,228,322.54			
9/30/2020	27,184,546.51	14,932,280.06	672,813.12	15,605,093.18	11,579,453.33			
6/30/2020	25,025,730.08	14,932,280.06	643,117.31	15,575,397.37	9,450,332.71	63,387,477.00		38,361,747
3/31/2020	23,151,937.09	14,932,280.06	616,377.25	15,548,657.31	7,603,279.78			
12/31/2019	26,991,192.48	14,932,280.06	586,092.54	15,518,372.60	11,472,819.88			
9/30/2019	25,659,877.53	14,932,280.06	556,083.05	15,488,363.11	10,171,514.42			
6/30/2019	25,407,770.64	14,932,280.06	526,665.37	15,458,945.43	9,948,825.21	52,454,828.00		27,047,057
3/31/2019	24,681,251.82	14,932,280.06	498,041.92	15,430,321.98	9,250,929.84			
12/31/2018	22,750,076.18	14,932,280.06	471,519.69	15,403,799.75	7,346,276.43			
9/30/2018	24,754,120.10	14,932,280.06	442,868.28	15,375,148.34	9,378,971.76			
6/30/2018	24,047,856.89	14,932,280.06	415,236.62	15,347,516.68	8,700,340.21	46,426,713.00		22,378,856
3/31/2018	23,756,424.36	14,932,280.06	387,859.78	15,320,139.84	8,436,284.52			

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through September 30, 2022

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
12/31/2017	23,928,098.35	14,932,280.06	360,494.56	15,292,774.62	8,635,323.73			
9/30/2017	23,165,331.53	14,932,280.06	333,868.65	15,266,148.71	7,899,182.82			
6/30/2017	22,504,425.55	14,932,280.06	307,889.66	15,240,169.72	7,264,255.83	45,760,110		23,255,684
3/31/2017	22,063,191.18	14,932,280.06	282,344.87	15,214,624.93	6,848,566.25			
12/31/2016	20,217,597.26	14,609,319.00	258,395.69	14,867,714.69	5,349,882.57			
9/30/2016	19,958,834.42	13,785,174.00	234,650.27	14,019,824.27	5,939,010.15			
6/30/2016	19,384,955.41	13,785,174.00	211,620.21	13,996,794.21	5,388,161.20	49,459,087		30,074,132
3/31/2016	18,957,650.17	13,785,174.00	189,109.82	13,974,283.82	4,983,366.35			
12/31/2015	18,601,206.79	13,706,179.00	167,060.70	13,873,239.70	4,727,967.09			
9/30/2015	18,107,160.01	13,706,179.00	145,439.46	13,851,618.46	4,255,541.55			
6/30/2015	19,018,017.51	13,706,179.00	145,439.46	13,851,618.46	5,166,399.05	47,370,818		28,352,800
3/31/2015	19,149,903.03	13,690,179.00	145,439.46	13,835,618.46	5,314,284.57			
12/31/2014	18,469,996.94	13,390,179.00	145,439.46	13,535,618.46	4,934,378.48			
9/30/2014	17,993,607.38	13,390,179.00	145,439.46	13,535,618.46	4,457,988.92			
6/30/2014	17,798,665.12	12,990,179.00	145,439.46	13,135,618.46	4,663,046.66	40,265,597		22,466,932
3/31/2014	17,166,361.87	12,874,279.00	145,439.46	13,019,718.46	4,146,643.41			
12/31/2013	14,136,856.25	11,074,279.00	145,439.46	11,219,718.46	2,917,137.79			
9/30/2013	14,040,952.16	10,674,279.00	145,439.46	10,819,718.46	3,221,233.70			
6/30/2013	12,786,869.51	9,974,279.00	145,439.46	10,119,718.46	2,667,151.05	36,533,551		23,746,681

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through September 30, 2022

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
3/31/2013	12,832,688.19	9,960,179.00	145,439.46	10,105,618.46	2,727,069.73			
12/31/2012	11,153,372.04	8,865,179.00	145,439.46	9,010,618.46	2,142,753.58			
9/30/2012	10,994,759.59	8,865,179.00	145,439.46	9,010,618.46	1,984,141.13			
6/30/2012	10,522,360.20	8,815,179.00	145,439.46	8,960,618.46	1,561,741.74	36,001,927		25,479,567
3/31/2012	8,460,566.40	7,607,902.00	145,439.46	7,753,341.46	707,224.94			
12/31/2011	8,799,393.99	7,607,902.00	133,293.27	7,741,195.27	1,058,198.72			
9/30/2011	8,227,259.01	7,607,902.00	121,468.71	7,729,370.71	497,888.30			
6/30/2011	8,977,454.65	7,412,902.00	110,883.94	7,523,785.94	1,453,668.71	25,436,279		16,458,824
3/31/2011	7,302,925.50	5,777,902.00	99,559.75	5,877,461.75	1,425,463.75			
12/31/2010	7,009,509.24	5,777,902.00	89,252.74	5,867,154.74	1,142,354.50			
9/30/2010	6,564,685.61	5,777,902.00	79,720.77	5,857,622.77	707,062.84			
6/30/2010	6,057,022.65	5,777,902.00	70,765.15	5,848,667.15	208,355.50	25,087,477		19,030,454
3/31/2010	5,431,358.92	4,776,902.00	62,669.13	4,839,571.13	591,787.79			
12/31/2009	5,231,806.16	4,776,902.00	55,055.57	4,831,957.57	399,848.59			
9/30/2009	4,361,731.52	4,049,487.00	51,322.62	4,100,809.62	260,921.90			
6/30/2009	3,927,928.50	4,049,487.00	47,826.75	4,097,313.75	(169,385.25)	24,497,711		20,569,783
3/31/2009	3,540,603.35	4,049,487.00	44,662.79	4,094,149.79	(553,546.44)			
12/31/2008	3,075,682.95	3,360,000.00	41,492.49	3,401,492.49	(325,809.54)			
9/30/2008	3,498,140.33	3,360,000.00	38,639.65	3,398,639.65	99,500.68			
6/30/2008	3,723,104.42	3,360,000.00	35,500.58	3,395,500.58	327,603.84	23,999,545		20,276,441
3/31/2008	3,783,960.42	3,360,000.00	32,714.03	3,392,714.03	391,246.39			

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through September 30, 2022

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
12/31/2007	3,970,244.92	3,360,000.00	29,947.05	3,389,947.05	580,297.87			
9/30/2007	4,051,900.78	3,360,000.00	26,861.93	3,386,861.93	665,038.85			
6/30/2007	3,186,671.22	2,560,000.00	23,660.98	2,583,660.98	603,010.24	23,046,848		19,860,177
3/31/2007	3,070,638.39	2,560,000.00	21,192.64	2,581,192.64	489,445.75			
12/31/2006	3,021,148.74	2,560,000.00	18,782.32	2,578,782.32	442,366.42			
9/30/2006	2,855,589.76	2,560,000.00	15,656.75	2,575,656.75	279,933.01			
6/30/2006	1,956,711.04	1,750,000.00	12,928.95	1,762,928.95	193,782.09	20,443,657	11,569,936	6,917,010
3/31/2006	1,968,644.95	1,750,000.00	11,025.59	1,761,025.59	207,619.36			
12/31/2005	1,871,742.20	1,750,000.00	9,116.27	1,759,116.27	112,625.93			
9/30/2005	1,847,106.17	1,750,000.00	7,255.40	1,757,255.40	89,850.77			
6/30/2005	1,055,849.57	1,000,000.00	5,156.85	1,005,156.85	50,692.72	12,356,248	5,137,013	6,163,385
3/31/2005	1,034,705.70	1,000,000.00	3,753.92	1,003,753.92	30,951.78			
12/31/2004	745,659.50	700,000.00	2,186.51	702,186.51	43,472.99			
9/30/2004	700,555.89	700,000.00	779.43	700,779.43	(223.54)			
6/30/2004	-	-	-	-	-	11,878,805	6,266,747	5,612,058

Note A: Market Value is based on US Bank's quarterly "Periodic Cash-Basis Statement".

**Post Retirement Medical Trust
Contributions
September 30, 2004 through September 30, 2022**

Check Date	Fiscal Year	Check Number	Check Amount	Cumulative Contributions
6/23/2021	FY2019	3034208	48,831.95	14,981,112.01
2/16/2017	FY2015	3026187	322,961.06	14,932,280.06
1/19/2017	FY2015	1067451	824,145.00	14,609,319.00
3/16/2016	FY2014	3024408	78,995.00	13,785,174.00
5/19/2015	FY2013	3022789	16,000.00	13,706,179.00
3/16/2015	FY2013	3022449	300,000.00	13,690,179.00
9/10/2014	FY2013	3021556	400,000.00	13,390,179.00
3/4/2014	FY2013	3020586	500,000.00	12,990,179.00
1/15/2014	FY2013	3020303	1,000,000.00	12,490,179.00
9/16/2013	FY2013	1067412	700,000.00	11,490,179.00
5/20/2014	FY2012	1067422	40,900.00	10,790,179.00
4/9/2014	FY2012	3020781	75,000.00	10,749,279.00
3/4/2014	FY2012	3020588	100,000.00	10,674,279.00
1/15/2014	FY2012	3020306	200,000.00	10,574,279.00
10/7/2013	FY2012	3019802	400,000.00	10,374,279.00
5/8/2013	FY2012	3019121	14,100.00	9,974,279.00
2/20/2013	FY2012	3018720	1,000,000.00	9,960,179.00
2/20/2013	FY2011	3018731	95,000.00	8,960,179.00
9/5/2012	FY2011	3017918	50,000.00	8,865,179.00
4/4/2012	FY2011	3017189	1,207,277.00	8,815,179.00
9/16/2011	FY2010	1067369	195,000.00	7,607,902.00
6/13/2011	FY2010	3015898	635,000.00	7,412,902.00
3/30/2011	FY2010	3015580	1,000,000.00	6,777,902.00
5/19/2010	FY2009	3014212	1,001,000.00	5,777,902.00
9/30/2009	FY2008	3013153	727,415.00	4,776,902.00
1/14/2009	FY2007	3011887	689,487.00	4,049,487.00
6/27/2007	FY2006	3008828	800,000.00	3,360,000.00
7/12/2006	FY2005	3007036	810,000.00	2,560,000.00
6/30/2005	FY2004	1067175	750,000.00	1,750,000.00
12/21/2004	FY2003	3004402	300,000.00	1,000,000.00
6/30/2004	FY2002	1067149	700,000.00	700,000.00
Total			14,981,112.01	14,981,112.01

**Post Retirement Medical Trust
Contributions for Fees
September 30, 2004 through September 30, 2022**

A	B	C
Service "Fee" Period	Check Amount	Cumulative Contributions
04/1/21-06/30/21	34,867.82	805,898.49
01/1/21-03/31/21	34,059.17	771,030.67
10/1/20-12/31/20	30,774.34	736,971.50
06/1/20-09/30/20	33,384.04	706,197.16
04/1/20-06/30/20	29,695.81	672,813.12
01/1/20-03/31/20	26,740.06	643,117.31
10/1/19-12/31/19	30,284.71	616,377.25
07/1/19-09/30/19	30,009.49	586,092.54
04/1/19-06/30/19	29,417.68	556,083.05
01/1/19-03/31/19	28,623.45	526,665.37
10/1/18-12/31/18	26,522.23	498,041.92
07/1/18-09/30/18	28,651.41	471,519.69
04/1/18-06/30/18	27,631.66	442,868.28
01/1/18-03/31/18	27,376.84	415,236.62
10/1/17-12/31/17	27,365.22	387,859.78
07/1/17-09/30/17	26,625.91	360,494.56
04/1/17-06/30/17	25,978.99	333,868.65
01/1/17-03/31/17	25,544.79	307,889.66
10/1/16-12/31/16	23,949.18	282,344.87
7/1/16-09/30/16	23,745.42	258,395.69
4/1/16-06/30/16	23,030.06	234,650.27
1/1/16-03/31/16	22,510.39	211,620.21
10/1/15-12/31/15	22,049.12	189,109.82
7/01/15-9/30/15	21,621.24	167,060.70
1/1/12-3/31/12	12,146.19	145,439.46
10/1/11-12/31/11	11,824.56	133,293.27
7/1/11-9/30/11	10,584.77	121,468.71
4/1/11-6/30/11	11,324.19	110,883.94
1/1/11-3/31/11	10,307.01	99,559.75
10/1/10-12/31/10	9,531.96	89,252.74
7/1/10-9/30/10	8,955.62	79,720.78
4/1/10-6/30/10	8,096.02	70,765.16
1/1/10-3/31/10	7,613.56	62,669.14
10/1/09-12/31/09	3,732.95	55,055.58
7/1/09-9/30/09	3,495.87	51,322.63

**Post Retirement Medical Trust
Contributions for Fees
September 30, 2004 through September 30, 2022**

A	B	C
Service "Fee" Period	Check Amount	Cumulative Contributions
4/1/09-6/30/09	3,163.96	47,826.76
1/1/09-3/31/09	3,170.30	44,662.80
10/1/08-12/31/08	2,852.84	41,492.50
7/1/08-9/30/08	3,139.07	38,639.66
4/1/08-6/30/08	2,786.55	35,500.59
1/1/08-3/31/08	2,766.98	32,714.03
10/1/07-12/31/07	3,085.12	29,947.05
7/1/07-9/30/07	3,200.95	26,861.93
4/1/07-6/30/07	2,468.34	23,660.98
1/1/07-3/31/07	2,410.32	21,192.64
10/1/06-12/31/06	3,125.57	18,782.32
7/1/06-9/30/06	2,727.80	15,656.75
4/1/06-6/30/06	1,903.36	12,928.95
1/1/06-3/31/06	1,909.32	11,025.59
10/1/05-12/31/05	1,860.87	9,116.27
7/1/05-9/30/05	2,098.55	7,255.40
4/1/05-6/30/05	1,402.93	5,156.85
1/1/05-3/31/05	1,567.41	3,753.92
10/1/04-12/31/04	1,407.08	2,186.51
7/1/04-9/30/04	779.43	779.43
Total Fee Payments	947,610.18	947,610.18

**NLACRC CalPERS Unfunded Accrued Liability ("UAL") Contribution Trust
Market Value History
January 1, 2020 through September 30, 2022**

(A) Quarter Ended	(B) Market Value	(C) Cumulative Contributions	(D) Cumulative Reimbursement Of Bank Fees	(E) One-Time Disbursements	(F) Cumulative Contributions & Disbursements (C thru E)	(G) Net Market Change (B) - (F)	(H) Obligation at the end of year	(I) Net Benefit Obligation (H) - (G)
9/30/2022	\$ 8,568,076	\$ 10,787,341	\$ 45,458	\$ (610,542)	\$ 10,222,257	\$ (1,654,181)		
6/30/2022	\$ 9,563,809	\$ 10,787,341	\$ 45,458	\$ -	\$ 10,832,799	\$ (1,268,990)	Pending	Pending
3/31/2022	\$ 10,406,869	\$ 10,787,341	\$ 31,575	\$ -	\$ 10,818,916	\$ (412,047)		
12/31/2021	\$ 10,294,936	\$ 10,226,961	\$ 20,813	\$ -	\$ 10,247,774	\$ 47,162		
9/30/2021	\$ 4,389,013	\$ 3,687,555	\$ 13,786	\$ (252,368)	\$ 3,448,973	\$ 940,041		
6/30/2021	\$ 4,477,132	\$ 3,687,555	\$ 17,612	\$ -	\$ 3,705,167	\$ 771,965	\$13,307,950.00	\$9,602,782.70
3/31/2021	\$ 4,477,132	\$ 3,687,555	\$ 16,385	\$ -	\$ 3,703,940	\$ 773,191		
12/31/2020	\$ 3,656,064	\$ 3,687,555	\$ 7,027	\$ -	\$ 3,694,582	\$ (38,519)		
9/30/2020	\$ 3,449,521	\$ 3,687,555	\$ 4,324	\$ (338,855)	\$ 3,353,024	\$ 96,496		
6/30/2020	\$ 3,366,324	\$ 3,348,700	\$ 1,714	\$ -	\$ 3,350,414	\$ 15,910	\$10,021,434.00	\$6,671,019.83
3/31/2020	\$ 3,348,700	\$ 3,348,700	\$ -	\$ -	\$ 3,348,700	\$ -		

**NLACRC CalPERS Unfunded Accrued Liability ("UAL") Contribution Trust
Contributions**

January 1, 2020 through September 30, 2022

Check Date	B Fiscal Year	C Check Number	D Check Amount	E Cumulative Contributions
11/04/2021	FY2021	3034768	252,368.00	3,939,923.00
7/29/2020	FY2020	3032836	338,855.00	3,687,555.00
1/16/2020	FY2018	3031968	3,348,700.00	3,348,700.00
Total			3,939,923.00	3,939,923.00

**NLACRC CalPERS Unfunded Accrued Liability ("UAL") Contribution Trust
Disbursements to CalPERS
January 1, 2020 through September 30, 2022**

A NLACRC Check Date	B Fiscal Year	C Payment Amount	D Cumulative Disbursements
7/15/2022	FY2022-2023	(610,542.00)	(610,542.00)
7/28/2021	FY2021-2022	(252,368.00)	(252,368.00)
7/29/2020	FY2020-2021	(338,855.00)	(338,855.00)
Total		(591,223.00)	(591,223.00)

**NLACRC CalPERS Unfunded Accrued Liability ("UAL")
Contributions for the Reimbursement of Bank Fees
January 1, 2020 through September 30, 2022**

A	C	D
Service "Fee" Period	Check Amount	Cumulative Contributions
04/01/2022-06/30-2022	8,662.88	41,186.73
01/01/2022-03/31/2022	8,716.66	32,523.85
10/01/2021-12/31/2021	6,063.29	23,807.19
07/01/2021-09/30/2021	3,958.19	17,743.90
04/01/2021-06/30/2021	3,204.92	13,785.71
01/01/2021-03/31/2021	3,553.36	10,580.79
10/01/2020-12/31/2020	2,702.96	7,027.43
07/01/2020-09/30/2020	2,609.70	4,324.47
04/01/2020-06/30/2020	1,714.77	1,714.77
01/01/2020-03/31/2020	-	-
Total Contributions for Fees	41,186.73	41,186.73

North Los Angeles County Regional Center
Strategic Planning Committee Meeting Minutes

September 26, 2022

Present: Leticia Garcia, Lillian Martinez, Ruth Janka, Ana Quiles, Sharmila Brunjes, Dr. Michael Fernandez, Alma Rodriguez – Committee Members

Lizeth Chavez, Liliana Windover, Jose Camacho, Clarence Foster, Lilliana Windover, Vini Montague, Evelyn McOmie, Malorie Lanthier– Staff Members

Ami Sullivan - Kinetic Flow, Nancy Gallardo-Interpreter, Jasmine Barrios-Minutes Services - Guests

Absent: Dr. Jesse Weller, Brian Gatus, Kimberly Bermudez (VAC Representative)

I. Call to Order & Introductions

Leticia Garcia called the meeting to order at 6:04 pm.

II. Public Input

No public input

III. Consent Items

A. Approval of Agenda – (Page 2)

Leticia Garcia requested an additional item: Review Committee Action Items to be added to the agenda as Committee Business Item D.

M/S/C (A. Rodriguez/A. Quiles) To approve the Agenda as revised.

B. Approval of Minutes of August 29th Meeting – (Page 3)

M/S/C (A. Quiles/A. Rodriguez) To approve the August 29th Meeting Minutes as presented.

IV. Committee Business

A. Strategic Plan Update – Ruth Janka/Ami Sullivan (Page 7)

- Purchase of Service Expenditure Data FY2021- (Attachment 1)
- Purchase of Service Expenditure Data FY2022- (Attachment 2)

Ruth reviewed these reports as presented in the packet. The Committee was tasked to determine what sets of data should be linked to the outcome measures to measure progress in the area of Diversity, Equity, Inclusion and Belonging. After much discussion, it was determined that both sets of data will be combined for use in the

measurement. The data sets to be measured will be Budget vs Operations, Number of Authorizations and Per Capita of Total Consumers (with or without authorizations) and Consumers Living at Home. The Page 4 and Page 8 of Attachment 2 will be the Benchmark Data for 2022.

M/S/C (L. Martinez/S. Brunjes) To approve the data sets listed on Page 4 and Page 8 of Attachment 2, as the benchmark data for 2022. Focusing on Budget vs Operations, Number of Authorizations and Per Capita of Total Consumers with and without authorizations.

NOTE: After the vote, Leticia Garcia requested the addition of an item to the agenda under Committee Business: Finalize Metrics and Measures. The item will be identified as Item C, moving subsequent items down.

M/S/C (L. Martinez/A. Rodriguez) To approve the revised agenda.

B. Strategic Plan Implementation Matrix - (*Attachment 3*)

There was a request for the matrix to be posted for public view along with the Strategic Plan. Ruth shared that the matrix will be posted as an attachment to the Strategic Plan. The matrix shows timelines for completion on action items and identifies what departments are responsible for each item. There is no action required by the Committee for this item.

C. Finalize Metrics and Measures - Leticia Garcia

Leticia noted that the Strategic Plan shows “TBD” on many of the timelines. She recommended using the matrix as a guide to align the focus strategies with the outcome metrics that represent them on the Strategic Plan itself. She proposes that outcomes are measured in a qualitative way, not always quantitative. The challenge is that there are many activities, but there is not a way to measure the impact of the activity.

Leticia requested a certain number of IPPs be randomly sampled and the outcomes become the basis for the actions in the strategic plan, in essence, a quality assurance check on IPPs.

After discussion, Ruth requested of Evelyn McOmie that the QIM pull a sampling of reported or written IPPs for review as part of the strategic plan. Evelyn will pull all active IPP's and determine the correct sample size. She will evaluate and report back at the next Committee Meeting.

It was suggested to assess IPPs for the child's needs and ensuring that all of the child's needs will be met within the IPP. The scoring system will be based on a percentile and a goal will be determined based on Evelyn's findings.

Leticia reviewed recommendations for the Strategic Plan as discussed:

- Execute bi-annual comprehensive surveys to alternate yearly during the duration of the

four years to track outcome measures.

- i. Individual/family satisfaction survey (2023),(2025).
- ii. Employee satisfaction survey (2024), (2026).

M/S/C (A. Quiles/L. Martinez) To approve the conduction of the bi-annual comprehensive surveys as presented.

- Implement random sampling of recorded and written IPP's for training in quality assurance purposes.

M/S/C (A. Quiles/L. Garcia) To develop an outcome measure for Quality Assurance sampling strategy.

- Implement pre-/post self-assessments as part of all Trainings.

Clarence Foster recommended a 5-7 question post-training survey to be implemented to take place immediately following the completion of the survey, with a 70% passing score.

M/S/C (A. Quiles/L. Garcia) To develop an outcome measure the percent of trainees that complete pre/post training survey immediately upon completion with a passing score of 70.

- Period report yearly progress on matrix metrics. Liz will add this item to the agenda for approval to be added to the Critical Calendar.

M/S/C (A. Quiles/A. Rodriguez) To approve the addition of annual matrix progress report

- Ana proposed the addition of an outcome measurement for NLA to apply for an accrediting body. She suggested the CAPE Certification as a potential starting point. This is an assessment of the organization that introduces improvement processes. Similar to an audit, they provide feedback on beneficial steps to approach opportunities for growth. To start, she suggested applying for the certification for the HR department to start and move through the organization.

M/S/C (A. Quiles/S. Brunjes) To approve the addition of the CAPE Certification as an outcome measure to the Workforce Development focus area of the Strategic Plan.

D. Identify Presenter of Strategic Plan for October Board Meeting

The presentation of the Strategic Plan to the Board will be deferred until the draft of the revision is completed. The Committee will present the Strategic Plan at the November Board Meeting, pending the data collected from NLA Staff. The presentation will be 20 minutes long, and will contain a high-level overview of the Plan and its contents. Amy Sullivan, from Kinetic Flow, was determined to be the presenter.

V. Review of Meeting Action Items

- Combine the Data Sets for POS for Benchmark Metrics (Jose Camacho, next meeting)
- Update the Strategic Plan to include the sampling of IPPs, training surveys, certifications (Evelyn McOmie, Clarence Foster and Ami Sullivan, next meeting)
- Update the Committee Meeting Agenda to include the approval of the Annual Matrix Review to the Critical Calendar (Lizeth Chavez, next meeting)
- Provide the most recent draft to Committee for review (Ami Sullivan, October 17th, 2022)

VI. Board Meeting Agenda Items

The following items were identified for the Committee's section for the next Board Meeting agenda:

- A. Minutes of the September 26th Meeting

VII. Announcements / Information Items / Public Input

- A. Next Meeting: Monday, October 24, 2022 at 6:00 pm.
- B. Subsequent Meeting: Monday, November 7, 2022 at 6:00 pm.
- C. Committee Attendance - (Page 52)

VIII. Adjournment

Leticia Garcia adjourned the meeting at 8:11 p.m.

Submitted by:

(*) *Lizeth Chavez*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*

North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes

October 6, 2022

Present: Suad Bisogno (Chair), Alex Kopilevich, Andrea Devers, Bob Erio, Cal Enriquez, Catherine Carpenter, Dana Kalek, Daniel Ortiz, Don Lucas, Erica Beall, Jodie Agnew-Navarro, Kimberly Bermudez, Lisa Williamsen, Nick Vokotic, Rosalyn Daggs– **Committee Members**

Liz Chavez, Lilliana Windover, Maddy Gonzalez, Ruth Janka, Evelyn McOmie, Dr. Jesse Weller, Vini Montague, Gabriela Eshrati, Arshalous Garlanian– **Staff Members**

Michelle Heid-Legucator, Victoria Barry – Family Focus Resource Center, Minute Taker -Minutes Services, Arpi Arabian and approximately 83 Service Providers– **Guests**

Absent:

I. Call to Order & Introductions

Suad Bisogno called the meeting to order at 9:39 am.
Lizeth Chavez took attendance; a quorum was met.

II. Public Input

Suad shared that October is National Disability Employment Awareness Month. As a service system, there has been much progress in this area from the late 80's and 90's to today.

Leticia Leon, from R&D Transportation, provided an update for the San Fernando Valley area. Since July 2021, there has been a shift from the Alternative Service Delivery model to a more Traditional, in-person model. The transit company that serves the San Fernando Valley reported a significant, nation-wide driver shortage issue. This has resulted in a number of delays for program participants. In response, R&D is working closely with the transit company on recruitment strategies, as well as working with NLA to assess the possibility to temporarily onboard another transit service in the interim. Leticia thanked the Committee and attendees for giving advanced notice for transportation needs. There is currently a 10-week delay for new routes to be established, more updates to come.

Jodie Agnew-Navarro announced that the Cal-Tash Conference will take place in Los Angeles in March 2023. Vendor and exhibitor proposals are currently open for this event.

Theresa Quarry from Family Focus Resource Center (FFRC) announced that FFRC's All-Abilities Resource Fair will take place on October 16th, 2022.

Alex Kopilevich inquired if NLA is making any announcements regarding alternative services and remote service delivery. Ruth Janka stated that as long as remote service delivery is billed

as Traditional, it can be used past December 31st. Alternative Service Delivery will end on December 31st, 2022. NLA will be sending out information to consumers regarding the sunset of Alternative Service Delivery.

III. Consent Items

A. Approval of Agenda – (Page 2)

Suad requested the Action Log Review section to be its own item, X.

M/S/C (A. Kopilevich /J. Agnew-Navarro) To approve the agenda as revised.

B. Approval of Minutes of September 1st Meeting – (Page 4)

M/S/C (A. Kopilevich/D. Ortiz) To approve Meeting Minutes for the September 1st meeting as presented. The motion was approved.

IV. Executive Director's Report – Ruth Janka

COVID Updates- COVID numbers are trending downward. Currently, there are 501 hospitalizations since July, positivity rate is at 4.4% on a 7-day average. LA County Public Health rescinded the weekly testing requirement for healthcare workers who are exempt from COVID-19 vaccinations. The masking requirement was also rescinded for public transit, although transit agencies may elect to continue to require masks. AB152 has passed, extending COVID supplemental sick pay benefits to December 31st.

DDS Directives - Directives will no longer be required for Personal Assistance, Independent Living Services and Supported Employment services, as they have all been added to regulation.

Legislation - Ruth reviewed the laws as presented in the packet. Notably, the ARCA-supported bills, AB682 (Bloom) and AB2216 (Irwin) were both signed into law.

Staffing - Dr. Jesse Weller has assumed a new role as the San Gabriel Pomona Regional Center Executive Director. Recruitment for the Deputy Director Position has been put on hold to reorganize. Evelyn McOmie will be overseeing Consumer Services Directors, Ruth will oversee the Clinical Director, and Arshalous Garlanian will oversee Community Services with support from former employee Kim Rolfes, who has agreed to sign on as a consultant. As of August 31 2022, NLA has 703 positions authorized, 6 positions on hold, 88 vacant positions, and 600 positions filled. Turnover rate is 0.16%, recruitment and staff retention are priorities, several strategies are being implemented including an updated hiring process and the Purple Jacket Program, that celebrates new hires during orientation with the presentation of a purple jacket.

V. Chief Financial Officer's Report – Vini Montague

Special Check-Run Schedule - During COVID-19, special check-runs were made to help support Service Providers. These Check-Runs will continue through the end of December 31st 2022. The remaining dates for 2022 are; October 27th, November 29th and December 27th. Normal operations will resume on January 1st 2023, consisting of 1 POS Check Run per month.

Closure of FY 2021 - March 6, 2023 will be the last day for Providers to collect for services rendered from July 1, 2020 to June 30, 2021. A notice will be posted on the website soon.

Self-Determination Check-Run Schedule - NLA will pay FMS agencies on a weekly basis, this has been implemented per new requirement from DDS. This directive will run from October 1, 2022 to January 31st, 2023.

VI. Deputy Director's Report – Gabriela Eshrati

Inclusion, Equity and Diversity Board Policy

Required quarterly training has been completed for the first quarter. The training was conducted by Bridging Voices and for Service Providers, Full Circle Consulting. The Service Provider Training took place on September 21, 2022. There were 79 Participants, with 57 Vendors represented. Quarter 2 Training will be coordinated by Dr. Michael Fernandez, with a focus on the LGBTQ+ community, and will be completed before December 31, 2023.

Language, Access and Cultural Competency Plan - Proposal from Bridging voices to conduct an assessment for NLA's needs for low-frequency language groups. This will facilitate listening sessions for low-frequency language groups, including Armenian-speaking, Farsi-speaking and blind/visually impaired individuals/families.

California Early Childhood Network Exemplary Program - NLA was not selected for this program but was applauded for efforts and accomplishments in that area.

Town Halls - September was Parent Perspective: Early Start. There were 17 attendees, very well-received. The October Town Hall will be Parent Perspective: School Age held on October 20th 1:30 pm.

NLA Consumer Statistics - NLA has served 32,364 consumers and applicants. This includes 4,869 this month and 25,392 in the Lanterman Program. San Fernando Office has served 20,485 individuals. The Antelope Valley office served 8,100 individuals and Santa Clarita 3,591 individuals. These totals also include applicants who are going through the intake process.

Special Incidents Report - NLA received 99 Special Incident Reports, 15 of which occurred in the months prior.

Self-Determination - DDS issued guidance for adjusting SDP Participants individual budgets when there is an increase in the State Minimum wage to remain in compliance.

VII. Community Services Director's Report – Arshalous Garlanian

Virtual Vendor Fair - NLA expressed thanks to all Vendors who helped make the Vendor Fair a success. The next Vendor Fair will be in late Spring 2023.

Request for Vendorization -Fall 2022 Requests went live October 3rd, 2022. November 13th, 2022 will be the deadline for submissions. RFV projects were based on the highest needs as determined by Case Management and Clinical surveys. A full list of needs can be found on the NLA website.

DSP Workforce Data Survey - Statewide, 1,503 providers who participated in the survey. NLA has 94 validated providers who are eligible to receive the incentive payment. NLA will send a letter to those to whom it applies.

HCBS Funding proposals were requested to support HCBS Final Rule. NLA did not receive any proposals and funds have been reallocated to Person Centered Thinking Trainings and Universalized Training Opportunities. Further discussion on this item to take place at the next Committee Meeting.

HCBS Compliance - Working with providers to submit validation forms or remediation plans to NLA, any questions can be sent to Community Services Team.

Virtual Public Hearing - NLA will take place on 637 Proposal to allow for Social Recreation Services to be paid through Financial Management Services. The Hearing will take place on October 11th from 6:30pm to 7:30pm, followed by a discussion on information on Social Recreation, Camp and Non-Medical Therapies.

Electronic Visit Verification (EVV)- Implementation of EVVs apply to the following Service Codes: 460, 742, 744, 854, 856,707, 773,772, by January 1, 2023. The DDS/EVV team hosting open office hours on October 13, 2022 and October 19, 2022 for providers who need onboarding for EVV. Community Service can also offer guidance on EVV.

Tailored Day Services - Providers interested can email: resourcedevelopment@nlacrc.org.

Vendor Training - Managing and Safeguarding Resident's Cash Resources will take place October 19, 2022 , from 1:30 pm - 3:30pm. Registration opens October 6, 2022.

Community Care Licensing- There is a new PIN: 22-28-ASC for Best Practices for Visitation Related to Covid-19 and the recession of the statewide visitation waiver.

Provisional Eligibility Program - Continuing to collect addendums by email at: resourcedevelopment@nlacrc.org

Vendorization Maintenance - Please submit insurance information and organizational

charts to contract&compliance@nlacrc.org. Please report any changes to resourcedevelopment@nlacrc.org. Annual contracts of compliance evaluations can also be sent to contract&compliance@nlacrc.org.

New State Median Rate - Effective April 1, 2022, new state-wide median rates for negotiated new vendors. Community Services is reviewing the impact for any providers vendored from April 1, 2022 to September 30, 2022.

CIE/ PIP- CIE/PIP now has a centralized email address: cie&pip@nlacrc.org. Recruitment is underway for the Employment Specialist Position.

VIII. Legislative Report – Michelle Heid

Michelle reviewed this report as presented in the packet. A few highlights include: The Legislation has adjourned for the year, the Governor had bills on the desk and Michelle created a spreadsheet on updates for the bills that were discussed at previous meetings. Michelle and her team have been working hard to provide information to consumers in families in regard to voting in the November 8 General Election, and she encouraged the Committee to share the information with their consumer groups to help provide access to voting resources to the community.

Fun Fact: CA Lawmakers considered 5,129 bills, resolutions and proposed constitutional amendments in the 2021-22 Legislative Session, about 2,598 bills were put before the Governor to sign or veto.

Disability Vote California - great resources on voting for the community

DS Task Force - Meeting October 6, 2022 to include a presentation: The State of The States, a national study comparing spending on support in each state.

IX. Committee Business – Suad Bisogno

A. Response to California Auditor's Report Update- Ruth Janka

A Response Letter was drafted, identifying all of the actions taken in response to the findings from the State Auditor's Report. This included intake timeline, requirements for notification to individuals for 3741 complaints, bi-annual review of Vendor Files. Once approved by the Board, the letter will be sent to DDS.

B. Vendor Communication and Concerns Workgroup Update

This item was being worked on by Dr. Jesse Weller before his departure from NLA. Erica Beall shared that NLA is going to try their own method for resolving issues on CSC Responsiveness, before considering a workgroup for recommendations. Lisa Williamsen stated that she would like to continue the workgroup if the Committee feels that ongoing concerns justify a monthly meeting.

After much discussion, it was proposed to hold a bi-monthly forum for Service Providers

and a member of NLA staff to hear concerns similar to items handled by the workgroup and in addition, review resolutions previously discussed.

- C. DSP University Levels 1, 2 and 3 Rate Models - Erica Beall and Ruth Janka
Erica shared that this is still in progress. The tier levels are determined by the DSP University system source. Rate Study implementation is planned for July 1, 2024. Ruth shared that NLACRC does not have an update regarding the DSP University project.

- D. Discussion re: In-Person Committee Meeting (Page 17)
The Committee was asked to consider what type of meeting to continue moving forward. It was decided to table the discussion to the January Committee Meeting. Action log item for the new year.

- E. Discussion re: VAC Adult Workgroup Priorities for FY 2022-23 (Page 12)
Adult Services Priorities were revised to include Self-Determination, Aging Adults and Legislative Advocacy. The priorities were reviewed as presented in the packet.

M/S/C (E. Beall/ A. Kopilevich) To approve the VAC Adult Workgroup Priorities for FY 2022-23 as revised

- F. Board Committee Member List Update
Andrea Devers has volunteered to serve as the VAC Representative for the Government and Consumer Services Committee. The Board Committee Member List will be updated to reflect this change.

M/S/C (E. Beall/ J. Agnew-Navarro) To approve Andrea Devers as the VAC Representative for the Government and Community Services Committee.

Suad requested that emails for VAC Committee Members be published on the NLA Website.

M/S/C (D. Kalek/ E. Beall) To approve the emails for the VAC Committee roster be published on the NLA website.

- G. Establish Quarterly Off-Site Meeting Schedule
The Board has approved a quarterly off-site meeting for each Committee. This will not be a meeting, but an official Committee Activity, including Committee Members and NLA Staff. Suad will send out a Doodle Poll to get availability from Committee Members.

It was also determined to streamline the meeting by only including updates from NLA regarding Financial Statement, Center Operations, Staffing, Recruitment, etc.

X. Committee Action Log Review

- A. VAC Committee Recruitment notice will be reported out at the October Board meeting

for approval.

- B. Ruthwill determine if it is possible to plan a bi-monthly forum with Service Providers and NLA staff.

XI. Board Meeting Agenda Items

The following items were identified for the Committee's section of the September 14th Board Meeting agenda:

- A. Minutes of the October 6th Meeting
- B. VAC Priorities for FY 2022-23

XII. Announcements / Information Items / Public Input

- A. Next Meeting: Thursday, November 3rd, 2022 at 9:30 a.m. (Break-Out Groups)
Monthly Action Log (Page 13)
Committee Attendance (Page 16)

- B. Public Input

Erica Beall requested guidance and information that the Committee may have, in an effort to recommend the Olympic Committee look for grant opportunities or tax credits for Olympic event hosts to include fully-accessible restrooms as part of their infrastructure changes in preparation for 2028 Los Angeles Olympics and Paralympics. She requested any help from Committee Members on how to create momentum on this issue. Erica also required data from NLA on non-ambulatory individuals served that could be added as reference material for this initiative. Another suggestion was made to survey providers for information on their patients. Ruth agreed to mention this initiative at the regional level, with Chris Arroyo, to determine the need on a wider platform.

XIII. Committee Work Groups (Committee breaks into Workgroups)

- A. Early Start Services - Dana Kalek
- B. School-Age Services - Cal Enriquez
- C. Adult Services - Suad Bisogno and Erica Beall

XIV. Committee Work Group Information

- A. **Early Start Services** (Dana Kalek)
Contact: Dana Kalek – dkalek@cdikids.org
Next Workgroup Meeting - Thursday, November 17th at 9am
- B. **School Age Services** (Cal Enriquez)
Contact: Cal Enriquez – cenriquez@accreditednursing.com

Next Workgroup Meeting - Thursday, November 17th at 9am

- C. **Adult Services** (Suad Bisogno & Erica Beall)
Contact: Suad Bisogno – suad@irioc.org
Next Workgroup Meeting - Thursday, November 17th at 9am
- D. **Legislative Issues and Advocacy** (Open)

XV. Adjournment

Suad Bisogno, Committee Chair adjourned the meeting at 11:47 am.

Submitted by:

(*) *Maddy Gonzalez*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minute Service submission and reviewed/edited as presented herein by NLACRC staff.*



**NLACRC 2021-22 Board of Trustees
Board Meeting Attendance**

Rolling 12-Month Attendance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Total
Board Members	Board	Board	Dark	Board	Board	Board	Board	Board	Board	Board	Board	Board	Board	Absences
Ana Laura Quiles, President	P	P		P	P	P	P	P	P		P	P	P	0
Alma Rodriguez	P	P		P	P	P	P	P	P		P	P	P	0
Andrew Ramirez											P	P	P	0
Brian Gatus											P	P	P	0
Cathy Blin	P	P		P	P	P	P	P	p		P	P	P	0
David Coe	P	P		P	P	P	P	P	p		P	P	P	0
Nicholas Abrahms	P	P		P	P	P	P	P	p		P	P	P	0
Leticia Garcia	P	Ab		P	P	Ab	P	P	P		P	P	P	2
Gabriela Herrera	Ab	P		P	P	P	P	Ab	P		P	P	Ab	3
George Alvarado											P	P	P	0
Jennifer Koster	P	Ab		P	P	P	P	p	P		P	P	P	1
Jordan Feinstock											P	P	P	0
Lillian Martinez	P	P		P	P	P	P	P	P		P	P	P	0
Rocio Sigala	P	P		P	P	P	Ab	P	P		P	P	P	1
Sharmila Brunjes											P	P	P	0
Sylvia Brooks Griffin	P	P		P	P	P	P	P	P		P	P	Ab	1
Suad Bisogno (VAC Rep)											P	Ab	P	1

P = Present Ab = Absent

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12-Month Attendance	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Total
Administrative Affairs		Dark						Dark						Absences
David Coe, Chair									*P	P	P	P	P	0
Alma Rodriguez									*P	P	P	P	P	0
Lety Garcia											P	P	P	0
Ana Quiles	P		P	P	P	P	P		P	P	P	P	P	0
Lillian Martinez	P		P	P	P	P	P		P	P	P	P	P	0
Rocio Sigala									*P	P	Ab	Ab	Ab	3
Bob Erio (VAC Rep)									*P	P	P	P	P	0

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North Los Angeles County Regional Center
Consumer Advisory Committee
 FY22-23 Meeting Attendance

Consumer Attendee <i>*Committee Members</i>	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	TOTALS
	2021	2021	2021	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	Absences
*Jennifer Koster, Chair						P		P			P	P	P	0
*Bill Abramson	P	Ab		P	P	P	P	P	P		P	P	Ab	2
*Pam Aiona	P	P		P	P	P	P	P	P		P	P	P	0
*Suzanne Paggi	P	P		P	P	P	P	P	P		P	Ab	P	1
*Cynthia Samano	P	P		Ab	P	P	P	P	P		P	Ab	Ab	2
Susan Good		P			P		P	Ab	Ab		Ab	Ab	Ab	5
Melinda Tannan											P	Ab	Ab	2
Lesly Forbes												P	Ab	1
Destry Walker												P	Ab	1
Alex Phuong												P	P	0
Elena Tiffany													*P	0
Desiree Boykin													*P	0

P = Present

Ab = Absent

No Meeting

Voluntarily Resigned

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

12-Month Attendance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Oct-22	Total
Consumer Services Committee			Dark						Dark				Absences
Andrew Ramirez, Chair										*p	P	P	0
Cathy Blin	P	P		P	P	P	P	P		Ab	P	P	1
Brian Gatus										*p	Ab	P	1
Gabriela Herrera	P	P		Ab	P	P	Ab	P		Ab	P	Ab	4
Sharmila Brunjes										*p	P	Ab	1
Nicholas Abrahms	P	P		P	P	P	P	P		P	P	P	0
Rocio Sigala	P	P		P	P	P	Ab	P		P	P	P	1
George Alvarado (Bd Intern)										*p	P	P	0
Erica Beall (VAC Rep)										*p	P	P	0

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12-Month Attendance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Total
Executive Committee			Dark						Dark					Absences
Leticia Garcia	P	Ab		P	P	P	P	P		P	P	P	P	1
Lillian Martinez	P	P		P	P	P	P	P		P	P	P	P	0
Ana Quiles	P	P		P	P	P	P	P		P	P	P	P	0
David Coe										*P	P	P	P	0
Rocio Sigala										*P	P	P	Ab	1
Alma Rodriguez										*P	P	P	P	0

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12-Month Attendance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Aug-22	Oct-22	Total
Government & Community Relations Committee			Dark						Dark					Absences
Andrew Ramirez										*p	P	P	P	0
Cathy Blin	P	P		P	P	P	P	P		Ab	P	P	P	1
Brian Gatus										*p	P	Ab	P	1
Nicholas Abrahms	P	P		P	P	P	P	P		P	P	P	P	0
Gabriela Herrera	P	P		Ab	P	P	Ab	P		Ab			Ab	4
Jordan Feinstock										*p	P	P	P	0
Sharmila Brunjes										*p	P	P	Ab	1
Rocio Sigala	P	P		P	P	P	Ab	P		P	P	P	P	1
Sylvia Brooks Griffin	P	P		P	Ab	Ab	P	P		P	Ab	P	P	3
George Alvarado (Bd Intern)										*p	Ab	P	P	1

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12-Month Attendance	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	4/1/2022	4/18/2022	May-22	Jun-22	Jul-22	Aug-22	9/7/2022	9/20/2022	10/5/2022	Total
Nominating Committee		Dark	Dark						Dark	Dark	Dark	Dark				Absences
David Coe													P	Ab	P	1
Lillian Martinez													P	P	P	0
Jennifer Koster													P	P	P	0
Ana Quiles					*p	p	p	p					P	P	P	0
Suad Bisogno													P	P	P	0

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* = Joined Committee

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12-Month Attendance	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	#####	Sep-22	Oct-22	Nov-22	Total
Post-Retirement Medical Trust	Dark	Dark		Dark	Dark		Dark	Dark		Dark	Dark			Absences
Ana Quiles			P			P			P			Ab	Ab	2
Alma Rodriguez									*p			Ab	Ab	2
David Coe									*p			P	P	0

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12-Month Attendance	Oct-21	Nov-21	Dec-21	Jan-22	31-Jan	Feb-22	Mar-22	Apr-22	2-May	23-May	31-May	Jun-22	Jul-22	Aug-22	Aug-22	Sep-22	Oct-21	Total	
Strategic Planning	Dark							Dark				Dark	Dark				Dark	Absences	
Sharmila Brunjes																	P	P	0
Lety Garcia		P	P	P	P	P	P		P	P	P			P	P	P	P	P	0
Brian Gatus																Ab	Ab	Ab	2
Lillian Martinez		P	P	P	P	P	P		P	P	P			P	P	P	P	P	0
Ana Quiles		P	P	P	P	P	P		P	P	P			P	P	P	P	P	0
Alma Rodriguez																	P	P	0
Kimberly Bermudez (VAC Rep)														P	Ab	Ab	Ab	Ab	3

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12-Month Attendance	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Total
Vendor Advisory Committee		Dark												Absences
Suad Bisogno, Chair	P		P	P	Ab	P	P	P		P	P	P	P	1
Alex Kopilevich	P		P	P	P	P	P	P		P	P	P	P	0
Andrea Devers										* P	P	P	P	0
Bob Erio	P		P	P	P	P	P	P		P	P	P	P	0
Cal Enriquez	P		P	P	P	P	P	P		Ab	P	P	P	1
Catherine Carpenter	P		P	P	P	P	P	Ab		P	P	P	Ab	2
Dana Kalek	P		P	P	P	P	P	P		P	P	P	P	0
Daniel Ortiz	P		P	P	P	Ab	P	P		P	P	P	P	1
Don Lucas	P		P	P	Ab	P	P	P		P	Ab	P	P	2
Erica Beall	P		P	Ab	P	P	P	P		P	P	P	P	1
Jodi Agnew Navarro	P		P	P	P	P	P	P		P	P	P	P	0
Kimberly Bermudez	P		P	P	P	P	P	P		P	P	P	P	0
Lisa Williamsen										* P	P	P	P	0
Nick Vukotic	P		Ab	P	P	P	P	P		P	P	P	P	1
Rosalyn Daggs										* P	P	P	P	0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center
 FY 2021-22 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

(Rounded to the nearest quarter of an hour.)

Committee	Jul-22				Aug-22				Sep-22			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation	3:00 PM	5:15 PM	02:15	2:15								
Administrative Affairs	6:15 PM	8:31 PM	02:16	2:15	6:02 PM	8:00 PM	01:58	2:00	6:02 PM	7:41 PM	1:39	1:45
Board Meeting					6:30 PM	8:30 PM	02:00	2:00	6:30 PM	8:21 PM	1:51	1:45
Consumer Advisory					11:24 AM	12:42 PM	01:18	1:15	11:10 AM	1:03 PM	1:53	2:00
Consumer Services	6:05 PM	9:44 PM	03:39	3:45	6:01 PM	7:40 PM	01:39	1:45	7:42 PM	9:54 PM	2:12	2:15
Executive	8:32 PM	10:56 PM	02:24	2:30	8:01 PM	10:23 PM	02:22	2:15				
Government and Community Relations (*)					6:03 PM	8:48 PM	02:45	2:45				
Government and Community Relations	9:51 PM	9:59 PM	00:08	0:15	7:42 PM	9:28 PM	01:46	1:45				
Nominating									5:34 PM	7:18 PM	1:44	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Strategic Planning					6:02 PM	8:45 PM	02:43	2:45				
Strategic Planning					6:03 PM	7:33 PM	01:30	1:30	6:04 PM	8:11 PM	2:07	2:00
Post Retirement Medical Trust	5:30 PM	6:12 PM	00:42	0:45								
Vendor Advisory					9:30 AM	11:46 AM	02:16	2:15	9:31 AM	11:47 AM	2:16	2:15
Total Hours/Month			11:24	11:45			20:17	20:15			15:25	15:30

North Los Angeles County Regional Center
 FY 2021-22 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

(Rounded to the nearest quarter of an hour.)

Committee	Oct-22				Nov-22				Dec-22			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation												
Administrative Affairs	6:17 PM	7:40 PM	01:23	1:30	6:17 PM	7:40 PM	01:23	1:30				
Board Meeting	6:30 PM	8:22 PM	01:52	1:45								
Consumer Advisory	3:10 PM	4:08 PM	00:58	1:00	3:05 PM	4:56 PM	01:51	1:45				
Consumer Services												
Executive	7:41 PM	8:50 PM	01:09	1:15	7:41 PM	8:50 PM	01:09	1:15				
Government and Community Relations (*)												
Government and Community Relations												
Nominating	5:31 PM	7:17 PM	01:46	1:45								
Nominating												
Strategic Planning	6:03 PM	7:17 PM	01:14	1:15								
Strategic Planning												
Post Retirement Medical Trust	5:33 PM	6:15 PM	00:42	0:45	5:33 PM	6:15 PM	00:42	0:45				
Vendor Advisory	9:39 AM	11:47 AM	02:08	2:15	9:34 AM	10:49 AM	01:15	1:15				
Total Hours/Month			11:12	11:30			6:20	6:30				

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

- TASH - The Association for the Severely Handicapped
- TCRC - Tri-Counties Regional Center

- UAP - University Affiliated Program
- UCI - Unique Client Identifier
- UCP - United Cerebral Palsy
- UFS - Uniform Fiscal System

- VAC - Vendor Advisory Committee
- VIA - Valley Industry Association (Santa Clarita Valley)
- VICA - Valley Industry & Commerce Association (San Fernando Valley)
- VMRC - Valley Mountain Regional Center

- WAP - Work Activity Program
- WIOA - Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021

North Los Angeles County Regional Center
Board of Trustees

Meeting Evaluation

Name: _____

Comments: _____

1. Did the meeting follow the agenda? Yes ___ No ___

2. Did the meeting begin as scheduled? Yes ___ No ___

3. Did the meeting end as scheduled? Yes ___ No ___

4. Did you receive written or verbal information about the issues on the agenda? Yes ___ No ___

5. Did the information received enable you to make informed decisions? Yes ___ No ___

6. Did the issues concern:

a. Consumers? Yes ___ No ___

b. Board operations? Yes ___ No ___

c. Committee business? Yes ___ No ___

d. Center operations? Yes ___ No ___

e. None of the above? (please specify below)

7. Did you feel prepared to participate in the meeting? Yes ___ No ___

8. What would you like more information about?

