



Board of Trustees Meeting

Wednesday, October 11, 2023

6:30 p.m.

Hybrid
In Person - SFV NLACRC Office
and
Via Zoom Technology

◆ October 2023 ◆

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Sukkot (no work)	2	3	4 3:00pm Consumer Advisory Committee Meeting 5:30 pm Nominating Committee Meeting	5 9:30 am Vendor Advisory Committee Meeting	6 Shemini Atzeret Simchat Torah (no work)	7 Shemini Atzeret Simchat Torah (no work)
8 Shemini Atzeret Simchat Torah (no work)	9	10	11 4:30 pm-5:30 pm Board Packet Review (Chatsworth NLACRC Office or option to attend via Zoom) 6:30 pm Board Meeting (Chatsworth NLACRC Office or option to attend via Zoom)	12	13	14
15	16	17	18 6:00 pm Government & Community Relations Committee Meeting	19 10:00am-2:00 pm ARCA Executive Committee Mtg.	20 9:00am-12:00 pm ARCA Board of Directors Mtg.	21
22	23	24	25	26 6:00 pm Executive Committee Meeting	27	28
29	30	31 Halloween				

Please note that all meetings will be held via Zoom until further notice. *

***The Board of Trustees will have a quarterly hybrid meeting option this month.**

◆ November 2023 ◆

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 <u>3:00pm</u> Consumer Advisory Committee Meeting	2 <u>9:30 am</u> Vendor Advisory Committee Meeting	3	4
5	6 <u>6:00 pm</u> Strategic Planning Committee Meeting	7	8 <u>5:30 pm</u> Board Packet Review (Zoom) <u>6:30 pm</u> Board Meeting (Zoom)	9	10	11 Veterans Day
12	13	14	15 <u>6:00 pm</u> Consumer Services Committee Meeting	16	17	18
19	20	21	22	23 Thanksgiving (NLACRC offices closed)	24 Day after Thanksgiving (NLACRC closed)	25
26	27	28	29	30 <u>6:00 pm</u> Administrative Affairs Committee Meeting <u>7:30 pm</u> Executive Committee Meeting		

North Los Angeles County Regional Center
Board of Trustees Meeting –
Chatsworth NLACRC
Wednesday, October 11, 2023
6:30 p.m.

~AGENDA~

1. **Call to Order & Welcome** – Ana Quiles, Board President
2. **Housekeeping**
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. Monthly Submission for Childcare/Attendant Care Billing
 - D. Board Members review the center’s Whistleblower Policy and sign the acknowledgment.
3. **Board Member Attendance** – Monike Paz, Administrative Assistant
4. **Introductions – Ana Quiles, Board President**
 - A. Angela Gardner, President, Workforce Development Solutions
5. **Public Input & Comments** (3 minutes)
6. **Consent Items**
 - A. Approval of Agenda (*Page 4*)
 - B. Approval of August 9, 2023, Board Meeting Minutes (*Deferred*)
 - C. Approval of September 13, 2023, Board Meeting Minutes (*Page 8*)
7. **Executive Session**
 - A. **Personnel**
8. **Presentation of DDS Contract for FY23-24** – Vini Montague

9. Committee Action Items

- A. Executive Committee - Ana Quiles
 - 1. Approval of CRP for Michael Costa (*Attachment #3*)

- B. Consumer Services Committee - Rosie Sigala
 - 1. Approval of Revised Critical Calendar for FY 2023-24 (*Page 17*)

- C. Administrative Affairs Committee – Brian Gatus
 - 1. Approval of Contracts – Vini Montague
 - a. Peace Living PL2195-605 (*Page 20*)
 - b. CN PL2175-707 (*Page 24*)
 - c. Butterfly Effect PL2169-612 (*Page 28*)
 - d. Butterfly Effect PL2170-615 (*Page 32*)
 - e. My Valley Community Services HL1057-520 (*Page 36*)
 - f. My Valley Community Services PL2209-076 (*Page 39*)
 - g. Buildability PL2216-076 (*Page 43*)
 - h. Creative Minds PL2225-076 (*Page 47*)
 - i. The Adult Skills Center PL2223-076 (*Page 51*)

- D. Vendor Advisory Committee – Suad Bisogno
 - 1. Approval of Priorities Issues for FY 2023-24 (*Attachment #1*)

- E. Strategic Planning Committee – Leticia Garcia
 - 1. Annual Update on NLACRC’s Strategic Plan - (*Deferred*)

10. Additional Action Items

- 1. Amend Board of Trustees FY23-24 Critical Calendar

11. Executive Director’s Report – Ruth Janka (*Page 55*)

12. Self-Determination Program (SDP) Report – Gabriela Eshrati

- A. SDLVAC Liaison September Report (*Attachment #2*)
- B. Next Self Determination Local Advisory Committee Meeting scheduled for October 12, 2023, at 2:00 pm

13. Association of Regional Center Agencies – Lety Garcia

- A. ARCA Liaison Report *No Report*
- B. Next Meeting Scheduled on October 19-20, 2023

14. **Administrative Affairs Committee** – Brian Gatus
 - A. Minutes of the September 28, 2023 Meeting (*Deferred*)
 - B. Next Meeting Scheduled on November 30, 2023, at 6:00pm

15. **Consumer Services Committee** – Rosie Sigala
 - A. Minutes of the September 20, 2023 Meeting (*Page 66*)
 - B. DDS Purchase of Service (POS) Annual Report for FY 2021-22
 - C. Next Meeting Scheduled on November 15, 2023, at 6:00pm

16. **Executive Committee** – Ana Quiles
 - A. Minutes of the September 28, 2023 Meeting (*Deferred*)
 - B. Approved Gittelson Inc. PL2212-785 contract on behalf of the Board.
 - C. Assigned Proposed Service Provider Visit Validation Vendorization Requirement for in-home services to VAC.
 - D. Next Meeting Scheduled on October 26, 2023, at 6:00 pm

17. **Government & Community Relations Committee** – David Coe
 - A. Next Meeting Scheduled on October 18, 2023, at 6:00 pm.

18. **Nominating Committee** – Lillian Martinez
 - A. Redacted Minutes of the August 15th Meeting – (*Page 76*)
 - B. Redacted Minutes of the August 21st Meeting - (*Page 79*)
 - C. Next Meeting Scheduled on January 3, 2024, at 5:30 pm.

19. **Post-Retirement Medical Trust Committee** – Ana Quiles
 - A. Next Meeting Scheduled on January 25, 2024, at 5:30 pm

20. **Strategic Planning Committee** – Lety Garcia
 - A. 4th Quarter Report on CIE/PIP Activities - (*Page 81*)
 - B. 4th Quarter Report on New Vendorizations - (*Page 83*)
 - C. 4th Quarter Health and Safety Exemption Report - (*Page 84*)
 - D. Next Meeting Scheduled on November 6, 2023, at 6:00pm

21. **Vendor Advisory Committee** – Suad Bisogno
 - A. Minutes of the September 7th Meeting (*Page 85*)
 - B. Minutes of the October 5th Meeting (*Deferred*)
 - C. Next Meeting Scheduled November 2, 2023, at 9:30 am.

22. Old Business/New Business

- A. Board and Committee Meeting Attendance Sheets (*Page 95*)
- B. Board and Committee Meetings Time Report (*Page 105*)
- C. Updated Acronyms Listing (*Page 106*)
- D. Meeting Evaluation Form – *Emailed separately*

23. Announcements/Information/Public Input

- A. Next Meeting: Wednesday, November 8, 2023, at 6:30 pm
- B. Public Meeting Attendance
- C. Virtual Cafecito Entre Nos, October 12, 2023, at 11:00 am
- D. SDP Independent Facilitator Round Table, October 12, 2023, at 2:00 pm
- E. Orientaciones de Autodeterminación, October 16, 2023, at 9:00 am
- F. Parents of Adult Consumers Support Group, October 18, 2023, at 6:30 pm
- G. Virtual Aprendiendo Entre Nos/Learning Amongst Us, October 19, 2023 at 10:00 am
- H. SLS Orientation, October 19, 2023 at 3 pm
- I. Self Determination Local Advisory Committee Meeting, October 19, 2023 at 6:30 pm
- J. "Diferente Maneras de Pensar, Diferente Maneras de Aprender" "Different Thinkers, Different Learners", October 24, 2023 at 10:00 am
- K. Cultivar y Crecer, October 27, 2023 at 6:30 pm
- L. Support Group for Self Determination Program at NLACRC - Grupo de apoyo de NLACRC para el programa de autodeterminación, November 1, 2023 at 4:30 pm
- M. New Consumer Orientation (Via Zoom), November 1, 2023 at 6:30 pm
- N. Black & African American Support Group, November 1, 2023 at 6:30 pm
- O. Self-Determination Orientation, November 6, 2023 at 9:00 am
- P. Early Start Family Orientation: Learn about the Early Start program, November 8, 2023 at 9:00 am
- Q. Orientación Familiar De Intervención Temprana, November 8, 2023 at 10:30 am

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org

24. Adjournment



**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting via Zoom on **September 13, 2023**

Trustees Present

Jenifer Koster
Rocio Sigala
Suad Bisogno
Leticia Garcia
Curtis Wang
Sharmila Brunjes
Ana Quiles
Andrew Ramirez
Brian Gatus
Vivian Seda
George Alvarado
Lillian Martinez
Michael Costa
Cathy Blin
Anna Hurst
David Coe
Alma Rodriguez

Guests Present

Nicholas Mendoza - Coach for George A.
Richard Dier - SDLAC
Lori Walker - SDLAC
Mariel D - Consumer Pathways
Fernando Gomez - ICC
Nancy Gallardo – Interpreter
Azucena Bustillos - Interpreter
Jasmine Barrios- Minutes Services
Xochitl Gonzalez - DDS
Kathryn Sinelli- Family Focus Resource Center
Theresa Quarry- Family Focus Resource Center
Juan Hernandez
Socorro Curameng
Mariano Ponce
Adriana (No last name given)

Staff Present

Ruth Janka
Vini Montague
Liliana Windover
Cristina Preuss
Donna Rentsch
Monike Paz
Parita Burmee
Chris Whitlock
Gabriela Eshrati
Evelyn McOmie
Malorie Lanthier

Trustees Absent

1. **Call to Order & Welcome** – Ana Quiles, Board President
Ana called the meeting to order at 6:30 p.m.

2. **Housekeeping**
 - A. Spanish Interpretation Available
Ana informed attendees that instructions for Spanish Interpretation are located in the chat.
 - B. Public Attendance
Ana asked public attendants to note their names and agency in the chat.
 - C. Monthly Submission for Childcare/Attendant Care Billing

Ana also requested that Board Members turn on video capabilities when addressing the Board in order to promote more meaningful participation.

3. **Board Member Attendance** – Lilliana Windover, Executive Administrative Assistant
Lilliana Windover took attendance of Board Members; a quorum was present.

4. Introductions

A. David Coe, 1st Vice President of the Board

David has served on the NLA Board for three years and is also the Chair of the Government and Community Relations Committee. He was born and raised in New Orleans and subsequently graduated from Tulane University with a degree in business law. He and his wife have been married for almost 11 years and have a 5-year-old child who is also a consumer. David also enjoys photography and social media content creation.

B. Evelyn McOmie, NLA Chief Consumer and Community Services Officer

Evelyn has been with NLA since 2005 but started her career at South Central Regional Center as a Service Coordinator and has worked her way up to her current role. She has two children and one dog. Evelyn prides herself on overcoming challenges and recently taught herself how to install electrical wiring in her bathroom that passed inspection.

5. Public Input

Kathryn Sinelli, from Family Focus Resource Center, announced that the Armenian Parents Circle of Support has been launched in collaboration with NLA and workshops on library resources will be taking place. The Early Start Support Group has play dates scheduled for October and November. In addition, the Resource Fair will take place from 11a-3p on October 15th at CSUN.

Lori Walker, Chair of the Self-Determination Local Advisory Committee, made the recommendation that the Board consider moving the Executive Session portion of Committee and Board meetings to the end of the meeting agenda in order to make the most use of the public's time.

Richard Dier, Co-Chair of the Self-Determination Local Advisory Committee, invited the Board Members to the next Self-Determination Local Advisory Committee, where there will be a presentation from DDS related to what is coming next in Self-Determination. The in-person Resource Fair will be held on September 23rd in Santa Clarita. More information is forthcoming.

Rocio Sigala stated that Claudia Cars will be presenting at the September 20th Consumer Services Committee.

6. Consent Items

A. Approval of Agenda

There were three revisions to the agenda:

Item B. - Personnel was added under Item 7. Executive Session

Item E 1. -Approval of Committee Priorities Issues, under Vendor Advisory Committee, was deferred.

Item 8. Presentation of the DDS Contract for FY23-24 was deferred.

M/S/C (A. Ramirez/C. Wang) To approve the meeting agenda as revised.

B. Approval of May 10th, 2023 Board Meeting Minutes - deferred

7. Executive Session

A. Legal Update

B. Personnel

M/S/C (G. Alvarado/C. Wang) To enter the Executive Session at 6:51 pm.

M/S/C (A. Ramirez/C. Wang) To exit the Executive Session at 7:24 pm.

8. Presentation of DDS Contract for FY23-24 - deferred

9. Committee Action Items

A. Executive Committee - Ana Quiles

1. Approval of Changes of Board Master Calendar

Ana reviewed the revisions as presented in the packet.

M/S/C (B. Gatus/G. Alvarado) To approve the Board Master Calendar as presented.

2. Approval of FY 2023-24 Annual Board Training Plan

Ana reviewed the plan as presented in the packet. Nicholas Mendoza, who is supporting George Alvarado as his coach, shared that George would like to propose possible First Aid, CPR, AED and Hands-On Training for both NLA Board and Staff Members. Ruth Janka stated that she would connect with NLA staff to determine what community resources currently exist and if this request would be possible to facilitate in the future. Ruth will also follow up with George and Nicholas on this item.

M/S/C (G. Alvarado/R. Sigala) To approve the Board Training Plan as presented.

3. Approval of FY 2023-24 Board Goals

This item was reviewed as presented in the packet. Highlights include:

NLA's top 3 Board Goals

- Staffing, Recruitment and Retention
- Consumer/Parent Education
- Public Relations
 - o Board Outreach
 - o Legislative Advocacy

Ana identified the next steps as being:

- Board votes to approve Board Goals (September 13, 2023)
- Board Goals Workshop to determine objectives/activities for Committees and Workgroups that will be used to achieve Board Goals (October 11, 2023)

M/S/C (R. Sigala/A. Ramirez) To approve the Board Goals as presented.

4. Approval to Suspend SDP Board Liaison Position for FY23-24

The Board is being asked to consider a pause on the SDP Board Liaison position until further notice as it has not been the best avenue for serving this role. This decision would be reviewed on an annual basis.

M/S/C (G. Alvarado/R. Sigala) To approve the recommendation to suspend the Board Liaison Position for FY23-24.

B. Consumer Services Committee - Rocio Sigala

1. Approval of Amendment to NLACRC Service Standards: Early Start IDEA Part C in the Case Finding & Public Information section of the Service Standards

Ana reviewed the information presented in the packet that will be submitted to DDS. Evelyn clarified that the Service Standards are in compliance with IDEA Part C. Evelyn McOmie will make additional revisions to the document to revise grammatical and spelling errors as noted.

M/S/C (B. Gatus/G. Alvarado) To approve the Service Standards as revised.

2. Approval of Committee Priorities for FY 2023-24

Ana reviewed this information as presented in the packet.

1. Propose strategies for increasing access to services in the Center's communities, including participation in alternative nonresidential services delivery.
2. Address disparities by developing strategies to increase POS expenditures within families of color.

3. Propose and advocate for reduced caseload ratios that will result in effective service coordination for unique populations such as self-determination and consumers/families who are not accessing the services authorized in their Individual Program Plans (IPPs).
4. Monitor progress in the implementation of the Center's self-determination program.
5. Monitor service delivery for compliance with Home and Community-Based Services (HCBS) waiver, statutory and regulatory requirements

M/S/C (G. Alvarado/R. Sigala) To approve the Consumers Services Committee Priorities as presented.

3. Approval of Revised Critical Calendar for FY 2023-24 - *deferred*

C. Administrative Affairs Committee – Brian Gatus

1. No meeting in August 2023

D. Government & Community Relations Committee – David Coe

1. Approval of the Legislative Priorities for FY 2023-24
Ana reviewed the information as presented in the packet. After discussion, it was determined to revise the Legislative Priorities to include changes to verbiage on number 4 to include: "Engage the community to support legislation for mental health and competitive integrated employment." Liliana Windover will make the revisions as discussed.

M/S/C (B. Gatus/G. Alvarado) To approve the Legislative Priorities as revised.

E. Vendor Advisory Committee – Suad Bisogno

1. Approval of Priorities Issues for FY 2023-24 - *deferred*

F. Nominating Committee – Lillian Martinez

1. Nomination of New Board Members
 - a. Jennifer Koster
 - b. Juan Hernandez
 - c. Vivian Seda

Lillian presented the nominees for Board approval; these nominees meet the requirements to serve and will help NLA move toward DDS compliance for Board composition. NLA remains active in recruiting to meet the African-American composition needs.

M/S/C (B. Gatus/G. Alvarado) To approve all of the proposed Board Members as presented.

G. Strategic Planning Committee- Leticia Garcia

1. Approval of Revised Critical Calendar or FY 2023-24

Revise the Strategic Planning Committee Critical Calendar to include:

- Addition of a Survey Review to the January Meeting to review data from Kinetic Flow.
- Addition of an item: Employee Satisfaction Survey RFP to November meeting

M/S/C (L. Martinez /G. Alvarado) To approve the revised Strategic Planning Committee Calendar as revised

10. Executive Director's Report - Ruth Janka

Ruth reviewed the report as presented in the packet. Highlights include:

AB1147 – The Disability Equity and Accountability Act of 2023 This bill is now up for consideration by the full Senate; the Senate can either support the bill as it is written and send it to the Assembly, amend it further and send it to the Assembly, not support the bill, or hold the bill as a two-year bill to be addressed next calendar year. If sent to the Assembly and approved, it will make its way to the Governor.

Ruth announced an update to this report, including that AB1147 was put on hold, which indicates there will be more amendments to the bill from both sides and will be held over until next year.

Staffing/Recruitment

August 14th New Hires: 4 total

3 Consumer Services Coordinators (1 Bilingual Spanish) and an HR Specialist 1, Priscila Reyes.

August 28th New Hires: 5 total - all Consumer Services Coordinators (3 Bilingual Spanish).

NLACRC Career Day is scheduled for Saturday, September 9th, at the Chatsworth location from 9:00 am to 1:00 pm. Expansion of partnership with the American Job Centers of California (placeholder)

Per the Board's request, Ruth will provide a report that shows information related to vacancies vs. positions filled.

Executive Administrative Assistants Hailey Lauderdale and Elizabeth Alvarez have both separated from the agency to pursue other employment opportunities. We wish them both well! Executive Administrative Assistant Liliana Windover will be retiring this year, with her last day of work being October 12, 2023, and her official retirement date being December 31, 2023. Ruth thanked Liliana, who has served at NLA for 26 years. She will be missed. Administrative Assistant Monike Paz joined the Center in August

and is doing a fantastic job of supporting the Board.

Lanterman Developmental Disabilities Services Act – Translated
DDS will be publishing the Lanterman Act in Spanish. The department intends to maintain the publication in both English and Spanish ongoing.

DDS Direct Service Professional Training Stipend and Incentive Program Pilot
This program will be implemented statewide on September 1st! DSPs will be able to earn two stipends, \$500 each, for participating in training. Of the two trainings, the Code of Ethics is required to earn a stipend.

FY23-24 Service Access and Equity Grants
Service Access and Equity Grant applications from community-based organizations and regional centers are due to DDS by September 26, 2023, through the online application in GrantVantage. Questions regarding the application or process should be sent to SAEgrantprogram@dds.ca.gov.

- 11. Self Determination Program (SDP) – Gabriela Eshrati**
Ana reviewed the information as presented in the packet.
A. SDP Report
B. Next meeting: September 21, 2023 at 6:00 pm
- 12. Administrative Affairs Committee -David Coe**
Ana reviewed the information as presented in the packet.
A. Minutes of the July 27th Meeting
B. Next meeting September 28, 2023, at 6:00pm
- 13. Association of Regional Center Agencies - Leticia Garcia**
Ana reviewed the information as presented in the packet.
A. August ARCA Liaison Report (Page 68)
B. Next Meeting Scheduled on October 19-20, 2023
- 14. Consumer Advisory Committee**
Ana reviewed the information as presented in the packet.
A. Minutes of the August 2nd Meeting
B. Minutes of the September 6th Meeting - *deferred*
C. Next Meeting Scheduled on October 4, 2023, at 3:00pm
- 15. Consumer Services Committee – Rocio Sigala**
Ana reviewed the information as presented in the packet.
A. Self Determination Program Board Training during Committee Meeting on Wednesday, September 20th at 6 pm.
- 16. Executive Committee – Ana Quiles**

Ana reviewed the information as presented in the packet.

A. Minutes of the July 27, 2023 Meeting

B. Minutes of the August 31, 2023 Meeting - *deferred*

C. SMCI Operations Contract

D. Dimanche Home Care PL2207-076 Contract

E. Next meeting is scheduled for September 28, 2023, at 7:30 pm

17. Government & Community Relations – David Coe

Ana reviewed the information as presented in the packet.

A. Minutes of the August 16th Meeting

B. Next Meeting on October 18, 2023, at 6:00 pm

18. Nominating Committee - Lillian Martinez

Ana reviewed the information as presented in the packet.

A. Redacted Minutes of the April 17th Meeting

B. Redacted Minutes of the August 15th Meeting - *deferred*

C. Redacted Minutes of the August 21st Meeting - *deferred*

D. Next Meeting Scheduled on October 4, 2023, at 5:30 pm

19. Post-Retirement Medical Trust Committee – Ana Quiles

Ana reviewed the information as presented in the packet.

A. Minutes of the July 27th Meeting

B. Next Meeting Scheduled on January 25, 2024, at 5:30 pm

20. Strategic Planning Committee- Leticia Garcia

Ana reviewed the information as presented in the packet.

A. Minutes of August 7th Meeting

B. Next Meeting Scheduled on November 6, 2023, at 6:00pm

21. Vendor Advisory Committee – Suad Bisogno

Ana reviewed the information as presented in the packet.

A. Minutes of the August 3rd Meeting

B. Minutes of the September 7th Meeting - *deferred*

C. Next Meeting Scheduled October 5, 2023, at 9:30 am

22. Old Business/New Business

Ana reviewed the information as presented in the packet.

A. Board and Committee Meeting Attendance Sheets

B. Board and Committee Meetings Time Report

C. Updated Acronyms Listing

D. Meeting Evaluation Form – emailed separately

23. Announcements/Information/Public Input

- A. Next Meeting: Wednesday, October 11, 2023, at 6:30 pm
- B. Public Meeting Attendance
- C. SDP Independent Facilitator Round Table, September 14th at 2:00 pm
- D. Self-Determination Orientation, September 18th at 9:00 am
- E. Filipino Support Group, September 18th at 6:30 pm
- F. Parent Adult Consumers Support Group, September 20th at 6:30 pm
- G. SLS Orientation, September 21st at 3:00 pm
- H. Self-Determination Local Advisory Committee, September 21st at 6:30 pm
- I. Cultivar and Crecer, September 22nd at 6:30 pm
- J. Self-Determination program Forum and Resource Fair, September 23rd at 10:00 am

George Alvarado shared that his birthday will be coming up on October 19th.

Curtis Wang inquired about transportation for the next in-person Board Meeting at the Chatsworth Office, and George Alvarado seconded the request. Board Support will follow up with both Curtis and George to discuss transportation needs.

24. Adjournment

Ana Quiles, Board President, adjourned the meeting at 8:16 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



NLACRC
Consumer Services Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
<i>July</i>	<p>Committee elects a chairperson for the current fiscal year.</p> <p>Orientation for new committee. Committee reviews their policies & procedures, bylaws statement, Board Audit Section, Action Log for previous fiscal year, and Core Values for Policy Development. Committee revises the documents, if needed.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Committee finalizes their priority issues for this fiscal year and presents them to the Board of Trustees next month for approval.</p> <p>Committee reviews the Purchase of Service Annual Report to DDS for FY 2021-22</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p>Committee reviews the semi-annual Consumer Competitive Employment Report</p> <p>Committee reviews the semi-annual Consumer Diagnostic Report</p> <p>Committee reviews the semi-annual NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the semi-annual 4731 Report</p> <p>Committee reviews the 4th Quarter Intake Data by Location Report</p> <p>Committee reviews the 4th Quarter NOAs/Appeals Report</p> <p>Committee reviews the 4th Quarter Disparity Committee Report</p>
<i>August</i>	Committee does not meet in August
<i>September</i>	Committee reviews Semi-Annual Purchase of Service (POS) Expenditure Data Reports

<i>October</i>	Annual Board & VAC Legislative Training will be held in October
<i>November</i>	<p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Committee reviews the 1st Quarter Intake Data by Location Report</p> <p>Committee reviews the 1st Quarter NOAs/Appeals Report</p> <p>Committee reviews the 1st Quarter Disparity Committee Report</p> <p><u>Board Audit:</u></p> <ul style="list-style-type: none"> • Ensure the service standards are consistent with the center’s mission, vision, and values statement. • Review the center’s mission, vision, and values statement to determine if the center is providing adequate guidance in establishing consumer services policy.
<i>December</i>	No Committee meetings in December
<i>January</i>	Committee does not meet in January
<i>February</i>	<p>Committee reviews semi-annual Purchase of Service (POS) Expenditure Data Reports</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p>Committee reviews the semi-annual Consumer Competitive Employment Report</p> <p>Committee reviews the semi-annual Quarter Consumer Diagnostic Report</p> <p>Committee reviews the semi-annual NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the semi-annual 4731 Report</p> <p>Committee reviews the 2nd Quarter Intake Data by Location Report</p> <p>Committee reviews the 2nd Quarter NOAs/Appeals Report</p> <p>Committee reviews the 2nd Quarter Disparity Committee Report</p> <p><u>Board Audit:</u></p>

	Has the Board properly referred service standards issues to this committee?
<i>March</i>	Committee does not meet in March.
<i>April</i>	<p>Committee reviews and approves the committee’s draft critical calendar for next fiscal year.</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p>Committee reviews the 3rd Quarter Intake Data by Location Report</p> <p>Committee reviews the 3rd Quarter NOAs/Appeals Report</p> <p>Committee reviews the 3rd Quarter Disparity Committee Report</p> <p><u>Board Audit:</u></p> <ul style="list-style-type: none"> • Does any action impact the availability or quality of services? • Ensure that the community placement plan goals are being met.
<i>May</i>	Committee does not meet in May
<i>June</i>	No Committee meetings in June

[CCal.2023-24- Approved 4/19/23]; Re-approved as modified: 9/20/23

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Peace Living LLC

Vendor #: PL2195

Svc Code: 605

Date: 9/22/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Office Address: 23030 Lyons Ave Suite 102, Newhall, CA 91321

Service Description: Adaptive Skills Training: To provide our consumers with high-quality services that will equip them with the skills to solve problems, communicate effectively and creatively, act ethically, and become ready to succeed in life. Basic life skills are adaptable abilities that enable us to deal with novel circumstances, overcome unexpected challenges, learn from our errors, and succeed to greater degrees.

Services Will be provided to consumers 6 -18 (up to age 22 if still in high school).

Service Area: San Fernando Valley, Santa Clarita Valley or Antelope Valley

Staffing: 1:1, 1:2 or 1:3

Requirements

Master's Degree (in Psychology, Education, Social Work, Counseling, Nursing

- Behavior Analysis, Behavioral Medicine, Speech and language, Rehabilitation, or a related field)
- Must have a valid driver's license, car insurance, and a clean record with no felonies, no misdemeanors, or consistent traffic violations.
- Must have TB test, and criminal background clearance.
- Have at least 1 year of experience in the design and implementation of adaptive skills training plans
- Have at least 1 year of working experience with developmentally disabled individuals
- Capable of lifting 50+ pounds
- CPR and HIPPA Training, Safety First Training, and Mandated Reporting (procedures, laws, regulations) Training.
- Clean driving record for 2 years
- Familiarity with HIPPA
- Licensed, Registered or Certified in one of the following fields and 5 years of experience in human services field, occupational therapy, special education, psychology, nursing, creative arts therapy, speech and language therapy, BCBA certified, DIR certified.
- Previous experience working with developmental disabilities such as Autism, Down Syndrome, Fragile X, Asperger Syndrome, Cerebral Palsy, ADHD.
- Previous experience with the following: ABA, BCBA, Adaptive skills, Adaptive skills trainer Aide, Supported living, Supportive employment, Clinical Supervisor, Behavior Technician, Behavioral educator, ABA, Caregiver, Special Education

Employment Component: n/a

Exceptional Conditions: n/a



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Nonresidential Negotiated Rate Agreement Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Peace Living LLC Vendor Number: PL2195, Service code 605
3.	The Purpose of the Contract	<p>The service provider will provide adaptive skills training services pursuant to Title 17, Section 54342(a)(3), which provides that a regional center shall classify a vendor as an adaptive skills trainer if the vendor possesses the skills, training and education necessary to enhance existing consumer skills. An adaptive skills trainer may also remedy consumer skill deficits in communication, social function or other related skill areas and shall meet the following requirements:</p> <ul style="list-style-type: none"> • Possess a Master’s Degree in one of the following: education, psychology, counseling, nursing, social work, applied behavior analysis, behavioral medicine, speech and language, or rehabilitation; and have at least one (1) year of experience in the design and implementation of adaptive skills training plans.
4.	The Contract Term	Five (5) year contract effective November 1, 2023 through October 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$310,800.00, or \$1,554,000.00 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 7 consumers per month.



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$92.50 per session rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Adaptive Skills Trainer services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Negotiated rate of \$92.50 per session is based on the statewide median rate.</p> <p>For service providers vendored by NLACRC after July 1, 2008, the rate negotiated must comply with WIC, Section 4691.9 (b) which states that “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.”</p> <p>The provider’s stated cost of \$108.19 per session is higher than the statewide median rates of \$92.50 per session effective January 1, 2023 and NLARC median rate of \$100.51.</p>
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	No.

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

September 28, 2023
Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Contract**”) for **Peace Living LLC** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees’ Contract Policy, the Contract between NLACRC and **Peace Living LLC** has been reviewed and is hereby approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy, Chief Financial Officer, Chief of Program Services, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

CN Speech Therapy

Vendor #: PL2175

Svc Code: 707

Date: 9/22/23

Other Vendorizations with Vendor's Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Office Address: 15803 SATICOY ST STE 11, Van Nuys, CA 91406-3156

Service Description: Cristina Nuno, Speech-Language Pathologist, will provide home-based services to consumer up to the age of 3. Services can be provided in Spanish or English.

Service Area: San Fernando Valley, Santa Clarita Valley

Staffing: n/a

Employment Component: n/a

Exceptional Conditions: n/a

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	CN Speech Therapy Inc Vendor Number: PL2175, Service Code: 707
3.	The Purpose of the Contract	The vendor shall provide speech pathology services. The vendor is a speech pathologist who is validly licensed as a speech pathologist by the Speech Pathology and Audiology Examining Committee of the Medical Board of California; and provides: 1. Diagnostic screening; and 2. Preventative and corrective therapy for persons with speech or language disorders.
4.	The Contract Term	Five (5) year contract effective October 1, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$54,495.36 per year, or \$272,476.82 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 6 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Schedule of Maximum Allowances (SMA) rate per consumer.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Speech Pathology services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The maximum rate of reimbursement shall be in accordance with the Schedule of Maximum Allowances (SMA), 17 CCR, Section 57332(b)(25).

10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None
-----	--	------

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Professional Services Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

 Brian Gatus, Board Treasurer

 September 28, 2023
 Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Professional Services Agreement (“**Agreement**”, or “**Contract**”) for **CN Speech Therapy Inc** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **CN Speech Therapy Inc** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

Other Vendorizations with Vendor's Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Service Address: 15233 Ventura Blvd. Suite 500, Sherman Oaks, CA 91403

Service Description: Butterfly Effects serves school aged individuals from ages 18 months to 21-years old affected by Autism Spectrum Disorder, intellectual or developmental disabilities negatively impacted by skill deficits and/or behavioral challenges that impede on development and functioning. BCBAs are trained to work with a variety of behavioral excesses that impede personal and social development including aggression towards others, self-injurious behaviors, aggression towards property, elopement, PICA, self-abuse, verbal aggression, lack of social engagement, and self-stimulatory behavior.

Using a family centered approach, Butterfly Effects marries the evidence-based practices of ABA with family values and norms to cultivate a personalized treatment program that integrates the consumer into their natural environment. BE's mission is to deliver ABA treatment in partnership with families affected by ASD to foster a joyous life. BE has served over 10,000 families since its inception in 2005 and currently serves 12 states. As a national leader in ASD treatment, BE employs over 100 Board Certified Behavior Analysts (BCBA) and 800 behavior technicians (BT). Butterfly Effects treatment model is grounded in the implementation science of Applied Behavior Analysis (ABA), family-centered planning, routines-based intervention, family participation, and providing services in natural settings. Our treatment philosophy is guided by the belief that intervention should be provided as early in a child's development as possible, supported in the family's natural environment, be individualized for each child/family, and support the unique culture of each family.

Service Area: Santa Clarita Valley & San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Butterfly Effects, LLC Vendor Number: PL2169, Service Code: 612
3.	The Purpose of the Contract	The service provider will provide Behavior Analyst services pursuant to Title 17, Section 54342 . The service provider will assesses the function of a behavior of a consumer and designs, implements, and evaluates instructional and environmental modifications to produce socially significant improvements in the consumer's behavior through skill acquisition and the reduction of behavior.
4.	The Contract Term	Five (5) year contract effective October 1, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$711,957.60 per year, or \$3,559,788.00 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 27 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$109.87 agency rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Behavior Analyst services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated hourly rate of \$109.87 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate

		for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$154.60. However, the provider has agreed to accept the statewide median rate of \$109.87, which is the lower than NLACRC median rate of \$115.92 per hour.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

September 28, 2023
Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Butterfly Effects, LLC** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Butterfly Effects, LLC** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023** .

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

BUTTERFLY EFFECTS, LLC.

Vendor #: PL2170

Svc Code: 615

Date: 9/22/23

Other Vendorizations with Vendor's Tax Identification Number (TIN):

Vendor #	Service Code	Description

Service Address: 15233 Ventura Blvd. Suite 500, Sherman Oaks, CA 91403

Service Description: Butterfly Effects serves school aged individuals from ages 18 months to 21-years old affected by Autism Spectrum Disorder, intellectual or developmental disabilities negatively impacted by skill deficits and/or behavioral challenges that impede on development and functioning. BCBAs are trained to work with a variety of behavioral excesses that impede personal and social development including aggression towards others, self-injurious behaviors, aggression towards property, elopement, PICA, self-abuse, verbal aggression, lack of social engagement, and self-stimulatory behavior.

Using a family centered approach, Butterfly Effects marries the evidence-based practices of ABA with family values and norms to cultivate a personalized treatment program that integrates the consumer into their natural environment. BE's mission is to deliver ABA treatment in partnership with families affected by ASD to foster a joyous life. BE has served over 10,000 families since its inception in 2005 and currently serves 12 states. As a national leader in ASD treatment, BE employs over 100 Board Certified Behavior Analysts (BCBA) and 800 behavior technicians (BT). Butterfly Effects treatment model is grounded in the implementation science of Applied Behavior Analysis (ABA), family-centered planning, routines-based intervention, family participation, and providing services in natural settings. Our treatment philosophy is guided by the belief that intervention should be provided as early in a child's development as possible, supported in the family's natural environment, be individualized for each child/family, and support the unique culture of each family.

Service Area: Santa Clarita Valley & San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Butterfly Effects, LLC Vendor Number: PL2170, Service Code: 615
3.	The Purpose of the Contract	The service provider will provide Behavior Management Assistant services pursuant to Title 17, Section 54342 . The service provider will assess the function of a behavior of a consumer and will design, implement, and evaluate instructional and environmental modifications to produce socially significant improvements in the consumer's behavior through skill acquisition and the reduction of behavior, under direct supervision of a Behavior Analyst or Behavior Management Consultant,
4.	The Contract Term	Five (5) year contract effective October 1, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$1,002,792.96 per year, or \$5,013,964.80 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 27 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$64.48 agency rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Behavior Management Assistant services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated hourly rate of \$64.48 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate

		for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$66.53. However, the provider has agreed to accept the statewide median rate of \$64.48, which is the lower than NLACRC median rate of \$65.76 per hour, and same as the Statewide Median rate of \$64.48.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

September 28, 2023
Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Butterfly Effects, LLC** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Butterfly Effects, LLC** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, Chief Human Resources Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Vendor Name: My Valley Community Services

Vendor #: HL1057

Svc Code: 520

Date: 9/22/23

Other Vendorizations with Vendor's Tax Identification Number (TIN):

Vendor #	Service Code	Description
PL2209	076	Coordinated Family Supports (Pending)

Office Address: 4419 Park Alisal, Calibabas, Ca. 91302

Service Description: Independent Living Services are most effectively provided within the natural setting in which the target skills will be used regularly. Supports are provided at a ratio of one staff member to one consumer (1:1). Through the acquisition of functional life skills, a consumer's quality of life is expected to increase. MVCS believes in coordinating its services with other interfacing agencies so that a person's opportunity for success is optimized across his or her whole life and not just that area with which MVCS works. It is anticipated that consumers will grow in independence and self-reliance as well as increase social interaction with and acceptance by their non-disabled peers.

Service Area: Santa Clarita Valley/ San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Agreement for Independent Living Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	My Valley Community Services, Inc HL1057-520 (1:1 Ratio)
3.	The Purpose of the Contract	The service provider will provide Independent Living Program services pursuant to Title 17, Section 17 CCR. Division 2, Chapter 3, subchapter 5, Sections 56710 through 56756. The service provider will provide Independent Living Program services, and is primarily engaged in providing Independent Living Program
4.	The Contract Term	Five (5) year contract effective November 01, 2023 through October 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$92,342.26 per year, or \$461,711.30 over the entire five (5) year term of the contract based on based on average expenditure of current 520 vendorizations vendored within the last 5 years.
6.	The Total Proposed Number of Consumers Served	Projected 7 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS Set rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Independent Living Program services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Service code 520 is a DDS Set Rate. Effective 01/01/2023, rate is \$40.82/HD.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“Contract”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

September 28, 2023

Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Contract**”) for Independent Living Services and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **My Valley Community Services, Inc** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Vendor Name: My Valley Community Services

Vendor #: PL2209

Svc Code: 076

Date: 9/6/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description

Service Address: 4419 Park Alisal, Calibabas, Ca. 91302

Service Description: A regional center shall classify a vendor as a CFS provider when the vendor coordinates and provides items identified below for adults who reside in the family home. CFS shall be tailored to the unique needs of the consumer and their family and provided in a manner that respects their language and culture. It shall be primarily provided in a person’s home. CFS may include, but is not limited to:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.
6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer. At minimum, the need shall be assessed annually, with progress being reported quarterly.

Service Area: Santa Clarita Valley/ San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	My Valley Community Services, Inc Vendor Number: PL2209, Service Code: 076
3.	The Purpose of the Contract	Contractor provides Coordinated Family Support (CFS) Services pursuant to the State’s Budget Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022) where WIC, Section 4688.06 was added establishing the Coordinated Family Support Services that recognize the right of adults with developmental disabilities to reside and continue to reside in the family home. CFS services will be provided in a manner that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home.
4.	The Contract Term	Five (5) year contract effective October 01, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$225,075.00 per year, or \$1,125,375.00 over the entire five (5) year term of the contract based on description of services and estimated calculations.
6.	The Total Proposed Number of Consumers Served	Projected 5 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$60.02 DDS Set Rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Independent Living Program services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS Set Rate as established on DDS directive dated January 27, 2023.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

September 28, 2023

Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Contract**”) for Independent Living Services and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **My Valley Community Services, Inc** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Vendor Name: BuildAbility

Vendor #: PL2216

Svc Code: 076

Date: 9/6/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
HL0300	950	SEP - Group
HL0301	952	SEP Individual
HL0788	880	Trans Additional Component
H32824	520	Independent Living Program
H32993	515	Behavior Mgmt. Program
PL0210	110	Supplemental Program Supports
PL1981	102	Individual or Family Training
PL2047	999	Start Up Funding

Service Address: 12432 Foothill Blvd. Sylmar, CA. 91342

Service Description: A regional center shall classify a vendor as a CFS provider when the vendor coordinates and provides items identified below for adults who reside in the family home. CFS shall be tailored to the unique needs of the consumer and their family and provided in a manner that respects their language and culture. It shall be primarily provided in a person’s home. CFS may include, but is not limited to:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.
6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer. At minimum, the need shall be assessed annually, with progress being reported quarterly.

Service Area: San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New or Amendment, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Build Rehabilitation Industries dba Buildability Vendor Number: PL2216, Service Code: 076
3.	The Purpose of the Contract	Contractors provide Coordinated Family Support (CFS) Services pursuant to the State’s Budget Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022) where WIC, Section 4688.06 was added establishing the Coordinated Family Support Services that recognize the right of adults with developmental disabilities to reside and continue to reside in the family home. CFS services will be provided in a manner that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home.
4.	The Contract Term	Five (5) year contract effective October 01, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$225,075.00 per year, or \$1,125,375.00 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 5 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$60.02 DDS Set Rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Coordinated Family Support services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS Set Rate as established on DDS directive dated January 27, 2023.

10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None
-----	--	------

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Coordinated Family Support Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

 Brian Gatus, Board Treasurer

 September 28, 2023
 Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Coordinated Family Support Agreement (“Contract or Agreement”) for **Build Rehabilitation Industries dba Buildability** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Build Rehabilitation Industries dba Buildability** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Vendor Name: Creative Minds ADP Inc

Vendor #: PL2225

Svc Code: 076

Date: 9/6/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
HL0516	505	Activity Center
HL0528	880	Trans Additional Component
HL0616	520	Independent Living Program
PL1230	110	Supplemental Program Supports
PL1293	896	Supported Living
PL1547	034	Money Management

Service Address: 6045 Woodman Ave Van Nuys CA 91405

Service Description: A regional center shall classify a vendor as a CFS provider when the vendor coordinates and provides items identified below for adults who reside in the family home. CFS shall be tailored to the unique needs of the consumer and their family and provided in a manner that respects their language and culture. It shall be primarily provided in a person’s home. CFS may include, but is not limited to:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.
6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer. At minimum, the need shall be assessed annually, with progress being reported quarterly.

Service Area: Santa Clarita Valley/ San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Creative Minds ADP Inc Vendor Number: PL2225, Service Code: 076
3.	The Purpose of the Contract	Contractors provide Coordinated Family Support (CFS) Services pursuant to the State’s Budget Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022) where WIC, Section 4688.06 was added establishing the Coordinated Family Support Services that recognize the right of adults with developmental disabilities to reside and continue to reside in the family home. CFS services will be provided in a manner that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home.
4.	The Contract Term	Five (5) year contract effective October 01, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$225,075.00 per year, or \$1,125,375.00 over the entire five (5) year term of the contract based on the cost statement
6.	The Total Proposed Number of Consumers Served	Projected 5 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$60.02 DDS Set Rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Coordinated Family Support services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS Set Rate as established on DDS directive dated January 27, 2023.

10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None
-----	--	------

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Coordinated Family Support Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

 Brian Gatus, Board Treasurer

September 28, 2023

 Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Coordinated Family Support Agreement (“Agreement”) for **Creative Minds ADP Inc** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Creative Minds ADP Inc** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Vendor Name: The Adult Skills Center (TASC)

Vendor #: PL2223

Svc Code: 076

Date: 9/6/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
HL0287	505	Activity Center
HI0699	880	Trans Additional Component
HL0744	520	Independent Living Program
H17814	520	Independent Living Program
PL0052	896	Supported Living
PL1498	055	Community Integration Training
PL1591	117	Special Therapeutic Services
PL1679	612	Behavior Analyst
PL1824	952	SEP- Individual
PL2139	110	Supplemental Day Program Supports

Service Address: 16000 Sherman Way Ste. 240, Lake Balboa, Ca. 91406

Service Description: A regional center shall classify a vendor as a CFS provider when the vendor coordinates and provides items identified below for adults who reside in the family home. CFS shall be tailored to the unique needs of the consumer and their family and provided in a manner that respects their language and culture. It shall be primarily provided in a person’s home. CFS may include, but is not limited to:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.
6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer. At minimum, the need shall be assessed annually, with progress being reported quarterly

Service Area: Santa Clarita Valley/ San Fernando Valley/Antelope Valley

Staffing: 1:1

Employment Component: n/a, **Exceptional Conditions:** n/a



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	The Adult Skills Center Vendor Number: PL2223, Service Code: 076
3.	The Purpose of the Contract	Contractor provides Coordinated Family Support (CFS) Services pursuant to the State's Budget Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022) where WIC, Section 4688.06 was added establishing the Coordinated Family Support Services that recognize the right of adults with developmental disabilities to reside and continue to reside in the family home. CFS services will be provided in a manner that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home.
4.	The Contract Term	Five (5) year contract effective October 01, 2023 through September 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$225,075.00 per year, or \$1,125,375.00 over the entire five (5) year term of the contract based on description of services and estimated calculations.
6.	The Total Proposed Number of Consumers Served	Projected 5 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$60.02 DDS Set Rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Coordinated Family Support services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS Set Rate as established on DDS directive dated January 27, 2023.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement ("Contract") and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

September 27, 2023

Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Coordinated Family Support Agreement (“Agreement”) for **The Adult Skills Center** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **The Adult Skills Center** was reviewed and approved by NLACRC’s Board of Trustees on **October 11, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

October 11, 2023
Date

North Los Angeles County Regional Center
Executive Director's Report
October 11, 2023

I. LEGISLATION

AB1147 – The Disability Equity and Accountability Act of 2023

Since the last VAC meeting, this bill was read a second time on 9/5/2023 and ordered for a third reading; and on 09/13/2023, this bill was ordered to inactive file at the request of Senator Menjivar and may be acted on in January 2024.

Senate Bill 138 was signed into law on September 13, 2023 and provides for the following amendments to statute:

Sections 1 and 2 relate to Family Code changes for adoption service providers and are not directly related to developmental services.

Government Code (GC) §14670.35 – Authority for the Department of Developmental Services (DDS) to develop complex needs homes on the former grounds of Fairview Developmental Center.

Welfare and Institutions Code (WIC) §4418.7 – For individuals whose community placement is at risk, regional centers and the regional resource development project will continue to work together to identify/develop alternative services and supports. Additionally, for acute crisis homes, the use of seclusion/restraint is being limited.

WIC §4418.8 – (new section). For safety net plans, the process related to individuals at risk of needing admission to a complex needs home is delineated as are the processes for such a commitment, which cannot exceed 18 months in duration.

WIC §4435 – (new section). Legislative intent that regional center services be person-centered, and “more uniform, consistent, and equitable.” DDS directives can’t interfere with the individual program planning team’s discretion, and have to be consistent with the Lanterman Act.

WIC §4435.1 – (new section). DDS has to develop data measures to promote service access and equity, as well as standardized respite assessments, IPP processes and templates, vendorization procedures, and intake processes. Concerning intake, new data has to be gathered.

WIC §4435.2 – (new section). DDS has to define and examine generic services, and look at ways to help improve access.

WIC §4642 – After the initial 15-day intake process, an individual has to be either found eligible, or the regional center has to start the normal assessment process, adequate notice required if not assessed or not eligible.

WIC §6500 – Admissions to complex needs homes (under this section) automatically expire after six months unless specific actions are taken, which can extend the commitment to no greater than 18 months total.

WIC §6509 – For individuals in acute crisis, they can also be admitted to complex needs homes (aside from other existing options).

WIC §7505 – For admissions to complex needs homes, the process in this section has to match the (new) requirements of WIC §4418.8 (see item 5., above).

Section 13 relates to workers' compensation insurance in the Business Enterprises Program (under the Department of Rehabilitation).

Sections 14 through 17 are technical things relate to how this TBL is to be implemented and funded, and are not policy changes.

II. CENTER OPERATIONS

Individual and Family Satisfaction Survey Interviews – NLACRC Strategic Plan

The Center's contractor (Kinetic Flow) for conducting the Individual and Consumer Satisfaction Survey, as part of the Center's 2022-2026 Strategic Plan, is interviewing a sample of NLACRC's community. Please encourage those you serve who are contacted to participate in a telephonic interview, as we want their feedback! Data collection via telephonic interviews closes October 23rd.

Staffing – Current Status and Recruitment

As of August 31, 2023, 65 CSC Vacancies (SFV – 38, AV – 22, and SCV – 5), 66 CSC Growth Positions (SFV – 35, AV – 22, and SCV – 9), 62 Other open position vacancies, 74 positions on hold (either due to Hiring Manager placing hold on the position or need to recruit supervisors to establish new case management units); 913 positions authorized, and 646 positions filled.

September New Hires: 1st cycle: 2 Consumer Services Coordinators (1 Bilingual Spanish) and 1 Office Assistant II. 2nd cycle: 1 – Executive Administrative Assistant – Projects, and 3rd cycle: 3 Consumer Services Coordinators (1 Bilingual Spanish).

NLACRC Career Day held Saturday, September 9th at the Chatsworth location, where we received 38 applications total and identified 16 qualified applicants for the positions of Office Assistant (5 applications), Accounting Specialist (2 applications), and Consumer Services Coordinator (9 applications).

NLACRC will be pursuing additional recruitment strategies, including outsourcing, to support recruitment of staff. Meantime, management is implementing retention strategies to increase employee connection to the organization, the work and peers, increase professional development of staff through training and leadership opportunities and communicate advancement pathways here at the Center.

This week, "Mini Markets" were installed in each office lunchroom, offering salads, sandwiches, fruit, microwavable hot food selections, a wide variety of chips, trail mix, nuts, protein bars, candy bars, and candy. The markets are self service with a scanner for purchases and provide employees with a cost-effective alternative to purchasing food onsite at the Chatsworth location and options to stay onsite for lunch when staff need a lunch option however do not want to travel offsite. Coffee machines were also installed in each office, offering staff multiple hot beverage options such as lattes, cappuccinos, and hot chocolate.

Quarterly Overtime has been implemented effective this October, to provide staff the option of working overtime each quarter, on scheduled days. This quarter 36 hours per overtime was offered to all hourly

employees who have identified specific work to be performed with their supervisor.

Staffing – Changes

Kimberly Visokey, Executive Administrative Assistant – Board joined the Center September 18th, and **Hailey Lauderdale** has returned to the Center as **Executive Administrative Assistant – Projects** (formerly titled EAA – Strategic Plan) where she will support the implementation of the Center’s Strategic Plan and Performance Contract, in addition to other projects. **Arezo Abedi, Executive Administrative Assistant** joined the Center on October 3rd to replace Liliانا Windover, as she departs October 12, 2023. **Deputy Director** interviews are underway as we seek to fill this position in the organization.

Provider and Community Engagement and Outreach

Tierra Del Sol’s Triennial CARF Accreditation Survey was conducted in September, with the entrance meeting held at the Sunland campus, where I had opportunity to meet their surveyors and participate in an interview regarding their programs and collaboration with the Center.

On Tuesday, September 26th, I had the privilege of meeting many, many NLACRC vendors at the Chatsworth **Vendor Resource Fair** and want to express a sincere **thank you** to all that attended and shared information with our staff about your services. It was a full house, and so nice to meet so many of you in person!

The Adult Skills Center’s Fall Music Festival was held on Saturday, September 30th at the Animal Assisted Therapy Sanctuary in Canyon Country (Santa Clarita Valley); this annual fundraiser was well attended by the community and fellow service providers! The event included an ASL Choir and a well known artist and advocate for the disability community, James Ian.

Direct Support Professional Recognition Week - September 10th through 16th

Governor Newsom recognized 9/10-9/16/23 as DSP Recognition Week, acknowledging the essential services DSPs provide to Californians with developmental disabilities. DDS and regional centers promoted this recognition as well, demonstrating the significant contributions of California’s Direct Support Professionals.

NLACRC Tuition Reimbursement Program launched!

NLACRC staff may seek tuition reimbursement for employees seeking a degree or certification in a health or human services related field. Qualifying employees may be eligible for up to \$10,000 per year annually, for up to three years, and maintain their eligibility if hired by another regional center. Eligibility requirements include good standing, an accredited institution for the degree or certificate, concurrent work requirements and postgraduation work requirements.

DDS Parental Fee Program

DDS is resuming the Parental Fee Program effective 8/1/2023, a program which assesses a monthly fee to parents of regional center consumers under the age of 18 who receive 24 hour out-of-home care services paid for with state funds. Parents of regional center consumers receiving 24 hour out-of-home care will be assessed a fee based on annual gross income and family size.

NLACRC’s FY2023 -24 Fiscal Audit

Pursuant to our contract with the Department of Developmental Services, DDS has conducted, and is concluding, a fiscal audit of the Center. NLACRC leadership met with the DDS auditors on Thursday,

September 28th for the exit meeting, where the Center was informed of the preliminary audit findings, which included issues with the implementation of the rate changes from the Burns Rate Study and providers who lack independent audits given the threshold of annual funding received from the Center.

FY2023 Independent Audit – Lindquist, Von Husen & Joyce, LLP

NLACRC's independent financial audit by Lindquist, Von Husen & Joyce, LLP began September 11, 2023 and continues, no updates at this point.

Statewide Implicit Bias Training

DDS has contracted with EquitiFy to conduct implicit bias training for all 21 regional centers. EquitiFy is a leadership, diversity and performance consulting firm and through training, integrates equity and inclusion into organizational systems. Implicit bias training is a statutory requirement for all regional center staff and clinicians and contractors that conduct intake and eligibility evaluations. This training will include six self-paced online courses and one in-person instructor led session. Regional Center's will identify leadership staff to participate in one additional live instructor led session online.

Quality Assurance

For the month of September 2023, Community Services conducted 91 residential visits as follows:

- 46 unannounced visits
 - 32 - CCFs, 10 - ICFs, 4 - FHAs, 0- FFA (6 AV, 26 SFV/SC)
- 17 Annual Reviews – CCF and Day Program (7 AV, 10 SFV/SC)
- 28 Other. 28 In-Person Visits (DDS Reviews, New Provider Orientation, QA/RD Walkthrough, 7 Day visit, SIR Follow/Complaint/CAP Follow-up, Attempted Unannounced Visits – provider was not home)
- 1 Corrective Action Plans developed with residential providers
- 0 Plan of Improvement with a non-residential provider

Consumer Statistics

As of September 2023, the Center served 34,950 consumers and applicants, including 5,113 in Early Start, and 27,489 (increase of 233) in the Lanterman program. The Center's San Fernando Valley Office serves 22,099 individuals, Antelope Valley serves 8,580 and the Santa Clarita Office serves 3,774 (these totals include applicants, and individuals served under Lanterman and the Early Start programs).

III. STATE/LOCAL UPDATES

a. Department of Developmental Services

i. DDS Direct Service Professional Training Stipend and Incentive Program Pilot

As of 9/28/2023, there were 4367 registrants statewide and 1923 DSPs who completed two courses, thus earning the maximum number of stipends allowed (stipend amount was raised from \$500 to \$625, with the goal of DSPs netting a stipend of \$500 per course taken).

ii. Self Determination Program: Service Provider Background Checks

An employee of an SDP participant who will provide direct personal care services, except paid family members who live in the same household, and an employee of a provider that is not a regional center vendor and will be providing direct care services to a SDP participant, are

required to get a DDS criminal background check. Also, a participant may seek a background check for any employee or provide paid through the participant's spending plan. FMS Providers will assist participants by directing them to appropriate locations where fingerprints can be taken and the cost of fingerprinting is the responsibility of the service provider.

iii. Self-Determination Program: Financial Management Service Payments

DDS has extended the requirement that regional centers pay FMS providers on a weekly basis through December 31, 2024. Regional centers are also required to notify FMs providers within three business days of the planning team finalizing any change in a participant's spending plan.

b. Association of Regional Center Agencies (ARCA)

No report - ARCA did not meet in September; next meeting is scheduled for 10/18-19.

c. State Council on Developmental Disabilities (SCDD)

Provided by Sidney Jackson, ARCA:

- The SCDD State Plan is at the end of the second year of a five year plan.
 - 4 of the 11 objectives have already been completed in just two years.
 - The plan was recently revised to increase the goals for those objectives.
 - The SCDD is more than 50% done on two additional objectives.
 - SCDD is in the process of completing the Program Performance Report in order to submit to the Administration of Community Living (ACL). Director Carruthers indicated that SCDD is meeting objectives well ahead of the five year timeline and therefore additional efforts will go towards ever evolving community needs.
- The Statewide Self-Advocacy Network (SSAN) met in-person in early September to set strategic priorities for the year.
 - Restructured workgroups to focus on efforts related to increased employment opportunities for people with developmental disabilities.
- On September 12, 2023, the Service International Employees Union (SEIU) ratified a contract with the state that includes a 3% salary increase for all SCDD staff and a 7% additional increase for employees under the "Office Technician" classification.
- Director Carruthers has received an invitation to speak at the White House on October 5, 2023. The Council brainstormed topics that the director should discuss with White House representatives.

Residential and Day Program Quality Assurance Monitoring Activities
January 2023 - December 2023

Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
# of Res'l & Day QA Staff	6	5	4	4	5	6	6	6	6				
# Annual Facility Monitoring Visits	14	10	17	8	24	21	13	17	17				141
# Unannounced Visits	29	46	57	38	49	85	66	49	46				465
# Corrective Action Plans Issued	1	3	1	3	3	1	2	0	1				15
*Substantial Inadequacies Cited:													
1.Threat to Health or Safety							1						
2.Provision of fewer staff hours than req'd		1	1	1	1								
3.Violations of Rights		1											
4.Failure to implement consumer's IPP	1			2	1	1	1						
5.Failure to comply with Admission Agreement		3		2	2		1		1				
6.Deficiencies handling consumers' cash resources													
7.Failure to comply with staff training reqs						1			1				
8.L4 fails to use methods per program design													
9.L4 fails to measure consumer progress													
10.Failure to take action per CAP	1					1							
11.Failure to use rate increase for purposes authorized													
12.Failure to ensure staff completes DSP requirements.													
13.Failure to submit Special Incident Report													
*per Title 17 §56054(a)	2	5	1	5	4	3	3	0	2	0	0	0	

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
MONTHLY STATISTICS RECAP
September 2023**

	October 2022 Total	September 2023 Total	Increase/ Decrease	% Change
ALL VALLEYS				
Total Non-Early Start	25,577	27,489	1,912	7.48%
Total Early Start	4,891	5,113	222	4.54%
Unit Supervisor Cases (*)	158	227	69	43.67%
Self Determination Specialist (*)	31	1	-30	-96.77%
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	464	571	107	23.06%
Development Center	16	13	-3	-18.75%
Enhanced Caseloads	232	240	8	3.45%
Enhanced Case Mgmt	34	32	-2	-5.88%
Specialized 1:25 Caseloads	23	30	7	30.43%
Pending Transfer	59	55	-4	-6.78%
Early Start Intake Services	0	269	269	#DIV/0!
Intake Services	1,203	910	-293	-24.36%
TOTAL ALL VALLEYS	32,688	34,950	2,262	6.92%
SAN FERNANDO VALLEY				
Adult Services	6,336	6,397	61	0.96%
Adult Unit Supervisor (*)	8	24	16	200.00%
Transition Services	3,182	3,456	274	8.61%
Transition Unit Supervisor (*)	32	55	23	71.88%
School Age Services	6,373	7,190	817	12.82%
School Age Unit Supervisor (*)	48	35	-13	-27.08%
Early Start Services	3,196	3,524	328	10.26%
Early Start Unit Supervisor (*)	4	3	-1	-25.00%
Early Start Intake Unit Supervisor (*)	18	0	-18	-100.00%
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	464	571	107	#DIV/0!
Provisional Unit Supervisor (*)	19	13	-6	#DIV/0!
On-Duty Specialist Unit	0	0	0	#DIV/0!
Development Center	16	13	-3	-18.75%
Enhanced Caseload	232	240	8	3.45%
Enhanced Case Mgmt	34	32	-2	-5.88%
Specialized 1:25 Caseloads	23	30	7	30.43%
Pending Transfer	59	55	-4	-6.78%
Early Start Intake Services	0	269	269	#DIV/0!
Intake Services	728	591	-137	-18.82%
Self Determination Specialist (*)	11	1	-10	-90.91%
TOTAL	20,643	22,099	1,716	8.31%
ANTELOPE VALLEY				
Self Determination Specialist (*)	12	0	-12	-100.00%
Adult Services	2,614	2,751	137	5.24%
Adult Unit Supervisor (*)	3	10	7	233.33%
Transition Unit	1,847	1,902	55	2.98%
Transition Unit Supervisor (*)	3	0	-3	-100.00%
School Age Services	2,211	2,626	415	18.77%
School Age Unit Supervisor (*)	13	24	11	84.62%
Early Start Unit Supervisor (*)	0	4	4	#DIV/0!
Early Start Intake Unit Supervisor (*)	6	45	39	650.00%
Early Start Services	1,075	982	-93	-8.65%
Intake Services	475	319	-156	-32.84%
TOTAL	8,222	8,580	416	5.06%
SANTA CLARITA VALLEY				
Self Determination Specialist (*)	8	0	-8	-100.00%
Adult Services	959	958	-1	-0.10%
Adult Unit Supervisor (*)	0	1	1	#DIV/0!
Transition Services	666	716	50	7.51%
Transition Unit Supervisor (*)	0	0	0	#DIV/0!
School Age Services	1,389	1,491	102	7.34%
School Age Supervisor (*)	0	3	3	#DIV/0!
SCV On-Duty/Floater Specialist Unit	0	2	2	#DIV/0!
Early Start Services	620	607	-13	-2.10%
Early Start Unit Supervisor (*)	4	1	-3	-75.00%
Early Start Intake Unit Supervisor (*)	0	9	9	#DIV/0!
TOTAL	3,634	3,774	143	3.94%

* Numbers not part of ratio count, but counted on Total All Valleys

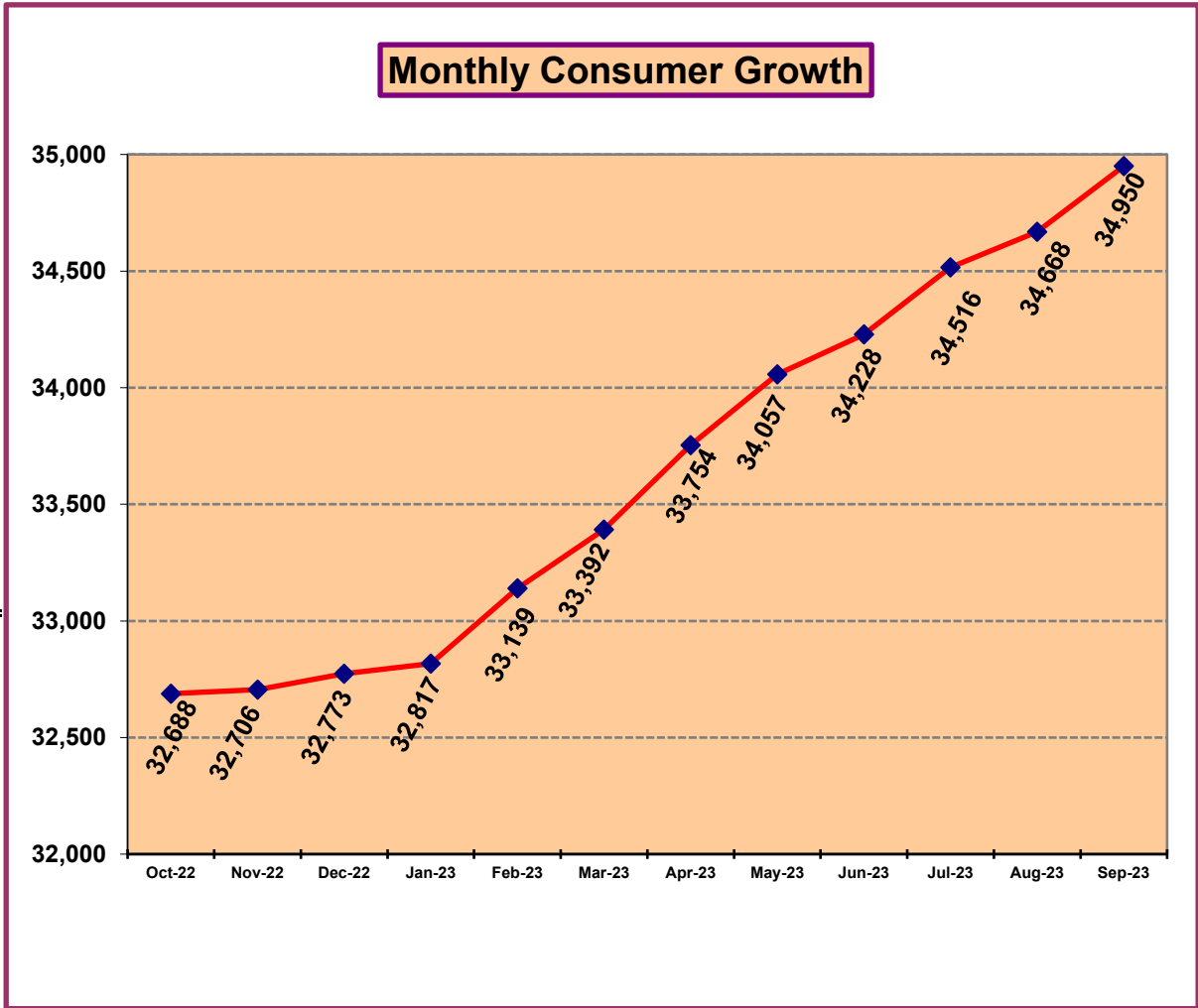
**This number is our total number of consumers as September 2023 (Early Start, Lanterman and others: Intake services, pending transfers, DC, enhanced case management, etc.)

NLACRC TOTAL (ALL SERVICES) MONTHLY CONSUMER GROWTH ALL VALLEYS

Monthly Consumer Growth

Month	Consumers	Growth	% Change
Oct-22	32,688	18	0.06%
Nov-22	32,706	67	0.20%
Dec-22	32,773	44	0.13%
Jan-23	32,817	322	0.98%
Feb-23	33,139	253	0.76%
Mar-23	33,392	362	1.08%
Apr-23	33,754	303	0.90%
May-23	34,057	171	0.50%
Jun-23	34,228	288	0.84%
Jul-23	34,516	152	0.44%
Aug-23	34,668	282	0.81%
Sep-23	34,950		

Total	2,262
Average	206
Percent Chg	6.92%



September 2023 CSC Caseload Ratio

San Fernando Valley								
Adult Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit 1	752	8	94.0	1				
Adult Unit 2	953	10	95.3	1				
Adult Unit 3	12							
Adult Unit 4	959	6	159.8	5				
Adult Unit 5	887	6	147.8	4				
Adult Unit 6	915	8	114.4	2				
Adult Unit 7	1001	8	125.1	4				
Adult Unit 8	918	8	114.8	3				
Adult Unit 9				5				
Adult Unit 10				4				
Adult Unit 11				4				
Total	6,397	54	118.5	33				
Transition Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Transition Unit 1	1,056	8	132.0	3		1		
Transition Unit 2	1,102	9	122.4	2				
Transition Unit 3	1,298	12	108.2	1				
Transition Unit 4				4				
Total	3,456	29	119.2	10		1		
School Age Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
School Age 3	1,325	12	110.4					
School Age 4	1,175	10	117.5	2				
School Age 5	1,178	11	107.1	1				
School Age 6	1,125	11	102.3					
School Age 7	1,224	12	102.0					
School Age 8	1,115	8	139.4	3				
School Age 9	48	2	24.0	4				
Total	7,190	66	108.9	10				
Early Start Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Early Start 1 (Status 1 & 2)	559							
Early Start 1 Intake	69							
Early Start 1 Total	628	8	78.5	2				
Early Start 2 (Status 1 & 2)	494							
Early Start 2 Intake	61							
Early Start 2 Total	555	6	92.5	3				
Early Start 3 (Status 1 & 2)	505							
Early Start 3 Intake	66							
Early Start 3 Total	571	6	95.2	4				
Early Start 4 (Status 1 & 2)	488							
Early Start 4 Intake	49							
Early Start 4 Total	537	5	107.4	4				
Early Start 5 (Status 1 & 2)	496							
Early Start 5 Intake	69							
Early Start 5 Total	565	8	70.6					
Early Start 6 (Status 1 & 2)	316							
Early Start 6 Intake	55							
Early Start 6 Total	371	5	74.2	4				
Early Start 7 (Status 1 & 2)	257							
Early Start 7 Intake	40							
Early Start 7 Total	297	4	74.3	3				
Status 1 Over 36 mo.	46							
Total	3,524	42	83.9	20				
	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Total Non-Early Start	17,043	149	114.4	53		1		
Total Early Start	3,524	42	83.9	20				
Total	20,567	191	107.7	73		1		

September 2023 CSC Caseload Ratio

SFV Self Determination Specialist*	1	2	0.5					
Intake Services	591	9	65.7					2
Antelope Valley	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit 1	1,049	8	131.1	3				
Adult Unit 2	1,149	8	143.6	4				
Adult Unit 3	553	6	92.2	4				
Total	2,751	22	125.0	11				
Transition Unit 1	1,019	12	84.9	1				
Transition Unit 2	883	8	110.4	2				
Total	1,902	20	95.1	3				
School Age 1	1,105	8	138.1	4				
School Age 2	1,080	9	120.0	4				
School Age 3	441	5	88.2	3				
Total	2,626	22	119.4	11				
AV Early Start 1 (Status 1 & 2)	361							
AV Early Start 1 Intake	39							
AV Early Start 1 Total	400	6	66.7	3				
AV Early Start 2 (Status 1 & 2)	379							
AV Early Start 2 Intake	49							
AV Early Start 2 Total	428	5	85.6	1				
AV Early Start 3 (Status 1 & 2)	144							
AV Early Start 3 Intake	10							
AV Early Start 3 Total	154	3	51.3	3				
Status 1 Over 36 mo.	16							
	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Total Non-Early Start	7,279	64	113.7	25				
Total Early Start	982	14	70.1	7				
Total	8,261	78	105.9	32				
AV Self Determination Specialist*		1						
AV Intake Services	319	5	63.8					2
Santa Clarita Valley	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit	958	10	95.8	1			1	
Transition Unit 1	99		#DIV/0!	1				
Transition Unit 2	617	6	102.8	1				
Total	716							
School Age Unit 1	1,004	10	100.4					
School Age Unit 2	487	5	97.4	4				
Total	1,491	15	99.4	4				
SCV Early Start (status 1 & 2)	293							
SCV Early Start Intake	12							
SCV Early Start 1 Total	305	6	50.8	5				
SCV Early Start 2 (status 1 & 2)	284							
SCV Early Start 2 Intake	18							
SCV Early Start 2 Total	302	7	43.1	1				
Status 1 Over 36 mo.	18							
	Consumers	Ser. Coord.	Case Ratio	Opening	Hold			
Total Non-Early Start	3,165	31	102.1	7			1	
Total Early Start	607	13	46.7	6				
Total	3,772	44	85.7	13			1	
SCV Self Determination Specialist*		1						

September 2023 CSC Caseload Ratio

All Valleys	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Total Non-Early Start	27,487	244	112.7	85		1	1	
Total Early Start	5,113	69	74.1	33				
Sub-total	32,600	317	102.8	118		1	1	
*Self Determination Specialist	1	4						
*Total Non Early Start Supervisor	165							
*Total Early Start Supervisor Status 1&2	8							
*Total Early Start Supervisor Intake	54							
Intake Services	910	14	65.0					4
Early Start Intake	269	6	44.8					3
Prenatal Services								
Provisional Eligibility	571	7	81.6	1		1		
Enhanced Caseloads	240	6	40.0					
On-Duty Specialist Unit						2	4	
AV On-Duty/Floater Specialist Unit						2	4	
SCV On-Duty/Floater Specialist Unit	2					1		
Development Center	13							
Enhanced Case Management	32	1						
Specialized 1:25 Caseloads	30	1		2				
Pending Transfer	55							
Total	34,950	352	99.3	121		7	9	7

*** Numbers not part of ratio count, but counted on Total Summary section**

SFV Adult Unit Supervisor*	24
SFV Transition Unit Supervisor*	55
SFV School Age Unit Supervisor*	35
SFV Early Start Unit Supervisor*	3
SFV Early Start Intake Unit Supervisor*	
Provisional Unit Supervisor	13
SCV Early Start Unit Supervisor*	1
SCV Early Start Intake Unit Supervisor*	9
SCV School Age Supervisor*	3
SCV Transition Supervisor*	
SCV Adult Supervisor*	1
AV Adult Unit Supervisor*	10
AV Transition Supervisor*	
AV School Age Supervisor*	24
AV Early Start Unit Supervisor*	4
AV Early Start Intake Unit Supervisor*	45

FOR REFERENCE

Cases included in Sub-Total above

(1) Total Status 1 Over 36 mo.	80	<u>Medicaid Waiver by Office:</u>	
(2) Shared-in	11	SFVO	6657
(3) Shared-out	25	SCVO	1402
Total Early Start (Status 1 & 2)	4,584	AVO	2504
Total Early Start Intake	591	IRT	9
		Total	10572

Notes

- (1) These are individuals transitioning from Early Start
- (2) Share-in: NLACRC provides case management
- (3) Share-out: NLACRC provides funding

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

September 20, 2023

Present: Nicholas Abrahms, Curtis Wang, Gabby Eshrati, Juan Hernandez, Jennifer Koster, Rosie Sigala, Vivian Seda, Jaklen Keshishyan, Cathy Blin, Ana Hurst, Sharmila Brunjes, Alma Rodriguez, David Lester – Committee Members

Evelyn McOmie, Cristina Preuss, Malorie Lanthier, Donna Rentsch, Ruth Janka, Monike Paz, Parita Burmee – Staff Members

Lillian Martinez - NLA Board Member, Ana Quiles - NLA Board Member, Richard Dier, Lori Walker, Claudia Wegner, Ariela Gross, Minutes Services - Guests

Absent: Erica Beall

I. Call to Order & Introductions

Rosie Sigala called the meeting to order at 6:03 pm

II. Public Input

Richard Dier stated he is the Co-Chair for the North LA Self Determination Advisory Committee, and he has a 31-year-old adopted son who is a participant in The Self-Determination Program. He stated that his Committee is there to help CSC in any way they need.

Lori Walker stated she is the other Co-Chair of the Advisory Committee, and she also has a 31-year-old Regional Center client who participates in the Self-Determination Program. She stated they are excited about this group’s focus of the year and offered to help the Committee however they need it.

III. Consent Items

A. Approval of Agenda

Rosie Sigala proposed adding a discussion about family members being considered as coordinators to the end of Section V.

Evelyn McOmie suggested that Item V.D be reworded to say, “Proposal to approve to report out quarterly.”

M/S/C (C. Blin/ A. Wang) To approve the Agenda with the above revisions.

B. Approval of Minutes of July 19th Meeting

Alma Rodriguez’s name needed to be added to the attendance for the minutes.

M/S/C (N. Abrahms/C. Blin) To approve the meeting minutes with revised attendance.

IV. Committee Business - Evelyn McOmie

A. SDP Training

Claudia Wegner and Ariela Gross from Claudia Cares presented training for the Self Determination Program (SDP). Claudia Care supports over 100 families in various stages of Self Determination. Self-determination became law in 2013, followed by the pilot program run over 15 years. A soft rollout began in October 2018, and as of July 2021, the program became available to all Regional Center consumers. In SDP, clients can access Regional Center Vended services and Non-Regional Centered Vended Services, hire staff directly, and purchase items directly. Those eligible have to be Regional Center consumers, be over three years old, qualify through the Lanterman Act, and live in the community. Self-determination is voluntary, but if people leave and return, they have to wait 12 months before returning. SDP allows individuals to hire their staff at a higher rate to keep staff while also tailoring their program to meet their needs. Stories from some of the Claudia Cares clients were shared.

Ariela Gross stated the Person-Centered Plan (PCP) is beneficial to the SDP. While not mandatory, it ensures the participant is at the center of the process in choosing their support by implementing the resources they receive. PCP differs from IPPs because it highlights hopes and dreams, focuses on strengths, and is more accessible in its readings. To fund a PCP, the information is processed under service code 024 until the person is in the SDP, and then the individual can hire who they want.

Financial Management Service (FMS) is responsible for paying out funds that are in the Self Determination Program. FMS is mandatory, must be vended, and is paid through the Regional Center with monthly reports on spending. There are three models within the FMS system, including Bill Payer, Co-Employer, and Sole-Employer. FMS is a financial third party between the Regional Center and the participant that reviews spending plans and onboard staff and vendors.

Independent Facilitators (IFs) can be family members service coordinators, or certified IFs can be hired. IFs must receive training on Self Determination, the Person-Centered Planning process, and other responsibilities. Sometimes, they are referred to as Person-Centered Planners under Service Code 024. A new title of Self-Directed Support or Pre-Transition Support is coming out under Service Code 099. Ongoing Independent Facilitator Support will be used once the individual enters the SDP. Funding for Independent Facilitators was presented both before and after January 1, 2024, as there will be a processing change with the addition of Service Code 099.

The Individual Budget always comes from the services that are authorized in the traditional program, and additional funds cannot be allocated. The budget is created based on the last 12 months of use, unmet needs, and changes in circumstances. Whatever money is not spent goes back to where it came from. Items not included in SDP and the budget included Supplemental SSI payments, Competitive Integrated

Employment (CIE), Paid Internship Program (PIP), Cost of insurance/co-payments, deductibles, or co-insurance, and rental assistance.

The Spending Plan for the total SDP budget goes to living arrangements, employment and community participation, and health and safety. Some codes used in Self Determination do not overlap with other programs. Codes are available on DDS.

The Regional Center has a focus on the program as they have to approve all services under the traditional model. From there, a budget will be created and certified. The review team will also review the spending plan. The Regional Center is also responsible for transitioning to Service Code 099 after January 1 and processing Service Code 024. The timeline for the SDP transition at NLACRC was presented.

Best Practices in the SDP include ensuring equitable access and transparency with the processes being used. Ariela Gross noted that they recently realized that face-to-face is required with Service Code 099, and there is often general confusion about how facilitators are paid. Claudia Wenger stated that their application for SDP was stuck due to the insurance requirements. She also expressed concern about the face-to-face requirement as a lot of the work is not done that way and would have additional cost implications. She stated DDS had not yet given them directions, but they are hopeful they will give guidance to the Regional Center. Successes at NLACRC were highlighted, including correct budgets, responsive SDP team members, the IF Roundtable, and more. Claudia Cares was thanked for their presentation.

B. Approve Committee Priorities for Next FY 2023-24

M/S/C (N. Abrahms/S. Brunjes) To approve the FY23-24 Committee List of Priorities

V. Committee Action Items

A. Review Revised Committee Critical Calendar

No comments or questions.

B. Proposal for Volunteers on Monitoring Review Visits for CCFs Discussion

Lillian Martinez stated that those living in care facilities are the most vulnerable, and oversight is needed in those locations. Rosie Sigala agreed they were vulnerable and stated they should discuss if volunteer teams should be used to help with review visits of TCFs.

Action Item: An update on quality control (QC) will be shared with the Committee.

Ruth Janka stated that this item was meant to focus on volunteers to monitor licensed vendor facilities. Monitoring visits need to be conducted by the Title 17 code of regulation highlights specific monitoring requirements. Ruth Janka stated they are in compliance but could have more information with the Board on their processes. While it does state that volunteer teams can perform visits, there are complications in using volunteers. Ruth Janka introduced David Lester, Board Attorney, to present some of the

issues that could arise from volunteer groups in this context.

David Lester said he was glad the Board wanted to be involved with the process and understand quality control. After reviewing the statute, he shared two concerns with the Board: (1) quality review would involve going through records, which could become a HIPPA violation, and (2) insurance issues as volunteers are often not covered in the case of an accident while staff would be. Residents who are most in need can sometimes be violent, and they don't want to risk someone getting hurt. David Lester suggested that a better way to channel the volunteer efforts would be to focus on health and wellness initiatives that can teach people how to eat or exercise better in their homes. A volunteer team could be created to consider that idea or create new ones. While the language is present in Title 17 to have volunteers, David Lester advised against it.

Lillian Arias Martinez noted that in an interview with Disability Voices United, red flags went up that made accusations against all Regional Centers not being in compliance. Staff confirming that they were in compliance had made her feel better, but she emphasized the importance of considering the health and safety of their volunteers as a priority. David Lester stated that while they wanted to stay compliant and protect their consumers, they had to consider what steps were being taken to do so.

Lillian Arias Martinez stated that while immediate action may not be necessary, their consumers were at risk, and she emphasized the importance of remaining watchful. David Lester stated health and safety were taken very seriously. He stated a good first step for the Board is to understand quality control measures.

Rosie Sigala stated the QC process would be shared with them and suggested that the Board receive reports on compliance. She noted that Board members can visit service providers any time they want. The following fiscal year, CSC would mimic the Government Committee, which requires its members to make at least one visit per year to a grassroots location. Ruth Janka stated that CCFs and addresses could be found on the website for any interested Board members.

Action Item: A report on CCF vendor compliance will be shared with the Committee. (Quality Assurance Staff)

Ana Quiles stated they should be educated and not reactive. She stated that learning more about the processes would be helpful. While using volunteer work can make certain activities complicated, channeling the volunteer enthusiasm toward creative initiatives could be effective. It could also help educate the community about access. Ana Quiles suggested they learn more about what they can and cannot do, and for now, they can schedule to make visits online.

Action Item: Volunteer Program options will be investigated.

C. Service Provider Sign-In Requirement for non-EVV Providers Discussion

Ana Quiles stated that when it comes to family members receiving services from NLACRC, there is no bill oversight from the location or the family. As it stands, there is no way to confirm work because invoices come directly from the provider. Security and safety for consumers is a primary goal. Staff needs to be aware of what rules are in place to help families navigate it. A year-end report for invoices is received, but it is not itemized. Rosie Sigala stated this item came from consumer concerns. Now, they need to consider how to support consumers in making the process more clear.

Evelyn McOmie stated that when a complaint is received, a recommendation for an audit begins to verify the hours that were funded. Unless the consumer takes notes, there is no way to validate the information. If the Committee was interested in making a change, they could use the example of providers that had already established practices for reconciling their payrolls. As there is no regulation, the Board could provide support by issuing a policy requiring vendors to fill out and maintain a timesheet at each consumer's house. Evelyn McOmie stated the ways to implement the change would be through regulation or through an organization policy, which would need Board approval. Rosie Sigala stated that as there could be abuse or fraud, they need to come together to find a solution.

Ana Quiles suggested researching the policies of the vendors who did track invoices and researching the impact. She suggested they could either create case studies or ask for feedback from the vendors with those systems in place in order to determine what works.

Evelyn McOmie and Ruth Janka suggested recommending this proposed service provider requirement to the VAC. Jaklen Keshishyan stated she was on VAC. She added that where she works, non-EVV invoices are tracked as a best practice.

Rosie Sigala noted that consumer complaints drove audits. She asked if consumers had the resources to guide themselves in the case of abuse, fraud, or timesheet issues. Evelyn McOmie stated that during quarterly reviews, services are discussed and assessed. In-home reviews are then done annually.

Complaints from consumers drive audits, so Rosie asked if they have resource material to guide them if they are experiencing abuse, fraud, or timesheet issues. Who can they contact? Evelyn said the quarterly review discusses services, and if things aren't going well, then questions are asked to make sure they are there. Do quarterly review assessments of services. In-home, done annually.

M/S/A (A. Hurst/N. Abrahms) To recommend adding a required program to non-EVV to the Executive Committee and to direct to VAC. Motion approved.

D. Proposal to approve to report out quarterly

Evelyn stated in the last meeting, there was a lengthy discussion but no vote.

M/S/C (A. Quiles/A. Hurst) Motion to report quarterly on the disparity committee

report. Motion passed.

E. Including Parents, Guardians, and/or Conservators as Service Providers Discussion

Rosie Sigala stated that a priority of this Committee was to determine strategies that would allow parents, guardians, and conservators to perform Service Provider tasks. Questions on this topic had come up the year prior, so the Committee needed to determine where they stood on the question. She suggested discussing how individuals could access that option if they are interested and how they will implement it.

Action Item: Discussion on this topic will be added to the next committee meeting Agenda.

VI. **Committee Report Updates**

For this section of the meeting, Evelyn reviewed each report and shared its relevance to the Committee. For each item, the Committee thoroughly reviewed and discussed the necessity and frequency of each report. The final determinations are as follows:

A. Purchase of Services (POS) Data Semi-Annual Report

Malorie Lanthier presented the POS Data Semi-Annual Report. FY 2023 data is being finalized in comparison to FY 2022. The top 5 service codes by expenditure remained consistent between both years. The overall budget remained the same +- 1%. Consumers increased by about 30,000. Personal assistance usage went down by about 124 consumers while the overall number of people serviced increased.

Malorie Lanthier then presented service by demographic usage. Persona assistance decreased for all ethnicities. It was noted that in POS disparity groups, white encapsulated people who spoke several different languages, including those from the Middle East and East Europe, among other areas. The highest usage was from people with autism and intellectual disability. By location, San Clarita had less usage than San Fernando. Persona Assistance use increased across all ethnicities.

Malorie Lanthier next presented the usage of the program. Respite went up significantly by 900 families. Per capita spending decreased for all consumers except those placed in the 'Other' category. The highest usage group was the autistic community, which increased by 700 in 2023. Respite use in San Fernando increased by 602 consumers. Infant Development increased by 976 families. Per capita spending increased for the 0–2-year range by \$2,201. Ages 3-7 years old had a similar amount of people in 2023 as 2022. While those aged 3-7 were no longer infants, case management could explain further why those individuals were placed in this category. Evelyn McOmie stated they were in that category due to provisional eligibility. Malorie Lanthier stated that per capita, infant development for Asians was the highest in 2023, while African Americans had decreased from the year before. She suggested that measures for outreach to the African-American community may be

important. Diagnosis grew by 1,387 infants in 2023. Cases in San Fernando increased by 1,524. Community Integration increased by 266 consumers, with the highest ethnicity increase in the Hispanic community at 132 people. Spending per capita was lower in the Hispanic population, so it was suggested that the POS disparity be reviewed due to an increase in cases but lower spending. The ID and autistic community most used the diagnosis. AV per capital spending was lower than the year before, so more could be done with the program. Adaptive Skills increased by 56 consumers. The Hispanic population was the largest ethnicity, but once again had lower spending than Asian and white populations. The highest diagnosis was in the autistic community. Use by location was highest in San Fernando, with a significant increase.

B. Self-Determination Program Report

The SDP Report was included in the packet (Page 66). Gabby Eshrati shared that this Saturday, Santa Clarity will have a Resource Fair from 10 am to 1 pm. There will be breakout sessions to assist the community and show what the program looks like, along with the spending program, budget, etc. The Committee was invited to attend the event.

As of August 1st

Participants have completed Orientation: 668

Total number of budgets that are certified: 304

Total number of budgets that are in the certification process: 5

Total number of spending plans in progress: 241

Total number of PCPs completed: 61

Total number of participants that have opted out of SDP after enrolling: 2

Total number of Inter-Regional Center Transfers (out): 2

Total number of participants that have fully transitioned into SDP with approval.

Spending plans and active SDP IPPs: 241 (12 transitions this month)

1. SDLVAC Board Liaison Report

Gabby Eshrati stated the SDLVAC had structured committee attendance through their bylaws. The group no longer had to adhere to Bagley Keen. Meetings would be held on the third Thursday of every month, and all the committee members were welcome to join. Vendorization of Service Code 099 would continue. Revision of the new law passed on 7/1/2023 about social rec would be reviewed.

VII. Chief Consumer and Community Services Officer Report - Evelyn McOmie

A. Presentation of Specialized Case Management Unit and Tracking Systems in Place

Evelyn McOmie presented ESC. Highlights of the program were in the packet (page 74). The program began in April 2022, and most cases were assigned in July 2022. ESC exists in all Regional Centers. The Department provides quarterly lists of potential consumers based on their pool of people with \$2,000 or less POS. The Regional Center Supervisors then cross reference the list and remove those who are unable to receive services, such as those who are incarcerated. The remaining individuals are contacted, and work begins. Two hundred forty individuals are maintained in a unit at one time. Within the unit, one-on-one services are provided at every encounter, with several encounters per month. Consumer Service

Enhanced Coordination allows consumers to use their services based on what they need. There were 6 Consumer Specialists that carry caseloads of 1 to 40 ratio with mixed age caseloads. Families are responsible for connecting with their Enhanced Service Coordination Team. The team is able to support the families in a way that traditional CSC cannot.

Challenges and barriers to the program included COVID-19, families prioritizing urgent needs and challenges, and a lack of advocacy and awareness of the services. Other reasons that the services were not used was because the families were accessing generic supports elsewhere, be that through work, school, etc. Items that worked included the ESC curriculum, CLACRC Guide for Consumers and Families, educating families/consumers on service availability and distinct service delivery, staff practicing culture awareness, empathy, and person-centered approaches, including communicating in native languages, developing relationships, and addressing mistrust. Families need to build trust as they may have lasting negative experiences. After completion, 40 families will be transferred out at one time, and 40 new ones will be transferred in.

Anna Hurst asked if, when the 40 families transition out, they will provide a snapshot of the services used. Evelyn McOmie stated that the Coordinated Family Support was a pilot, and they would like to understand the impact of the program before sending it to Traditional Case Management. Coordinators will speak with their families to determine how Coordinated Family Support is tied to their growth. Enhanced Service Coordinators will also work with the families to transition them away and review if there is continued benefit afterward without the services. There would be tracking before, at the end, and longitudinal tracking up to 24 months out.

Rosie Sigala asked if a consumer fell off, if they would be replaced in the 1 to 40 ration or if they would wait until December 2023 to fill the space. Evelyn McOmie stated that those in the program leave when they graduate. In the case that someone was no longer able to receive services, such as if they were incarcerated, they would be replaced by someone else on the list to create the best outcomes for the most people.

Rosie Sigala asked if they could see the curriculum. Evelyn McOmie stated she would share the curriculum with the Committee.

B. New POS Process Update

Evelyn McOmie stated the POS process had been updated so that supervisors now approved POS. Additional supervisors will be added to the team to assist with this work. The pilot for this change was concluded in mid-July. The data showed supervisors averaged about 2,000 POS, which was good given the vacancies at the supervisor level. The process has proven to move faster at the supervisor level. Starting in October, managers will be approving exceptional items such as supplanting services and day programs for ADLs. It was noted that supplanting services were not the same as supplemental services. Supplemental items would go through the exception process. Services like behavioral and nursing still required a higher level of review. This change was the first in over 30 years to their system. As the organization

has grown, this change will function better with its size and volume.

C. New Person-Centered IPP Training for Service Coordination Update

Evelyn McOmie stated that NLACRC is working on creating new training for its Service Coordinators, both long-standing and new. IPP training had been given earlier in the year to prepare for upcoming programs. As NLACRC continues towards a person-centered approach, they are moving forward with person-centered planning. The IPP training was revamped for new CSCs. There will now be a 3-part series of training for IPP with a fourth series for new CSCs.

Additionally, a person-centered IPP manual will be distributed to align everyone in the organization and provide information and tools to everyone equally. The IPP training will provide tools and guides to polish all CSC skills. The current generation of employees has a different way of learning, so it needs to be accessible. For that reason, hyperlinks and attachments were included throughout the training. Supervisors will receive the training in the first week of October. They will roll out the training first with the management team, then with staff, distribute the manual, and incorporate it into the new training by late Fall.

D. Changes to Social Rec Tool to Reflect WIC 4688.22 Update

Evelyn McOmie presented WIC 4688.22. Assessment tools for social rec have been updated. CSCs should have this item at the forefront when talking with families. Effective July 1, 2023, families will not be required to exhaust services, exchange respite hours, or pay a co-payment. Information on what people have to abide by needs to be provided to them at the beginning. The flyer for Social Rec will be updated to share with the community, so families supported by Service Coordinators understand the change. There were many questions about what could be approved or what was needed in the applications. NLACRC needs to be prepared to answer those questions. Evelyn McOmie stated that the flyers were not yet ready, and as the change had not yet taken place, they did not want to confuse or disappoint families by being unclear. The flyer will be further flushed out and then sent out.

VIII. Meeting Action Item Review

- A. An update on QC will be shared with the Committee.
- B. A report on CCF vendor compliance will be shared with the Committee.
- C. Volunteer Program options will be investigated.
- D. A report on quality checks for non-EVV providers.
- E. Discussion on this topic will be added to the next committee meeting Agenda.

IX. Board Meeting Agenda Items

The following items were identified for the Committee's section of the next Board Meeting agenda:

- A. Minutes of the September 20th Meeting
- B. Revised Committee Critical Calendar for Net FY 2023-24
- C. DDS Purchase of Service (POS) Annual Report for FY 2021-22
- D. Committee Priorities for Next FY 2023-24

X. Announcements / Information Items / Public Input

- A. Committee Attendance
- B. Next Meeting: Wednesday, November 15, 2023, at 6:00 p.m.
- C. Public Input

Richard Dier thanked everyone for their commitment to Self Determination. He was the Director of Evaluation and Training and had been there since gas was 29 cents. He stated he was glad to see the new generation step up into the work. The Committee that he serves on is made up of 12 members who are appointed by the State Council or the Development Center, and they are charged with the responsibility of monitoring processes and assisting in training. Their Committee is committed to helping in any way they can, including making presentations or speaking when Self Determination is on the Agenda.

XI. Adjournment

Rosie Sigala adjourned the meeting at 8:39 p.m.

Submitted by:

Kimberly Visokey

Executive Administrative Assistant

(The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

August 15, 2023

Present: Ana Quiles, Lillian Martinez, Suad Bisogno, David Coe, Sharmila Brunjes – **Committee Members**

Monike Paz, Lilliana Windover, Elizabeth Alvarez – **Staff Members**

Minutes Services - **Guests**

Absent:

I. Call to Order

Lillian Martinez, Committee Chair, called the meeting to order at 6:05 pm

II. Consent Items

A. Approval of Agenda

M/S/C (A. Quiles/S. Bisogno) To approve the agenda as presented

B. Approval of Minutes of April 17th Meeting

M/S/C (D. Coe/A. Quiles) To approve the minutes as presented. The motion passed with 1 abstention from Sharmila Brunjes.

As it pertains to the redacted Minutes of the April 17th meeting, Lilliana Windover will send a copy to the Committee to review and approve via email.

III. Committee Business

A. Board Member Application Review

The Committee discussed each applicant and made a recommendation for each candidate.

1. Applicant 1

The applicant will be called in for an interview.

2. Applicant 2

It was noted that the applicant was a Board Member during the last fiscal year but resigned due to availability to attend meetings. Lilliana Windover will confirm the policy but is under the impression that after a resignation, a former Board Member must wait a certain time period before consideration to reapply. Should there be no waiting period, the applicant will be called in for an interview.

3. Applicant 3

The applicant will be called in for an interview.

M/S/C (A. Quiles/S. Bisogno) To approve the above applicants for interviews with the Nominating Committee.

4. Applicant 4

Suad Bisogno noted that NLA found that the applicant did express an interest in continuing to serve on the Board. As he was serving a 1-year term, he would be re-evaluated at this time regardless of the timing of the receipt of his interest. The applicant serves on the Self-Determination Committee currently. There was a proposal to bring on the applicant as an intern with support and that he is able to demonstrate that he is able to function within the parameters of the Board.

Board Support works with George Alvarado's CSC to coordinate support for Board Meetings; it would be recommended that the same avenue be used to provide support for the applicant in meetings. The Committee considered a vote for the applicant to return to the Board.

M/S/C (S. Brunjes/S. Bisogno) To approve the applicant for continued service on the Board of Trustees as a full-voting member. The motion was not passed with two yays from S. Brunjes and S. Bisogno and three nays from A. Quiles, D. Coe and L. Martinez.

M/S/C (S. Brunjes/S. Bisogno) To approve the applicant for presentation to the Board for continued service on the Board of Trustees as a Board Intern with applicable support. The motion passed with 1 abstention from D. Coe.

Suad Bisogno agreed to assist the applicant with support as she has worked with him before but needs to discuss with Ruth Janka to ensure that there is an appropriate contingency for her to provide support. Ana Quiles proposed that once the form of support has been determined, to call a meeting coordinate a meeting with the applicant and the nominating Committee to inform him of the Committee's decision. NLA staff will reach out to the applicant to determine a meeting date prior to the board meeting packet submission deadline of August 7th.

The Committee also discussed applicant 5, who is currently serving as a Board Intern. The Committee proposed presenting her to the Board for a vote for full Board membership. Lillian Martinez will reach out to the applicant to confirm her attendance at the next Board Meeting for the vote.

M/S/C (D.Coe/A. Quiles) To approve the applicant to the Board for a vote for full Board membership.

IV. Board Meeting Agenda Items

- A. Minutes of August 15th Meeting
- B. Presentation of Applicant 4 as Board Intern
- C. Presentation of Applicant 5 for full Board Membership

V. Announcements / Information

- A. Board Composition Survey Summary
Lilliana Windover will find information pertaining to the Recruitment Letter and provide it to the Committee for further review via email. Lilliana will also check with Chris

Whitlock in regard to recruitment on LinkedIn. Sharmila Brunjes will reach out to someone she knows who meets the African-American criteria and may be willing to apply. Continued efforts on recruitment are being worked on to bring NLA into compliance with Board Composition for DDS.

- B. Next Meeting: Monday, August 21, 2023, to conduct interviews and meet with Applicant 4

VI. Adjournment

M/S/C (A. Quiles/S. Brunjes) To adjourn the meeting at 7:18 pm.

Submitted by:

() Kimberly Visokey*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

August 21, 2023

Present: Ana Quiles, Lillian Martinez, Suad Bisogno, David Coe, Sharmila Brunjes – **Committee Members**

Monike Paz, Lilliana Windover – **Staff Members**

Minutes Services - **Guests**

Absent:

I. Call to Order

Lillian Martinez called the meeting to order at 6:00 pm

II. Consent Items

- A. Approval of Agenda
M/S/C (L. Martinez/D. Coe) To approve the agenda as presented
- B. Approval of Redacted Minutes of the April 17th Meeting
M/S/C (A. Quiles/S. Bisogno) To approve the minutes as presented
- C. Approval of Minutes of the August 16th Meeting- *deferred*

III. Committee Business

Prepare for Board and VAC Applicant Interviews - Lillian Martinez
The Committee reviewed interview responsibilities in preparation for the applicant interviews.

A. Conduct Board and VAC Interviews

The Committee broke out into a separate session to conduct interviews at 5:36 pm. As they arrived, applicants were instructed to enter the session and log off upon completion of the interview.

- 1. TBD – Applicant 1 (Board Intern)
- 2. 6:40 pm - Applicant 2 (Board)
- 3. 7:10 pm - Applicant 3 (Board)
- 4. 7:00 pm - Applicant 4 (Board)

Interviews were completed at 7:56 pm.

The Committee requested a revision of the Interview Questionnaire and Ratings Sheet to include the answer sections split up under their respective questions to streamline the form to be one page per candidate. Lilliana Windover will make the adjustments and present the revised document at the October Committee Meeting. The Committee will submit their rating sheets as soon as possible.

M/S/C (A. Quiles/S. Bisogno) To approve Applicant 2 and Applicant 3 to the Board for Nomination

Board Support will notify all of the applicants of the decision within five days via letter.

NLA's legal team will work with Ruth Janka to request a draft of a letter to waive Applicant 1's application at this time per the Committee.

There is a need to streamline the process for Nominating and how candidates and Board Support facilitate communication with candidates and to outline guidance for confidentiality within the Nominating process. The Committee agreed that there is a need for this guidance. It will coordinate with Ruth Janka and the NLA legal team to draft a framework to be reviewed by the Committee either via email or at the October Committee Meeting.

VI. Board Meeting Agenda Items

- A. Redacted Minutes of April 17th Meeting
- B. Redacted Minutes of August 15th Meeting
- C. Redacted Minutes of August 21st Meeting

VI. Announcements / Information

- A. Next Meeting: Wednesday, October 4th at 5:30 p.m.

VII. Adjournment

Lillian Martinez adjourned the meeting at 8:18 pm.

Submitted by:

(*) *Kimberly Visokey*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

Competitive Integrated Employment & Paid Internship Program Quarterly Metrics

FY2023, Quarter 4 (04/01/2023 – 06/30/2023)

1. Competitive Integrated Employment (CIE) Incentive Payments

Incentive payments are paid to regional center service providers for placing consumers who maintain competitive integrated employment after 30 days, 6 months and 12 months of continuous employment.

Description	Q1	Q2	Q3	Q4	YTD	Total POS YTD	FY21	FY22
Total # of 30-day CIE incentives paid (EMPP)	23	13	5	3	44	63	n/a	34
Total # of 6-month CIE incentives paid (EMP6)	9	13	9	1	32	44	n/a	36
Total # of 12-month CIE incentives paid (EMP12)	18	12	9	2	41	49	n/a	11

2. Paid Internship Program

a. Internship Funding (PIPW)

Effective July 16, 2021, regional center service providers are eligible for reimbursement of wages and benefits paid to each consumer for up to a maximum of 1,040 hours per year per individual placed in an internship. Between July 1, 2016 and July 1, 2021, service providers were reimbursed up to a maximum of \$10,400 per year per individual placed in an internship.

Description	Q1	Q2	Q3	Q4	YTD	Total POS YTD	FY21	FY22
# of PIPW authorizations rollover from FY22	71	0	0	0	71	262		
# of new PIPW authorizations per quarter	54	38	52	47	191		n/a	140
# of PIPW authorizations terminated per quarter (with payment)	9	13	19	21	62		n/a	36
# of PIPW authorizations terminated per quarter (no payment)	15	6	3	3	27		n/a	15



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

Description	Q1	Q2	Q3	Q4	YTD		FY21	FY22
# of PIPW authorizations paid out (per consumer)	94	115	129	132	470*		n/a	222*
Total PIPW reimbursement funding	\$183,620.09	\$235,261.76	\$273,391.44	\$239,667.76	\$931,941.05		\$91,579	\$279,376.77
Average PIPW reimbursement funding	\$1,953.41	\$2,045.75	\$2,119.31	\$1,815.66	\$1,983.53		n/a	\$1,258.45

*Note: Year to date total will count one consumer multiple times if their internship crosses into the next quarter and fiscal year. Count of consumers without duplicates is 191 consumers for FY23 and for comparison was 98 for FY22.

a. PIP Incentive Payments

Incentive payments are paid to regional center service providers for placing consumers in a paid internship opportunity after 30 and 60 consecutive days from the date of the placement.

Description	Q1	Q2	Q3	Q4	YTD	Total POS YTD		FY21	FY22
Total # of 30-day PIP incentives paid	23	20	17	5	65	81		1	28
Total # of 60-day PIP incentives paid	22	14	17	9	62	75		1	23

NOTE: Data reflects current billing as of **July 20, 2023**, and is reported by service month.

**North Los Angeles County Regional Center
Report on New Vendorizations
FY2022-2023, Q4: 04/01/2023 - 06/30/2023**

Count	Approval Letter Signed	Vendor Name	Vendor #	Service Code	Service Description	Residential Service Level	Area Served			Effective Date
							SFV	SCV	AV	
1	6/26/2023	ACCREDITED FMS, INC.	PL2177	456	Participant-Directed Personal Assistance		X	X	X	5/1/2023
2	6/26/2023	ACCREDITED FMS, INC.	PL2179	457	Participant-Directed ILS		X	X	X	5/1/2023
3	6/26/2023	ACCREDITED FMS, INC.	PL2180	458	Participant-Directed Supported Employment		X	X	X	5/1/2023
4	12/13/2022	MODERN SUPPORT SERVICES	HL1027	520	Independent Living Services (1:1)		X	X	X	1/1/2023
5	1/18/2023	MODERN SUPPORT SERVICES	HL1015	520	Independent Living Services (1:2)		X	X	X	1/1/2023
6	3/3/2023	NURTURE COLLECTIVE	HL1033	805	Infant Development Program (1:1)				X	4/1/2023
7	3/3/2023	NURTURE COLLECTIVE	HL1034	805	Infant Development Program (1:3)				X	4/1/2023
8	10/31/2022	RIDE ON LA - THERAPY SERV	HL1020	805	Infant Development Program (1:1)		X			11/1/2022
9	6/6/2023	SMART SHUTTLE	HL1018	875	Transportation Company		X			6/1/2023
10	6/6/2023	SMART SHUTTLE	PL2178	882	Transportation - Attendant		X			6/1/2023
11	6/7/2023	ASHNAR HOMES 2, INC	HL1036	915	Residential Facility Adults Staff-Operated	level 3-S	X			6/1/2023
12	3/20/2023	KINGSBURY STREET HOME	HL1029	915	Residential Facility Adults Staff-Operated	RCFE, level 3-S	X			4/1/2023
13	3/23/2023	A PLACE FOR US	HL1028	915	Residential Facility Adults Staff-Operated	level 2-S	X			4/1/2023
14	3/22/2023	MY HIDDEN GEM LLC	HL1024	915	Residential Facility Adults Staff-Operated	level 3-S			X	4/1/2023
15	6/14/2023	DISCOVERING HORIZONS	HL1037	930	Intermediate Care Facility	DD-H	X			6/1/2023
16	5/10/2023	ENCOURAGE HOMES	HL1040	935	Intermediate Care Facility	DD-N	X			5/1/2023
17	6/1/2023	BRILLIANT CORNERS	PL2186	999	Start-Up Funding - Housing Development	EBSH (children)	TBD			6/1/2023
18	6/1/2023	BRILLIANT CORNERS	PL2187	999	Start-Up Funding - Housing Development	EBSH	TBD			6/1/2023
19	6/1/2023	BRILLIANT CORNERS	PL2188	999	Start-Up Funding - Housing Development	EBSH	TBD			6/1/2023
20	6/1/2023	FREE TO BE PROGRAMS	PL2189	999	Start-Up Funding - Housing Development	level 4-i (children)	TBD			6/1/2023
21	6/1/2023	MOUNTAIN LIGHT BEHAVIORAL	PL2197	999	Start-up Funding - HCBS		X	X	X	6/1/2023
22	6/1/2023	WORKABILITY LA LLC	PL2198	999	Start-up Funding - HCBS		X	X	X	6/1/2023
23	6/1/2023	YUKON GROUP INC	PL2199	999	Start-up Funding - HCBS		X	X	X	6/1/2023
24	6/1/2023	MAINS'L CALIFORNIA LLC	PL2200	999	Start-up Funding - HCBS		X	X	X	6/1/2023

**North Los Angeles County Regional Center
Health and Safety Waiver Exemption Submissions
For Fiscal Year 2022-2023, Q4 (04/01/2023 - 06/30/2023)**

A	B	C	D	E	F	DDS		I
						G	H	
Vendor #	Service Code	Vendor Name	Consumer Count	Purpose of H&S Exemption Request	NLACRC Original Submission Date	DDS Decision	DDS Decision Date	#Days for DDS Decision
PL1901	55	PathPoint	25	insufficient rate	1/25/2023	approval	3/27/2023	61
PL2081	113	Zelzah	2	insufficient rate due to vacancy	3/22/2023	approval	5/5/2023	29
PL1777	109	Zelzah	2	insufficient rate due to vacancy	3/22/2023	approval	5/5/2023	29
Subtotal Approvals			29		3		Average Days:	40
Subtotal Denials			0		0		Average Days:	N/A
Subtotal Withdrawals			0		0		Average Days:	N/A
H32993	515	BuildAbility	67	insufficient rate to return to site-based services - approved in FY24, Q1 on 7/20/2023	8/12/2022	interim approval	pending	342
Subtotal Pending			67		1		Average Days:	342
Total Submissions			96		4			

North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes

September 7, 2023

Present: Sharon Weinberg, Dana Kalek, Vahe Mkrtchian, Jodie Agnew-Navarro, Andrea Devers, Alex Kopilevich, Jaklen Keshishyan, Cal Enriquez, Catherine Carpenter, Erica Beall, Octavia Askew, Masood Babaeian– **Committee Members**

Liliana Windover, Monike Paz, Ruth Janka, Evelyn McOmie, Asrshalous Garlanian, – **Staff Members**

Michelle Heid - Legucator, Dolly Sharma -Minutes Services, Lilian Martinez - Board Member, Alisha Turner - JNCS, Scott Shepard, America Maravila, Aurelia Creative Steps - **Guests**

Absent: Suad Bisogno, Daniel Ortiz

I. Call to Order & Introductions

Jodie Agnew-Navarro, called the meeting to order at 9:32 am.

The Committee Members introduced themselves to the group.

II. Public Input

Dana Kalek shared that Michelle Linares, the owner and CEO of The Learning Grove, who recently passed away . Michelle was a part of the Early Start Community and strong advocate for children and families and leaves behind a husband and two children. The Committee held a moment of silence in honor of Michelle and her contributions.

Lilian Martinez announced that a report from KALW was shared by Disability Voices United related to group home issues; and related it to AB1147. Lilian forwarded the report to the Committee for review.

Victoria Berrey, from Family Focus Resource Center, shared that FFRC is partnering with NLACRC to host the Armenian Parent Circle of Support. The inaugural meeting is September 7th and will cover support and future meetings. All are invited. There will be a monthly IEP Training Workshop that will be held in English and Spanish, more information is available on the FFRC website. The Annual Resource Fair will take place on October 15th at the Cal State Northridge Campus. Applications are still being accepted for vendors who are interested in participating.

Alisha Turner, from JNCS, shared that the UAA Robotics Programming Training will be hosting an Open House and a Soft Skills Training Cohort this fall and Alisha can be reached for more information.

Scott Shepherd stated that his organization, Avenues, is hosting 5 Employment Webinars in October on Tuesday mornings geared towards self-advocates, family members, NLACRC staff

and agency staff.

Jodie Agnew-Navarro announced that the Cal-Tash Conference is scheduled for March 1-2, 2024 in Sacramento and call for proposals are open.

III. **Consent Items**

A. Approval of Agenda

Item VIII. Government and Community Relations Request was added to the agenda to follow the Legislative Report. All items will subsequently be moved down.

M/S/C (A. Kopilevich/O. Askew) To approve the agenda as revised

B. Approval of Minutes from the August 3, 2023, Meeting

Jodie requested a revision to include her name on the attendance list, as well as Erica Beall.

M/S/C (E. Beall/D. Kalek) To approve the Minutes as revised

IV. **Executive Director's Report** - Ruth Janka

Ruth reviewed the report as presented in the packet. Highlights include:

Legislation

AB1147 is now up for consideration by the full Senate, who can choose to support the bill as written, to amend the bill, to choose to not support the bill or to hold the bill to be addressed in the next calendar year. Ruth will share the outcome as updates become available.

Lanterman Developmental Disabilities Services Act – Translated

DDS will be publishing the Lanterman Act into Spanish! The department intends to maintain the publication in both English and Spanish ongoing.

FY23-24 Service Access and Equity Grants

Service Access and Equity Grant applications from community-based organizations and regional centers are due to DDS by September 26, 2023 through the online application in GrantVantage. Questions regarding the application or process should be sent to SAEgrantprogram@dds.ca.gov.

Direct Service Professional Internship Program

DDS has contracted with All's Well to administer the department's statewide DSP Internship Program; the goal is to provide paid internships to individuals interested in working in the field of developmental disabilities and enhance the service provider workforce across the state. The program will be piloted across selected regional centers before being implemented statewide.

DDS Direct Service Professional Training Stipend and Incentive Program Pilot

This program will be implemented statewide September 1st! DSPs will be able to earn two stipends, \$625 each, for participating in training. Of the two trainings, the Code of Ethics is required to earn a stipend.

Association of Regional Center Agencies (ARCA)

ARCA met on June 15 - 16 in Sacramento, where the board reviewed ARCA's Financial Statement May 2023, ARCA's Annual Report, FY23-24 through FY25-26 Strategic Plan, FY23-24 Strategic Priorities, and received a legislative update.

State Council on Developmental Disabilities (SCDD)

SCDD met on July 18, 2023 and voted to accept recommendations of the Cycle 46 Committee to provide grants to remove barriers related to employment for people from marginalized populations in the San Francisco/Bay Area, establish self-advocacy training and education to young and young adults with developmental disabilities in the Los Angeles area, and to develop materials and establish training 14 opportunities in the Los Angeles area for people with developmental disabilities seeking employment and develop educational materials regarding the benefits of hiring people with developmental disabilities for employers. There was also a report of the results of the Self-Determination Program Evaluation which was based on direct feedback provided by people served by regional centers and people who support them.

Consumer Advisory Committee

NLACRC is seeking VAC support in promoting CAC meeting participation. Vendors are being asked to post meeting information in common areas where individuals gather.

Staffing

Recruitment August 14th New Hires: 4 total

3 Consumer Services Coordinators (1 Bilingual Spanish) and an HR Specialist 1, Priscila Reyes.

August 28th New Hires: 5 total - all Consumer Services Coordinators (3 Bilingual Spanish).

NLACRCCRC Career Day scheduled for Saturday, September 9th at the Chatsworth location from 9:00 am to 1:00 pm.

Executive Administrative Assistants Hailey Lauderdale and Elizabeth Alvarez have both separated from the agency to pursue other employment opportunities. We wish them both well! Executive Administrative Assistant Liliana Windover will be retiring this year, with her last day of work being October 12, 2023 and her official retirement date being December 31, 2023. We will miss her! Administrative Assistant Monike Paz joined the Center in August and is doing a fantastic job of supporting the Board.

Provider and Community Engagement and Outreach

Met with Senator Menjivar's team, along with NLACRCCRC's Consumer Services Directors Cristina Preuss and Donna Rentsch, and DEI Supervisor Raphael Munoz, to present information regarding regional center eligibility, the application process, service coordination and services in both Early Start and the Lanterman Programs on Tuesday, August 22nd. See

Senator Menjivar's tweet at

Attended The Nurture Collective's grand opening on August 24th, a new infant development program in the Antelope Valley, to tour the program and meet program staff. This much needed resource offers feeding therapy, occupational therapy and infant development programming in a spacious environment.

NLACRC is joining the 6 other Los Angeles County regional centers in "L.A. Parent" magazine in promoting our Early Start Program across Los Angeles County. The full page ad, in both English and Spanish, will describe the importance and availability of early intervention services, free of charge, in Los Angeles County, and will include contact information for all 7 regional centers.

Social Recreation Reimbursement Office Hours

Community Services Department will release September office hours next week. Drop-in office hours provide CSCs with assistance completing Social Recreation Reimbursement forms. Note, consumers/families may attend office hours with their service coordinator and may bring receipts for "on-the-spot" reimbursement submissions for social recreation activities approved in the IPP/IFSP.

V. Chief Financial Officer's Report – Vini Montague

Vini reviewed the report as presented. Highlights include:

The deadline for submitting billing for FY21-22 (between the dates of July 1, 2021-June 30, 2022) will be February 6, 2024.

DDS is currently conducting a routine, 2-year audit on FY22-23.

It was also noted that Residential Placement and Admission Agreement process is being streamlined. NLACRC plans to have a central, generic e-mail address that will be monitored by NLACRC staff. Vini will share the email once it has been set up by the IT department.

VI. Chief Consumer & Community Services Officer Report – Evelyn McOmie

Evelyn McOmie reviewed the information as presented in the packet. Highlights include:

Contacting Case Management

NLACRC staff are available during office hour via phone, email, and text. Our Ring Central system allows for callers to text the office direct dial number and a message will be received by the CSC- the CSC with the app on their cell phone will receive it in text formation/those who do not have the app downloaded on their cell phone will receive the text message on their computer. In addition, NLACRC has updated the contact list on the NLACRC website.

DDS EVV Outreach to Providers:

DDS is following up on accounts created for Electronic Visit Verification (EVV) where there may be errors or assistance needed by service providers. DDS will be contacting providers for

NLACRC regarding any items that have an error to provide training or assistance. NLACRC will be cc'd on the outreach emails. Kimberly Johnson McNeil will be point of contact for DDS.

Final Update on New POS Process

POS process is now fully up and running, earlier than previously anticipated. So far, about 2,000 POS approvals per month as observed in the last 2 months (8,194 approved as of 8/31). NLACRC is soliciting feedback from vendors on this new process.

Consumer Advisory Committee

The CAC is seeking participation and the vendor community is being asked to help spread the word to those who may be interested in contributing to the committee. In addition, in LA will be sharing information with the vendor community for those who would allow the CAC to come to their programs for a 20 to 30 minute presentation on the CAC for interested participants. The Committee is seeking to coordinate this outreach in an effort to increase participation to serve on the Committee.

Internal DOR Referral Criteria

To establish more effective means of assessing employment needs, NLACRC is developing a tool for CSC's to utilize in order to determine when best to write a DOR referral instead, to work with supportive employment providers for an employment path for support. This is currently in development and is planned to be ruled out later in the Fall.

VII. Community Services Director's Report – Arsholous Garlanian

Arsholous reviewed the report as presented in the packet. Highlights include:

NLACRC Vendor Fair

NLACRC will host an in-person Vendor Fair on September 26 & 27th at the San Fernando Valley Office and October 3rd, in the Antelope Valley office from 10-2pm.

HCBS Compliance

NLACRC continues to work with Service providers to validate HCBS compliance. Our HCBS Specialist will schedule site visits to review Validation and Remediation plans submitted by Providers. Additionally, a 1:1 consultation will be provided for programs with Remediation plans.

Reimbursement for Early Start Provider Training

One-time, time-limited funding for early intervention service providers training. Reimbursement is available for 1) cost of training fees and/or 2) staff time to attend training. Submit your request for funding to 21ResourceDevelopment@NLACRCcrc.org. The Deadline to submit reimbursements is September 30th.

Electronic Visit Verification (EVV)

The DDS Electronic Visit Verification (EVV) team is hosting open office hours this month. Office hours are a time to ask questions about EVV's "Topic of the Day", troubleshoot and or get information about future events.

DSP Training Stipend Update

An incentive program for up to two \$625 stipends per employee and \$150 reimbursement for admin will be launched (current expectation of DDS guidance 1st week of September) related to DDS approved training available on the ARCA learning center portal. NLACRC will send an email blast and update our website.

Quality Incentive Program: Employment Access & Equity Incentive Payments

To request incentive payments available through the QIP Employment Access measure, every service provider must complete a certification form and submit to the Department at QIPEmpAccess@dds.ca.gov.

Quality Incentive Program: Employment Capacity Incentive Payments

To request incentive payments available through the QIP Employment Capacity measure, service providers must complete a certification form and submit to the Department at QIPEmpCapacity@dds.ca.gov.

VIII. Legislative Report - Michelle Heid

Michelle reviewed the report as presented in the packet. Highlights include:

Legislative Update

On September 1st both the Senate and Assembly Appropriations Committees met to decide the fate of many bills. The Senate Appropriations Committee, chaired by Senator Portantino, met and voted on 489 bills that were determined to have a significant fiscal impact on the state. The Assembly Appropriations Committee, chaired by Assemblymember Chris Holden, met and voted on 276 bills.

AB 1147 (Addis)

Disability Equity and Accountability Act of 2023 Would enact the Disability Equity and Accountability Act of 2023, which would make various changes to the Lanterman Developmental Disabilities Services Act for purposes including providing increased oversight of regional center operations and performance. The bill was significantly amended on 9/1/2023 limiting the scope of the legislation, however, it maintained some aspects supported by the community. Status: This bill was passed by Senate Appropriations on 9/1/2023. It was then read a second time and amended before being ordered to a third reading.

Senate Leadership

California State Senate President pro Tempore Toni Atkins (D39) announced she will step down from the top senate leadership position in 2024 ahead of the next election. Unable to seek re-election due to term limits, Senator Atkins and the Senate Democratic Caucus have chosen Senator Mike McGuire (D2) to take over the top spot, but an exact date has not yet been announced. Senator McGuire will serve as Senate President pro Tempore until he terms out of the legislature in 2026. The term "pro tempore" means "for the time being" and is sometimes abbreviated as "pro tem". The state's Lieutenant Governor, Eleni Kounalakis is the President of the Senate, and votes in the event of a tie in senate proceedings.

ARCA Supports Budget Trailer Bill AB 138/SB 138

ARCA sent an immediate letter of support for Trailer Bill AB 138/SB 138 to legislative Budget Committee Chairs, Senator Nancy Skinner and Assemblymember Phil Ting. In the endorsement, ARCA praised the bill for providing “a solid basis for gathering actionable data to inform future policies” in their continued commitment to providing culturally-responsive services and service access equity. DDS, regional centers, and stakeholders have been working together to create standardized templates and procedures for Individual Program Plans and other processes, and the trailer bill further codifies these efforts.

Fun Fact

Senator Toni Atkins has served as State Senate President Pro Tem since 2018 and served as Assembly Speaker from 2014 to 2016. She is the first woman to hold the top spot, and the first person in 150 years to serve as both Senate President Pro Tem and Assembly Speaker, according to the Pro Tem's office.

FREE Caregiver Workforce Training

CalGrows, a no-cost workforce training and development program for caregivers for older adults and adults with disabilities, is now open for registration. Hundreds of courses are available in multiple languages, and cover a wide range of topics relating to activities of daily living, understanding various disabilities and conditions, person-centered practices, legal and ethical issues, crisis prevention & intervention and more. These free trainings are available to paid direct care workers, Home and Community-Based Services caregivers, and unpaid family and friend caregivers. Caregivers in the paid direct care workforce are also eligible for up to \$6,000 in financial incentives and career pathway development benefits. Free coaching support is also available to help with courses, career planning, and goal setting. The Arc of California was one of dozens of organizations across the state awarded the CalGrows Innovation Fund grant to develop trainings and provide resources to support aging family caregivers of adults with developmental disabilities.

National Disability Voting Rights Week

National Disability Voting Rights Week is September 11-15, 2023, hosted by the American Association of People with Disabilities’ REV UP Voting Campaign. REV UP was started by AAPD in 2016 and stands for “Register, Educate, Vote, Use your Power!” REV UP’s mission is to build the power of the disability vote by making sure disabled voters are registered and ready to vote in every election, and by advocating for accessible voting processes, from register to vote to casting a ballot. REV UP has a toolkit available that includes social media graphics, a fill-in press release document, a Plan to Vote checklist, and more in the folder linked above.

September 26th Project - Emergency Preparedness Checkup

The September 26th Project is an annual emergency preparedness checkup reminder for autism and special needs families, created in honor of Feda Almaliti, past VP of National Council for Severe Autism, and her son Muhammed. The pair passed away on September 26th, 2020 in a house fire, a tragedy that rocked the autism community. Prompting to take just 10 minutes each year to check over plans for fire safety, natural disaster, and wandering prevention, lives can be saved and tragedy avoided.

IX. Government and Community Relations Request

Jodie announced that the Government and Community Relations Committee is hosting virtual and in-person legislative and advocacy forums in February 2024. The Committee is seeking Vendors who would be interested in hosting an in-person event at your site. Anyone interested is welcome to contact Board Support for more information.

X. Committee Business

A. Committee Goals, Priorities for FY 2023-24

Dana Kalek, Cal Enriquez and Erica Beall reviewed the goals as presented in the packet. After discussion, it was proposed to include verbiage related to the mechanics of ensuring that individuals have no delay in accessing School-Age Services. Cal Enriquez will revise the document as discussed.

M/S/C (E. Beall/S. Weinberg) To approve the Priority Goals for Early Start and Adult Services as presented. The Priority Goals for School-Age will be approved to include the revisions that will be made by Cal Enriquez that will be sent to the Committee via email.

B. VAC Workgroups for FY 2023-24

The workgroups were reviewed as presented

M/S/C (E. Beall/S. Weinberg) To approve the FY2023-24 Workgroups as presented.

C. Meeting Conflict: Vendor Fair & VAC Meeting October 5th - Kimberly Jones

This issue was resolved as the Vendor Fair has been rescheduled to October 3rd in the Antelope Valley NLACRC Office.

D. NLACCCRC Hybrid Meetings Capability

a. In regard to a question about if NLACRC offices are capable of facilitating hybrid meetings, it was confirmed that the San Fernando Valley and Antelope Valley Offices are currently hybrid capable; the Santa Clarita Office is still in progress. The current dates being held for VAC in-person meetings are October 5, January 4th and March 7th, respectively.

E. Back to Basics – Message to BOD/Follow-up

Erica Beall mentioned that the Adult Services Workgroup have requested feedback from the Committee on recommendations for how stakeholders, Board Members, can all engage with NLACRC to provide support for the CSCs in order to streamline and expedite the authorization process. It was decided to add this item to the next VAC agenda for further discussion as the Committee takes the time to collect their recommendations.

F. COVID-19 Related Updates

a. Updated local Public Health Orders

i. Masking Requirement for Healthcare Workers Rescinded

Ruth shared the order from the LA County Public Health office has been fully rescinded. NLACRC and vendors are no longer required to wear masks. This information has been distributed to all vendors but Ruth will re-send the information to the VAC for detailed review and consistent with each vendor's operational guidelines.

XI. Committee Work Group Reports

A. Early Start Services - Dana Kalek

Dana announced that there was a guest from LA County Public Health who discussed mobile nurses that provide childhood mobile vaccinations. There are steady referrals coming in. Program Evaluation reports are due September 30th.

B. School Age Services -Cal Enriquez

The workgroup discussed VAC priorities and goals and will continue to solicit resources and guest speakers for the VAC to assist in developing outcomes, goals, and priorities.

C. Adult Services - Sharon Weinberg

The group discussed VAC priorities, goals and outcomes and the Back to Basics message.

XII. Board Committee Reports

A. Administrative Affairs - Andrea Devers

Andrea shared that she has not received any information on how to attend this meeting or when they occur. Monike Paz will add Andrea to the Administrative Affairs meeting distribution list.

B. Consumer Services -Erica Beall

There are no updates to report. She also mentioned that she will not be able to attend the next Consumer Services Committee meeting and asked for volunteers to attend in her absence. The Board has previously discussed signing for Service Delivery and is being addressed in the Consumer Services Meeting. Jaklen Keshishyan will serve as the VAC representative and Monike Paz will add Jaklen to the distribution list for the Committee.

C. Government & Community Relations -Jodi Agnew-Navarro

David Coe is the new Committee Chair that was voted in. Discussion surrounded legislative bills, budget items, priorities, and how to disseminate more information to families and the best methods for doing so.

D. Nominating -Suad Bisogno

There are no updates to report.

E. Strategic Planning - Ruth Janka

Ruth stated that the Committee is in the process of conducting the Individual and Family Satisfaction Survey, which has gone out to consumers. The survey will gather

information in response to the specific areas of the Strategic Plan.

XIII. Review of Meeting Action Items

Meeting Action Items attached in separate document.

XIV. Agenda Items for the Next Board Meeting

A. Minutes of the August 3rd Meeting

XV. Announcements/Public Input

A. Next Meeting: Thursday, September 7, 2023 at 9:30 a.m.

B. Committee Attendance

XVI. Committee Work Group Information

A. Early Start Services (Dana Kalek)

For meeting schedule and information

Contact: Dana Kalek - dkalek@cdikids.org

Next workgroup meeting: September 21, 2023 at 9:00 am (via Zoom)

B. School Age Services (Cal Enriquez)

For meeting schedule and information

Contact: Cal Enriquez – cenriquez@accreditednursing.com

Next workgroup meeting: September 4, 2023 at 9:30 am (via Zoom)

C. Adult Services (Suad Bisogno & Erica Beall)

For meeting schedule and information

Contact: Suad Bisogno - Suad@irioc.org

Next workgroup meeting: TBD

XVII. Adjournment

Jodie adjourned the meeting at 11:39 am.

Submitted by:

(*) *Monike Paz*

Executive Administrative Assistant

(*) *The majority of these minutes are taken from the Minute Service submission and reviewed/edited as presented herein by NLACRC staff.*

Rolling 12-Month Attendance	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
Board Members	Board	Board	Board	Board	Board	Board	Dark	Board	Board	Board	Board	Board	Board	Absences
Ana Laura Quiles, President	P		P	P										0
Alma Rodriguez	P		P	P										0
Andrew Ramirez	P		P	P										0
Anna Hurst	*P		P	P										0
Brian Gatus	Ab		P	P										1
Cathy Blin	P		P	P										0
Curtis Wang	*P		P	P										0
David Coe	P		P	P										0
George Alvarado	P		P	P										0
Leticia Garcia	P		P	P										0
Lillian Martinez	P		P	P										0
Michael Costa	*P		P	P										0
Nicholas Abrahms	P		P	P										0
Rocio Sigala	P		P	P										0
Sharmila Brunjes	P		P	P										0
Suad Bisogno (<i>VAC Rep</i>)	Ab		P	P										1
Vivian Seda	*P		P	P										0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she

12-Month Attendance	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Sep-23	Total
Administrative Affairs		Dark			Dark		Dark	Dark			Absences
Brian Gatus, Chair									*P	P	0
Andrew Rodriguez									*P	P	0
Lety Garcia	P		P	P		P			P	P	0
Ana Quiles	P		P	P		P			P	P	0
Andrea Devers (VAC Rep)									*Ab	P	0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting.

(11/13/2022 10:00)

North Los Angeles County Regional Center
Consumer Advisory Committee
 FY22-23 Meeting Attendance

Consumer Attendee *Committee Members	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	August 2023	Sep 2023	TOTALS Absences	TOTALS Attended (Non-CM)
	*George Alvarado, Chair										P		P		0
*Bill Abramson	P	Ab	P		P	P	P	Ab	P	P		P		2	
*Pam Aiona	P	P	P		P	P	P	P	P	P		P		0	
*Suzanne Paggi - March 2023	Ab	P	P		P	P	P		P	P				1	
Cynthia Samano - Feb 2023	Ab	Ab	P		Ab	Ab			P	Ab				5	
Susan Good						P				Ab				1	1
Melinda Tannan										Ab				1	0
Lesly Forbes	P						P			P				0	3
Destry Walker	P		P				P		P	P				0	5
Alex Phuong *not NLA consumer	P	P	P		P	P	P	P		P				0	8
Elena Tiffany		P			P					P				0	3
Desiree Boykin		P			P	P				Ab				1	3
Miguel Lugo					P					Ab				1	1
Jason Gerard								P		Ab				1	1
Juan Hernandez						P	P	P	P	P				0	5
Jessica Gould								P		P				0	2
Kristine Mosteiro					P					Ab				1	1

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

12-Month Attendance	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Consumer Services Committee			Dark					Dark	Dark		Dark		Absences
Rocio Sigala	P	Ab			P		P			P		P	1
Alma Rodriguez										P		P	0
Anna Hurst										P		P	0
Cathy Blin	P	P			P		P			P		P	0
Curtis Wang										P		P	0
George Alvarado	P	P			P		P			P		Ab	1
Jennifer Koster												P	0
Juan Hernandez												P	0
Sharmila Brunjes	Ab	P			P		P			P		P	1
Nicholas Abrahms	P	P			P		P			P		P	0
Michael Costa										P		Ab	1
Vivian Seda										P		P	0
Erica Beall (VAC Rep)	P	P			P		P			P		Ab	1

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total
Executive Committee		Dark			Dark	Sp.S	Sp.S		Dark				Absences
Leticia Garcia	P		P	P		P	P	P		P	P	P	0
Lillian Martinez	P		P	P		P	P	P		P	P	P	0
Ana Quiles, Chair	P		P	P		P	P	P		P	P	P	0
Brian Gatus										*P	P	P	0
Andrew Ramirez										*P	P	P	0
David Coe	P		P	P		P	P	P		P	Ab	P	1
Rocio Sigala	P		P	Ab		P	P	P		Ab	P	P	2

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Aug-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Aug-23	Total
Government & Community Relations Committee			Dark					Dark	Dark				Dark			Absences
Cathy Blin	P	P		Ab	P	P	P			P		P		P	P	1
David Coe, Chair															P	0
Michael Costa															Ab	1
Anna Hurst															P	0
Nicholas Abrahms	P	P		P	P	P	P			P		P		P	P	0
Sharmila Brunjes				*P	P	P	Ab			P		P		P	Ab	2
Vivian Seda															P	0
Curtis Wang															Ab	1
Jodie Agnew-Navarro, VAC Rep							P			P		P		Ab	P	1

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Apr-23	May-23	Jun-23	Jul-23	Total
Post-Retirement Medical Trust	Dark		Dark	Dark		Dark	Dark			Dark	Dark		Absences
Ana Quiles, Chair		P			Ab			P	P			P	1
Brian Gatus												*P	0
David Coe		*P			P			P	P			P	0

P = Present Ab = Absent * = Joined Committee

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Nov-22	Dec-22	Jan-23	Feb-23	3/6/23	3/16/22	3/22/23	3/24/23	4/17/2023	5/23/2023	8/15/2023	8/21/2023	Total
Nominating Committee		Dark	Dark	Dark									Absences
David Coe	P				P	P	P	P	P	P	P	P	0
Lillian Martinez, Chair	P				P	P	P	P	P	P	P	P	0
Ana Quiles	P				P	P	P	P	P	P	P	P	0
Sharmila Brunjes											P	P	0
Suad Bisogno	P				P	P	P	P	P	P	P	P	0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Sep-22	Oct-22	Nov-22	Dec-21	Jan-22	Feb-23	Mar-23	Apr-22	May-23	Jun-23	Jul-23	Aug-23	Total
Strategic Planning				Dark	Dark		Dark		Dark	Dark	Dark		Absences
Lety Garcia	P	P	P			P		P	P			P	0
Brian Gatus	Ab	Ab	P			P		P	P			P	2
Lillian Martinez	P	P	P			P		P	P			P	0
Ana Quiles	P	P	P			P		P	P			P	0
Daniel Ortiz - VAC Rep						P		Ab	P			P	1

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-22	Apr-23	May-23	Jun-23	Jul-22	Aug-23	Sep-23	Oct-23	Total
Vendor Advisory Committee			Dark							Dark				Absences
Suad Bisogno, Chair	P	P		P	P	P	P	P	P		P	Ab		1
Alex Kopilevich	P	P		P	P	P	P	P	P		P	P		0
Andrea Devers	P	P		P	P	P	P	P	P		P	P		0
Cal Enriquez	P	P		P	P	P	P	P	P		Ab	P		1
Catherine Carpenter	P	Ab		P	P	P	Ab	P	P		P	P		2
Dana Kalek	P	P		P	P	P	P	P	P		P	P		0
Daniel Ortiz	P	P		Ab	P	P	Ab	P	P		P	Ab		3
Erica Beall	P	P		P	P	P	P	P	P		P	P		0
Jaklen Keshishyan											*P	P		0
Jodie Agnew Navarro	P	P		P	P	Ab	P	P	P		P	P		1
Lisa Williamsen	P	P		P	P	P	Ab	P	P		P	P		1
Masood Babaeian											*P	P		0
Octavia Askew											*P	P		0
Rosalyn Daggs											Ab	Ab		2
Sharon Weinberg											*P	P		0
Vahe Mkrtchian											*P	P		0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

Fiscal Year 2023-2024

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

Committee	Jul-23				Aug-23				Sep-23				Oct-23			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation (7/12/23)	6:00 PM	9:00 PM	3:00	3:00												
Board Member Retreat (7/29/23)	8:00 AM	5:05 PM	9:05	9:00												
Administrative Affairs	6:39 PM	9:25 PM	2:46	2:45					6:00 PM	8:44 PM	2:44	2:45				
Board Meeting					6:30 PM	8:59 PM	02:29	2:30	6:30 PM	8:16 PM	1:46	1:45				
Consumer Advisory					3:05 PM	4:21 PM	01:16	3:00			0:00	0:00				
Consumer Services	6:01 PM	10:09 PM	4:08	4:15					6:03 PM	8:40 PM	2:37	2:30				
Executive	9:25 PM	10:47 PM	1:22	1:15	6:03 PM	9:53 PM	03:50	3:00	8:45 PM	10:57 PM	2:12	2:15				
Executive (special session)																
Government and Community Relations					6:05 PM	8:50 PM	02:45	3:00								
Nominating					6:05 PM	7:18 PM	01:13	3:00								
Nominating					6:06 PM	8:19 PM	02:13	4:00								
Strategic Planning					6:01 PM	8:16 PM	02:15	3:00								
Post Retirement Medical Trust	5:31 PM	6:39 PM	1:08	1:15												
Vendor Advisory					9:31 AM	12:10 PM	02:39	2:45	9:32 AM	11:39 AM	2:07	2:00				
Total Hours/Month			21:29	21:30												

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

TASH	- The Association for the Severely Handicapped
TCRC	- Tri-Counties Regional Center
UAP	- University Affiliated Program
UCI	- Unique Client Identifier
UCP	- United Cerebral Palsy
UFS	- Uniform Fiscal System
VAC	- Vendor Advisory Committee
VIA	- Valley Industry Association (Santa Clarita Valley)
VICA	- Valley Industry & Commerce Association (San Fernando Valley)
VMRC	- Valley Mountain Regional Center
WAP	- Work Activity Program
WIOA	- Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021