



Board of Trustees Meeting

Thursday, September 9, 2021
6:30 p.m.

Via Zoom Technology

Packet #2

North Los Angeles County Regional Center
Board Packet # 2
September 9, 2021
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North Los Angeles County Regional Center
Board of Trustees Meeting - *Via Zoom*
Thursday, September 9, 2021
6:30 p.m.

~ **REVISED AGENDA** ~

1. **Call to Order & Welcome** – Lety Garcia, Board President
2. **Housekeeping**
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
3. **Board Member Attendance** – Liliana Windover, Executive Administrative Assistant
4. **Introductions**
5. **Public Input & Comments** (3 minutes)
6. **Consent Items**
 - A. Approval of Revised Agenda (*Packet 2, Page 3*)
 - B. Approval of August 11th Board Meeting Minutes (*Packet 1, Page 8*)
7. **Performance Contract**
 - A. Performance Contract Public Meeting Requirements/Promotion/Results
 - B. Presentation of NLACRC's Draft 2022 Performance Contract (*Packet 1, Page 20*)
8. **Committee Action Items**
 - A. Administrative Affairs Committee – Ana Quiles
 1. Revised Contract Policy and Board Support Policy (*Packet 1, Page 48*)
 - B. Executive Committee – Lety Garcia
 1. Angelina Martinez – Resubmission of Conflict of Interest Resolution Plan (*Packet 1, Page 55*)
 2. Board Member Responsibilities Policy (*Packet 1, Page 69*)
 3. Board/Staff Interaction Policy (*Packet 1, Page 70*)
 - C. Government & Community Relations Committee – Jeremy Sunderland
 1. Revised Disability Community Organization, Service Provider & Elected Representative Visit Policy (*Packet 1, Page 71*)

2. Approval to Extend Legucator Contract
 - a) Advanced Behavioral Pathways (ABPLLC) (*Packet 2, Page 6*)

9. Additional Action Items

A. Administrative Affairs Committee – Ana Quiles

1. Approval of Contracts

- a) Lisa Sandler (PL2071-785) (*Packet 1, Page 72*)
- b) Ternus Adult Living Supports (PL2066-055) (*Packet 1, Page 76*)
- c) Ternus Adult Living Supports (HL0962-880) (*Packet 1, Page 81*)
- d) Revised Master Board Resolution: Subcodes for CIE/PIP (*Packet 1, Page 85*)
- e) Viatron Systems First Amendment (Ops) - (*Packet 2, Page 72*)

B. Strategic Planning Committee Composition Change – Lety Garcia

10. Association of Regional Center Agencies – Angelina Martinez

A. Report on ARCA Meetings

11. Executive Director’s Report – Ruth Janka (*Packet 2, Page 74*)

12. Self-Determination Program (SDP) Report – Jesse Weller – (*Packet 2, Page 101*)

13. Administrative Affairs Committee – Ana Quiles

- A. Minutes of the August 25th Meeting (*Packet 1, Page 89*)
- B. FY 2021-22 Financial Report (*Packet 1, Page 99*)
- C. FY 2020-21 Provider Relief Funds Financial Report - (*Packet 1, Page 107*)
- D. Final FY2018-19 Financial Report - (*Packet 1, Page 108*)

14. Consumer Advisory Committee – Caroline Mitchell

A. Minutes of the September 1st Meeting (*Packet 1, Page 109*)

15. Consumer Services Committee – Gabriela Herrera

- A. Revised Minutes of the August 18th Meeting (*Packet 2, Page 103*)
- B. The Annual Legislative Training is held in lieu of a September 21st Meeting

16. Executive Committee – Lety Garcia

- A. Minutes of the August 25th Meeting (*Packet 1, Page 117*)
- B. Executive Director’s Evaluation Process – *Deferred*
- C. Executive Director Negotiating Committee
- D. FY 21-22 Board Training Plan (*Packet 1, Page 125*)

- E. FY 21-22 Board Composition (*Packet 1, Page 126*)
- F. Letter of Support for AB 118 (*Packet 1, Page 127*)

17. Government & Community Relations Committee – Jeremy Sunderland

- A. Minutes of the August 18th Meeting (*Packet 1, Page 9*)
- B. Legislative Educators’ Report (*Packet 1, Page 133*)
- C. Recognition of Caroline Mitchell – NLACRC Instagram Account
- D. AV Hispanic Chamber of Commerce Membership/Application
- E. The Annual Legislative Training is held in lieu of a September 21st Meeting

18. Nominating Committee – Caroline Mitchell (No report)

19. Post-Retirement Medical Trust Committee – Lety Garcia (No report)

20. Strategic Planning Committee – Marianne Davis

- A. Status of Strategic Planning Consultant Proposal Process

21. Vendor Advisory Committee - Sharoll Jackson

- A. Minutes of the August 5th Meeting – (*Packet 1, Page 139*)
- B. Minutes of the September 2nd Meeting – (*Packet 2, Page 109*)

22. Old Business/New Business

- A. Board and Committee Meeting Attendance Sheets - (*Packet 2, Page 122*)
- B. Board and Committee Meetings Time Report - (*Packet 2, Page 126*)
- C. Updated Acronyms Listing -(*Packet 2, Page 127*)
- D. Meeting Evaluation -(*Packet 2, Page 133*)

23. Announcements/Information/Public Input

- A. Next Town Hall: Thursday, September 16th at 1:30 p.m. via Zoom “Fair Hearing Process”
- B. Next Meeting: Wednesday, October 16th at 6:30 p.m. at Chatsworth Office or Zoom

24. Adjournment



Contract Summary and Board Resolution

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	Operations First Amendment to Agreement for Consulting Services
2.	The Name of Vendor or Service Provider	Advanced Behavioral Pathways, LLC (“ABP”)
3.	The Purpose of the Contract	Legislative education and engagement services: <ul style="list-style-type: none"> • Consulting Services • Participation in Committees & Meetings • Grassroots Visits • Board Training • Legislative Trainings • Legislative Trips to ARCA Grassroots and ARC California Conference
4.	The Contract Term	<p>Nearly a seventeen (17) month contract term</p> <p><u>Original Contract Term</u> February 10, 2021 through September 30, 2021</p> <p><u>First Amendment Contract Term</u> Extends contact term from September 30, 2021 to June 30, 2022</p>
5.	The Total Amount of the Contract	Contract Amount: \$141,286.00 First Amendment: no change in contract amount
6.	The Rate of Payment or Payment Amount	Various hourly rates and fees based on the activities and services performed by ABP.
7.	Method or Process Utilized to Award the Contract.	Re-engagement of Consultant from previous year because the consultant best met NLACRC’s legislative objectives and training needs.
8.	Method or Process Utilized to Establish the Rate or the Payment Amount	Usual & Customary Rate

9.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	During FY2020-2021, NLACRC received an allocation of \$141,404 of ABX2-1 administrative expense funding. The contract is funded by the ABX2-1 funds that NLACRC received in its FY2020-2021 Operations funding for ABX2-1 administrative expenses.
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The North Los Angeles County Regional Center’s (“NLACRC”) Government and Community Relations Committee reviewed and discussed the above First Amendment to Agreement for Consulting Services (“Agreement”) and is recommending an action of the Board of Trustees to Approve the Agreement.

Jeremy Sunderland, Chair GCRC

August 18, 2021
Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center (“NLACRC”) Board of Trustees reviewed and discussed the First Amendment to Consulting Services Agreement between NLACRC and Advanced Behavioral Pathways, LLC. (“ABP”)

RESOLVED THAT in compliance with NLACRC’s Board of Directors Contract Policy, on September 9, 2021, the First Amendment to Consulting Services Agreement (“**Agreement**”) between NLACRC and ABP was reviewed and discussed by the NLACRC Board of Trustees. The NLACRC Board of Trustees hereby authorizes and designates any Officer of NLACRC to execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions, as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief Financial Officer, Chief of Program Services, or Chief Organizational Developmental Officer, and no one else.

CERTIFICATION BY SECRETARY: I certify that: (i) I am the Secretary of the NLACRC; (ii) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by Board of Trustees; iii) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

September 9, 2021

**FIRST AMENDMENT TO
CONSULTANT SERVICES AGREEMENT**

This FIRST AMENDMENT TO CONSULTANT SERVICES AGREEMENT (this “**Amendment**”), dated as of August 18, 2021, is entered into by and between NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC., a California nonprofit corporation (“**NLACRC**”), and ADVANCE BEHAVIORAL PATHWAYS, LLC, a Limited Liability Company d.b.a. PATHWAYS TO ADVOCACY (“**Contractor**”), in accordance with the following:

A. NLACRC and Contractor entered into a Consultant Services Agreement, dated as of March 10, 2021 (the “**Agreement**”), for the provision of Contractor services in connection with education, engagement, and advocacy services to support NLACRC’s efforts to educate the community (the “**Services**”). The defined, capitalized terms used in the Agreement shall have the same meanings when used herein.

B. The Parties now intend to amend the Agreement. All terms that are defined in the Agreement shall have the same meaning when used herein.

NOW, THEREFORE, based on the facts set forth above, the Parties agree as follows:

1. Extension of Term. The term of the Agreement is hereby extended from September 30, 2021 to June 30, 2022.

2. No Other Changes. The Agreement, as modified by this Amendment, remains in full force and effect.

3. Counterparts; Delivery. Each individual executing this Agreement on behalf of a Party represents and warrants that he or she has the authority to do so. This Agreement may be executed and delivered in counterparts, each of which shall be deemed an original and both of which shall constitute a single instrument. Signed copies of this Agreement delivered by facsimile or electronically in PDF (or similar format) shall be deemed the same as originals.

Executed in Chatsworth, California, as of the date first set forth above.

“**CONTRACTOR**”

“**NLACRC**”

ADVANCED BEHAVIORAL PATHWAYS,
LLC, a Limited Liability Company d.b.a.
PATHWAYS TO ADVOCACY

NORTH LOS ANGELES COUNTY
REGIONAL CENTER, INC., a California
non-profit corporation

By: _____
Michelle Heid, MA, BCBA

By: _____
Kim Rolfes, Deputy Director - CFO

CONSULTING SERVICES AGREEMENT

BETWEEN

NORTH LOS ANGELES COUNTY REGIONAL CENTER

9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311
(818) 778-1900

AND

Advanced Behavioral Pathways, LLC dba Pathways to Advocacy
28368 Constellation Road, #398
Valencia, CA 91355
661-803-3586 (business)
661-554-0183 (fax)
info@abpathways.com

TERM OF AGREEMENT: March 10, 2021 through September 30, 2021

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (“**Agreement**”), dated as of March 10, 2021 is entered into by and between NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC., a California not-for-profit corporation (“**NLACRC**”) and ADVANCED BEHAVIORAL PATHWAYS, LLC, a Limited Liability Company dba PATHWAYS TO ADVOCACY (“**Contractor**”), in accordance with the following facts:

WITNESSETH

- A. NLACRC desires to contract with Contractor to implement a comprehensive community legislative education and engagement plan to support NLACRC efforts to educate its community; continue discussions with local elected leaders at the City, County, and State levels to develop and implement solutions to the issues identified through the Needs Assessment Survey; continue legislative advocacy and voter engagement trainings; and promote the legislative platform of NLACRC (the “**Services**”).
- B. NLACRC is in a position to make funds available from its budget for fiscal year ending June 30, 2021 (the “**FY2021 Funds**”) in the amount of up to **\$82,456.00** to the Contractor in connection with developing a legislative strategy for NLACRC.
- C. Contractor represents and warrants that is capable and experience in providing legislative education and consulting services and desires to provide such services for NLACRC.
- C. NLACRC wishes to obtain such services from Contractor.

NOW THEREFORE IT IS AGREED:

1. DESCRIPTION OF SERVICES:

During the term of this Agreement, Contractor shall perform those Services described in this Agreement and in the Contractor’s proposal, which is referenced hereto as “**Attachment A**” and incorporated herein by the reference (the “**Proposal**”).

2. TERM:

This Agreement shall commence on March 10, 2021 and shall terminate on September 30, 2021. Notwithstanding any other provision of this Agreement to the contrary, either party may terminate this Agreement upon thirty (30) days written notice to the other for any reason or no reason whatsoever.

3. PAYMENT:

In consideration for the provision of services by Contractor, NLACRC shall compensate the Contractor as follows:

A. The Services. Contractor's pricing is described in "**Attachment B**". The Services includes several components: (i) an hourly rate for consulting services; (ii) fees for participation in committees and meetings; (iii) fees for participating in grassroots visits; (iv) fees for providing a Board Training; (v) fees for providing legislative and community trainings; (vi) fees for participating in legislative events and activities; and, (vii) reimbursement of travel, lodging, meal, and mileage expenses, as follows:

(1) Consulting Services Rate: NLACRC shall compensate Contractor at the following rates:

a. Lead Consultant: The rate of \$140.00 per hour (remotely/virtually) for Additional Consulting Services as identified as being required by NLACRC, up to 190 hours, not to exceed the maximum sum of **\$26,600.00**. The number of hours provided by the Contractor shall be based solely on services requested by NLACRC and subject to the maximum sum as stated above. NLACRC does not guarantee a minimum number of hours. In all cases, Additional Consulting Services shall require NLACRC's express prior written approval; such approval shall be in writing and shall not be unreasonably withheld.

b. Assistant Consultant: The rate of \$94.00 per hour (remotely/virtually) for Additional Consulting Services as identified as being required by NLACRC, up to 124 hours, not to exceed the maximum sum of **\$11,656.00**. The number of hours provided by the Contractor shall be based solely on services requested by NLACRC and subject to the maximum sum as stated above. NLACRC does not guarantee a minimum number of hours. In all cases, Additional Consulting Services shall require NLACRC's express prior written approval; such approval shall not be unreasonably withheld.

(2) Monthly Written Legislation Report: NLACRC shall compensate the Contractor at the rate of \$560.00 per report, not to exceed seven (7) monthly written legislation reports, up to the maximum sum of **\$3,920.00**.

(3) Participation in Committees and Meetings: NLACRC shall compensate Contractor at the following rates:

a. Government and Community Relations Committee (GGRC): The

- rate of \$820.00 per meeting (remotely/virtually), up to six (6) committee meetings, not to exceed the maximum sum of **\$4,920.00**.
- b. Vendor Advisory Committee (VAC): The rate of \$420.00 per meeting (remotely/virtually), up to six (6) committee meetings, not to exceed the maximum sum of **\$2,520.00**.
 - c. Disparity Committee: The rate of \$240.00 per meeting (remotely/virtually), up to seven (7) committee meetings, not to exceed the maximum sum of **\$1,680.00**.
 - d. Self-Advocacy Meetings: The rate of \$360.00 per meeting (remotely/virtually) for actual participation in meetings, up to three (3) meetings, not to exceed the maximum sum of **\$1,080.00**. Participation in all self-advocacy meetings shall require NLACRC's express prior written approval; such approval shall not be unreasonably withheld.
 - e. Consumer Advisory Committee (CAC): The rate of \$360.00 per meeting (remotely/virtually) for actual participation in meetings, up to three (3) meetings, not to exceed the maximum sum of **\$1,080.00**. Participation in all CAC meetings shall require NLACRC's express prior written approval; such approval shall not be unreasonably withheld.
- (4) Grassroots Visits: NLACRC shall compensate the Contractor at the rate of \$840.00 per visit (remotely/virtually), up to the maximum sum of **\$11,760.00**.
 - (5) Board of Trustee Training: NLACRC shall compensate the Contractor at the rate of \$1,200.00 per training (remotely/virtually), for one (1) board training, up to the maximum sum of **\$1,200.00**.
 - (6) Legislative and Community Trainings: NLACRC shall compensate Contractor at the following rates:
 - a. Training performed in English: The rate of \$920.00 per training (remotely/virtually), for two (2) trainings, up to the maximum sum of **\$1,840.00**.
 - b. Training performed in Spanish: The rate of \$800.00 per training (remotely/virtually), for two trainings, up to the maximum sum of **\$1,600.00**.
 - c. Additional Trainings (English or Spanish): The rate of \$600.00 per training (remotely/virtually), subject to the maximum sum(s) stated

above in Section 3A(6)(a) and (b). All additional trainings shall require NLACRC's express prior written approval; such approval shall not be unreasonably withheld.

- (7) Legislative Event: The rate of \$4,200.00 per event (remotely/virtually), up to the maximum sum of **\$4,200.00**. The Legislative Event is subject to NLACRC's express prior written approval; such approval shall not be unreasonably withheld.
 - (8) ARCA Grassroots Day and ARC California Conference ("Legislative Event"): NLACRC shall compensate Contractor for participation in Legislative Events actually held by ARCA and ARC, at the following rates:
 - a. Lead Consultant Rate: The rate of \$1,600.00 per each event up to the maximum sum of **\$4,800.00**.
 - b. Assistant Consultant Rate: The rate of \$1,200 per each event up to the maximum sum of **\$3,600.00**.
- B. Maximum Compensation, Funding Sources. The Maximum Compensation amount under this Agreement for consulting services is **\$82,456.00**. The maximum compensation consists of the FY2021 Funds.
- C. Invoices. Contractor shall deliver invoices to NLACRC on a monthly basis for the actual services performed. All invoices shall include the date of services, the services provided, the amount of services, and the total amount of reimbursable expenses billed.
- D. Conditions to Payment. The services provided by the Contractor shall be based solely on Services requested by NLACRC and actually provided by the Contractor; and subject to a maximum amount as stated in Section 3.B. above. All activities performed by the Contractor shall be rendered within the scope of this Agreement. NLACRC agrees to remit payment to Contractor within thirty (30) days from receipt of a properly documented invoice that has been approved by the Deputy Director-Chief Financial Officer. Invoices are to be sent to the attention of Sara Iwahashi, Public Information Supervisor, at either NLACRC's business address at 9200 Oakdale Avenue, Suite 100, Chatsworth, CA 91311; or by email at siwahashi@nlacrc.org. If NLACRC disputes a specific invoice line item, NLACRC shall pay all amounts that are undisputed and the parties shall use their best efforts to resolve any disputed billed amounts.
- E. Consequence of Failure of Funding Contingency. If there is a failure of a Funding Contingency (as defined in Section 14 below), NLACRC shall pay Contractor a portion of the contracted amount for all Services performed by Contractor and Deliverables received by NLACRC prior to the date NLACRC notifies Contractor

of the failure of the Funding Contingency, even if Contractor does not invoice such Services and Deliverables to NLACRC until after the failure of the Funding Contingency.

- F. Procedure for Changes in Services and Deliverables. During the term of this Agreement, NLACRC may request changes in the scope of Contractor's Services and Deliverables. Such changes, including any increase in the amount of Contractor's compensation, shall be in writing and shall not be valid unless signed by both parties. Contractor shall not be entitled any additional compensation for Services performed or Deliverables provided hereunder except pursuant to written agreement with NLACRC, which describes such Services and Deliverables and the compensation therefor.
- G. Contractor's Termination Right for Nonpayment. If invoices are unpaid after sixty (60) days, Contractor's services may terminate its Services and Deliverables on seven (7) days written notice to NLACRC, until satisfactory arrangements are made for payment.
- H. Failure to Perform. Neither party shall be responsible for failure to fulfill its obligations due to causes beyond its control including, but not limited to, acts of nature, states of war or civil unrest, insurrection and acts of governments, which cause an impossibility of performance, whether temporary or otherwise.

4. INDEMNITY:

To the fullest extent permitted by law, Contractor agrees to indemnify NLACRC and hold harmless NLACRC and its agents, employees, officers and directors from and against any and all claims, damages, personal injury, costs, judgments, penalties, attorneys' fees and/or liabilities arising out of or connected with (i) the conduct of Contractor's business, (ii) Contractor's performance of its duties under this Agreement or (iii) any act, omission or neglect of Contractor, its agents or employees in the performance of their duties. The foregoing indemnity shall include, but not be limited to, the defense or pursuit of any claim or proceeding involved therein, whether or not litigated. If any action is brought against NLACRC, Contractor upon notice from NLACRC shall defend the same at Contractor's expense by counsel reasonably satisfactory to NLACRC. NLACRC need not have first paid any such claim in order to be so indemnified.

To the fullest extent permitted by law, NLACRC agrees to indemnify Contractor and hold harmless Contractor and its agents, employees, officers and directors from and against any and all claims, damages, personal injury, costs, judgments, penalties, attorneys' fees and/or liabilities arising out of or connected with (i) the conduct of NLACRC's business, (ii) NLACRC's performance of its duties under this Agreement or (iii) any act, omission or neglect of NLACRC, its agents or employees in the performance of their duties. The foregoing indemnity shall include, but not be limited to, the defense or pursuit of any claim or proceeding involved therein, whether or not litigated. If any action is brought against Contractor, NLACRC upon notice from Contractor shall defend the same at NLACRC's

expense by counsel reasonably satisfactory to Contractor. Contractor need not have first paid any such claim in order to be so indemnified.

5. RECORDS:

Contractor agrees to maintain and preserve for five (5) years after termination of this Agreement with NLACRC any pertinent books, documents, papers, and records of the Contractor related to this Agreement.

6. NO ASSIGNMENTS

This Agreement and rights and duties hereunder shall not be assigned by Contractor. If Contractor is an entity, a change in control of members holding a majority ownership or voting interest in such entity shall constitute an assignment in violation of this Agreement.

7. INDEPENDENT CONTRACTOR STATUS

- a. Contractor is an independent contractor. Thus, Contractor and its agents and employees, in the performance of this Agreement, shall act in an independent capacity, and not as officers, employees or agents of the State of California or NLACRC. Contractor shall be wholly responsible for the manner in which Contractor and its employees perform the services required of Contractor by the terms of this Agreement.
- b. Contractor will not accrue employee fringe benefits from NLACRC, nor will NLACRC be responsible for withholding or paying any amount of workers compensation, disability insurance or any federal or state, local income or payroll tax of any kind to Contractor or for its benefit. Contractor agrees to be solely responsible for all matters relating to payment of its employees, including compliance with Social Security withholdings and all other regulations governing such matters.
- c. Contractor is free to take employment from others as an independent contractor, or in any other status, whether or not competitive with the business of NLACRC.
- d. Contractor shall have no authority to enter into or execute any agreement on behalf of NLACRC, to incur any liability or indebtedness or any kind or nature in the name of or on behalf of NLACRC or to otherwise bind NLACRC in any manner. Contractor shall not be, or in any manner represent, imply or hold itself out to be an agent, partner or representative of NLACRC.
- e. Contractor shall provide all equipment, technology and materials necessary or desirable to perform the services identified under this Agreement.
- f. Contractor shall be responsible for all of their own business expenses including, but not limited to, automobile repair and maintenance, gasoline, insurance, workers' compensation insurance, self-employment taxes and any incidental expenses

related to its performance under this Agreement.

8. NONDISCRIMINATION:

Contractor shall not deny the contract benefits herein to any person on the basis of race, religion, color, ethnic group identification, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40), sexual orientation or sex, nor shall Contractor discriminate unlawfully against any employee or applicant for employment because of race, religion, color, ethnic group identification, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40), sexual orientation or gender.

9. INSURANCE:

8.1 Contractor acknowledges that since Contractor is not an employee of NLACRC, Contractor has no right to receive workers' compensation for any injury or death arising out of services to be performed by Contractor under this Agreement. Accordingly, Contractor agrees to hold NLACRC harmless and indemnify NLACRC from any and all claims arising out of any injury, disability, or death, which might be suffered by Contractor or any of Contractor's employees or agents.

8.2 Contractor shall obtain and maintain workers' compensation insurance with statutory limits of coverage at all times Contractor employs one or more employees during the term of this Agreement.

8.3 Contractor agrees to procure and maintain in full force and effect during the term of this Agreement a general liability insurance policy. The minimum liability under such policy shall be \$1,000,000 per occurrence. The insurer shall be rated A XI or better in the most recent edition of Best's Insurance Guide. Contractor shall name NLACRC as an "additional insured" under the policy. Upon the request of NLACRC, Contractor shall furnish adequate evidence of insurance coverage to NLACRC.

10. NO TERMS NOT INCLUDED:

This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind of the parties hereto.

11. TERMINATION UPON BREACH:

Contractor shall be in breach of this Agreement if, in NLACRC's reasonable opinion, Contractor fails to perform all of its obligations described in this Agreement. If the breach is noncurable, this Agreement shall automatically terminate upon NLACRC's written notice to Contractor of Contractor's breach. If the breach is curable, this Agreement shall terminate within seven days after NLACRC notifies Contractor of Contractor's breach if

Contractor fails to cure such breach within such seven-day period.

12. ATTORNEYS' FEES ON BREACH:

In any dispute arising from this Agreement, the prevailing party therein shall be entitled to reasonable attorneys' fees to be awarded as part of its costs from the non-prevailing party.

13. VENUE:

The parties hereto agree that in the event of litigation arising from this Agreement, the venue for resolution shall be Los Angeles County, California.

14. FUNDING CONTINGENCY:

Notwithstanding anything in this Agreement to the contrary, the validity of this Agreement (including NLACRC's obligation to remit payments to Contractor) is conditioned on NLACRC's receipt of adequate funds from the California Department of Developmental Services ("DDS") to pay for the services described in this Agreement (the "Funding Contingency"). The Funding Contingency is a part of this Agreement because NLACRC's annual funding agreement with DDS provides that such funding agreement is subject to the appropriation of funds by the Legislature, and that if such funds are not appropriated for any fiscal year into which such funding agreement extends, the funding agreement is of no force and effect. NLACRC shall therefore have the right and option to terminate this Agreement without liability, and such termination shall be deemed a failure of the Funding Contingency, if (1) DDS for any reason fails to deliver funds to NLACRC for any period covered by this Agreement or (2) NLACRC receives funds from DDS for a period covered by this Agreement but NLACRC determines that such funds are inadequate to pay for all of the vendor services and other expenses which NLACRC expects to incur in such fiscal year, and therefore elects to fund other services rather than the services identified in this Agreement or (3) NLACRC receives funds from DDS for a period covered by this Agreement and initially allocates a portion of such funds for the services in this Agreement, but thereafter elects to reallocate some or all of such DDS funds to fund services other than the services in this Agreement. When insufficient funds exist for NLACRC to pay for all potential services, NLACRC shall have the right (under clauses (2) and (3) above) in its sole and arbitrary discretion to fund services other than the services identified in this Agreement, based on which services NLACRC believes are in its best interests. If there is a failure of the Funding Contingency, then (1) NLACRC shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and (2) neither party shall be obligated to further perform any provisions of this Agreement.

In addition to the above, if there are insufficient funds available from DDS to pay for all of the vendor services and other expenses which NLACRC expects to incur in any fiscal year, as determined by NLACRC in its sole and arbitrary discretion, NLACRC shall have the option at any time, on 30 days notice to Contractor, to reduce or change the scope of services being provided under this Agreement. In such event, the parties will in good faith negotiate to attempt to agree on Contractor's new amount of compensation under the modified Agreement. If the parties are unable to agree on Contractor's new compensation

for its modified services within such 30 day period, NLACRC shall then either (1) terminate this Agreement, because of the failure of a Funding Contingency or (2) rescind its modification of Contractor's services, in which event this Agreement shall continue in full force and effect without such modification in services or compensation.

15. DRUG-FREE WORKPLACE POLICY:

Contractor shall at all times comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.).

16. NOTICES:

All notices, requests, consents, demands and other communications required or permitted to be given hereunder shall be in writing and deemed to have been sufficiently given or served for all purposes if delivered personally or deposited in the U.S. mail by certified or registered mail, return receipt requested, to the following addresses:

If to Contractor:

Advanced Behavioral Pathways, LLC

28368 Constellation Road, #398

Valencia, CA 91355

Attn. Michelle Heid, BCBA, Director

661-803-3586

Email: MHeid@abpathways.com

If to NLACRC:

North Los Angeles County Regional Center

9200 Oakdale Avenue, Suite 100

Chatsworth, CA 91311

Attn. Kim Rolfes, Deputy Director-Chief Financial Officer

818-756-6112

Email: krolfes@nlacrc.org

17. COUNTERPARTS; DELIVERY:

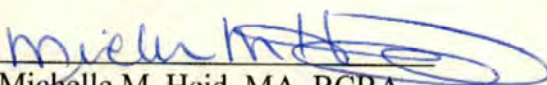
This Agreement may be executed in counterparts, each of which shall be deemed an original and both of which shall constitute a single instrument. Signed copies of this Agreement delivered by facsimile or as a PDF attachment to an email shall be deemed the same as originals.

Executed at Chatsworth, California as of the date first written above.

“CONTRACTOR”

Advanced Behavioral Pathways, LLC,
a Limited Liability Company

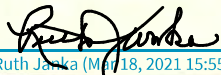
By:


Michelle M. Heid, MA, BCBA

“NLACRC”

North Los Angeles County Regional Center,
a California nonprofit corporation

By:


Ruth Janka (M/18, 2021 15:55 PDT)
Ruth Janka, Executive Director

ATTACHMENT A

To CONSULTING SERVICES AGREEMENT

Attach: COMMUNITY & LEGISLATIVE EDUCATOR PROPOSAL 2021



**COMMUNITY AND LEGISLATIVE EDUCATOR
PROPOSAL 2021**

NORTH LOS ANGELES COUNTY REGIONAL CENTER

PRESENTED BY:

Michelle Heid & Raquel Armendariz

**PATHWAYS TO
ADVOCACY**
engage & empower



**Community and Legislative Educator Project Proposal 2021
Proposal for Services**

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Executive Summary

In 2016 North Los Angeles County Regional Center began an ambitious project aimed to provide community and legislative education to individuals with developmental disabilities, their families, service providers, and other stakeholders. Over the past three years, the Community and Legislative Education Project has educated, motivated, empowered, and engaged self-advocates and families in an ongoing campaign to influence policy to preserve the promise of the Lanterman Act.

The Lanterman Act was passed in 1969 and gives people with developmental disabilities the right to services and supports they need to lead independent lives in their communities. The Lanterman Act, required that the state provide a "pattern of facilities and services sufficiently complete to meet the needs of each person with developmental disabilities, regardless of age or degree of disability, and at each stage of life" and has stood as an example of good public policy for over 50 years. The Lanterman Act was initiated through fierce advocacy of a small group of parents who wanted better than state institutions for their children. Since this time, we have seen a move toward community support and deinstitutionalization. This movement has been made possible through advocacy from the community to sustain the promise of the Lanterman Act. We have seen many attacks to this promise including the cost cutting measures during the Great Recession when some services were capped, eligibility criteria for early start was tightened in ways that excluded some individuals, and some services were cut altogether. At this time, the legislature promised the community that these services would be restored, but we have yet to see full restoration of services that were cut.

In 2019, a rate study conducted by DDS demonstrated that the community-based service system was underfunded by \$1.8 billion and suggested rate reforms that promised to bring the funding for services in line with the actual cost of those services and create a sustainable system. Our community knew then it was important to advocate for an appropriate rate model to support quality services. Additionally, this was a time of relative prosperity in California and many advocates believed it was the time to address challenges within the system to protect the promise of the Lanterman Act for generations to come. Due to the economic and humanitarian challenges the 2020 pandemic has wrought, it is critical that our community stay engaged and advocate for continued supports necessary for individuals with developmental disabilities to live full and independent lives in their communities.

Throughout the challenging circumstances that 2020 has brought, we have seen threats to our community-based service system with proposed cuts that had the potential to irreparably harm the fragile underfunded system of services and supports. The regional center system was spared from these cuts only due to the action and support of legislators in Sacramento. Cuts in the 2020-21 State Budget were avoided through fierce advocacy from our community including sharing with legislators the importance of the services and supports for individuals and their families.

The community-based service system currently supports over 330,000 individuals and the North Los Angeles County is the 3rd largest regional center serving over 28,000 individuals and their families through a network of approximately 1,600 community-based service providers. Through community education and advocacy the North Los Angeles County Regional Center has become a leader across the state.

In 2020/2021, Raquel Armendariz and Michelle Heid will provide consistency with the previous years and will continue the Community and Legislative Educator Project through community education focusing on assisting with achieving the legislative priorities identified by the Board of Trustees. We will engage with the self-advocate community through attendance of the Consumer Advisory Committee Meetings and NLACRC's Self-Advocacy Group meetings to listen to their concerns and provide guidance as needed to assist them with taking action to influence policy and make changes important to their lives. We will provide training to the individuals, families, service providers, and other community stakeholders. Additionally, we will assist with hosting legislative events and attending community meetings to build relationships with the larger community.

The project aims to maintain relationships with elected officials that have been built during previous years and continue to meet with newly elected officials to share information that will allow them to be advocates for our community. This relationship building is critical for two critical reasons. First, it allows policy makers to advocate for and understand the needs of individuals with developmental disabilities, their families, and their service providers. Secondly, it allows self-advocates and their families to be motivated to have their voices heard and be empowered to make positive changes in their lives. This increased self-advocacy has benefits far outweighing the goals outlined and can lead to an increased quality of life for all those involved.

The Community and Legislative Educator Project aims to meet the needs of the diverse community representative of all geographic, socioeconomic, and cultural areas served by NLACRC, including the monolingual families that may be at risk of falling into the underserved and underrepresented groups if materials, trainings, and legislative information is not provided in Spanish. A recent report stated, "about 40% of today's regional center consumers are Hispanic" (Stanford Law School, 2019). This goal will be achieved by producing all written educational materials in English and Spanish and connecting with the community through a variety of means including mailed communication, phone calls, trainings (in-person and virtual), email communication, webinars, and offering simultaneous translation for events in which the content can only be delivered in English, such as Candidates' Forums and Town Halls.



Overall Goal

The 2021 Community and Legislative Educator Project aims to support the Legislative Priorities of the Board of Trustees of the North Los Angeles County Regional Center. These priorities focus on supporting individuals with developmental disabilities, their families, and their service providers through legislative and community action and education. A cornerstone of these priorities is continued relationship building with our local elected officials through visits and other opportunities for connection. Over the past three years, through the Community and Legislative Educator Project, the legislators representing the NLACRC catchment area have become some of the most vocal advocates for our community. These legislators understand the importance of ensuring that individuals with developmental disabilities and their families have the supports they need to live full and productive lives in their communities.

Through the coming year, we aim to continue these relationships, empower our community, and advocate for services that meet the needs of each person with developmental disabilities, regardless of age or degree of disability, and at each stage of life. Our hope is for a sustainable system of community supports for individuals with developmental disabilities which allows them to live full and productive lives in their communities.

Activities of the 2021 Community and Legislative Educator Project

The following outlines the proposed activities aimed to support the Legislative Priorities of the Board of Trustees of the North Los Angeles County Regional Center.

1. Continue our community engagement and encourage participation in identifying what issues are important and relevant to our constituencies.
 - a. Provide information to the Board of Trustees, Vendor Advisory Committee, and Government/Community Relations Committee through written and in-person updates
 - b. Research issues and legislative events relevant to the NLACRC community
 - c. Facilitate consumer and family engagement in legislative advocacy actions
2. Conduct legislative advocacy trainings which inform our community and encourage them to participate in advocacy activities.
 - a. Provide education and training to the NLACRC Board of Trustees through annual training and as appropriate on relevant issues
 - b. Conduct legislative advocacy trainings for consumers and families in both English and Spanish
3. Hold at least one annual legislative event at the Government & Community Relations Committee's discretion.
 - a. Facilitate legislative event in support of the committee's proposal

Engaging and Empowering the Disability Community

4. Develop and maintain relationships with elected representatives and candidates for legislative office through virtual and live meetings, candidates' forums, and events, as determined by the Government/Community Relations Committee.
 - a. Assist committee with development and execution of legislative event(s) in support of the vision of the Board of Trustees and/or NLACRC leadership
 - b. Organize and coordinate virtual and in-person grassroots visits with elected officials
 - c. Facilitate board member attendance at advocacy trips to Sacramento
 - d. Attend local events where elected officials will be present to share information about the disability community and facilitate involvement of other community members.

5. Build and sustain relationships with disability community organizations, service providers, and other entities that can support and further the mission of NLACRC.
 - a. Attend meetings as directed by NLACRC to develop and maintain relationships with entities such as State Council on Developmental Disabilities (SCDD), Valley Industry Association (Santa Clarita), Valley Industry and Commerce Association (San Fernando Valley), and local chambers of commerce.
 - b. Participate in local resource fairs in collaboration with NLACRC to share legislative advocacy information with attendees.

6. Continue to advocate for federal funding through appropriate methods (included but not limited to email, social media, and the agency's website) and to government entities that have the power to influence the state of the regional center service system (such as the Health and Human Services Department Secretary, Department of Finance, and the Legislative Analysts' Office).
 - a. Share advocacy information with the community on the importance of federal funding to California's regional center system
 - b. Research and share information about opportunities to advocate for sustained and increased federal funding



STATEMENT OF SERVICES FOR 2021 PROPOSAL

1. Community Engagement

NLACRC has been a leader in community engagement and participation in legislative advocacy. This has been achieved through community education and encouraging legislative action to implement and sustain the Lanterman Act as envisioned. Additionally, this entails hearing from and listening to the community to learn what is important to individuals with disabilities, their families, and those who provide the critical supports and services. The Community and Legislative Education Project aims to sustain and support these activities through ongoing education, information sharing, and taking advantage of opportunities to hear from our community.

- a. Provide information to the Board of Trustees, Vendor Advisory Committee, and Government/Community Relations Committee through written and in-person updates
 - Provide monthly written updates for the Vendor Advisory Committee and Government/Community Relations Committee in advance of the monthly meetings.
 - Provide in-person updates at the monthly Vendor Advisory Committee meeting, Government/Community Relations Committee meetings, and at other meetings as requested by the Government/Community Relations Committee or NLACRC leadership.
 - Monthly updates will include a legislative update, legislative calendar, other relevant information, and upcoming events.
 - Legislative information will be shared in a manner that explains the direct impact to the NLACRC community (self-advocates, families, providers, NLACRC, and others).
 - Information regarding current issues, the budget process, and other legislative actions will be shared during written updates and monthly in-person meetings throughout the year to ensure the NLACRC community continues to be informed.
 - In addition to the monthly updates, share educational information as needed throughout the year with the community to support legislative advocacy and actions.

- b. Research issues and legislative events relevant to the NLACRC community. Legislative information relevant to our community is learned through a variety of sources both online and at meetings (in-person and virtual) including hearing from other organizations such as Association of Regional Center Agencies, State Council on Developmental Disabilities, Disability Rights California, Department of Developmental Services, Developmental Services Task Force, Valley Industry

Association, Valley Industry and Commerce Association, local chambers of commerce, and others.

- Reviewing and analyzing all available information on an ongoing basis allows sharing of information in a summarized format to inform our community on how legislative actions directly impact the NLACRC community.
 - Ongoing research allows information to be shared directly to the NLACRC Board of Trustees, Vendor Advisory Committee, and provided to NLACRC to be shared via newsletters and social media.
 - Attending meetings and events within and outside the disability community allows for learning and sharing of information relevant to the legislative advocacy of NLACRC and the disability community. This knowledge sharing is two way in that we are able to learn via the information shared by others and provide information relevant to our local community.
 - Analyzing information allows determination of actions to be taken to advocate on issues important to our community.
 - Meet with members of our community including underrepresented groups (via attending support groups, Consumer Advisory Committee, and NLACRC's Self-Advocacy group) to gain their perspective, learn about the barriers, and listen to concerns in order to inform our legislative efforts.
- c. Facilitate consumer and family engagement in legislative advocacy actions and disseminate information to the NLACRC community
- Collaborating with NLACRC to facilitate involvement of the Consumer Advisory Committee (CAC) and NLACRC's Self-Advocacy group in taking action towards legislative advocacy.
 - Attend monthly Disparity Committee meetings to collaborate with the North Los Angeles County Regional Center staff, Family Focus Resource Center, Integrated Community Collaborative, and other community advocates in the development and planning of activities that advance the efforts to significantly reduce disparities in access to services.
 - A critical component of the Community and Legislative Education Project is facilitation of self-advocates' advocacy actions to allow them to practice skills and have their voices heard. This is achieved through attending meetings, providing training, and collaborating in developing actions for the members of the CAC and Self-Advocacy group along with conducting community trainings and attending community events.
 - These ongoing interactions also allow for inclusion of self-advocates during visits with elected representatives which is important to the relationship development with elected officials and empowerment of self-advocates. In addition, this allows self-advocates to begin to take legislative action in their lives and have their voices heard.

2. Legislative Advocacy Trainings

Sustained legislative advocacy is critical to maintaining the promise of the Lanterman Act now and into the future. The Lanterman Act stands as an example of great public policy and provides the supports and services individuals with developmental disabilities and their families need to live full and independent lives in the community. An important component of advocacy is education on the Lanterman Act, how to influence legislative policy, and the importance of building relationships with policy makers. Legislation is a continually changing process which adapts to the current environment and needs of the community, therefore ongoing education is an important component of any effective legislative advocacy efforts.

- a. Provide education and training to the NLACRC Board of Trustees through an annual training
 - Present a two hour yearly legislative training in September in coordination with NLACRC to prepare members of the board, NLACRC staff, and VAC to be effective legislative advocates and take action as needed to further the mission of NLACRC and in support of the legislative priorities.
 - Develop training in relation to the legislative priorities and relevant to current legislative events and issues.
 - Training will be provided virtually or in-person at the determination of NLACRC and will include development of content for promotional materials, a PowerPoint presentation, and handouts to accompany the training.

- b. Provide ongoing education for the community on relevant issues
 - Stay up to date on legislative events through ongoing research and analysis of information to be shared during monthly reports and to NLACRC for use in newsletters and social media.
 - Seek out and disseminate information about legislative and advocacy-related events that focus on providing advocacy strategies for Spanish-speaking regional center clients and their families. Share this information at disparity committee meetings, support group meetings, and share with NLA for use in newsletters and social media.
 - Summarize important information and share it in English and Spanish with the community in a timely manner allowing for individuals with developmental disabilities, their families, and service providers to take action.
 - Suggest actions needed to make change with current legislative proposals or based on current information in order for our community to influence policy decisions and practice self-advocacy skills.

- c. Hold Legislative Trainings (virtually or in-person with a virtual option) in English and Spanish
 - These two-hour trainings are aimed at educating the community and ensuring their participation in legislative actions.
 - Trainings will be open to all community members and presented in English and Spanish in-person with a virtual option or fully virtual.

- Training content will be developed based on current legislation, legislative actions, budget actions, and other information relevant to the community.
- Legislative Trainings are proposed to be held on:
 - Tuesday, February 9th 6:00-8:00pm English
 - Thursday, February 11th 6:00-8:00pm Spanish
 - Tuesday, May 18th 6:00-8:00pm English (following the May Revise)
 - Thursday, May 20th 6:00-8:00pm Spanish (following the May Revise)
- Legislative Trainings will include planning, development of content for promotional materials, recruitment of participants, invitations and coordination of invited legislators, PowerPoint presentation, training materials and handouts, presenting training, and end of training survey for participants. NLACRC would develop and disseminate promotional materials, host virtual or in-person training (provide location, platform, snacks, and drinks), and assist with coordination of attendees (track RSVPs).

3. Annual Legislative Event

NLACRC has a long history of engagement with local elected representatives through annual legislative events. These legislative events have included formal legislative breakfasts, town halls, Lanterman Act celebration, and others. These events have provided an opportunity for the community to hear from their elected representatives at the Federal, State, and local levels. More importantly, they have served as a venue for our elected representatives to get to know our community and hear from them about issues important in their lives. This interaction has resulted in relationships between the local disability community and their elected representatives.

- a. Facilitate legislative event in support of the committee's proposal
 - Provide assistance to carry out the Government/Community Relations Committee's vision for an annual legislative event whether this is in-person or virtual.
 - This assistance includes, but is not limited to, the development of a proposal, draft invitations, select and prepare location, coordinate with and prepare invited elected officials, development of written background materials, develop event timeline and schedule, assist with marketing, develop content for event materials (program), development of representative questions, moderation if appropriate, provide support to community moderators and those asking representative questions, assist with technology in preparation for and during event, assist with information dissemination, draft representative questions, and develop content for follow up communications.
 - NLACRC responsibilities include (as appropriate) securing the venue or virtual platform (payment and insurance), disseminating the event information to the community (promotion), participation/attendance on the day of the event, signage and printing of event materials, registering attendees, hosting/speaking, providing refreshments, supplying

interpretation equipment and personnel, photography, and sending follow up communications.

- Legislative events typically include inviting local (State, Federal, and/or County) elected officials to speak to our community and answer questions. Attendees include NLACRC staff, self-advocates, families, providers, and the larger disability community.
- Advancement in the use of technology has increased accessibility to events for our community as a result, providing a virtual option will be considered for any future in-person events.
- Proposed dates for a 2-3 hour legislative event include:
 - Friday, April 16th (morning)
 - Saturday, April 17th (daytime or mid-day)
 - Thursday, April 22nd (evening) day after GCRC
 - Friday, April 23rd (morning)
 - Saturday, April 24th (daytime or mid-day)
 - Thursday, April 29th (evening)

4. Engage with Elected Representatives and Candidates

Engagement with elected representatives has led to our community having strong relationships with many of our elected officials at the Federal, State, and local levels. These relationships have led to elected officials having a deeper understanding of the needs of our community. State legislators in the NLACRC catchment area have become some of the most vocal and active advocates for our community within the Legislature. The changing nature of the legislature means there are always new elected officials to develop relationships with, so there is a need for ongoing relationship building. Formal and informal visits with elected officials also provide an empowering opportunity for self-advocates and their families to have their voices heard by policy makers and practice self-advocacy skills.

- a. Assist Government/Community Relations Committee with development and execution of legislative event as outlined above
 - See Candidates' Forum 2020 Proposal included as Appendix A & Voter Education Training 2020 Proposal included as Appendix B as examples of proposed events.
- b. Organize and coordinate virtual and in-person grassroots visits with elected officials
 - Ongoing visits with elected officials at all levels is necessary to build meaningful relationships and provide elected officials with information directly from members of our community. This allows our elected officials to be effective advocates for our community.
 - Grassroots visits (meetings with elected officials in their local offices) are critical to relationship building and are a coordinated effort between NLACRC and the Community Legislative Educator project.
 - January 2021 will bring about the start of a new 2-year legislative session in California and new members of the Legislature to build relationships with. Meeting with new and returning members is critical to the ongoing advocacy efforts.

- Due to the 2020 health crisis many events and meetings moved to virtual platforms out of necessity to maintain safety. It is suggested that visits be held virtually in lieu of in-person events until in-person visits can be safely resumed.
 - Schedule meetings with new and existing members of the US House of Representatives, CA Legislature, and local municipalities.
 - Grassroots teams will include members of the community including NLACRC Board of Trustees, Vendor Advisory Committee, Consumer Advisory Committee, NLACRC's self-advocacy group, provider community, and invite NLACRC staff to participate. Groups will be arranged to ensure diversity of representation.
 - Assistance will include, but is not limited to, development of invitations/meeting requests, coordination with elected officials, development of teams, meeting preparation for all team members, development of written materials with input from NLACRC to be provided to the teams and elected official prior to the meeting, facilitation of team during meeting ensuring all have an opportunity to have their voice heard, and drafting of content for follow up communications.
 - NLACRC responsibilities will include identifying staff to attend visits, providing input for development of materials, approving and sending invitations/meeting requests, and sending follow up communications through newsletters and other avenues.
 - Grassroots visits are proposed to be requested as follows:
 - February Assembly Districts 38 & 45, Senate District 27, and Congressional District 25
 - March Assembly Districts 46 & 39 and Senate District 18, and Congressional District 30
 - April Assembly Districts 36 & 43 and Senate District 21, and Congressional District 29
 - May Assembly District 50 and Senate District 25
- c. Facilitate board member attendance at advocacy trips to Sacramento
- Due to the 2020 health crisis there were limited opportunities to attend advocacy trips (conferences, hearings, and events) in Sacramento and during 2021 events such as conferences may continue to be held virtually.
 - Advocacy events virtually and in-person will be explored to maximize the opportunities to practice advocacy skills and be influential in preserving the Lanterman Act.
 - In past years, advocacy trips have included the Arc/UCP Developmental Disabilities Public Policy Conference (March/April), ARCA grassroots visits (April), and budget hearings (April/May).
 - Prior to advocacy events training will be provided to the selected teams in preparation for ensuring opportunities are maximized. These trainings will focus specifically on the logistics, purpose of the event, and NLACRC's legislative priorities will guide discussion during grassroots visits.

- Pair advocacy trips with visits with leaders in the disability community including representatives from ARCA, DRC, SCDD, and others to learn and begin to influence legislative policy throughout California.
 - Participants in advocacy trips are to be chosen by the Board and be representative of the community.
 - Assistance with advocacy opportunities includes, but is not limited to, identification of opportunities, development of training materials, development of materials to be used during the event, facilitation of team members participation, development of content for follow up communications.
- d. Attend local events where elected officials will be present to share information about the disability community and facilitate involvement of other community members.
- Elected officials often host and attend local events including events hosted by community organizations. These events are a great opportunity to build on other interactions and provide members of our community with additional opportunities to have their voice heard.
 - These events are identified through research and members of the community who indicate interest will be guided in their participation in order to maximize effectiveness of these interactions.

5. Engage with Disability Organizations, Service Providers, and Others

Interaction with disability organizations and service providers can guide legislative priorities of NLACRC, develop relationships, and encourage legislative priorities of other organizations to more closely align with those of the regional center. Interaction with the larger community provides information about the disability community facilitating inclusion and greater understanding of the needs of the disability community. Over the past two years, the disability community has increased its participation within the Valley Industry Association (VIA), Valley Industry and Commerce Association (VICA), and local chambers of commerce leading to increased access to events and information. These organizations also have committees of interest to the disability community that discuss issues such as education, healthcare, and government relations. Membership in these organizations has allowed facilitation of participation for NLACRC Board members and staff leading to greater involvement and influence within these groups.

- a. Attend meetings as directed by NLACRC to develop and maintain relationships with entities such as State Council on Developmental Disabilities (SCDD), Valley Industry Association (VIA), Valley Industry and Commerce Association (VICA), and local chambers of commerce.
- The SCDD is established by state and federal law as an independent state agency to ensure that people with developmental disabilities and their families receive the services and supports they need. The full council typically meets six times per year in Sacramento and their variety of committees meet 3-5 times per year.
 - Since the 2020 health crisis, all meetings have been held virtually allowing for greater participation and involvement from the community. This is

expected to continue into 2021 and many have been advocating for a permanent virtual meeting attendance option when in-person meetings resume.

- SCDD's Legislative and Public Policy Committee (LPPC) meets to discuss policies, issues of importance to the disability community and implement the policy-related State Plan objectives and activities of the Council.
 - Attending the SCDD Council and LPPC meetings allows for influence of their policy priorities and provides information regarding the issues of importance to the larger disability community.
 - In 2020 SCDD's policy priorities included protecting and enhancing civil rights, guaranteeing access to education and employment, prompting access to quality supports in the community, ensuring safety in the community, and improving housing and community living. SCDD's 2019-2020 Legislative Platform includes sections on promise of the Lanterman Act, self-determination, self-advocacy, employment and economic self-sufficiency, transportation, health care, education, housing, community participation, transition to adult life, safety, and quality and rates for services and supports.
 - Engagement with the larger (non-disability) community in the SFV, SCV, and AV is crucial to develop meaningful relationships with other influential organizations and people and active participation is key.
 - This active participation will help further the legislative priorities and goals of NLACRC in a variety of ways including development of relationships with employers, influence policy decisions, and further inclusion of individuals with disabilities into the larger non-disability community.
- b. Participate in local resources fairs in collaboration with NLACRC to share legislative advocacy information with attendees.
- Attend local resource fairs and events as directed by NLACRC to share information about the importance of legislative advocacy and voting and share other relevant information with our community.
 - Events such as the CSUN Special Needs Resource Fair, Transition 2 Independence Conference and Resource Fair hosted by Senator Scott Wilk and Assemblymember Tom Lackey allow for sharing of legislative information with our community.
 - Research community events and resource fairs to identify opportunities to share information with the community.

6. Advocate for Federal Funding and Engage with State Stakeholders

The Lanterman Act has always been funded through a federal-state partnership, but the relative shares contributed by the federal and state governments have evolved over time with the percentage of federal funding increasing. In fiscal year 2018-19 about 40% of DDS's total funding for California's regional center system came from the Center for Medicare and Medicaid Services (CMS) with the rest coming virtually all from the State's General Fund. Although there are advantages from a budgetary standpoint, the state's substantial reliance on Medicaid funding makes the system vulnerable to cuts in federal aid.

It is imperative that the advocacy efforts for adequate funding renews its commitment to uphold the promise of the Lanterman Act as the percentage of California residents requiring regional center support continues to increase and the below-market reimbursement rates, the high costs of housing, and rising labor costs threaten to drive a significant number of providers out of the industry. Additional factors are likely to drive up costs including the aging of the consumer and caregiver population and the rise in the prevalence of autism. Additional challenges include difficulty in attracting and retaining qualified personnel due to limited capacity to offer competitive salaries and failure to comply with regulations issued by the Centers for Medicare and Medicaid Services.

- a. Share advocacy information with the community on the importance of federal funding to California's regional center system
 - There are several threats to federal funding including compliance with HCBS requirements for individuals to reside in a home or community-based setting, compliance with the HCBS Final Settings Rule, and service coordinator-to-consumer ratios required under the HCBS Waiver (1 to 62).
 - In order to maximize the federal reimbursement for services, individuals with developmental disabilities need to be enrolled in the HCBS waiver program requiring establishment of Medi-Cal eligibility. Many barriers exist through this process including difficulty for families in completing and submitting applications in a timely manner.
 - Understanding the importance of federal funding for California's regional center system is the first step, but increased waiver participation is needed to maximize federal funding for our community.

- b. Research and share information about opportunities to advocate for sustained and increased federal funding
 - Information about the importance of federal funding will be included in trainings.
 - Opportunities to advocate for increased federal funding and barriers to maximizing this funding will be identified and shared with stakeholders.
 - Trailer bill language was included in the 2020-21 budget requesting the LAO to review the impacts and implications of federal funding to the state I/DD system and this brings about an opportunity for our community to share information with the LAO and possibly remove barriers to increasing this funding.

Calendar

A proposed calendar has been created which outlines all meetings and activities for the Community and Legislative Educator Project. An effort has been made to propose dates for all project activities, but final dates will be determined to meet the needs of the community in collaboration with NLACRC and the Board of Trustees.

Please see the full calendar of activities

Major Activities for 2021

January 2021

- Legislature reconvenes for first year of legislative session January 4th
- Governor releases January budget

February 2021

- Legislative Training (English/Spanish)
- Grassroots visits with AD 38 & 45, SD 27, and CD 25

March 2021

- NLACRC 46th Anniversary
- Grassroots visits with AD 46 & 39, SD 18, and CD 30

April 2021

- Legislative Event
- Grassroots visits with AD 36 & 43, SD 21, and CD 29

May 2021

- Governor releases May Revise
- Legislative Training (English/Spanish)
- Grassroots visits with AD 50 and SD 25

June 2021

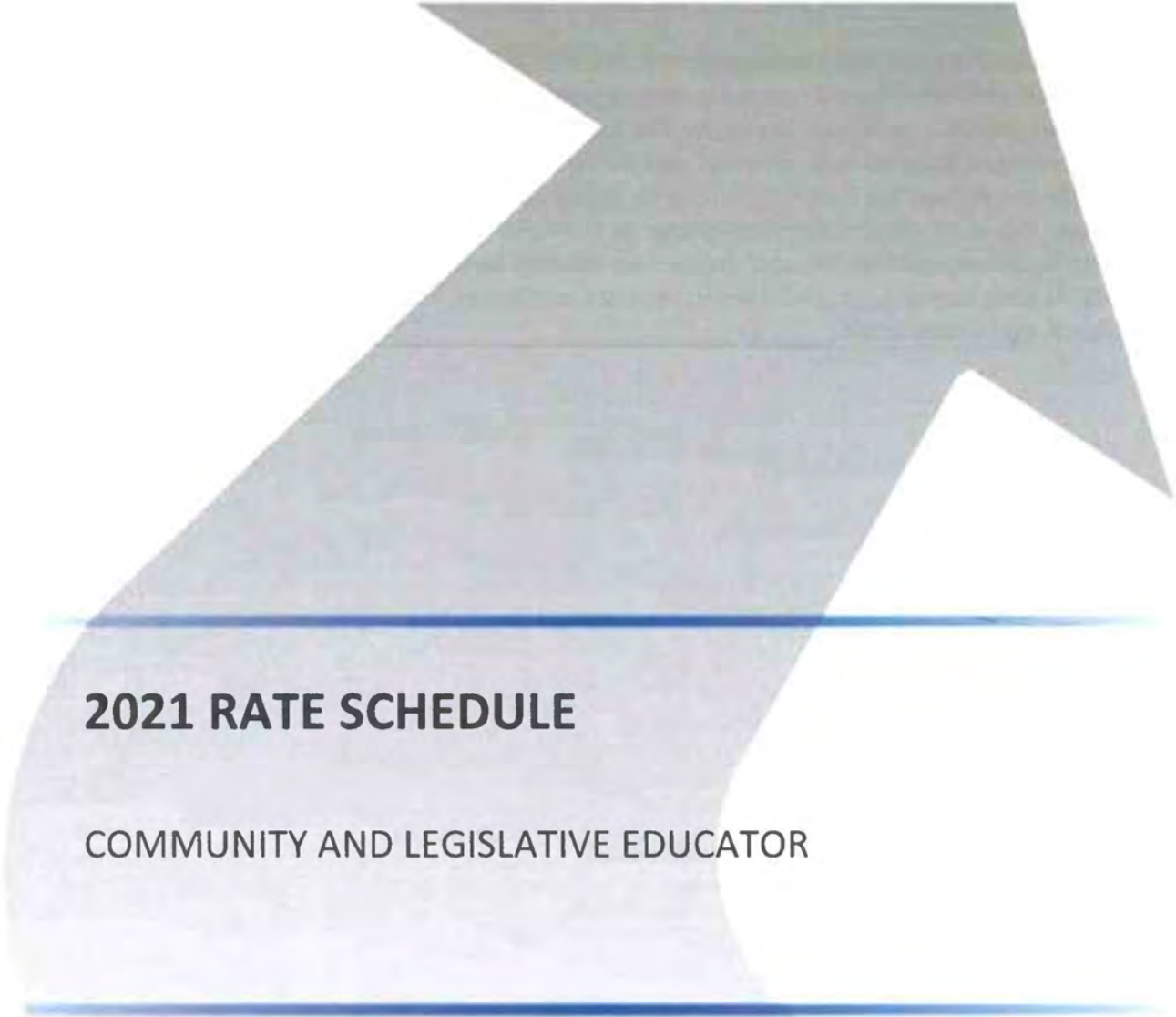
- Budget passed by midnight June 15th

July 2021

- State fiscal year begins

Summary of Statement of Services for 2021 Proposal

During 2016/2017 NLACRC embarked on a bold action to educate, motivate, empower, and engage self-advocates, family members, service providers, and staff to ensure the promise of the Lanterman Act is protected. During the first four years of the Community and Legislative Educator Project this goal was advanced and during the 2020/2021 year we hope to continue to empower and engage the disability community through educational training and advocacy activities. This work will continue to be guided by NLACRC's legislative priorities and will focus on community engagement, legislative advocacy training, legislative events, advocating for federal funding, and engaging with elected officials, candidates, disability organizations, service providers, and stakeholders.



2021 RATE SCHEDULE

COMMUNITY AND LEGISLATIVE EDUCATOR

PATHWAYS TO
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**Community and Legislative Educator Project 2021
Rate Schedule**

Rate schedule represents activities included in the 2020/2021 statement of services and further detail about projects listed is included in the statement of work. The rates are project based with an hourly rate for any additional projects, activities, events, or other needs agreed upon by both NLACRC and Pathways to Advocacy. The project will be a collaboration between Michelle Heid, Raquel Armendariz, and additional staff of Pathways to Advocacy as needed. The rates below are shown for both in-person and virtual meeting attendance.

Activity	Virtual	In-Person
Lead Consultant Rate	\$ 140.00	\$ 210.00
Assistant Consultant Rate	\$ 94.00	\$ 142.00
Monthly Written Report (Legucator Report)	\$ 560.00	\$ 560.00
GCRC Meeting	\$ 820.00	\$ 1,200.00
VAC Meeting	\$ 420.00	\$ 740.00
Disparity Committee	\$ 240.00	\$ 320.00
Self-Advocacy and CAC Meetings	\$ 360.00	\$ 480.00
Grassroots Visits (per visit)	\$ 840.00	\$ 1,200.00
Board Training	\$ 1,200.00	\$ 1,600.00
Legislative and Community Trainings (original)	\$ 920.00	\$ 1,280.00
Legislative and Community Trainings (repeated)	\$ 600.00	\$ 800.00
Legislative and Community Trainings (translated)	\$ 800.00	\$ 1,000.00
Legislative Event	\$ 4,200.00	\$ 5,800.00
Legislative Trip (in person only)		
Consultant		\$ 1,600.00 per day
Asst Consultant		\$ 1,200.00 per day
Reimbursables (flight, lodging, and meals)		\$ 1,800.00 per trip

Invoices will be sent at the beginning of the month for the previous month's activities including partial billing (based on work conducted) for projects agreed upon by NLACRC and PTA yet not fully executed due to factors outside our control.

Reimbursable expenses are to include flight, meals, lodging, and event fees should attendance be requested at events. Expenses will be based on actual expenditures and all receipts will be submitted. Mileage is included in rates provided and is not added as an additional expense.



STATEMENT OF WORK

COMMUNITY AND LEGISLATIVE EDUCATOR

PATHWAYS TO
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Community and Legislative Educator Project 2021 Statement of Work

Community and Legislative Educator Report - monthly report

The Community and Legislative Educator Report will be presented to NLACRC leadership prior to the monthly Government and Community Relations Committee meeting and presented to the board during the monthly GCRC meeting. It will then be presented to the Vendor Advisory Committee with any additional information pertinent to the vendor community in an addendum (if needed). The monthly report can then be included in the board packet for the monthly meeting.

Government and Community Relations Committee

Rate includes 1-2 consultants attending both the monthly meeting, a preparation meeting with the NLACRC team, all related communication, and any needed follow up. Typically both consultants attend these meetings as they are seen as a critical component of the project therefore, efforts will be made for both consultants to attend these monthly meetings.

Vendor Advisory Committee (VAC)

Rate includes meeting attendance for duration of the meeting, presentation of monthly report, preparation, all related communication, and any needed follow up.

Disparity Committee

Rate includes meeting attendance, preparation, all related communication, and any needed follow up communication. Efforts will be made to bring legislative information to each committee meeting that is relevant to committee discussions.

Self-Advocacy and CAC Meetings

Rate includes one consultant attending, presentation, preparation, all related communication, and any needed follow up with meeting attendees or hosts. All presentations will include a handout and a related activity for the group to complete during or after the meeting in order for self-advocates to practice skills learned during the training.

Grassroots Visits

Rates for grassroots visits include scheduling and coordination with legislative offices, all related communication, coordination and preparation of the NLACRC team to attend, drafting materials for team (in coordination with NLACRC staff), preparation/training meetings as needed to ensure members are prepared to attend, meeting teams at an appointed location, assisting team during the meeting, and drafting follow up communications including thank you notes. NLACRC to assist with development of meeting packets, printing/providing any needed materials, and sending follow up communications. For virtual visits NLACRC will be responsible for provision and set up of virtual meeting platform.

Legislative Trip

Rates include planning logistics necessary for execution of trip (travel, lodging, and meals), scheduling of necessary meetings, drafting materials for team (in coordination with NLACRC staff), preparation/training meetings as needed to ensure members are prepared to attend, meeting teams at an appointed location, leading team throughout trip, and any needed follow up with attendees and individuals or legislators met during the trip including drafting thank you notes. NLACRC to assist with development of meeting packets to hand out to legislators and other individuals, securing lodging and flights for attendees based on input from Legucators, printing/providing any needed materials, and sending follow up communications.

Legislative trips would include any trips to Sacramento or other locations that include travel outside of the NLACRC catchment area and include leading a team of attendees such as the ARCA grassroots visits. Rates will be adjusted for half days or trips that do not involve leading a team should that be requested by NLACRC. Number of consultants to attend trips will depend on the scope of the planned activities and will be determined based on discussion with NLACRC during the planning phase.

Annual Board Training & Legislative and Community Trainings

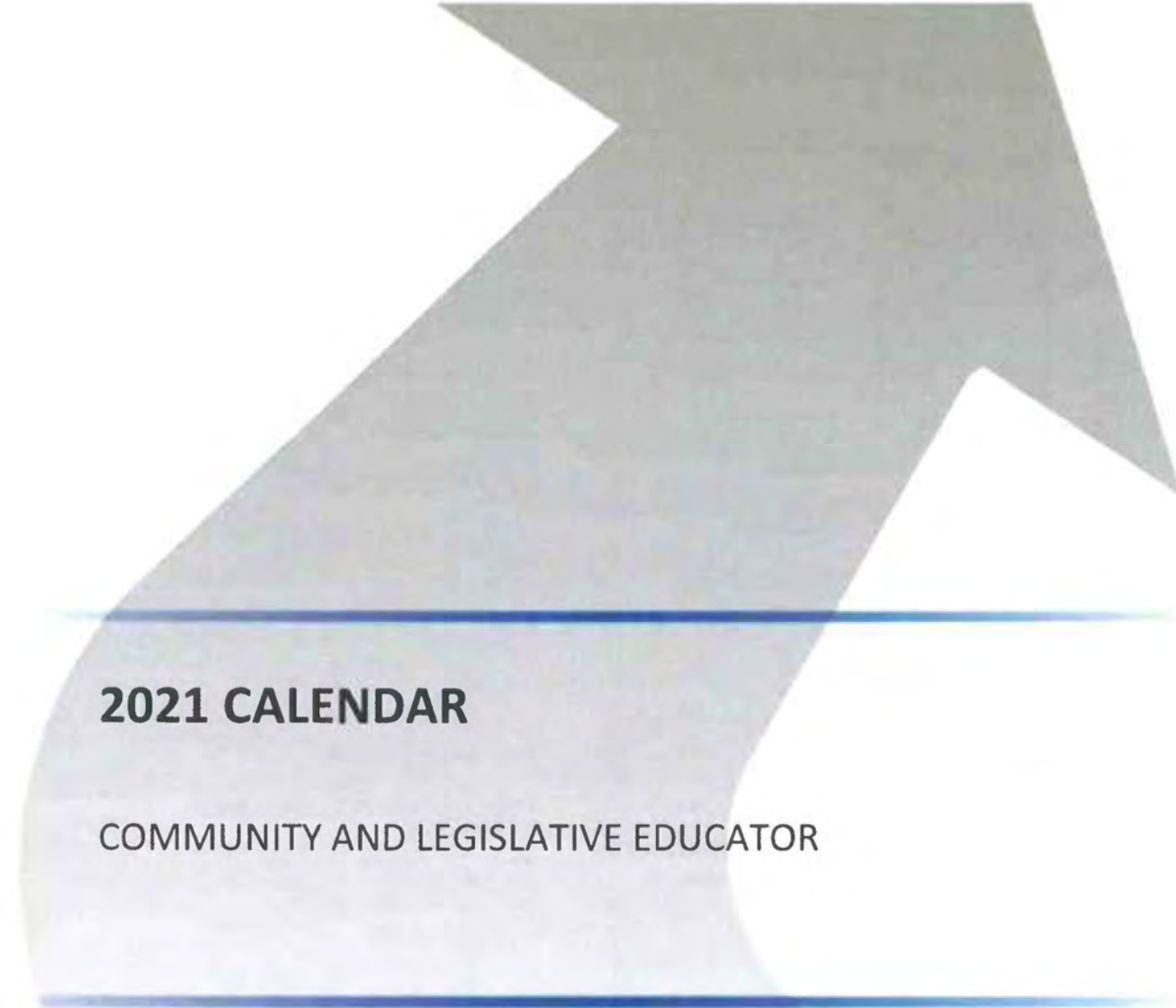
Rates for trainings include planning of a 2 hour training, drafting of content for flyer/marketing materials, preparation of content for training (PowerPoint and handouts as appropriate), presenting training, managing chat/Q&A during virtual trainings, all related communication, and any follow up communication. Rates for trainings longer or shorter than 2 hours will be adjusted accordingly. NLACRC responsibility to include finalization and dissemination of marketing materials, registration of attendees, providing staff host when appropriate, and providing an online training platform (Zoom or other webinar platform).

Rate schedule includes rates for original trainings, repeated trainings, and translated trainings. Reduced rates are offered for trainings which are repeated from prior presentations. Translated trainings are those that have been presented in English and then translated to Spanish for presentation in Spanish. An original training in Spanish would be billed at the rate of original trainings.

Legislative Event

Rate for legislative event includes development of a proposal in line with NLACRC's vision, develop timeline and schedule, locating venue options, drafting invitations and marketing materials, coordinating attendance for invited speakers/elected officials, development of written material for invited speakers/elected officials, hosting/moderating as appropriate, assistance with technology, drafting program and other materials as needed for the event, venue set up and clean up, preparation for any invited speakers as needed, drafting content for follow up communications, and all communication related to the event.

NLACRC will be responsible for registration of attendees, finalization and dissemination of marketing materials, finalization and securing of venue, providing staff hosts when needed, venue set up and clean up, scheduling for ancillary services (e.g., photography, interpretation), printing needed materials (e.g., program, handouts, name badges, signs), and provide snacks and drinks as appropriate. Day of event duties will be coordinated between NLACRC and Pathways to Advocacy.



2021 CALENDAR

COMMUNITY AND LEGISLATIVE EDUCATOR

PATHWAYS TO
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January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Monthly Meetings VIA Education Cmte. VIA Advocacy Cmte.	2 SCV Chamber of Commerce Govt. Affairs Council	3 Governor releases January budget	4 Consumer Advisory Committee meeting 11:00am-1:00pm	5 Vendor Advisory Committee 9:30am	6 Statutes take effect New Year's Day NLACRC Closed	7
8 3	9 Legislature reconvenes for first year of legislative session	10 5	11 Consumer Advisory Committee meeting 11:00am-1:00pm	12 Vendor Advisory Committee 9:30am	13 8	14 9
11 10	12 Monthly Update Due	13 12	14 Board Meeting (SFV office) 6:30pm	15 14	16 15	17 16
12 17	13 NLACRC closed	14 19	15 Govt./Community Relations Committee Meeting 7:00pm	16 21	17 22	18 23
13 18	14 Martin Luther King Day NLACRC closed	15 Inauguration Day-->	16 VICA Govt. Affairs Committee 8:30-10am	17 20	18 29	19 30
14 24	15 VAC update Due	16 26	17 27	18 28	19 29	20 30
15 24	16 Antelope Valley Vendor Forum 10:00am	17 26	18 27	19 28	20 29	21 30
16 31	17 Vendor Forum 10:00am	18 26	19 27	20 28	21 29	22 30

February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Monthly Update Due	2	3 Consumer Advisory Committee meeting 11:00am-1:00am	4 VICA Education Cmte. 8:30-10:00am Vendor Advisory Cmte. Mtng. 9:30am (breakout groups)	5	6
7 Super Bowl Sunday	8 NLA Monthly Call Legislative Academy (English) 6:00-8:00pm TENTATIVE DATE	9	10 Board Meeting (Santa Clarita Valley office) 6:30pm	11 Legislative Academy (Spanish) 6:00-8:00pm TENTATIVE DATE	12	13
14	15 Presidents' Day NLACRC Closed	16	17 VICA Govt. Affairs Committee 8:30-10:00am Consumer Services Committee Mtng. 6:00pm Govt./ Community Relations Cmte. Mtng. 7:00pm	18	19	20
21	22 VAC Update Due	23	24	25	26 Purim	27
28					Monthly Meetings VIA Education Committee VIA Advocacy Committee	SCV Chamber of Commerce Government Affairs Council

March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Developmental Disabilities Awareness Month	1 Monthly Update Due LOA Report: Federal Funding due to legislature	2 Presidential Primary Election	3 Consumer Advisory Committee meeting 11:00am-1:00pm	4 Vendor Advisory Committee 9:30am (full meeting)	5 Employee Appreciation Day	6
7	8 International Women's Day	9 NLA Monthly Call	10 Board Meeting (San Fernando Valley Office) 6:30pm	11	12	13 NLACRC 46 th Anniversary
14 Daylight Savings Starts	15	16 St. Patrick's Day -->	17 VICA Government Affairs Committee 8:30-10:00am Consumer Services Committee Mtg. 6:00pm Government/Community Relations Committee meeting 7:00pm	18	19	20
21 World Down Syndrome Day	22 VAC Update Due Antelope Valley Vendor Forum 10:00am	23	24	25	26 Purple Day for Epilepsy	27 Passover begins through April 4th
28	29	30	31 César Chávez Day		Monthly Meetings VIA Education Committee VIA Advocacy Committee	SCV Chamber of Commerce Government Affairs Council

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Monthly Meetings VIA Education Committee VIA Advocacy Committee	SCV Chamber of Commerce Government Affairs Council		Autism Awareness Month	Vendor Advisory Committee meeting (breakout groups) 9:30am	Good Friday World Autism Awareness Day	
4	5	6	7	8	9	10
Easter (Passover ends)	Monthly Update Due		Consumer Advisory Committee Meeting 11:00am-1:00pm			
11	12	13	14	15	16	17
	NLA Monthly Call Ramadan Begins		Board Meeting (San Fernando Valley Office) 6:30pm	Tax Day		
18	19	20	21	22	23	24
			VICA Government Affairs Committee 8:30-10:00am Consumer Services 6:00pm Government/ Community Relations Committee Mtng. 7:00pm			
25	26	27	28	29	30	
	VAC Update Due					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>2</p> <p>Monthly Meetings VIA Education Committee VIA Advocacy Committee</p>	<p>3</p> <p>SCV Chamber of Commerce Government Affairs Council</p> <p>Monthly Update Due</p>	<p>4</p> <p>Governor releases May Revise Draft proposal for 2020/2021</p> <p>Cinco de Mayo --></p>	<p>5</p> <p>Consumer Advisory Committee meeting 11:00am-1:00pm</p>	<p>6</p> <p>Vendor Advisory Committee 9:30am</p> <p>VICA Education Cmte. 8:30-10:00am</p>	<p>7</p>	<p>8</p>
<p>9</p> <p>Mother's Day</p>	<p>10</p>	<p>11</p> <p>NLA Monthly Call</p>	<p>12</p> <p>Board Meeting (SFV office) 6:30pm</p>	<p>13</p> <p>Eid al-Fitr End of Ramadan</p>	<p>14</p> <p>Annual Board Retreat 6:00pm</p>	<p>15</p> <p>Annual Board Retreat 8:00am-1:00pm</p>
<p>16</p>	<p>17</p>	<p>18</p> <p>Legislative Academy (English 6:00-8:00pm) TENTATIVE DATE</p>	<p>19</p> <p>VICA Govt. Affairs Cmte. 8:00-10:00am</p> <p>Consumer Services Committee Mfng. 6:00pm</p> <p>Govt./ Community Relations Cmte. Mfng. 7:00pm</p>	<p>20</p> <p>Legislative Academy (Spanish) 6:00-8:00pm TENTATIVE DATE</p>	<p>21</p>	<p>22</p>
<p>23</p>	<p>24</p> <p>VAC Update Due</p> <p>Antelope Valley Vendor Forum 10:00am</p>	<p>25</p>	<p>26</p> <p>Update to Vendor Advisory Committee</p>	<p>27</p> <p>Shavuot begins at sundown</p>	<p>28</p> <p>Shavuot</p>	<p>29</p> <p>Shavuot</p>
<p>30</p>	<p>31</p> <p>Memorial Day NLACRC closed</p>					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Monthly Meetings VIA Education Committee VIA Advocacy Committee	SCV Chamber of Commerce Government Affairs Council	Monthly Update Due	Consumer Advisory Committee Meeting 11:00am-1:00pm	Vendor Advisory Committee meeting (breakout groups) 9:30am		
6	7	8	9	10	11	12
	NLA Monthly Call		Board Meeting (SFV office) 6:30pm			
13	14	15	16	17	18	19
			VICA Government Affairs Committee 8:30am-10:00am			Juneteenth
20	21	22	23	24	25	26
Father's Day						
27	28	29	30			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Monthly Meetings VIA Education Committee VIA Advocacy Committee	SCV Chamber of Commerce Government Affairs Council	Begin drafting proposal for 2020/2021		1	2	3
4 Independence Day	5 Independence Day Federal Holiday	6	7 Consumer Advisory Committee Meeting 11:00am-1:00pm	8	9	10
11	12	13	14	15	16	17
18	19	20	21 VICA Government Affairs Committee 8:30am-10:00am	22	23	24
25	26 VAC Update Due ADA Awareness Day	27	28	29	30	31

August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Monthly Meetings VIA Education Committee VIA Advocacy Committee	2 SCV Chamber of Commerce Government Affairs Council	3 NLA Monthly Call Rosh Hashana	4 Consumer Advisory Committee Meeting 11:00am-1:00pm	5 Vendor Advisory Committee 9:30am	6 3	7 4
8 5	9 Labour Day	10 NLA Monthly Call Rosh Hashana	11 Board Meeting (SFV) 6:30pm	12 9	13 10	14 11
15 12	16 13	17 14	18 VICA Government Affairs Committee 8:30am-10:00am Government/ Community Relations Committee Meeting 7:00pm	19 Yom Kippur	20 16	21 18
22 19	23 20	24 21	25 22	26 23	27 24	28 25
29 26	30 27	31 28	32 29	33 30	34 31	35 32



APPENDICES

COMMUNITY AND LEGISLATIVE EDUCATOR

PATHWAYS TO
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North Los Angeles County Regional Center CANDIDATES' FORUM 2020 PROPOSAL

2020-2021 Legislative Priority: Develop and maintain relationships with elected representatives and candidates for legislative office through virtual and live meetings, candidates' forums, and events, as determined by the Government & Community Relations Committee.

The following is a proposal to hold a Virtual Candidates' Forum in October 2020 in preparation for the General Election on November 3rd, 2020. This forum will help inform our community about candidates running for office and begin building a relationship with the official who will be representing our community while in office.

It is proposed that due to logistic limitations and in the interest of equitable time to hear from the candidates on issues that concern our community, forums should be comprised of one race from the NLACRC's catchment area with the two candidates vying for office. If the G/CRC determines they would like to hear from more candidates, additional forums are proposed. Legucator team will assist NLACRC in collaboration with G/CRC in planning and execution of the forum(s) by drafting the invitations, scheduling the event, coordinating and preparing candidates, develop timelines, moderate if appropriate, and assist with technology prior and during the event.

Proposed actions by the Legucators and the G/CRC Committee:

- G/CRC to determine the race(s) to be highlighted through the Candidates' Forum.
- Consider forming a planning subcommittee for the Candidates' Forum
- G/CRC to consider two potential dates October 1st, 2020 or October 8, 2020 tentatively 6:00pm-7:00pm – based on NLACRC calendar and consideration for candidate calendars which are likely to fill up closer to the election
- Confirm and test the ability to provide simultaneous translation (Spanish)
- Online pre-registration to attend will be required along with ability to submit questions/comments ahead of time
- Determine whether questions (Q&A) should be allowed via chat during the event
- G/CRC to consider selecting a member to moderate the event – alongside with member of Legucator team (as appropriate)
- Prepare a list of representative questions/topics
- A task list will be developed and carried out by the planning committee at the earliest time possible following approval of the proposed candidates' forum and format.

2020 General Election/Races

Due to the nature of a virtual forum, it is proposed that one race is highlighted during a 2-hour forum which provides time for logging in, welcome, introductions, representative questions, responses from both candidates, possibly Q & A during the event, and closing remarks. In person forums in the past have been 2.5-3 hours and there have been 4-6 candidates.

Below is a list of candidates running for Federal and State offices in the NLACRC catchment area (with the exception of those running unopposed). On November 3rd, all seats in the House of Representatives, odd numbered California Senate districts, and all Assembly districts are up for election. It is proposed that the G/CRC select race(s) to highlight in 1 or 2 Virtual Candidate Forums. Consideration should be made for the following variables:

- Representative area of the NLACRC catchment area - How much area of the NLA catchment area does the district cover?
- Competitiveness of the race - How close was the race in the March primary election?

- Political affiliations of candidates - Are there candidates representing both parties or are they both from the same political party?
- Current relationship with the candidates – How much do we already know about them, have we met with them, or their current knowledge about our community?

US HOUSE OF REPRESENTATIVES

CA Congressional District 23 – small portion of the NLA catchment area in the Antelope Valley

Kevin McCarthy (R) Incumbent – 69.6% and **Kim Magone (D)** Retired Systems Engineer – 30.40%

CA Congressional District 25 – Nationally, considered one of the most competitive congressional races in the November election. The 117th congressional district is from Simi Valley through the Santa Clarita Valley and into the cities of Lancaster and Palmdale.

Christy Smith (D) California Assemblywoman/Mother – 45.14% and **Mike Garcia (R)** Small Businessman/Father/ Currently serving the remainder of the term for the 116th Congress – 54.86%

CA Congressional District 29 – small portion of the NLA catchment area in the SFV

Tony Cárdenas (D) Incumbent – 58.5% and **Angélica María Dueñas (D)** HR Generalist/Mother – 23.0%

CA Congressional District 30 – western SFV

Brad Sherman (D) Incumbent – 58.11% and **Mark S. Reed (R)** Businessman/Realtor/Rancher – 22.6%

CALIFORNIA SENATE

CA Senate District 21 – SCV and Antelope Valley

Scott Wilk (R) Incumbent – 51.27% and **Kipp Mueller (D)** Workers Rights Attorney – 19.64%

CA Senate District 27 – Conejo Valley, parts of SFV and a sliver of SCV

Henry Stern (D) Incumbent – 70.1% and **Houman Salem (R)** Business Owner – 29.19%

CALIFORNIA ASSEMBLY

CA Assembly District 36 – Antelope Valley

Tom Lackey (R) Incumbent – 50.92% and **Steve Fox (D)** Attorney/Educator – 18.09%

CA Assembly District 38 – Santa Clarita Valley

Suzette Valladares (R) Educator/Nonprofit Director – 31.7% and **Lucie Volotzky (R)** Sm Business Owner – 16.5%

CA Assembly District 39 – northeastern SFV

Luz Rivas (D) Science Educator/Incumbent – 77.76% and **Ricardo Benitez (R)** Contractor – 22.24%

CA Assembly District 43 – far eastern end of the SFV

Laura Friedman (D) Incumbent – 75.64% and **Mike Graves (R)** Small Business Owner – 20.72%

CA Assembly District 46 – central and southeastern SFV

Adrin Nazarian (D) Incumbent – 69.6% and **Lanira K. Murphy (D)** Public Educator – 30.34%

CA Assembly District 50 – Pacific Ocean to the Santa Monica Mtns, along with a section of Central LA

Richard Bloom (D) Incumbent – 78.75% and **Will Hess (D)** - Writer/Director/Producer – 14.45%

Los Angeles County Registrar-Recorder/County Clerk as of August 1, 2020 <https://results.lavote.net/>



**North Los Angeles County Regional Center
VOTER EDUCATION TRAINING 2020 PROPOSAL**

2020-2021 Legislative Priority: Conduct legislative advocacy trainings which inform our community and encourage them to participate in advocacy activities.

The following is a proposal to hold a Legislative Training in October 2020 in preparation for the General Election on November 3rd, 2020. This training will help inform our community about candidates running for office and ballot propositions. This training will also provide voter education including the importance of voting, voting options (vote-by-mail and in-person voting), and how to vote (including a demonstration of how to fill out your vote-by-mail ballot). This training will be non-partisan and will strive to inform our community and empower them to vote in the upcoming November 2020 election.

Local races to be covered include:

Congressional Races:

- District 25: Christy Smith (D) and Mike Garcia (R)
- District 30: Brad Sherman (D) and Mark S. Reed (R)

California Senate Races:

- District 21: Scott Wilk (R) and Kipp Mueller (D)
- District 27: Henry Stern (D) and Houman Salem (R)

California Assembly Races:

- District 36: Tom Lackey (R) and Steve Fox (D)
- District 38: Suzette Valladares (R) and Lucie Volotzky (R)
- District 39: Luz Rivas (D) and Ricardo Benitez (R)
- District 46: Adrin Nazarian (D) and Lanira K. Murphy (D)

The following are offered as recommendations:

- Training will be 1.5-2 hours via Zoom Webinar (allows for uninterrupted training)
- Proposed dates include October 20th in Spanish and October 22nd in English
- Use 3 hosts to share information (each presenting from their own location)
 - Moderator: Michelle (English) and Raquel (Spanish) from the Legucator Team
 - NLA Host: NLA Staff to welcome audience to training, introduce moderators, provide some training content (at their discretion), invite questions, and close webinar
 - Co-moderator from GCRC/Board: Board member to present some of the training content (to be determined by them and the team)
 - Information to be sent to NLA Staff and Co-moderator to prepare for training
 - Hold 1-2 pre training sessions to review format, content, and test equipment
- Online pre-registration for attendees to include ability to submit questions/comments (during registration that can be addressed during training)
- Allow for questions to be submitted via chat or Q&A to be answered at the end of the prepared content
- Chat and Q&A to be monitored by Legucator Team

- Prepared training content PowerPoint to be created by Legucator Team
- Training announcements to be sent out by NLA with content assistance from Legucator Team

Proposed Dates

October 21st, 22nd, 27th, and 29th (English the first day of the week and Spanish the 2nd) Evening training 6:00-8:00pm or 6:30-8:00pm

NLA Staff Host Duties

- All content will be drafted prior to the training and provided to the NLA staff host for presentation
- A run through of the training will be conducted prior to the training at the convenience of the NLA staff host
- Introduction and welcome at the beginning of the training
- Self-introduction and introduction of legucator and board member
- Lead interactive segment asking attendees "why do you vote?" and encourage them to put answers in the chat
- Review voting rights for individuals with disabilities
- Encourage voting
- Provide a closing including thanking presenters along with attendees

Training Outline	Person
Play video during intro – 10 minutes prior to training <ul style="list-style-type: none"> • Fade video and switch to main training PowerPoint • There will be some lag if a video is played depending on the internet speed of the attendee https://www.youtube.com/watch?time_continue=5&v=GvZKbwwKTiw&feature=emb_logo	Legucator
Introduction to training and welcome to be provided by NLA Staff Host <ul style="list-style-type: none"> • Welcome to the training • Self-introduction and introduction of both hosts 	NLA Host
Review agenda for training (candidates for office, voting, and ballot propositions)	GCRC/Board Host
Overview of November 3rd Election <ul style="list-style-type: none"> • When and How • LA County's In-Person Voting Process (10 days before at any vote center) • Vote-by-Mail • What will we be voting on: <ul style="list-style-type: none"> ◦ Presidential election ◦ Congressional election ◦ State Assembly and Senate <ul style="list-style-type: none"> ■ Statewide Propositions ■ Local Propositions 	Legucator GCRC/Board Host
Overview of 8 Congressional and State races (listed above) <ul style="list-style-type: none"> • Area each race covers with description and map • Information about each candidate from their website bios • Candidate statement on disability issues (when available) 	Legucator or this can be broken up and presented by others
Interactive segment - ask attendees "why do you vote?" and encourage them to	NLA Host

put answers in the chat	
Importance of voting and why we are encouraging voting (content from Disability Votes CA)	Legucator
Voting rights for individuals with disabilities	NLA Host
Voting Options <ul style="list-style-type: none"> • In-person voting in LA County at vote centers • Vote-by-mail • Remote Accessible Vote by Mail (RAVBM) 	GCRC/Board Host
How to complete your vote-by-mail ballot (with demonstration)	Legucator
Explain Ballot Propositions (select those that most impact our community)	Legucator
Resources	Legucator
VOTE! <ul style="list-style-type: none"> • Encourage voting • Encourage them to share information with others 	GCRC/Board Host
Thank you for attending and closing	NLA Host

MICHELLE M. HEID, MA, BCBA

CURRICULUM VITAE 1/2021

CONTACT INFORMATION

28368 Constellation Road Suite 398, Valencia, CA 91355 | 661-803-3586 | MHeid@abpathways.com

EDUCATION

- 2010-2012 **M.A.** in Teaching with specialization in Applied Behavior Analysis
National University, La Jolla, California
Thesis: "Effectiveness of Applied Behavior Analysis Education Provided to Parents of Children with Autism"
- 1997-1999 **B.S.** in Kinesiology
California State University Northridge, Northridge, California
Area of concentration: Teaching and Coaching
Clubs: Kinesiology Majors Club
- 1995-1997 **A.A.** Degree in Liberal Arts
Allan Hancock College, Santa Maria, California
Clubs: Basketball

CERTIFICATIONS

- 2012-present Board Certified Behavior Analyst (recertification valid through 5/31/2021)
Certification # 1-12-11856

CLINICAL INTERNSHIP

- 2011-2012 Behavioral Learning Center, Inc., Valencia, California
Supervised Internship for Board Certified Behavior Analyst
1500 hour supervised fieldwork and 75 hours individual supervision

RELEVANT TRAINING AND INFORMATION

- 2010-present Nonviolent Crisis Intervention Trained (expiration 2/2021)
2013-present National Provider Identification (NPI) Number: 1659616894
2013-present Council for Affordable Quality Healthcare (CAQH) Number: 12484670

PROFESSIONAL EXPERIENCE

ACADEMIC EXPERIENCE

- 7/2015 – 9/2019 Adjunct Faculty, Department of Psychology
National University

TEACHING

GRADUATE, NATIONAL UNIVERSITY

- ABA 600 Basics of Behavior Analysis
ABA 601 Behavior Assessment, Research Design, and Analysis
ABA 602 Processes of Applied Behavior Analysis
ABA 603 Applications of Applied Behavior Analysis
ABA 604 Advanced Applications in Applied Behavior Analysis I
ABA 606 Ethics for Behavior Analysts

MICHELLE M. HEID, MA, BCBA

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APPLIED EXPERIENCE

- 5/2019 – present **Owner/Director Pathways to Advocacy, LLC, Santa Clarita, California**
- Provide community and legislative education for regional centers and provider organizations focusing on advocacy for the disability community
 - Provide community and legislative education through private and non-public organizations
 - Engage with elected officials and candidates regarding legislation and policy impacting individuals with developmental disabilities
 - Provide testimony to Senate and Assembly hearings on legislation impacting the disability community
- 10/2014 – present **Owner/Director Advanced Behavioral Pathways, LLC, Santa Clarita, California**
- Contract with Local Educational Agencies and other schools to provide behavioral services to students with IEPs and in support of general education students and classrooms
 - Behavior Intervention and Design (BID)
 - Behavior Intervention Implementation (BII)
 - Conduct functional behavior assessments
 - Develop and implement individualized behavior intervention plans
 - Attend Individualized Education Program meetings
 - Work collaboratively with interdisciplinary teams to meet students educational and behavioral needs
 - Follow all laws and regulations related to provision of special education
 - California Education Code
 - California Code of Regulations Title 5
 - United States Office of Education Title 20
 - Title 34 of the Code of Federal Regulations
 - Nonpublic Agency Certified with the California Department of Education NPA ID: 9901322
 - Provide behavioral services for individuals with disabilities through private contracts and North Los Angeles County Regional Center: vendor #PL1471
 - Conduct functional behavior assessments for individuals across the lifespan
 - Implement behavior intervention plans in homes, schools, and community settings
 - Provide applied behavior analysis-based caregiver education and training
- 1/2009 – 9/2014 **Senior Program Manager**
Behavioral Learning Center, Inc., Santa Clarita, California
- 2007-2011 **Owner/Director**
Parent 2 Parent – consultation services, Santa Clarita, California
- 2006-2008 **Child Development Specialist**
Progressive Steps, Inc., Santa Clarita, California
- 1999-2000 **Physical Education Teacher**
Los Angeles Unified School District, Northridge, California

PROFESSIONAL PRESENTATIONS

- Heid, M. & Letso, S. (May 2020) Mamas Know Best: What autism moms want you to know about legislative advocacy. Presented at 4th Annual Conference of the Behavior Analyst Leadership Council, online.
- Heid, M. (April 2020) Mama Knows Best: Importance of legislative advocacy – now more than ever! Presented at the 2020 CalChella Conference of the California Association for Behavior Analysis, online in lieu of the 2020 Annual Western Regional Conference.
- Heid, M. (2019) Exploring Your Interests for Parents and Young Adults with Disabilities. Keynote Address presented at the 2019 Transition 2 Independence Conference, Santa Clarita and Antelope Valley, California.

MICHELLE M. HEID, MA, BCBA

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- Heid, M., Bermudez, I., Holguin, F., & Trautman-Eslinger, S. (2019) How A Trip To Boys Town Helped 5 Behavior Analysts Rediscover Their Humanity. Panel presented at the 2019 Annual Western Regional Conference of the California Association for Behavior Analysis, Long Beach, California.
- McAlear, M., Carr, J., Heid, M., and Shabani, D. (2019) Legislative Advocacy and Licensure: How behavior analysts can and should protect their right to practice. Panel presented at the 2019 Annual Western Regional Conference of the California Association for Behavior Analysis, Long Beach, California.
- Heid, M. (June 2018) What Every Practitioner Should Know: Systems Navigation and Legislative Advocacy. Presented for PSY 551-A at Cal State University, Northridge, California.
- Holguin, F., Heid, M., & Guiou, T. (2018) To flap or not to flap? Who decides? Exploring the relationships between social significance, clients' rights, and applied behavior analysis. Panel presented at Association of Professional Behavior Analysts: Annual Conference. St. Louis, Missouri.
- Heid, M., Holguin, F., & Trautman-Eslinger, S. (2018) To flap or not to flap? Who decides? Exploring the relationships between social significance, clients' rights, and applied behavior analysis. Panel presented at the 2018 Annual Western Regional Conference of the California Association for Behavior Analysis, Santa Clara, California.
- Heid, M. and Miller, S. (2017) Legislative Advocacy Training. Presented in collaboration with the North Los Angeles County Regional Center, Van Nuys, California.
- Heid, M., Holguin, F., Mathur, S. K., & Trautman-Eslinger, S. (2017). Intersection of behavior analysis and neurodiversity: Where we have failed and what we can do to fix it. Panel presented at the 2017 Annual Western Regional Conference of the California Association for Behavior Analysis, Anaheim, California.
- Heid, M. and Miller, S. (2016). Legislative Training. Presented for the North Los Angeles County Regional Center Board of Trustees, Van Nuys, California.
- Heid, M. (2016). Change is Coming: The Time to Act is Now! Presented for the Koch Young Resource Center of the Frank D. Lanterman Regional Center. Los Angeles, California.
- Heid, M. (2016). Making a Difference: Legislative Advocacy. Presented at Transition to Independence: Creating Options for Individuals with Developmental Disabilities. Santa Clarita, California.
- Heid, M. (2016). Change is Coming: The Time to Act is Now! Presented for North Los Angeles County Regional Center. Van Nuys, California.
- Heid, M. (2016). Behavioral Strategies for Teachers & Paraprofessionals: Utilizing strategies to increase student success. Presented for the Saugus Union School District. Santa Clarita, California.
- Heid, M. (2015). How Legislation Impacts Students with Disabilities. Presented for the SCV SELPA Community Advisory Committee. Santa Clarita, California.
- Heid, M. (2015). Legislation Update 2015: Where We Are Now and Where Our Community Needs To Go. Presented at the CSUN Family Focus Resources Center. Santa Clarita, California.
- Heid, M. (2015). ABCs of ABA: Utilizing strategies to achieve success. Presented at Autism Conferences of America. AutismWest. Pasadena, California.
- Youngbauer, J., Shepherd-Look, D. E., Dickson, K. D., Alvarado, M., Matinata, V. & Heid, M. (2015). Bibliography: Child Abuse, Sexual Abuse, and Physical Abuse: Selected References. Published by the Association for Professional Behavior Analysts.
http://www.apbahome.net/downloads/Child%20Abuse%20Bibliography%20July2015_51441670229.pdf
- Heid, M. (2015). Legislation 2015: What every behavior analyst should know. Presented at the Southern California Consortium for Behavior Analysis. Cal State University, Northridge, California.
- Cross, S., Heid, M., Johnson, S., Kazemi, E., & Saltzman, M. (2015). Staff Credentialing Taskforce Update. Presented at the California Consortium for Behavior Analysis. Cal State University, Northridge, California. <http://ccbainfo.org/research-on-aba/>
- Heid, M. (2015). Legislation Overview 2015: How legislation impacts the DD community. Presented at the CSUN Family Focus Resources Center. Santa Clarita, California.
- Berrey, V., Heid, M., Secchi, K. (2014). Insights and Experiences. Presented at the annual Special Education Local Plan Area (SELPA) Legislative Sharing Day. Sacramento, California.
- Heid, M. (2014). Overview of the Legislative Process. Presented at Behavioral Learning Center, Inc. in conjunction with the Southern California Consortium for Behavior Analysis. Sherman Oaks, California.

MICHELLE M. HEID, MA, BCBA

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- Heid, M. (2014). *The Resistant Child: Managing Daily Behavior Challenges*. Presented at College of the Canyons in conjunction with the City of Santa Clarita. Santa Clarita, California.
- Heid, M. (2013). *An Introduction to Applied Behavior Analysis for Related Professionals*. Presented at California Lutheran University. Thousand Oaks, California.
- Heid, M. (2013). *Introduction to Autism: A Workshop for Parent and Caregivers*. Presented at the Valencia Library in conjunction with the City of Santa Clarita. Santa Clarita, California.
- Heid, M. and Jenkins, A. (2013). *Behavioral Services Provided by NLACRC: Collaboration of the Children's Services Work Group of the Vendor Advisory Committee*. Presented to the Board of Trustees of the North Los Angeles County Regional Center. Van Nuys, California.
- Heid, M. (2012). *The Resistant Child: Managing Daily Behavior Challenges*. Presented at the Valencia Library in conjunction with the City of Santa Clarita. Santa Clarita, California.
- Heid, M. (2011). *Effective Parent Training and Consultation*. Participant in panel discussion for the Southern California Consortium for Behavior Analysis (SCCBA). Cal State University, Northridge.
- Berrey, V. and Heid, M. (2009). *Maximizing Your Parenting Experience*. Presented at the Back to School Autism/Asperger's Conference. Anaheim, California.
- Heid, M. (2006). *Autism Spectrum Disorder: Early Detection and What You Can Do*. Presented at College of the Canyons Foster and Kinship Care Education Program, Santa Clarita California

SERVICE AND CONTRIBUTIONS

- | | |
|--------------|--|
| 2020-present | Member, Behavioral Health Center of Excellence (BHCOE) ANSI Commission |
| 2020-present | Member, Bridge Project Advisory Board, California State University Northridge |
| 2019-present | Member, DS Task Force Safety Net Workgroup, California Department of Developmental Services |
| 2019-present | Chair, Pubic Policy Committee, California Association for Behavior Analysis (CalABA) |
| 2019-present | Member, Santa Clarita Mayor's Committee for Employment of Individuals with Disabilities |
| 2015-present | Member, Self Determination Advisory Committee of NLACRC (Chair 2018-2020) |
| 2014-present | Member, Community Advisory Committee for Special Education, California State University Northridge |
| 2013-present | Member, Santa Clarita Family Focus Resource Center Advisory Committee |
| 2018-2020 | Member, Assemblywoman Christy Smith's 38th District Small Business Advisory Group |
| 2017-2019 | Member, Membership Committee, California Association for Behavior Analysis (CalABA) |
| 2017-2019 | Member, Pubic Policy Committee, California Association for Behavior Analysis (CalABA) |
| 2015-2019 | Board Consultant, California Consortium for Behavior Analysis (CCBA) |
| 2015-2018 | Member, Board of Trustees, North Los Angeles County Regional Center (NLACRC) |
| 2015-2018 | Chair, Vendor Advisory Committee, North Los Angeles County Regional Center (NLACRC) |
| 2015-2016 | Member, Staff Credentialing Task Force, California Consortium for Behavior Analysis (CCBA) |
| 2013-2015 | Chair, Pubic Policy Committee, Southern California Consortium for Behavior Analysis (SCCBA) |
| 2013-5/2015 | Member, Board of Directors, Southern California Consortium for Behavior Analysis (SCCBA) |
| 2013-5/2015 | Member, Ethics Committee, Southern California Consortium for Behavior Analysis (SCCBA) |
| 2012-2015 | Member, Vendor Advisory Committee, North Los Angeles County Regional Center |
| 2007- 2016 | Member, Santa Clarita Valley SELPA Community Advisory Committee |
| 2004-2012 | Founding Board Member, Santa Clarita Autism Asperger Network (SCAAN) |

MEMBERSHIPS AND AFFILIATIONS

- | | |
|--------------|--|
| 2016-present | The Arc of California |
| 2016-present | Affiliate Member of Association for Behavior Analysis International (ABAI) |
| 2012-present | Association of Professional Behavior Analysts (APBA) |
| 2010-present | California Association for Behavior Analysis (CalABA) |
| 2010-2019 | California Consortium for Behavior Analysis (CCBA) |

MICHELLE M. HEID, MA, BCBA

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PROFESSIONAL REFERENCES

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President and Founder STE Consultants, LLC (former)
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CONTACT INFORMATION

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OBJECTIVE

To bring a high level of commitment, professionalism, and integrity to a role as a Community Educator. To work collaboratively and efficiently with other community leaders, and professionals in order to become part of a team that engages, promotes, and facilitates, personal and professional development and advocacy for the diverse members of our community.

EDUCATION

Master of Education | Spring 2016 | University of Cincinnati

Major: Behavior Analysis

Related coursework: Ethics, Behavior Analysis, Autism Spectrum Disorders, Physical and Developmental Disabilities of School-Age Children, Best Practices, Curriculum Development, Data Analysis

Bachelor of Arts | Spring 2008 | California State University, Northridge

Major: Child and Adolescent Development

Related coursework: Family Studies, Cultural Diversity, Child and Adolescent Psychology, Child Psychopathology, Learning Differences

Associate of Science | Spring 2004 | College of the Canyons

Major: Early Childhood Education

Related coursework: Human Development, Organizational Skills, Curriculum Implementation, Community Outreach

Certifications and Affiliations

- Board Certified Behavior Analyst 2019 - Certificate # 1-19-35076
- Assemblywoman Christy Smith's Education Advisory Committee member
- Spanish language biliteracy
- CPI trained in Nonviolent Crisis Intervention.
- Mental Health First Aid certificate of course completion

Professional Experience

Community Legislative Educator | **Pathways to Advocacy** | Aug. 2018-present

- Assist in providing community and legislative education for the North Los Angeles County Regional Center and other organizations focusing on advocacy for the disability community
- Provide community legislative education and training through private and non-public organizations
- Coordinate visits with elected officials on legislation and policy impacting individuals with developmental disabilities

Behavior Analyst | **Advanced Behavioral Pathways** | Aug. 2019-present

- Provide high quality services to clients and families in line with best practices and behavior analytic research
- Provide behavioral analytic services for individuals with disabilities
 - School-based
 - Family homes
 - Community locations

Bilingual Family Support Provider | **CSUN Family Focus Resource Center** | Feb. 2019-Sep. 2019

- Provide comprehensive information about public and private services, and laws and educational programs to families who may need additional help accessing services

- Assist families, regardless of their linguistic barriers, access resources to improve the lives of individuals with developmental disabilities

Special Education Behavior Analyst-Intern | **Saugus Union School District** | Aug. 2013-Apr. 2019

- Attended, presented, and collaborated in Individualized Education Program (IEP) meetings to report on behavioral progress of students, and to make individualized, data-based recommendations.
- Provided support to Special Education Specialists and General Education Teachers by addressing their concerns in a timely manner, through onsite observations, and collaborative planning.
- Responsible for researching, developing, writing, implementing, monitoring, and reporting on progress of behavior intervention plans of students in our District.
- Acted as a liaison between students with a behavior support plan, teachers, student support team specialists, family members, and various professionals working in the behavioral and mental health field in the community.
- Assisted and led professional development classes and training, and was selected by my peers to be part of the Positive Behavioral Interventions & Supports (PBIS) Leadership Team for the Saugus School District, as well as an Advisor for the Circle of Friends inclusion program at Charles Helmers School.

Special Education Paraeducator | **Saugus Union School District** | Sep. 2007-Aug. 2013

- Demonstrated the ability to handle emotionally-charged situations through the use of problem-solving and mediation techniques.
- Adapted classroom activities, assignments and/or materials under the direction of the supervising teachers for the purpose of supporting and reinforcing students' Individualized Education Program (IEP) objectives.
- Maintained current training in Crisis Prevention Intervention (CPI) and Positive Behavioral Interventions and Supports (PBIS) with the emphasis given to the impact on the social, emotional and academic outcomes for students as well as the welfare of all the individuals involved.

Primary Intervention Program Facilitator | **Saugus Union School District** | Sep. 1999-Oct 2002

- Provided support for identified students during scheduled weekly sessions.
- Established rapport and positive relationships with referred students.
- Participated and attended individual and ongoing group training sessions, as well as state conferences.
- Used communication skills, creative play materials, and games with individual students experiencing school adjustment difficulties.
- Assisted in the collection and maintenance of screening and assessment data.
- Completed and diligently maintained various confidential forms, records and files.

PROFESSIONAL REFERENCES

- Victoria Berrey, MPA Program Manager, Family Focus Resource Center California State University Northridge 18111 Nordhoff Street E-109 Northridge, CA 91330-8265 victoria.berrey@csun.edu
- Cindy Kozlowski, Program Specialist, Saugus Union School District Early Start, 24930 Avenue Stanford, Santa Clarita, CA 91355 ckozlowski@saugusUSD.org
- Joanna White, Director of Special Education, William S. Hart School District, 21380 Centre Pointe Parkway, Santa Clarita, CA 91350 jmwhite@hartdistrict.org

ATTACHMENT B

To CONSULTING SERVICES AGREEMENT

Attach: COMMUNITY & LEGISLATIVE EDUCATOR FEES 2020/2021



2021 RATE SCHEDULE

COMMUNITY AND LEGISLATIVE EDUCATOR

PATHWAYS TO
ADVOCACY
engage & empower



**Community and Legislative Educator Project 2021
Rate Schedule**

Rate schedule represents activities included in the 2020/2021 statement of services and further detail about projects listed is included in the statement of work. The rates are project based with an hourly rate for any additional projects, activities, events, or other needs agreed upon by both NLACRC and Pathways to Advocacy. The project will be a collaboration between Michelle Heid, Raquel Armendariz, and additional staff of Pathways to Advocacy as needed. The rates below are shown for both in-person and virtual meeting attendance.

Activity	Virtual	In-Person
Lead Consultant Rate	\$ 140.00	\$ 210.00
Assistant Consultant Rate	\$ 94.00	\$ 142.00
Monthly Written Report (Legucator Report)	\$ 560.00	\$ 560.00
GCRC Meeting	\$ 820.00	\$ 1,200.00
VAC Meeting	\$ 420.00	\$ 740.00
Disparity Committee	\$ 240.00	\$ 320.00
Self-Advocacy and CAC Meetings	\$ 360.00	\$ 480.00
Grassroots Visits (per visit)	\$ 840.00	\$ 1,200.00
Board Training	\$ 1,200.00	\$ 1,600.00
Legislative and Community Trainings (original)	\$ 920.00	\$ 1,280.00
Legislative and Community Trainings (repeated)	\$ 600.00	\$ 800.00
Legislative and Community Trainings (translated)	\$ 800.00	\$ 1,000.00
Legislative Event	\$ 4,200.00	\$ 5,800.00
Legislative Trip (in person only)		
Consultant		\$ 1,600.00 per day
Asst Consultant		\$ 1,200.00 per day
Reimbursables (flight, lodging, and meals)		\$ 1,800.00 per trip

Invoices will be sent at the beginning of the month for the previous month's activities including partial billing (based on work conducted) for projects agreed upon by NLACRC and PTA yet not fully executed due to factors outside our control.

Reimbursable expenses are to include flight, meals, lodging, and event fees should attendance be requested at events. Expenses will be based on actual expenditures and all receipts will be submitted. Mileage is included in rates provided and is not added as an additional expense.

**Advanced Behavioral Pathways, LLC
Pathways to Advocacy Budget
FY2020-2021 (March 10, 2021 through September 30, 2021)**

A Description	B Feb-21	C Mar-21	D Apr-21	E May-21	F Jun-21	G Jul-21	H Aug-21	I Sep-21	J Total Meetings B thru I
Monthly Written Reports		03/15/21	04/01/21	05/03/21	06/01/21	07/01/21	08/02/21	09/01/21	7
Vendor Advisory Committee			04/01/21	05/06/21	06/03/21	07/01/21	08/05/21	09/02/21	6
GCRC Meeting		03/17/21	04/21/21	05/19/21		07/21/21	08/18/21	09/15/21	6
Disparity Committee		03/11/21	04/08/21	05/13/21	06/10/21	07/08/21	08/12/21	09/09/21	7
Total	0	3	4	4	3	4	4	4	26

Contract Summary and Board Resolution (Revised)

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	Operations First Amendment (continuation of digitization project) Document Preparation Services Agreement
2.	The Name of Vendor or Service Provider	Viatron Systems, Inc. ("Viatron")
3.	The Purpose of the Contract	Digitize paper consumer charts and records and prepare the digitized records for storage in NLACRC's electronic document management system ("EDMS") known as "Therefore".
4.	The Contract Term	Eighteen (18) months January 1, 2020 through June 30, 2021
5.	The Total Amount of the Contract	Original Contract: Estimated to be \$495,908 <u>Sources of Funding:</u> \$248,192: FY2019-2020 \$247,716: FY2020-2021 <u>First Amendment:</u> No Change in Contract Value
6.	The Rate of Payment or Payment Amount	<u>Original Agreement</u> \$0.057 per page to be scanned & digitized \$3.00 for boxing records to be digitized \$3.25 per banker's box \$21.00 per hour Professional Services \$0.80 per Box stored after 90 days <u>First Amendment added the following fees & services</u> 9.5% Sales Taxes on banker's boxes \$30.00 per Separate Pickup Trip \$1.25 per Box Picked Up The projected cost is based on approximately 2.6 million pages being scanned and digitized during FY2019-2020; and 3.5 million pages being scanned and digitized during FY2020-2021. Payment will be based on actual scanning services performed. Once NLACRC verifies the accuracy of the scanned paper

		documents, paper records will be destroyed by Viatron. Storage costs may apply, in the amount of \$0.80 per box, if NLACRC should seek to have Viatron store paper records beyond 90 days.
7.	Method or Process Utilized to Award the Contract.	The IT Director solicited proposals from various vendors and determined that Viatron's proposal best met NLACRC's business needs and strategic plan goals.
8.	Method or Process Utilized to Establish the Rate or the Payment Amount	Usual & Customary Rate
9.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	

Contract Summary and Board Resolution

The North Los Angeles County Regional Center (“NLACRC”) Board of Trustees reviewed and discussed the First Amendment to the Document Preparation Services Agreement between NLACRC and Viatron Systems, Inc. (“Viatron”).

RESOLVED THAT in compliance with NLACRC’s Board of Directors Contract Policy, on September 9, 2021, the First Amendment to the Document Preparation Services Agreement between NLACRC and Viatron was reviewed and discussed by the NLACRC Executive Committee on behalf of the Board of Trustees. The NLACRC Board of Trustees hereby authorizes and designates any Officer of NLACRC to execute and deliver the First Amendment to the Document Preparation Services Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the First Amendment to the Document Preparation Services Agreement shall be conclusively evidenced by the execution of the Document Preparation Services Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief Financial Officer, Chief of Program Services, or Chief Organizational Developmental Officer, and no one else.

CERTIFICATION BY SECRETARY: I certify that: (i) I am the Secretary of the NLACRC; (ii) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by Board of Trustees; iii) the Resolution is in full force and has not been revoked or changed in any way.

September 9, 2021

Lillian Martinez, Board Secretary

North Los Angeles County Regional Center
Executive Director's Report
September 9, 2021

I. LEGISLATION

- AB 445 Calderon - ARCA sponsored legislation that eliminates the requirement for regional centers to collect personal information such as social security numbers, it was signed into law, and thus, RCs will no longer be required to ask for social security numbers as of 1/1/22. The intent of this legislation is to eliminate a barrier to service access as some families who either do not have a SSN or do not want to share their SSN will leave the regional center or turn down services needed by a family member.

- SB 639 Durazo – prohibits new licenses for sub minimum wage programs from being issued after Jan 1, 2022, eliminates all sub minimum wage employment programs by 1/1/2025 or when the multiyear phaseout plan is released. State Council is identified as the entity to develop the multi-year phaseout plan 1/1/23; the plan is to be developed with stakeholder input including from people with developmental disabilities who have experience working for subminimum wage.

- SB311 Hueso - Compassionate Access to Medical Cannabis Act, or Ryan's Law,– creates access for medically prescribed cannabis used for the purpose of treatment. There has been concern of possible loss of federal funding if cannabis use is permitted on premises receiving federal funding.

II. STATE/LOCAL UPDATES

1. CHHS Data Exchange Framework Advisory Committee

- a. Secretary Ghaly appointed a committee to develop a single data sharing agreement to govern the exchange of health information amount health care entities and government agencies beginning June 2024. Group includes DHCS, CDPH, CDSS, Dept of Managed Care, Department of Insurance, etc. *and now, DDS*. Goal: whole person care – improve how health info is shared across health and social services systems, with outcomes of protected public health, improved service delivery, while maintaining privacy, data security and promoting equity.

2. LACDPH Public Health Order

- a. Healthcare workers must be vaccinated, including workers who see individuals in the home setting. LACDPH has identified that the order applies to regional center staff who see individuals in home setting and licensed settings, particularly given that regional center staff were classified as “healthcare workers” during the vaccine prioritization.
- b. Religious and Medical Exemptions apply
 - i. COVID19 and Masking required for staff exempt from the vaccination requirement.
 - ii. Fit Testing available

3. CDPH Public Health Order

- a. Visitors (indoor visitation) must provide proof of vaccination or negative COVID test within 72 hours of visit (hospitals, SNFs, ICFs, ADHCs, more)

4. Social Security Administration Guidance

Stimulus payments, including California stimulus payments, do not count as an asset or resource with regards to SSI. COVID related relief payments are considered “disaster assistance”

5. Executive Director H&S Approval Authority

- New H&S waivers – authority until 10/3/2021 at this time.
- Continued H&S waivers other than service code 109 – customary DDS process.
- Service Code 109 H&S waivers being assessed by the department as we anticipate the need for these rates to continue beyond the dates authorized by the emergency directives.

6. DDS Directives/Guidance

- 8/25/2021 Directive (01-082521) – Extension of Waivers, Modifications and Directives - Extends timelines into October for majority of directives (except day services half day billing extends to 9/27/21).
- 8/24/2021 DDS Guidance – Implementation of CIE Payments
- 8/24/2021 DDS Guidance – Implementation of PIP Payments
- 8/13/2021 Guidance - Alternative Nonresidential Services - Service Provider and RC Engagement Requirements
 - Queries of alternative services – data to be provided

OPERATIONS

COVID 19 Related

a. Local Statistics

- LA County Public Health COVID Update as of Thursday, September 5, 2021 <http://publichealth.lacounty.gov>
- Current Hospitalizations: 1,480 (decrease) and Positivity Rate: 1.9% (7-day average)

Statewide Regional Center COVID Statistics as of 8/5/2021:

- Per DDS, 18,070 positive cases, 576 currently hospitalized and 721 deaths statewide. Note that new cases of COVID 19 across the regional center system, on a weekly basis, has increased *from 1 – 8 monthly* to as many as *34 new COVID cases for one regional center within one month*; 10 of the 21 regional centers reported between 11 and 20 new cases per month. That said, monthly rates of hospitalization are from 0-5 cases, with the majority being 0-2.
- Higher rates of COVID 19 positivity are occurring for individuals in the family home setting versus licensed facilities or independent living arrangements.

NLACRC COVID Statistics as 9/7/2021 (cumulative data):

- 1,253 positive cases, 182 hospitalizations and 58 deaths.

Face to Face Visits and Health Screenings

- Health screenings continue before in-person monitoring visits or program planning meetings are held. If there is COVID19 positivity or exposure of a facility staff, consumer, or family member, the in-person meeting or monitoring visit is rescheduled.

b. NLACRC Office Re-Opened to Public

- In addition to the provision of in-person intake and assessment services by appointment, NLACRC offices opened to the public for program planning meetings, by appointment, effective September 1st.

Non-COVID Related

a. Early Intervention Program Start Up Funding

An early start service provider, which served nearly 300 infants and toddlers in the Antelope Valley area, closed due to bankruptcy. The Center made every attempt through the bankruptcy process to secure another early start provider to assume operations of the former service provider. DDS has approved CRDP start-up funds for NLACRC to develop an early start infant program in the Antelope Valley.

b. DDS Audit FY19-20 & 20-21

Audit was initiated 07/26/2021; the auditors review the Center's compliance in a variety of areas of operation such as Insurance, Caseload Ratios, Operations Expenses, Leases, Whistleblower Complaints, Self Determination, Purchase of Services, Governing Board, Bank Reconciliations and Credit Cards.

c. Home Community Based Services Waiver Audit

DDS completed their HCBS Audit Review, which included interviews with 37 adult consumers and 14 parents of minors, 6 full scope site visits conducted, and a community care facility record review. DDS auditors reported that the interviews went well and there were no findings as a result of the site visits.

d. Community Engagement

The topic for this month's **Town Hall** is "**Fair Hearings**" presented by Ruth Janka and Katie Hornberger, Former Director of Office of Clients Rights Advocacy. The Town Hall is scheduled for Thursday, 9/23/2021 from 1:30 – 3:00 p.m. and will be recorded.

Cafecito Entre Nos, **Alianza de Hombres**, **Black & African American Support Group**, **Self-Advocacy Group Meeting**, **Parents of Adult Consumers Support Group**, **Men's Roundtable** and **Cultivar y Crecer** are scheduled to meet this September. Additionally, the Family Focus Resource Center coordinates several support groups including **Mamas Latinas Grupo de Apoyo** and **Parent Check-In and Chat**, (as well as some of the groups noted above).

Please see NLACRC's Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding dates, times and links for these support groups.

e. Upcoming Educational Training Opportunities

"**Different Learners, Different Thinkers**" presented by the Learning Rights Law Center is scheduled for 9/28/2021 @ 10 am.

Family Focus Resource Center is presenting "**Toilet Training for Young Children**" this September, in addition to their support groups such as "**Parent to Parent Family Focus Support Group**".

Please see NLACRC's Calendar of Events, which includes a **link** for the Family Focus Resource Center, for information regarding dates, times and links for these trainings and more.

f. Staff/ Staff Recruitment

1) New CFO: Alan Darby, JD, MBA

- Extensive non-profit and for-profit experience across a wide spectrum of industries at the executive and senior leadership level
- Board member for a non-profit public benefit organization, a fiscal advisor for a nonprofit corporation that seeks to bring innovative programs to communities to improve the lives of individuals, families and neighborhoods and is a former Federal District Court Law Clerk for the Central District of California

2) New Aging Adult Specialist

- Candidate is bilingual, resides in the Antelope Valley and comes to NLACRC with program experience that provides health, therapeutic and social services to aging adults. Offer of employment has been accepted and candidate is currently in background check.

3) New Hires for September (20 total):

- 10 Consumer Service Coordinators – possibly one (1) more, offer pending
- 2 Accounting Specialists
- Junior Accountant
- Federal Revenues Specialist
- 3 Office Assistant II
- Intake Associate
- Chief Financial Officer

Additionally, as of 8/20/2021, NLACRC had **5 internal staff promote** and 1 staff **transfer**.
Congratulations NLACRC staff!

In August, NLACRC hired 13 new staff, experienced 6 separations, had 66 vacant positions, 569 filled positions and has an annualized turnover rate of 9%. Of the 66 vacant, 15 are due to newly opened positions (5 new CSC positions and 10 other positions) which opened in August 2021. Human Resources Director interviews begin this week; and additional Executive Administrative Assistant (Board) candidates are being reviewed, in addition to the dedicated recruitment for both case management and other open positions across the organization.

g. Special Incident Reports

The Center received 78 special incident reports in August, 8 of which occurred in months prior to August. None of the incidents of death reported in August were reported as COVID related. No significant increases or trends noted.

h. Quality Assurance

For the month of August, Community Services conducted 130 residential visits (Community Care Facilities (CCF), Intermediate Care Facilities (ICFs), and Family Home Agencies). Of the 130 monitoring visits, 84 were unannounced (83 in-person and 1 virtual). 6 Annual Reviews (CCFs) were conducted virtually, and 12 “Other” in-person visits were conducted including New Provider Orientation, Home Community Based Services Interviews, 7 Day Visits, Special Incident Report Follow Up, and Corrective Action Plan Follow Up. Two Corrective Action Plans were issued in August, related to compliance with the admission agreement terms, conditions posing a threat to health and safety, and special incident reporting.

i. Consumer Statistics

As of August 31, the Center served 29,483 consumers and applicants, including 4,322 in Early Start (+71), 791 in Intake (+29), and 23,939 (+51) in the Lanterman program. The Center's San Fernando Valley Office serves a total of 18,617 individuals (+100), Antelope Valley services 7,415 (+33) and the Santa Clarita Office serves 3,340 (+29). {*(+/-) notes increase or decrease from prior month.}

Special Incident Reports in August 2021

Special Incidents	Children	Adults	Total
Other	5	59	64
Death	0	6	6
			70

Special Incident Reports From Prior Months & Reported in August 2021

Special Incidents	Children	Adults	Total
Other	0	4	4
Death	2	2	4
			8
TOTAL			78

Special Incident Types Report
June 2021 through August 2021 & August 2020

Reasonably Suspected Abuse	21-Aug	21-Jul	21-Jun	20-Aug
Physical Abuse/Exploitation	1	3	5	3
Sexual Abuse/Exploitation	0	2	0	0
Fiduciary Abuse/Exploitation	0	0	2	0
Emotional/Mental Abuse/Exploitation	6	6	2	5
Physical and/or Chemical Restraint	3	5	2	2
Total:	10	16	11	10
Neglect				
Failure to Provide Care to Elderly/Adult	0	4	1	2
Failure to Provide Medical Care	0	0	2	1
Failure to Prevent Malnutrition	0	0	0	0
Failure to Prevent Dehydration	0	0	0	0
Failure to Protect from H/S Hazards	2	5	6	0
Failure to Assist w/ Personal Hygiene	0	0	0	0
Failure to Provide Food/Cloth/Shelter	0	0	1	0
Total:	2	9	10	3
Serious Injuries/Accidents				
Lacerations	7	9	4	2
Puncture wounds	0	0	0	0
Fractures	2	4	6	4
Dislocations	1	0	1	0
Bites	0	0	1	0
Internal Bleeding	2	4	7	0
Medication Errors	12	15	11	9
Medication Reactions	0	1	0	0
Burns	0	0	0	0
Total:	24	33	30	15
Unplanned/Unscheduled Hospitalization				
Respiratory Illness	8	9	11	4
Seizure Related	1	4	5	1
Cardiac Related	4	0	5	0
Internal Infections	11	13	13	13
Diabetes	2	1	2	0
Wound/Skin Care	2	3	3	3
Nutritional Deficiencies	4	3	3	1
Involuntary Psych Admission	4	7	4	4
Total:	36	40	46	26
Victim of Crime				
Robbery	1	0	1	0
Aggravated Assault	5	5	6	6
Larceny	0	0	1	1
Burglary	0	0	0	1
Rape or Attempted Rape	1	1	3	0
Total:	7	6	11	8
Other				
Missing Person-Law Notified	2	6	1	4
Death	10	14	14	6
Total:	12	20	15	10
Total Incidents*	91	124	123	72

***Please note that some Special Incident Reports include multiple reportable incident types and thus, this summary reflects the total number of incident types received for the timeframe indicated.**

Incidents of Death Children		Incidents from prior months and reported in August	
Age: 4 Inc. Date: 7/14/21	Consumer lived with family. CSC contacted parents to schedule an annual review. Parents reported that he had passed away. No further information was given on the circumstances of his death.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 5 Inc. Date: 7/31/21	Consumer lived with family. Mother reported that he had passed away. No further information was given on the circumstances of his death.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	

Incidents of Death Adults		Incidents from prior months and reported in August	
Age: 56 Inc. Date: 7/26/21	Consumer lived in an ICF/DD. He had been in the hospital due to low hemoglobin levels. He was intubated in ICU and placed on a ventilator. His father signed a DNR. He passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 58 Inc. Date: 7/17/21	Consumer received Independent Living services. He was the victim of a hit and run accident. He passed away at the scene of the accident.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Community Care Licensing and NLACRC Community Services were notified of this incident.	

Other Incidents Children		Incidents from prior months and reported in August	
Age:			
Inc. Date:			

	Description	Action	Final Disposition
Other Incidents Adults		Incidents from prior months and reported in August	
Age: 34 Inc. Date: 7/30/21	Consumer resides in a Continuous Nursing facility. Her oxygen saturation was low. Her doctor advised to send her to the ER. She was admitted to the hospital for treatment of an upper respiratory infection.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 45 Inc. Date: 7/22/21	Consumer receives Independent Living services. She reported that she was raped in a parking lot. She contacted police, and the alleged perpetrator was arrested.	CSC to follow up. Law Enforcement, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 49 Inc. Date: 2/4/21	Consumer resides in a CCF. The front door was open and he was not in the home. He had left early on his own for the community walk and was found down the street, after 911 had been called to report that he was missing.	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	
Age: 53 Inc. Date: 7/31/21	Consumer receives Supported Living services. He became physically aggressive with a staff member. Another staff reported that she was heard cursing at him in response.	CSC to follow up. Adult Protective Services and NLACRC Community Services were notified of this incident.	
	Description	Action	Final Disposition
Incidents of Death Children			
Age:			

	Description	Action	Final Disposition
Inc. Date:			

	Description	Action	Final Disposition
Incidents of Death Adults			
Age: 25 Inc. Date: 8/3/21	Consumer lived with family. He had been experiencing medical issues, especially related to his bladder. His mother reported that he passed away at the family home.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 45 Inc. Date: 8/24/21	Consumer received Independent Living services. His mother reported that he passed away. He was visiting friends at the time of his death. Cause of death was not reported.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 61 Inc. Date: 8/29/21	Consumer lived in an ICF-DD/N. He woke up several times through the night. He began breathing fast and became unresponsive. Staff called 911 and started CPR. Paramedics came and continued CPR, but were unable to revive him. Police determined that he passed away due to natural causes.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Department of Health Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 69 Inc. Date: 8/28/21	Consumer lived in an ICF/DD-H. Staff went to wake him for his morning medications but he was unresponsive. Staff called 911 and started CPR. Paramedics arrived but there was nothing they could do for him. He passed away from cardiac arrest.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Department of Health Services and NLACRC Community Services were notified of this incident.	

	Description	Action	Final Disposition
Age: 74 Inc. Date: 8/11/21	Consumer received Independent Living services. She had been in a skilled nursing facility, and was diagnosed with stage 4 cancer. She passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 84 Inc. Date: 8/5/21	Consumer lived in an ICF-DD/N. She was transferred to a convalescent hospital. Her oxygen level was low. Her family placed her on No Code. She was placed in hospice care, and passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Department of Public Health and NLACRC Community Services were notified of this incident.	

	Description	Action	Final Disposition
Other Incidents Children			
Age: 5 Inc. Date: 8/24/21	Consumer lives with family. School Assistant Superintendent reported to mother that a school aide had handled her inappropriately. Law enforcement informed mother that the aide had picked	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	

	her up by the shirt and dropped her to the ground.		
Age: 14 Inc. Date: 8/1/21	Consumer resides in a CCF. He was running to the restroom when he slipped and fell. He bit the inside of his cheek, which caused a cut in his mouth. He was taken to the ER, and received absorbable stitches to close the wound.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 16 Inc. Date: 8/16/21	Consumer resides in a CCF. He had packed a suitcase and forced his way out of the door, and got into a waiting car. Police were contacted to file a missing person's report. He returned the following night.	CSC to follow up. Community Care Licensing, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 16 Inc. Date: 8/24/21	Consumer resides in a Certified Foster home. His therapist assessed that he was a danger to himself due to him having plans to kill himself. PET team confirmed the assessment. He was taken to the ER, and admitted for a psychiatric hold.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Psychiatry Consultant were notified of this incident.	
Age: 17 Inc. Date: 8/23/21	Consumer lives with family. Mother reported that a staff member rolled a "blunt" for her, and instructed her on how to smoke marijuana.	CSC to follow up. NLACRC Community Services was notified of this incident.	

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 18 Inc. Date: 8/14/21	Consumer resides in a CCF. She complained of chest pain. Staff took her to the ER due to history of pericarditis. She was admitted to the hospital for evaluation and treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 18 Inc. Date: 8/26/21	Consumer resides in a CCF. When it was time to go home after a walk, she	CSC to follow up. Community Care Licensing, Law Enforcement, NLACRC	

	refused and kept walking. Staff called 911. Police arrived but she kept walking away. She was taken to the hospital, and admitted for a psychiatric hold.	Community Services and Psychiatry Consultant were notified of this incident.	
Age: 21 Inc. Date: 8/1/21	Consumer resides in a CCF. The pharmacy did not refill three of his medications. His doctor said that she wanted to see him for a re-evaluation visit before authorizing the refills.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 22 Inc. Date: 8/11/21	She had several seizures. Staff called 911 per doctor recommendation. She was taken to the hospital, and admitted for evaluation and treatment.	CSC to follow up. Community Care Licensing, Department of Public Health, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 22 Inc. Date: 8/25/21	Consumer lives with family. She was getting out of the car with staff and peers when a stranger came from behind and pushed her to the ground. Staff intervened and police were contacted.	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	
Age: 23 Inc. Date: 8/22/21	Consumer resides in a CCF. He was vomiting, and complained of stomach pain. Staff took him to the ER. He was admitted to the hospital for diabetic treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 25 Inc. Date: 8/20/21	Consumer resides in a CCF. His medication ran out before his appointment with a new doctor. Staff called for an earlier appointment to refill the medication.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 25 Inc. Date: 8/27/21	Consumer resides in a CCF. She went to the ER for review of ongoing leg boils and possible surgical removal. She was admitted to the hospital for evaluation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 26 Inc. Date: 8/2/21	Consumer lives with family. He was at a friend's house. He and the friend got into an argument, and the friend punched him in the face. He called	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	

	police. Police and paramedics came, but no hospitalization was made.		
Age: 27 Inc. Date: 8/15/21	Consumer resides in an ICF/DD-H. He became agitated by music that another resident was playing, ran to his room and began hitting his head on the bed frame. He sustained a cut on his eyebrow. He was taken to the ER, and received skin glue to close the wound.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 28 Inc. Date: 8/4/21	Consumer resides in a CCF. She had no refills on a medication due to a change in doctor because of her insurance. This caused her to miss several doses of the medication.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 28 Inc. Date: 8/6/21	Consumer receives Supported Living services. Educator reminded her to take her medication and she informed staff that she had taken it. Educator later found that the medication had not been taken.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 29 Inc. Date: 8/14/21	Consumer resides in a CCF. He became agitated and aggressive as soon as he was dropped off from a family visit. He rushed to his room, hitting his head on the door frame. He had a cut on his scalp and was taken to urgent care. He received sutures to close the wound.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 30 Inc. Date: 8/24/21	Consumer lives with family. He was dumping trash and sustained a cut on his wrist. He was taken to a health clinic, and received glue to close the wound.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 30 Inc. Date: 8/25/21	Consumer lives with family. She was getting out of the car with staff and peers when a stranger approached and hit her several times in the head and face with a closed fist. Staff intervened and police were contacted.	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	

Age: 34 Inc. Date: 8/22/21	Consumer receives Independent Living services. She got a ride from an acquaintance. He stopped at a gas station and pulled her out of the car while pointing a gun at her. He stole her money, phone, and keys, and drove away. She contacted police.	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	
Age: 34 Inc. Date: 8/30/21	Consumer resides in a Continuous Nursing facility. She was taken to the hospital, and admitted for treatment of desaturation and tachycardia.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 35 Inc. Date: 8/24/21	Consumer resides in a CCF. He was not feeling well so he went to see his doctor. His blood pressure was high and he had swelling under his testicles. The doctor referred him to the hospital. He was admitted for evaluation and treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 36 Inc. Date: 8/23/21	Consumer resides in an ICF/DD-H. She was crying and trying to communicate with staff. Another participant reported that a staff member had said inappropriate things to them which upset her.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 36 Inc. Date: 8/26/21	Consumer resides in an ICF/DD-H. She expressed wanting to kill herself. She drank some facial wash to get attention. She was taken to the ER, and admitted to the hospital for a psychiatric hold.	CSC to follow up. Department of Health Services, NLACRC Community Services and Psychiatry Consultant were notified of this incident.	
Age: 37 Inc. Date: 8/18/21	Consumer resides in a CCF. Suspected physical and verbal abuse by a staff member was reported.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 37 Inc. Date: 8/19/21	Consumer resides in a CCF. He went out for a walk and said that he would be back in time for his afternoon medication. He came back two hours after the designated medication time.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 38	Consumer receives Supported Living services. While visiting his parents, he	CSC to follow up. NLACRC Community Services and Nurse	

Inc. Date: 8/21/21	complained of trouble breathing and lethargy. Paramedics took him to the ER. He was admitted to the hospital for treatment of fluid in his lungs due to heart failure.	Consultant were notified of this incident.	
Age: 42 Inc. Date: 8/16/21	Consumer resides in an ICF/DD-H. He had a high temperature. 911 was called. He was taken to the hospital, and admitted for treatment of a urinary tract infection.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 44 Inc. Date: 8/3/21	Consumer lives with family. Her sister reported that she was taken to the hospital via 911, and admitted due to difficulty breathing and desaturation.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 44 Inc. Date: 8/7/21	Consumer receives Supported Living services. The staff that typically refills medications at the pharmacy was out all week due to family emergency. Two medications ran out, causing some doses to be missed.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 45 Inc. Date: 8/21/21	Consumer lives with family. His cousin, who is also his IHSS worker, became verbally and physically aggressive toward him. Police arrived and the cousin cursed at them as well as at staff, and threatened the consumer, but he was not arrested due to insufficient physical evidence of abuse.	CSC to follow up. Adult Protective Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 45 Inc. Date: 8/23/21	Consumer resides in a CCF. He became verbally and physically aggressive toward staff. Two staff applied a CPI hold for him to calm down.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 47 Inc. Date: 8/23/21	Consumer lives with family. Another participant was crying and trying to communicate with staff. He reported that a staff member had said inappropriate things to him about her.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 48	Consumer receives Supported Living services. During medication review, it	CSC to follow up. NLACRC Community Services and Nurse	

Inc. Date: 8/8/21	was noticed that a discontinued medication had been included for disbursement and was given the night before discovery. Another medication did not have enough pills included.	Consultant were notified of this incident.	
Age: 50 Inc. Date: 8/24/21	Consumer receives Independent Living services. He fell in the bathroom, and said that his leg was hurting. He was taken to the hospital, and diagnosed with a broken hip which required surgery.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 51 Inc. Date: 8/16/21	Consumer receives Independent Living services. She had diarrhea, chest congestion, and fever. Her brother took her to the ER. She was admitted to the hospital for treatment of high potassium, and a stomach infection.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 51 Inc. Date: 8/26/21	Consumer receives Independent Living services. While at dialysis, she complained of stomach pain. 911 was called. She was taken to the hospital, and admitted for evaluation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 51 Inc. Date: 8/18/21	Consumer resides in an ICF/DD-H. Staff noticed that medications from the previous evening were still in the bubble pack. They had been signed off as given.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 51 Inc. Date: 8/22/21	Consumer receives Supported Living services. Hospice nurse informed his brother that he had a urinary tract infection, and his wound was leaking. He was taken to the ER, and admitted to the hospital for treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 54 Inc. Date: 8/18/21	Consumer resides in an ICF/DD-H. Nurse noticed that his foot was discolored. He was taken to the ER, and admitted to the hospital for treatment of low sodium.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	

Age: 54 Inc. Date: 8/18/21	Consumer resides in a CCF. Suspected physical and verbal abuse by a staff member was reported.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 54 Inc. Date: 8/21/21	Consumer resides in a CCF. While walking outside, he tripped and fell. He complained that his shoulder hurt. He was taken to urgent care for an x-ray, and then to the ER for an MRI of the shoulder. He was diagnosed with a dislocation and had surgery.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 55 Inc. Date: 8/15/21	Consumer receives Independent Living services. It was discovered that she had missed two morning doses of medications.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 56 Inc. Date: 8/12/21	Consumer resides in an ICF/DD-H. She had an elevated pulse and appeared to be in discomfort. 911 was called. She was taken to the hospital, and admitted for evaluation and treatment.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 58 Inc. Date: 8/21/21	Consumer resides in a CCF. He told his doctor that he had crushed his nicotine pill and sniffed it. The doctor warned him that this may cause aspirations. Staff was instructed to monitor him when taking medications in the future.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 62 Inc. Date: 8/6/21	Consumer resides in an ICF/DD-H. During a medication audit, it was discovered that he missed a medication while on a family visit with his mother. Care provider was aware of the error, but did not report it.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 62 Inc. Date: 8/20/21	Consumer resides in a Skilled Nursing facility. He was admitted to the hospital with a diagnosis of hypoxia. The hospital requested consent for a tracheostomy for regular suctioning as he has regular fluid buildup in his lungs.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

Age: 62 Inc. Date: 8/22/21	Consumer receives Supported Living services. She was restless and agitated, and her urine had a strong odor. She was taken to the ER, and admitted to the hospital for treatment of high sodium and a urinary tract infection.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 63 Inc. Date: 8/7/21	Consumer resides in a CCF. She was wheezing, and vomiting clear fluids. Nurse called 911. Paramedics took her to the hospital due to aspiration. She was admitted to the hospital for evaluation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 63 Inc. Date: 8/21/21	Consumer resides in a CCF. He accidentally bumped his head on the corner edge of his closet door. He had a cut on his head that was bleeding. He was taken to the ER, and treated with skin glue to close the wound.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 64 Inc. Date: 8/18/21	Consumer resides in a CCF. She was lethargic and would not hold her head up. Nurse facilitated her transfer to the ER. She was admitted to the hospital for treatment of a urinary tract infection.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 64 Inc. Date: 8/18/21	Consumer lives with family. She was lethargic, and had a reduced appetite. Staff took her to the ER. She was admitted to the hospital for treatment of a urinary tract infection.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 64 Inc. Date: 8/23/21	Consumer resides in an ICF/DD-H. She had low oxygen levels. She was taken to the ER, and admitted to the hospital for treatment of pneumonia and COPD exacerbation.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 64 Inc. Date: 8/29/21	Consumer resides in a CCF. He was enjoying being outside and did not want to come inside. He became unable to walk himself back inside, and he fainted. Staff called 911. He was taken to the ER,	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	

	and diagnosed with dehydration, sun exposure, and sunburn.		
Age: 67 Inc. Date: 8/25/21	Consumer receives Supported Living services. He refused to take several doses of medication. PET team did an assessment, and he agreed to go to the hospital. He was admitted for a psychiatric hold.	CSC to follow up. NLACRC Community Services and Psychiatry Consultant were notified of this incident.	
Age: 68 Inc. Date: 8/25/21	Consumer resides in a CCF. He was feeling weak. His doctor noted that his sodium levels were low and referred him to the hospital. An EKG determined that he also had heart failure. He was admitted for treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 69 Inc. Date: 8/30/21	Consumer receives Supported Living services. She tried to sit in her chair, but lost her balance and fell. She was bleeding from her nose. Staff called 911. She was taken to the hospital, and diagnosed with a facial fracture and sinus hemorrhage.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 70 Inc. Date: 8/10/21	Consumer resides in a CCF. Staff took him to the ER for evaluation of body tremors. He had a high temperature. He was admitted to the hospital for treatment of a urinary tract infection.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 72 Inc. Date: 8/25/21	Consumer resides in an ICF/DD-H. He was not given two doses of his medication due to miscommunication between nurses and staff.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 73 Inc. Date: 8/12/21	Consumer resides in an ICF-DD/N. He had a high temperature. He was taken to the ER per recommendation of his doctor, and admitted to the hospital for treatment of a urinary tract infection.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 73 Inc. Date: 8/26/21	Consumer receives Supported Living services. In the middle of the night, she had gone downstairs and fell. She was bleeding from the back of her head.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

	Staff called 911. She was taken to the hospital, and received stitches and staples to close the wound.		
Age: 75 Inc. Date: 8/17/21	Consumer resides in a Skilled Nursing facility. Her oxygen level was low. Staff called for paramedics. She was taken to the hospital, and admitted for treatment of pneumonia and acute cystitis.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 76 Inc. Date: 8/14/21	Consumer resides in a CCF. She woke up early and fell. Staff found her on the floor with a laceration on her forehead. She was taken to the ER, and received strips and glue to close the wound.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	

Residential and Day Program Quality Assurance Monitoring Activities
January 2021 - December 2021

Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
# of Res'l & Day QA Staff	7	7	8	8	8	7	7	7					
# Annual Facility Monitoring Visits	0	24	25	28	20	14	8	6					125
# Unannounced Visits	24	92	84	66	63	156	77	112					674
# Corrective Action Plans Issued	1	0	1	3	0	0	2	2					9
*Substantial Inadequacies Cited:													
1.Threat to Health or Safety								1					
2.Provision of fewer staff hours than req'd				1									
3.Violations of Rights				1									
4.Failure to implement consumer's IPP			1	1			1						
5.Failure to comply with Admission Agreement	1			5			2	3					
6.Deficiencies handling consumers' cash resources													
7.Failure to comply with staff training reqs			1				1						
8.L4 fails to use methods per program design													
9.L4 fails to measure consumer progress													
10.Failure to take action per CAP													
11.Failure to use rate increase for purposes authorized													
12.Failure to ensure staff completes DSP requirements.													
13.Failure to submit Special Incident Report	1			1			1	1					
*per Title 17 §56054(a)	2	0	2	9	0	0	5	5					

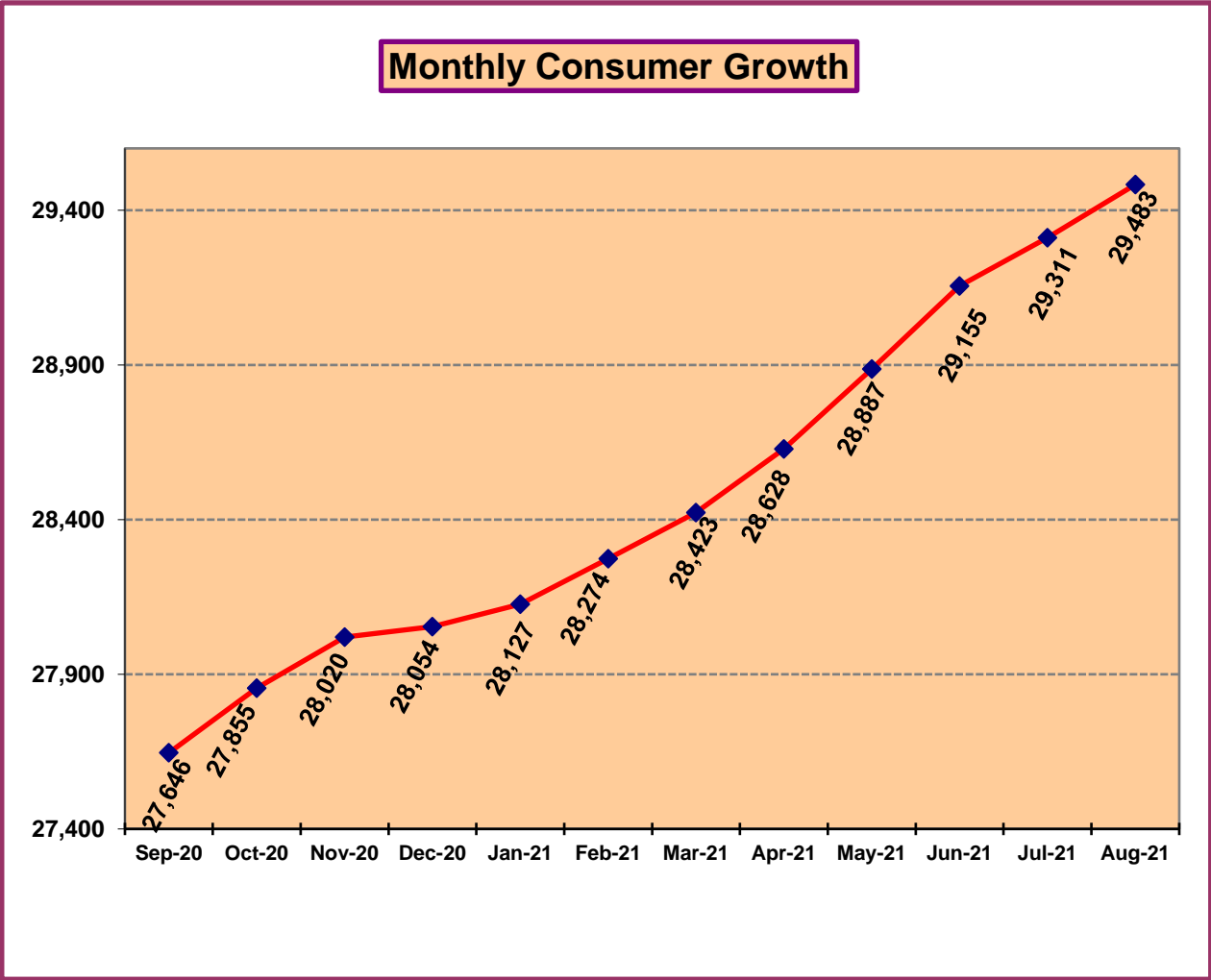
**NORTH LOS ANGELES COUNTY REGIONAL CENTER
MONTHLY STATISTICS RECAP
As of August 2021**

	September 2020 Total	August 2021 Total	Increase/ Decrease	% Change
ALL VALLEYS				
Total Non-Early Start	23,395	23,990	595	2.54%
Total Early Start	3,629	4,393	764	21.05%
Unit Supervisor Cases (*)	70	89	19	27.14%
Self Determination Specialist (*)	24	63	39	162.50%
Prenatal Services	0	0	0	#DIV/0!
Development Center	17	11	-6	-35.29%
Enhanced Case Mgmt	31	26	-5	-16.13%
Specialized 1:25 Caseloads	0	17	17	#DIV/0!
Pending Transfer	43	74	31	72.09%
Intake Services	437	820	383	87.64%
TOTAL ALL VALLEYS	27,646	29,483	1,837	6.64%
SAN FERNANDO VALLEY				
Adult Services	6,106	6,160	54	0.88%
Adult Unit Supervisor (*)	2	8	6	300.00%
Transition Services	2,885	2,989	104	3.60%
Transition Unit Supervisor (*)	18	34	16	88.89%
School Age Services	5,729	5,883	154	2.69%
School Age Unit Supervisor (*)	18	27	9	50.00%
Early Start Services	2,383	2,839	456	19.14%
Early Start Unit Supervisor (*)	2	3	1	50.00%
Early Start Intake Unit Supervisor (*)	0	0	0	#DIV/0!
Prenatal Services	0	0	0	#DIV/0!
Development Center	17	11	-6	-35.29%
Enhanced Case Mgmt	31	26	-5	-16.13%
Specialized 1:25 Caseloads	0	17	17	#DIV/0!
Pending Transfer	43	74	31	72.09%
Intake Services	257	515	258	100.39%
Self Determination Specialist (*)	10	31	21	210.00%
TOTAL	17,451	18,617	1,116	6.40%
ANTELOPE VALLEY				
Self Determination Specialist (*)	0	17	17	#DIV/0!
Adult Services	2,283	2,351	68	2.98%
Adult Unit Supervisor (*)	0	4	4	#DIV/0!
Transition Unit	1,653	1,877	224	13.55%
Transition Unit Supervisor (*)	19	0	-19	-100.00%
School Age Services	2,066	1,980	-86	-4.16%
School Age Unit Supervisor (*)	11	13	2	18.18%
Early Start Services	765	935	170	22.22%
Intake Services	180	305	125	69.44%
TOTAL	6,947	7,448	488	7.02%
SANTA CLARITA VALLEY				
Self Determination Specialist (*)	14	15	1	7.14%
Adult Services	875	903	28	3.20%
Transition Services	550	631	81	14.73%
School Age Services	1,248	1,216	-32	-2.56%
Early Start Services	481	619	138	28.69%
TOTAL	3,154	3,369	215	6.82%

* Numbers not part of ratio count, but counted on Total All Valleys

NLACRC TOTAL (ALL SERVICES) MONTHLY CONSUMER GROWTH ALL VALLEYS

Month	Consumers	Growth	% Change
Sep-20	27,646	209	0.76%
Oct-20	27,855	165	0.59%
Nov-20	28,020	34	0.12%
Dec-20	28,054	73	0.26%
Jan-21	28,127	147	0.52%
Feb-21	28,274	149	0.53%
Mar-21	28,423	205	0.72%
Apr-21	28,628	259	0.90%
May-21	28,887	268	0.93%
Jun-21	29,155	156	0.54%
Jul-21	29,311	172	0.59%
Aug-21	29,483		
Total		1,837	
Average		167	
Percent Chg		6.64%	



August 2021 CSC Caseload Ratio

San Fernando Valley								
Adult Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit I	1,023	10	102.3	2				
Adult Unit II	1,014	11	92.2	1		1		
Adult Unit III	21							
Adult Unit IV	1,084	13	83.4					
Adult Unit V	1,021	12	85.1				1	
Adult Unit VI	992	10	99.2	2				
Adult Unit VII	1005	11	91.4	1				
Adult Unit Supervisor*	8							
Total	6,160	67	91.9	6		1	1	
Transition Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Transition Unit I	922	10	92.2	1		1		
Transition Unit II	982	11	89.3				1	
Transition Unit III	1,085	11	98.6	1				
Transition Unit Supervisor*	34							
Total	2,989	32	93.4	2		1	1	
School Age Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
School Age III	1,101	12	91.8					
School Age IV	1,045	12	87.1				1	
School Age V	1,079	12	89.9					
School Age VI	1,038	10	103.8	2				
School Age VII	946	12	78.8					
School Age VIII	674	8	84.3	1				
School Age Unit Supervisor*	27							
Total	5,883	66	89.1	3			1	
Early Start Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Early Start 1 (Status 1 & 2)	694							
Early Start 1 Intake	98							
Early Start 1 Total	792	11	72.0					3
Early Start 2 (Status 1 & 2)	684							
Early Start 2 Intake	105							
Early Start 2 Total	789	11	71.7					
Early Start 3 (Status 1 & 2)	469							
Early Start 3 Intake	75							
Early Start 3 Total	544	9	60.4	2		1		
Early Start 4 (Status 1 & 2)	625							
Early Start 4 Intake	89							
Early Start 4 Total	714	9	79.3	2				
Status 1 Over 36 mo.	18							
Early Start Unit Supervisor*	3							
Early Start Intake Unit Supervisor*								
Total	2,839	40	71.0	4		1		3
Total Non-Early Start	15,032	165	91.1	11		2	3	
Total Early Start	2,839	40	71.0	4		1		3
Total	17,871	205	87.2	15		3	3	
SFV Self Determination Specialist*	31	2						
Intake Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Antelope Valley	515	5	103.0					1
AV Self Determination Specialist*	17	1						
Adult Unit I	974	11	88.5					
Adult Unit II	1,003	10	100.3	2				
Adult Unit III	374	4	93.5					
Total	2,351	25	94.0	2				
AV Adult Unit Supervisor*	4							
Transition Unit I	1,090	11	99.1	1			1	
Transition Unit II	787	9	87.4					
Total	1,877	20	93.9	1			1	
AV Transition Supervisor*								
School Age I	1,013	13	77.9			2		
School Age II	967	11	87.9	1			1	
Total	1,980	24	82.5	1		2	1	
AV School Age Supervisor*	13							
Early Start (Status 1 & 2)	687							
Early Start Intake	248							
Early Start Total	935	10	93.5	5				
Status 1 Over 36 mo.	48							
Total Non-Early Start	6,208	69	90.0	4		2	2	
Total Early Start	935	10	93.5	5				
Total	7,143	79	90.4	9		2	2	
Intake Services	305	3	101.7					1
Santa Clarita Valley	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
SCV Self Determination Specialist*	15	1						
Adult Unit	903	11	82.1					
Transition Unit I	148	2	74.0					
Transition Unit II	483	5	96.6					
Total	631	7	90.1					
School Age Unit I	929	11	84.5					
School Age Unit II	287	4	71.8					
Total	1,216	15	81.1					
Early Start (status 1 & 2)	526							
Early Start Intake	93							
Early Start Total	619	9	68.8			1		
Status 1 Over 36 mo.	8							
Total Non-Early Start	2,750	33	83.3					
Total Early Start	619	9	68.8			1		
Total	3,369	42	80.2			1		

August 2021 CSC Caseload Ratio								
All Valleys	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Total Non-Early Start	23,990	267	89.9	15		4	5	
Total Early Start	4,393	59	74.5	9		2		3
Total Early Start (Status 1 & 2)	3,685							
Total Early Start Intake	708							
*Self Determination Specialist	63	4						
*Total Non Early Start Supervisor	86							
*Total Early Start Supervisor Status 1&2	3							
*Total Early Start Supervisor Intake								
Total Status 1 Over 36 mo.	74							
Sub-total	28,383	330	86.0	24		6	5	
Intake Services	820	8	102.5					2
Prenatal Services								
Provisional Eligibility	0	0	#DIV/0!	3				
Development Center	11							
Enhanced Case Management	26	1						
Specialized 1:25 Caseloads	17	2		1				
Pending Transfer	74							
Shared-in	8							
Shared-out	25							
Medicaid Waiver	10,043							
Total	29,483	341	86.5	28		6	5	5
Total	=	380	365					
* Numbers not part of ratio count, but counted on Total Summary section								



Self Determination Program Report - Implementation Updates

September 1, 2021

North Los Angeles County Regional Center Statistics

Participants have completed Orientation: **297** (151 since it opened to everyone)

Total number of budgets that are certified: **64**

Total number of budgets that are in the certification process: **31**

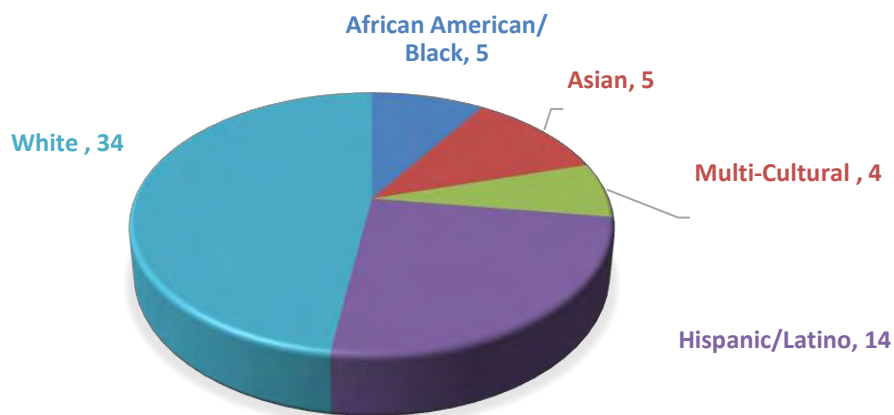
Total number of spending plans that are approved: **62**

Total number of spending plans in progress: **2**

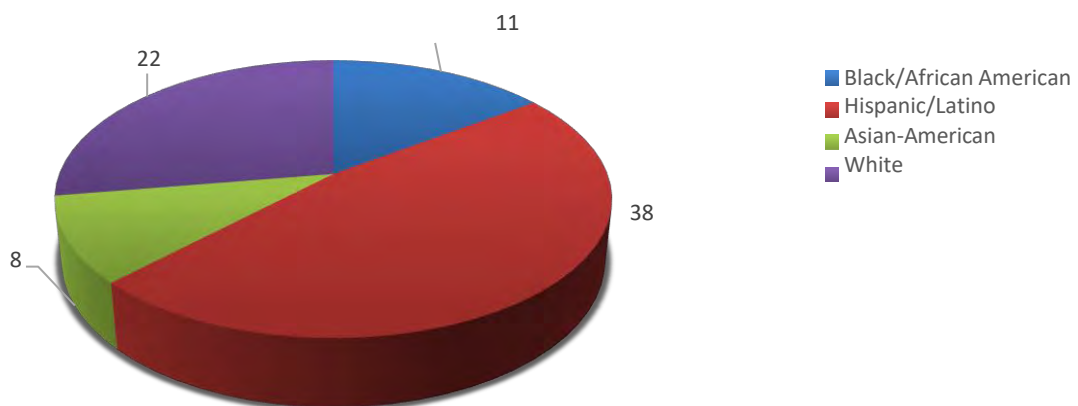
Total number of PCP's completed: **74**

Total number of participants that have transitioned into SDP: **62**

PARTICIPANTS WHO HAVE TRANSITIONED - 62



Participants that opted out -79 selected through lottery





Statewide Implementation Updates

- Self Determination officially launched **June 7, 2021** and is open to any Lanterman eligible served by the regional center.
- 2021 May Revise:
 - Intensive transition support services for individuals and their families who need greater assistance onboarding into SDP.
 - Improved orientation and training that will address consistency in program implementation by contracting with one or more statewide entities to develop plain language information and training materials.
 - Participant Choice Specialists at regional centers who will be subject matter experts and provide assistance to individuals with timely transition to SDP participation and to regional center staff and service coordinators.

NLACRC Implementation Updates

- NLACRC will continue monthly Informational Meetings (no longer required by the Department)
- NLACRC has increased Orientations to twice a month
 - Orientations are open to any interested individual, regardless if they have been selected for Self Determination
- NLACRC has the following allocations to support the implementation of SDP:
 - FY 2019/20: 109,258.00 / FY 2020/21: 149,328.00
 - *Priorities identified:* Recruitment and Training for Independent Facilitators, Joint Training on SDP Principles & Program Logistics, Small Group and Individualized Coaching, SDP Orientation Supports/Workgroups/Resource Fair, and Translation & Interpretation Services.
 - The SDP LVAC and NLACRC also supported a priority to support the State Council of Developmental Disabilities Statewide Meetings.
- NLACRC has completed the Request for Proposal Process and the following awardees are in the contractual phases: Disabilities Voices United, Autism Society of Los Angeles, Integrated Community Collaborative, Diane Bernstein, and The Legacy Center.
- The following entities have finalized contracts to provide 1:1 and small group coaching sessions: Claudia Care Consulting & Melissa Longmire
- Self Determination Workbook - Release date by **September 30, 2021**

Self Determination Local Volunteer Advisory Committee:

- The Self Determination Local Volunteer Advisory Committee (SDP LVAC) meets every third Thursday.
 - The next meeting is Thursday **September 16, 2021 at 7:00PM**

Resources:

- Disability Voices United – SDP Connect Meetings (Wednesdays at 4:30PM)
- Self Determination Program Service Definitions:
https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

August 18, 2021

Present: Nicholas Abrahms, Christina Cannarella, Jennifer Koster, Sylvia Brooks Griffin, David Coe, Alma Rodriguez, Jennifer Siguenza, Cathy Blin – Committee Members.

Sharoll Jackson – Vendor Advisory Committee Representative

Jeremy Sunderland, Leticia Garcia, Angelina Martinez, Ana Quiles, Suad Bisogno, Michelle Heid -Guests

Emmanuel Gutierrez, Evan Ingber, Sara Iwahashi, Ruth Janka, Michele Marra, Ana Maria Parthenis-Rivas, Cristina Preuss, Kim Rolfes, Dr. Jesse Weller, Jennifer Williamson, Jazmin Zinnerman, Dr. Michael Fernandez, Gabriela Eshrati, Sandra Rizo – Staff Members

Absent: Gabriela Herrera, Rocio Sigala, Deshawn Turner

I. Call to Order & Introductions

At 6:01 p.m., the Executive Director asked for a committee member volunteer to chair this meeting in absence of Gabriela Herrera, committee chair. Nicholas Abrahms volunteered to chair the meeting and called the meeting to order at 6:02 p.m.

II. Public Input

Committee members would like to see information on the new booster shot vaccine via a News You Can Use blast.

Dr. Fernandez attended a webinar with Dr. Serna today, which touched on the new booster vaccine, and the booster vaccine is not available for everyone yet. It is only available for individuals that have severe health issues. Everyone else will have to wait until end of September.

Committee members were informed that information regarding the new booster vaccine and its parameters has already been sent via a News You Can Use blast.

III. Consent Items

A. Approval of Revised Agenda

M/S/C (J. Siguenza/D. Coe) To add “Update on booster vaccine for Jonson

& Johnson recipients” as item IV.M. on the agenda and approve as modified.

B. Approval of Minutes of July 21st Meeting

M/S/C (C. Cannarella/D. Coe) To approve the July 21, 2021 minutes as presented.

IV. Committee Business

A. Diversity, Equity, and Inclusion Blueprint (Presentation)

Dr. Fernandez presented on NLACRC’s Blueprint for Diversity, Equity, and Inclusion.

Highlights of the blueprint include:

- Goals of DEI: Community, Accountability, Respect, Empathy (CARE)
- Core objectives: Establish and Maintain, Create, Connect
- Further development of core objectives improve communication by:
- Outcomes

Action Items – 5 Phases

- ✓ Phase 1
 - Create and introduce DEI blueprint
 - Meet with consultant
 - Allow for feedback form Executive Team/Senior Leadership, staff, Board of Trustees, Disparity Committee and community partners
 - Consultant will conduct empathy interviews with staff
- ✓ Phase 2
 - Meet with consultant
 - Receive feedback form consultant
 - Share recommendations with Exec./Leadership team
- ✓ Phase 3
 - Work with consultants to finalize DEI climate survey
 - Final review and dissemination
 - Collect, review and discuss results
- ✓ Phase 4
 - Meet with consultants to review survey findings and make recommendations
 - Collaborate with consultants and design DEI training module, onboarding etc.

- Finalize DEI training, onboarding new staff orientation, etc.
- Draft part 2 & 3 of DEI training
- ✓ Phase 5
 - Create DEI newsletter
 - Create Dei events calendar
 - Website
 - DEI Steering Committee

The Chief of Program Services went over the various components of our contract with Inclusion Counts, which should be signed and finalized soon. Once contract is signed it will be sent to DDS for approval. Contract components will take approximately 6-9 month to complete with a start date of September 2021, and we will begin with empathy interviews.

B. Committee FY2021-22 Priorities

Committee Priorities for this FY 2021-22 were reviewed, and recommendations were made to amend/add priorities as agreed upon by committee members.

M/S/C (J. Koster/S. Brooks) To amend priorities as agreed upon by committee members for new fiscal year 2021-2022.

C. Committee Action Log FY 2020-21

Committee members were informed that the intent of this action log is to share the various actions/motions that have taken place.

D. Participant Directed Services

1. Consumer Services Committee requested NLACRC to advocate for a rate increase to Participant Directed Services Community-based day services

This is a service category for rate increase under the rate study, and advocacy will be coming form the Burns Study by April 2022.

E. July 2021 Consumer Employment Data

First employment report as of the end of July 2021 shows every individual that is competitively employed. This report will be generated monthly.

There was a recommendation to add another version of the report by “residence type”. This additional report will be added going forward, starting with next month’s report.

F. Monthly Community Resource Development Plan (CRDP) Report

The monthly CRDP report was shared/reviewed with this committee. Report was included in committee packet on page 15.

G. Self-Determination Program Report

The SDP report was reviewed with this committee. SDP is now open and available for everyone. A copy of this report was included in committee packet on page 17.

H. Aging Adult Services and Supports Update

We are continuing our effort in hiring and have been recruiting for these positions. We currently have five external candidates.

I. Consumer Services Committee Meeting Timeframe (proposal to extend).

It was recommended that for now, the timeframe for this committee remain as we look for ways to streamline for efficiency. A suggestion was made to allocate presentations at the end of the agenda.

J. Reinstatement of Social Recreation/Camp Services

We are working on revising our Service Standards to incorporate the reinstatement of Social Recreation/Camp Services as part of the new Trailer Bill Language. We are consulting with the Department and other regional centers for consistency in implementation. Our revised draft of the Service Standards will be coming soon.

K. Quarterly Exception & Exemption Report – Proposed updates to report

At one of the previous Consumer Services Committee meetings, it was suggested to streamline the data that is reported on the Quarterly Exception/Exemptions report. We want to streamline approval of Personal Assistance (PA) by having these approved by Case Management Directors and removed from this report. We will also need to revise our quarterly exception/exemption report to remove suspended services as these exemptions have now been reinstated.

L. Quarterly Diagnostic & Notice of Action (NOA) Reports

There was recommendation and discussion to change the format of the Quarterly Diagnostic and NOA reports as some of these reports contain the same data presented in different ways.

A recommendation was to add “what is an Exception /Exemption” and to eliminate the raw data on the NOA report and in its place, add a graph for age group. We will look into this and will report back at next meeting.

Another recommendation was to present the CRDP report on a quarterly basis vs. monthly.

M/S/C (L. Garcia/S. Brooks) To present the CRDP report on a quarterly basis vs. monthly.

M. Update on booster vaccine for Jonson & Johnson recipients

Committee members were informed that we currently don't have information on a booster vaccine for Johnson & Johnson. As we learn more, information will be provided.

V. Chief of Program Services Report (Jesse Weller)

Chief of Program Services gave his report which touched on topics for upcoming Town Hall meetings (Vaccine equity & Hesitancy – August 18, 2021, Transition Age Services – August 19, 2021), the Different Thinkers, Different Learners training series upcoming dates, update on Diversity, Equity and Inclusion initiative, and monthly groups.

VI. Board Meeting Agenda Items

The following items were identified for the committee's section of the September 9, 2021 board meeting agenda:

A. Minutes of the August 18th Meeting

VII. Announcements / Information Items / Public Input

A. Legislative Training: Tuesday, September 14th at 6:00 pm.

The legislative training will be held in lieu of the Consumer Services and Government/Community Relations Committee Meetings.

B. Next Meeting: Wednesday, October 20th at 6:00 p.m. (via Zoom).

C. September 14th ARCA Academy at 6 p.m.

VIII. Adjournment

Nicholas adjourned the meeting at 8:02 p.m. in absence of committee chair (G. Herrera).

Submitted by:

Sandra Rizo

Executive Admin. Assistant

North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes
September 2, 2021

DRAFT

Present: Orli Almog, Erica Beall, Suad Bisogno, Kimberly Bermudez, Catherine Carpenter, Cal Enriquez, Bob Erio, Sharoll Jackson (Chair), Dana Kalek, Alex Kopilevich, Don Lucas, Daniel Ortiz, Olga Reyes, Kevin Shields, - Committee Members

Absent: Jodie Agnew-Navarro and Kenny Ha

Ruth Janka, Kim Rolfes, Dr. Jesse Weller, Evelyn McOmie, Arpi Arabian, Arsho Garlanian, Stephanie Margaret, Dr. Michael Fernandez, Josie Dauglash, Cheryl Blizin, Venus Rodriguez-Khorasani, Cristina Preuss, Fred Rockwood, Chantelle Crown, Cathy Robinson-Learn, Elisa Hill, Jennifer Williamson, Kimberly Johnson-McNeill - NLACRC Staff

Approximately 90 Service Providers also participated on the Zoom call.

I. Call to Order & Introductions

Sharoll Jackson, VAC chair, called the meeting to order at 9:32 a.m.

II. Public Input

- Theresa Quarry from Family Focus Resource Center announced that there will be a virtual All Abilities Resource Fair on October 23rd from 10:00 am to 1:00 pm. Anyone interested in attending or being a booth vendor or sponsor can find more information at <https://www.csun.edu/family-focus-resource-center/aarf>. There will also be two (2) informational meetings about the virtual fair: September 8th at 10:00 am and September 22nd at 4:00 pm. More information available at the website above.
- Suad Bisogno shared about bill SB-639 in current legislation to end sub-minimum wage for workers with developmental disabilities. Everyone is encouraged to call their legislators letting them know they support this important bill. The link to find your Assemblymember is here: <http://findyourrep.legislature.ca.gov>

- Jessica Gould, legislative consultant for the disability community shared information regarding her services. For more information, visit Jessica’s site at <https://jgouldconsultation.com/>

III. Consent Items

A. Approval of Agenda

M/S/C (Jenni M. / K. Shields) to approve the agenda as presented.

B. Approval of Minutes from the August 5th VAC Meeting

M/S/C (J. Moran/ E. Beall) to approve the June 3rd meeting minutes as presented.

IV. Executive Director’s Report (Ruth Janka)

A. Legislation

1. SB 639 prohibits new licenses for sub minimum wage programs from being issued after Jan 1, 2022, eliminates all sub minimum wage employment programs by 1/1/2025 or when the multiyear phaseout plan is released. State Council is identified as the entity to develop the multi year phaseout plan to begin 1/1/23; the plan is to be developed with stakeholder input including from people with developmental disabilities who have experience working for subminimum wage.
2. AB 445 by Assemblymember Lisa Calderon is ARCA sponsored legislation that eliminates the requirement for regional centers to collect personal information such as social security numbers, it was signed into law, and thus, RCs will no longer be required to ask for social security numbers as of 1/1/22. The intent of this legislation is to eliminate a barrier to service access as some families who either do not have a SSN or do not want to share their SSN will leave the regional center or turn down services needed by a family member.
3. SB311 Hueso (ARCA Support) Compassionate Access to Medical Cannabis Act, or Ryan’s Law, creates access for medically prescribed cannabis used for the purpose of treatment. Concern is possible loss of federal funding if cannabis use is permitted on premises.

B. State/Local Updates

1. CHHS Data Exchange Framework Advisory Committee

Ghaly appoints committee to enter into a single data sharing agreement to govern the exchange of health information among health care entities and government agencies beginning June 2024. The goal is to improve how health info is shared across health and social services systems, with outcomes of protected public health, improved service delivery, while maintaining privacy, data security and promoting equity.

2. LACDPH Public Health Order

- i. Healthcare workers must be vaccinated, including workers who see individuals in the home setting. Applies to regional center staff who see individuals in home setting and licensed settings.
- ii. NLACRC Job Classifications that go in the field
- iii. Religious and Medical Exemptions
 - COVID19 and Fit Testing

3. CDPH Public Health Order

- i. Visitors (indoor visitation) must provide proof of vaccination or negative COVID test within 72 hours of visit (hospitals, SNFs, ICFs, ADHCs, more)

4. Social Security Administration Guidance

- i. Stimulus payments, including California stimulus payments, do not count as an asset or resource with regards to SSI. COVID related relief payments are considered “disaster assistance”

5. Executive Director Health & Safety Approval Authority

- i. Authority for Executive Director to approve new H&S waivers extended until 10/3/2021
- ii. Continued H&S waivers other than service code 109 will go through the customary DDS process
- iii. Service Code 109 H&S waivers being assessed by the department as we anticipate the need for these rates to continue beyond the dates authorized by the emergency directives.
 - Cost considerations will be limited to:
 - Actual Staff Wages, including OT
 - Payroll Liability
 - Benefit Costs
 - Accrued Time Off

6. DDS Directives/Guidance

- i. 8/25/2021 Directive (01-082521) – Extension of Waivers, Modifications and Directives

Extends timelines into October for majority of directives (except day services half day billing extends to 9/27/21).

- ii. 8/24/2021 DDS Guidance – Implementation of CIE Payments
- iii. 8/24/2021 DDS Guidance – Implementation of PIP Payments
- iv. 8/13/2021 Guidance - Alternative Nonresidential Services - Service Provider and RC Engagement Requirements
 - Queries of alternative services – data to be provided

C. COVID-19 Statistics

1. LA County

- i. Current hospitalizations: 1,731
- ii. Positivity rate 2.7% (7-day average)
- iii. 64% of eligible LA County residents 12 years and older are fully vaccinated; 75% of 16 years and older have received the first dose

2. Statewide (DDS) Statistics

- i. 18,070 positive cases; 576 currently hospitalized; 721 deaths
- ii. Regional centers are reporting an increase in cases on a monthly basis from 1-8 cases per month to as many as 34 per month.
- iii. Higher positivity rates reported for individuals living in the family home setting versus licensed facilities or independent living arrangements.

3. NLACRC COVID Statistics:

- i. 1,235 positive cases, 7 currently hospitalized; 59 deaths

4. Face-to-Face Visits and Health Screenings

- i. Staff will be conducting health screenings before conducting in person monitoring visits as well as program planning meetings.

D. NLACRC Offices Re-Opened to the Public

1. Effective September 1, 2021, NLACRC offices are open to the public by appointment only

E. New NLACRC CFO: Alan Darby, JD, MBA

- Effective September 7, 2021, Alan will fulfill the role of Chief Financial Officer

V. Deputy Director-Chief Financial Officer's Report (Kim Rolfes)

A. Fun Fact

In August 2021, consumer employment data started being presented to the Consumer Services Committee. The Committee requested that the report be presented showing the same data by where people reside. One reported showed the percent of consumers in each living arrangement that was employed as follows:

- Home of Parent/Family/Guardian/Family or Foster Home: 14.33%
- Independent Living/Supported Living: 35.71%
- Out-of-Home Residential Facility: 29.36%
- ICF Facilities: 10.45%
- Hospital/Rehabilitation/Treatment Center: 5.71%
- Other: 15.15%

The second report compared employed consumers to the total consumers as follows:

- Home of Parent/Family/Guardian/Family or Foster Home: 61.86% working as compared to 76.53% of all consumers in this living arrangement
- Independent Living/Supported Living: 22.94% as compared to all consumers in this living arrangement of 11.39%
- Out-of-Home Residential Facility: 12.96% as compared to all consumers in this living arrangement of 7.83%
- ICF Facilities: 1.08% as compare to all consumers in this living arrangement of 3.06%
- Hospital/Rehabilitation/Treatment Center: 0.19% as compared to all consumers in this living arrangement of 0.60%
- Other: 0.24% as compared to all consumers in this living arrangement of 0.29%

The goal is to increase the number of employed consumers in the various types of living arrangements. To achieve this outcome, NLACRC will be assessing all working age consumers and, as appropriate, ensure that there is a goal in their IPP directed towards employment. Further, NLACRC's community services department has changed their vendorization process to include both the Paid Internship Program (PIP) and Competitive Employment Incentive (CIE) funds as part of new program development to

support our goal of increasing the number of employed consumers..

B. Financial Report (Kim Rolfes)

Kim reviewed the FY2021-22 Financial Report for the service month of July 2021. The Center's "C" preliminary operations budget allocation was \$51,837,981 and the Purchase of Service (POS) budget was \$515,732,570 for a total budget of \$567,570,551. In the month of July, we spent about \$43.8 million. The C-1 allocation is pending, but is expected to arrive at any time.

C. Statewide RC Purchase of Service Expenditure Projection Report

For FY2020-21, as of August 10th, statewide it is reported that there is a projected \$366.2 million surplus. Currently, all 21 regional centers are reporting a POS surplus, ranging from \$7.6 million (NBRC) to \$34.5 million (WRC). NLACRC's surplus of \$21.7 million is the 7th largest surplus.

D. Staffing Update

As of August 25, 2021, there are 569 positions filled out of 628 authorized positions, with a annualized turnover rate of 0.09%. For FY2022-23, we are anticipating money for the regional center system to hire 921 new service coordinators to reduce caseloads. For NLA, we're anticipating to hire a significant number of CSCs along with the infrastructure positions to support that growth. We are ramping up recruiting efforts in order to meet the goal, and anticipate that by June of 2023, we could have 812 authorized positions at NLA. So as we add service coordinators, caseloads will change and NLA will make communication to service providers about any changes part of the strategy as we move forward.

E. Consumer Update

As of July 31, 2021, we are serving 29,311 consumers. Intakes: 723 under 3 years; 791 over 3 years.

F. Approval for the Use of Service Code 116, early start therapeutic services for the Antelope valley

Currently, there is a resource need for Early Start service providers in the Antelope Valley, specifically for licensed OTs/PTs and speech therapists.

Further, there is a significant need for face-to-face individualized early start services in this same geographic area. DDS has authorized the use of service code 116, Therapeutic Specialized Early Start Services, to serve consumers in the Antelope Valley. Any service providers interested in becoming vendored for Therapeutic Specialized Early Start Services should contact Arsho Garlanian, agarlanian@nlacrc.org

G. Electronic Visit Verification (EVV) Implementation

The EVV implementation is active and as a reminder, personal care services (PCS) are going into effect as of January 1, 2022. PCS includes respite, supported living, homemaker and personal assistance. These vendors will be required to provide attendance data using this program. The next phase will be the home health care services which will begin on January 1, 2023 which includes services like nursing care, home health agencies, speech therapy OT and PT. The implementation date for the self determination program is to be determined.

California will use the Open Vendor Model approach: regional center provider can use the state's system to send data or use their current EVV system or any system they choose.

The State selected Sandata Technologies as the State's EVV contractor.

Resources: EVV@dds.ca.gov and [Electronic Visit Verification \(EVV\) - CA Department of Developmental Services](#)

You will also find meeting materials posted here from the last EVV Stakeholder meeting held on August 24, 2021.

Community services reached out to 144 service providers to collect data needed due to DDS today. DDS needs to know if service providers will confirm the data and have DDS upload to the EVV portal, or if service providers will be uploading their own data. So far 19 service providers have not responded, and Community Services will be calling today to follow up.

VI. Chief of Program Services Report (Jesse Weller)

A. Performance Contract Public Meeting

The Performance Contract Public meeting is being held today at noon via Zoom. Please participate if you can.

B. Santa Clarita Office

Silvia Renteria-Haro, SDP supervisor is taking over a temporary assignment as the Lead Supervisor for the SCV office.

C. Aging Adult Specialist Update

Completed interview process and an offer to the chosen candidate will go out this week.

D. Town Halls

Topic for September 2021 will be Fair Hearings. More information to come.

E. Different Thinkers, Different Learners Training Series (Classes for Parents) – Collaboration with Learning Rights Law Center

- Every 4th Tuesday of the Month from 10:00 – 11:30 am – in Spanish
 - September 28 – Understanding the Diagnosis of Speech and Language Impairments
 - October 26 – Understanding the Diagnosis of Attention Deficit/Hyperactive Disorder
 - November 23 – Challenges in Developing Social and Behavioral Skills

F. Specialized Social Recreation – Resource Development

The previous language that prohibited regional Centers from purchasing specialized social recreation and non-medical therapies, education services and camp has been repealed, so we are currently revising our service standards to reflect the new language. Reminder for service providers that if any of you specialize in social recreation or of providers that providers that do, please contact resource development.

G. Self Determination Training for Service Providers – Sep. 14, 2021 at 11:00 am

H. Self Determination Training for Service Providers - September 14, 2021 at 11AM

I. August 13, 2021 DDS Directive Re: Alternative Non-Residential Services (by Nov 1)

- Providers of Alternative Services shall engage each consumer about their current need for and interest in Alternative Services as an option.
 - This may be a continuation of ongoing communication and/or may be combined with other review meetings with the consumer. a) With the consumer's or authorized representative's permission, the provider is encouraged to work with other providers that also have service authorizations for the same consumer to best support the consumer's needs.
- To the extent possible, providers should initiate discussion about the consumer's ideas for future services.
- The provider shall document the consumer engagement including at minimum, the date, the participants, and a description of the consumer's input.
- If new or changing needs are identified, or if a consumer is discontinuing Alternative Services, providers shall notify the regional center.

J. Monthly Groups

- Cafecito Entre Nos – Thursday, September 9, 2021
 - Special Edition: Parents Rights and Returning to School in Person
- Alianza de Hombres – Thursday, September 9, 2021
- Aprendiendo Entre Nos - Thursday, September 9, 2021

K. Diversity, Equity, and Inclusion

Blueprint in place for NLA to launch our Diversity, Equity and Inclusion Initiative. In final stages of contracting with Inclusion Counts to help guide the process on cultural competency, cultural humility and cultural sensitivity for the entire organization. Also ensuring we align our mission statement, policies and procedures and recruiting policies to reflect diversity, equity and inclusion principals.

L. Self-Determination Program

- As of September 1, 2021: 61 participants enrolled in SDP
- SDP Local Volunteer Advisory Committee – Sep. 23 2021 at 7:00 pm

M. Placements

Request for centralized email address for regional centers to provide a DCFS rate

letter. These requests are time sensitive so the Case Management team is looking at a process to address the need.

VII. Community Services Director's Report (Evelyn McOmie)

A. CIE/PIP Effective 7/1/2021

- CIE: Effective 7/1/2021 until 6/30/2025, Incentive Payments to service providers who, on or after July 1, 2021 will be paid for each milestone reached: 30-day (\$2000), 6-month (\$2,500), 12-month (\$3,000).
- PIP: Effective 7/16/2021 revise the funding guidelines for the PIP Internships not exceed 1,040 hours per year for each individual placed in an internship. Community Services will work with providers to convert the current PIP to align with the new guidelines.
 - Placement Incentive Funding: Providers that support individuals in securing a paid internship opportunity on or after July 1, 2021 and remains in the paid internship after 30 consecutive days qualify for \$750 incentive.
 - Additional payment of \$1,000 shall be made to the provider if the individual remains in the paid internship for 60 consecutive days.
 - Amendments and request forms are forthcoming.

B. Change of Address Reminder

Regulations require NLACRC providers to sustain a physical address within our catchment area in order to maintain vendorization. Any questions, please contact Community Services.

C. Contracts & Compliance

Reminder that Community-based day programs annual program evaluations are due September 30, 2021 for Service codes 505, 510, 515, 520 and 805. Evals should be submitted to Contract&Compliance@nlacrc.org

D. Updated Visitation Policy

Additional information to the visitation requirements guidance provided by CCL (Pin #21-40):

<https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2021/ASC/PIN-21-40->

[ASC.pdf](#)

E. Community Care Licensing Division Informational Call on Sep. 23, 2021
Discussion of statewide visitation guide Pin #21-41

Zoom link:

<https://ucsf.zoom.us/j/99481653923?pwd=cnpwYnk4Z3VlcWIEbkhGSWk4YmpEUT09>

Additional Information:

<https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2021/ASC/PIN-21-41-ASC.pdf>

F. Request for Vendorization for Early Start Specialized Therapeutic Services

As previously mentioned, service code 116 has been approved by DDS to be utilized by NLACRC to vendor licensed Occupational Therapists (OT), Physical Therapists (PT) and Speech and Language Pathologists (SLP) to provide services to Early Start consumers in the Antelope Valley area. Utilization of this service code will allow NLACRC to establish a maximum rate of reimbursement separate from the SMA rate pursuant to “Title 17 CCR, Section 57210 (a)(19) or Section 57300(e)”. NLACRC will be posting information on our website. In the meantime, any inquiries may be directed to resourcedevelopment@nlacrc.org

G. Amazon Information Session For Service Providers

NLACRC will host an Information Session for Service Providers to learn about Amazon Hiring Process on September 22, 2021 at 10:00 am. Amazon is interested in hiring individuals with all abilities for many positions they have in all three valleys. Eventbrite information can be found on our website

H. Quality Assurance

- SDP Training September 14, 2021. Event-Brite Email Blast was sent and information is also on our website. on our Website. We have 67 attendees so far.
- Link to Provider Information Notices (PIN):
<https://www.cdss.ca.gov/inforesources/community-care-licensing/policy/provider-information-notices>

Some of the highlights in the August 2021 Legislative report are as follows:

- Legislative Calendar
 - Summer Recess over August 16, 2021
 - Last Day of Session September 10th, 2021
 - Gubernatorial Recall Election September 14, 2021
- DDS Website Updated with COVID-19 Resources
- DDS Directives
- California Dept. of Public Health Orders Related to Vaccination of Health Care Workers
- National Disability Voter Registration Week September 13-20, 2021
- Electronic Visit Verification (EVV)
- California Advancing and Innovating Medi-Cal (CalAIM)
- DS Task Force Update
- Disability Thrive Webinars
- CalABLE Accounts
- American Recovery Plan Act (HR 525) and HCBS

Refer to the following link for additional information:

<https://drive.google.com/file/d/126Gj6cBnQVbo7y5P7AgqDDzSMV3xjupN/view?usp=sharing>

IX. Committee Business

Erica Beall announced that the next Adult Services breakout group will meet on September 8th 2021 at 11:00 am and they will be discussing all things related to housing.

Suad Bisogno recommended discussion at the next VAC meeting about having report outs from both the Board/Committee representatives and vendor committee workgroups in one meeting. Perhaps we could alternate the report outs from each group every other month.

X. Agenda Items for the Next Board Meeting

- A. Minutes of the August 5th Meeting
- B. Minutes of the September 2nd Meeting
- C. Discussion of alternating report outs form Board/Committee representatives

and the vendor breakout groups every other month

XI. Announcements/Public Input

- A. Next Meeting: Thursday, October 7th at 9:30 a.m.

XII. Committee Work (The committee breaks into their workgroups)

- A. Early Start Services (Dana Kalek)
Separate meeting held
- B. School Age Services (Cal Enriquez)
Separate meeting held
- C. Adult Services (Suad Bisogno & Erica Beall)
Separate meeting held
- D. Legislative Issues and Advocacy (Sharoll Jackson)
Participants wishing to meet in this group may remain on the Zoom.

XIII. Adjournment

Sharoll Jackson adjourned the meeting at 10:47 am.

Submitted by,

Cheryl Blizin
Executive Assistant

[vacmin_sep2_2021]



**NLACRC 2021-22 Board of Trustees
Board Meeting Attendance**

12-Month Attendance Board Members	Jul-21 Board	Aug-21 Board	Sep-21 Board	Oct-21 Board	Nov-21 Board	Dec-21 Dark	Jan-22 Board	Feb-22 Board	Mar-22 Board	Apr-22 Board	May-22 Board	Jun-22 Board	Total Absences
Nicholas Abrahms		P											0
Cathy Blin		P											0
Sylvia Brooks Griffin		Ab											1
Christina Cannarella		P											0
David Coe		P											0
Marianne Davis		P											0
Leticia Garcia		P											0
Gabriela Herrera		P											0
Sharoll Jackson		P											0
Jennifer Koster		P											0
Angelina Martinez		P											0
Lillian Martinez		P											0
Caroline Mitchell		P											0
Ana Laura Quiles		P											0
Alma Rodriguez		P											0
Rocio Sigala		P											0
Jennifer Siguenza		P											0
Jeremy Sunderland		P											0
Deshawn Turner		P											0
Curtis Wang		P											0

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

**NLACRC 2021-22 Board of Trustees
Committee Attendance**

12-Month Attendance Board Members	Jul-21							Aug-21							Sep-21					Oct-21							
	AA	EC	CS	GCR	CAC	VAC	PRMT	AA	EC	CS	GCR	CAC	VAC	SPC	NC	AA	EC	CS	GCR	CAC	VAC	AA	EC	CS	GCR	CAC	VAC
Nicholas Abrahms			P	P					P	Ab	Ab																
Cathy Blin									P	P																	
Sylvia Brooks Griffin			P	P					P	P																	
Christina Cannarella			P	P					P	Ab																	
Marianne Davis	Ab	Ab		P				P	P					P													
Leticia Garcia	P	P		p			Ab	P	P					P													
Gabriela Herrera			P	P						Ab																	
Sharoll Jackson				P					P	P		P	P						P								
Deshawn Turner			P							Ab	Ab																
Jennifer Koster			P	P						P	P																
Angelina Martinez		P		P					Ab		P																
Lillian Martinez	P	P						P	P					P													
Caroline Mitchell											Ab																
Ana Laura Quiles	P	P		P			P	Ab	Ab					P													
Jeremy Sunderland	P	P		P			P	P	P		P																
David Coe			P	P						P	P																
Jennifer Siguenza			P	P						P	Ab																
Alma Rodriguez			P	P						P	P																
Rocio Sigala			P	P						Ab	Ab																
Curtis Wang														P													

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**NLACRC 2021-22 Board of Trustees
Committee Attendance**

12-Month Attendance Board Members	Nov-21							Dec-21	Jan-22								Feb-22									
	AA	EC	CS	GCR	CAC	VAC	SPC	All Dark	PRMT	AA	EC	CS	GCR	CAC	VAC	AHB	NC	AA	EC	CS	GCR	CAC	VAC	SPC	AHB	NC
Nicholas Abrahms																										
Cathy Blin																										
Sylvia Brooks Griffin																										
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Alma Rodriguez																										
Rocio Sigala																										
Curtis Wang																										

**NLACRC 2021-22 Board of Trustees
Committee Attendance**

12-Month Attendance Board Members	Mar-22							Apr-22							May-22							Jun-22							Total Absences		
	AA	EC	CS	GCR	CAC	VAC	NC	AA	EC	CS	GCR	CAC	VAC	PRMT	NC	AA	EC	CS	GCR	CAC	VAC	SPC	NC	AA	EC	CS	GCR	CAC		VAC	NC
Nicholas Abrahms																															2
Cathy Blin																															0
Sylvia Brooks Griffin																															0
Christina Cannarella																															1
Marianne Davis																															2
Leticia Garcia																															1
Gabriela Herrera																															1
Sharoll Jackson																															0
Deshawn Turner																															2
Jennifer Koster																															0
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Ana Laura Quiles																															2
Jeremy Sunderland																															0
David Coe																															0
Jennifer Siguenza																															1
Alma Rodriguez																															0
Rocio Sigala																															2
Curtis Wang																															0

North Los Angeles County Regional Center
 FY 2021-22 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2021-2022

(Rounded to the nearest quarter of an hour.)

Committee	Jul-21				Aug-21				Sep-21			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
Ad Hoc Bylaws												
Administrative Affairs	6:24 PM	9:06 PM	02:42	2:45	6:02 PM	8:04 PM	02:02	2:00				
Board Meeting					6:31 PM	9:13 PM	02:42	2:45				
Consumer Services	6:03 PM	8:05 PM	02:02	2:00	6:02 PM	8:02 PM	02:00	2:00				
Executive	9:07 PM	11:08 PM	02:01	2:00	8:13 PM	9:50 PM	01:37	1:30				
Government and Community Relations	8:06 PM	10:30 PM	02:24	2:30	8:07 PM	10:42 PM	02:35	2:30				
Nominating												
Nominating												
Nominating												
Nominating												
Post Retirement Medical Trust	5:33 PM	6:23 PM	00:50	0:45								
Strategic Planning					6:03 PM	8:24 PM	02:21	2:15				
Vendor Advisory					9:32 AM	12:02 PM	02:30	2:30	9:32 AM	10:47 AM	1:15 AM	1:15
Total Hours/Month			09:59	10:00			15:47	15:30			1:15	1:15

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

TASH	- The Association for the Severely Handicapped
TCRC	- Tri-Counties Regional Center
UAP	- University Affiliated Program
UCI	- Unique Client Identifier
UCP	- United Cerebral Palsy
UFS	- Uniform Fiscal System
VAC	- Vendor Advisory Committee
VIA	- Valley Industry Association (Santa Clarita Valley)
VICA	- Valley Industry & Commerce Association (San Fernando Valley)
VMRC	- Valley Mountain Regional Center
WAP	- Work Activity Program
WIOA	- Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021

North Los Angeles County Regional Center
Board of Trustees

Meeting Evaluation

Name: _____

Comments: _____

1. Did the meeting follow the agenda? Yes ___ No ___

2. Did the meeting begin as scheduled? Yes ___ No ___

3. Did the meeting end as scheduled? Yes ___ No ___

4. Did you receive written or verbal information about the issues on the agenda? Yes ___ No ___

5. Did the information received enable you to make informed decisions? Yes ___ No ___

6. Did the issues concern:

a. Consumers? Yes ___ No ___

b. Board operations? Yes ___ No ___

c. Committee business? Yes ___ No ___

d. Center operations? Yes ___ No ___

e. None of the above? (please specify below)

7. Did you feel prepared to participate in the meeting? Yes ___ No ___

8. What would you like more information about?

