



Board of Trustees Meeting

Wednesday, August 9, 2023

6:30 p.m.

Via Zoom Technology

Packet

NLACRC Board of Trustees Calendar
Fiscal Year 2023-24

◆ August 2023 ◆						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 <u>3:00pm</u> Consumer Advisory Committee Meeting	3 <u>9:30 am</u> Vendor Advisory Committee	4	5
6	7 <u>6:00 pm</u> Strategic Planning Committee Meeting	8	9 <u>5:30 pm</u> Board Packet Review (Zoom) <u>6:30 pm</u> Board Meeting (Zoom)	10	11	12
13	14	15	16 <u>6:00 pm</u> Government & Community Relations Committee Meeting	17 <u>10:00am-2:00 pm</u> ARCA Executive Committee Mtg.	18 <u>9:00 am-12 pm</u> ARCA Board of Directors Mtg.	19
20	21	22	23	24	25	26
27	28	29	30	31 <u>6:00 pm</u> Executive Committee Meeting		

Please note that all meetings will be held via Zoom until further notice.

**NLACRC Board of Trustees Calendar
Fiscal Year 2023-24**

◆ September 2023 ◆

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day (NLACRC offices closed)	5	6 <u>3:00pm</u> Consumer Advisory Committee Meeting	7 <u>9:30 am</u> Vendor Advisory Committee Meeting	8	9
10	11	12	13 <u>5:30 pm</u> Board Packet Review (Zoom) <u>6:30 pm</u> Board Meeting (Zoom)	14	15 Rosh Hashanah (begins at sundown)	16 Rosh Hashanah (no work)
17 Rosh Hashanah (no work)	18	19	20 <u>6:00 pm</u> Consumer Services Committee Meeting	21 <u>10:00am-2:00 pm</u> ARCA Executive Committee Mtg.	22	23
24 Yom Kippur (begins at sundown)	25 Yom Kippur (no work)	26	27	28 <u>6:00 pm</u> Administrative Affairs Committee Meeting <u>7:30 pm</u> Executive Committee Meeting	29 Sukkot (begins at sundown)	30 Sukkot (no work)

Please note that all meetings will be held via Zoom until further notice.

North Los Angeles County Regional Center
Board of Trustees Meeting - *Via Zoom*
Wednesday, August 9, 2023
6:30 p.m.

~REVISED AGENDA~

1. Call to Order & Welcome – Ana Quiles, Board President

Welcome new Board Members Anna Hurst, Curtis Wang, and Michael Costa, and Board Intern Vivian Seda

2. Housekeeping

- A. Spanish Interpretation Available
- B. Public Attendance (please note name in Chat)
- C. Monthly Submission for Childcare/Attendant Care Billing

3. Board Member Attendance – Elizabeth Alvarez, Executive Administrative Assistant

4. Introductions

- A. Ana Quiles, Board President
- B. Ruth Janka, Executive Director

5. Public Input & Comments (3 minutes)

6. Consent Items

- A. Approval of Agenda (*Page 4*)
- B. Approval of June 14, 2023, Board Meeting Minutes (*Page 8*)

7. Presentation of FY23-24 – Vini Montague (*Deferred*)

8. Committee Action Items

- A. Approval of Draft FY23-24 Critical Calendars for Vendor Advisory Committee, Executive Committee (revised), and Board of Trustees – Ana Quiles (*Page 18*)
- B. Consumer Services Committee – Rosie Sigala
 - 1. Approval of Amendment to NLACRC Service Standards - Case Finding and Public Information Service Standard (*Page 32*)

- C. Administrative Affairs Committee – Brian Gatus
 - 1. Approval of Contracts
 - a. PathPoint PL2205-076 – New Vendorization (*Attachment #1*)
 - b. Strategic Concepts LS PL2201-076 – New Vendorization (*Page 44*)
 - c. AAA Home Care PL2193-896 – New Vendorization – (*Page 48*)
 - d. ABA Therapy 612 – New Vendorization, U&C Rate – (*Page 53*)
 - e. ABA Therapy 615 – New Vendorization, U&C Rate – (*Page 58*)
 - f. Cicecki, Jibid PL2192-672 – New Vendorization, U&C Rate –(*Page 63*)
 - g. Softchoice Microsoft Licensing Agreement (*Attachment #2*)

- D. Government & Community Relations Committee – Ana Quiles
 - No Meeting

- E. Executive Committee – Ana Quiles
 - 1. AB 1147 Letter of Support
 - 2. Proposed Primary Activities for FY23-24 - Board (*Page number pending*)
 - 3. FY 2022-23 Board vs Expenditures - (*Attachment #3 pg.1*)
 - 4. FY 2023-24 Board vs Expenditures - (*Attachment #3 pg.2*)
 - 5. FY23-24 Board Goals

- F. Vendor Advisory Committee – Suad Bisogno

9. Executive Director’s Report – Ruth Janka (*Attachment #4*)

10. Self-Determination Program (SDP) Report – Gabriela Eshrati (*Page 67*)

- A. SDLVAC Liaison June Report (*Page 72*)
- B. Next Meeting Scheduled on Self Determination Local Advisory Committee Meeting, August 17, 2023, at 6:30 pm

11. Administrative Affairs Committee – Brian Gatus

- A. Minutes of the July 27, 2023, Meeting – (*deferred*)
- B. FY2022-2023 Financial Report (*Attachment #5*)
- C. 4th Quarter HR Report – (*Page 73*)
- D. Monthly Human Resources Report—June 2023 (*Page 74*)
- E. Monthly Human Resources Report—July 2023 (*Page 75*)
- F. Change in meeting schedule to the last Thursday of each month. Next meeting is on September 28, 2023, at 6:00pm

12. **Association of Regional Center Agencies** – Lety Garcia
 - A. June ARCA Liaison Report (*Page 76*)
 - i. ARCA Board of Directors Meeting Minutes (*Page 78*)
 - ii. ARCA Board Delegates Agenda Review (*Page 84*)
 - iii. ARCA *Draft* Strategic Plan and Strategic Priorities (*Page 85*)
 - iv. ARCA Annual Report (*Page 98*)
 - v. ARCA AB 1147 Letter to Assemblyperson Addison (*Page 113*)
 - B. Next Meeting Scheduled on August 17, at 10:00 am

13. **Consumer Advisory Committee**
 - A. Minutes of the June 7, 2023, Meeting – (*Page 115*)
 - B. Updated CAC Flyer for FY 23-24 (*Page 117*)
 - C. Next Meeting Scheduled on September 6, 2023, at 3:00pm

14. **Consumer Services Committee** – Rosie Sigala
 - A. Minutes of the July 19, 2023, Meeting – (*Page 118*)
 - B. Next Meeting Scheduled on September 20, 2023, at 6:00pm.

15. **Executive Committee** – Ana Quiles
 - A. Minutes of the July 27, 2023, Meeting (*deferred*)
 - B. Succession Plan
 - C. Public Input Community Concerns
 - D. Executive Director Evaluation Process Update
 - E. Approval of Advanced Behavioral Pathways FY23-24 Service Agreement
 - F. Approval of 2021 990 Form
 - G. Next meeting scheduled on August 30, 2023, at 6:00pm

16. **Government & Community Relations Committee** – TBD
 - A. Next Meeting on August 16, 2023, at 6:00 pm.

17. **Nominating Committee** – Lillian Martinez
 - A. Next Meeting Scheduled on August 16, 2023, at 6:00 pm.

18. **Post-Retirement Medical Trust Committee** – Ana Quiles
 - A. Minutes of the July 27, 2023, Meeting – (*deferred*)
 - B. Next Meeting Scheduled on January 25, 2024, at 5:30 pm

19. **Strategic Planning Committee** – Lety Garcia
 - A. Minutes of August 7, 2023, Meeting – (*deferred*)

B. Next Meeting Scheduled on November 6, 2023, at 6:00pm

20. Vendor Advisory Committee – Suad Bisogno

- A. Minutes of the June 1, 2023, Meeting (*Page 128*)
- B. Minutes of the August 3, 2023, Meeting – *deferred*
- C. Committee Priorities & Goals
- D. Next Meeting Scheduled September 7, 2023, at 9:30 am.

21. Old Business/New Business

- A. Board and Committee Meeting Attendance Sheets (*Page 138*)
- B. Board and Committee Meetings Time Report (*Page 148*)
- C. Updated Acronyms Listing (*Page 152*)
- D. Meeting Evaluation Form – *emailed separately*

22. Announcements/Information/Public Input

- A. **Next Meeting: Wednesday, September 13, 2023, at 6:30pm**
- B. Public Meeting Attendance
- C. SDP Independent Facilitator Round Table, August 10, 2023, at 2:00pm
- D. ARCA - Family Support Services Webinar \ Seminario web en servicios de apoyo para la familia, August 10, 2023 at 2:00pm
- E. Parents of Adult Consumers Support Group, August 16, 2023, at 6:30pm
- F. Virtual Aprendiendo Entre Nos/Learning Amongst Us, August 17, 2023, at 10:00am
- G. SLS Orientation August 17, 2023, at 3:00 pm
- H. Self Determination Local Advisory Committee Meeting, August 17, 2023, at 6:30pm
- I. Orientaciones de autodeterminación, August 21, 2023, at 9:00 am
- J. Filipino Support Group, August 21, 2023, at 6:30 pm
- K. Transition from Early Intervention to Preschool Programs in the Antelope Valley School Districts, August 22, 2023, at 9:00am
- L. "Diferente Maneras de Pensar, Diferente Maneras de Aprender" "Different Thinkers, Different Learners", August 22, 2023 at 10:00am
- M. Transición del Programa de Intervención Temprana al Preescolar en los Distritos Escolares del Valle del Antilope, August 22, 2023, at 10:30 am
- N. Support Group for Self Determination Program at NLACRC - Grupo de apoyo de NLACRC para el programa de autodeterminación, September 6, 2023, at 4:30pm
- O. Black & African American Support Group, September 6, 2023, at 6:30pm
- P. Self-Determination Orientation, September 11, 2023 at 9:00am

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org

23. Adjournment



**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting via Zoom on **June 14, 2023**

Trustees Present

Ana Quiles
David Coe
Leticia Garcia
George Alvarado
Andrew Ramirez
Jordan Feinstock
Nicholas Abrahms
Rocio Sigala
Sharmila Brunjes
Cathy Blin
Lillian Martinez
Alma Rodriguez

Trustees Absent

Suad Bisogno
Sylvia Brooks- Griffin
Brian Gatus

Guests Present

Lia Cervantes Lerma - SCDD
Richard Dier - SDLAC
Nancy Gallardo – Interpreter
Azucena Bustillos - Interpreter
Jasmine Barrios- Minutes Services
Jason Fernandez - DDS
Sandra Rizo
Bill Abramson -Consumer
Curtis Wang- Board Nominee
Vivian Seda- Board Intern Nominee
Diana Chulak - Family Focus Resource Center
M. Mitchell
Mike Costa- Board Nominee
Anna Coleman Hurst- Board Nominee
Hugo Ortiz- Parent of Consumer
Angela Gardner
Yasmin Herrera
Jaklen Keshishyan
Luis Alberto Zavala
Adriana (No last name given)
Diane Bedrosian- Consumer Family Member

Staff Present

Ruth Janka
Vini Montague
Hailey Lauderdale
Cristina Preuss
Chris Whitlock
Gabriela Eshrati
Silvia Haro
Evelyn McOmie
Malorie Lanthier

1. Call to Order & Welcome – Ana Quiles, Board President

Ana called the meeting to order at 6:31 p.m.

2. Housekeeping

A. Spanish Interpretation Available

Ana informed attendees that instructions for Spanish Interpretation in are located the chat.

B. Public Attendance

Ana asked public attendants are to notate their name and agency in the chat.

C. Annual Forms to be completed

Ana noted that Conflict of Interest Statements, Confidentiality Statements and MediCal clearance forms for new Board members need to be completed.

D. Reminder to submit all 22-23 FY Childcare/ Attendant Care Billing by June 30, 2023.

3. **Board Member Attendance** – Hailey Lauderdale, Executive Administrative Assistant
Hailey Lauderdale took attendance of Board Members; a quorum was present.

4. **Introductions**

A. Raphael Munoz, Diversity, Equity and Inclusion Specialist
This item was deferred

5. **Public Input**

Lia Cervantes-Lerma shared information about trainings held in English and Spanish each Monday at 10:00 am. The flyers are available on the SCDD website along with resources for Self-Advocates.

Rocio Sigala thanked the Board for the Board Dinner recognition and award for AV Seed and Grow. She also shared that the Circle of Support meetings are taking place the 2nd Friday of the Month in Spanish and the 4th Friday of the month in English, all times are 12p-2p. In addition, she invited all to attend the AV Seed and Grow art socials for teens with diverse needs and abilities in Lancaster, monthly inclusive play clubs are also available in Lancaster.

Diana Chulak is the program manager at the Family Focus Resource Center. She shared that the last playdate for the school year will take place at Ritchie Valens Park on June 24th. The All-Abilities Resource Fair will be taking place at Cal State Northridge on Sunday, October 15th. More information and events will be listed on the FFRC website.

Richard Dier, Co-Chair of the Self-Determination Local Advisory Committee, shared that he recently attended that the quarterly meeting for the SDLAC Chairs statewide. He invited the Board to attend the SDLVAC meeting that will take place on Thursday, June 15th at 6:30 pm.

Curtis Wang asked for clarification on the Board Retreat. Ana shared that the Retreat will take place from 9a-5p, as opposed to an overnight event.

6. **Consent Items**

A. Approval of Agenda

Ana shared that Section B of the Executive Session: Code of Conduct Complaint Update will be removed. In addition, Section B of the Executive Committee section: Access to Advocacy Assistance has also been removed.

Questions regarding conflicting information on the critical calendars will be addressed in the appropriate agenda item section.

M/S/C (J. Feinstock/A. Ramirez) To approve the agenda as revised

B. Approval of May 10th, 2023 Board Meeting Minutes

M/S/C (J. Feinstock/R. Sigala) To approve the Minutes as presented

7. **Executive Session**

A. Executive Director Compensation

M/S/C (J. Feinstock/G. Alvarado) To enter the Executive Session at 6:46 pm.

M/S/C (D. Coe/A. Ramirez) To exit the Executive Session at 6:54 pm.

8. **Committee Action Items**

A. Nominating Committee

1. Election Results

Lillian Martinez shared the incoming slate of officers for the 23-24 FY Board Officers.

President- Ana Quiles

1st VP - David Coe

2nd VP - Rocio Sigala

Secretary- Lillian Martinez

Treasurer- Brian Gatus

ARCA Delegate -Leticia Garcia

ARCA Alternate - Andrew Ramirez

ARCA CAC Delegate/CAC Chair - George Alvarado

VAC Chair - Suad Bisogno

B. Approval of draft FY 23-24 Critical Calendars for Government and Community Relations Committee, Executive Committee and Board of Trustees

Ana reviewed the calendars as presented in the packet. It was noted that all future meetings will have a standard Zoom option. Quarterly, in-person Board meetings will be held in October, January and April. Each quarterly meeting will be held in the various locations.

M/S/C (G. Alvarado/A. Ramirez) To approve the critical calendars as revised.

C. Approval of draft FY23-24 Master Board Calendar – Ana Quiles

Revisions were made to include the quarterly, in-person Board Meetings.

Elizabeth Lyons, former Board President shared that she thinks that in-person Board meetings should be considered for those who are hard of hearing and need to read lips in order to hear the meeting.

M/S/C (A. Ramirez/G. Alvarado) To approve the Board Master Calendar as revised.

D. Administrative Affairs- David Coe

1. Approval of City National Bank Signature Cards - Vini Montague

a. Board Resolution for Change in Officers

This Board resolution will change the Board Treasurer information from David Coe to Brian Gatus as an authorized signer.

b. Board Resolution for City National Bank's Supersedure Agreement

This Board resolution will change the Board Treasurer information from David Coe to Brian Gatus as an authorized signer.

M/S/C (A. Ramirez/N. Abrahms) To approve the Board Master Resolutions as presented.

2. Approval of Contracts

a. Free to Be (PL2189-999)

POS Contract – To provide startup funding to develop 5 Community care-licensed Leve 4 homes

Contract effective: June 1, 2023 through February 28, 2025

Projected total contract amount is \$150,000

b. Brilliant Corners (PL2186-999, PL2187-999, PL2188-999)

POS Contract – Provides 3 CPP Housing Agreements

Contract effective: June 1, 2023 through May 31, 2053

Projected total contract amount is \$2,250,000 (\$750,000 per home)

Projected to serve 4 consumers per month per home

c. HCBS Compliance Services Agreements FY 22-23 Projects

POS Contract – Funding concepts to comply with CMS Final Rules

Contract effective: June 1, 2023 through February 28, 2025

Projected total contract amount is \$694,518.

M/S/C (G. Alvarado/A. Ramirez) To approve the 3, above-listed contracts as presented

d. Gibraltar Home Health (PL2147-062)

POS Contract – Provides personal assistance services

Contract effective: June 1, 2023 through May 31, 2028

Projected total contract amount is \$5,706,720

Projected to serve 40 consumers per month

e. Pine Street Home Health Care (PL2165-062)
POS Contract – Provides personal assistance services
Contract effective: June 1, 2023 through May 31, 2028
Projected total contract amount is \$5,722,572.00
Projected to serve 25 consumers per month

f. Diamond Adult and Senior Concierge (HL1043-862)
POS Contract – Provides in-home respite services
Contract effective: June 1, 2023 through May 31, 2028
Projected total contract amount is \$2,976,296.66
Projected to serve 29 consumers per month

g. Gibraltar Home Health (HL1049-862)
POS Contract – Provides in-home respite services
Contract effective: May 1, 2023- April 30, 2028
Projected total contract amount is \$2,976,296.66
Projected to serve 29 consumers per month

h. Pine Street Healthcare Providers, LLC (HL1031-862)
POS Contract – Provides in-home respite services
Contract effective: May 1, 2023- April 30, 2028
Projected total contract amount is \$2,976,296.66
Projected to serve 29 consumers per month

M/S/C (D. Coe/R. Sigala) To approve the 4, above-listed contracts as presented. The motion passed with abstentions from Lillian Martinez and Rocio Sigala

i. ETHOS Therapeutics (HL1048-880)
POS Contract – Provides transportation services
Contract effective: July 1, 2023 - June 30, 2028
Projected total contract amount is \$918,540.00
Projected to serve 29 consumers per month

M/S/C (D. Coe/S. Brunjes) To approve the contract as presented.

E. Government & Community Relations Committee –Jordan Feinstock

1. Approval of Amended Government and Community Relations Committee

Ana reviewed the Board Recognition Policy as presented in the packet. Applications for Board Recognitions will be accepted from the beginning of the year through March 1st and will be reviewed by the Government and Community Relations Committee. Individuals selected by the Board will be recognized at the annual Board Dinner in June.

M/S/C (G. Alvarado/Lillian Martinez) To approve the Board Recognition Policy as revised

E. Executive Committee – Ana Quiles

1. Updated Code of Conduct Policy

Ana reviewed the policy as presented in the packet, the revisions are notated in red.

M/S/C (R. Sigala/G. Alvarado) To approve the updated policy as revised.

2. Code of Conduct Complaint Form

Ana reviewed the form as presented in the packet. This form will include a mailing address for individuals who would like to submit complaints anonymously. The form will also be available under the Board Governance tab on the NLA website.

M/S/C (A. Ramirez/L. Martinez) To approve the Complaint Form as presented.

3. Committee Reports List

Ana reviewed this information as presented in the packet. The document lists all of the Committee reports and is being reviewed by the Board to streamline the meeting process and decrease staff bandwidth. Ana and the NLA leadership team will be reviewing the information to determine which reports are mandated and the frequency of report-out.

9. **Additional Action Items**

A. Committee Assignments for FY23-24— Ana Quiles

Ana reviewed the assignments as presented in the packet. Information will be emailed to all Board Members regarding their assignments.

B. Proposed Primary Activities for FY23-24

Ana reviewed this information as presented in the packet. The Board is being asked to review the proposed priorities and note if they are in agreement or if they have comments/questions regarding these priorities. Comments can be emailed to Board Support and the information will be sent to the Executive Committee to make the recommendation to the Board. Jordan Feinstock made the recommendation that the Self-Determination Committee should be added as a priority. Sharmila Brunjes requested a more specific action listed for Priority 2. Rocio Sigala recommended more elaboration on Priority #6.

10. **Executive Director's Report** - Ruth Janka

Ruth reviewed the report as presented in the packet. Highlights include:

Recruitment

May 8, 2023 new hires included 6 Consumer Services Coordinators (4 Bilingual Spanish), 3 Office Assistant II-Bilingual (Spanish), and 2 Accounting Specialists. New hires effective May 22, 2023 included 3 Consumer Services Coordinators (1 Bilingual Armenian), and 1 Health & Safety Waiver Specialist (Bilingual Spanish). 16 new hires for May.

Retention

The Center is engaging in multiple activities to increase staff retention and demonstrate appreciation of staff for their efforts and dedication while we continue to recruit to fill open positions. NLA will provide an employment incentive again this year, this time it will be a “Loyalty Payment”; evaluating the year-end surplus to determine the amount, which will be equitable across positions and calibrated based on years of service, has authorized six (6) 8-hour days of overtime for staff in May and June; staff may work overtime, up to 8 hours per day, on designated flex Fridays and Saturdays. NLA is hosting unit lunches to facilitate team building for units and departments and demonstrate appreciation for the work and dedication of staff across the organization.

Regional Center Performance Measures (RCPM) Program

Equity and Cultural Humility, Service Coordinator Competency in Cultural and Ethnic Diversity. The Center has submitted a training plan to increase Consumer Service Coordinator competency in cultural and ethnic diversity to DDS. While DDS only requires service coordinators, first line supervisors and intake staff to be trained, NLACRC will provide training to all staff, pursuant to the Center’s Inclusion, Equity and Diversity policy. Equity And Cultural Humility, Linguistic Diversity Due to updates needed in the database to meet the performance measure requirement of ensuring four language-related data fields in SANDIS are completed, the deadline has been extended to June 30, 2023.

Advocacy Assistance Services

NLA was able to secure the services of an attorney to do advocacy assistance and through vendorization to help individuals and families connect to generic resources or or advocate for consumers and assist in advocating for services that meets the needs of an individual under IHHS. The attorney will provide support advocacy assistance for an individual all the way from the evaluation stage to the appeal stage. NLA will be conducting a Town Hall in July that will review information about this as well as to provide information and resources. A public member noted the need for more expertise experience on the Board, Ana shared that

11. **Self Determination Program (SDP) – Gabriela Eshrati**
SDP Report

Gabriela reviewed the SDP Report as presented in the packet.

As of June 1st

Participants have completed Orientation: 645

Total number of budgets that are certified: 281

Total number of budgets that are in the certification process: 7

Total number of spending plans that are approved: 210

Total number of spending plans in progress: 71

Total number of PCP’s completed: 225

Total number of participants that have opted out of SDP after enrolled: 2

Total number of Inter-Regional Center Transfers (out):2
Total number of participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: 210

12. **Administrative Affairs Committee** -David Coe
Ana reviewed the information as presented in the packet.
 - A. Minutes of the April 26, 2023, Meeting
 - B. Monthly Human Resources April and May Reports
 - C. Next Meeting Scheduled on July 26, 2023, at 6:00pm
13. **Association of Regional Center Agencies** - Leticia Garcia
 - A. No ARCA Liaison Report
 - B. Next Meeting Scheduled on June 15th at 9:30 am
14. **Consumer Advisory Committee**
Ana reviewed the information as presented in the packet.
 - A. Minutes of the June 7, 2023, Meeting – *deferred*
 - B. Updated CAC Flyer for FY 23-24
 - C. Next Meeting Scheduled on August 2, 2023, at 3:00pm
15. **Consumer Services Committee** – Andrew Ramirez
Ana reviewed the information as presented in the packet.
 - A. Minutes of the April 19, 2023, Meeting
 - B. Next Meeting Scheduled on July 19, 2023, at 6:00pm.
16. **Executive Committee** – Ana Quiles
Ana reviewed the information as presented in the packet.
 - A. Minutes of the May 31, 2023, Meeting -*deferred*
 - B. Access to Advocacy Assistance – Ana Quiles & Evelyn McOmie
 - C. Next meeting scheduled on July 26, 2023, at 7:15pm
17. **Government & Community Relations** – Jordan Feinstock
Ana reviewed the information as presented in the packet.
 - A. Minutes of the May 17, 2023, Meeting
 - B. Next Meeting on August 16, 2023, at 6:00 pm.
18. **Nominating Committee** - Lillian Martinez
Ana reviewed the information as presented in the packet.
 - A. Minutes of the April 17, 2023, Meeting
 - B. Next Meeting Scheduled on October 5, 2023, at 5:30 pm.
19. **Post-Retirement Medical Trust Committee** – Ana Quiles
Ana reviewed the information as presented in the packet.
 - A. Minutes of the April 26, 2023, Meeting
 - B. Next Meeting Scheduled on July 26, 2023, at 5:30 pm

- 20. Strategic Planning Committee-** Leticia Garcia
Ana reviewed the information as presented in the packet.
A. Minutes of May 1, 2023, Meeting
B. Next Meeting Scheduled on August 7, 2023, at 6:00pm
- 21. Vendor Advisory Committee –** Suad Bisogno
Ana reviewed the information as presented in the packet.
A. Minutes of the May 4, 2023, Meeting
B. Minutes of the June 1, 2023, Meeting – *deferred*
C. Next Meeting Scheduled August 3, 2023, at 9:30 am.
- 22. Old Business/New Business**
Ana reviewed the information as presented in the packet.
A. Board and Committee Meeting Attendance Sheets
B. Board and Committee Meetings Time Report
C. Updated Acronyms Listing
D. Meeting Evaluation Form – emailed separately
- 23. Announcements/Information/Public Input**
- A. Next Meeting: Wednesday, August 9, 2023, at 6:30pm
 - B. Public Meeting Attendance
 - C. Virtual Aprendiendo Entre Nos/Learning Amongst Us, June 15, 2023, at 10:00 am
 - D. SLS Orientation, June 15, 2023, at 6:30 pm
 - E. Self Determination Local Advisory Committee Meeting, June 15, 2023, at 6:30 pm
 - F. Virtual Cultivar y Crecer, June 23, 2023, at 6:30pm
 - G. Orientaciones de autodeterminación, June 26, 2023, at 9:00 am
 - H. " Diferente Maneras de Pensar, Diferente Maneras de Aprender" "Different Thinkers, Different Learners" June 27, 2023, at 10:00 am
 - I. Virtual Parents of Adult Consumers Support Group, June 28, 2023, at 6:30 pm
 - J. Support Group for Self Determination Program at NLACRC - Grupo de apoyo de NLACRC para el programa de autodeterminación, July 5, 2023, at 4:30 pm
 - K. New Board Member Orientation, July 12, 2023, at 6:00 pm
 - L. Self-Determination Orientation, July 17, 2023, at 9:00 am
 - M. SLS Orientation, July 20, 2023, at 3:00 pm
 - N. Filipino Support Group, July 22, 2023, at 11:00 am
 - O. "Diferente Maneras de Pensar, Diferente Maneras de Aprender" "Different Thinkers, Different Learners" July 25, 2023, at 10:00 am
 - P. Virtual Town Hall - Ayuntamiento Virtual Options to prepare for the future, Transitioning to Adulthood / Opciones para prepararse para el futuro, Transición a la edad adulta, July 27, 2023, at 1:00pm
 - Q. Annual Board of Trustees Retreat, Saturday, July 29, 2023, at 9:00 am

Evelyn McOmie shared that NLA will be conducting a stakeholder survey on the main website and is intended for family, consumers, Board Members and all community members take the survey, the survey will be rolling out in July.

Diane Bedrosian is the family member of a consumer in both the San Diego and NLA Regional Centers. She mentioned that she has been waiting 79 days thus far in order to reactivate services for her sister. There has been a back-and-forth in getting services processed and she shared her displeasure with the services at NLA. She would like someone from NLA to reach out to her to further discuss her sister's case.

Rocio Sigala informed the Board of an anonymous message that she was asked to read. The message requested the inclusion of the Service Coordinator department to the Board meetings and activities in order to provide an insight on one of the biggest departments in NLA. They shared that there are 80 CSC positions open and 3500 cases without a CSC in Chatsworth.

Jordan Feinstock commented that he sent correspondence in October regarding his interest in continuing to serve on the Board. He implored NLA to look into this matter and stated that multiple people have asked why he will not be serving on the Board for the 23-24 FY.

24. Adjournment

Ana Quiles, Board President, adjourned the meeting at 8:32 p.m.

Submitted by:

Elizabeth Alvarez

Executive Administrative Assistant
for:

Lillian Martinez
Board Secretary

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRCCRC staff.*



North Los Angeles County Regional Center
Vendor Advisory Committee

CRITICAL CALENDAR FOR FY 2023-24

JULY

(No meeting.)

AUGUST

- Align committee goals, priorities, and workgroups for current fiscal year
 - Provide committee with fiscal year meeting schedule
 - Committee is provided with copies of their approved critical calendar for the new fiscal year.
 - Committee Orientation
 - **Welcome new VAC members**
 - Review action log from previous fiscal year
 - System/Industry Issues
-

SEPTEMBER

- Open Issues for Discussion
 - ~~Workgroups Meet~~ **Workgroup and/or Committee Report Out ***
-

OCTOBER

- System/Industry Issues
 - ~~Workgroups Meet~~ **Workgroup and/or Committee Report Out ***
-

NOVEMBER

- Open Issues for Discussion
 - ~~Workgroups Meet~~ **Workgroup and/or Committee Report Out ***
-

DECEMBER

(A committee meeting will not be held in December.)

Vendor Advisory Committee members with expiring terms and eligible for re-nomination were mailed forms on November 1 to complete to indicate interest. Interest forms are due to boardsupport@nlacrc.org by December 15th.

JANUARY

- System/Industry Issues
 - ~~Workgroups Meet~~ Workgroup and/or Committee Report Out *
-

FEBRUARY

- Seek committee members to participate in Grass Roots Week (April)
 - Solicit nominations for the Annual Jynny Retzinger Community Service Award
 - Open Issues for Discussion
 - ~~Workgroups Meet~~ Workgroup and/or Committee Report Out *
-

MARCH

- System/Industry Issues
 - NLACRC Grass Roots Week update
 - ~~Workgroups Meet~~ Workgroup and/or Committee Report Out *
-

APRIL

- VAC members interested in serving as chair for next fiscal year are identified
 - Open Issues for Discussion
 - ~~Workgroups Meet~~ Workgroup and/or Committee Report Out *
-

MAY

- A Chair for next fiscal year is elected
- Committee reviews and approves the committee's draft critical calendar for next fiscal year.
- System/Industry Issues
- ~~Workgroups Meet~~ Workgroup and/or Committee Report Out *

JUNE

- Discuss committee goals for next fiscal year
 - **Presentation of Jynny Retzinger Award**
 - Workgroups **and Committee** Final Report Out
-

**Workgroups meet monthly or bimonthly and report outs will be provided as available*

Approved on:

DRAFT

NLACRC **MONTHLY**
Executive Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
<i>July</i>	<p>Committee reviews the Purchase of Service Annual Report FY 2020-21<u>2021-2022</u></p> <p>Orientation for new Committee. Committee reviews their Policies & Procedures, Bylaws Statement, Board Audit Section, Action Log or previous fiscal year and Officers Policy.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p>
<i>August</i>	<p>Public meetings are held this month or September to get community input into the center's performance contract for next calendar year.</p> <p>The Chief Human Resources Officer (CHRO)<u>Human Resources Director</u> will review with the new Board President his/her responsibilities and the process surrounding the Executive Director's performance evaluation.</p> <p><u>Determine the cost, location, and date of the Annual Board Dinner for FY 23-24.</u></p> <p><u>Determine the cost, location, and date of the Annual Board Retreat for FY 24-25.</u></p>
<i>September</i>	<p>Whistleblower Compliance Officer (CHRO<u>Human Resources Director</u>) gives the committee an annual report on <u>whistleblower</u> compliance activity.</p> <p>Post NLACRC's 2022-2026 Strategic Plan.</p>
<i>October</i>	Committee meeting.
<i>November</i>	Committee meeting.
<i>December</i>	The committee does not meet in December
<i>January</i>	<p>The CHRO<u>Human Resources Director</u>, and CFO, and Director of Finance will meet with the Board President and the Negotiating committee<u>Committee</u> to review the performance evaluation and compensation process.</p> <p>The negotiating committee requests external compensation data from the CHRO<u>Human Resources Director</u>.</p>

NLACRC *MONTHLY*
Executive Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
	<p>Committee begins discussion about the next annual Board Retreat.</p> <p>Committee identifies locations for the Board Retreat and Board Dinner.</p>
<i>February</i>	The negotiating <u>Negotiating committee</u> Committee will meets with the Executive Director.
<i>March</i>	Committee meeting.
<i>April</i>	Committee meeting.
<i>May</i>	<p>The Board President presents proposed committee assignments for next fiscal year.</p> <p>Committee discusses board goals for the next fiscal year.</p> <p><u>Committee reviews proposed Board Budget for next fiscal year</u></p> <p>Committee reviews drafts of board master and critical calendars for next fiscal year.</p> <p>Committee reviews and approves the committee’s draft critical calendar for next fiscal year.</p> <p>Committee begins discussion of the annual Board Retreat for the next fiscal year.</p> <p>The CHRO <u>Human Resources Director</u>, <u>and CFO</u>, and Director of Finance meet with the negotiating committee to provide the compensation data for review and provides any requested additional information.</p> <p>Executive Director’s evaluation to be completed and a summary report is reviewed (in Executive Session).</p> <p>The CHRO <u>Human Resources Director</u> will prepare the documentation necessary to process <u>memorialize</u> the negotiating committee’s compensation <u>recommendations</u> and/or contract changes as appropriate.</p> <p>The CHRO <u>Human Resources Director</u> will schedule a meeting with the Executive Director and provide the Board President with all required documents needed for the meeting (e.g. compensation, performance review</p>

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NLACRC *MONTHLY*
Executive Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
	information, employment contract changes, etc.). Copies of all signed documents will be provided to the CHRO - Human Resources Director to allow for timely processing of compensation information.
<i>June</i>	The committee does not meet in June

[ccal.2023-24] Approved: 06/14/2023/[Revised 07/13/23](#)

North Los Angeles County Regional Center
Board of Trustees

CRITICAL CALENDAR FOR FY 2023-24

JULY

New Board Officers, Board Members, and Vendor Advisory Committee Members are seated.

Consumer Services Committee Meeting & Orientation

Quarterly Post-Retirement Medical Trust Committee Meeting & Orientation

Administrative Affairs Committee Meeting & Orientation

- Review DDS Contract

Executive Committee Meeting & Orientation

AUGUST

(All committees review their actions from the previous year.)

Quarterly Strategic Planning Committee (SPC) Meeting & Orientation

- Establish annual goals and metrics

Consumer Advisory Committee (CAC) Meeting & Orientation

Government/Community Relations (GCR) Meetings & Orientation

Nominating Committee Meeting & Orientation

Vendor Advisory Committee (VAC) Meeting & Orientation

- A group photograph is taken for the center's website.

Board of Trustees Meeting (Zoom)

- A group photograph is taken for the center's website.
- The Human Resources Director reviews the board's responsibilities and the process surrounding the Executive Director's Performance Evaluation with the Board President.
- Review DDS Contract

Executive Committee Meetings

- Schedule and conduct Annual Legislative board training
- [Determine the location, date, and cost of the Annual Board Retreat](#)
- [Determine the location, date, and cost of the Board of Trustees Dinner](#)

Public Meetings are held this month to get community input into the Center's Performance Contract for next calendar year.

SEPTEMBER

Consumer Advisory Committee (CAC) Meeting

Nominating Committee holds an Educational Session for potential Board Applicants (if needed)

Vendor Advisory Committee Meeting

Board of Trustees Meeting (Zoom)

- The Human Resources Director reviews the Executive Director's evaluation process and the Evaluation Form with the Board.
- The Board President creates a Negotiating Committee and provides their names to the Human Resources Director.

Consumer Services Committee

- Review 4731 Quarterly Report.

Administrative Affairs Committee Meeting

Executive Committee Meeting

- Whistleblower Compliance Officer (HR Director) gives the Committee an Annual Report on compliance activity.
- Update on NLACRC's Strategic Plan

OCTOBER

Nominating Committee holds an Educational Session for potential Board Applicants (if

needed)

Consumer Advisory Committee (CAC) Meeting

Vendor Advisory Committee (VAC) Meeting

Board of Trustees Meeting (**San Fernando Valley Office**)

- Annual Update on NLACRC's Strategic Plan
- Draft Performance-based Contract for next calendar year is presented.
- All Board Members review the center's Whistleblower Policy and sign the acknowledgment.

Government/Community Relations Meetings

Quarterly Post-Retirement Medical Trust Committee Meeting

Executive Committee Meeting

- The Human Resources Director and Chief Financial Officer meet with the Board President and the Negotiating Committee to review the Performance Evaluation and Compensation Process. (This can also be done in November.)

NOVEMBER

Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 1st Quarter Status Update

Consumer Advisory Committee (CAC) Meeting

Vendor Advisory Committee (VAC) Meeting; work groups meet)

Board of Trustees Meeting (Zoom)

- Board members with expiring terms and eligible for re-nomination are sent forms to complete to indicate continued interest. Forms are due back via boardsupport@nlacrc.org by December 15th
- The Board approves the Center's Performance Contract for next Calendar Year.

Administrative Affairs Committee Meeting

Executive Committee Meeting

DECEMBER

Annual Consumer Advisory Committee (CAC) holiday party

Annual Board of Trustees holiday party.

(The board is “dark” in December - no board or board committee Meetings will be held.)

Board and Vendor Advisory Members with expiring terms who are eligible for re-nomination received forms in November to indicate their interest in serving an additional term, forms are due by December 15th.

JANUARY

Consumer Advisory Committee (CAC) Meeting

Nominating Committee Meeting

Vendor Advisory Committee (VAC) Meeting

Board of Trustees Meeting (**Santa Clarita Valley Office**)

- Discussion is held about board officers for next fiscal year; recommendations for officers are made and interest for serving as an officer is solicited.
- The Human Resources Director and Chief Financial Officer will meet with the Board President, External Counsel, and the Negotiating Committee to review the Performance Evaluation and Compensation Process.

Government/Community Relations Meeting

Quarterly Post-Retirement Medical Trust Committee Meeting

Executive Committee Meeting

- The Negotiating Committee requests external compensation data from the Chief Human Resources Officer.
 - Committee begins discussion about the next Annual Board Retreat.
 - Committee identifies locations for the Board Retreat and Board Dinner.
-

FEBRUARY

Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 2nd Quarter Status Update

Consumer Advisory Committee (CAC) Meeting

Nominating Committee Meeting

Vendor Advisory Committee (VAC) Meeting

Board of Trustees Meeting (Zoom)

- Blank Executive Director Evaluation Forms are distributed for Board Members to complete. Board members with less than 3 months of service do not complete evaluations. All other Board Members must complete an evaluation or will be considered to have resigned from the board. The completed forms are due to External Counsel and the Board President prior to the March Board Meeting.
- The Negotiating Committee meets with the Executive Director.

Consumer Services Committee

- Review 4731 Quarterly Report.

Administrative Affairs Meeting

- Audited Financial Statement is presented.

Executive Committee Meeting

MARCH

Consumer Advisory Committee (CAC) Meeting

Nominating Committee Meeting

Vendor Advisory Committee (VAC) Meeting

- Nominees are identified to serve as chair for next fiscal year

Board of Trustees Meeting (Zoom)

- Audited Financial Statement is presented for approval.
- Completed Executive Director Evaluation Forms are due to External Counsel and the Board President.

Government/Community Relations (GCR) Committee Meeting

- Review Board Recognition Applications, if applicable.

Executive Committee Meeting

- Executive Director's Evaluation Forms due to External Counsel and the Board President.

APRIL

Nominating Committee Meeting

- Committee interest for next board year is solicited via boardsupport@nlacrc.org from returning board members.

Vendor Advisory Committee (VAC) Meeting

- A new chair is nominated to serve next fiscal year

Consumer Advisory Committee (CAC) Meeting

Board of Trustees Meeting (**Antelope Valley Office**)

- NLACRC's Form 990 Tax Return is presented to the Board for their review and acceptance.

Consumer Services Committee

- Review 4731 Quarterly Report.

Quarterly Post-Retirement Medical Trust Committee Meeting

- Actuary Presentation of NLACRC's Actuarial Report

Administrative Affairs Committee Meeting

- NLACRC's Form 990 Tax Return is presented.

Executive Committee Meeting

- Committee reviews drafts of Board Master and Critical Calendars for next fiscal year.
- Review Purchase of Service Annual Report.
- The Human Resources Director and Chief Financial Officer meet with the Negotiating Committee to provide the compensation data for review and provides any requested additional information.
- Executive Director's Evaluation to be completed and a Summary Report is reviewed (in Executive Session).

MAY

Nominating Committee

- Committee assignments are recommended for the next fiscal year.

Consumer Advisory Committee (CAC) Meeting

Vendor Advisory Committee (VAC) Meeting

- A new chair is elected to serve next fiscal year

Quarterly Strategic Planning Committee Meeting

- Strategic Plan – 3rd Quarter Status Update

Board of Trustees Meeting (San Fernando Valley Office)

- Nominating Committee presents their recommended nominees and re-nominees for next fiscal year.
- Electronic election ballots are distributed to board members.
- Forms indicating committee interest for the next fiscal year are distributed to the board for their completion.
- The Negotiating Committee provides a summary of the compensation and/or contract changes for the Board's approval (in Executive Session). The Executive Session will be placed at the beginning of the Board Meeting Agenda.
- A Training is given on the DDS Conflict of Interest statements.

Annual Board Retreat

Government/Community Relations Meetings

- Select Board Recognition Awardee/s, if applicable

Administrative Affairs Committee Meeting

Executive Committee Meeting

- Committee discusses board goals for the next fiscal year.

JUNE

Consumer Advisory Committee Meeting

Vendor Advisory Committee Meeting

Board of Trustees Meeting (Zoom)

- Board discusses board's proposed primary activities for the next fiscal year.
- Election results are announced for Board Members, Board Officers, Board Interns, and Vendor Advisory Committee for the next fiscal year.
- Nominating Committee presents committee assignments for board approval for the next fiscal year.
- Conflict of Interest statements are distributed to Board members. (Statements must be signed by Board members and returned for review prior to July 1st.)
- Confidentiality statements must be completed by board members, for filing, for next fiscal year.
- Medi-Cal Clearance Forms must be completed by new board members for next fiscal year.
- The Human Resources Director will prepare the documentation necessary to process the Negotiating Committee's Compensation and/or contract changes as appropriate.
- The Human Resources Director will schedule a Meeting with the Executive Director and provide the Board President with all required documents needed for the Meeting (e.g. compensation, performance review information, employment contract changes, etc.)
- Copies of all signed documents will be provided to the Human Resources Director to allow for the timely processing of compensation information.

Annual Board Dinner



North Los Angeles County Regional Center

Service Standards

Adopted by the Board of Trustees
March 9, 2022

*Approved by the
Department of Developmental Services
November 18, 2022*

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North Los Angeles County Regional Center Service Standards

INTRODUCTION

North Los Angeles County Regional Center (NLACRC) is guided by the Lanterman Developmental Disabilities Services Act in the provision of services and supports for persons with developmental disabilities and their family members. The Act specifies activities and obligations the center must discharge to meet its responsibilities. NLACRC fully accepts these responsibilities and will endeavor to meet the needs of consumers¹ within the constraints of its budget.

As part of the activities conducted on behalf of a consumer by the NLACRC, services and supports may be purchased for a consumer as identified on his or her Individual Program Plan (IPP). However, consideration must first be given to viable generic and natural services and supports available to the consumer. Services and supports purchased on behalf of a consumer by the NLACRC must take into consideration the needs, preferences, and choices of the consumer. Services and supports should be flexible and individually tailored to the consumer and, where appropriate, his or her family. Finally, services and supports must be effective in meeting the goals and objectives on the consumer's IPP and reflect a cost-effective use of public resources.

Services and supports purchased on behalf of a consumer by NLACRC must assist the consumer to achieve the greatest self-sufficiency possible and to exercise personal choice. Furthermore, such services and supports, within the context of the IPP, must show a high preference to choices that result in allowing a minor to live with his or her family, an adult to live as independently as possible in the community, and a consumer of any age to interact with persons without disabilities in positive and meaningful ways. To ensure consumers have viable access to quality services and supports within their home communities, NLACRC will work in a collaborative effort with the Area Board and other private or public organizations to provide:

- **Information** - NLACRC will provide consumers with quality and timely information about options. Consumers cannot make informed choices without current and complete information about generic, community and vendored support services. Information may be disseminated in collaboration with the Area Board.
- **Advocacy** - NLACRC will advocate for publicly funded agencies to meet their legal responsibilities to serve consumers. NLACRC may conduct systems advocacy jointly with the Area Board and will work collaboratively with Disability Rights California to provide comprehensive advocacy training.

¹ This includes an adult or child with a developmental disability and/or a family member(s) who has primary or legal responsibility for a minor child who has a developmental disability

- **Options** - NLACRC will encourage and facilitate the creation of quality service and support options for consumers. In collaboration with NLACRC's Vendor Advisory Committee, community best practices standards will be developed and implemented.
- **Consumer Choice and Responsibility** - NLACRC will respect the choices of consumers and acknowledges their ability to accept responsibilities that may be consistent with those for persons without disabilities of the same age.
- **Excellence** - NLACRC accepts its responsibility for adopting policies that ensure the center is effectively and efficiently managed. Accordingly, the Board of Trustees ensures that services are purchased within the framework of the law and service standards as set forth by the board.
- **Responsiveness** - NLACRC will respond to the urgent and critical needs of consumers and/or their family members in a timely and professional manner. The center's Board of Trustees envisions that an appropriate response will be consistent with the consumer's or their family member's situation and may entail exercising greater flexibility as well as creativity in applying the center's service standards. In addition, the center maintains an after-hours business line, (818) 778-1900, to provide consumers, their family members and service providers in immediate need with access to the center.

NLACRC's service standards and policies do not include all possible therapies. Potential therapies will be considered upon review by NLACRC clinicians within the context of the planning team² process. NLACRC clinicians are California-licensed and/or board-certified health care professionals who may include, but are not limited to, physicians, psychologists, board certified behavior analysts, registered nurses, dentists, pharmacists, and registered dental assistants who are NLACRC staff or contractors.

NLACRC is prohibited from purchasing experimental treatments, therapeutic services or devices that have not been clinically determined or scientifically proven to be effective or safe or for which risks, and complications are unknown. In view of the often-complex nature of consumers' needs, it is recognized that some individual circumstances have not been anticipated by these service standards or service needs that occur infrequently. This may include other services and supports not specified in these standards. In such cases, the executive director may review staff recommendations and authorize purchase of service requests.

2 Planning team means the individual with the developmental disability, the parents or legally appointed guardian of a minor, or the legally appointed conservator of an adult consumer, one or more regional center representatives, including the designated service coordinator pursuant to subdivision (b) of section 4640.7 and any individual, including the service provider, invited by the parents or legally appointed guardian of a minor, or the legally appointed conservator of an adult consumer.

In adopting these standards, the Board of Trustees is acting in its role of establishing the service philosophy, standards, and general policy for NLACRC. The board delegates responsibility for the general management of NLACRC and the establishment of operational policies and procedures consistent with these standards to the executive director pursuant to this action.

I. CASE FINDING AND PUBLIC INFORMATION

Service and Procedural Standards

PHILOSOPHY

NLACRC is committed to regular and ongoing case finding activities in its service area to promote participation in the regional center system by eligible persons and their families. Case finding activities are closely interrelated with outreach, public information and human resource development activities.

Outreach should address not only the general public but also special target groups such as non-English speaking populations and/or high risk/high incidence populations or geographical areas. Public information should be designed to improve public awareness of the special needs of persons with developmental disabilities and to promote positive public images and full community participation. Human resource development should encourage new professionals and paraprofessionals to enter the field of developmental services and enhance the skills of those already working in it.

Case finding efforts may be both direct and indirect. Outreach efforts must be multilingual and culturally appropriate. Case finding and outreach beyond the NLACRC service area will be coordinated with Area Board 10 and the Southern California regional centers.

DEFINITION

Case finding and public information encompass a broad variety of activities by NLACRC staff which result in dissemination of information concerning regional center services and enhanced community awareness. Case finding results in new applications for NLACRC services. Public information results in increased knowledge and positive attitudes on the part of the public. Human resource development results in improved consumer services as a result of more and better-qualified persons working in the field. Case finding is also closely associated with prevention activities. (See Section II, Prenatal/Genetics/At Risk.)

POLICY

It is NLACRC's policy to conduct a well-rounded schedule of case finding, outreach, public information and human resource development activities utilizing the center's staff as appropriate. Activities shall take a variety of forms including community presentations; development and distribution of multi-language materials; media outreach; maintenance of lending materials for staff, parents, and professionals; and sponsorship or promotion of related educational events such as classes, workshops and conferences. Bilingual needs and cultural values are given important consideration in the implementation of all related case finding, public information and human resource development activities.

INTAKE AND ASSESSMENT

PHILOSOPHY

NLACRC will conduct intake activities and provide assessment services in accordance with the Lanterman Developmental Disabilities Services Act.

Individuals are to be accepted for intake and assessment without regard to religion, ethnic origin, sex, or degree of disability. Financial resources of the applicant and/or his/her family are not a factor in eligibility for NLACRC services. No individual referred may be denied intake and assessment services unless there is adequate documentation that he/she does not have a developmental disability.

DEFINITIONS

Intake is the 15-day period following a request for assistance. Intake includes, but is not limited to, information and advice about the nature and availability of services provided by regional centers and other agencies in the community. Intake also includes a decision to conduct an assessment for eligibility; provision of an appropriate referral, if applicable; and a review of the Megan's Law website to determine if an applicant over the age of 16 is required to register as a sex offender pursuant to Penal Code 290. Effective July 1, 2011, at the time of the intake and assessment for Early Start or Lanterman Act services, the consumer, or where appropriate, parents, legal guardian or conservator shall provide documentation and information of any health benefits (including insurance cards, etc.) under which the consumer is eligible to receive health benefits. If the consumer has no such benefits, NLACRC will not use that fact to negatively impact the services that the consumer may or may not receive from the regional center.

Assessment refers to those services that determine whether a person has a developmental disability as defined in the Lanterman Developmental Disabilities Services Act.

POLICY

Any individual believed to have a developmental disability, or any individual at risk of parenting an infant with a developmental disability will be given the opportunity to receive initial intake and assessment services. Initial intake, the determination to assess an individual suspected of having a developmental disability, shall be made within 15 working days following the initial request for assistance.

Lanterman Eligibility

The assessment to determine eligibility shall be completed within 120 days following the initial intake. Assessment shall be performed as soon as possible and in no event more than 60 days following initial intake where any delay would expose the client to unnecessary risk to his or

her health and safety or to significant further delay in mental or physical development, or the client would be at imminent risk of placement in a more restrictive environment, including applicants ordered by the courts to be assessed.³

NLACRC will assess within a 45-day timeframe any individual who was previously evaluated by NLACRC and found not eligible for regional center services, who returns to NLACRC within a 24-month timeframe, with a qualifying regional center diagnosis based on evaluation from a third party.

Assessment may include collection and review of historical diagnostic data, provision or procurement of necessary tests and evaluations and summarization of developmental levels and service needs. In determining if an individual meets the definition of developmental disability NLACRC may consider evaluations and tests, including, but not limited to, intelligence tests, adaptive functioning tests, neurological and neuropsychological tests, diagnostic tests performed by a physician, psychiatric tests, and other tests or evaluations that have been performed by, and are available from other sources. Assessment may also include an observation in a secondary setting (e.g., site evaluation or at a designated location in the community). Eligibility assessments may be funded by existing generic resources. In the event that funding from generic resources is not available, NLACRC will fund the eligibility evaluation.

In consultation with the family and with their written consent, an observation in a secondary setting (e.g., a site evaluation or designated location in the community) may be conducted by a licensed clinical psychologist when clinically indicated for diagnostic clarification.

Early Start Eligibility

Any child under age 3 that has a disability or is at risk of having a disability may be eligible. Children may be eligible if they meet one of the criteria listed below:

- Have a developmental delay of at least 25% in one or more of the following six areas: cognitive development, physical and motor development, including vision and hearing; expressive communication development; receptive communication development; social or emotional development, or adaptive development.
- Have an established risk condition of known etiology, with a high probability of resulting in delayed development, including fetal alcohol syndrome, or
- Be considered at high risk of having a substantial developmental disability due to a combination of biomedical risk factors of which are diagnosed by qualified personnel.

This may include children who:

3 Per Welfare and Institutions Code, Section 709.

- Were born prematurely or had low birth weight
- Have extensive medical issues or have been hospitalized for a long period of time
- Have chromosomal conditions such as Down Syndrome, Rett Syndrome, and others
- Had prenatal exposure to drugs or alcohol
- Are showing signs of developmental delays
- Experienced significant birth trauma
- Experienced neglect or abuse
- Have limited hearing, vision, or use of limbs

Each infant or toddler birth through 2 years of age referred for evaluation for early intervention services shall have a timely, comprehensive, multi-disciplinary evaluation of his or her needs and level of functioning in order to determine eligibility within 45 days as per Early Start regulations.

There are several ways to determine an infant's and toddler's eligibility including informed clinical opinion from a qualified professional, conducting an evaluation, a review the child's history and development, gathering information from other sources including family members, other caregivers, medical providers, social workers and educators and a review of pertinent records. Also, the evaluation must be conducted in the native language of the child.

Under IDEA Part C it defines native language as the language normally used by that individual, or a child, the language normally used by the parents of the child. For evaluations and assessments, if determined developmentally appropriate, the language normally used by the child should be the language in which the evaluations are conducted. Native language is further defined for an individual who is deaf or hard of hearing, blind or visually impaired, or for an individual with no written language, as the mode of communication that is normally used by the individual (such as sign language, braille, or oral communication). During the evaluation phase, native language will be considered, and as such arrangement to ensure the evaluations are completed in the native language will take place, either by ensuring the communicate in the native language or through interpretation services.

Provisional Eligibility

Provisional Eligibility allows for regional center services on a provisional basis for children ages 3-4 without a formal diagnosis of an intellectual or developmental disability. An infant or toddler eligible for early intervention services shall be assessed by the regional center at least 90 days prior to the date that they turn three years of age for purposes of determining their ongoing eligibility for regional center services. If a child does not have a developmental disability, provisional eligibility shall end when the child is five years of age unless an appeal is filed.

NLACRC will utilize available and appropriate assessments and data, which may include secondary observations if clinically indicated and relevant for diagnostic clarification of a

regional center eligible diagnosis. With parent agreement, NLACRC will assess children for ongoing regional center eligibility prior to exiting Early Start at age 3 and prior to exiting the Provisional Eligibility program at age 5.

If the applicant is denied eligibility for regional center services, the applicant will be informed, in writing, of their right to the fair hearing process and any recommendations for services from other agencies made by the staffing team.

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Vendor Name: Strategic Concepts ILS Inc

Vendor #: PL2201

Svc Code: 076

Date: 7/20/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
HL0951	520	Independent Living Skills

Service Address: 21900 Burbank Blvd., Ste. 3039, Woodland Hills, CA. 91367

Service Description: A regional center shall classify a vendor as a Coordinated Family Supports (“CFS”) provider when the vendor coordinates and provides items identified below for adults who reside in the family home. CFS shall be tailored to the unique needs of the consumer and their family and provided in a manner that respects their language and culture. It shall be primarily provided in a person’s home. CFS may include, but is not limited to, the following nine main components:

1. Identifying and providing supports necessary to successfully reside in the family home.
2. Providing assistance and training for the consumer and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcome barriers to accessing generic and other resources.
3. Providing additional information or resources on the consumer’s diagnosis and identified supports.
4. Coordinating consistency in training across providers specific to the needs of the consumer and their family.
5. Assisting with scheduling of service delivery including medical and other appointments.
6. Identifying transportation options or services.
7. Identifying backup providers/supports and providing those backup supports when the plan fails.
8. Providing futures planning for the consumer, including those living with aging caregivers.
9. Providing training to the consumer which maximizes their independence.

CFS shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the consumer and their family are receiving. CFS may not be provided by an individual who resides in the same home as the consumer. At minimum, the need shall be assessed annually, with progress being reported quarterly.

Service Area: Santa Clarita Valley/ San Fernando Valley

Staffing: 1:1

Employment Component: n/a

Exceptional Conditions: n/a



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Strategic Concepts ILS Inc Vendor Number: PL2201, Service Code: 076
3.	The Purpose of the Contract	Contractor provides Coordinated Family Support (CFS) Services pursuant to the State's Budget Bill for developmental services, SB 188 (Chapter 49, Statutes of 2022) where WIC, Section 4688.06 was added establishing the Coordinated Family Support Services that recognize the right of adults with developmental disabilities to reside and continue to reside in the family home. CFS services will be provided in a manner that are tailored to the unique needs of the consumer and are respectful of the language, ethnicity, and culture of the family home.
4.	The Contract Term	Five (5) year contract effective September 01, 2023 through August 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$225,075.00 per year, or \$1,125,375.00 over the entire five (5) year term of the contract based on description of services and estimated calculations.
6.	The Total Proposed Number of Consumers Served	Projected 5 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$60.02 DDS Set Rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Coordinated Family Support services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	DDS Set Rate as established on DDS directive dated January 27, 2023.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above Coordinated Family Support Agreement ("Contract") and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

July 26, 2023

Date



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Coordinated Family Support Agreement (“**Agreement**”, or “**Contract**”) for **Strategic Concepts ILS Inc** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Strategic Concepts ILS Inc** was reviewed and approved by NLACRC’s Board of Trustees on **August 09, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 09, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

AAA Home Care

Vendor #: PL2193

Svc Code: 896

Date: 7/20/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
N/A		

Service Address:

1607 E. Palmdale Blvd., Suite C
Palmdale, CA 93550

Service Description:

AAA Home Care will provide Supported Living Services (SLS) for individuals residing in the Antelope Valley. The primary focus of the service is to provide necessary supports for consumers to live an active and integrated life within the community. AAA Home Care will provide services that offer functional skills training necessary to maintain a self-sustaining living situation to assist consumers in achieving their desired level of independence, and to provide support necessary to maintain those skills. Services are available in English and Spanish.

Services include but are not limited to:

- Assisting individuals in creating and maintaining a circle of support of critical and durable relationships within the community.
- Minimizing risks to the health and safety of consumers
- Accessing generic and natural supports, including applying for In-Home Supportive Services (IHSS)
- 24-hour emergency assistance, including direct service in response to calls from the consumer. Includes assisting with the acquisition, use, and maintenance of devices needed to summon emergency responders.
- Transportation training
- Securing and maintaining a place to live

Service Area: Antelope Valley

Staffing:

Executive Director - Manages the day-to-day operations and is responsible for providing direction and leadership toward the articulation and achievement of the philosophy, mission, strategy, and the goals and objectives of supported living for consumers.

Per Title 17 § 58641, the director must have the ability, as a result of any combination of relevant training and experience, to competently and consistently organize and supervise the provision of services in accordance with the SLS vendor’s established policies, including:

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

AAA Home Care

Vendor #: PL2193

Svc Code: 896

Date: 7/20/23

1. Selecting and exercising general supervision over, assigned staff, and
2. Overseeing discharge of the vendor's contractual obligations, budgeting, service design and implementation, project planning, staff development, training, evaluation, and the direction of the program for each consumer.

Supported Living Supervisor - Shall assign direct service supervisory staff to supervise the delivery of SLS by direct service personnel.

Per Title 17 § 58642, all direct service supervisory staff shall have the ability, as a result of any combination of relevant training and experience, to competently and consistently organize and supervise the direct provision of services to consumers in accordance with the SLS vendor's established policies; under the supervision of the director.

Supported Living Services Coordinator - Implements health care goals with input from the participant, their primary care physician, and parents (if approved by consumer). Assists and trains staff on topics related to the health care of consumers.

Must have two years as a Home Health Care Aide (desired), or at least 5 years' experience as a Direct Support staff working with individuals with a development disability.

Supported Living Services Specialist (Direct Service Staff) – Works with individuals served to enhance their ability to lead a self-determined life by providing the support and information necessary to build self-esteem, and assertiveness to make decisions.

Per Title 17 § 58643 Must possess the skill, training, or education to establish and maintain a personal relationship with consumers; minimize risks of endangerment to the health, safety, and well-being of consumers; be able to perform first aid and CPR, and operate 24-hour emergency assistance systems, as appropriate to the need with respect to any specific consumers; and achieve the intended results of the service being performed.

Employment Component:

N/A

Exceptional Conditions: [ex. DOJ clearance needed]

Criminal background checks, including DOJ clearance, required for all agency staff.



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, POS
2.	The Name of Vendor or Service Provider	AAA Homecare Vendor Number: PL2193, Service Code: 896
3.	The Purpose of the Contract	Contractors provide supported living services (SLS) pursuant to Title 17, Sections 58600 through 58680. WIC, Section 4689 provides that supported living services provide opportunities for adults with developmental disabilities, regardless of the degree of disability, to live in homes that they own or lease with support available as often and for as long as it is needed, when that is the preferred objective in the individual program plan.
4.	The Contract Term	Five (5) year contract effective September 01, 2023 through October 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$929,376.00 per year, or \$4,646,880.00 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 10 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$32.27 hourly rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Supported Living Services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Negotiated hourly rate of \$32.27 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code



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		and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is the lower than State Median rate of \$34.70 per hour, and there is no NLACRC Median rate.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Agreement For Supported Living Services (“**Agreement**”) and is recommending an action of the Board of Trustees to **Approve** the Agreement.

Brian Gatus, Board Treasurer

July 26, 2023
Date



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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Agreement For Supported Living Services (“**Agreement**”, or “**Contract**”) for **AAA Homecare** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **AAA Homecare** was reviewed and approved by NLACRC’s Board of Trustees on **August 09, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 09, 2023

Date

Date: 7/13/2023

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
PL2203	612	Behavior Analyst
PL2204	615	Behavior Management Assistant

Vendor Name: PJD Enterprises, LLC DBA ABA Therapy Partners

Vendor Number: PL2203

Service Code: 612

Service Code Description: Behavior Analyst

Office Address: 28005 Smyth Dr #123 Valencia, CA 91355

Service Description: ABA Therapy Partners will provide Assessments, Behavior Therapy services to consumers of all ages on the ASD spectrum, and related diagnoses. ABA Therapy Partners utilizes the principles of Applied Behavior Analysis (ABA) and develops individualized programs or treatment plans that target cognitive development, speech, language, academic or school readiness, behavior management, play, social skills, daily living skills and vocational skills. Each individualized program is based on the consumer’s strengths and work to decrease skill deficits. Services are provided in the consumer’s home unless prior approval was provided by NLACRC and if the consumer’s IPP includes a goal that indicates a need to provide services in another location. Will provide in the service areas of San Fernando Valley, Santa Clarita Valley and Antelope Valley. Staffing ratio is 1:1.

Program Curriculum:

VB-MAPP - assesses individual skills within each repertoire area, such as the echoic, mand, tact, intraverbal, etc. It also assesses the consumer’s barriers to learning and contains a transition assessment which is to aide providers in making placement decisions about the level of inclusion or group instruction that may be appropriate for that learner.

ABLLS-R - The Assessment of Basic Language and Learning Skills - Revised is an assessment tool, curriculum guide, and skills-tracking system used to help guide the instruction of language and critical learner skills for consumers with Autism Spectrum Disorder (ASD) or other developmental disabilities.

AFLS - The Assessment of Functional Living Skills (AFLS) is an assessment, skills tracking system, & curriculum guide for the development of essential skills for achieving independence.

FBA - Functional Behavior Assessment is the primary tool used to identify and attempt to understand a person's behavior. It is a multidisciplinary approach that incorporates a number of techniques, sources of information, and strategies to understand the reasons behind unwanted behavior and to develop strategies or interventions to address the problem behaviors.

Applied Behavior Analysis (ABA) – the scientific approach to understanding socially significant behaviors.

Discrete Trial Teaching (DTT) Services - Discrete Trial Training is a fast-paced teaching method that breaks down more complex tasks into smaller, simpler, more manageable parts.

NET - Natural Environment Teaching is a consumer led approach that capitalizes on the consumer's interests and motivations within their environment.

PRT - Pivotal Response Training is a play-based method which focuses on improving 'pivotal' behaviors rather than focusing on one specific behavior and utilizes naturally occurring reinforcers.

FCT - Functional Communication Training is used to teach a consumer to communicate their needs as a replacement to an interfering behavior.

Parent/Caregiver Training

Staffing:

Behavior Analyst/Clinical Director Qualifications:

- Is a Board Certified Behavior Analyst who holds a master's degree in Psychology, ABA, Sociology, Education or related field. Minimum of 5 years in a supervisory role. Advanced training in ABA and its advanced methodologies including DTT, NET, PECS, Dynabox, Proloquo and FCT.

Regional BCBA Clinical Supervisor Qualifications:

- Is a Board Certified Behavior Analyst who holds a master's degree. Minimum of at least 2 years of ABA supervisory experience.

Direct Staff – Registered Behavior Technician/ Behavior Management Technician Qualifications:

- Possesses a Bachelor of Arts or Science Degree and has either: 1. Twelve semester units in applied behavior analysis and one year of experience in designing and/or implementing behavior modification intervention services; or 2. Two years of experience in designing and/or implementing behavior modification intervention services. (B) Is registered as either: 1. A psychological assistant of a psychologist by the Medical Board of California or Psychology Examining Board; or 2. An Associate Licensed Clinical Social Worker pursuant to Business and Professions Code, Section 4996.18
- Must be a Certified Behavior Technician by BACB or have registered to take the RBT exam.
- Must be certified in OSHA, HIV, HIPAA, CPR, and First Aid, CPI (or equivalent) or be willing to get them.

* All staff are required to complete a live scan which includes DOJ clearance. Must be a U. S. citizen, legal/permanent resident, or have a valid employment authorization. Staff are also required to show proof of a negative TB test, current driver's license, and proof of auto insurance.

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	ABA Therapy Partners Dba PJD Enterprises LLC Vendor Number: PL2203, Service Code: 612
3.	The Purpose of the Contract	The service provider will provide Behavior Analyst services pursuant to Title 17, Section 54342 . The service provider will assesses the function of a behavior of a consumer and designs, implements, and evaluates instructional and environmental modifications to produce socially significant improvements in the consumer's behavior through skill acquisition and the reduction of behavior.
4.	The Contract Term	Five (5) year contract effective September 01, 2023 through August 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$696,960.00 per year, or \$3,484,800.00 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 22 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$110.00 hourly rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Behavior Analyst services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Reimbursement rate is the Usual & Customary rate of \$110.00 per hour. Provider has confirmed that the current census meets the 30% non-RC regulatory requirement. Contractor is currently providing services to 30 non-Regional Center clients and 20 Regional Center consumers in the Self-Determination Program. Therefore, pursuant to WIC, Section 57210(a)(19) the program can serve up to 50 regional center clients and meet the U&C threshold.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement ("Contract") and is recommending an action of the Board of Trustees to **Approve** the Contract.

Brian Gatus, Board Treasurer

July 26, 2023

Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement ("Agreement", or "Contract") for **ABAThery Partners DbA PJD Enterprises LLC** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Contract between NLACRC and **ABAThery Partners DbA PJD Enterprises LLC** was reviewed and approved by NLACRC's Board of Trustees on **August 09, 2023**.

NLACRC's Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 09, 2023

Date

Date: 7/13/2023

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
PL2203	612	Behavior Analyst
PL2204	615	Behavior Management Assistant

Vendor Name: PJD Enterprises, LLC DBA ABA Therapy Partners

Vendor Number: PL2204

Service Code: 615

Service Code Description: Behavior Management Assistant

Office Address: 28005 Smyth Dr #123 Valencia, CA 91355

Service Areas: SFV, SCV, or AV

Service Description: ABA Therapy Partners will provide Assessments, Behavior Therapy services to consumers of all ages on the ASD spectrum, and related diagnoses. ABA Therapy Partners utilizes the principles of Applied Behavior Analysis (ABA) and develops individualized programs or treatment plans that target cognitive development, speech, language, academic or school readiness, behavior management, play, social skills, daily living skills and vocational skills. Each individualized program is based on the consumer’s strengths and work to decrease skill deficits. Services are provided in the consumer’s home unless prior approval was provided by NLACRC and if the consumer’s IPP includes a goal that indicates a need to provide services in another location. Will provide in the service areas of San Fernando Valley, Santa Clarita Valley and Antelope Valley. Staffing ratio is 1:1.

Program Curriculum:

VB-MAPP - assesses individual skills within each repertoire area, such as the echoic, mand, tact, intraverbal, etc. It also assesses the consumer’s barriers to learning and contains a transition assessment which is to aide providers in making placement decisions about the level of inclusion or group instruction that may be appropriate for that learner.

ABLRS-R - The Assessment of Basic Language and Learning Skills - Revised is an assessment tool, curriculum guide, and skills-tracking system used to help guide the instruction of language and critical learner skills for consumers with Autism Spectrum Disorder (ASD) or other developmental disabilities.

AFLS - The Assessment of Functional Living Skills (AFLS) is an assessment, skills tracking system, & curriculum guide for the development of essential skills for achieving independence.

FBA - Functional Behavior Assessment is the primary tool used to identify and attempt to understand a person's behavior. It is a multidisciplinary approach that incorporates a number of techniques, sources of information, and strategies to understand the reasons behind unwanted behavior and to develop strategies or interventions to address the problem behaviors.

Applied Behavior Analysis (ABA) – the scientific approach to understanding socially significant behaviors.

Discrete Trial Teaching (DTT) Services - Discrete Trial Training is a fast-paced teaching method that breaks down more complex tasks into smaller, simpler, more manageable parts.

NET - Natural Environment Teaching is a consumer led approach that capitalizes on the consumer's interests and motivations within their environment.

PRT - Pivotal Response Training is a play-based method which focuses on improving 'pivotal' behaviors rather than focusing on one specific behavior and utilizes naturally occurring reinforcers.

FCT - Functional Communication Training is used to teach a consumer to communicate their needs as a replacement to an interfering behavior.

Parent/Caregiver Training

Staffing:

Behavior Analyst/Clinical Director Qualifications:

- Is a Board Certified Behavior Analyst who holds a master's degree in Psychology, ABA, Sociology, Education or related field. Minimum of 5 years in a supervisory role. Advanced training in ABA and it advanced methodologies including DTT, NET, PECS, Dynabox, Proloquo and FCT.

Regional BCBA Clinical Supervisor Qualifications:

- Is a Board Certified Behavior Analyst who holds a master's degree. Minimum of atleast 2 years of ABA supervisory experience.

Direct Staff – Registered Behavior Technician/ Behavior Management Technician Qualifications:

- Possesses a Bachelor of Arts or Science Degree and has either: 1. Twelve semester units in applied behavior analysis and one year of experience in designing and/or implementing behavior modification intervention services; or 2. Two years of experience in designing and/or implementing behavior modification intervention services. (B) Is registered as either: 1. A psychological assistant of a psychologist by the Medical Board of California or Psychology Examining Board; or 2. An Associate Licensed Clinical Social Worker pursuant to Business and Professions Code, Section 4996.18
- Must be a Certified Behavior Technician by BACB or have registered to take the RBT exam.
- Must be certified in OSHA, HIV, HIPAA, CPR, and First Aid, CPI (or equivalent) or be willing to get them.

* All staff are required to complete a live scan which includes DOJ clearance. Must be a U. S. citizen, legal/permanent resident, or have a valid employment authorization. Staff are also required to show proof of a negative TB test, current driver's license, and proof of auto insurance.

Median rate: For reference, the statewide median rate for this service is \$64.48 per hour. The NLACRC median rate is \$65.76 per hour.

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New or Amendment, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	ABA Therapy Partners DbA PJD Enterprises LLC Vendor Number: PL2204, Service Code: 615
3.	The Purpose of the Contract	The service provider will provide Behavior Management Assistant services pursuant to Title 17, Section 54342 . The service provider will assess the function of a behavior of a consumer and will design, implement, and evaluate instructional and environmental modifications to produce socially significant improvements in the consumer's behavior through skill acquisition and the reduction of behavior, under direct supervision of a Behavior Analyst or Behavior Management Consultant.
4.	The Contract Term	Five (5) year contract effective September 01, 2023 through August 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$380,160.00 per year, or \$1,900,800.00 over the entire five (5) year term of the contract based on the usual and customary rate.
6.	The Total Proposed Number of Consumers Served	Projected 22 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$60.00 hourly rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Behavior Management Assistant services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Reimbursement rate is the Usual & Customary rate of \$60.00 per hour. Provider has confirmed that the current census meets the 30% non-RC regulatory requirement. Contractor is currently providing services to 30 non-Regional Center clients and 20 Regional Center consumers in the Self-Determination Program. Therefore, pursuant to WIC, Section 57210(a)(19) the program can serve up to 50 regional center clients and meet the U&C threshold.

10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None
-----	--	------

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

 Brian Gatus, Board Treasurer

July 26, 2023

 Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement ("Agreement", or "Contract") for **ABAThery Partners DbA PJD Enterprises LLC** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Contract between NLACRC and **ABAThery Partners DbA PJD Enterprises LLC** was reviewed and approved by NLACRC's Board of Trustees on **August 09, 2023**.

NLACRC's Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 09, 2023

Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Jibid Cicekci, M.A. LEP

Vendor #: PL0496

Svc Code: 672

Date: 7/20/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN): None

Office Address: 11787 Thunderbird Avenue, Porter Ranch, CA 91326

Service Description: Dr. Cicekci provides counseling to individuals related to consumer’s developmental disability and impact on educational development. She provides talk therapy and assistance related to helping with communication, learning disabilities, anxiety, social skills, and family counseling related to child’s diagnosis. She provides services in English, Armenian, Turkish, Spanish and French at the consumer’s home.

Service Area: San Fernando Valley

U&C Rate Comparison: License #, cost, location

- LMFT 97781, \$90/hour, Chatsworth, CA – telehealth only
- LMFT 111264, \$125/hour, Chatsworth, CA – telehealth only
- LMFT 26018, \$150/hour, Chatsworth, CA
- LMFT 122850, \$175-200/hour, Chatsworth, CA

Median Rate: Service code 625 has a median rate of \$50.99/hour effective January 1, 2023. None of the current NLACRC service providers have a rate based on this median rate.

Current rates for four (4) other NLACRC service code 625 providers:

Res#.	Hourly Rate	Qualification	Service Type	Rate Established	Rate Source
PL0789	\$40.42	LMFT	Behavior Management	08/01/2007	Usual & Customary rate
PL1775	\$150	LMFT	Individual/family counseling	06/01/2019	Usual & Customary rate
PL0168	\$86.79	LMFT	Individual/family counseling	07/01/2006	Negotiated rate established prior to 2008 median rate implementation
PL1089	\$52.01	LMFT	Healthy Relationships/Sexual Boundaries group	11/01/2010	Negotiated rate established prior to 2008 median rate implementation

Staffing: n/a, **Employment Component:** n/a

Exceptional Conditions: Vendor originally vendored effective September 2014 with FDLRC despite having address in NLACRC catchment area. FDLRC rate since July 2016 has been \$50.99 per hour. When requesting a rate increase from FDLRC, it was identified that provider should have been vendored by NLACRC instead. Provider has requested rate increase above FDLRC’s rate but below rate services are provided to general public, which has increased to \$150-200. FDLRC will close their vendorization upon NLACRC’s establishing this vendorization.



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Professional Services Agreement Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Dr. Jibid Cicekci PL2192-672
3.	The Purpose of the Contract	The service provider will provide Counseling services pursuant to Title 17, Section 54342(a)(27). The service provider will provide Education Psychologist services to assist individuals in achieving more effective educational development.
4.	The Contract Term	Five (5) year contract effective September 01, 2023 through August 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$14,000 per year, or \$72,000 over the entire five (5) year term of the contract based on projected 3 consumers with 4 hours per month with a rate of \$100.00/HD.
6.	The Total Proposed Number of Consumers Served	Projected 3 NLACRC consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Usual & Customary (U&C) rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Education Psychologist services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The maximum rate of reimbursement shall be in accordance with the Usual & Customary rate, 17 CCR, Section 57332(a)(15).
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	Vendor has original vendorization effective date of September 01, 2014, which was previously vendored by Frank D. Lanterman with a rate of \$50.99 per hour effective 07/01/2016 under service code 625 for Counseling services. Provider's address is located in NLACRC catchment area and provider has now agreed to begin service NLACRC client. New vendorization for the vendor with NLACRC. U&C rate that provider charges to general public

PL2192-672



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		is between \$150-\$200. However, provider will accept lower rate of \$100 per hour for Regional Center services.
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The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Professional Services Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

Bryan Gatus, Board Treasurer

July 26, 2026

Date



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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Professional Services Agreement (“**Contract**”) for **Dr. Jibid Cicekci** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Dr. Jibid Cicekci** was reviewed and approved by NLACRC’s Board of Trustees on **August 09, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 09, 2023

Date



North Los Angeles County Regional Center

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Self Determination Program Report - Implementation Updates

August 1, 2023

North Los Angeles County Regional Center Statistics

Participants have completed Orientation: **668**

Total number of budgets that are certified: **304**

Total number of budgets that are in the certification process: **5**

Total number of spending plans that are approved: **241**

Total number of spending plans in progress: **61**

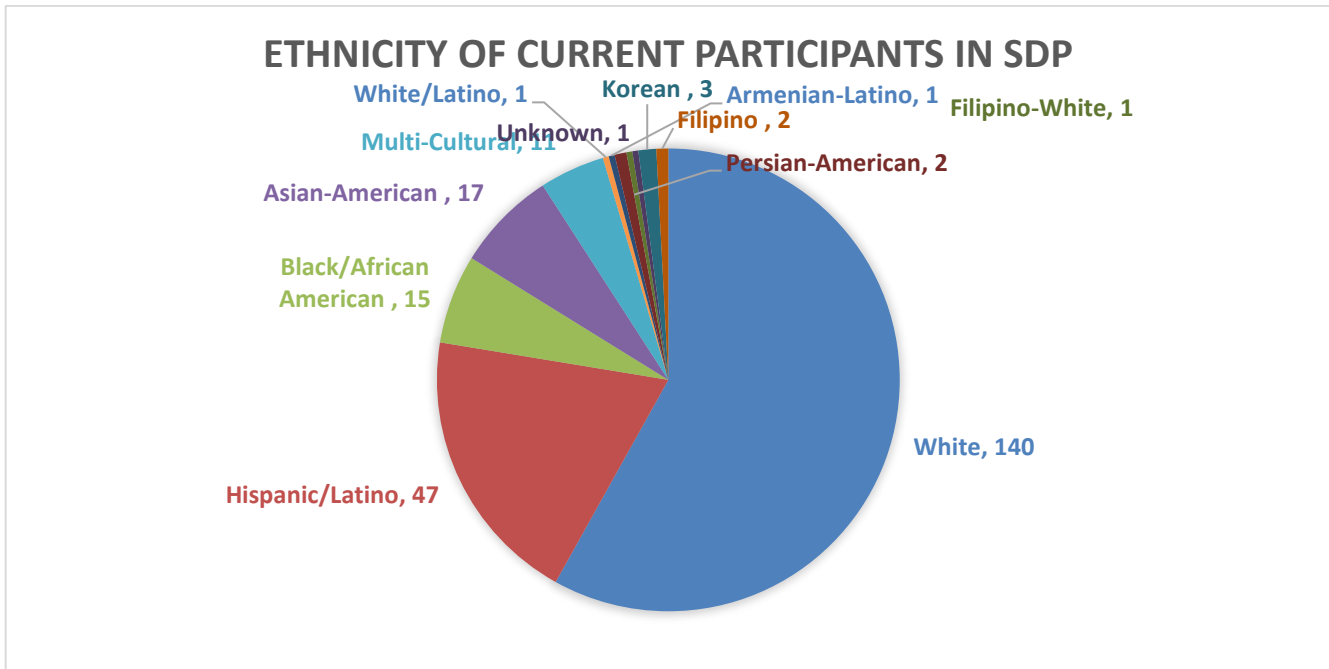
Total number of PCP's completed: **275** (increased by 50)

Total number of participants that did not continue after receiving budget: **2**

Total number of participants that have opted out of SDP after enrolled: **2**

Total number of Inter-Regional Center Transfers (out): **2**

Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **241** (12 transitions this month)



Transitions based on ethnicity for the month of August:

White: 8

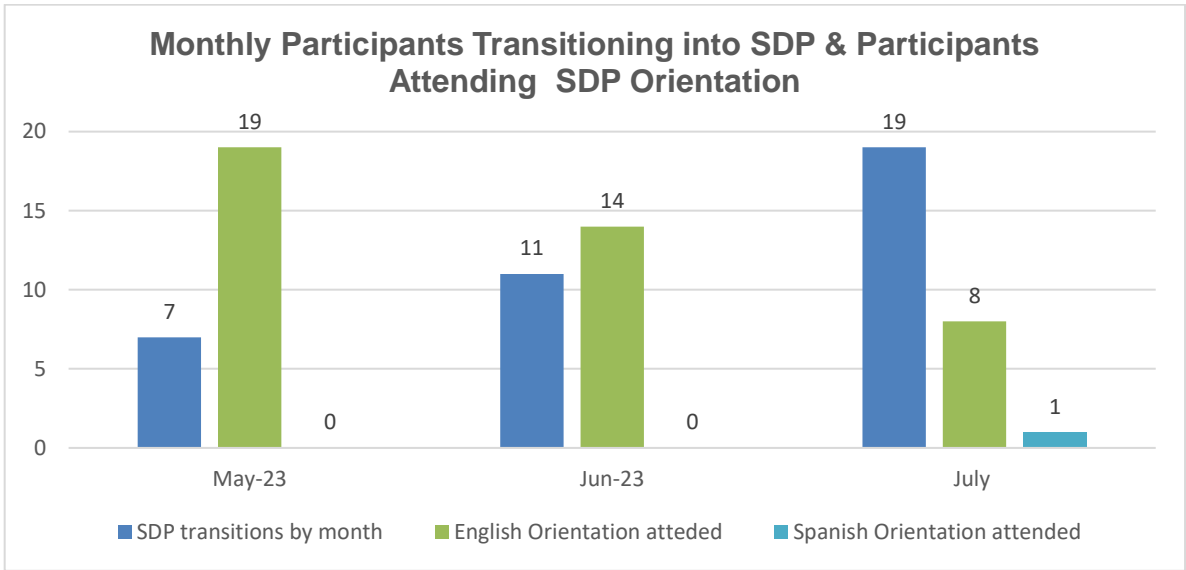
Hispanic/Latino: 2

Asian American: 2

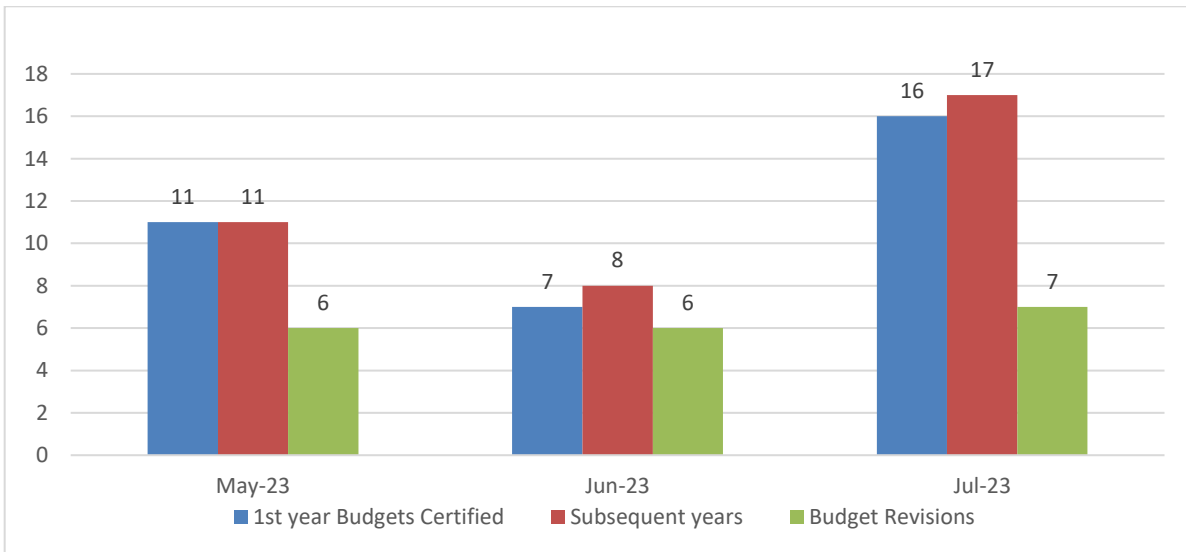


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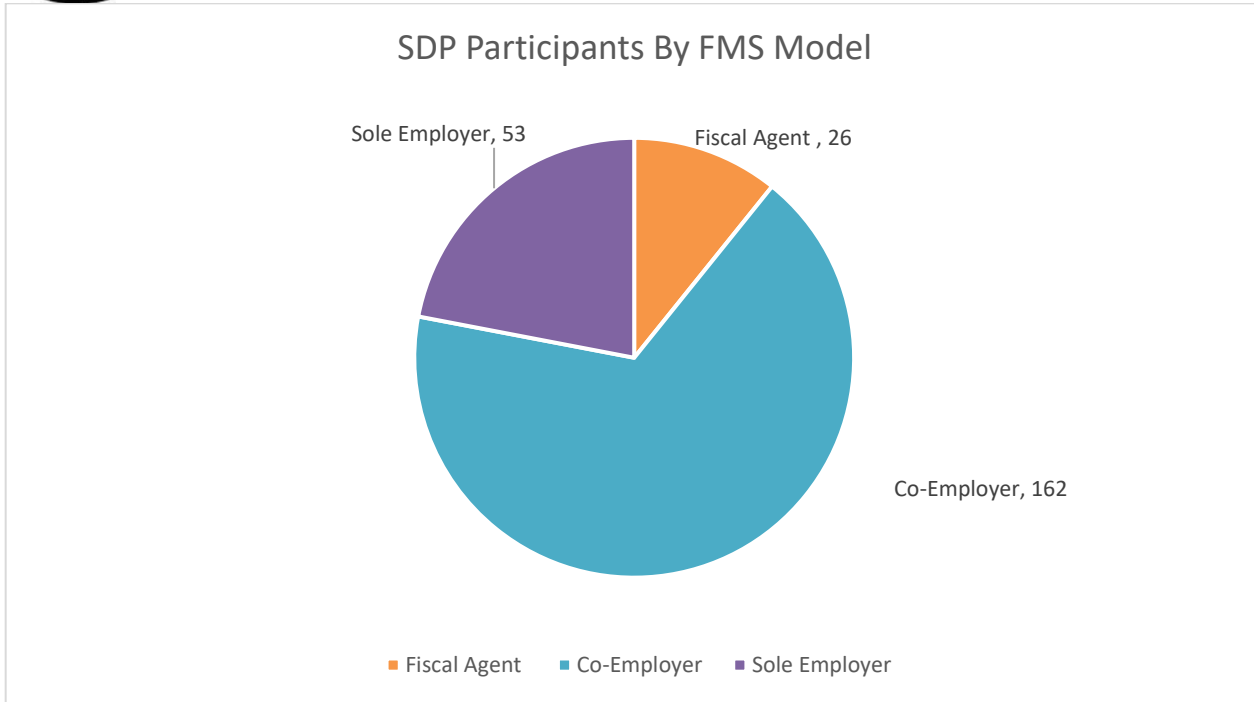
Monthly Budgets Certified





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****FMS agencies used by NLACRC SDP Participants: Aveanna, Mains'l, Cambrian, GT Independence, Acumen, & Casa Fiscal /Essential Pay**

NLACRC Implementation Updates/ information:

- On July 20, 2023, the Department of Developmental Services (DDS) provided new guidance on conducting meetings of local volunteer advisory committees. Meetings must be open and accessible to the public; however, they do not have to be in-person. NLACRC's Local Volunteer Advisory Committee meetings will be held virtually ongoing.
- On June 30, 2023, DDS announced that they would be extending Option A- pre-enrollment transition support through December 31, 2023.

Pre-enrollment Transition Support:

- Option A- Available only through December 31, 2023. This option is what is currently in place. Under this option, participants can receive a Person Center Plan (PCP) and/or Independent Facilitator (IF) services.
- Option B- Will be available as of August 1, 2023 and effective January 1, 2024 this will be the only option. Under option B, the participant receives:
 - PCP (only) service under 024 reimbursement (up to \$1,000)
 - Independent Facilitator (IF) support and or FMS support (40 hours), reimbursed under service code 099, which means the providers must be vendored with NLACRC.
At this time NLACRC does not have this option available but are in the process of vendorization.



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- Independent Facilitator virtual round table every 2nd Thursday of the month from 2-3pm. Next meeting will take place August 10, 2023. The purpose of this meeting is to provide IF's with information about the SDP process at NLACRC. It is a platform where IF's can collaborate and ask questions to the NLACRC, SDP team.
- SDP Orientation is available:
 1. Through State Council <https://scdd.ca.gov/sdp-orientation/>
 2. Virtual through NLACRC on the 1st Monday of the month in English and 3rd Monday of the month in Spanish (unless there is a holiday, day may change).
RSVP: selfdetermination@nlacrc.org
 3. Virtually available at any time (24/7) through NLACRC website: [Self-Determination Orientation | NLACRC](#).
- Next Virtual Orientation meetings:
 - Monday September 11, 2023 (English) from 9AM-12:00PM
 - Monday September 18 (Spanish) from 9AM-12:00PM
- Self Determination Support Group – September 6, 2023 at 4:30pm via Zoom. [Meeting Registration - Zoom](#)
- SDP Local Volunteer Advisory Committee- Thursday August 17, 2023 from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC's calendar [Self Determination Local Advisory Committee Meeting | Calendar of Events | NLACRC](#)
Everyone is welcomed to attend meetings!
- SDP Local Volunteer Advisory Committee & Disability Voices United – Best Practices Subcommittee
 - The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC's implementation of Self Determination. The committee meets monthly.
- NLACRC is hosting a monthly partnership meeting with vendored FMS agencies. There is representation from the following NLACRC departments: Community Services, Accounting and Case Management.

Resources:

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30-6pm) [Upcoming Events | Disability Voices United](#)
- Self Determination Program Service Definitions:
https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

FMS Providers Serving NLACRC Catchment Area:

Available FMS Services	FMS Model	Languages Spoken	Accepting participants?	Employee Burden Cost
Acumen	Bill Payer, Sole Employer	English & Spanish But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	15.1%
Aveanna Support Services	Bill Payer and Co-Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Not until 2024.	13.6% + 3.3% sick pay They advise consumers to go with 20% just in case.
Cambrian	Bill Payer, Sole Employer, Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes, but not for Sole Employer	25%
Casa Fiscal/Essential Pay	Bill Payer, Co-employer	English, Spanish, Mandarin	No	25%
GT Independence	Bill Payer, Sole Employer, Co-Employer	All Languages are supported to assist Individuals in the language of their choice	Waitlist	Co-employer 24% Sole Employer- 18% All FMS models-Non-payroll burden 1%
Mains'l	Bill Payer, Sole Employer, and Co-employer	English Only	Waitlist	16.5% for Sole Employer 17.5% for Co-employer

LOS ANGELES COUNTY REGIONAL CENTER
Board Member Reporting Out Form
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**Name:** Silvia Renteria-Haro/Gabriela Eshrati

**Meeting:** SDLVAC

**Date of Meeting:** June 15, 2023

|    |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Number of Attendees</b>                | 24 Participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2. | <b>Public Input:</b>                      | <ul style="list-style-type: none"> <li>• In partnership with Disability Voices United, The Local Advisory Committee and NLACRC are having an SDP Summit on September 23, 2023 at NLACRC-Santa Clarita Office from 10am to 2pm.</li> <li>• A parent expressed frustration with her FMS as they have not paid a bill. SDP Team to assist this parent.</li> </ul>                                                                                                                                                                                                                                                                    |
| 3. | <b>Points of Discussion:</b>              | <ul style="list-style-type: none"> <li>• Chair shared that through the 4731 process she learned that in order to hold the FMS accountable, consumer's IPP should have an outcome plan that state "FMS will pay bills on a timely manner."</li> <li>• GT Independence is applying a 1% FMS cost effective 7/1/23, however DDS is researching if this is something they can do. More to come on this.</li> </ul>                                                                                                                                                                                                                    |
| 4. | <b>Reported out to Committee/Meeting:</b> | <ul style="list-style-type: none"> <li>• Best Practices Committee is working with NLACRC Staff (Gabby, Silvia and Robin) to update staff training material.</li> <li>• Co-Chair reported out about the statewide meeting. During that meeting DDS reported that they are working on capturing better data, i.e., track the day the consumer attended orientation and date that they transitioned. The ombudsperson reported that they have received 92 calls in the last 11 months. The 3 top reasons for these calls were: individuals that had general questions, FMS questions/issues and relationship with NLACRC.</li> </ul> |
| 5. | <b>Area of Concerns:</b>                  | <ul style="list-style-type: none"> <li>• 099 vendorization - NLACRC does not have vendors yet. The Committee is concerned that the insurance requirement set by NLACRC might be a barrier.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6. | <b>Action Items:</b>                      | <ul style="list-style-type: none"> <li>• NLACRC and Best Practice Committee will work on training material.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 7. | <b>Questions for the Board:</b>           | <ul style="list-style-type: none"> <li>• Will we have an SDP Board Liaison after June?</li> <li>• Will the Board consider that instead of sending a liaison to the Local Advisory Committee, the Local Advisory Committee send a liaison to the Board?</li> </ul>                                                                                                                                                                                                                                                                                                                                                                 |
| 8. | <b>Miscellaneous</b>                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



**North Los Angeles County Regional Center**

**FY 2022/2023**

**4th Quarter Human Resources Report**

| <b>Quarter<br/>FY 22/23</b> | <b>Hold</b> | <b>New Hires</b> | <b>Promotions</b> | <b>Separations</b> | <b>Quarterly<br/>Turnover<br/>Rate</b> |
|-----------------------------|-------------|------------------|-------------------|--------------------|----------------------------------------|
| <b>1st Quarter</b>          | <b>16</b>   | <b>37</b>        | <b>11</b>         | <b>39</b>          | <b>0.177%</b>                          |
| <b>2nd Quarter</b>          | <b>12</b>   | <b>39</b>        | <b>8</b>          | <b>29</b>          | <b>0.131%</b>                          |
| <b>3rd Quarter</b>          | <b>14</b>   | <b>55</b>        | <b>6</b>          | <b>33</b>          | <b>0.148%</b>                          |
| <b>4th Quarter</b>          | <b>58</b>   | <b>40</b>        | <b>12</b>         | <b>35</b>          | <b>0.151%</b>                          |

| <b>Quarter<br/>FY 22/23</b> | <b>Separation<br/>Reasons</b> | <b>Totals</b> |
|-----------------------------|-------------------------------|---------------|
| <b>Jul - Sep</b>            | <b>Retire</b>                 | <b>1</b>      |
|                             | <b>School</b>                 | <b>0</b>      |
|                             | <b>Relocation</b>             | <b>2</b>      |
|                             | <b>Personal</b>               | <b>29</b>     |
|                             | <b>Other</b>                  | <b>5</b>      |
| <b>Oct - Dec</b>            | <b>Retire</b>                 | <b>2</b>      |
|                             | <b>School</b>                 | <b>0</b>      |
|                             | <b>Relocation</b>             | <b>3</b>      |
|                             | <b>Personal</b>               | <b>12</b>     |
|                             | <b>Other</b>                  | <b>7</b>      |
| <b>Jan - Mar</b>            | <b>Retire</b>                 | <b>2</b>      |
|                             | <b>School</b>                 | <b>0</b>      |
|                             | <b>Relocation</b>             | <b>1</b>      |
|                             | <b>Personal</b>               | <b>7</b>      |
|                             | <b>Other</b>                  | <b>18</b>     |
| <b>Apr - Jun</b>            | <b>Retire -</b>               | <b>0</b>      |
|                             | <b>School -</b>               | <b>0</b>      |
|                             | <b>Relocation -</b>           | <b>1</b>      |
|                             | <b>Personal -</b>             | <b>28</b>     |
|                             | <b>Other -</b>                | <b>4</b>      |



Summary table with columns: Open Positions on Hold, Open Positions Vacant, Positions Filled as of July 31, 2023, FY23/24 Authorized Positions, % Filled, New Hires as of July 31, 2023, Separations as of July 31, 2023, Annualized Turnover Rate. Row: All Locations.

Summary table with columns: FY23/24 Authorized Positions, Positions Added Based on FY 23/24 Growth. Row: 905, 43.

Summary table with columns: Open Positions on Hold, Open Positions Vacant, Positions Filled as of July 31, 2023, FY22/23 Authorized Positions, % Filled, New Hires as of July 31, 2023, Separations as of July 31, 2023. Rows: SFV, AV, SCV.

Open SC Positions:

130

Open Other Positions:

66

On Hold Positions FY 23/24

64

Main table for Open SC Positions with columns: Service Coordinators, Department/Location, Open as of Date. Lists various roles like CONSUMER SERVICE COORDINATOR, FLOATER SPECIALIST, etc.

Main table for Open Other Positions with columns: All Other Positions, Department/Location, Open as of Date. Lists roles like ACCOUNTING SUPERVISOR, SENIOR ACCOUNTING SPECIALIST, etc.

Main table for On Hold Positions FY 23/24 with columns: Hold Positions, Dept/Location, Hold as of Date. Lists roles like TECH SUP ENGINEER, DIRECTOR OF FINANCE, etc.

Summary table for CSC Vacancies by Location (SFV, AV, SCV) and Non-CSC Vacancies by Location (SFV, AV, SCV).

Table with columns: Position, Separation Reason, Term Month. Lists various roles and their separation reasons.

Table with columns: Month FY 23/24, Positions Released From Hold. Shows monthly release counts from July to June.

**LOS ANGELES COUNTY REGIONAL CENTER**  
**ARCA Reporting Out Form**

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Name: Lety Garcia

Meeting: ARCA Delegates Meeting

Date of Meeting: 6/15-6/16/23

1.	Number of Attendees	Approx. 40
2.	Public Input:	None
3.	Funding and Sustainability:	Senate budget hearings concluded in May and include several
4.	Inclusive Communities:	AB1147 Disability Equity and Accountability Act has unanimously passed the Assembly and State Senate Judiciary Committee, and is on it's way to the Senate Ways and Means Committee for final approval. ARCA has taken the position of opposed unless amended (See attached letter) It appears the amendments on board member terms remaining the same have been accepted. Amendments were taken to delay implementation of the PRA component until January 1, 2025, if this bill passes the Legislature it will next head to the Senate Appropriations Committee and then signed by the Governor
5.	Flexible and Sustainable Service Models:	
6.	Implementation of the Self-Determination Program:	There remain unanswered questions for Self Determination. Mainly a continued need for standardization of services, FMS Liability Insurance and the need for more clarification and workability with DDS and Regional Centers.
7.	Points of Discussion for the Board:	Provide a letter of Support for AB1147 from NLACRC. More training available for our board through ARCA that can streamline information for boards.
8.	Miscellaneous:	Included in the packet are the approved minutes for the prior meeting, agenda for this meeting, copy of Draft

		Strategic Plan which includes more training for board delegates.
9.	Next Meeting:	August 17-18 in Irvine. The meeting on 8/18 is open to the public and is accessible via Zoom.

Minutes
ARCA Board of Directors
March 17, 2023
Westin Sacramento and via Webinar

Board of Directors Members Present:

Lori Banales, Kelly Pennington, ACRC
Ed Araim, Randy Tellalian, CVRC
Gloria Wong, ELARC
Melissa Gruhler, Dan Strauss, FNRC
Eric Zigman, Michael LoBue GGRC
Patrick Ruppe, Joe Czarske, HRC
Joshua Souder, IRC
Michi Gates, Tracey Mensch, KRC
Melinda Sullivan, Larry DeBoer, LRC
Gabriel Rogin, Rosemarie Perez, NBRC
Ruth Janka, Lety Garcia, NLACRC
Mike Sawyer, RCRC
Larry Landauer, Liza Krassner, RCOC
Lisa Kleinbub, Frank Paré, RCEB
Glendora Pitre, Javier Zaldivar, SARC
Jesse Weller, Gisele Ragusa, SG/PRC
Dexter Henderson, SCLARC
Omar Noorzad, Mark Wolfe, TCRC
Tony Anderson, Margaret Heinz, VMRC
Jane Borochoff, Vanda Yung, WRC

Board of Directors Members Absent:

Lavinia Johnson, IRC
Kim Smalley, RCRC
Jesus Murillo, SCLARC
Mark Klaus, Terri Colachis, SDRC

ARCA Advisory Representatives

Andreas Economopoulos, FNRC, Chair, ARCA Client Advisory Committee
Don Meza, IRC, Co-Chair, Directors of Client Services

Pamela Crabaugh, TCRC, Co-Chair, Directors of Client Services
Aaron Olson, CVRC, Co-Chair, Community Services Directors

Guests Present:

Nancy Bargmann, Brian Winfield, Carla Castañeda, Jim Knight, DDS
Edith Arias, GGRC
Ronke Sodipo, RCEB
Maureen Fitzgerald
Mani Gaur
Anh Nguyen
Scott Rice
Ami Sullivan
Tammy Torum

ARCA Staff Present:

Amy Westling, Darline Dupree, Sidney Jackson, Daniel Savino, Vivian Umenei, Sally Williams, Rick Rollens

Call to Order

The meeting was called to order at 9:01 AM by President Mark Wolfe.

Introductions

Full introductions were made around the room and the internet.

Approval of Agenda

The Board of Directors agenda was presented.

M/S/C: To approve the agenda.

Approval of Minutes

The minutes of the January 20, 2023 Board of Directors meeting were presented for approval.

M/S/C: To approve the minutes.

Public Comment

Mani Gaur, whose daughter is served by TCRC, presented on the possible merits of improved data tracking of authorized, versus utilized, services to better identify unmet or underserved needs.

The Brochure Project

Ronke Sodipo described a project RCEB has completed, providing a holistic overview of the services the center provides, as well as general types of services available (with particular reference to age group).

President's Report

Mark Wolfe is working on ideas to improve the efficiency of the ARCA meeting structure. More details will be provided in the near future.

DDS Report

Nancy Bargmann reports that, with today being the deadline for compliance with the federal Home and Community-Based Services Final Rule, out of all service providers statewide, only one has not submitted a compliance plan, and eight have documents still pending verification. She also described examples of various projects regional centers are doing that align with the Final Rule and broader goals in service delivery.

Brian Winfield reports that just under 2,500 people are currently enrolled in the Self-Determination Program as of the end of February. While monthly enrollments had trended towards ~90 people per month growth statewide, more recent data shows this growing to over 100. He also noted that enrollment trends by ethnicity do not match state population ratios. The Department is, separately, working on robust support for financial management services to enhance stability of this key component of SDP.

Mr. Winfield also updated the Board on various incentive programs. Implementation of the tuition reimbursement programs is ongoing; guidance is anticipated later this month. Direct support professional (DSP) trainings are being developed, which will be paired with a stipend upon completion. More information should be available later this month. This is different from, but related to, the "DSP University," which will have three tiers of training that tie to permanent ongoing wage increases. Separately, the Department is working on guidance for regional centers related to bilingual stipends for DSPs. Lastly, the technology services pilot project is being started with two regional centers for initial implementation.

Other points of note:

- Work continues on the development of performance measures and incentive payments that prioritize outcomes. Among other elements, employment will be a priority.
- The high-intensity needs workgroup is being reconvened.
- A Deaf Services steering committee will launch shortly, with the goal of more broadly examining the community's needs. Among other initiatives, a communications needs assessment tool is planned for development.
- DDS focus groups will start shortly to look at various family fees.

Treasurer's Report – Gloria Wong

While the fiscal year end remains just over three months away, current expenditures are above budgeted projections due to new and expanded meeting expenses.

M/S/C: To accept the financial statements for February 2022

ARCA Executive Director's Report – Amy Westling

Regional Center Performance Measures Overview and Update

Regional centers continue to work on improved measurement and tracking of data, with the goal of directly leading to better outcomes for people served. Service impact measurement is a fundamental part of this, making the ongoing work to develop and refine regional center performance measures particularly significant. The refinement of a lengthy list of specific measures (*e.g.*, staff linguistic diversity, Early Start time between referral and service planning, etc.) is ongoing. Current work is also ongoing to develop not only these data components, but a new data system to replace existing information technology infrastructure.

FY 2023-24 Budget Update

This year's January Budget includes additional funding for regional centers to hire service coordinators at reduced caseloads for children ages 0-5, correcting prior cost estimates. This significant positive change now forms the basis of ARCA's argument that the entire Core Staffing Formula's inherent challenges and underfunding can and should be resolved by applying Department-generated funding levels across regional centers' operations. Assemblymember Joaquin Arambula (CVRC catchment) has agreed to champion this request, asking for \$64.6M General Fund in immediate and ongoing funding, sufficient to fully resolve regional centers' long-running underfunding.

Separately, the Department of Developmental Services (DDS) is developing Trailer Bill Language that looks to create an automatic, minimum wage-related rate adjustment mechanism for service providers. DDS is also soliciting workgroup feedback on family fees.

The next Budget hearing will be on Thursday, March 23rd, in Senate Budget Subcommittee #3.

Little Hoover Commission Follow-Up

The Commission's report is anticipated in April, presumably before a special hearing in Assembly Budget Subcommittee #1, on both the report and a Georgetown University study on the effectiveness of the state's Service Access and Equity grants. Work is ongoing to complete four areas of operation improvements that regional centers proactively committed to, in service of better individual and family experiences. No immediate challenges have arisen in Data Transparency, Vendorization, and Intake. However, creating the Family Support Needs Assessment may require expert consulting work, given its significant nuance.

2023 In-Person ARCA Academy Sessions

Work to re-launch the in-person Academy continues. Two substantially identical events are slated for Saturday, April 29th (in Sacramento) and Saturday, May 6th (in Pomona). All regional center board members are encouraged to attend. A save-the-date flyer has been distributed, and additional information will be provided as appropriate.

Legislative Report – Eric Zigman

Bills for Consideration of a Formal Position

The full roster of bills with a recommended formal position was reviewed by the committee. Staff provided additional details on SB 88 (Skinner), AB 222 (Arambula), AB 761 (Friedman), and SB 525 (Durazo), as well as an informational update on AB 649 (Wilson), ARCA's sponsored bill for the year.

M/S/C To adopt the recommended positions

Other Bills (advisory)

Updates were provided on various bills that are being tracked by ARCA, including AB 1031 (Rubio), AB 1147 (Addis), SB 463 (Wahab), SB 483 (Cortese), and SB 686 (Durazo).

Legislative and Budget Updates

Of most significance is that the vast majority of California residents will be able to file their taxes by October 15th. This delay will significantly affect Budget forecasting.

Federal Updates

President Biden's proposed federal budget includes significant new funding for special education. While this is very much a messaging exercise, it may provide one area of commonality in ongoing negotiations over the annual budget.

Grassroots Day – March 29th

Work is ongoing, in the usual fashion, to schedule all meetings and develop the back-end supports needed for this Zoom-based events.

Capitol Briefing Day

This year's event was sponsored by Sen. Marie Alvarado-Gil and Asm. Corey Jackson, and featured speakers representing six major system categories: DDS, regional centers, people served, families, providers, and ARCA. Over fifty legislative staff attended.

Committee/Task Force Reports

Executive Committee – Mark Wolfe

All topics discussed were addressed today.

Board Delegates Group – Tracey Mensch

The Board Delegates met last night. They discussed how Assembly Bill 1147 would affect regional center boards. They also talked about how they can be advocates at the next Budget hearing, and what kind of advocacy they do individually, and as boards, locally.

Directors Group – Gabriel Rogin

The Group discussed the implementation of remote behavioral services, a proposal related to mental health and forensic needs, and regional center performance measures, specifically the definition of "service coordinator competency."

Finance Committee – Lisa Kleinbub

The Committee met with DDS yesterday. The first allocation for the next fiscal year should be expected on July 17th. Discussions are ongoing related to payments tied to performance incentive. The group also reviewed a recent survey on technology costs in a remote-work environment and overlap between those costs and rent offsets.

Client Advisory Committee – Andreas Economopoulos

The ARCA CAC met on Friday February 17th. During the meeting, the committee members shared reports on the recent activities of their regional center. The group also shared results of research conducted related to affordable housing opportunities for people served by the regional center. The next ARCA CAC meeting is scheduled for March 24, 2023.

Strategic Planning Committee – Melinda Sullivan & Omar Noorzad

The Committee has not met yet, but is gathering final feedback from regional center boards on the proposed plan. Once that has been compiled, the Committee will meet to review it.

Contract Negotiating Committee – Larry Landauer

The Committee has not met.

Nominating and Bylaws Committee – Ruth Janka

The Committee has developed a slate of officers for the 2023-24 Fiscal Year, which was briefly reviewed. It will be voted on at the June annual meeting.

Old Business

Andreas Economopoulos, having recently retired from the We Care A Lot Foundation, has now transitioned to teaching piano to students with developmental disabilities.

New Business

None

Information Sharing

None

Adjournment/Next Meeting

The meeting was adjourned at 11:59 AM. The next meeting will be held on June 16, 2023, at 9:00 a.m. at the Embassy Suites in Sacramento.

AGENDA

ARCA Board Delegates

Thursday, June 15, 2023

1:30-3:30pm

Embassy Suites – Central Pacific meeting room

[Zoom Video Conference \(click here\)](#)

Phone: 1-669-444-9171

Meeting ID: 858 5287 2807

Passcode: 507501

1. Welcome and Introductions (1:30-1:40pm)
2. Chair report/comments* – Tracey Mensch, KRC (1:40-2:25)
 - a. The Delegates Group and The Board
3. ARCA Review* – Amy Westling (2:25-3:10)
 - a. Recent news
 - b. [AB 1147](#) (Addis) - Disability Equity and Accountability Act
 - i. Board composition
 - ii. Other items
 - c. Board of Directors agenda, summary sheet review
4. Information Sharing* (3:10-3:25)
5. Next meeting (3:25-3:30)
6. Upcoming Board of Directors Meetings

DATE	LOCATION, NOTES
June 17, 2022	Sacramento (annual dinner)
August 19, 2022	Irvine
October 21, 2022	San Diego

*- *Recurring item*

Draft ARCA Strategic Plan and Strategic Priorities Documents

BACKGROUND:

In October 2022, ARCA Board members and staff participated in a strategic planning retreat to identify the major priorities for the organization for Fiscal Years 2023/24 – 2025/26, which are:

- Funding for Current and Future Needs;
- Flexible and Sustainable Services;
- Preservation of the Lanterman Act and Efficacy of the Developmental Services System; and,
- Inclusive and Equitable Communities and Decision-Making.

In January 2023 the Board of Directors was provided a draft plan to provide feedback on by March 31, 2023. The draft was updated in response to the comments received. Additionally, a Strategic Priorities document, which is based on the plan and will serve as a staff workplan for Fiscal Year 2023-24 was drafted.

ANALYSIS/DISCUSSION:

Major changes proposed to the draft Strategic Plan include the following:

- Include strategies related to planning for economic downturns and advocating for funding for technology needed to collect data.
- Include strategies related to coordination of generic services and working with DDS and others on implementation of projects.
- Better defining diverse communities and calling out the importance of employment and housing.
- Include a strategy of supporting board member information sharing and providing requested training.

Each year, specific priorities that align with the Strategic Plan are selected as anticipated focus areas. The following are proposed focus areas for Fiscal Year 2023-24:

1. Advocate for a sustainable rates that adjust with time and takes into account cybersecurity costs.
2. Lead efforts on the Core Staffing Formula, regional center technology costs, and clinical and intake costs.
3. Urge funding for needed services beyond those needed for the safety net.
4. Identify opportunities to streamline the use of generic resources.
5. Identify measures for equity, Regional Center Performance Measures, and individual outcomes.
6. Promote individual regional center success using technical assistance and peer mentorship.
7. Work with groups representing diverse communities to identify and advocate for effective support.
8. Support stronger advocacy for housing funding and sharing strategies for better employment outcomes.
9. In collaboration with Board Delegates, identify key issues, identify training needs, and plan for the next ARCA Academy board member training opportunity.

RECOMMENDATIONS: To consider and approve both the three-year Strategic Plan and the Fiscal Year 2023-24 Strategic Priorities documents to allow work on these priorities to begin as quickly as possible.

ATTACHMENT(S): Draft Strategic Plan for Fiscal Years 2023/24 – 2025/26 and Draft Strategic Priorities for Fiscal Year 2023-24



**Association of Regional Center Agencies
Strategic Plan
Fiscal Years 2023/24-2025/26**

DRAFT

The Strategic Planning Process

The Intent and Objective: Why a Strategic Plan?

Strategic planning determines where an organization is going, how it's going to get there, and how it'll know if it got there or not. The fundamental purpose of strategic planning is to align the mission and vision with appropriate strategies and initiatives. Without them, the plan exists in a vacuum. And organizations that develop plans without considering mission and vision usually fail in their execution. The value statements are also important to the strategic planning process, as they provide a touchstone for the organization for how business decisions are made, and what are acceptable strategies and tactics. Goals, strategies, and tasks are the cornerstone of every strategic plan. They are the roadmap for where the organization is going. They define what will be accomplished, by whom, and when. By having focused goals, strategies, and tasks — coupled with a strong accountability system — an organization's likelihood of success is enhanced.

The Next Step: Conducting a Strategic Planning Process

In 2012, ARCA began work on the strategic plan that guided its efforts during the 2013-14 through 2015-16 Fiscal Years. The plan was later revised to guide the organization's work during both the 2016-17 through 2018-19 Fiscal Years and the 2019-20 through 2022-23 Fiscal Years. Most recently, ARCA convened a strategic planning retreat in October 2022 to begin work on its updated strategic plan, intended to guide its work in the coming three Fiscal Years. This document is the result of that concentrated discussion, as well as further consultation with ARCA's various discipline groups and committees.

Given the extensive review of the Vision, Mission, and Values of the organization that was undertaken in 2012, it was agreed that they continue to be current and applicable. It was felt that it was essential all regional centers have an opportunity to participate in the strategic planning process. As such, each regional center Executive Director and Board Delegate was asked to jointly complete a survey regarding the current strengths, challenges, and priorities that should be considered as the strategic planning process unfolded.

Vision, Mission, Values

Vision

The Association of Regional Center Agencies effectively represents a strong regional center system that supports Californians with developmental disabilities and the developmental services system.

Mission

The mission of the Association of Regional Center Agencies (ARCA) is to promote, support, and advance regional centers in achieving the intent and mandate of the Lanterman Developmental Disabilities Services Act in providing community-based services that enable individuals with developmental disabilities to achieve their full potential and highest level of self-sufficiency.

Values

The Association of Regional Center Agencies values:

- Respectful interactions with all stakeholders;
- Democratic decision-making among its members;
- Honesty and integrity in communicating with all stakeholders;
- Analysis of relevant information and crafting of policy;
- Assertive leadership and advocacy; and,
- Effective negotiation of agreements with DDS and partner organizations.

Funding for Current and Future Needs

ARCA will pursue funding to enhance stability and supporting greater individual choice while achieving the intent and mandate of the Lanterman Developmental Disabilities Services Act.

ARCA envisions sustainable funding that is adequate to meet mandates and allows California to keep its commitments to people with developmental disabilities through individually-chosen services and lifelong service coordination supported by manageable caseload ratios.

The developmental disabilities service system has seen...

The State has made recent investments to reduce caseload ratios, particularly for targeted populations, and update service provider rates to link them to the actual cost of service delivery, but neither reform is accompanied by a long-term commitment to keep funding levels updated. Steps are being taken to tie reimbursements to individual outcomes, with priority being given to more robust data collection, choice, person-centered planning, and cultural competence. The lack of guaranteed funding leads to annual budgetary vulnerability. In the long term, this uncertainty, coupled with a lack of automatic adjustments in response to inflationary pressures, has resulted in inadequate staffing and high turnover in both regional center and service provider workforces, which compromises quality outcomes for individuals, particularly in the areas of choice of service providers and lifelong person-centered planning.

ARCA will work to implement change by:

1. Directly advocating for rates that are based on the actual cost of service provision and automatically adjust with time [and fiscal incentives for quality outcomes](#), leveraging ARCA's resources to calculate fiscal impacts, connecting advocates to legislative champions and decisionmakers in the Administration, and demonstrating the importance of this due to its impact on individuals served and their families as they seek greater person-centered choice and community participation.
2. Leading efforts to modernize and automatically update regional centers' Core Staffing Formula through a legislative and public relations campaign that includes rich data, cultivation of legislative champions, and advocacy coalition building with active participation from people served, their families, and local and statewide service provider organizations to highlight the importance of supporting robust service coordination.
3. Exploring and pursuing, with the support of stakeholders and governmental champions, reliable funding sources for the developmental services system outside the state's General Fund, beginning with an in-depth analysis of the funding streams for education and behavioral health systems.
4. ~~XXX~~[Preparing for stability in the face of economic downturns and developing proactive contingency proposals centered on the preservation of critical services and supports.](#)
5. ~~XXX~~[Advocating for state investments in technology to support the efficiency and effectiveness of regional center and service provider staff and the collection of robust, actionable data.](#)

Flexible and Sustainable Services

ARCA will pursue reforms to enhance resources to meet individual needs as envisioned in the Lanterman Developmental Disabilities Services Act.

ARCA envisions a developmental services system that efficiently offers a greater variety of services and enhanced choice to people with developmental disabilities in order to empower them to meet their individualized person-centered goals.

The developmental disabilities service system has seen...

A foundational tenet of California's developmental services system is that services and supports should be uniquely tailored to enable each person served to meet his or her individualized goals, which requires the expansion of flexible service models as the people served become increasingly diverse racially, ethnically, and linguistically, as well as in their needs and preferences. ~~The~~ Since the Great Recession, the system has seen fiscal constraints (e.g., median rates, family fees) and limitations on flexibility in the services it can offer to meet identified needs. Individuals with developmental disabilities and their families are increasingly expressing a desire to access more flexible, innovative, individualized services. The pandemic demonstrated the benefit of flexible (e.g., daily schedule, service location, preferred support staff) service options and control for those served by regional centers and their families, particularly as a tool for increasing service equity and satisfaction.

ARCA will work to implement change by:

1. Building momentum for needed statutory and regulatory changes, including through public relations efforts, to enhance service flexibility informed by ideas provided by individuals served and their families through focus groups, surveys, and other means.
2. Promoting the value and importance of regional center flexibility to operationalize DDS directives and statutory and regulatory changes, with input from their local communities.
3. Embedding the philosophy of person-centeredness in formal decision-making processes and community communications and advocating for dedicated funding for personcentered education and training for regional centers and the broader community to empower and support individualized planning and resource matching.
4. ~~XXX~~Enhancing system sustainability through the promotion of more efficient coordination of regional center and generic services (e.g., IHSS, Medi-Cal).
5. ~~XXX~~Collaborating with DDS and system stakeholders to inform the effective operationalization of new initiatives and continuous improvement of previously-launched projects with an eye towards efficiency and quality outcomes.

Preservation of the Lanterman Act and Efficacy of the Developmental Services System

ARCA will pursue greater stakeholder and decision-maker understanding and support for the structure of California's developmental services system as outlined in the Lanterman Developmental Disabilities Services Act and Early Intervention Services Act.

ARCA envisions a developmental services system that visibly and effectively supports people with developmental disabilities through regional centers, which maintain their independence, are accountable to, representative of, and embedded in their communities, and earn the support of those served, legislators, and stakeholders.

The developmental disabilities service system has seen...

Regional centers were intentionally designed to meet the needs of their communities by making them responsive to both their state funding source and, through volunteer boards of directors, local communities. Uniform statutes, regulations, and contracts establish a consistent framework for services across regional center catchment areas. Rapid growth in both population served and state fiscal investment have led to increased, coordinated, and more-visible scrutiny of individual regional centers and the whole service system, as well as questions about the balance between statewide consistency and local flexibility. With the support of various advocacy groups, the Legislature and Administration have increasingly constrained local control in recent years. Since its inception, the developmental services system has enjoyed bipartisan legislative support, but given legislative turnover, it lacks consistent legislative champions.

ARCA will work to implement change by:

1. Educating legislators and staff about the regional center system and the value of its independence through a coordinated media strategy that will include clear, customizable materials, multilingual outreach, and refined talking points augmented by Grassroots Day and ongoing networking.
2. Improving collaboration with stakeholders and decision-makers to champion preservation of the regional center system through regular engagement and educational opportunities, including for those without ready digital access.
3. Enhancing ARCA's role as a recognized authority for quality information and perspectives on the developmental services system through reporting on strengths and challenges, and highlighting the strategies regional centers use to meet the needs of their communities.
4. Developing meaningful metrics supported by clean, actionable information that demonstrate regional center effectiveness through the establishment of standard and consistent definitions, data collection on service effectiveness and meaningful outcomes, and periodic evaluation with an eye towards continuous improvement.
5. Supporting greater consistency in performance across all 21 regional centers through the sharing of quality data, the establishment of a peer review and support structure, creation of a cross-regional center intervention and escalation strategy, and formalization of a mentorship process for incoming regional center Executive Directors.

Inclusive and Equitable Communities and Decision-Making

ARCA will pursue reforms to support greater visible and authentic participation of those served by regional centers in all of California's geographic, ethnic, and linguistic communities.

ARCA envisions a developmental services system led by the people it serves that supports their meaningful integration, better aligns with their wants, needs, and aspirations, and enhances their quality of life as measured by data and their satisfaction.

The developmental disabilities service system has seen...

While its origins were in a professional-led medical model, the developmental services system continues to evolve to improve its person-centeredness and its systemic and individually-defined outcomes. Building on an understanding that people are the experts in their own lives, federal guidance now requires the balancing of what is important for the individual with what is important to them. Increasingly, communities are moving from acceptance to integration to inclusion of individuals with disabilities, but there is still a lack of broad understanding of the value their participation brings to community life. Increasingly, there is greater understanding of the importance of hearing from people served directly when possible and following their lead in the development of policy and practices, although much work remains to be done in this area to ensure its more consistent application. Much of the future work in this area can be supported through partnerships with community-based organizations to leverage available funding sources (e.g., Service Access and Equity, Community Grants, Placement Plan/Community Development Plan).

ARCA will work to implement change by:

1. Identifying, supporting, and advancing people served to participate in statewide and local committees, commissions, and initiatives, including those internal to ARCA, through highlighting their strengths, contributions, and expertise.
2. Developing two-way communication and education strategies with [racially, ethnically, linguistically, and socioeconomically](#) diverse communities to support advocacy for improving information and services available to local communities.
3. Increasing the recognition by the general public and other agencies of the presence and contributions of people served by regional centers through public relations ([e.g., employer success stories](#)) and networking efforts.
4. Supporting the work of regional centers and their partners to increase inclusion in community life (e.g., employment and [targeted affordable housing opportunities](#)) among individuals with developmental disabilities through better outreach tools and advocacy for needed service capacity.
5. Enhancing the capacity of regional centers to develop more culturally sensitive and responsive services and supports through the building of provider capacity that reflects the diversity of various cultural and ethnic communities.
6. Advocating for the flexible development of a greater array of services and supports to meet the needs of people requiring differing levels of support intensity and seeking funding to address identified shortfalls in this area.

Operational Focus Area: Regional Center System Efficacy

ARCA will pursue an effective, efficient organization that promotes the goals and objectives of the ARCA Board of Directors and encourages and supports regional center efforts in California.

ARCA envisions an effective, efficient organization that promotes the goals and objectives of the Board of Directors, and encourages and supports regional center efforts in California.

ARCA will work to implement change by:

1. Fostering relationships with state-level partners and stakeholders, including DDS, the Legislature, the State Council on Developmental Disabilities, The Arc and United Cerebral Palsy California Collaboration, and others.
2. Representing ARCA, the regional centers, and the developmental disabilities service system in legislative and Budget hearings, promoting the developmental disabilities service system at Grassroots Day and other venues, and by being responsive to requests for information, testimony, and formal and informal meetings with state representatives, including members of the Legislature, DDS, and others.
3. Promoting education and information sharing within the ARCA office, with the Board of Directors, its committees and sub-committees, task forces, key stakeholders, and our community.
4. Providing relevant and vital information to internal and external partners in a respectful, clear, and concise manner.
5. Maintaining fiscal responsibility to its regional center members with an unqualified independent audit with no material findings, and operating within budget.
- 5-6. Facilitate sharing of information and best practices (e.g., board member recruitment, board member leadership development) between regional center board members throughout the state and provide requested training opportunities to them on relevant topics.

Implementation and Accountability

The Strategic Plan establishes a prioritization of activities for the next three years.

Annual budget and work plan development in each fiscal year should be organized around the focus areas of the Strategic Plan.

Annual focus areas will be developed at the beginning of each fiscal year.

Periodic reporting on progress will ensure there is ongoing awareness of, and engagement with, the plan.

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ARCA Strategic Plan 2023-24 Priorities

The ARCA Strategic Plan is a three-year document with focus areas meant to guide the work of the Association. The 2023-24 priorities are specific objectives within those focus areas to be implemented by the work of ARCA's various committees and groups, as well as staff and consultants, through the current fiscal year.

I. Funding for Current and Future Needs

a. Refine rate reform for developmental services.

- i. In collaboration with system stakeholders, directly advocate for a sustainable rate structure that is based on the actual cost of service provision, supports a robust service provider network, automatically adjusts with time, accounts for cybersecurity costs, and includes fiscal incentives for quality outcomes.

b. Advocate for an equitable and sustainable regional center operations funding methodology.

- i. In order to achieve Operations funding stability, build a coalition and advocate for funding for all service coordination positions at state equivalencies as a first step in the modernization of the Core Staffing Formula that would ultimately allow regional centers to meet caseload ratios, flexibly carry out their mandates, and hire and retain highly qualified staff.
- ii. Work with DDS to revise its calculation of regional centers' utilities costs (*e.g.*, cybersecurity expenses, remote work capabilities).
- iii. Collect and analyze data regarding the volume and causes of intake delays to support advocacy for sufficient funding and flexibilities to support timely regional center intake and eligibility determinations.

II. Flexible and Sustainable Services

a. Support the development of needed services identified by individuals served and families.

- i. Collect information from regional centers regarding service needs that have been identified by their communities and the barriers to their development.

- ii. Advocate for improvements to the Community Resource Development Program process, Service Access and Equity grants, and other start-up funding opportunities to support greater development of needed resources beyond those needed to establish a community safety net.

b. Promote more efficient coordination of regional center and generic services.

- i. In collaboration with stakeholders, identify the most challenging issues related to accessing generic services and identify strategies to streamline and improve the process, including through greater data sharing and collaborative funding arrangements between state departments.
- ii. Advocate for DDS to pilot potential solutions in this area (*e.g.*, simplified funding for In-Home Supportive Services for those in Supported Living Services).

III. Preservation of the Lanterman Act

a. Develop meaningful metrics to support measurement and improvement of regional center effectiveness.

- i. Spearhead efforts in collaboration with system stakeholders to identify a discrete number of measures of the effectiveness of regional centers' support to diverse communities.
- ii. Continue discussions with DDS regarding the implementation of the Regional Center Performance Measures as they continue to evolve.
- iii. Participate in the stakeholder advisory group for the Person-centered Advocacy Vision Education (PAVE) project, with an eye towards how this tool could inform individual outcomes measurement that is attributable to regional centers and/or service providers.

b. Support greater consistency and enhanced performance across all 21 regional centers.

- i. In partnership with regional centers, establish a peer support and technical assistance structure to promote the success of regional centers statewide.
- ii. Develop a formalized mentorship structure for new regional center Executive Directors.

IV. Inclusive and Equitable Communities

a. Communicate with diverse communities and advocate alongside them for the services and supports necessary to promote good outcomes.

- i. Establish and foster relationships with self-advocacy and family advocacy groups that represent various geographic, socioeconomic, racial, and ethnic communities.

- ii. Compile information from regional centers' community conversations about how to most effectively support diverse communities.
- iii. Engage in ongoing discussions with stakeholders about the successes and challenges in service delivery and targeted solutions that would enhance quality outcomes.

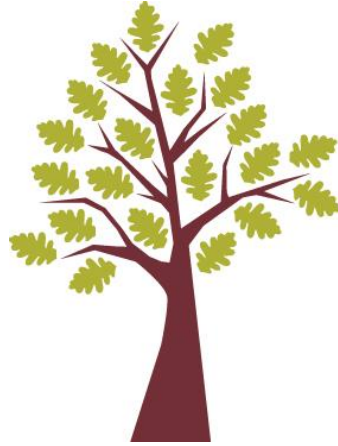
b. Support the work of regional centers and their community partners to increase community inclusion for individuals with developmental disabilities.

- i. Work with the Lanterman Housing Alliance, DDS, and community partners and stakeholders to gather actionable data regarding housing needs for those served by regional centers and their families.
- ii. In collaboration with ARCA's Client Advisory Committee, develop clear self-advocacy messaging supported by compelling public-facing materials to encourage statewide and local investment in affordable housing opportunities for those served by regional centers.
- iii. Working through ARCA's Employment Committee and regional centers' Employment Specialists, identify strategies to support better employment outcomes for those transitioning from subminimum wage employment and those with higher vocational support needs.

V. Regional Center System Efficacy

a. Support regional center board member development and effectiveness.

- i. Facilitate discussions between ARCA Board Delegates regarding contemporary issues and key responsibilities of regional center board membership (*e.g.*, Executive Director recruitment and evaluation) to promote sharing of information and best practices.
- ii. In collaboration with regional center board members, propose and develop consistent board member orientation and ongoing training topics.
- iii. Plan for upcoming ARCA Academy training sessions under the leadership of Board Delegates with input from regional center board members.



ARCA Annual Report

- an annual report that highlights ARCA's major projects and achievements –

June 15, 2023

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Pursue rate reform for developmental services

1. In alignment with ARCA's Budget priorities for Fiscal Year 2023-24, discussed with service providers the importance of focusing advocacy efforts on updating funding formulas for both regional centers and provider rates.
2. Worked with regional centers and community partners to consider needed changes and updates to rate models, including for Family Home Agencies and larger residential facilities.
3. Successfully advocated for the continuation of remote services options for day services and ILS with appropriate guardrails to reflect individual choice.
4. Worked with a diverse group of stakeholders to advocate with DDS regarding improvements to the mechanics of the service provider Quality Incentive Program in order to use the funds to develop service provider capabilities.
5. Advocated alongside service providers for a temporary funding arrangement for transportation to support provider capacity and transportation support to those served by regional centers while the future structure of transportation services is considered.
6. Completed analysis of the annual survey regarding service provider closures and provided a summary to Lanterman Coalition members to support their advocacy for adequate rates.
7. Discussed legislative strategies for addressing problems with the assumptions in the Independent Living Services rate with California Community Living Network and California Disability Services Network.
8. Discussed with DDS potential strategies for addressing inadequate rates for clinical services, including exploration of competitive wages for these positions.
9. Collaborated with regional center staff and DDS on identifying potential regulatory changes needed to implement the rate model assumptions.
10. In consultation with the regional center clinical staff, highlighted in conversations with DDS needed flexibility for clinical rates that exceed the Medi-Cal Schedule of Maximum Allowances.

Advocate for an equitable and sustainable regional center operations funding methodology

1. To limit regional centers' need to borrow in July each year, met with DDS to explore how General Fund repayments impact DDS cash flow.
2. Discussed with DDS remedies to the underfunding of caseload ratios for those who are ages 0-5 and adjusting the Core Staffing Formula more broadly.
3. Finalized selection of a communications consultant for ongoing public relations messaging, including regional center funding.
4. Met with the LAO and discussed challenges in the developmental services system caused by funding levels not keeping up with inflation, with a focus on the Core Staffing Formula, which was highlighted in its report on the impact of inflation.
5. Worked with Service Employees International Union (SEIU) and the Lanterman Coalition to identify a legislative champion (Assemblymember Arambula) for the request to modernize the Core Staffing Formula.
6. Worked with DDS on the finalization the guidance to regional centers on the Tuition Reimbursement program for regional center staff.
7. Advocated for DDS to include regional center information technology funding needs in its financial strategy.
8. Proposed DDS consider funding regional centers' cultural humility training costs for staff through available funds earmarked for Linguistic Access and Cultural Competency.
9. Discussed with the sponsors of AB 1147 (Addis) the regional center operations costs associated with implementation of the legislation and suggested jointly supporting investments in the service coordination workforce.
10. Following the release of May Revise, worked with ARCA's Executive Committee to establish positions on the proposals, submitted a letter with detailed comments, and testified during the Budget Subcommittee hearings about the important inclusion of a policy statement related to funding regional center staff at state equivalent salaries.

Encourage and empower community members to participate in the legislative process

1. Discussed with the California Policy Center for Intellectual and Developmental Disabilities regarding better organizing the efforts of various family groups throughout the state.
2. Worked with members of the ARCA-Client Advisory Committee on a project related to legislative advocacy for increased affordable housing opportunities for people with developmental disabilities.
3. Provided a training to the IRC board on Trailer Bill Language and legislative advocacy.
4. Sent a joint press release celebrating the passage of SB 882 (Eggman).
5. Developed supporting materials and public-facing advocacy guidance for the Little Hoover Commission hearings.
6. Hosted ARCA's Capitol Briefing Day, which was hosted by the Chairs of the Human Services Committees of both houses, to provide members and their staff with an overview of the developmental services system, including from the perspective of a self-advocate and family member.
7. Presented on the basics of advocacy to Padres Unidos (KRC), including meeting a representative of Assemblymember Fong.
8. Provided a presentation at the CalTASH conference regarding how to effectively advocate in the legislative and Budget arenas in California.
9. Coordinated and administered ARCA's annual Grassroots Day for representatives from 18 regional centers to connect with their local elected officials on ARCA's priority issues.
10. Presenter at the NLACRC Legislative Training on current Budget and legislative issues, including service coordination funding and AB 649 (Wilson).

Increase integrated employment opportunities

1. Consulted with regional center Employment Specialists on the following: DDS Employment Grant; CIE Incentive Payments Program, and the Paid Internship Program.
2. Participated in DDS Employment Workgroup, shared a summary for the ARCA Board of Directors.
3. Coordinated with DDS to provide an update for ARCA's Employment Specialist group on the Quality Incentive Program for employment services, the subminimum wage pilot program, and the employment grant applications.
4. Met with DDS representatives to discuss the collection and reporting of meaningful employment data in response to a legislative staff request.
5. Participated in the ARCA Employment Specialist meeting where the following topics were addressed: Tailored Day Services and WIC Section 4688.21, Alternative Non-Residential Services, Competitive Integrated Employment Incentive Payments Program, Paid Internship Program and Incentive Payments, DDS Employment Grant, and CIE Blueprint and Local Partnership Agreements.
6. Participated in the DDS's Employment Workgroup meeting and provided ARCA's Board of Directors with a summary of the meeting, including details of the statewide DDS employment grants.
7. Facilitated ARCA's Employment Specialist meeting where best and promising practices related to the Performance Incentive Program and the Competitive Integrated Employment incentives.
8. Provided staff support to ARCA's Employment Committee and discussed the rollout of the DDS employment grants.
9. Consulted with an employment expert on barriers regional centers encounter in supporting individuals to pursue and maintain competitive, integrated employment.
10. Coordinated a public webinar including supporting materials highlighting the impacts of the Home and Community-Based Services Final Rule, including its impact on employment.

Increase affordable integrated housing options

1. Met with the Lanterman Housing Alliance regarding better collection of housing needs information and the roles DDS and regional centers could play in this.
2. Met with DDS and members of the Lanterman Housing Alliance (LHA) to discuss the need to capture accurate data regarding the housing needs of those served by regional centers.
3. Worked with ARCA's Housing Committee to refine recommendations regarding collection of housing needs data.
4. Met with ARCA, DDS, and members of LHA to discuss housing needs data. Discussed housing data elements that can be used when capturing the housing needs of individuals with developmental disabilities. The group also discussed the current funding and advocacy landscape.
5. Met with a representative of the Lanterman Housing Alliance (LHA) to discuss how the collection of housing needs data could increase available resources in this area for people with developmental disabilities.
6. Coordinated with DDS to provide the ARCA Housing Committee updates on the multifamily projects and Community Placement Plan/Community Resource Development Program proposals.
7. Supported ARCA's Client Advisory Committee to discuss its project related to affordable housing for people receiving regional center services.
8. Participated in ongoing meetings with DDS to discuss ARCA's recommended changes to the CDER to capture housing need data and advocated for needed data to capture this critical information.
9. Participated in ARCA's Housing Committee meeting to both provide them information about statewide efforts to secure additional funding for housing and to gather information regarding their local perspectives and experiences to inform ARCA's work in this area.
10. Participated in LHA monthly members meetings. Discussed housing related projects that members are working on and status of housing needs data projects.

Enhance regional centers' responses to the needs of individuals and families from culturally and ethnically diverse communities

1. Successfully advocated for later implementation timelines for AB 1957 (Wilson) to allow for the more accurate development of data regarding expenditures for restored services.
2. Developed a proposal for DDS's consideration to support the representation of a greater number of racial, ethnic, and social groups on regional center boards.
3. During ARCA's Cultural Specialist meeting discussed with DDS the status of the recommendations the group developed related to improve the Service Access and Equity grant processes and improving collaboration with Community-Based Organizations.
4. Represented ARCA on the DDS Oversight, Accountability, and Transparency Workgroup and noted the value of respite to diverse communities as demonstrated by recent expenditure patterns.
5. Created and publicized the "RC Success Story" about Beatriz and Jimmy Strode (ACRC) to highlight the work done with a Spanish-speaking family.
6. Met with key Senate staff and advocated for the requirements appealing denials of generic resources, which is particularly onerous for those whose preferred language is not English.
7. Continued discussions with DDS regarding the launch of Coordinated Family Support Services, which will emphasize increasing supports to keep adults in the family home, particularly those from diverse communities.
8. Supported the Deaf Access Specialist statewide group and presented at their in-person meeting regarding the role of the Lanterman Act to inform their work.
9. Coordinated trainings for regional center staff regarding the changes to the appeals process, including requirements for information in an individual's preferred language and advocated for DDS to translate key statutes to support these changes.
10. Participated in ongoing work with the national Asian Pacific Islander Public Affairs Association to develop connections between local APAPA chapters and regional centers.

Increase regional centers' capacity to meet the individual needs of people with developmental disabilities through strategic resource development

1. Discussed with DDS funding structures for social recreation services that may overcome community providers' hesitation to accept regional center funding for these services.
2. Met with DDS and encouraged clearer messaging to individuals served and their families about the implementation and implications of the HCBS Final Rule.
3. Collected questions from regional centers and shared them with DDS on implementation of the expansion of tailored day services, with the goal of making the rollout as smooth as possible for individuals served by regional centers, their families, service providers, and regional center staff.
4. Along with other associations, hosted a full-day convening for regional center and county staff regarding how best to support multi-agency children and youth and continued conversations with these same groups regarding collaborative training efforts to support foster or adoptive families.
5. Talked with DDS regarding opportunities to collaborate with the California Department of Aging to develop joint resources to support those seniors with developmental disabilities.
6. Presented a public webinar to approximately 350 people statewide on regional centers' role in supporting their communities both before and during emergencies.
7. Coordinated a meeting with DDS to address regional centers' questions regarding the implementation of remote and tailored day services as alternative services draws to an end.
8. Developed in collaboration with SG/PRC a proposal for potential Mental Health Services Act funding related to better coordination of services for individuals with psychiatric and/or judicial system service needs.
9. Along with regional center representatives, explored with DDS potential improvements to services and supports for those with the most intensive service needs, including the use of service coordination resources to support this population.
10. Met with a potential contractor to discuss the development of a data-driven tool for the consistent evaluation of respite and other family support needs.

Increase community understanding of the value of person-centered thinking and planning

1. Consulted with the sponsors of AB 1663 (Maienschein) as well as Assembly Judiciary Committee staff about how to strengthen legal protections for Supported Decision-Making.
2. Met with DHCS and its consultant to discuss the importance of the role of person-centered planning and continuity of care for those living in Intermediate Care Facilities as they transition into Medi-Cal Managed Care Plans.
3. Met with SCDD to discuss implementation of its funds to educate the community on Supported Decision-Making, which can serve as an alternative to conservatorship in some cases.
4. Conducted a public webinar for over 800 attendees on the real-world application of the HCBS Final Rule, including its emphasis on Person-Centered Planning.
5. Discussed with Disability Rights guardrails that would allow remote IPP meetings to continue to be available while ensuring the quality of service planning is not diminished.
6. Sent letter to Governor Newsom urging his next choice to lead the Office of Emergency Services give full consideration to the needs of those with developmental disabilities.
7. Facilitated a workgroup discussion of regional center representatives to discuss common elements of person-centered planning aimed at informing this measure in the Regional Center Performance Measures.
8. Worked with Disability Rights California to identify opportunities for collaboration in seeking to make accessing generic resources simpler for those served by regional centers and their families.
9. Participated in the steering committee for the Person-centered Advocacy Vision Education (PAVE) project, which when it comes to fruition aspires to systematically measure the individual outcomes and impact of services received through the regional center system.
10. Participated as a member of the Long-Term Care Facility Access Policy Workgroup to advocate for supportive visits for those served by regional centers when visitation for other populations is limited during declared emergencies.

Implementation of the Self-Determination Program (SDP)

1. Consulted with DDS staff regarding the evolution of pre-transition services for those individuals seeking to enter the Self-Determination Program.
2. Worked with regional center representatives and DDS to refine the methodology for tracking and reporting the use of Participant-Directed Services to demonstrate more fully the level of control individuals and families have over their service delivery.
3. Requested DDS analyze the data on spending escalations in the Self-Determination Program based on historic spending levels to better understand whether growth is indicative of those with low historic spending accessing more services.
4. Supported ARCA's SDP statewide group to shape its recommendations related to the purchase of goods and services and out of-state funding for review and approval by the Directors Group.
5. Represented ARCA on DDS's SDP Advisory Committee, including conversations related to data collection and improvements to FMS processes.
6. Conducted a meeting with regional center staff, advocacy organizations, and an FMS regarding potential efficiencies in the administration of SDP.
7. Represented regional centers as a panelist during Disability Voices United's Self-Determination Program virtual conference.
8. Participated in the ARCA statewide SDP meeting and discussed with those regional center staff how to streamline individual budget calculations when clinical services are included.
9. Delivered a public webinar and associated materials in English and Spanish with ASL interpretation on the basics and benefits of the Self-Determination Program.
10. In collaboration with Disability Voices United, State Council on Developmental Disabilities, and Disability Rights California developed a proposal for DDS's consideration that would allow Local Volunteer Advisory Committees to continue meeting remotely without disclosing home addresses or making those sites open to the public.

Other Key Accomplishments

1. Discussed the structure, history, and current issues of California's developmental services system with a staff person for the Little Hoover Commission, represented the Association in a panel discussion, and submitted recommendations for consideration of the Commission.
 2. Under the guidance of a steering committee, planned and conducted two daylong ARCA Academy in-person sessions that included topics such as contemporary issues in developmental services, public messaging, and effective meeting management.
 3. Worked with DDS and ARCA's Contract Negotiating Committee to arrive at contract language related to assessment and monitoring for those individuals who are conserved by DDS.
 4. Discussed regional center staff and community training needs on the scheduled updates to the appeals process and conducted a daylong training for regional center appeals staff ahead of the scheduled changes.
 5. Provided board members with information about ARCA's activities related to the conservatorship media coverage, including talking points on the issue to use in case they were asked to comment.
 6. Developed recommendations for DDS's consideration regarding how to evaluate regional centers' compliance with board composition requirements.
 7. Conducted ARCA's Strategic Planning Retreat, which will inform the document that will guide the organization's work for the next three fiscal years and drafted a plan for consideration by the Board of Directors.
 8. Presented during and moderated a panel at the CalTASH conference regarding how the history of California's developmental services system, including in the area of person-centered planning, shapes its future service delivery.
 9. Participated in a presentation co-sponsored by Disability Voices United for individuals served by regional centers and their families regarding opportunities for community inclusion through the Home and Community-Based Services Final Rule.
 10. Participated in a meeting with DDS's consultant to inform the development of its strategic plan.

11. Worked with chairs of the ARCA Deaf and Hard of Hearing (DHOH) group and representatives from the Community Services Directors group to identify someone to provide a training on allyship to the ARCA, DHOH group.
12. Collected information from regional centers regarding their Special Incident Reporting (SIR) process and SIR staffing needs to help inform the discussion-centered around supports needed to address the increase in workload.
13. Met with DDS to discuss SIR cost estimate to address the increase in workload that has come with the implementation of the Casio system as well as future changes to Title 17 SIR reporting.
14. Participated in a meeting with DDS to review their draft appeals information packet. Provided written feedback on the draft information packet.
15. Participated in 2-day training at DDS for RC's Deaf and Hard of Hearing specialist.
16. Met with ARCA Board Member Dan Strauss and FNRC Executive Director Melissa Gruhler to discuss pulling together resources for regional centers' aging population.
17. Participated in ARCA's workgroup reviewing regional centers' family assessment tools. The group agreed to explore working with a consultant on developing a universal assessment tool for regional centers to use when evaluating individual's service needs.
18. Participated in the American Network of Community Options and Resources (ANCOR) conference held in Chicago from 4/24/23-4/26/23 and provided a written summary of the conference to ARCA's Board of Directors.
19. Participated in the Office of Administrative Hearings (OAH) advisory Committee meeting on 5/15/23. The Committee is responsible for providing non-binding recommendations about mediation and hearing operations under the Lanterman Act for people with developmental disabilities in California. The Committee meets two times a year.
20. Participated in the DDS Deaf Steering Committee meeting. The group discussed the focus of the group and laid the groundwork for advising on the development of communication assessment tools.

21. Worked on the Resources and Unmet Needs survey in collaboration with the ARCA Community Services Directors Discipline Group.
22. Organized and developed materials for an ARCA webinar related to emergency preparedness.
23. Developed a tracking tool and disseminated to appropriate regional center Intake Department staff to collect data related to clinical capacity.
24. Participated in a DDS facilitated workgroup regarding performance measures for Early Start services.
25. Attended the State Council on Developmental Disabilities (SCDD) Council Meetings and prepared notes for the ARCA Board of Directors.
26. Participated as a panelist in a webinar facilitated by the statewide Dental Task Force.
27. Developed a spreadsheet summarizing dental services for people with developmental disabilities statewide for the California Dental Association.
28. Organized a workgroup including regional center clinicians to draft a uniform transfer process for people going through intake.
29. Worked on a project to standardize vendorization throughout the regional center system.
30. Worked with the Community Services Directors to develop ARCA's comment on proposed federal regulations.
31. Developed and publicly distributed a summary of the FY 2022-23 Trailer Bill Language.
32. Hosted a webinar on the Home and Community-Based Services (HCBS) Final Rule.
33. Developed a formal and public response to media coverage of conservatorship in the developmental services system.
34. Attended the National Association of State Directors of Developmental Disabilities Services (NASDDDS) Policy Conference in Virginia and provided a summary of the event to ARCA's Board of Directors.
35. Coordinated a redesign of the Capitol Currents logo

36. Hosted Capitol Briefing Day, with ~40 attendees, representing various legislative and administrative offices, sponsored by the chairs of Senate and Assembly Human Services committees.
37. Sponsored AB 649 (Wilson), on repealing the generic services appeals mandate.
38. Coordinated the development and public release of ARCA's comments on the Little Hoover Commission report.
39. Presented on SB 882 (Eggman, 2022) at The Arc of California's annual conference.
40. Assessed and implemented health safety protocols for in-person meetings.
41. Revised human resources policies to conform with newly-enacted employment laws.
42. Streamlined online bookkeeping and payroll reporting procedures.

June 16, 2023

Assemblymember Dawn Addis
1021 O Street, Suite 5350
Sacramento, CA 95814

RE: AB 1147 – OPPOSE UNLESS AMENDED

Honorable Assemblymember Addis:

The Association of Regional Center Agencies (ARCA) represents the network of 21 community-based non-profit regional centers that coordinate services for, and advocate on behalf of, over 400,000 Californians with developmental disabilities. On behalf of ARCA, I wish to share our opposition to AB 1147, and offer amendments that would allow ARCA to move to a neutral position on the bill.

Regional Center Boards

Recent conversations about strengthening the governance of regional centers have centered on ensuring board members have the tools to provide effective oversight of regional centers. As nonprofits, they must also hold their single employee, the Executive Director, accountable. As large corporations performing complex state contracts to serve (on average) tens of thousands of people, it is widely accepted that boards' work is complex.

Section 7 proposes several changes to regional center board processes, including changing existing term limits and nomination processes. These will not strengthen oversight, but rather, will weaken boards with frequent turnover, and onboarding of new members who may have passion but not necessarily an appreciation of the rigors of regional center board membership. While formal training is important for the development of board members' technical knowledge, mentorship by more seasoned board members is essential for success.

Rather than the changes currently included in Section 7, ARCA proposes the following modification to Welfare and Institutions Code §4622(g)(1):

(1) The regional center shall provide necessary training on consistent topics as identified in its contract with the department and support to these board members to facilitate their understanding and participation, including issues relating to linguistic and cultural competency. These trainings may be provided by any suitable entity or entities, including but not limited to the department, independent contractors, and the Association of Regional Center Agencies.

California Public Records Act

Section 10 of the May 19, 2023, version of the bill would subject regional centers to the California Public Records Act. Section 17 also references this requirement. Currently, charter schools are the only non-public entities covered by these requirements. This is so the public can view data about their work that, were they public schools, would be already available through the government.

Unlike charter schools, regional center data is already provided to a single state entity, DDS. DDS is already subject to the California Public Records Act.

The sponsors indicated a primary and specific concern is public access to information about how service delivery decisions are made. DDS already has the authority to collect this information under Welfare and Institutions Code §4434(d), which would then make this information available through requests under the California Public Records Act, in the same fashion as data is available from any other state agency. ARCA and its member regional centers are committed to transparency in this area and do not believe this information should only be available to those who request it through a duplicative expansion of the formalized Public Records Act process. Instead, this information should be made available in a much more equitable fashion by a minor change to existing law. ARCA proposes the elimination of Sections 10 and 17 and that a new section be added to AB 1147 that makes the following change to Welfare and Institutions Code §4629.5(b)(5):

(5) Purchase of service policies and any other policies, guidelines, or regional center-developed assessment tools used to determine the ~~transportation, personal assistant, or independent or supported living~~ service needs of a consumer.

We deeply appreciate your commitment to improving the lives of more than 400,000 Californians with developmental disabilities and their families by strengthening the regional center system. We look forward to continuing to work with you, your staff, the sponsors, and countless stakeholders to support the thoughtful evolution of California's developmental services system.

If you have any questions regarding our position, please do not hesitate to contact me directly at awestling@arcenet.org or (916) 877-4148.

Sincerely,

/s/Amy Westling
Executive Director

Cc: Julianne Cravotto, Legislative Director, Office of Assemblymember Addis
Javier Zaldivar, Executive Director, San Andreas Regional Center
Omar Noorzad, Executive Director, Tri-Counties Regional Center

North Los Angeles County Regional Center
Consumer Advisory Committee Meeting Minutes (Via Zoom)

June 7th, 2023

Present: Pamela Aiona & Bill Abramson – Committee Members

George, Odalys Dominguez, Destry Walker, Suzanne Paggi, Desiree Boykin, Alex Phuong, Lesly Forbes, Michelle Heid, Amparo Dallas, Juan Hernandez, Joseph Hernandez, Jose Ramirez, Jessica Gould, Elena Tiffany, and Jason – Guests

Chris Whitlock, Cristina Preuss, Jose Rodriguez, Raphael Munoz, Yaneth Parvool, and Cesar Cuevas – Staff

Absent:

I. Call to Order & Introductions

P.Aiona called meeting to order at 3:00 pm and introductions were made by all committee members, staff, and guests.

II. Consent Items

- A. Approval of Agenda – *Deferred.*
- B. Approval of Minutes from May 3rd, 2023 Meeting - *Deferred.*

III. Committee Business

- A. Presentation – Budget update - Michelle Heid
M.Heid covered the budget process at the state level. She described the many process related to funding and legislative actions that take place for budgets to take shape. The new budget will begin in July.
- B. CAC Webpage update – Juan Hernandez
J.Hernandez mentioned this is still a work in progress.
- C. In person meetings update – Jose Rodriguez
J.Rodriguez asked the participants if they would like a hybrid format for these meetings. Discussion was about possible locations and whether everyone is on board.
Action item: C.Preuss will meet with J.Rodriguez, R.Munoz, and others to discuss this topic.
- D. Informal meetings (July and December) virtual or in person
J.Rodriguez tried to determine the interest level among participants to meet informally sometime in July.

- E. Monthly Training/Presentation update
J.Rodriguez reviewed the upcoming presentations for the upcoming months.
- F. Topics for Quarterly public presentations
J.Rodriguez will send topics to participants to see which ones they prefer.
Participants will let him know what they would like to see.
- G. Meeting in different vendor locations in SF, SC & AV
Discussion was about possible locations and some details about transportation for participants were brought up.

IV. Identify Agenda Items for the Next Board Meeting

- A. Minutes from the June 7th, 2023 Meeting

V. Announcements/Information/Public Input

- A. Next meeting: August 2nd, 2023
- B. Attendance Sheet

VI. Adjournment

- P.Aiona adjourned the meeting at 4:26 pm.

Submitted by:

Cesar Cuevas

Administrative Assistant



NLACRC'S CONSUMER ADVISORY COMMITTEE



RUN BY AND FOR ADULTS WITH DEVELOPMENTAL DISABILITIES

- The Consumer Advisory Committee (CAC) is made up of adult consumers who live in the catchment area of the North Los Angeles County Regional Center (NLACRC)
- The CAC discusses a specific topic during each meeting
- The CAC provides input to the NLACRC Board of Trustees through their committee chair, who is a member of the board
- All meetings are open to the public
- Meetings are typically held on the first Wednesday of the month from 3:00 p.m. to 4:00 p.m.



CONTACT



2023 DATES

- August 2, 2023
 - Orientation meeting
- September 6, 2023
- October 4, 2023
- November 1, 2023



2024 DATES

- January 3, 2024
- February 7, 2024
- March 6, 2024
- April 3, 2024
- May 1, 2024
- June 5, 2024



Committee's Liaison
Jose Rodriguez

(818) 756-6289 or jrodriguez@nlacrc.org



Scan the QR Code.
To learn more about
the CAC and access
the Zoom meeting.

People who come to 5 meetings during a 12-month period become CAC members!

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

July 19, 2023

Present: Cathy Blin, George Alvarado, Nicholas Abrahms, Rocio Sigala, Curtis Wang, Anna Hurst, Michael Costa, Sharmila Brunjes, Vivien Seda, – Committee Members

Evelyn McOmie, Vini Montague, Lilliana Windover, Cristina Preuss, Malorie Lanthier, Donna Rentsch, Ruth Janka – Staff Members

Lillian Martinez - NLA Board Member, Ana Quiles - NLA Board Member, , Dolly Sharma- Minutes Services - Guests

Absent: Erica Beall

I. Call to Order & Introductions

Evelyn McOmie called the meeting to order at 6:03 pm

The Committee Members introduced themselves to the group

II. Public Input

No public input

III. Consent Items

A. Approval of Agenda

M/S/C (C. Wang/ A. Hurst) To approve the agenda as presented.

B. Approval of Minutes of April 19th Meeting

M/S/C (S. Brunjes/R. Sigala) To approve the meeting minutes as presented.

The motion passed with abstentions from Anna Hurst, Curtis Wang, and Michael Costa

IV. Committee Business - Evelyn McOmie

A. Annual Committee Orientation

As this is the first Committee Meeting of the FY, Evelyn reviewed the below Orientation information as presented in the packet. The Committee will be responsible for reviewing and understanding these requirements for service to the Committee.

1. Policies and Procedures
2. Bylaws Statement
3. Board Audit Section
4. Action Log for FY22-23

M/S/C (R. Sigala/C. Blin) To continue meeting on a bimonthly schedule for FY23-24.

B. Review and Approve Committee's Priorities for FY23-24

At the start of each FY, the Committee is responsible for determining the priorities for the Committee. After lengthy discussion, the following priorities were agreed upon in the determined order for the Committee.

1. Propose strategies for increasing access to services in the Center's communities, including participation in alternative nonresidential services delivery.
2. Address disparities by developing strategies to increase POS expenditures within families of color.
3. Propose and advocate for reduced caseload ratios that will result in effective service coordination for unique populations such as self-determination and consumers/families who are not accessing the services authorized in their Individual Program Plans (IPPs).
4. Monitor progress in the implementation of the center's self-determination program.
5. Monitor service delivery for compliance with Home and Community-Based Services (HCBS) waiver, statutory and regulatory requirements.

M/S/C (R. Sigala/C. Wang) To approve the revisions to the FY23-24 Committee List of Priorities

The revisions will be noted in the document and Evelyn will email the final draft to the Committee once completed for review and electronic vote to approve.

C. Volunteer to Serve as Committee Chair

Evelyn explained that there is an open vacancy for Committee Chair and opened the floor for self-nominations. The following Committee Members nominated themselves for consideration: George Alvarado, Rocio Sigala and Curtis Wang.

After voting via Zoom chat, Rocio Sigala had the majority number of votes at 5 and is now confirmed as Committee Chair for FY23-24.

V. **Committee Action Items**

A. Strategic Plan Focus Area for Committee Update

Evelyn shared that the agreed upon priorities for the Committee will be reviewed once all Committees have determined priorities to ensure no duplication or conflicts. All priorities will also be reviewed to ensure that they address a specific focus area for NLA's Strategic Plan.

B. Accessibility of Consumer and Family Guides Update

The current Consumer and Family Guide is in circulation in both physical and online formats. Revisions are being done currently, to add information related to Social Rec and coordinated family support. Physical guide booklets will also be printed in-house as a more cost-effective measure.

C. SIR Final Disposition Update

Evelyn reported that this document has been finalized and report outs will take place biannually.

D. Intake Onboarding Workgroup Update

The final update on this item was reviewed at the May Committee Meeting and no further action is required for this item.

E. Early Start IDEA Part C Service Standards Draft

Evelyn reviewed the draft as presented in the packet. Revisions were made to include definitions for native language as it relates to evaluations and assessments of the individuals. The verbiage indicates that native language will be considered and arranged for individuals who need interpretation services. It was noted that this draft considers Federal Guidance and is not reviewed by any legal entity.

M/S/C (R. Sigala/G. Alvarado) To approve the revisions for the draft of the Early Start IDEA Part C Service Standards for presentation to the Board.

- F. Revise Committee Critical Calendar - (POS Data Semi-Annual Report)
Evelyn reviewed the calendar as presented in the packet. The Committee is being tasked to determine if the POS Semi-Annual Data Reports will be presented in November or to be emailed to the Committee for electronic vote in August. The data would typically be presented in September; however, Board training will be held in lieu of the September Committee Meeting.

Leticia Garcia recommended that updates from the Disparity Committee Report be added to the Critical Calendar, as determined in a previous meeting. It was also determined that the POS Semi-Annual Data would be presented to the Disparity Committee for biannual updates to the Committee listed on the Critical Calendar.

Ana Quiles suggested that a vote on this report be held off until the full Committee report review later in the agenda, Item B under Committee Report Updates.

VI. Committee Report Updates

For this section of the meeting Evelyn reviewed each report and shared its relevance to the Committee. For each item, the Committee thoroughly reviewed and discussed the necessity and frequency of each report. The final determinations are as follows:

- A. DDS POS Annual Report for FY21-22
60 days after POS public meeting, NLA is required to submit a formal response to DDS. This submission includes the presentation, attendees, comments, questions, recommendations, and survey responses for the most recent POS public meeting.
- B. POS Data Semi-Annual Report/ Disparity Committee Reports
This document was reviewed as presented in the packet. Malorie Lanthier shared that at the last Disparity Committee, there was discussion surrounding data breakdown. Malorie reorganized this information to reflect high, medium, and low POS. The data is also categorized by ethnicity. Color coding was also added to show above cap average (green) and below cap average (red). After discussion, the Committee determined to waive the review of the POS Annual Report in lieu of a report out from the Disparity Committee on a quarterly basis. In addition, the data being collected from the 240-case Pilot Group will be presented to the Committee for further review.

The Disparity Committee Report out will be added to the Critical Calendar on a quarterly basis and the POS Data Semi-Annual report will be removed from the Critical Calendar.

C. Self-Determination Program Report

Gabriela Eshrati reviewed the SDP Report as presented in the packet.

As of July 1st

Participants have completed Orientation: 659

Total number of budgets that are certified: 288.

Total number of budgets that are in the certification process: 6.

Total number of spending plans in progress: 59

Total number of PCP's completed: 225.

Total number of participants that have opted out of SDP after enrolled: 2.

Total number of Inter-Regional Center Transfers (out):2

Total number of participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: 229

1. SDLVAC Board Liaison Report

Gabriela shared that there is a vacancy for an SDLVAC Committee Member nominated by NLA and in addition, a vacancy open for the SDLVAC Board liaison role. Anyone who is interested in serving can email selfdetermination@nlacrc.org. The SDLVAC requested that a Committee Member from their Committee be sent to serve on the NLA Board as a Board Liaison. It was noted that the Board liaison, even if nominated by the SDLVAC, would be required to be a Board Member that has gone through the Nominating Committee process. Gabriela noted that there have been a few SDLVAC members who have applied for Board Membership but were not selected. Ana recommended that interested parties apply at the next open application session. Ruth suggested the possibility of a SDLVAC member serving on the Board as a non-voting member. This would allow the member to be able to participate in meeting discussions that pertain to Self-Determination.

After discussion, 3 options were identified as a potential solution:

1. SDLVAC Members who are interested, can apply for Board Membership
2. SDLVAC to meet with Rosie Sigala on a monthly basis to discuss information that needs to be relayed to the Board.
3. Set up an annual presentation to the Board on an annual basis

While a Board liaison is being selected, Rocio will attend the SDP subcommittee meetings. Current areas of concern noted by the SDLVAC include 099 Vendorizations. The Committee is concerned that the insurance requirement set by NLA will be a barrier.

D. Monthly Consumer Competitive Employment Report

Vini Montague reviewed this information as presented in the packet. For May, there were 1,470 Competitively employed consumers. In June, there were 1,482 consumers. This reflects percentages of employed consumers at 11.29% in May and 11.34% in June.

The Committee made the determination to keep the information on Consumer Competitive Employment by Ethnicity (pg. 242) for tracking progress and to eliminate reporting related to age breakdown. The data will be reviewed on a biannual basis.

M/S/C (R. Sigala/C. Blin) To approve the presentation of the data on Consumer Competitive Employment by Ethnicity on a biannual basis.

E. Intake Data by Location Report

Evelyn McOmie reviewed the information as presented in the packet.

May Intake Case Total:955
Over 120 Days:52
% Over 120 Days: 5.45 %

June Intake Case Total: 916
Over 120 Days: 17
% Over 120 Days: 1.86 %

The Committee made the determination to continue to review this report on a quarterly basis.

M/S/C (R. Sigala/G. Alvarado) To approve the presentation of the Intake Data by Location Report on a quarterly basis.

F. 4th Quarter Consumer Diagnostic Report

Evelyn reviewed this report as presented in the packet.

As of June 30, 2023, NLA has served 31,536 consumers for the quarter. Data is broken down by office location and diagnostic elements. The Committee made the determination to review a report that is comprised of 247-248 (with a grand total tally) on a biannual basis. A revision will be made to remove the graph.

M/S/C (R. Sigala/C. Blinn) To approve the presentation of the revised Consumer Diagnostic Report to be presented to the Committee on a biannual basis.

G. 4th Quarter Consumer Diagnostic Report by Age – Evelyn McOmie

Evelyn reviewed this report as presented in the packet.

Age 3-9: 6,694

Age 10-13: 3,543

Age 14-17: 3,239

Age 18-24: 4,500

Age 25-40: 5,888

Age 41-64: 2,841

Age 65 and older: 722

Total: 27,427

The Committee made the determination to combine the data with the information from the Consumer Diagnostic Report to be presented on a biannual basis.

M/S/C (R. Sigala/C. Blin) To approve the presentation of the Consumer Diagnostic Report by Age combined with the Consumer Diagnostic Report for review on a biannual basis.

H. 4th Quarter Consumer Intake Services Report

Evelyn reviewed this report as presented in the packet.

Total Intake Services for the Quarter: 1,712

The Committee made the determination to no longer review this report as the information is covered sufficiently in other reports.

M/S/C (R. Sigala/S. Brunjes) To approve the removal of the 4th Quarter Consumer Intake Report Services from Committee review.

I. 4th Quarter Exceptions Report

Evelyn reviewed this report as presented in the packet.

There were 80 exceptions that is broken down by type of service request that went to exception.

The Committee made the determination to no longer review this report.

M/S/C (R. Sigala/S. Brunjes) To approve the removal of the 4th Quarter Exceptions Report from Committee review.

J. 4th Quarter Appeals Report

Evelyn reviewed this report as presented in the packet.

There were 24 appeals filed in this quarter. There were 11 Fair Hearings held, 6 were denied, 1 was granted, 3 were dismissed and 1 appeal is pending a final decision. Voting on this item is combined with J and L under Item L.

K. 4th Quarter Appeals by Ethnicity/Office

Evelyn reviewed this report as presented in the packet.

This is the same data in the previous report, broken down by ethnicity and office location. Voting on this item is combined with J and L under Item L.

L. 4th Quarter NOAs Reports by Ethnicity/Location/Services/Age Range

This report is combined with items J and K.

The Committee made the determination to remove the reports on page 254-259. Page 261 will remain with addition of the current and previous quarters reflected in the report. Services and eligibility comparisons will be added to page 261 for review on a biannual basis.

M/S/C (R. Sigala/C. Blinn) To approve the removal of the pertinent reports on pages 254-259 and to revise page 261 to report that data for the current and previous quarter and to include services and eligibility comparisons to be presented on a biannual basis.

M. 4th Quarter 4731 Report

Malorie Lanthier reviewed this report as presented in the packet.

After review and discussion, the Committee determined to continue to review this report on a biannual basis. Considerations will be made to review this data on an annual basis in future.

M/S/C (R. Sigala/C. Blinn) To approve the review of this report on a biannual basis with consideration open for an annual review in future.

N. 4th Quarter Community Resource Development Plan (CRDP) Report

Porterville Developmental Center (Secured Treatment)

Total Number of NLACRC Consumers: 11

Specialized Residential Facility (SRF): 3

Enhanced Behavioral Support Home (EBSH): 1

Canyon Springs: 2

Community Placement Deferred: 5

•Canyon Springs (State Operated Facility)

Total Number of NLACRC Consumers: 1

Specialized Residential Facility (SRF): 1

STAR (Acute Crisis Facility)

Total Number of NLACRC Consumers Placed: 0

Referrals Pending: 1 (for STAR)

Institute of Mental Deficiency (IMD), FY 2021/22
Total Number of NLACRC Consumers: 4
Specialized Residential Facility (SRF): 1
Level 4 Group Home: 1
Community Placement Deferred: 2

The Committee made the determination to no longer review this report.

M/S/C (R. Sigala/C. Blin) To approve the removal of the CRDP Report from Committee review.

O. Final Disposition Report

Evelyn reviewed the report as presented.

The Committee made the determination to review this report on a biannual basis.

M/S/C (R. Sigala/C. Wang) To approve the review of the Final Disposition Report on a biannual basis.

VII. Chief Consumer and Community Services Officer Report - Evelyn McOmie

FMS AB637 (SPD) Status Update - NLA was approved by DDS to use the FMS Model under Service Code 490. NLA is waiting for DDS to issue the subcode needed to identify bill payor. Vendorization processes have begun and will be ready as soon as the subcode is issued. More information will be relayed as it becomes available.

VIII. Meeting Action Item Review

- A. Revise the Committee Priorities for FY23-24 and email to the Committee for electronic vote (Evelyn McOmie).
- B. Revise the Committee Critical Calendar to remove the POS Semi-Annual Report and to add the Disparity Committee Report out on a quarterly basis. (Evelyn McOmie)
- C. Compile data related to the 240 Pilot Families in the Enhanced Coordination Unit for presentation at the next Committee Meeting. (Evelyn McOmie and Gabriela Eshrati)
- D. Gather information on the 659 individuals that have completed SDP Orientation and determine barriers to joining the SDP Program. (Gabriela Eshrati)
- E. Revise each report to reflect the revisions that were determined by the Committee (Evelyn McOmie)

IX. Board Meeting Agenda Items

The following items were identified for the Committee's section of the next Board Meeting agenda:

- A. Minutes of the July 19th Meeting
- B. DDS Purchase of Service (POS) Annual Report for FY 2021-22
- C. Committee Priorities for Next FY 2023-24

X. Announcements / Information Items / Public Input

- A. Committee Attendance Log
- B. Committee Critical Calendar
- C. Next Meeting: Wednesday, September 20, 2023, at 6:00 p.m.
- D. Public Input

Evelyn reminded the Committee that the August Committee Meeting will be deferred to September to allow Committee Members to attend the mandatory Board Training.

XI. Adjournment

Evelyn McOmie adjourned the meeting at 10:09 p.m.

Submitted by:

(*) *Elizabeth Alvarez*
Executive Administrative Assistant

() The majority of these minutes are taken from the Minutes Service submission and reviewed/edited as presented herein by NLACRC staff.*



North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes
June 1, 2023

Present: Suad Bisogno, Alex Kopilevich, Andrea Devers , Dana Kalek, Cal Enriquez , Nick Vukotic, Jodi Agnew-Navarro, Erica Beall, Daniel Ortiz, Bob Erio – **Committee Members**

Ruth Janka, Evelyn McOmie, Arshoulous Garlanian, Liliana Windover, Hailey Lauderdale– **Staff Members**

Michelle Heid - Legucator, Dolly Sharma -Minutes Services, Catherine Carpenter, and approximately 63 Service Providers- **Guests**

Absent: Lisa Williamsen

I. Call to Order & Introductions

Suad Bisogno, Chair, called the meeting to order at 9:34 am.

II. Public Input

Liliana Windover reminded the Committee that there are volunteer opportunities for NLA Committees, those interested can contact Board Support.

III. Consent Items

A. Approval of Agenda

M/S/C (L. Williamsen/D. Ortiz) To approve the agenda as presented

B. Approval of Minutes from the May 4, 2023 Meeting

M/S/C (J. Agnew-Navarro/D. Kalek) To approve the Minutes as presented

IV. Legislative Report – Michelle Heid

Michelle reviewed the report as presented in the packet. Highlights include:

Legislative Update

June brings about a busy time in the legislature where they are working to get bills through Appropriations and final steps in the house of origin while also working towards finalizing the State Budget. Governor Newsom released his May Revise, but the financial projections of the state are estimated at this time due to the extended tax deadline for most Californians. June 2nd brings the deadline for each house to pass bills introduced in that house. For bills with a fiscal impact this also means passing through Appropriations and this is where many bills remain on suspense meaning they will not continue through the process this year. Some of these may become 2-year bills and may continue through the process in 2024, but there will not be action taken on them further this year.

The May Revision Estimate continues to support the needs of consumers and proposes new policies to continue efforts to improve service access and to achieve better outcomes and consumer experiences. In addition to caseload and utilization updates, the proposed FY 202324 funding supports the following new and updated items:

- Coordinated Family Support Services
 - Rate Model Assumptions
- Regional Center Operations Policy Update
- START Training
- Community Placement Plan Reappropriation
- Lanterman Act Provisional Eligibility

ARCA Responds to Governor's Revised Budget

In response to the Governor's May Revision, the Association of Regional Center Agencies (ARCA) has submitted a formal response to the Senate and Assembly Health and Human Services Budget Subcommittees. The letter emphasizes particular support for expanding the Participant-Directed Services model to include social recreation, reinvesting money for affordable housing, matching various regional center salaries to state equivalents, and opposition to any plan to bring back family fees.

AB 222 (Arambula) Civil Rights Department: Californians with disabilities workgroup Convene a workgroup to make recommendations to the Legislature for the development of accessibility and antidiscrimination laws for people with disabilities, as defined. The bill was heard in the Committee on Judiciary and passed to the Committee on Appropriations, where it was referred to the suspense file.

AB 1147 (Addis) Disability Equity and Accountability Act of 2023 Would enact the Disability Equity and Accountability Act of 2023, which would make various changes to the Lanterman Developmental Disabilities Services Act for purposes including gathering relevant data and providing increased oversight of regional center operations and performance. The bill would require the State Department of Developmental Services to evaluate regional center performance, which would be implemented using a common set of performance measures. The bill would require the assessments to use performance measures in 7 specific domains: community integration, employment, equity in access, case management, client and family choice, experience and satisfaction, human and civil rights, and health and safety. The bill would require the department to establish standards for these performance measures, as specified, by July 1, 2024. This bill was heard in Committee on Appropriations where it was passed and is currently awaiting a third reading in the Assembly before moving to the Senate.

Legislative Hearings

The following Budget Subcommittee hearings on Health and Human Services were held to discuss proposals in the Governor's 2023-24 May Revision Budget. Senate and Assembly committee hearings can always be viewed or listened to live or recorded. As we move out of the public health emergency, some hearings are allowing public comment via telephone or other electronic means while others are only allowing in-person testimony.

Fun Fact

According to Bloomberg, California is poised to overtake Germany as the world's 4th largest economy, continuing to outperform the nation and other countries in GDP growth, companies' market value, renewable energy and more. California's economy has proven relatively resilient, first through the pandemic and now through the current period of elevated inflation. So much so, that the Golden State's gross domestic product is poised to overtake Germany's as the fourth largest in the world after the US, China and Japan. It had already leapfrogged Brazil (No. 7) and France (No. 6) in 2015 and supplanted the UK (No. 5) in 2017.

DS Task Force

The DS Task Force provides guidance on the delivery of services to Californians who have intellectual and developmental disabilities. 42 individuals serve on the full DS Task Force while an additional 115 serve on the 5 Task Force Workgroups (Community Resources, Oversight, Accountability and Transparency, Safety Net, Service Access & Equity, and System & Fiscal Reform). Meeting information is available as well as recordings of the meetings at the website above.

Quality Incentives Workgroup Meeting

The workgroup met on May 4th, 2023. DDS shared proposed QIP measures for the upcoming Fiscal Year 2023-24 and invited discussion and public comment. Updates on completed activities included data submission from Adult Residential Facilities for Persons with Special Health Needs (ARFPSHNs) and analysis, and 2022 DSP Workforce Survey analysis. Priorities for the QIP in 2023-24 are to develop new "core" measures that will be available to all providers, expand the Prevention and Wellness measures to other vulnerable populations (beyond ARFPSHNs), fully implement Employment measures (including Employment Satisfaction), and to continue building the QIP infrastructure.

DSP Workforce Survey

The Department of Developmental Services (DDS) is collecting data from agencies that employ Direct Support Professionals (DSPs) about factors that impact the workforce. The DSP workforce is experiencing challenges such as high turnover and vacancy rates, which can affect the lives of individuals needing support. Stakeholders have expressed support for learning more about the employment of DSPs to inform policy changes, designing recruitment and retention efforts, and examining the impact of rate increases over time. The data collection effort will collect data, through an online survey, on vendor agencies' direct service professionals (DSPs) for calendar year 2022 and will establish baseline information from which DDS, agencies and stakeholders may assess challenges, evaluate the impact of existing initiatives and shape future policies to improve workforce stability. The 2023 DSP Workforce Data Collection began in early May 2023 and will end June 30th, 2023. Registration is required to participate. Vendor agencies who are eligible to participate in the data collection and complete the survey in its entirety will receive an \$8000 incentive after the data collection has ended.

DDS Early Start Standardized Information Packet

DDS has released a standardized information packet for Early Start services and geared toward parents and other caregivers of infants and toddlers up to age 3 who may have, or are at risk to have, developmental delays or disabilities.

Office of Administrative Hearings Advisory Committee (OAHAC)

The Office of Administrative Hearings (OAH) Advisory Committee for Lanterman Act Programs was created by Welfare and Institutions Code section 4717 in 2022 . The committee is responsible for providing non-binding recommendations about mediation and hearing operations under the Lanterman Act for people with developmental disabilities in California. It is composed of stakeholders including individuals served by regional centers, family members, and the State Council on Developmental Disabilities (SCDD). The Committee is required to meet two times a year. Their inaugural meeting was on May 15th, 2023.

National Access and Functional Needs Symposium

The second annual National Access and Functional Needs Symposium will take place virtually on July 11 and 12, 2023 from 9:00am – 12:00pm (PDT), hosted by the California Governor’s Office of Emergency Services (Cal OES), the International Association of Emergency Managers (IAEM), the Colorado Division of Homeland Security and Emergency Management (CDHSEM), and New York University (NYU). Providing equal, accessible, quality service to every individual impacted by disaster, including those with access and functional needs (AFN) is an essential element of emergency management. The National AFN Symposium brings together the disability community with emergency managers, disaster planners, and first responders from across the country in an online forum to foster an environment of trust and understanding vital to advancing the mission of access and functional needs throughout the nation. The symposium is sponsored by the American Red Cross and Big City Emergency Managers (BCEM). There is no cost to register.

Minimum Wage Update

Michelle shared that minimum wage increases will be updated in-real time per California law and will be added to the trailer bill language. It was noted that some employers can be forced forced to increase their wages due to minimum wage increases statewide.

V. **Executive Director’s Report – Ruth Janka**

Ruth reviewed the report as presented in the packet. Highlights include:

Governor’s May Revise of the State Budget

The Governor’s Budget includes \$14.2 billion total funds (TF) (\$8.6 billion General Fund [GF]) for FY 2023-24; a net increase of \$1.6 billion TF (\$1.4 billion GF) over the updated FY 2022-23 budget, or a 12.7 percent TF increase. The modernization of the Core-Staffing formula was not included in this budget revise, there will be continued advocacy efforts from NLA and ARCA to secure the proper funding to support all of the operations in the organization.

Regional Center Performance Measures (RCPM) Program

Equity and Cultural Humility, Service Coordinator Competency in Cultural and Ethnic Diversity NLA will be submitting a training plan to DDS by the June 1, 2023 deadline. While DDS only requires service coordinators, first line supervisors and intake staff to be trained, NLACRC will provide training to all staff, pursuant to the Center’s Inclusion, Equity and Diversity policy. Equity And Cultural Humility, Linguistic Diversity Due to updates needed in the database to meet the performance measure requirement of ensuring four language-related data fields in

SANDIS are completed, the deadline has been extended to June 30, 2023.

Association of Regional Center Agencies (ARCA)

ARCA continues to testify in budget hearings as well as continue to coordinate discipline group meetings for the regional center system, conduct ARCA committee meetings, and collaborate with stakeholders and the department in identifying ways to address systemic issues and implement directives and mandates. ARCA's next board meeting is scheduled for June 15 -16 in Sacramento.

Percentage of Rate Adjustment used for Wages and Benefits for Direct Care Staff

Per DDS, starting January 1, 2023, providers that received a rate increase must use a percentage for staff wages and benefits. DDS has posted an online tool showing the required percentage applicable to each service. Please contact Contract&Compliance@nlacrc.org for questions.

State Council on Developmental Disabilities (SCDD)

SCDD met on May 23, 2023 from 10:30 a.m. to 4:30 p.m, where new members Sonia Jones, Nestor Nieves and Jessica Brown were sworn in. DDS presented an update on the Governor's Budget, highlights included the expansion of provisional eligibility to children ages 0-2, additional positions for regional centers for enhanced monitoring of HCBS Final Rule compliance, and funding for service coordinator positions. SCDD is advocating for the establishment of an Employment First office, as well as seeking to promote alternative to conservatorships for youth. SCDD will receive \$5M from the General Fund to develop the "Supported Decision Making Technical Advisory Program. The next SCDD meeting will be held in person in Sacramento on July 18, 2023.

Recruitment

May 8, 2023 new hires included 6 Consumer Services Coordinators (4 Bilingual Spanish), 3 Office Assistant II-Bilingual (Spanish), and 2 Accounting Specialists. New hires effective May 22, 2023 included 3 Consumer Services Coordinators (1 Bilingual Armenian), and 1 Health & Safety Waiver Specialist (Bilingual Spanish). 16 new hires for May. The Center is actively recruiting for all open positions including a Human Resources Director (posting for Public Information Manager will be made this week).

Retention

NLACRC is engaging in multiple activities to increase staff retention and demonstrate appreciation of staff for their efforts and dedication while we continue to recruit to fill open positions. Please see the following: The Center will provide an employment incentive again this year; we are evaluating the year-end surplus to determine the amount. The amount will be equitable across positions; the Center has authorized six (6) 8-hour days of overtime for staff in May and June; staff may work overtime, up to 8 hours per day, on designated flex Fridays and Saturdays; the Center is hosting unit lunches to facilitate team building for units and departments and demonstrate appreciation for the work and dedication of staff across the organization.

DDS Direct Service Professional Training Stipend and Incentive Program Pilot

NLACRC has launched the DSP Training Stipend Program Pilot; direct service professionals may take up to two courses and receive \$500 stipend for completion of each course. NLACRC has three service providers, 2 from the San Fernando Valley and 2 from the Antelope Valley, who have volunteered to pilot the program and DSP staff have begun taking the online courses. Service provider staff eligible for the program must work directly serving consumers for at least 50% of the time; staff ineligible for the stipend may also take the courses.

Alex Kopilevich mentioned that there has been some communication issues when a designated CSC separates from NLA. He suggested a notification of some kind be sent to vendors from NLA to notify them of the CSC's departure from the organization. Ruth stated that she will follow up on this request.

In regards to minimum wage, it was noted that the state minimum wage, not the local minimum wage, is the threshold that are required to be followed by providers. If a provider needs a state minimum wage adjustment, there is further guidance from NLA and DDS on how to implement the updated rates.

VI. Chief Financial Officer's Report – Vini Montague

Vini reviewed the report as presented in the packet.

It was reported that as of April 2023, the D1 Allocation was \$791,780,596 and there is a projected surplus of \$49,559,110. D2 Allocation was received last week, the allocation for FY23-24 and NLA will receive an additional allocation of \$59.5 million that includes \$794,000 in social recreation grants, \$2.4 million for start-up funds and approved projects, \$33.5 million for the provider rate reform and \$4.2 million for the training stipend program. Total D2 allocation is \$936,000,000.

The Committee was reminded that the Year End rollover is coming up and the last business day of the FY is June 30, 2023. The Case Management software will be temporarily unavailable after that date to initiate the rollover and to generate the new FY authorizations to be mailed out in July.

NLACRC continues to work with Sandis to assess potential solutions for requests regarding a vendor portal.

Vendors who need to contact an accounts payable supervisor were directed to contact Bob Kuntai, who will be filling Ed Gonzales' role on an interim basis.

VII. Chief Consumer & Community Services Officer Report – Evelyn McOmie

GO-Kits

The Regional Center continues to work on the efforts of distributing the emergency Go kits to the identified individuals residing in high Fire Danger Zone. Thank you to the ILS and SLS agency that have started working with the individual they serve and have supported them with accessing the Go Kits. Reminder to SLS and ILS if you have individual in your program that have

been identified by the department, you have received a list through Drop Box notifying you of the names. If you have any questions, please feel free to contact our Emergency response specialist Roy Ortega at ROrtega@nlacrc.org

NLA Success Stories

NLACRC was able to gather success stories from our community, including a few programs that were able to work with individuals they serve to share their successes. We appreciate the efforts made to be able to highlight and celebrate success at this year's board dinner. The stories will also be shared on our website once the June event has occurred.

Pilot Program

POS pilot in progress thus far we are looking to rolling it out Supervisor POS approvals early in the new fiscal year.

VIII. Community Services Director's Report – Arshalous Garlanian

Arshalous reviewed the report as presented in the packet. Highlights include:

2023 DSP Workforce Data Collection

Survey opens May 1, 2023, and registration is required to participate in the survey. There is an incentive payment for agencies that complete the survey in its entirety. The survey will close on June 30, 2023.

2023 Service Provider Training/Webinars/Symposiums.

Upcoming Training: Variety of Trainings to support Service Provider Community on enhancing HCBS services.

Person-Centered Thinking: Certificate Program- through Mains

May 30, 31, June 2, 6, 7, 9 9:00 am – 12:00 pm (virtual)

Symposium: The Power of Language

June 20, 2023, 10am-2pm (Virtual)

Reimbursement for Early Start Provider Training

One-time, time-limited funding for early intervention service providers training. Reimbursement is available for 1) cost of training fees and/or 2) staff time to attend training. Submit your request for funding to Resourcedevelopment@nlacrc.org.

Electronic Visit Verification (EVV)

By June 1, 2023, regional center providers of personal care and home health care services subject to EVV are required to be transmitting Cures Act compliant data to the state's EVV system either via CalEVV, free to use state supplied EVV system, or via an alternate EVV system of the provider's choosing which meets the state's requirements. DDS hosts Open office hours for Providers to ask questions. Upcoming Office Hours will be posted on the DDS EVV page.

Virtual Learning Modules

NLA has partnered with Open-Feature Learning, who will provide self-guided learning modules on a broad range of topics such as Supportive Employment, Person Centered Thinking

Approaches. This resource is free and offers CEU opportunities to vendors who are interested. Vendors interested in registration can contact David Ramos at NLA.

Soc Rec RFV

NLA continues to have the Request for Vendorization open for Social Recreation, CAMP, and Non-Medical Therapy services.

Tailored Day Services (TDS)

On 12/1/2022, DDS rolled out a one-page addendum to update program designs for vendors interested in providing Tailored Day Services. To find the Addendum, please visit the NLA website. Tailored Day Services Addendums. Please submit the TDS addendum to the NLA Resource Development team at resourcedevelopment@nlacrc.org.

Vendorization Maintenance

General reminder to please submit your insurance and organizational charts to Contract&compliance@nlacrc.org.

Provide notice of changes (address, entity, name) to ResourceDevelopment@nlacrc.org

Any questions related to DS 1891 forms, annual program evaluations (in-home respite providers) or the rate study implementation (rate increases for 01/01/2023) please contact Contract&Compliance@nlacrc.org.

IX. Committee Business

A. Jynny Retzinger Award

This award is given in honor of Jynny Retzinger, who was a longtime NLA Board Member and parent who had an active role in advocacy for individuals with developmental disabilities. This award commemorates Jynny's passion and dedicated work and is awarded annually to other community advocates. This year, the Jynny Retzinger award is presented to Henry Bruell, CEO of Pathpoint. Henry demonstrates commitment to advocacy and has been an invaluable resource for guidance, strategizing and developing ideas to better support the vendor community. Henry was particularly instrumental during the pandemic as he provided support in challenging circumstances. The Committee shared their appreciation and congratulations for Harry.

Harry thanked the Committee for the honor and shared his vision of continuing to

B. Transitioning VAC Members Update

Suad shared that Nick Vukotic will be transitioning off of the Committee after 6 years of service and dedication. Nick's team ongoing support for the ALS Foundation, LA Children's Hospital, Alzheimer's Association, the VA Edwards Airforce Base. He also provides advocacy for families and DECFS foster children. Suad thanked Nick for his service to the Committee. Nick shared his appreciation to the Committee and participating vendors for all that he has learned during his tenure.

Bob Erio is also terming of after 6 years of work on the Committee. Bob has served on the Nominating and Administrative Affairs Committees at NLA and helped design the CIS Socially Integrated Multigenerational Program model and among many accomplishments, has advocated for senior services at NLA since 2008. Suad thanked

Bob for his many years of leadership, guidance and support.

Suad also recognized Don Lucas for over 36 years in the field. From starting as a vocational counselor, to day program director to Community Services Manager. He formed rested Services that serves over 2500 individuals in the LA and Ventura County areas in areas of respite, personal assistance, ILS supported living and money management.

C. Committee Goals for FY23-24

The Committee discussed potential goals for the next FY. One recommendation was to incorporate some kind of language around legislative advocacy within all work groups. Also, the inclusion of language about Self-Determination and transportation. This item will be further discussed at the August Committee Meeting.

D. Draft Critical Calendar for FY23-24

This calendar was reviewed as presented in the packet. The Committee will continue to meet monthly. Suad recommended the inclusion of a Committee Orientation and Welcome to the August calendar. Ruth Janka will make the addition.

X. Committee Work Group Reports

A. Early Start Services - Dana Kalek

Dana announced that the early start training reimbursement was discussed and there is still funding available. She also mentioned that Dr. Natasha Swain, VP of Government Affairs is involved in addressing this item. Ruth Janka announced that the intake rates is climbing to the highest rate in NLA history. Dedicated outreach efforts continue across the community on a regular basis.

B. School Age Services -Cal Enriquez

There are no updates to report.

C. Adult Services - Suad Bisogno & Erica Beall

There are no updates to report.

XI. Board Committee Reports

A. Administrative Affairs - Bob Erio

There are no updates to report.

B. Consumer Services -Erica Beall

There are no updates to report.

C. Government & Community Relations -Andrea Devers

There are no updates to report.

D. Nominating -Suad Bisogno

The Committee had a special meeting to discuss term renewal.

- E. Strategic Planning - Daniel Ortiz
There are no updates to report.

XII. Review of Meeting Action Items

- A. Revisions to the draft Critical Calendar

XIII. Agenda Items for the Next Board Meeting

- A. Minutes of the June 1st Meeting

XIV. Announcements/Public Input

- A. Next Meeting: Thursday, August 3, 2023 at 9:30 a.m.
- B. Committee Attendance
- C. Committee Member Roster

XV. Adjournment

Suad adjourned the meeting at 11:15 am.

XVI. Committee Work Group Information

- A. Early Start Services (Dana Kalek)
For meeting schedule and information
Contact: Dana Kalek - dkalek@cdikids.org
Next workgroup meeting: July 20, 2023 at 9:00am

- B. School Age Services (Cal Enriquez)
For meeting schedule and information
Contact: Cal Enriquez – cenriquez@accreditednursing.com
Next workgroup meeting: TBD

- C. Adult Services (Suad Bisogno & Erica Beall)
For meeting schedule and information
Contact: Suad Bisogno - Suad@irioc.org
Next workgroup meeting: July 3, 2023 at 11:00am

Submitted by:

(*) *Elizabeth Alvarez*

Executive Administrative Assistant

(*) *The majority of these minutes are taken from the Minute Service submission and reviewed/edited as presented herein by NLACRC staff.*

**NLACRC 2021-22 Board of Trustees
Board Meeting Attendance**

Rolling 12-Month Attendance	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Board Members	Board	Board	Board	Board	Board	Board	Dark	Board	Board	Board	Board	Board	Board	Absences
Ana Laura Quiles, President	P		P	P	P	P		P	P	P	P	P	P	0
Alma Rodriguez	P		P	P	P	P		P	P	P	P	P	P	0
Andrew Ramirez			P	P	P	P		P	P	Ab	P	P	P	1
Brian Gatus			P	P	P	P		P	P	P	P	P	Ab	0
Cathy Blin	P		P	P	P	P		P	P	P	P	P	P	0
David Coe	P		P	P	P	P		P	P	P	P	P	P	0
Nicholas Abrahms	P		P	P	P	P		P	P	P	P	P	P	0
Leticia Garcia	P		P	P	P	P		P	P	P	P	P	P	0
George Alvarado			P	P	P	P		P	P	P	P	P	P	0
Jordan Feinstock			P	P	P	P		P	P	P	P	P	P	0
Lillian Martinez	P		P	P	P	P		P	P	Ab	P	P	P	1
Rocio Sigala	P		P	P	P	P		P	P	P	P	P	P	0
Sharmila Brunjes			P	P	P	P		P	P	P	P	P	P	0
Sylvia Brooks Griffin	P		P	P	Ab	Ab		P	P	Ab	P	P	Ab	3
Suad Bisogno (<i>VAC Rep</i>)			P	Ab	P	P		P	P	P	P	P	Ab	1

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

12-Month Attendance	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
Administrative Affairs						Dark			Dark		Dark	Dark		Absences
Brian Gatus, Chair													*P	0
Andrew Rodriguez													*P	0
Lety Garcia			*P	P	P		P	P		P			P	0
Ana Quiles	P	P	P	P	P		P	P		P			P	0
Andrea Devers (VAC Rep)													*Ab	0

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North Los Angeles County Regional Center
Consumer Advisory Committee
 FY22-23 Meeting Attendance

Consumer Attendee *Committee Members	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	TOTALS Absences	TOTALS Attended (Non-CM)
*George Alvarado, Chair													P		
*Bill Abramson	P		P	P	Ab	P		P	P	P	Ab	P	P	2	
*Pam Aiona	P		P	P	P	P		P	P	P	P	P	P	0	
*Suzanne Paggi - March 2023	P		P	Ab	P	P		P	P	P		P	P		
Cynthia Samano - Feb 2023	P		P	Ab	Ab	P		Ab	Ab			P	Ab		
Susan Good									P				Ab		1
Melinda Tannan			P										Ab		1
Lesly Forbes				P						P			P		3
Destry Walker				P		P				P		P	P		5
Alex Phuong *not NLA consumer				P	P	P		P	P	P	P		P		8
Elena Tiffany					P			P					P		3
Desiree Boykin					P			P	P				Ab		3
Miguel Lugo								P					Ab		1
Jason Gerard											P		Ab		1
Juan Hernandez									P	P	P	P	P		5
Jessica Gould											P		P		2
Kristine Mosteiro								P					Ab		1

Ab = Absent

Voluntarily Resigned

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

12-Month Attendance	Jul-22	Aug-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
Consumer Services Committee					Dark					Dark	Dark		Absences
Rocio Sigala	P	P	P	Ab			P		P			P	1
Alma Rodriguez												P	0
Anna Hurst												P	0
Cathy Blin	Ab	P	P	P			P		P			P	1
Curtis Wang												P	0
George Alvarado	*P	P	P	P			P		P			P	0
Sharmila Brunjes	*P	P	Ab	P			P		P			P	1
Nicholas Abrahms	P	P	P	P			P		P			P	0
Michael Costa												P	0
Vivian Seda - Board Intern												P	0
Erica Beall (VAC Rep)	*P	P	P	P			P		P			P	0

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12-Month Attendance	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	May-23	Jun-23	Jul-23	Total
Executive Committee						Dark			Dark	Sp.S	Sp.S		Dark		Absences
Leticia Garcia	P	P	P	P	P		P	P		P	P	P		P	0
Lillian Martinez	P	P	P	P	P		P	P		P	P	P		P	0
Ana Quiles, Chair	P	P	P	P	P		P	P		P	P	P		P	0
Brian Gatus														*P	0
Andrew Ramirez														*P	0
David Coe	*P	P	P	P	P		P	P		P	P	P		P	0
Rocio Sigala	*P	P	P	Ab	P		P	Ab		P	P	P		Ab	2

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12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Aug-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Total
Government & Community Relations Committee			Dark					Dark	Dark				Dark		Absences
Andrew Ramirez				*P	P	P	P			P		P		P	0
Cathy Blin	P	P		Ab	P	P	P			P		P		P	1
Brian Gatus				*P	P	Ab	P			P		P		P	1
Nicholas Abrahms	P	P		P	P	P	P			P		P		P	0
Jordan Feinstock, Chair				*P	P	P	P			P		P		P	0
Sharmila Brunjes				*P	P	P	Ab			P		P		P	1
Sylvia Brooks Griffin	P	P		P	Ab	P	P			Ab		P		Ab	3
George Alvarado				*P	Ab	P	P			P		P		P	1
Andrea Devers, VAC Rep							P			P		P		Ab	1

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12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Apr-23	May-22	Jun-22	Jul-22	Total
Post-Retirement Medical Trust		Dark	Dark		Dark	Dark		Dark	Dark			Dark	Dark		Absences
Ana Quiles, Chair	P			P			Ab			P	P			P	1
Brian Gatus														*P	0
David Coe				*P			P			P	P			P	0

P = Present Ab = Absent

* = Joined Committee

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12-Month Attendance	4/1/2022	4/18/2022	May-22	Jun-22	Jul-22	Aug-22	9/7/2022	9/20/2022	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	3/6/23	3/16/22	3/22/23	3/24/23	#####	Total
Nominating Committee			Dark	Dark	Dark	Dark					Dark	Dark	Dark						Absences
David Coe							P	Ab	P	P				P	P	P	P	P	1
Lillian Martinez, <i>Chair</i>							P	P	P	P				P	P	P	P	P	0
Jennifer Koster							P	P	P	Ab				Ab	P	Ab	Ab	Ab	5
Ana Quiles	P	P					P	P	P	P				P	P	P	P	P	0
Suad Bisogno							P	P	P	P				P	P	P	P	P	0

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12-Month Attendance	Aug-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-21	Jan-22	Feb-23	Mar-23	Apr-22	May-23	Jun-23	Jul-23	Aug-23	Total
Strategic Planning						Dark	Dark		Dark		Dark	Dark	Dark		Absences
Lety Garcia	P	P	P	P	P			P		P	P				0
Brian Gatus			Ab	Ab	P			P		P	P				2
Lillian Martinez	P	P	P	P	P			P		P	P				0
Ana Quiles	P	P	P	P	P			P		P	P				0
Sharmila Brunjes			P	P	P			P		P	P				0
Daniel Ortiz - VAC Rep								P		Ab	P				1

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12-Month Attendance	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-22	Apr-23	May-23	Jun-23	Jul-22	Aug-23	Total
Vendor Advisory Committee					Dark									Absences
Suad Bisogno, Chair	P	P	P	P		P	P	P	P	P	P		P	0
Alex Kopilevich	P	P	P	P		P	P	P	P	P	P		P	0
Andrea Devers	* P	P	P	P		P	P	P	P	P	P		P	0
Cal Enriquez	Ab	P	P	P		P	P	P	P	P	P		Ab	1
Catherine Carpenter	P	P	P	Ab		P	P	P	Ab	P	P		P	2
Dana Kalek	P	P	P	P		P	P	P	P	P	P		P	0
Daniel Ortiz	P	P	P	P		Ab	P	P	Ab	P	P		P	2
Erica Beall	P	P	P	P		P	P	P	P	P	P		P	0
Jaklen Keshishyan													*P	0
Jodie Agnew Navarro	P	P	P	P		P	P	Ab	P	P	P		P	1
Lisa Williamsen	* P	P	P	P		P	P	P	Ab	P	P		P	1
Masood Babaeian													*P	0
Octavia Askey													*P	0
Rosalyn Daggs													P	0
Sharon Weinberg													*P	0
Vahe Mkrtchian													*P	0

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North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

(Rounded to the nearest quarter of an hour.)

Committee	Jul-22				Aug-22				Sep-22			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation	3:00 PM	5:15 PM	02:15	2:15								
Administrative Affairs	6:15 PM	8:31 PM	02:16	2:15	6:02 PM	8:00 PM	01:58	2:00	6:02 PM	7:41 PM	1:39	1:45
Board Meeting					6:30 PM	8:30 PM	02:00	2:00	6:30 PM	8:21 PM	1:51	1:45
Consumer Advisory					11:24 AM	12:42 PM	01:18	1:15	11:10 AM	1:03 PM	1:53	2:00
Consumer Services	6:05 PM	9:44 PM	03:39	3:45	6:01 PM	7:40 PM	01:39	1:45	7:42 PM	9:54 PM	2:12	2:15
Executive	8:32 PM	10:56 PM	02:24	2:30	8:01 PM	10:23 PM	02:22	2:15				
Executive (special session)												
Government and Community Relations (*)					6:03 PM	8:48 PM	02:45	2:45				
Government and Community Relations	9:51 PM	9:59 PM	00:08	0:15	7:42 PM	9:28 PM	01:46	1:45				
Nominating									5:34 PM	7:18 PM	1:44	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Strategic Planning					6:02 PM	8:45 PM	02:43	2:45				
Strategic Planning					6:03 PM	7:33 PM	01:30	1:30	6:04 PM	8:11 PM	2:07	2:00
Post Retirement Medical Trust	5:30 PM	6:12 PM	00:42	0:45								
Vendor Advisory					9:30 AM	11:46 AM	02:16	2:15	9:31 AM	11:47 AM	2:16	2:15
Total Hours/Month			11:24	11:45			20:17	20:15			18:51	19:00

North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

Committee	Oct-22				Nov-22				Dec-22	Jan-23			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	DARK	Start	End	Total Time	Rounded
New Board Member Orientation													
Administrative Affairs	6:17 PM	7:40 PM	01:23	1:30	6:00 PM	6:56 PM	00:56	1:00		6:15 PM	9:19 PM	03:04	3:00
Board Meeting	6:30 PM	8:22 PM	01:52	1:45	6:31 PM	8:17 PM	01:46	1:45		6:30 PM	9:07 PM	02:37	2:30
Consumer Advisory	3:10 PM	4:08 PM	00:58	1:00	3:05 PM	4:56 PM	01:51	1:45		3:08 PM	3:53 PM	00:45	0:45
Consumer Services	6:02 PM	7:42 PM	01:40	1:45	6:08 PM	7:18 PM	01:10	1:15					
Executive	7:41 PM	8:50 PM	01:09	1:15	7:30 PM	8:59 PM	01:29	1:30		9:24 PM	11:01 PM	01:37	1:30
Executive (special session)													
Government and Community Relations (*)													
Government and Community Relations	7:43 PM	9:51 PM	02:08	2:15						6:02 PM	8:08 PM	02:06	2:00
Nominating	5:31 PM	7:17 PM	01:46	1:45									
Nominating													
Nominating													
Nominating													
Strategic Planning	6:02 PM	7:17 PM	01:15	1:15	6:00 PM	7:24 PM	01:24	1:30					
Strategic Planning													
Post Retirement Medical Trust	5:33 PM	6:15 PM	00:42	0:45						5:33 PM	6:00 PM	00:27	0:30
Vendor Advisory	9:39 AM	11:47 AM	02:08	2:15	9:34 AM	10:49 AM	01:15	1:15		9:30 AM	10:34 AM	01:04	1:00
Total Hours/Month			15:01	15:30			9:51	10:00				11:40	11:15

North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

Committee	Feb-23				Mar-23				Apr-23			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation												
Administrative Affairs	6:00 PM	9:04 PM	03:04	3:00					6:32 PM	9:04 PM	2:32	2:30
Board Meeting	6:00 PM	8:44 PM	02:44	2:45	6:30 PM	8:25 PM	01:55	2:00	6:30 PM	8:30 PM	2:00	2:00
Consumer Advisory	3:02 PM	4:36 PM	01:34	1:30	3:03 PM	4:47 PM	01:44	1:45				
Consumer Services	6:00 PM	7:05 PM	01:05	1:00					6:00 PM	8:36 PM	2:36	2:30
Executive	9:06 PM	9:47 PM	00:41	0:45	6:02 PM	9:03 PM	03:01	3:00				
Executive (special session)									5:01 PM	6:18 PM	1:17	1:15
Government and Community Relations (*)												
Government and Community Relations					6:04 PM	9:32 PM	03:28	3:30				
Nominating					5:35 PM	6:21 PM	00:46	0:45	5:35 PM	7:25 PM	1:50	1:45
Nominating					5:35 PM	7:26 PM	01:51	1:45				
Nominating					5:33 PM	7:37 PM	02:04	2:00				
Nominating					5:31 PM	7:57 PM	02:26	2:30				
Strategic Planning	6:01 PM	8:34 PM	02:33	2:30					6:02 PM	8:07 PM	2:05	2:00
Strategic Planning												
Post Retirement Medical Trust									5:30 PM	6:31 PM	01:01	1:00
Vendor Advisory	9:31 AM	11:28 AM	01:57	2:00	9:30 AM	11:08 AM	01:38	1:45	9:31 AM	10:59 AM	1:28	1:30
Total Hours/Month			13:38	13:30			18:53	19:00			14:49	14:30

North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

May-23				Jun-23			
Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
6:30 PM	9:16 PM	2:46	2:45	6:31 PM	8:32 PM	02:01	2:00
				3:00 PM	4:26 PM	1:26	1:30
6:00 PM	9:09 PM	3:09	3:15				
4:02 PM	4:58 PM	0:56	1:00				
6:01 PM	8:24 PM	2:23	2:30				
6:03 PM	8:20 PM	2:17	2:15				
9:30 AM	11:06 AM	1:36	1:30	9:30 AM	11:15 AM	01:45	1:45
		13:07	13:15			5:12	5:15

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

- TASH - The Association for the Severely Handicapped
- TCRC - Tri-Counties Regional Center

- UAP - University Affiliated Program
- UCI - Unique Client Identifier
- UCP - United Cerebral Palsy
- UFS - Uniform Fiscal System

- VAC - Vendor Advisory Committee
- VIA - Valley Industry Association (Santa Clarita Valley)
- VICA - Valley Industry & Commerce Association (San Fernando Valley)
- VMRC - Valley Mountain Regional Center

- WAP - Work Activity Program
- WIOA - Workforce Innovation and Opportunity Act

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