



Board of Trustees Meeting

Wednesday, May 10, 2023

6:30 p.m.

Via Zoom Technology

Packet

NLACRC Board of Trustees Calendar
Fiscal Year 2022-23

~ May 2023 ~						
◀ April						June ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <u>6:00 pm</u> Strategic Planning Committee Meeting	2	3 <u>11:00am-1:00 pm</u> Consumer Advisory Committee Meeting	4 <u>9:30 am</u> Vendor Advisory Committee (full meeting)	5	6 <u>9:00am</u> Board Member ARCA Academy Training
7	8	9	10 <u>5:30 pm</u> Board Packet Review (Zoom) <u>6:30 pm</u> Board Meeting (Zoom)	11	12	13
14	15	16	17 <u>6:00 pm</u> Government/Community Relations Committee Meeting	18	19	20
21	22	23	24	25 Shavuot (begins at sundown)	26 Shavuot (no work)	27 Shavuot
28	29 Memorial Day (NLACRC closed)	30	31 <u>6:00 pm</u> Executive Committee Meeting			

Please note that all meetings will be held via Zoom until further notice.

NLACRC Board of Trustees Calendar
Fiscal Year 2022-23

~ June 2023 ~						
◀ May						July ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 9:30 am Vendor Advisory Committee Meeting	2	3 6:30 pm Annual Board of Trustees Dinner
4	5	6	7 3:00pm Consumer Advisory Committee Meeting	8	9	10
11	12	13	14 5:30 pm Board Packet Review (Zoom) 6:30 pm Board Meeting (Zoom)	15	16	17
18	19 Juneteenth	20	21	22	23	24
25	26	27	28	29	30	

Please note that all meetings will be held via Zoom until further notice.

North Los Angeles County Regional Center
Board of Trustees Meeting - *Via Zoom*
Wednesday, May 10, 2023
6:30 p.m.

~ **AGENDA** ~

1. **Call to Order & Welcome** – Ana Quiles, Board President
2. **Housekeeping**
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. Board Support Updates
3. **Board Member Attendance** – Lizeth Chavez, Executive Administrative Assistant
4. **Introductions**
 - A. Jordan Feinstock, Board of Trustees Member
 - B. Chris Whitlock, Public Information Supervisor
5. **Public Input & Comments** (3 minutes)
6. **Consent Items**
 - A. Approval of Agenda (*Page 4*)
 - B. Approval of April 12, 2023 Board Meeting Minutes
7. **Lindquist Von Husen & Joyce, LLP Audited Financial Statements Presentation** – Scott Seamands, Thea Edolsa, and Charlotte Tay (*Page 9*)
8. **Executive Session**
 - A. Executive Director Compensation
 - B. Quarterly Legal Update
9. **Service Access and Equity Grant Program Awardees** - Cristina Preuss (*Page 44*)

10. Committee Action Items

- A. Approval of draft FY23-24 Critical Calendars for Administrative Affairs, Consumer Services, Nominating, Strategic Planning, Vendor Advisory, and Post-Retirement Medical Trusts Committees – Ana Quiles *(Page 46)*

- B. Administrative Affairs – David Coe
 - 1. Approval of Contracts
 - a. Master Board Resolution – group service code 785 *(Page 62)*
 - b. Naslund & Naslund Foundation (PL21324-055) 1st amendment *(Page 73)*
 - c. Assurance Family Services Inc (PL2174-055) Contract (address and entity type change) *(Page 77)*
 - d. ESOL (HL1035-855) Contract (address change) *(Page 81)*

 - 2. Authorized Officer to Secure Credit Line for FY2023-2024 *(Page 85)*
 - 3. Authorized Officer to Secure Insurance Coverage for FY2023-2024
 - 4. Approval to Authorize an Officer to Make Disbursements & Execute Disbursement Instructions *(Page 86)*
 - 5. Approval of ARCA Dues for FY2023-2024 *(Page 87)*

- C. Nominating Committee
 - 1. Slate of Officers, Nominees, & Re-nominees for FY 2023-24 *(Page 109)*

- D. Additional Action Items:
 - Administrative Affairs
 - 1. Approval of Contracts
 - A. Spectrum Enterprise Contract *(Page 111)*
 - B. Ventura Transit System Contract (PL2178) *(Page 114)*

11. Executive Director’s Report – Ruth Janka *(Page 120)*

12. Self-Determination Program (SDP) Report – Gabriela Eshrati

- A. SDLVAC Liaison Report *(Page 150)*

13. Administrative Affairs Committee – David Coe

- A. Minutes of the April 26, 2023 Meeting – *deferred*
- B. FY 2022-2023 Financial Report *(Attachment 1)*
- C. Monthly Human Resources Reports *(Attachment 2)*
- D. Virtual Meeting Platform for FY2023-24
- E. Next Meeting Scheduled on July 26, 2023 at 6:00pm

14. **Association of Regional Center Agencies** – Lety Garcia
 - A. No ARCA Liaison Report

15. **Consumer Advisory Committee**
 - A. Minutes of the April 5, 2023 Meeting (*Page 152*)
 - B. Minutes of the May 4, 2023 Meeting (*Page 155*)
 - C. Next Meeting Scheduled on June 7, 2023 at 6:00pm

16. **Consumer Services Committee** – Andrew Ramirez
 - A. Minutes of the April 19, 2023 Meeting – *deferred*
 - B. Virtual Meeting Platform for FY2023-24
 - C. SIR Final Disposition Update
 - D. 3rd Quarter Consumer Diagnostic Report (*Page 157*)
 - E. 3rd Quarter Consumer Diagnostic Report by Age (*Page 161*)
 - F. 3rd Quarter Consumer Intake report - (Evelyn) (*Page 162*)
 - G. 3rd Quarter Exceptions Report - (Evelyn) (*Page 163*)
 - H. 3rd Quarter Appeals Report – (Evelyn) (*Page 165*)
 - I. 3rd Quarter Appeals Reports by Ethnicity/Office (*Page 169*)
 - J. 3rd Quarter NOAs by Ethnicity/Location/Services & Age Range (*Page 170*)
 - K. 3rd Quarter 4731 Report (*Page 173*)
 - L. 3rd Quarter Community Resource Development Plan (CRDP) Report (*Page 176*)

17. **Executive Committee** – Ana Quiles
 - A. Minutes of the April 18, 2023 Meeting
 - B. Conflict Resolution Plan for Lillian Martinez ** (*Page 178*)
 - C. G&C Forbes Resolution (PL2187-113) ** (*Page 191*)
 - D. Next meeting scheduled on May 31, 2023 at 6:00pm

18. **Government & Community Relations Committee** – Jordan Feinstock
 - A. Letter of Support for Senator Menjivar (*Page 195*)
 - B. Next Meeting on May 17, 2023 at 6:00pm

19. **Nominating Committee** – Lillian Martinez
 - A. Minutes of the April 17, 2023 Meeting – *deferred*
 - B. Continued Recruitment for Board Members

20. **Post-Retirement Medical Trust Committee** – David Coe
 - A. Minutes of the April 26, 2023 Meeting – *deferred*
 - B. Statement of Current PRMT Trust Value (*Page 197*)

C. Statement of Current CalPERS UAL Trust Value *(Page 201)*

21. Strategic Planning Committee – Lety Garcia

- A. Minutes of the April 3, 2023 Meeting *(Page 202)*
- B. Minutes of May 1, 2023 Meeting – *deferred*
- C. Virtual Meeting Platform for FY2023-24
- D. Next Meeting Scheduled on August 7, 2023 at 6:00pm

22. Vendor Advisory Committee – Suad Bisogno

- A. Minutes of the April 6, 2023 Meeting *(Page 207)*
- B. Minutes of the May 4, 2023 Meeting – *deferred*

23. Old Business/New Business

- A. Board and Committee Meeting Attendance Sheets *(Page 218)*
- B. Board and Committee Meetings Time Report *(Page 228)*
- C. Updated Acronyms Listing *(Page 231)*
- D. Meeting Evaluation Form – *emailed separately*

24. Announcements/Information/Public Input

- A. **Next Meeting: Wednesday, June 14, 2023 at 6:30pm**
- B. Public Meeting Attendance
- C. Orientation of Audeterminacion, May 15th at 9:00 am
- D. FFRC Taller Avanzado IEP, May 16th and 17th at 11:00 am
- E. Work is for Everyone Training Webinar, May 17th, 24th & 31st at 3:00 pm
- F. The Regional Center Appeal Process Webinar, May 18th at 10:00 am
- G. SLS Orientation, May 18th at 3:00 pm
- H. Parent and Caregiver Summit, May 25th at 9:30 am
- I. AV Transition Resource Fair, May 25th at 6:00 pm
- J. Board Member Check-in with Executive Committee:
Tuesday, May 30th at 5:00pm
- K. Annual Board of Trustees Dinner Event, Saturday, June 3, 2023 at 6:00pm
- L. Annual Board of Trustees Retreat, Saturday, July 29, 2023 at 9:00am

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org

25. Adjournment



*** Due to the urgency of having this contract approved for service delivery the contract was approved by the Executive Committee on April 18, 2023 and April 19, 2023.*

**NORTH LOS ANGELES COUNTY
REGIONAL CENTER**

(A California Nonprofit Public Benefit Corporation)

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT
YEARS ENDED JUNE 30, 2022 AND 2021**

**TENTATIVE & PRELIMINARY
For Discussion Purposes Only**

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

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Board of Trustees
North Los Angeles County Regional Center, Inc.
Chatsworth, California

INDEPENDENT AUDITOR'S REPORT

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of North Los Angeles County Regional Center, Inc., a California nonprofit public benefit corporation, which comprise the statements of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of North Los Angeles County Regional Center, Inc. as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of North Los Angeles County Regional Center, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Prior Period Financial Statements

The financial statements of North Los Angeles County Regional Center, Inc. as of June 30, 2021 were audited by other auditors whose report dated March 9, 2022 expressed an unmodified opinion on those financial statements.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about North Los Angeles County Regional Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of North Los Angeles County Regional Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about North Los Angeles County Regional Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards on page 26, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2023 on our consideration of North Los Angeles County Regional Center’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of North Los Angeles County Regional Center’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering North Los Angeles County Regional Center’s internal control over financial reporting and compliance.

**TENTATIVE & PRELIMINARY
For Discussion Purposes Only**

_____, 2023

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2022 AND 2021

	<u>2022</u>	<u>2021</u>
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 42,285,989	\$ 32,173,592
Cash – client trust funds	7,407,166	6,985,193
Receivables:		
Contract receivable – State of California (Note 3)	22,237,208	26,719,299
Receivable from Intermediate Care Facilities	4,175,838	3,649,229
Other receivables and prepaid expenses	53,197,235	16,296,707
Due from State – deferred rent (Note 6)	2,488,745	2,372,733
Due from State – accrued vacation and other employee benefits (Note 3)	73,353,271	109,369,886
Due from State – equipment financed with debt (Note 4)	1,141,176	1,301,694
	<u>\$ 206,286,628</u>	<u>\$ 198,868,333</u>
Total assets		
LIABILITIES AND NET ASSETS (DEFICIT)		
Current liabilities:		
Accounts payable	\$ 69,988,199	\$ 64,619,540
Accrued expenses	1,603,078	1,161,347
Accrued vacation and other leave benefits (Note 3)	3,239,235	3,116,432
Deferred revenue	-	116,914
Due to State	-	439,866
Note payable (Note 4)	1,141,176	1,301,694
Retirement health care plan obligation (Note 9)	19,935,963	22,834,488
Pension plan obligation (Note 10)	50,178,073	100,452,298
Deferred rent liability (Note 6)	2,488,745	2,372,733
Unexpended client support	7,783,715	5,772,430
	<u>156,358,184</u>	<u>202,187,742</u>
Total liabilities		
Net assets (deficit):		
Without donor restrictions	49,928,444	(3,319,409)
	<u>49,928,444</u>	<u>(3,319,409)</u>
Total net assets (deficit)		
	<u>\$ 206,286,628</u>	<u>\$ 198,868,333</u>
Total liabilities and net assets (deficit)		

The accompanying notes are an integral part of these financial statements.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2022 AND 2021

	<u>2022</u>	<u>2021</u>
Change in net assets without donor restrictions		
Support and revenue:		
Grants – State DDS	\$ 694,481,882	\$ 634,652,878
Intermediate Care Facilities (ICF)	8,823,332	9,431,831
CARES Act – Provider Relief Fund	116,947	874,329
Donations	14,473	-
Interest	9,254	60,310
Other income	7,406	110,511
	<u>703,453,294</u>	<u>645,129,859</u>
Expenses:		
Program services:		
Direct client services	691,460,042	635,708,827
Supporting services:		
Management and general	11,600,270	9,414,085
	<u>703,060,312</u>	<u>645,122,912</u>
Change in net deficit before health care and pension plan-related changes other than net period post-retirement benefit income (cost)	392,982	6,947
Health care and pension plan-related changes other than net periodic post-retirement benefit income	<u>52,854,871</u>	<u>40,621,119</u>
Change in net assets (deficit)	53,247,853	40,628,066
Net assets (deficit), beginning of year	<u>(3,319,409)</u>	<u>(43,947,475)</u>
Net assets (deficit), end of year	<u>\$ 49,928,444</u>	<u>\$ (3,319,409)</u>

The accompanying notes are an integral part of these financial statements.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

STATEMENTS OF FUNCTIONAL EXPENSES

YEARS ENDED JUNE 30, 2022 AND 2021

	2022		
	<i>Program Services</i>	<i>Management and General</i>	<i>Total</i>
Salaries and related expenses:			
Salaries	\$ 32,841,419	\$ 4,829,418	\$ 37,670,837
Employee health and retirement benefits	24,375,462	3,599,828	27,975,290
Payroll taxes	456,766	69,434	526,200
Total salaries and related expenses	57,673,647	8,498,680	66,172,327
Purchase of services:			
Other purchased services	425,276,817	-	425,276,817
Residential services	115,683,094	-	115,683,094
Day program	82,283,117	-	82,283,117
Facility rent	4,538,444	412,913	4,951,357
General expenses	951,590	954,132	1,905,722
Equipment purchases	1,534,054	122,404	1,656,458
Contract and consulting services	1,199,531	136,151	1,335,682
Communication	855,718	87,462	943,180
Legal fees	477,433	79,435	556,868
Insurance	314,096	127,948	442,044
Data processing	-	420,326	420,326
Facility maintenance	-	397,345	397,345
Equipment rental	219,674	20,127	239,801
Office expenses	187,193	19,478	206,671
COVID-19 equipment	116,947	-	116,947
ARCA dues	-	106,406	106,406
Staff travel	79,112	14,275	93,387
Accounting fees	-	83,950	83,950
Board expenses	-	79,474	79,474
Printing	62,398	4,057	66,455
Equipment maintenance	-	35,707	35,707
Help fund expenses	7,177	-	7,177
Total expenses	\$ 691,460,042	\$ 11,600,270	\$ 703,060,312

The accompanying notes are an integral part of these financial statements.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

STATEMENTS OF FUNCTIONAL EXPENSES

YEARS ENDED JUNE 30, 2022 AND 2021

	2021		
	<i>Program Services</i>	<i>Management and General</i>	<i>Total</i>
Salaries and related expenses:			
Salaries	\$ 29,248,823	\$ 4,683,831	\$ 33,932,654
Employee health and retirement benefits	21,290,289	3,148,704	24,438,993
Payroll taxes	416,912	65,833	482,745
Total salaries and related expenses	50,956,024	7,898,368	58,854,392
Purchase of services:			
Other purchased services	391,507,878	-	391,507,878
Residential services	104,955,572	-	104,955,572
Day program	77,837,676	-	77,837,676
Facility rent	3,821,754	(417,928)	3,403,826
General expenses	1,892,439	558,221	2,450,660
Equipment purchases	951,052	86,950	1,038,002
Contract and consulting services	1,078,101	109,428	1,187,529
Communication	899,569	79,695	979,264
Legal fees	312,729	26,493	339,222
Insurance	284,137	115,632	399,769
Data processing	-	408,876	408,876
Facility maintenance	-	154,590	154,590
Equipment rental	124,173	11,201	135,374
Office expenses	170,949	18,344	189,293
COVID-19 equipment	874,329	-	874,329
ARCA dues	-	106,406	106,406
Staff travel	15,358	33,880	49,238
Accounting fees	-	85,650	85,650
Board expenses	-	28,137	28,137
Printing	27,087	1,463	28,550
Equipment maintenance	-	108,679	108,679
Total expenses	\$ 635,708,827	\$ 9,414,085	\$ 645,122,912

The accompanying notes are an integral part of these financial statements.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

STATEMENTS OF CASH FLOWS

YEARS ENDED JUNE 30, 2022 AND 2021

	2022	2021
Cash flows from operating activities:		
Change in net assets	\$ 53,247,853	\$ 40,628,066
Adjustments to reconcile change in net assets (deficit) to net cash provided by operating activities:		
(Increase) decrease in assets:		
Cash – client trust funds	(421,973)	(2,524,603)
Contract receivable – State of California	4,482,091	(6,235,847)
Receivable from Intermediate Care Facilities	(526,609)	1,275,234
Other receivables and prepaid expenses	(36,900,528)	(14,468,774)
Due from State – deferred rent	(116,012)	8,434
Due from State – accrued vacation and other employee benefits	36,016,615	1,861,079
Increase (decrease) in liabilities:		
Accounts payable	5,368,659	7,121,888
Accrued expenses	441,731	-
Accrued vacation and other leave benefits	122,803	771,895
Deferred revenue	(116,914)	116,914
Due to State	(439,866)	439,866
Retirement health care plan obligation	(2,898,525)	(14,527,259)
Pension plan obligation	(50,274,225)	(15,172,207)
Deferred rent liability	116,012	(8,434)
Unexpended client support	2,011,285	3,010,703
Net cash provided by operating activities	10,112,397	2,296,955
Cash flows from investing activities:		
Reimbursement from State contract for equipment	160,518	1,340,658
Purchase of equipment	(160,518)	(1,340,658)
Net cash provided by (used in) investing activities	-	-
Increase in cash	10,112,397	2,296,955
Cash, beginning of year	32,173,592	29,876,637
Cash, end of year	\$ 42,285,989	\$ 32,173,592

The accompanying notes are an integral part of these financial statements.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

NOTE 1 – ORGANIZATION AND NATURE OF ACTIVITIES

North Los Angeles County Regional Center, Inc. (the Center), was incorporated on March 13, 1974 as a California nonprofit public benefit corporation under contract with the State of California Department of Developmental Services (DDS) for the purpose of operating the Center and related activities. The Center was organized in accordance with the provision of the Lanterman Developmental Disabilities Services Act (the Lanterman Act) of the Welfare and Institutions Code of the State of California. In accordance with the Lanterman Act, the Center coordinates, through outside providers, diagnostic and assessment of eligible services to persons with developmental disabilities and plans, accesses, coordinates and monitors services to such individuals and their families. The Center is one of 21 regional centers within the State of California system and serves San Fernando, Antelope, and Santa Clarita Valleys.

The Lanterman Act includes governance provisions regarding the composition of the Center's Board of Trustees. The Lanterman Act states that the Board shall be comprised of individuals with demonstrated interest in, or knowledge of, developmental disabilities, and other relevant characteristics, and requires that a minimum of 50% of the governing board be persons with developmental disabilities or their parents or legal guardians; and that no less than 25% of the members of the governing board shall be persons with developmental disabilities. In addition, a member of a required advisory committee composed of persons representing the various categories of providers from which the Center purchases client services, shall serve as a member of the board. To comply with the Lanterman Act, the Center's board of trustees includes persons with developmental disabilities, or their parents or legal guardians, who receive services from the Center and a client service provider of the Center.

The Center's mission is to provide lifelong partnerships and planning to persons with developmental disabilities by promoting their civil and personal rights, providing comprehensive information, advocating in cooperation with consumers, promoting and providing quality of services, and supporting full participation of consumers and families in all aspects of community life.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

State of California Contract

The Center operates under an annual cost-reimbursement contract with DDS under the Lanterman Act. The maximum expenditures under the contract are limited to the contract amount plus interest earned. The Center is required to maintain accounting records in accordance with the Regional Center Fiscal Manual, issued by DDS, and is required to have DDS approval for certain expenses. In the event of termination or nonrenewal of the contract, the State of California maintains the right to assume control of the Center's operation and the obligation of its liabilities.

Under the terms of these contracts, funded expenditures are not to exceed \$722,933,025, \$641,723,945, and \$568,859,467 for the FY 2021-2022, FY 2020-2021, and FY 2019-2020 contract years, respectively, and are subject to budget amendments. As of June 30, 2022, actual net expenditures under the FY 2021-2022, FY 2020-2021, and FY 2019-2020 contracts were \$604,912,595, \$624,872,936, and \$559,788,234, respectively. The unexpended balance under these contracts amounting to \$118,020,430, \$16,851,009, and \$9,071,233 for the FY 2021-2022, FY 2020-2021, and FY 2019-2020 contract years, represents a conditional contribution that will be used to fund expenditures in the next fiscal years until the contract amounts are fully expended or expire. The Center can bill DDS in the future for expenses relating to previous fiscal years if the expenses billed relate to the previous fiscal year. As a result, the Center internally tracks revenue by current year, previous year and second previous year.

Accounting Method

The Center uses the accrual method of accounting, which recognizes income in the period earned and expenses when incurred, regardless of the timing of payments.

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Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expense during the reporting period. Actual results could differ from those estimates.

Basis of Presentation

The Center reports information regarding its financial position and activities according to two classes of net assets, as applicable: net assets without donor restrictions and net assets with donor restrictions.

- Net assets without donor restrictions include those assets over which the Board of Trustees has discretionary control in carrying out the operations of the Center.
- Net assets with donor restrictions include those assets subject to donor restrictions and for which the applicable restrictions were not met as of the end of the current reporting period. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. When a donor restriction expires – that is, when a stipulated time restriction ends or purpose restriction is accomplished – net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as *net assets released from restrictions*. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates the resources be maintained in perpetuity.

The Center had no net assets with donor restrictions as of June 30, 2022 and 2021.

Revenue Recognition:

Contributions

Contributions are recognized as revenue when they are unconditionally communicated. Grants represent contributions if resource providers receive no value in exchange for the assets transferred. Contributions are recorded at their fair value as support without donor restrictions or support with donor restrictions, depending on the absence or existence of donor-imposed restrictions as applicable. When a restriction expires (that is when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. If donors' restrictions are satisfied in the same period that the contribution is received, the contribution is reported as support without donor restrictions.

Government contracts, which are funded on a reimbursement basis, are shown as revenue without donor restriction. A portion of the Center's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Center has incurred expenditures in compliance with specific contract or grant provisions.

Federal Grants

U.S. Department of Education

The Center is a sub-recipient to DDS with regard to the Special Education Grants for Infants and Families, Part C, which provides funding for early intervention services for infants and toddlers, through age 3, as authorized by Public Law 102-119.

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This grant is conditional upon certain performance requirements and/or the incurrence of allowable qualifying expenses. During the year ended June 30, 2022, the Center recognized grants revenue totaling \$791,431 from this award. Amounts earned and released within the same year under conditional awards are reported as increases in net assets without donor restrictions in the accompanying statements of activities.

Cash and Restricted Cash

Cash is defined as cash in demand deposit accounts as well as cash on hand. Restricted cash are funds restricted as to their use, regardless of liquidity. The Center occasionally maintains cash on deposit at a bank in excess of the Federal Deposit Insurance Corporation limit. The uninsured cash balance, including restricted cash, was approximately \$50,084,000 as of June 30, 2022. The Center has not experienced any losses in such accounts.

Contract and Other Receivables

The majority of the Center's receivables represents or relates to the cost-reimbursement contract with DDS. Receivables are recorded at their net realizable value. The Center uses the allowance method to account for uncollectible receivables. Management believes that the receivables are fully collectible and, therefore, has not provided an allowance for doubtful accounts as of June 30, 2022 and 2021.

State Equipment

State Equipment is stated at cost of acquisition. Pursuant to the terms of the DDS contract, equipment purchases become the property of the State of California and, accordingly, are charged as expenses when incurred. The Center expenses the cost of equipment upon acquisition if purchased with funds from the DDS contract in accordance with the Regional Center Fiscal Manual.

State Equipment purchases for the year ended June 30, 2022 totaled \$547,943. State Equipment disposals for the year ended June 30, 2022 totaled \$8,380. The capitalized equipment and reciprocating offset account at June 30, 2022 totaled \$4,806,157.

Accrued Vacation, Sick and Other Leave Benefits

The Center has accrued a liability for vacation and sick leave benefits earned by employees which is reimbursable under the DDS contract; however, such benefits are reimbursed under the DDS contract only when actually paid. The amount of accrued vacation and other leave benefits is included in the amount due from the State of California (See Note 3).

Deferred Revenue

The Center received advances from the CARES Act-Provider Relief Fund and recognizes revenue as the Center incurs qualifying expenditures. Any unspent amount is classified as deferred revenue until incurring qualifying expenditures. For the years ended June 30, 2022 and 2021, deferred revenue related to the CARES Act-Provider Relief Fund totaled \$- and \$116,914, respectively.

Post-Retirement Health Care Plan and Pension Plan

The Center is required to recognize the funded status of a benefit plan, measured as the difference between plan assets at fair value and the benefit obligation, in the statement of financial position, with an offsetting charge or credit to net assets. Gains or losses, prior service costs or credits that arise during the period but are not recognized as components of net period benefit cost, will be recognized each year as a separate charge or credit to net assets.

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Income Taxes

The Center is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code and the related California code sections. Contributions to the Center qualify for the charitable contribution deduction.

The Center believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements. The Center's federal and state information returns for the years 2018 through 2021 are subject to examination by regulatory agencies, generally for three years and four years after they were filed for federal and state, respectively.

Functional Expenses Allocation

The costs of providing program and supporting services are summarized on a functional basis in the statement of activities. The statement of functional expenses present the natural classification detail of expenses by function. Expenses directly attributed to a specific functional area of the Center are reported as expenses of those functional areas, while shared costs that benefit multiple functional areas have been allocated among the various functional areas based on estimates determined by management to be equitable. Shared costs are generally allocated among the program and supporting service benefited based on an analysis of personnel time and square footage occupied by the program and supporting services.

Subsequent Events

In February 2023, the Center ratified a new collective bargaining agreement effective February 17, 2023 through February 16, 2028 with the Union, as discussed in Note 11.

Management has evaluated subsequent events through _____, 2023, the date on which the financial statements were available to be issued for the year ended June 30, 2022 and except for the item noted above, there was no other subsequent event requiring disclosure.

Reclassification

Certain amounts previously reported in the 2021 financial statements were reclassified to conform to the 2022 presentation for comparative purposes.

NOTE 3 – CONTRACT REIMBURSEMENT RECEIVABLE

The Center's primary source of revenue is from the State of California. Subject to renewal, the Center enters into a five-year contract with the State of California's Department of Developmental Services that is subject to annual appropriations by the State. The Center completed its third year of a 5-year contract with DDS that started fiscal year ended June 30, 2020. Revenue from the State is recognized monthly when a claim (invoice) for reimbursement of actual expenses is submitted to DDS for payment. These claims are paid at the State's discretion either through a direct payment to the Center or by offsetting the claim against the cash advances received by the Center from the State.

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Contract reimbursement receivables at June 30, 2022 and 2021 are summarized, as follows:

	2022	2021
Claims submitted:		
Current year	\$ 194,786,489	\$ 149,637,776
Prior year	6,817,970	2,781,524
Second prior year	705,753	65,071
Third prior year and other receivable	(931,272)	(826,661)
Total	<u>\$ 201,378,940</u>	<u>\$ 151,657,710</u>

DDS advanced the Center under the regional center contracts. For financial statement presentation, to the extent there are claims receivable, these advances have been offset against the claims receivable from DDS as follows:

	2022	2021
Contracts receivable	\$ 201,378,940	\$ 151,657,710
Contract advances	(179,141,732)	(124,938,411)
Net contracts receivable/contract advances	<u>\$ 22,237,208</u>	<u>\$ 26,719,299</u>

In addition, the Center has accrued receivables from the State for expenses that will be settled in cash in future years. These expenses are required to be recognized as liabilities under generally accepted accounting principles; however, such benefits are reimbursed by the state contract only when actually paid. These expenses relate to accrued vacation and other employee benefits and the obligations for the post-retirement health care benefits and pension plan.

The Center's contract with DDS includes various fiscal provisions, which provide that the State of California retains all rights, title, and interest to the funds provided by DDS and that funds received from DDS may only be used for the purpose of satisfying claims against or expenses of the Center incurred pursuant to and in the performance of its contract with DDS.

Due from State – accrued vacation and other employee benefits consisted of the following as of June 30:

	2022	2021
Vacation and other employee benefits	\$ 3,239,235	\$ 3,116,432
Retirement health care and pension plan obligation, net of unrecognized loss on pension	101,630,617	106,253,454
	<u>\$ 104,869,852</u>	<u>\$ 109,369,886</u>

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NOTE 4 – LINE OF CREDIT AND NOTE PAYABLE

In May 2021, the Center obtained a revolving line of credit (LOC) agreement with a bank whereby it may borrow up to \$55,000,000 until the expiration of the agreement on June 30, 2022. In May 2022, the Center amended the LOC agreement by increasing the maximum line amount up to \$60,000,000 and extending the maturity date through June 30, 2023. Borrowings are unsecured with interest payable monthly at the greater of 2.10%, or 1% below the bank's prime rate. There was no balance outstanding as of June 30, 2022. The agreement contains affirmative covenants. The Center was in compliance with all covenants as of June 30, 2022.

During March 2021, the Center entered into an equipment financing agreement with a bank to finance a maximum loan amount of \$3,000,000 for costs associated with relocation to a new facility. The Center drew \$1,358,728 under this agreement of which \$1,141,176 is outstanding as of June 30, 2022 and \$1,301,694 was outstanding as of June 30, 2021. The note bears interest at a fixed rate of 3.71% with monthly payments of principal and interest of \$18,389, with the final payment due March 31, 2028. The agreement contains affirmative covenants. The Center was in compliance with all covenants as of June 30, 2022.

The relocation costs will be reimbursed in full by the State and any equipment purchases will be owned by the State. As a result, there is a corresponding receivable balance in an equal amount included in due from state - equipment financed with debt on the statement of financial position.

The following future principal payments are to be made under this agreement:

Fiscal year ended June 30,	
2023	\$ 181,434
2024	188,275
2025	195,373
2026	202,738
2027	210,381
Thereafter	<u>162,975</u>
	<u>\$ 1,141,176</u>

In November 2021, the Center entered into a second loan agreement for up to \$3,000,000, subject to the Center's need for equipment and facilities remodeling, with a term of five years at a fixed interest rate of 3.80%. The loan agreement also had an interest rate swap agreement for the term of the loan at an index rate of 1.26%. The construction projects were delayed, and the Center did not draw down any funds from the second loan. During 2022, the loan agreement expired.

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NOTE 5 – OPERATING LEASES

The Center is obligated under certain operating leases for its office facilities and office equipment. The lease terms expire in various years through 2036. The Center is required to pay for taxes, utilities, maintenance, and insurance on the facilities. Future minimum rental commitments for noncancelable operating leases are as follows:

<i>For the Years Ending June 30,</i>	
2023	\$ 5,206,792
2024	5,353,543
2025	5,512,036
2026	5,675,397
2027	4,643,870
Thereafter	<u>18,629,873</u>
Total	<u>\$ 45,021,511</u>

Total office equipment and facilities rental expense for the years ended June 30, 2022 and 2021 was \$4,814,789 and \$3,537,933, respectively.

In January 2022, the Center amended the lease agreement for their Santa Clarita office by extending the lease term through May 2032 and taking on additional space. The terms of the amendment call for an initial monthly rental payment approximating \$61,450 per month and escalating to \$80,226 per month through the amended lease term. In addition, the amended lease provides for a moving allowance to the Center for the purpose of moving into the expanded space and for any additional renovations to the existing space. The amended lease calls for a termination fee should the Center decide to terminate the amended lease early. The Center also has the option to extend the amended lease for an additional five years beyond May 2032.

NOTE 6 – DEFERRED RENT LIABILITY

The Center leases office facilities under lease agreements that are subject to scheduled increases of rental payments. The scheduled rent increases are amortized evenly over the term of the lease in accordance with U.S. GAAP. The deferred rent liability of \$2,488,745 and \$2,372,733 at June 30, 2022 and 2021, respectively, represents the difference between the cash payments made and the amount expensed since inception of the leases. The DDS contract reimburses the Center for rent after it is paid and this amount is included in contract reimbursement receivable on the statement of financial position. The Center has also recorded a receivable from the State equal to the deferred rent liability to reflect the future reimbursement of the additional rent expense recognized.

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NOTE 7 – CASH – CLIENT TRUST FUNDS AND UNEXPENDED CLIENT SUPPORT

The Center functions as custodian for the receipt of certain governmental payments and resulting disbursements made on behalf of regional center consumers. These cash balances are segregated from the operating cash accounts of the Center and are restricted for consumer support. Since the Center is acting as an agent in processing these transactions, no revenue or expense is reflected on the accompanying statements of activities. The following is a summary of operating activity not reported in the statements of activities for the years ended June 30, 2022 and 2021:

	2022	2021
Support:		
Social Security and other client support	\$ 11,774,039	\$ 14,392,953
Disbursements:		
Living out of home	\$ 6,016,340	\$ 7,818,311
Other disbursements	5,757,699	6,574,642
	<u>\$ 11,774,039</u>	<u>\$ 14,392,953</u>

NOTE 8 – LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restriction limiting their use, within one year of the statement of financial position at June 30, 2022 and 2021, comprise the following:

	2022	2021
Financial assets at end of year available within one year:		
Cash	\$ 42,285,989	\$ 32,173,592
Contract reimbursement receivable, net of contract advance	22,237,208	26,719,299
Accounts receivable from Intermediate Care Facilities	4,175,838	3,649,229
Financial assets available for general expenditures within one year	<u>\$ 68,699,035</u>	<u>\$ 62,542,120</u>

Each regional center submits a monthly purchase of service expenditure projection to DDS, beginning in December of each fiscal year. By February 1st of each year, DDS shall allocate to all regional centers no less than one hundred percent (100%) of the enacted budget for Operations and ninety-nine percent (99%) of the enacted budget for Purchase of Service. To do this, it may be necessary to amend the Center’s contract in order to allocate funds made available from budget augmentations and to move funds among regional centers. In the event that DDS determines that a regional center has insufficient funds to meet its contractual obligations, DDS shall make best efforts to secure additional funds and/or provide the regional center with regulatory and statutory relief. The contract with DDS allows for adjustments to the Center’s allocations and for the payment of claims up to two years after the close of each fiscal year.

In addition, the Center maintains a line of credit (see Note 4) to manage cash flow requirements as needed should there be delays in reimbursement for expenditures from DDS.

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NOTE 9 – POST-RETIREMENT HEALTH CARE PLAN

The Center sponsors a post-retirement health care plan through the California Public Employees' Retirement System (PERS) for its employees. The actuarial cost method used for determining the benefit obligations is the Projected Unit Benefit Cost Method. Under this method, the actuarial present value of projected benefits is the value of benefits expected to be paid for current active employees and retirees. The Accumulated Post-Retirement Benefit Obligation (APBO) is the actuarial present value of benefits attributed to employee service rendered prior to the valuation date. The APBO equals the present value of projected benefits multiplied by a fraction equal to service to date over service at full eligibility age. The Periodic Benefit Cost is the actuarial present value of benefits attributed to one year of service. This equals the present value of benefits divided by service at expected retirement. The actuarial assumptions are summarized below:

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Discount Rate		
Used to determine Net Periodic Benefit Cost	2.90%	2.90%
Used to determine Benefit Obligations	4.65%	2.90%
Long-term Rate of Return on Plan Assets		
Used to determine Net Periodic Benefit Cost	5.50%	5.00%
Used to determine Benefit Obligations	6.00%	5.50%
General inflation	2.30%	2.30%
Health Cost Trend		
Health care cost trend rate assumed for next year	6.64%	4.76%
Rate to which the cost trend is assumed to decline (the ultimate trend rate)	4.25%	4.00%
Year that the rate reaches the ultimate trend rate	2070	2073
Number of Participants		
Active employees	551	531
Retired employees	172	164

The Center is required to recognize an expense each year equal to the Net Periodic Post Retirement Benefit Cost.

The Center recognizes the post-retirement health care plan liability as the unfunded APBO in its financial statements. All previously unrecognized actuarial gains or losses are reflected in the statement of financial position. The plan items not yet recognized as a component of periodic plan expenses, but included as a separate charge to net assets, are unamortized actuarial net gains of \$17,859,584 and \$13,554,627 for the years ended June 30, 2022 and 2021, respectively.

The pension-related changes other than net periodic pension cost increased net assets by \$4,304,957 and \$13,554,627 for the years ended June 30, 2022 and 2021, respectively.

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The following table provides a reconciliation of the changes in the plan's benefit obligations:

	<i>June 30, 2022</i>	<i>June 30, 2021</i>
Obligations at beginning of year	\$ 55,310,549	\$ 63,387,477
Services cost	3,960,066	5,159,586
Interest cost	1,614,656	1,782,775
Actuarial (gain) loss	(10,858,283)	(13,811,845)
Benefits paid	(1,402,959)	(1,207,444)
	<hr/>	<hr/>
Obligations at end of year	<u>\$ 48,354,029</u>	<u>\$ 55,310,549</u>

The following table provides a reconciliation of the changes in the plan's assets:

	<i>June 30, 2022</i>	<i>June 30, 2021</i>
Fair value of plan assets at beginning of year	\$ 32,476,061	\$ 26,025,730
Actual return on plan assets	(4,204,059)	6,272,102
Employer contributions	1,549,023	1,385,673
Benefits paid	(1,402,959)	(1,207,444)
	<hr/>	<hr/>
Fair value of plan assets at end of year	<u>28,418,066</u>	<u>32,476,061</u>
	<hr/>	<hr/>
Net amount recognized in the statements of financial position	<u>(\$ 19,935,963)</u>	<u>(\$ 22,834,488)</u>

Net periodic post-retirement benefit cost consists of the following components:

	<i>June 30, 2022</i>	<i>June 30, 2021</i>
Service cost	\$ 3,690,066	\$ 5,159,586
Interest cost	1,614,656	1,782,775
Return on assets	(1,790,200)	(1,305,742)
Amortization of (gains) or losses	(559,067)	-
	<hr/>	<hr/>
Net periodic post-retirement benefits costs	<u>\$ 2,995,455</u>	<u>\$ 5,636,619</u>

The net amount recognized as a separate increase in net assets of \$17,859,584 and \$13,554,627 as of June 30, 2022 and 2021, respectively, for prior service cost and unamortized net actuarial gain (loss) does not have an offsetting accrual from the DDS to reflect the future reimbursement of such benefits. The gain is recognized as a prepaid expense on the statements of financial position.

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Plan Assets

The plan's assets are reported at fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. A recent accounting standard has established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are as follows:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Center has the ability to access at the measurement date.
- Level 2 inputs are inputs other than quoted market prices included in level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for the asset or liability.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety.

The following tables set forth by level, within the fair value hierarchy, the plan's assets at fair value as of June 30:

<i>June 30, 2022</i>	<i>Level 1</i>	<i>Level 2</i>	<i>Level 3</i>	<i>Total</i>
Cash and cash equivalents	\$ 1,233,730	\$ -	\$ -	\$ 1,233,730
Mutual funds:			-	
Equity	16,723,532	344,332	-	17,067,864
Fixed income	7,438,003	1,839,198	-	9,277,201
Balanced	-	839,271	-	839,271
Total	<u>\$ 25,395,265</u>	<u>\$ 3,022,801</u>	<u>\$ -</u>	<u>\$ 28,418,066</u>

<i>June 30, 2021</i>	<i>Level 1</i>	<i>Level 2</i>	<i>Level 3</i>	<i>Total</i>
Cash and cash equivalents	\$ 939,890	\$ -	\$ -	\$ 939,890
Mutual funds:			-	
Equity	20,484,764	-	-	20,484,764
Fixed income	10,231,237	-	-	10,231,237
Balanced	820,170	-	-	820,170
Total	<u>\$ 32,476,061</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,476,061</u>

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The investment objective of the plan is to provide a rate of return commensurate with a moderate degree of risk of loss of principal and return volatility. A trustee administers the plan assets and investment responsibility for the assets is assigned to outside investment managers. The assets of the plan are periodically rebalanced to remain within the desired target allocations.

Variability of Estimated APBO

Actual future costs may vary significantly from the estimates used in calculating the APBO for a variety of reasons. Future costs may vary from estimates due to a variety of factors including, but not limited to, changes in medical costs, applicable laws, mortality rates, retirement rates, termination rates, rate of return, or other changes in economic or demographic assumptions.

Cash Flow Estimates for Future Benefit Payments

The following estimated benefit payments for the next ten years are expected to be paid on a fiscal year basis as follows:

	<u>Years Ending June 30,</u>
2023	\$ 1,504,987
2024	1,614,292
2025	1,675,086
2026	1,817,892
2027	2,030,232
2028 – 2032	<u>12,639,595</u>
Total	<u>\$ 21,282,084</u>

NOTE 10 – PENSION PLAN

The Center contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within California. Substantially all of the Center's employees participate in PERS.

PERS uses the Entry Age Normal Cost Method to fund benefits. Under this method, projected benefits are determined for all members and the associated liabilities are spread in a manner that produces level annual cost as a percent of pay in each year from the age of hire to the assumed retirement age. The cost allocated to the current fiscal year is called the normal cost.

Employee contributions are approximately 7% of salary and wages. The Center is required to contribute the remaining amount necessary to fund benefits for its employees, using the actuarial basis adopted by the PERS Board of Administration. Total retirement expense for the years ended June 30, 2022 and 2021 was \$2,761,021 and \$2,270,084, respectively.

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The actuarial calculations and contribution rates generated by CalPERS are based on various assumptions about long-term demographic and economic trends and behavior. The CalPERS actuarial assumptions and calculations are in accordance with Governmental Accounting Standards Board (GASB) guidance. However, GASB guidance is not applicable to the Center, as the Center is a nonprofit organization where the appropriate generally accepted accounting principles for reporting should be in accordance with Financial Accounting Standards Board (FASB) guidance. In order for the Center to obtain a valuation report in accordance with FASB, the Center has obtained the census data from PERS along with plan asset balances for the fiscal year ended June 30, 2022 and 2021 and had an actuarial valuation performed in accordance with FASB to record the unfunded pension obligation and related pension expense in the statements of financial position and statements of activities, respectively, as of and for the years ended June 30, 2022 and 2021. The actuarial assumptions are summarized below:

Economic Assumptions

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Discount Rate	4.70%	2.95%
Long-term Rate of Return on Plan Assets	6.80%	7.00%
Salary Increases (annually)	4.00%	4.00%

Number of Participants

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Active members	557	525
Transferred members	74	68
Terminated members	374	350
Retired members or beneficiaries	269	258

The Center is required to recognize an expense each year equal to the Net Periodic Post-Retirement Benefit Cost.

The Center recognizes the pension plan liability as the unfunded ABO in its financial statements. All previously unrecognized actuarial gains or losses are reflected in the statements of financial position. The plan items not yet recognized as a component of periodic plan expenses, but included as a separate charge to net assets, are:

	<u>June 30, 2022</u>	<u>June 30, 2021</u>
Unamortized experience loss	\$ 8,602,605	\$ 6,558,033
Unamortized (gain) loss from asset return	2,834,791	(20,307,133)
Unamortized (gain) loss from assumption changes	(42,953,977)	30,782,432
	<hr/>	<hr/>
End of year (gain) loss	(\$ 31,516,581)	\$ 17,033,332
	<hr/> <hr/>	<hr/> <hr/>

The pension-related changes other than net periodic pension cost increased net assets by \$48,549,913 and \$21,842,914 for the years ended June 30, 2022 and 2021, respectively.

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The following table provides a reconciliation of the changes in the plan's benefit obligations:

	<i>June 30, 2022</i>	<i>June 30, 2021</i>
Obligations at beginning of year	\$ 253,494,616	\$ 239,680,310
Services cost	13,768,629	13,675,354
Interest cost	7,439,703	6,943,926
Actuarial (gain) loss	(73,736,409)	(4,098,269)
Experience (gain) loss	2,044,572	2,250,731
Benefits paid	(6,419,642)	(4,957,436)
Obligations at end of year	<u>\$ 196,591,469</u>	<u>\$ 253,494,616</u>

The following table provides a reconciliation of the changes in the plan's assets:

	<i>June 30, 2022</i>	<i>June 30, 2021</i>
Fair value of plan assets at beginning of year	\$ 153,042,318	\$ 124,055,805
Actual return on plan assets	(12,223,745)	27,306,706
Employer and employee contributions	12,014,465	6,637,243
Benefits paid	(6,419,642)	(4,957,436)
Fair value of plan assets at end of year	<u>146,413,396</u>	<u>153,042,318</u>
Net amount recognized in the statements of financial position	<u>(\$ 50,178,073)</u>	<u>(\$100,452,298)</u>

Net periodic postretirement benefit cost consists of the following components:

	<i>June 30, 2022</i>	<i>June 30, 2021</i>
Service cost	\$ 13,768,629	\$ 13,675,354
Interest cost	7,439,703	6,943,926
Expected (return) on plan assets	(10,918,179)	(8,743,070)
Recognized net actuarial (gains) and losses	-	1,431,740
Net periodic post-retirement benefit costs	<u>\$ 10,290,153</u>	<u>\$ 13,307,950</u>

The net amount recognized as a separate increase (charge) to net assets of \$31,516,581 and (\$17,033,332) as of June 30, 2022 and 2021, respectively, for unamortized net actuarial gain (loss) does not have an offsetting accrual from the DDS to reflect the future reimbursement of such benefits. Gains are recognized as a prepaid expense and losses are offset with receivables from the State for pension plan on the statements of financial position as of June 30, 2022 and 2021, respectively.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

The following estimated benefit payments for the next ten years are expected to be paid on a fiscal year basis as follows:

	<u>Years Ending June 30,</u>
2023	\$ 5,848,220
2024	6,323,288
2025	6,772,558
2026	7,307,909
2027	7,769,786
2028 - 2032	<u>47,710,905</u>
Total	<u>\$ 81,732,666</u>

NOTE 11 – COMMITMENTS AND CONTINGENCIES

In accordance with the terms of the DDS contract, an audit may be performed by an authorized state representative. Should such audit disclose any unallowable costs, the Center may be liable to the State for reimbursement of such costs. In the opinion of the Center's management, the effect of any disallowed costs would be immaterial to the financial statements as of June 30, 2022 and 2021.

The Center's contract with DDS provides funding for services under the Lanterman Act. In the event that the operations of the Center result in a deficit position at the end of the contract year, DDS may reallocate surplus funds within the State of California system to supplement the Center's funding. Should a system-wide deficit occur, DDS is required to report to the Governor of California and the appropriate fiscal committee of the State Legislature and recommend actions to secure additional funds or reduce expenditures. DDS recommendations are subsequently reviewed by the Governor and the Legislature and a decision is made with regard to specific actions, including the possible suspension of the entitlement.

Collective Bargaining Agreements

The Center retains a substantial portion of its labor force through Social Services Union, Local 721, Services Employees International Union. This labor force is subject to collective bargaining agreements and, as such, renegotiation of such agreements could expose the Center to an increase in hourly costs and work stoppages. The Center's collective bargaining agreement with the union is effective through December 18, 2022.

In February 2023, the Center ratified a new collective bargaining agreement effective February 17, 2023, through February 16, 2028.

Unemployment Insurance

The Center has elected to self-insure its unemployment insurance. The Center is required to reimburse the state of California for benefits paid to its former employees.

Legal Matters

The Center is involved in various claims and legal actions in the normal course of business. Based upon counsel and management's opinion, the resolution of such matters is either covered by insurance or will not have a material adverse effect on the financial position, result of operation or cash flows.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2022 AND 2021

COVID-19 Pandemic

The emergence and spread of the coronavirus (COVID-19) beginning in the first quarter of 2020 has affected businesses and economic activities in the U.S. and beyond. The extent of the impact of COVID-19 on the Center's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, the effects on supply chains, service providers, and business partners, and changes in business practices, all of which are uncertain and cannot be determined at this time.

SUPPLEMENTARY INFORMATION

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2022

<i>Federal Grantor/Pass-Through Grantor/ Program Title</i>	<i>Assistance Listing Number</i>	<i>Agency or Pass-Through Number</i>	<i>Federal Expenditures</i>	<i>Expenditures to Subrecipients</i>
<u>U.S. Department of Education:</u>				
Special Education – Grants for Infants and Families Passed through State of California Department of Developmental Services Early Intervention Services	84.181	H181A190037	\$ 791,431	\$ -
<u>U.S. Department of Health and Human Services</u> <u>Health Resources and Services Administration:</u>				
Provider Relief Fund (PRF) COVID-19 direct award	93.498	N/A	991,227	-
TOTAL FEDERAL AWARDS			<u>\$ 1,782,658</u>	<u>\$ -</u>

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2022

NOTE 1 – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal grant and loan activities of North Los Angeles County Regional Center, Inc. and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The purpose of the Schedule is to present a summary of those activities of North Los Angeles County Regional Center, Inc. for the year ended June 30, 2022, which have been financed by the U.S. Government. For purposes of the Schedule, federal awards include all federal assistance entered into directly and indirectly between North Los Angeles County Regional Center, Inc. and the federal government. North Los Angeles County Regional Center, Inc. did not elect to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

(A California Nonprofit Public Benefit Corporation)

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2022

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ Yes X No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?

_____ Yes X None reported

Noncompliance material to financial statements noted?

_____ Yes X No

Federal Awards

Internal control over major programs:

Material weakness(es) identified?

_____ Yes X No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?

_____ Yes X None reported

Type of auditor’s report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 200.516 of the Uniform Guidance?

_____ Yes X No

Identification of major programs:

Name of Federal Program or Cluster

ALN 84.181

Special Education – Grants for Infants and Families

ALN 93.948

Provider Relief Fund

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?

X Yes _____ No

Section II – Financial Statement Findings

None noted.

Section III – Federal Awards Findings and Questioned Costs

None noted.

Board of Directors
North Los Angeles County Regional Center, Inc.
Chatsworth, California

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of North Los Angeles County Regional Center, Inc., which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated _____, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered North Los Angeles County Regional Center, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of North Los Angeles County Regional Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of North Los Angeles County Regional Center, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether North Los Angeles County Regional Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**TENTATIVE & PRELIMINARY
For Discussion Purposes Only**

_____, 2023

Board of Directors
North Los Angeles County Regional Center, Inc.
San Francisco, California

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited North Los Angeles County Regional Center' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on North Los Angeles County Regional Center' major federal programs for the year ended June 30, 2022. North Los Angeles County Regional Center' major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, North Los Angeles County Regional Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of North Los Angeles County Regional Center, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of North Los Angeles County Regional Center, Inc.' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provision of contracts or grant agreements applicable to North Los Angeles County Regional Center' federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on North Los Angeles County Regional Center' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about North Los Angeles County Regional Center' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding North Los Angeles County Regional Center' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of North Los Angeles County Regional Center' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of North Los Angeles County Regional Center' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor’s Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**TENTATIVE & PRELIMINARY
For Discussion Purposes Only**

_____, 2023

**California Department of Developmental Services
2022-23 Service Access and Equity Grant Program
Awarded Projects
NORTH LOS ANGELES COUNTY REGIONAL CENTER**

Organization	Project Title	Description	Population Focus
Acorns to Oak Trees Season Goodpasture season@acorns2oak.com	Harley's Hope Project	Improve equity and access, and reduce barriers for I/DD individuals and families in the Native American population and increase awareness of the RC system	Native American
Autism Society of Los Angeles Kim Sinclair kim@autismla.org 310-940-6505	Cross-Cultural Independent Facilitator Specialization Training	Provide opportunities for more intensive training in "specialty" areas that will help participants gain skills to work within an IF team or independently	African American Hispanic, Korean
Children's Hospital of Los Angeles Dr. Christine Mirzaian cmirzaian@chla.usc.edu 323-361-2759	Parent Navigators in Pediatric Clinics to Support Service Access	Will provide parent and provide trainings and increase outreach to the Native American community and the deaf and hard of hearing community	African American, Cambodian, Chinese, Filipino, Hispanic, Indian (list)
CHLA Dr. Olga Solomon & Larry Yin LYin@chla.usc.edu	Consortium for Public Health Initiatives Serving Individuals with Developmental Disabilities in California	The consortium members will work on public health initiatives to address specific challenges facing individuals with disabilities in California across the lifespan	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian (list), Japanese
Fostering Early Learning Institute Michele Rogers, Ph.D micheler@earlylearninginstitute.com 707-591-0170	Learn the Signs, Act Early	This project aims to increase parental monitoring of developmental milestone	Hispanic, Chinese, Native American
Heluna Health Maria Rangel MRangel@helunahealth.org 562-222-7885	Heluna Health SAE 22-23	Address disparities and improve practices for Black children, youth, and young adults with intellectual and developmental disabilities	African American
Ohana Center AV Aziza Shepherd ohanacenterav@gmail.com	Trust, Equity, Access, and Healing (TEACH)	To help families, specifically the Antelope Valley, how to engage their local, regional center service provider	African American
The Arc CA Jordan Lindsey Jordan@TheArcCa.org 916-905-2153	El Arc de California Statewide Coordinating Project	Eliminate disparities in regional center purchase of services by improving our system of support and services and organize political power for the Latino disability community	Hispanic

Wayfinder Family Services
Faith Cardenas
FCardenas@wayfinderfamily.org
323-295-4555 ext 295

Early Intervention Family Navigator

Conduct in-person outreach to families and hospital personnel at an estimated twenty-five (25) NICU departments located throughout Los Angeles and Ventura Counties

African American
Hispanic
Chinese
Pacific Islander (list)
Native American
Filipino

NLACRC
Administrative Affairs Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
July	AA Orientation for new committee. AA Review policies & procedures, board audit section, action log for previous fiscal year, and meeting schedule. C Review center's contract with DDS. C Are there any changes to the center's contract that require committee attention_or change in Board Policy? C Has the center's contract been signed? F Review approved critical calendar for new fiscal year. F Status report on new credit line and cash flow. HR Review 4 th quarter human resources report. HR Review any Board Member Conflict of Interest L Quarterly legal update (Executive session).
August	(The committee does not meet in August)
September	HR Review 1 st quarter human resources report. I Recommend to the Board to authorize an officer to secure workers compensation insurance for next calendar year. I Review Center's insurance coverage for the new fiscal year. PRMT Review 4 th quarter fees report on U.S. Bank transactions. UAL Review 4 th quarter fees report on U.S. Bank & Highmark Capital transactions. F Update on independent audit HR Ensure personnel policies in compliance with DDS contract.
October	(The committee does not meet in October)
November	PRMT Review 1 st quarter fees report on U.S. Bank transactions. UAL Review 1 st quarter fees report on U.S. Bank & Highmark Capital transactions. AA Contract Process Training (Operations & Purchase of Services) C Status report on lease agreements. F Update on independent audit L Quarterly legal update (Executive session).
December	(The committee does not meet in December)

NLACRC
Administrative Affairs Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
January	(The committee does not meet in January)
February	<ul style="list-style-type: none"> F Review annual CPA audited financial statement. F Review management letter, if any. F Review management response to letter, as needed. F Review auditor’s response to management response letter, as needed. PRMT Review 2nd quarter fees report on U.S. Bank transactions. UAL Review 2nd quarter fees report on U.S. Bank & Highmark Capital transactions. F Review Purchase of Services (“POS”) projection of surplus/deficit. HR Review 2nd quarter human resources report. L Quarterly legal update (Executive session).
March	L CPA presentation on IRS Form 990 tax return.
April	<ul style="list-style-type: none"> AA Review and approve draft critical calendar for upcoming fiscal year F Establish credit line for upcoming fiscal year - yes/no? F Review and make recommendation to Board regarding ARCA dues for upcoming fiscal year L Quarterly legal update (Executive session) HR Review 3rd quarter human resources report. I Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year. PRMT Review 3rd quarter fees report on U.S. Bank transactions UAL Review 3rd quarter fees report on U.S. Bank & Highmark Capital transactions. F Status report on current credit line and cash flow F Establish credit line for the budget year for upcoming fiscal year
May	(The committee does not meet in June)
June	(The committee does not meet in June)
Monthly or as needed	<ul style="list-style-type: none"> F Review budget allocation from DDS F Review budget amendments AA Committee trainings F Review statewide regional center POS Report

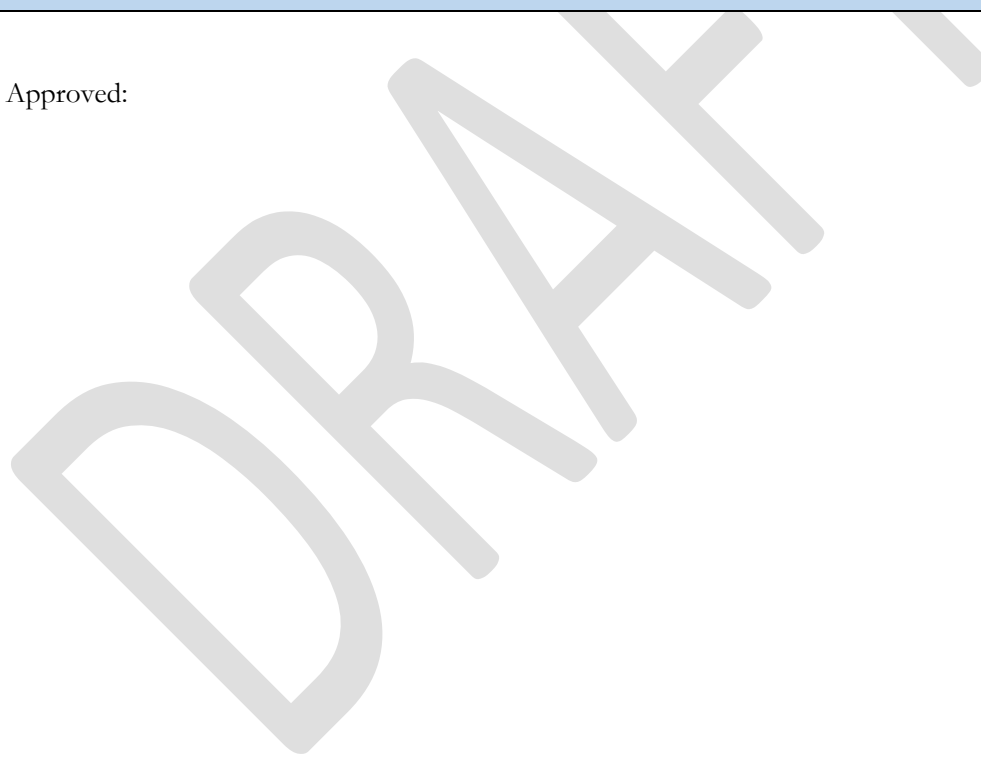
NLACRC
Administrative Affairs Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
	F Review contracts F Review Audit Report(s) conducted by various entities of the Center L Update on pending litigation HR Report on union-related issues

LEGEND

AA: Administrative Affairs	HR: Human Resources	L: Legal
C: Contract	I: Insurance	F: Fiscal
PRMT: Post-Retirement Medical Trust	<u>UAL</u> : CalPERS Unfunded Accrued Liability Trust	

[ccal.2023_24] Approved:



NLACRC
Consumer Services Committee
CRITICAL CALENDAR
FY 2023-24

DRAFT

<i>Month</i>	<i>Activity</i>
<i>July</i>	<p>Committee reviews the Purchase of Service Annual Report FY 2021-22</p> <p>Committee elects a chairperson for the current fiscal year.</p> <p>Orientation for new committee. Committee reviews their policies & procedures, bylaws statement, Board Audit Section, Action Log for previous fiscal year, and Core Values for Policy Development. Committee revises the documents, if needed.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Committee reviews the 4th Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 4th Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 4th Quarter Consumer Intake Report</p> <p>Committee reviews the 4th Quarter Exceptions Report</p> <p>Committee reviews the 4th Quarter NOAs/Appeals Report</p> <p>Committee reviews the 4th Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 4th Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 4th Quarter 4731 Report</p> <p>Committee reviews the 4th Quarter Community Resource Development Plan (CRDP) Report</p> <p>Purchase of Services (POS) Services Data Semi-Annual Report</p> <p>Committee finalizes their priority issues for this fiscal year and presents them to</p>

	<p>the Board of Trustees next month for approval.</p> <p>Committee is given their monthly update on the Self-Determination Program.</p>
<i>August</i>	Committee does not meet.
<i>September</i>	Annual Board & VAC Legislative Training is held in lieu of the Committee meetings.
<i>October</i>	Committee does not meet.
<i>November</i>	<p>Committee reviews the 1st Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 1st Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 1st Quarter Consumer Intake Report</p> <p>Committee reviews the 1st Quarter Exceptions Report</p> <p>Committee reviews the 1st Quarter NOAs/Appeals Report</p> <p>Committee reviews the 1st Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 1st Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 1st Quarter 4731 Report</p> <p>Committee reviews the 1st Quarter Community Resource Development Plan (CRDP) Report</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p><u>Board Audit:</u></p> <ul style="list-style-type: none"> • Ensure the service standards are consistent with the center’s mission, vision, and values statement. • Review the center’s mission, vision, and values statement to determine if the center is providing adequate guidance in establishing consumer services policy.
<i>December</i>	No Committee meetings in December

<i>January</i>	Committee does not meet.
<i>February</i>	<p>Committee reviews the 2nd Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 2nd Quarter Consumer Diagnostic Report by Age</p> <p>Committee reviews the 2nd Quarter Consumer Intake report</p> <p>Committee reviews the 2nd Quarter Exceptions Report</p> <p>Committee reviews the 2nd Quarter NOAs/Appeals Report</p> <p>Committee reviews the 2nd Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 2nd Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 2nd Quarter 4731 Report</p> <p>Committee reviews the 2nd Quarter Community Resource Development Plan (CRDP) Report</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Purchase of Services (POS) Services Data Semi-Annual Report</p> <p>Committee is given their monthly update on the Self-Determination Program.</p> <p><u>Board Audit:</u></p> <ul style="list-style-type: none"> • Has the Board properly referred service standard issues to this committee?
<i>March</i>	Committee does not meet.
<i>April</i>	<p>Committee reviews and approves the committee's draft critical calendar for next fiscal year.</p> <p>Committee reviews the 3rd Quarter Consumer Diagnostic Report</p> <p>Committee reviews the 3rd Quarter Consumer Diagnostic Report by Age</p>

	<p>Committee reviews the 3rd Quarter Consumer Intake report</p> <p>Committee reviews the 3rd Quarter Exceptions Report</p> <p>Committee reviews the 3rd Quarter NOAs/Appeals Report</p> <p>Committee reviews the 3rd Quarter Appeals Report by Ethnicity/Office</p> <p>Committee reviews the 3rd Quarter NOAs by Ethnicity/Location/Services & Age Range</p> <p>Committee reviews the 3rd Quarter 4731 Report</p> <p>Committee reviews the 3rd Quarter Community Resource Development Plan (CRDP) Report</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p><u>Board Audit:</u></p> <ul style="list-style-type: none"> • Does any action impact the availability or quality of services? • Ensure that the community placement plan goals are being met.
<i>May</i>	Committee does not meet.
<i>June</i>	Committee does not meet.

[CCal.2023-24]:

NLACRC
Nominating Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
<i>July</i>	(The committee does not meet in July.)
<i>August</i>	No meeting and no interviews to be held.
<i>September</i>	<p><u>Staff activity:</u> Board and VAC members with expiring terms are sent applications to indicate interest in serving another term (responses due by September 30th).</p> <p><u>Staff activity:</u> Mail out recruitment notices.</p> <p>Conduct an educational session for potential board applicants (optional)</p>
<i>October</i>	<p>Elect a committee chair.</p> <p>Sign confidentiality statements.</p> <p>Orientation for new committee. Review Nominating Committee policies & procedures, board audit section, board recruitment guiding principles, and board internship policy. Revise them, if needed.</p> <p>Review the committee’s draft critical calendar for new fiscal year.</p> <p>Review committee actions that were taken during the previous fiscal year.</p> <p>Review any recommendations made by the previous Nominating Committee.</p> <p>Review and make any needed changes to Board and Vendor Advisory Committee (VAC) recruitment notices to be mailed out in October.</p> <p>Conduct an educational session for potential board applicants (optional)</p>
<i>November</i>	(The committee does not meet in November.)
<i>December</i>	<p>(The committee does not meet in December.)</p> <p>The deadline for submitting applications for the Board and VAC is December</p>

NLACRC
Nominating Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
	15th.
<i>January</i>	<p>Human resources director provides training on how to interview applicants. Copies of the interview questions and applicant rating sheets are provided to the committee.</p> <p>The committee will review board member applications with special focus on identifying any possible conflicts of interest.</p> <p>If the number of applicants is high, consider scheduling group orientations later this month.</p> <p>Review applications received and determine who to interview. Identify interview dates and times in February and March.</p> <p><u>At the Board Meeting:</u> Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.</p>
<i>February</i>	<p>Conduct interviews with Board applicants.</p> <p>Begin discussion about slate of officers for next fiscal year.</p>
<i>March</i>	<p>Conduct interviews with VAC applicants.</p> <p>Discuss slate of officers for next fiscal year and Nominating Committee chair will ensure all potential officers' willingness to serve.</p>
<i>April</i>	<p>Wrap up committee business. Make any recommendations for next year's committee.</p> <p>Finalize recommended slate of officers, nominees and re-nominees for next fiscal year and present them at the Executive Committee's April meeting.</p> <p>Review and approve draft critical calendar for next fiscal year.</p>

NLACRC
Nominating Committee
CRITICAL CALENDAR
FY 2023-24

<i>Month</i>	<i>Activity</i>
<i>May</i>	At the May Board meeting: The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.
<i>June</i>	<u>At the June Board meeting:</u> The slate of officers and nominees for Board, board interns, and VAC are elected.

[ccal.2023-24] Approved:

DRAFT

**NLACRC
Strategic Planning Committee
CRITICAL CALENDAR
FY2023-2024**

Month	Activity
August	<ul style="list-style-type: none"> • Orientation for committee members • Review policies & procedures and meeting schedule • Review Performance Contract Draft for CY2024 FY2024 • Review Performance Contract June Data • Review 2022-2023 Performance Contract Metrics Status • Review Annual Strategic Plan Implementation Matrix Progress Report • <u>4th Quarter reporting of Health & Safety, CIE/PIP, Program Closures & New Vendorizations</u> • <u>Quarterly Disparity Committee POS Expenditure Review</u>
November	<ul style="list-style-type: none"> • Committee meeting • Review 2022-2023 Performance Contract Metrics Status • 2022-2026 Strategic Plan -1st Quarter Status Update • <u>1st Quarter reporting of Health & Safety, CIE/PIP, Program Closures & New Vendorizations</u> • <u>Quarterly Disparity Committee POS Expenditure Review</u> •
February	<ul style="list-style-type: none"> • Review public policy performance measure year-end data • Review Draft Critical Calendar for next fiscal year • Review 2022-2023 Performance Contract Metrics Status • 2022-2026 Strategic Plan -2nd Quarter Status Update • <u>2nd Quarter reporting of Health & Safety, CIE/PIP, Program Closures & New Vendorizations</u> • <u>Quarterly Disparity Committee POS Expenditure Review</u> •
May	<ul style="list-style-type: none"> • Review Draft Performance Contract for CY2024 FY2024 • Review 2023 Performance Contract Metrics Status • Confirm CY2022-FY2023-24 Year End reports are posted on website • Select board meeting to present CY2022-FY2024 performance objectives and outcomes • 2022-2026 Strategic Plan- 3rd Quarter Status Update

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	<ul style="list-style-type: none">• <u>3rd Quarter reporting of Health & Safety, CIE/PIP, Program Closures & New Vendorizations</u>• <u>Quarterly Disparity Committee POS Expenditure Review</u>•
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[ccal.2023_24] Approved: March 8, 2023 **Revised:**

North Los Angeles County Regional Center
Vendor Advisory Committee

CRITICAL CALENDAR FOR FY 2023-24

JULY

(No meeting.)

AUGUST

- Align committee goals, priorities, and workgroups for current fiscal year
 - Provide committee with fiscal year meeting schedule
 - Committee is provided with copies of their approved critical calendar for the new fiscal year.
 - Committee Orientation
 - Review action log from previous fiscal year
 - System/Industry Issues
-

SEPTEMBER

- Open Issues for Discussion
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

OCTOBER

- System/Industry Issues
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

NOVEMBER

- Open Issues for Discussion
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

DECEMBER

(A committee meeting will not be held in December.)

Vendor Advisory Committee members with expiring terms and eligible for re-nomination were

mailed forms on November 1 to complete to indicate interest. Interest forms are due to boardsupport@nlacrc.org by December 15th.

JANUARY

- System/Industry Issues
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

FEBRUARY

- Seek committee members to participate in Grass Roots Week (April)
 - Solicit nominations for the Annual Jynny Retzinger Community Service Award
 - Open Issues for Discussion
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

MARCH

- System/Industry Issues
 - NLACRC Grass Roots Week update
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

APRIL

- VAC members interested in serving as chair for next fiscal year are identified
 - Open Issues for Discussion
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

MAY

- A Chair for next fiscal year is elected
 - Committee reviews and approves the committee's draft critical calendar for next fiscal year.
 - System/Industry Issues
 - ~~Workgroups Meet~~ Workgroup and Committee Report Out *
-

JUNE

- Discuss committee goals for next fiscal year
- Workgroups and Committee Final Report Out

**Workgroups meet monthly or bimonthly and report outs will be provided as available*

Approved on:

DRAFT

NLACRC
Post-Retirement Medical Trust Committee
CRITICAL CALENDAR
FY 2023-2024

<u>Month</u>	<u>Activity</u>
July	<ul style="list-style-type: none"> • Orientation for Committee Members. Review Policies, Procedures, and Meeting Schedule. • Review Critical Calendar • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust • Review Investment Strategy for PRMT Trust • Review Investment Strategy for CalPERS UAL Trust
January	<ul style="list-style-type: none"> • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust • Report on Recommendation for Contribution to PRMT Trust • Report on Recommendation for Contribution to CalPERS UAL Trust
April	<ul style="list-style-type: none"> • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust • Report on Recommendation for Disbursement from PRMT Trust • Report on Recommendation for Disbursement from UAL Trust • Actuary Presentation of NLACRC's Actuarial report • Draft Critical Calendar for new Fiscal Year

[ccal.2023-24] Approved:



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	Master Board Resolution for Clinical Psychologist Services, Rate Letter, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Please refer to the attached “Summary of Professional Services Agreements for Psychologists Service Code 785” report.
3.	The Purpose of the Contract	<p>The service provider(s) provide clinical psychology services to consumers, pursuant to Title 17, Section 54342(1)(17). Clinical Psychologists provide 1) diagnosis and psychotherapy of mental and emotional disorders; and 2) individual and group testing and counseling in order to assist individuals to achieve more effective personal, social, educational, and vocational development and adjustment.</p> <p>In December 2022, the Department of Health Care Services (“DHCS”) published a new Medical Schedule of Maximum allowances (“SMA”) for psychological services. Specifically, the Current Procedural Terminology (“CPT”) code(s), the associated maximum allowance rate(s), and the maximum billing units by CPT code for Central Nervous System Assessments/Tests were updated. Based on this change, NLACRC determined the need to create additional new subcodes under service code 785.</p> <p>Effective May 1, 2023, NLACRC intends to add three additional subcodes to begin utilizing new CPT codes of 96112, 96113, 96132, 96133, and 96136 at the maximum SMA rates and billable units for these same CPT codes. These new subcodes will allow NLACRC to reimburse our vendored service code 785 Clinical Psychologists more accurately for the developmental test administration and neuropsychological testing evaluation services.</p>
4.	The Contract Term	A five-year contact. Please refer to the attached “Summary of Professional Services Agreements for Psychologists Service Code 785” report.



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5.	The Total Amount of the Contract	Please refer to the attached “Summary of Professional Services Agreements for Psychologists Service Code 785” report.
6.	The Total Proposed Number of Consumers Served	Please refer to the attached “Summary of Professional Services Agreements for Psychologists Service Code 785” report.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized SMA rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Clinical Psychologists services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The maximum rate of reimbursement shall be in accordance with the Schedule of Maximum Allowances (SMA), pursuant to 17 CCR, Section 57332(b)(11).
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	The last change to the service code 785 reimbursement rates was in May 2019 pursuant to Medi-Cal’s discontinuation of previous rates and issuance of the current rates used by NLACRC.

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Master Board Resolution for Clinical Psychologist Services. The Administrative Affairs Committee is recommending an action of the Board of Trustees to **Approve** the Master Board Resolution for Clinical Psychologist Services.

David Coe, Board Treasurer

April 26, 2023
Date



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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Master Board Resolution for Clinical Psychologist Services and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the NLACRC Board of Trustees has reviewed and discuss the Master Board Resolution for Clinical Psychologist Services. The Master Board Resolution authorizes any Officer of the NLACRC to execute all Professional Services Agreements, Amendments, or Rate Letters (“Agreements”), when the Agreement is limited to the purpose of adjusting the service provider’s rate related to adding the new subcodes for psychological services provided by vendored Clinical Psychologists, under service code 785, in order to implement the new SMA rates established by Medi-Cal for psychological services. The effective date of the new SMA rates for psychological services will be May 1, 2023.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023
Date

Summary of Psychologist (Service Code 785) Professional Services Agreements

#	Vendor Number	Vendor Name	Original Vendorization Effective	Contract		FY 22 Average Consumers	FY22 Expenditure	Projected Term Fiscal Impact
				Eff. Date	Term Date			
1	PL1780	ALAN J. GOLIAN, PSY.D.,	7/1/2019	7/1/2019	6/30/2024	24	\$ 184,683.06	\$ 923,415.30
2	P26102	BELIZ, E.A., JR, PH.D.	2/15/1987	4/1/2023	3/31/2028	13	\$ 99,727.33	\$ 498,636.65
3	PL2038	GAINES, JESSICA R, PSY.D.	5/1/2021	5/1/2021	4/30/2026	10	\$ 76,170.58	\$ 380,852.90
4	P24453	GAINES, LAWRENCE PHD	4/29/1982	4/1/2023	3/31/2028	27	\$ 200,531.41	\$ 1,002,657.05
5	PL1586	GARCIA,EVELIN PSY.D. A	07/01/2016* replaced PL1302 - eff. 06/01/13	7/1/2021	6/30/2026	16	\$ 122,754.75	\$ 613,773.75
6	PL1188	GITTELSON, MYAH, PSY.D.	11/16/2011	4/1/2023	3/31/2028	41	\$ 317,096.82	\$ 1,585,484.10
7	PL1768	GOLDEN STATE PSYCHOLOGICA	05/01/2019* replaced PL0669 - eff. 05/25/2006	4/1/2023	3/31/2028	34	\$ 269,148.17	\$ 1,345,740.85
8	PL1575	KIM, RENEE	7/1/2016	7/1/2021	6/30/2026	8	\$ 66,725.72	\$ 333,628.60
9	PL1451	KK PSYCHODIAGNOSTICS, INC	3/12/2008	4/1/2023	3/31/2028	9	\$ 72,370.71	\$ 361,853.55
10	PL2150	MIND MATTERS PSYCHOLOGICAL SERVICES	3/1/2023	3/1/2023	2/29/2028	new vendor	n/a	n/a
11	PL1684	MUSNI, AUDREY	4/1/2018	4/1/2023	3/31/2028	3	\$ 23,679.30	\$ 118,396.50
12	PL1843	ROCKWELL PSYCHOLOGICAL	2/1/2020	2/1/2020	1/31/2025	0	\$ -	\$ -
13	PL2071	SANDLER, LISA M., PSY.D.	9/1/2021	9/1/2021	8/31/2026	17	\$ 134,199.79	\$ 670,998.95
14	PL1372	SIROLI, AMALIA, PH.D.	6/1/2014	3/31/2019	2/29/2024	13	\$ 104,840.11	\$ 524,200.55
15	PL1283	TRAVIS-GRIFFIN, BRIGITTE	6/1/2013	4/1/2023	3/31/2028	21	\$ 165,351.35	\$ 826,756.75
16	PL1839	WILLOWBROOKS BEHAVIORAL H	2/1/2020	2/1/2020	1/31/2025	0	\$ -	\$ -
17	PL2109	YEUNG CHAN, PSY.D. A PROF	8/1/2022	8/1/2022	7/31/2027	new vendor	n/a	n/a
			*due to previous tax ID change					

Clinical Psychologist (785) Reimbursement Rates, Rate Source: SMA

Effective 05/01/2019 (existing)

Service Description		Subcode	Rate
Psychology testing evaluation services	first hour Medi-Cal CPT Code # 96130	EVAL1	\$99.60 per hour
	each additional hour, up to 2 hours maximum, unless a prior, written exception is granted by the Center Medi-Cal CPT Code # 96131	EVAL+	\$75.81 per hour
Psychology or neuropsychological test administration and scoring by physician or other qualified health care professional, two or more tests	first 30 minutes Medi-Cal CPT Code # 96136	SCOR	\$41.88 per 30 minutes
	each additional 30 minutes, up to a maximum of nine (9) additional 30-minute intervals, unless a prior, written exception is granted by the Center Medi-Cal CPT Code # 96137	SCOR+	\$39.01 per 30 minutes
Psychology testing evaluation services Psychology or neuropsychological test administration and scoring by physician or other qualified health care professional, two or more tests	first hour Medi-Cal CPT Code # 96130 (\$99.60) first 30 minutes, up to one (1) 30-minute interval only Medi-Cal CPT Code # 96136 (\$41.88)	EVSCR	\$141.48 per 90 minutes
Out of Office Call Medi-Cal CPT Code# 99056, eff. 02/15/2015		OOC	\$7.50 per day

Adding effective 05/01/2023

Developmental Test administration	first hour Medi-Cal CPT Code # 96112 (\$116.57) first 30 minutes, up to one (1) 30-minute interval only Medi-Cal CPT Code # 96113 (\$51.87)	TEST	\$168.44 per 90 minutes
Neuropsychological testing evaluation services	first hour Medi-Cal CPT Code # 96132 (\$113.37) first 30 minutes, up to one (1) 30-minute interval only Medi-Cal CPT Code # 96136 (\$41.88)	EVAL2	\$155.25 per 90 minutes
	each additional hour Medi-Cal CPT Code # 96133	EVA2+	\$86.43 per 60 minutes

Non-Specialty Mental Health Services: Reimbursement Rates and Billing Codes

This section lists the CPT® and HCPCS codes and rates for Non-Specialty Mental Health Services (NSMHS). Refer to the *Non-Specialty Mental Health Services: Psychiatric and Psychological Services* section in this manual for policy information. Reimbursement will be made at the provider's usual charge to the general public, not to exceed the following maximum allowances (*California Code of Regulations [CCR], Title 22, Section 51505.3*).

The rate at which a NSMHS may be reimbursed is dependent on whether the service is administered by a medical doctor (MD), nurse practitioner (NP), physician assistant (PA), Licensed Psychologist (LP), Licensed Professional Clinical Counselor (LPCC), Licensed Clinical Social Worker (LCSW) and/or a Licensed Marriage and Family Therapist (LMFT).

Note: Please note that the general code descriptions included are provided to assist with interpreting and navigating the content; providers are responsible for referencing the appropriate codebooks for up-to-date full descriptions when considering which code is appropriate to bill for the services rendered.

Case Management Services

Case Management Service Code Table

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
99366	Medical team conference, recipient and/or family present per 30 minutes,	N/A	\$18.98
99368	Medical team conference, recipient and/or family not present, per 30 minutes	N/A	\$18.98

Central Nervous System Assessments/Tests

Central Nervous System Assessments/Tests Code Table

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
96105*	Assessment of aphasia, per hour	\$51.20	\$51.20
96110	Developmental screening, per standardized instrument	\$54.90	\$54.90
96112*	Developmental test administration, first hour	\$116.57	\$116.57
96113*	Developmental test administration, each additional 30 minutes	\$51.87	\$51.87

Central Nervous System Assessments/Tests Code Table (continued)

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
96116*	Neurobehavioral status exam, first hour	\$56.20	\$56.20
96121*	Neurobehavioral status exam, each additional hour	\$70.17	\$70.17
96127	Brief emotional/behavioral assessment	\$4.81	\$4.81
96130*	Psychological testing evaluation services; first hour	\$99.60	\$99.60
96131*	Psychological testing evaluation services; each additional hour	\$75.81	\$75.81
96132*	Neuropsychological testing evaluation services; first hour	\$113.37	\$113.37
96133*	Neuropsychological testing evaluation services; each additional hour	\$86.43	\$86.43
96136*	Psychological or neuropsychological test administration and scoring by physician or other qualified health care professional, two or more tests; first 30 minutes	\$41.88	\$41.88
96137*	Psychological or neuropsychological test administration and scoring by physician or other qualified health care professional, two or more tests; each additional 30 minutes	\$39.01	\$39.01
96138*	Psychological or neuropsychological test administration and scoring by technician, two or more tests; first 30 minutes	\$35.69	\$35.69
96139*	Psychological or neuropsychological test administration and scoring by technician, two or more tests; each additional 30 minutes	\$35.69	\$35.69
96146*	Psychological or neuropsychological test administration and scoring via electronic platform	\$1.84	\$1.84

Cognitive Rehabilitation

Cognitive Rehabilitation Code Table

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
97129*	Therapeutic interventions that focus on cognitive function and compensatory strategies; initial 15 minutes	\$20.78	\$20.78
97130*	Therapeutic interventions that focus on cognitive function and compensatory strategies; each additional 15 minutes	\$19.84	\$19.84

Health and Behavior Assessment/Intervention

Health and Behavior Assessment/Intervention Code Table

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
96156	Health behavior assessment or re-assessment	\$84.30	\$84.30
96158	Health behavior intervention, individual; initial 30 minutes	\$57.63	\$57.63
96159	Health behavior intervention, individual; each additional 15 minutes	\$20.11	\$20.11
96164	Health behavior intervention, group; initial 30 minutes	\$8.52	\$8.52
96165	Health behavior intervention, group; each additional 15 minutes	\$4.01	\$4.01
96167	Health behavior intervention, family (with patient present); initial 30 minutes	\$61.83	\$61.83
96168	Health behavior intervention, family (with patient present); each additional 15 minutes	\$21.95	\$21.95
96170	Health behavior intervention, family (without patient present); initial 30 minutes	\$70.29	\$70.29
96171	Health behavior intervention, family (without patient present); each additional 15 minutes	\$25.55	\$25.55

Psychiatric Diagnostic Evaluation

Psychiatric Diagnostic Evaluation Code Table

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
90791	Psychiatric diagnostic evaluation	\$128.08	\$128.08
90792	Psychiatric diagnostic evaluation with medical services	\$103.25	N/A

Psychotherapy

Psychotherapy Code Table

CPT Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
90832	Psychotherapy, 30 minutes	\$52.87	\$18.98
90833	Psychotherapy, 30 minutes with an evaluation and management service	\$34.49	N/A
90834	Psychotherapy, 45 minutes	\$67.16	\$67.16
90836	Psychotherapy, 45 minutes with an evaluation and management service	\$56.02	N/A
90837	Psychotherapy, 60 minutes	\$98.02	\$38.01
90838	Psychotherapy, 60 minutes with an evaluation and management service	\$90.57	N/A
90839	Psychotherapy for crisis; first 60 minutes	\$38.01	\$38.01
90840	Psychotherapy for crisis; each additional 30 minutes	\$18.98	\$18.98
90846	Family psychotherapy (without patient present), 50 minutes	\$86.64	\$86.64
90847	Family psychotherapy (with patient present), 50 minutes	\$89.65	\$89.65
90849	Multiple-family group psychotherapy	\$31.85	\$31.85
90853	Group psychotherapy	\$3.47	\$14.48

Miscellaneous NSMHS

Miscellaneous NSMHS Code Table

Billing Code	General Code Description	MD, NP, PA	LP, LCSW, LPCC, LMFT
90785	Interactive complexity	\$3.88	\$3.88
90880	Hypnotherapy	\$52.11	\$52.11
99406	Smoking and tobacco use cessation counseling visit; intermediate, 3 to 10 minutes	\$10.41	\$10.41
99407	Smoking and tobacco use cessation counseling visit; intensive, more than 10 minutes	\$19.93	\$19.93
G0442	Annual alcohol misuse screening	\$16.50	\$16.50
G9919	Adverse Childhood Experience (ACEs) screening, high risk	\$29.00	\$29.00
G9920	ACEs screening, lower risk	\$29.00	\$29.00
H0049	Drug use screening	By Report	By Report
H0050	Alcohol and drug services, brief intervention	By Report	By Report
«H1011	Dyadic Behavioral Health (DBH) Well-Child Visit	\$92.46	\$92.46»
«H2015	Dyadic Comprehensive Community Support Services, per 15 minutes	\$19.31	\$19.31»
«H2027	Dyadic Psychoeducational Services, per 15 minutes	\$19.31	\$19.31»
«T1027	Dyadic Family Training and Counseling for Child Development, per 15 minutes	\$19.31	\$19.31»

End of Life Services

Refer to the *End of Life Option Act Services* section in this manual for additional information.

Supervising Clinician Billing Requirements for Psychological Services

Associate marriage and family therapists, associate professional clinical counselors, associate clinical social workers and psychology assistants may render the above related psychology services under a supervising clinician. The claim must list the associate or assistant's name in the *Additional Claim Information* field (Box 19) or on an attachment, along with the supervising clinician's National Provider Identifier number as the "billing provider."

Legend

Symbols used in the document above are explained in the following table.

Symbol	Description
<<	This is a change mark symbol. It is used to indicate where on the page the most recent change begins.
>>	This is a change mark symbol. It is used to indicate where on the page the most recent change ends.
<<*	This service is not reimbursable to LCSWs, LPCCs and LMFTs.>>

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Naslund & Naslund Foundation

Vendor #: PL2134 Svc Code: 055 (Community Integration Training program) Date: 4/21/23

Other Vendorizations with Vendor's Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Service Address: 28030 Dorothy Drive #204 D. Agoura Hills, CA 91301

Service Description: Naslund & Naslund Foundation-Light of Hope is a 100% community-based, integration, day program whose aim is to assist adults with I/DD with their physical and emotional well-being in developing an understanding of his/her abilities, to work on self-advocacy skills, to perform daily activities, helping them to integrate and thrive in the community outside their homes, enabling participation in society such as finding gainful employment, volunteering, and assisting them in keeping the mind and body stimulated through healthy and safe choices. Program ensures clients' basic human rights are protected and are given the opportunity to enrich the quality of their lives through individualized planning focusing on their needs, rights, and choices.

Service Area: San Fernando Valley

Staffing: 1:1 one staff to 1 consumer, 1:2 one staff to 2 consumers and 1:3 one staff to 3 consumers.

Employment Component: Participants will be involved in choosing and customizing activities that meet their individual needs, to develop job skills, to seek employment and volunteer positions, and increase their ability to lead integrated and inclusive lives.

Exceptional Conditions: n/a



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	First Amendment Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Naslund & Naslund Foundation Vendor #: PL2134 Service Code: 055
3.	The Purpose of the Contract	<p>The service provider will provide Community Integration Training services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide community integration training to adult consumers that includes, but is not limited to, assistance with acquisition, retention, or improvement in self-help, socialization and adaptive skills which take place in a non-residential setting, separate from the home or facility in which the consumer resides. Services shall normally be furnished 4 or more hours per day on a regularly scheduled basis, for one or more days per week unless provided as an adjunct to other day activities included in the consumer's IPP.</p> <p>The purpose of the 1st amendment is to add additional staffing ratios, 1:1 and 1:3, in addition to existing 1:2 ratio services per program design addendum and new cost statements.</p>
4.	The Contract Term	Five (5) year contract effective January 01, 2023 through December 31, 2017.
5.	The Total Amount of the Contract	Projected annual cost is \$797,846.40 per year, or \$3,989,232 over the entire five (5) year term of the contract based on the projected utilization of 6 consumers (1:1), 8 consumers (1:2), and 6 consumers (1:3).
6.	The Total Proposed Number of Consumers Served	Projected 20 consumers per month.



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7.	The Rate of Payment or Payment Amount	<p>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate listed for each ratio as listed below:</p> <ul style="list-style-type: none"> • 1:1 \$32.20 per hour • 1:2 \$23.16 per hour • 1:3 \$22.16 per hour <p>The original 1:2 rate received the increase from \$18.96 to \$23.16 per hour per AB 136 rate implementation.</p>									
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Community Integration Training Program services.									
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Negotiated hourly rates are based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” There is not an NLACRC median rate for these services. The provider’s stated cost exceeds the 2023 statewide median rate as listed below, but the provider is willing to accept the median rate.</p> <table border="1" data-bbox="802 1440 1425 1535"> <thead> <tr> <th>Ratio</th> <th>Median Rate</th> <th>Provider’s Cost</th> </tr> </thead> <tbody> <tr> <td>1:1</td> <td>\$32.20</td> <td>\$32.41</td> </tr> <tr> <td>1:3</td> <td>\$22.16</td> <td>\$22.23</td> </tr> </tbody> </table>	Ratio	Median Rate	Provider’s Cost	1:1	\$32.20	\$32.41	1:3	\$22.16	\$22.23
Ratio	Median Rate	Provider’s Cost									
1:1	\$32.20	\$32.41									
1:3	\$22.16	\$22.23									
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None									

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“Contract”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

 David Coe, Board Treasurer _____
 April 26, 2023
 Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**First Amendment**”) for **Naslund & Naslund Foundation** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the **First Amendment** between NLACRC and **Naslund & Naslund Foundation** was reviewed and approved by NLACRC’s Board of Trustees on **May 10, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023
Date

PL2174-055 (Community Integration Training Program)

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Service Code Description
n/a		

Vendor Name: Assurance Family Services Inc.
Vendor Number: PL2174
Service Code: 055
Service Code Description: Community Integration Training Program
Service Address: 1160 N. Maclay Ave. Suite 201
 San Fernando, CA 91340
Service Area: San Fernando Valley

Service Description: Assurance Family Services, previously under vendor number: PL1973, has changed entities from Sole Proprietor to Corporation and has relocated from 14652 Ventura Blvd. Sherman Oaks, CA to 1160 N. Maclay Ave. Suite 201, San Fernando, CA 91340 . There are no changes to the approved Program Design.

Assurance Family Services (AFS) is a 100% community-based program. Their purpose is to focus on main areas of employment, volunteering, independent living, and social activity while out in the community to enable persons living with disabilities. Individuals’ choices, abilities and preferences will be respected and supported. AFS staff are trained and qualified to assist in areas consumers require support in. AFS emphasizes on developing skills necessary for independence at home by increasing self-sufficient behavior through community integration. Through full supervision and continuous training, staff will be more than equipped to implement the services needed to assure individual’s success. The goal of AFS is to promote independence, self-determination, and self-advocacy, to prepare and provide individuals with the tools required to lead successful lives, by enabling and empowering the individuals to experience a sense of autonomy.

Director Qualifications:

- A Bachelor’s degree in a related human services field and 18 months of experience in the management of human services delivery system OR 5 years of experience in a human services delivery system including 2 years of management or supervisory experience.
- DOJ Clearance, First Aid/CPR certification

Supervisor Qualifications:

- A bachelor’s degree in human services related field OR 1-year experience in a comparable program, in addition to three years of experience in a human services delivery system.
- DOJ Clearance, First Aid/CPR certification, TB test clearance, valid California Driver’s License, car insurance.
- Possess the demonstrated ability to provide staff training, supervision, and planning.

Direct Staff Qualifications:

- A high school diploma and at least six months’ experience working with adults with developmental disabilities.
- DOJ Clearance, First Aid/CPR certification, TB test clearance, valid California Driver’s License, car insurance
- The ability to perform the functions required in the program design.

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Assurance Family Service Inc. Vendor Number: PL2174, Service Code: 055
3.	The Purpose of the Contract	The service provider will provide Community Integration Training services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide community integration training to adult consumers that includes, but is not limited to, assistance with acquisition, retention, or improvement in self-help, socialization and adaptive skills which take place in a non-residential setting, separate from the home or facility in which the consumer resides. Services shall normally be furnished 4 or more hours per day on a regularly scheduled basis, for one or more days per week unless provided as an adjunct to other day activities included in the consumer's IPP.
4.	The Contract Term	Five (5) year contract effective June 1, 2023 through May 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$1,244,267.82 per year, or \$6,221,339.09 over the entire five (5) year term of the contract based previous actual expenditure for original vendor number PL1973.
6.	The Total Proposed Number of Consumers Served	Projected 29 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Community Integration Training agency rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Community Integration training services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The rates of Community Integration Training services are based on the original contracted rates with PL1973-055 at \$4,069.95 /M (1:1

		ratio); \$2,228.94/M (1:2 ratio); \$1,950.90/M (1:3 ratio) on 9/1/2020. The passage of Assembly Bill 136 (“AB 136”) authorized the Department of Developmental Services (“DDS”) and North Los Angeles County Regional Center (“NLACRC”) to provide eligible service providers with a rate increase for specified services. The rates were changed to \$4,671.54 /M (1:1 ratio); \$2,462.46/M (1:2 ratio); \$1,950.90/M (1:3 ratio) effective January 1, 2023.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	This vendorization replaces the original PL1973 vendored effective September 1, 2020 due to change of address and business entity change from sole proprietorship to corporation.

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer

April 26, 2023
Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Assurance Family Service Inc.** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Assurance Family Service Inc.** was reviewed and approved by NLACRC’s Board of Trustees on **May 10, 2023.**

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023
Date

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

E-SOL / Enrichment & Social Opportunities for Life

Vendor #: HL1035

Svc Code: 855

Date: 4/21/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
PL1825	055	Community Integration Training Program
HL0664	505	Activity Center
HL0418	505	Activity Center
PL1826	612	Behavior Analyst
HL0078	851	Child Day Care
HL0506	855	Adult Day Care
HL0387	855	Adult Day Care

Service Address: 7144 Balboa Boulevard, Lake Balboa, CA 91406

Service Description: Adult Day Care

To provide an environment where parents can feel confident in knowing that their adult child is safe. To provide a fun and social environment where participants can interact with their peers. As a result of participation in our program, consumers will acquire age appropriate social skills by engaging in a variety of social games and activities.

Service Area: San Fernando Valley

Staffing:

- A. Administrator
Directors shall provide care and supervision as necessary to meet the needs of each consumer. Directors shall be responsible for staff and consumers daily activities and business needs of the corporation. Such responsibilities may include scheduling, creating agendas, activity schedules, and facilitating staff meetings, and addressing issues regarding employees, consumers and caretakers.
Qualifications: A baccalaureate degree in psychology, social work or a related human services field and a minimum of one-year experience in the management of a human services delivery system, or three years of experience in a human services delivery system including at least one year in a management or supervisory position and two years of experience
- B. Direct Support Professional
DSPs shall provide care and supervision as necessary to meet the needs of each consumer. Such care and supervision may include assisting with personal care and all activities as provided for by the program. DSPs duties include and are not limited to direct supervision of all scheduled activities.

Employment Component: n/a

Exceptional Conditions: HL1035-855 replacing HL0204-855 due to change in address/license.

Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Enrichment and Social Opportunities for Life Skills dba E-SOL Vendor Number: HL1035, Service Code: 855
3.	The Purpose of the Contract	Service provider shall provide Adult Day Care to consumers as per 17 CCR, Section 54342(a)(4) wherein a Regional Center shall classify the contractor as an Adult Day Care Facility if the vendor 1) Possesses a valid day care license for adults issued by DSS or an agency authorized by DSS to assume specific licensing responsibilities; and 2) Provides nonmedical care and supervision to adults 18 years of age or older on less than a 24-hour per day basis.
4.	The Contract Term	Five (5) year contract effective May 1, 2023 through April 30, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$147,267.31 per year, or \$736,336.55 over the entire five (5) year term of the contract based on the cost statement.
6.	The Total Proposed Number of Consumers Served	Projected 23 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Adult Day Care agency rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Adult Day Care services.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The hourly rate of Adult Day Care is based on the original contracted rate for HL0204-855 established at vendorization on August 1, 2022 of \$8.50 per hour per consumer (1:5 ratio). On January 1, 2015, the California Legislature enacted Labor Code Section 245 et seq. also known as the Healthy Workplaces, Healthy Families Act of 2014 (AB1522). The AB1522 Sick Leave act adjusted the rate to \$8.57 per hour on 7/15/2015.

		Due to the enactment of Assembly Bill X2-1 of Statutes of 2016 (“ABX2-1”) the service rate was increased to \$9.17 per hour effective July 16, 2016.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	This vendorization replaces previous vendor number HL0204 (effective date 8/1/2002) due to change in address. New vendor number established as an administrative change due to new DSS license number.

The North Los Angeles County Regional Center’s (“**NLACRC**”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“**Contract**”) and is recommending an action of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer

April 26, 2023
Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement (“**Agreement**”, or “**Contract**”) for **Enrichment and Social Opportunities for Life Skills dba E-SOL** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and **Enrichment and Social Opportunities for Life Skills dba E-SOL** was reviewed and approved by NLACRC’s Board of Trustees on **May 10, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary	May 10, 2023 Date
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North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

ADMINISTRATIVE AFFAIRS RECOMMENDATION TO THE BOARD OF TRUSTEES

The North Los Angeles County Regional Center (“NLACRC”) Administrative Affairs Committee is recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer, the Chief Consumer & Community Services Officer and the Chief Information Officer to secure a revolving line of credit with City National Bank for fiscal year 2023-2024 (July 1, 2023 through June 30, 2024) for an amount up to \$75,000,000.00.

David Coe, Board Treasurer

April 26, 2023
Date

BOARD RESOLUTION TO SECURE REVOLVING LINE OF CREDIT

RESOLVED that the Board of Trustees of the North Los Angeles County Regional Center authorizes the Executive Director, the Chief Financial Officer, the Chief Consumer & Community Services Officer and the Chief Information Officer to secure a revolving line of credit with City National Bank for fiscal year 2023-2024 (July 1, 2023 through June 30, 2024) for an amount up to \$75,000,000.00.

Certification by Secretary: I certify that (1) I am the Secretary of North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center’s Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023
Date



North Los Angeles County Regional Center

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ADMINISTRATIVE AFFAIRS RECOMMENDATION TO THE BOARD OF TRUSTEES

The North Los Angeles County Regional Center (“NLACRC”) Administrative Affairs Committee is recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer, the Chief Consumer & Community Services Officer and the Chief Information Officer to make disbursement requests from the corporate revolving line of credit with City National Bank.

The NLACRC Administrative Affairs Committee is further recommending the Board of Trustees to authorize the Executive Director, the Chief Financial Officer, the Chief Consumer & Community Services Officer and the Chief Information Officer to execute disbursement instructions for the corporate revolving line of credit with City National Bank.

David Coe, Board Treasurer

April 26, 2023

Date

BOARD RESOLUTION TO FOR DISBURSEMENT INSTRUCTIONS

RESOLVED that the Board of Trustees of the North Los Angeles County Regional Center (“NLACRC”) authorizes the Executive Director, the Chief Financial Officer, the Chief Consumer & Community Services Officer and the Chief Information Officer to make disbursement requests from the corporate revolving line of credit with City National Bank.

RESOLVED that the Board of Trustees of the NLACRC authorizes the Executive Director, the Chief Financial Officer, the Chief Consumer & Community Services Officer and the Chief Information Officer to execute disbursement instructions for the corporate revolving line of credit with City National Bank.

Certification by Secretary: I certify that (1) I am the Secretary of North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center’s Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023

Date

**ASSOCIATION OF REGIONAL CENTER
AGENCIES**

980 9TH STREET
SACRAMENTO, CA 95814 US
916-446-7961
Vumenei@arcenet.org

Invoice



BILL TO
Vini Montague North LA Regional Center 15400 Sherman Way, Suite 170 Van Nuys, CA 91406

INVOICE #	DATE	TOTAL DUE	DUE DATE		ENCLOSED
2023-24 NLACRC	02/07/2023	\$106,405.00	07/01/2023		

BALANCE DUE **\$106,405.00**



ARCA Annual Report

- an annual report that highlights ARCA's major projects and achievements –

June 16, 2022

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Pursue rate reform for developmental services

1. Worked with DDS to obtain greater clarity for regional centers regarding the rate reform implementation steps and calculations.
2. During the Lanterman Coalition annual planning meeting, proposed prioritizing strategies to compel the periodic updating of rate models to ensure greater sustainability.
3. Discussed with regional centers, DDS, and Health Management Associates the establishment of provider staff qualifications and the timing for linking service rates to staff qualifications.
4. Worked with ARCA's Board of Directors to develop its Budget position, including supporting the request of the Lanterman Coalition to accelerate the rate model implementation schedule.
5. Met with various members of the Administration and legislative staff to discuss the importance of accelerating the rate model implementation in order to enhance the direct services workforce and enable greater in-person service delivery.
6. Consulted with the Infant Development Association regarding its concerns related to the rate study models for early intervention programs and possible solutions. Consulted with the Infant Development Association regarding its concerns related to the rate study models for early intervention programs and possible solutions.
7. Continue to work with service providers and developmental services advocates regarding demonstrating the connection between rate increases and enhancements in direct service provider compensation.
8. Testified at the Senate Budget Subcommittee #3 and Assembly Budget Subcommittee #1 hearings about the need for both short-term rate acceleration and the longer-term practice of keeping rate models updated to ensure stability.
9. Consulted with service providers and DDS about guardrails for tailored day service spending and the balancing of service access with fiscal limitations.
10. Using social media and email, promoted of the Staff Stability Survey being conducted by DDS, as it is a tool that will provide valuable information about service provider workforce needs, which will inform future work in this area.

Advocate for an equitable and sustainable regional center operations funding methodology

1. Worked with DDS to identify available funding for allocation in Fiscal Year 2021-22 and supported ARCA's Allocation Finance Subcommittee to develop recommendations for the timely allocation of the funds.
2. Discussed with various ARCA committees as well as DDS the potential for prioritizing correction of the Core Staffing Formula during the Fiscal Year 2022-23 Budget season.
3. Worked with ARCA's consultant on refinements to the proposed Core Staffing Formula model to reflect the investment of \$90 million additional for caseload ratio relief beginning in Fiscal Year 2022-23.
4. Met with the Health and Human Services Agency to discuss ARCA's commitment to measuring outcomes and implementing the Performance Incentive Program while helping people achieve individualized goals.
5. Obtained SEIU California's agreement to co-sponsor ARCA's request regarding modification to the Core Staffing Formula.
6. Secured the support of the Lanterman for the request to modernize the Core Staffing Formula.
7. Worked with a group of regional center Executive Directors to develop draft Performance Incentive Program measures that evolve with time for consideration by the ARCA Board of Directors.
8. Secured a legislative sponsor and multiple co-sponsors for ARCA's request to modernize the Core Staffing Formula.
9. Discussed the challenges associated with stagnant assumptions in the Core Staffing Formula, with representatives from advocacy organizations, the Legislature, and the Administration.
10. Collected detailed information from regional centers to inform the allocation of the Performance Measures funds designed to help reduce caseload ratios.

Encourage and empower community members to participate in the legislative process

1. Sent action alert on the approved Budget, including a list of major changes and system successes (e.g., rate study, service coordination, DSP training).
2. Reached out to various organizations urging them to write letters to Governor Newsom in support of AB 445, which eliminated the requirement that regional center staff collect Social Security numbers of the parents of individuals served.
3. Did a “Thank You” action alert, with social media, related to new funds for the service system.
4. Provided a training to the SG/PRC Vendor Advisory Committee on Budget advocacy.
5. Spoke with autism organizations’ representatives about getting engaged in the process of advocacy for developmental services funding.
6. Worked with the ARCA Client Advisory Committee on their priority related to legislative advocacy for affordable housing.
7. Hosted an ARCA Academy presentation and rebroadcast event on participating in the legislative process.
8. Developed and updated materials supporting ARCA's priorities for use in the upcoming Grassroots Day, including on topics related to the Core Staffing Formula, parental fees, and key legislation.
9. Presented to TCRC’s Board about ARCA, its relationship to regional centers, and the basics of the legislative process.
10. Coordinated and hosted a virtual Grassroots Day to support regional center representatives to tell their stories to legislative staff and members.

Increase integrated employment opportunities

1. Discussed with the State Council on Developmental Disabilities potential strategies for securing the funding and resources needed to assist people currently paid subminimum wage to transition to competitive integrated employment.
2. Coordinated a call with Senator Durazo, including representatives from regional centers, to discuss SB 639 with a focus on how to ensure a smooth transition for people served by regional centers who are currently paid less than minimum wage.
3. Discussed operationalization of changes to the Paid Internship Program and Competitive Integrated Employment incentive payments that were included in the Fiscal Year 2021-22 Budget.
4. Hosted ARCA's public webinar with over 200 attendees on the topic of how regional centers support individuals' employment journeys, including written materials and live Spanish and ASL interpretation.
5. Worked with community partners to shape a draft resolution recognizing the contributions of individuals with developmental disabilities to their communities on a variety of levels, including as employees.
6. Participated in the employment workgroup facilitated by DDS, which met to gather stakeholder input for the \$10 million in employment grant opportunities.
7. Discuss with Disability Rights California and a service provider strategies to support employment outcomes for individuals with more intensive support needs.
8. Participated in discussions regarding the role non-disability agencies (e.g., community colleges and EDD) could play in increasing employment for people served by regional centers.
9. Facilitated and analyzed the 2021 ARCA Employment Survey that was completed by regional centers and provides longitudinal information regarding employment support practices around the state.
10. Representatives from DDS, Orange County Regional Center and ARCA presented on employment services at the Workcon conference in San Diego CA.

Increase affordable integrated housing options

1. Discussed items in the Enacted Budget related to housing with members of the Lanterman Housing Alliance.
2. Participated in ARCA Housing Committee to discuss the best way to capture data regarding housing needs for the population served by regional centers.
3. Participated in a Lanterman Housing Alliance presentation on their strategic priorities related to housing.
4. Discussed multi-family housing projects in progress with the Lanterman Housing Alliance with an eye towards identification of best practices in this area.
5. Working with DDS to coordinate training on multi-family housing development to the regional center Directors of Client Services group.
6. Discussed with the Lanterman Housing Alliance how the Client Development Evaluation Report (CDER) could be modified to capture housing needs data to support grant applications for the development of housing to support people with developmental disabilities, while minimizing workload implications for regional center staff.
7. Working with the ARCA Client Advisory Committee on organizing and supporting members in collaboration with regional center staff to advocate for affordable housing at the local level.
8. Participated in LHA's Housing Need Workgroup meeting to discuss the groups progress in collecting housing needs data for individuals served by the regional centers, including identification of an accurate data source for information regarding homelessness.
9. Discussed bills that Lanterman Housing Alliance is tracking and/or sponsoring for coordination with ARCA's own legislative work.
10. Reviewed housing related Budget items proposed in the Governor's May Revise and discussed them with housing partners.

Enhance regional centers' responses to the needs of individuals and families from culturally and ethnically diverse communities

1. Hosted an ARCA Academy session on the interpretation of annual purchase of service data, its use by DDS, and how it informs regional center practices.
2. Participated in a discussion with DDS regarding implementation of implicit bias training for regional center staff and advocated for local flexibility to meet each center's needs.
3. Arranged a grant writing training regional centers' Cultural Specialists to help support them in securing equity grant funding through DDS. The consultant that conducted the training provided the attendees with information and support related to grant writing and scoring processes.
4. Provided DDS with ARCA's recommendations related to the Enhanced Service Coordination project to better serve people from diverse communities who have historically not accessed many paid regional center supports.
5. Engaged a contractor to support ARCA staff work on detailed analysis of statewide POS expenditure data to support regional centers' local meetings on this topic.
6. During the Assembly Budget Subcommittee #1 hearing, urged the identification of consistent measures that will be used to ascertain success in service access and equity as those will drive targeted intervention.
7. Drafted and submitted Senate and Assembly Budget requests on repealing the Family Cost Participation Program and the Annual Family Program Fee, as both create barriers to service access.
8. Consulted with DDS on the potential uses of new annual funds for improving regional centers' ability to adapt services for individuals from a variety of linguistic and cultural backgrounds.
9. Held separate discussions with various advocacy groups and key legislative staff on ARCA's analysis of regional center POS expenditure data and what it suggests about opportunities for next steps.
10. Provided comments to the LA Times regarding regional centers' support of individuals from diverse communities, including the role of the service coordinator.

Increase community capacity through strategic resource development

1. Hosted a presentation on the START crisis intervention program during the Board of Directors meeting to highlight the successes of this model.
2. Discussed with DDS the need for ample forewarning regarding any plans to modify local Health and Safety Waiver authority or Alternative Service Delivery.
3. Arranged presentations for regional centers on the role Pediatric Day Health Centers can play in supporting those with medical complexities.
4. Discussed with DDS strategies to address any staffing shortages that arise in response to the provider vaccination mandate.
5. Presented during the CalTASH conference on regional centers' role in achieving Home and Community-Based Services compliance and the philosophy behind this shift.
6. Participated in discussions with DDS regarding how to enhance supports for families supporting their loved ones in the family home, which is more common in diverse communities.
7. Jointly hosted discussions with the California Welfare Directors Association on how to collaborate in supporting families caring for multi-agency youth and consulted with the Family Resource Center Network of California regarding this same population.
8. In collaboration with The Arc California hosted a joint webinar on the development of integrated social recreational opportunities.
9. Met with regional center representatives and DDS to discuss the evolution of services for individuals with challenging support needs and remaining gaps in the system of supports.
10. Consulted with legislative staff regarding the additional provider resources that would be needed to support people whose disabilities arose between ages 18 and 22.

Increase community understanding of the value of person-centered thinking and planning

1. Finalized and distributed an infographic in English and Spanish related to accessing generic services as a resource center to share with those they serve.
2. Sought and received approval from ARCA's Board of Directors to host public webinars on various topics to proactively highlight the work of regional centers.
3. Presented at the Family Voices conference regarding how families can best work with their child's service coordinator to meet the child's needs.
4. Worked with regional center representatives to develop a conservatorship policy position for ARCA that balances support needs and personal rights, which was approved by the ARCA Board of Directors.
5. Participated in a focus group alongside regional center staff regarding the interface between person-centered planning and the fair hearing process.
6. Gathered community support for ARCA's proposal to eliminate the Annual Family Program Fee and Family Cost Participation Program to eliminate barriers to needed services for children.
7. Participated in discussions regarding delaying the implementation of the transition of Intermediate Care Facility residents into Medi-Cal Managed Care to ensure individual choice is respected.
8. Met with the Health and Human Services Agency to discuss ARCA's commitment to achieving and measuring individual outcomes.
9. Worked with a small group of regional center representatives to develop ARCA's recommendations for regional center performance measures, including those that measure the effectiveness of individual planning and services, and used that work to inform conversations with DDS on this topic.
10. Participated in conversations with DDS and stakeholders about the mechanics of provider quality incentives and their role in supporting stronger person-centered outcomes.

Implementation of the Self-Determination Program (SDP)

1. Met with regional center staff charged with implementation of the Self-Determination Program to answer their questions regarding the impact of changes included in Trailer Bill Language on program administration.
2. Participated in a Self-Determination Program focus group convened by DDS to discuss clearer communication regarding programmatic rules for purchased services through the Self-Determination Program.
3. Requested DDS provide clarification regarding regional centers' ongoing authority to purchase person-centered plans for those preparing to enter the Self-Determination Program and the funding available for that purpose.
4. Supported regional center staff to better understand Participant Directed Goods and Services along with the opportunities and limitations of this service category for individual planning.
5. Met with DDS staff to highlight the ways in which requested SDP monthly reporting is out of alignment with current contract and opportunities for correcting the issue.
6. Presented on a webinar hosted by CalABLE regarding the structure of the regional center system and how SDP can work in tandem with CalABLE accounts and provided regional centers with guidance on this topic from DDS.
7. Obtained clarity from DDS regarding funding of rental assistance outside the SDP budget for those who otherwise meet the requirements for this assistance.
8. Met with regional center representatives, DDS, and Financial Management Service organizations to talk about how to strengthen this service to support SDP implementation.
9. Worked with DDS to obtain the flexibility for each regional center to use one of its Participant Choice Specialists to support the accounting work associated with program administration.
10. Presented an ARCA Academy session for regional center board members on the history, structure, challenges, and opportunities in the implementation of SDP.

Other Key Accomplishments

1. Completed contract negotiation with DDS on various issues including supporting those with forensic needs, children placed out-of-state, and regional center board member education.
2. Refined a draft email retention policy to balance liability with business needs.
3. Worked with DDS and regional center Executive Directors to refine ARCA's proposal related to modifications to the quarterly monitoring protocol in communities with high COVID-19 transmission rates.
4. Worked with ARCA's attorney on rewriting the organization's bylaws to come into compliance with existing law and secured approval from DDS for regional centers to use a hybrid of in-person and comprehensive remote quarterly monitoring when required in response to high COVID-19 positivity rates in local communities.
5. Consulted with DDS on its proposal related to an ombudsperson for regional center services and ensuring both that existing appeals and complaints processes are maintained and that the clear boundaries between regional centers and DDS remain intact.
6. Attended various DDS stakeholder meetings on a variety of topics intended to strengthen services to people with developmental disabilities in California and provided updates to ARCA's Board of Directors as appropriate.
7. Collected information regarding regional centers' plans regarding greater returns to in-office operation to assist with informing planning at the local level.
8. Conducted a survey of regional centers regarding the practices of their board of directors to inform local practices and considerations.
9. Analyzed the DDS proposed Trailer Bill Language on regional center fair hearings and provided DDS and legislative staff with cost estimates for regional center operations to carry out the new expectations.
10. Worked with regional centers and DDS to identify subject matter experts to inform the replacement of aging regional center software systems.
11. Completed ARCA Comment on Statewide Transition Plan proposal of the Department of Health Care Services.
12. Assisted the Clinical Directors Group by arranging a group purchase of the clinical information database UpToDate.
13. Attended the State Council on Developmental Disabilities Council meetings and provided summaries to appropriate regional center staff.

14. Drafted a letter directed towards the Department of Health Care Services regarding the transition of Intermediate Care Facility residents to Medi-Cal Managed Care.
15. Updated and sent out the Resource Limitations survey to the Community Services Departments statewide to capture resource development challenges
16. Participated in Emergency Preparedness Workgroup meetings facilitated by DDS and assisted in acquiring provider volunteers.
17. Summarized the report titled “Unfair Hearings: How People with Intellectual and Developmental Disabilities Lack Access to Justice in California.”
18. Conducted a survey and completed a report regarding Early Start to Part B transitions.
19. Solicited information from representatives of the Clinical Directors Group and Early Start to develop a list of recommendations that would make intake more family friendly.
20. Worked with DDS to clarify timelines and expectations in the restoration of social recreation and camp services.
21. Updated key regional staff about the narrowed scope of the Public Charge rule.
22. Joined as an observer of the California Health and Human Services Agency Data Exchange Workgroup and provided updates to regional centers about the salient points that may impact their work in the future.
23. Created a summary for the ARCA Board of Directors of both rounds of FY 2021-22 Trailer Bill Language.
24. Ran a short social media campaign advising the public of new vaccine mandates specific to the developmental services system.
25. Transitioned the ARCA news emails to "Capitol Currents," a weekly publication for public distribution.
26. Launched the first informal Board Delegates meetings, meant to help delegates meet and develop relationships with their peers outside of formal interactions.
27. Worked alongside the California Dental Association on their Budget request related to clinics serving people with special needs, including developmental disabilities.
28. Held a variety of ARCA Web Academies to educate regional center board members regarding services for different ages, the Self-Determination Program, and legislative advocacy.
29. Hosted a public webinar on the regional center intake process, for both Early Start and Lanterman Act services

30. Drafted fact sheets and language for a “developmental disabilities inclusion” resolution. and successfully moved SCR 91 (Hurtado) on Inclusion Month through the legislative process.
31. Researched and procured new phone service for ARCA office.
32. Served as liaison with ARCA Board President and BoardSource on the annual Executive Director performance evaluation.
33. Planned and arranged for a return to in-person meetings as pandemic restrictions were lifted.
34. Developed monthly regional center Purchase of Services forecast report (PEP).
35. Completed monthly COVID-19 Expense Tracker.
36. Completed Worker’s Compensation audit and reports.
37. Completed FY 2021-22 Budget Initiative Summary.
38. Completed month-end financial reports.
39. Completed the FY 2020-21 Audit.
40. Reviewed ARCA Draft Audit reports and developed steps to address audit recommendations.
41. Completed a survey of regional centers regarding Information Technology Software they use to supplement existing standardized systems.
42. Completed a summary analysis of the FY 2022-23 May Revise Budget report and answered regional centers’ questions regarding its contents.

ARCA Office Functions and Roles



The following pages provide an overview of the major functions of the ARCA office as a whole as well as the primary roles of each staff member.

Please note that ARCA staff members work as a cohesive team and that the multi-disciplinary nature of the work means that many functions are carried out cooperatively.

Representing Regional Center Interests and Positions

Meet with DDS, other departments, legislators and/or staff, and statewide groups on systemic issues

Work collaboratively with regional centers and departments to develop processes to address shared issues

Build coalitions with other organizations around key priorities and issues of agreement

Provide requested information and background on the regional center system

Staffing a Discipline Group or Committee

Arrange conference call lines, and distribute meeting materials and information to members

Attend group meetings and provide an update on ARCA information

Research and distribute information on topics relevant to the group

For Board Committees, coordinate agendas/meeting materials with Chairperson and draft minutes

Complete assigned follow-up work between meetings and share with committee members for feedback

Work with Chairperson to advance group proposals

Analysis of Statewide Information

Upon request by, or with the permission of, the Directors Group, collect data from/survey regional centers

Provide ongoing data management during the data collection phase, working with regional centers as needed

Compile and analyze the statewide data and disseminate the information to regional centers

Present data, trends, and any relevant conclusions in an audience-appropriate format

Responding to Proposals

Track legislation (including Budget), proposed regulations, and other opportunities for public input related to developmental disabilities

Provide summary analysis of policy and fiscal effects of proposals for appropriate regional center staff, discipline group, or ARCA committee for feedback

Develop positions for consideration by the Executive Committee and/or Board of Directors

Upon approval, provide written/oral comments to state/federal agencies, the Legislature, and the Administration

Public Meetings and Hearings

Track meetings and hearings that relevant to ARCA members and provide them with information regarding key meetings and hearings in advance

Attend the meeting or hearing (or monitor remotely) and represent ARCA's positions either as a member of the committee or during public comment periods

Following the meeting or hearing, provide a written summary to Board members along with relevant meeting materials

Miscellaneous Member Support

Respond to individual Board member or regional center staff requests for information or technical assistance

Upon invitation, participate in community events or provide trainings in individual regional center catchment areas

Provide updates on news of interest to the developmental disabilities community

Provide or participate in educational opportunities as requested (e.g., forensic forums)

Coordinate collective statewide efforts (e.g., UFS replacement, boilerplate contract negotiation support)

ARCA Operations

Complete human resources functions (*e.g.*, hiring, payroll, benefits, and evaluation)

Purchase office supplies, needed equipment, subscriptions, and memberships

Ensure equipment and website are functioning appropriately

Coordinate staff travel

Interface with the landlord regarding security, maintenance, housekeeping, and other issues

Maintain Committee and other group rosters and email lists

Review property, equipment, and event contracts/leases

In-Person Meeting Logistics

For Board of Directors and lead discipline group meetings, research hotel and meeting space options, communicate with discipline group Chairperson, and negotiate prices and other details

For Board of Directors and lead discipline group meetings, arrange and pay for requested meals, technology needs, and other logistics, within pre-existing annual budget limits

For other groups, reimburse for allowed meals and other expenses and track each group's budget to ensure costs do not exceed budgeted amounts

Accounting

Perform monthly general accounting processes

Track and record payroll costs, including for wage and salary, taxes, and benefits

Budget for expected expenditures for current and future fiscal years

Make investment deposits and withdrawals based on cash availability and demands

Prepare and file federal, state, and local informational and tax returns

Prepare the Annual Financial Statements and provide audit evidence

Amy Westling
Executive Director

- **Committees Staffed:** Board of Directors, Executive Committee, Strategic Planning Committee, Directors Group, Contract Negotiating Committee
- **Areas of Focus:** Oversee organization in accordance with its strategic plan, manage ARCA staff, lead interagency coordination and collaboration

Darline Dupree
Senior Program Analyst

- **Committees Staffed:** Directors of Client Services, Training and Information Group, Employment Committee, Employment Specialist, Housing Committee, Community Placement Plan (CPP) Housing Guidelines, Quality Management Assessment Group
- **Areas of Focus:** Employment, housing, service coordination, Self-Determination Program

Daniel Savino
Government Affairs
Director

- **Committees Staffed:** Legislative Committee, Board Delegates Group, Nominating and Bylaws Committee, The Collaborative
- **Areas of Focus:** Legislation, local advocacy, news summaries, action alerts, social media, Grassroots Day, Capitol Briefing Day, federal processes

Sidney Jackson
Senior Program Analyst

- **Committees Staffed:** Client Advisory Committee, Early Start Committee, Federal Revenues Committee, Equity Committee, Community Service Directors, HCBS Program Evaluators, Community Development Committee, Directors of Clinical Services, Physicians Group, Psychologists Group
- **Areas of Focus:** Self-Determination Program, POS disparity, federal programs (Early Start, Medicaid Waiver, etc.)

Vivian Umenei
Chief Financial Officer

- **Committees Staffed:** Finance Committee, Chief Financial Officers, ARCA Information Systems Committee, UFS Replacement
- **Areas of Focus:** DDS budget, statewide funding, analysis of regulations/legislation and their fiscal and administrative impact to regional centers, fiscal reporting, ARCA internal financial matters

Sally Williams
Office Manager

- **Areas of Focus:** Office operations, supervise office administration, arrange and communicate in-person meeting logistics (venues, meals, lodging, etc.), provide onsite support and act as vendor liaison for in-person meetings

Lauren Ettensohn
Administrative Assistant

- **Areas of Focus:** Maintain email lists and rosters, book staff travel, schedule teleconference logistics, send out meeting materials, coordinate schedules for upcoming meetings

Rick Rollens
Legislative Consultant

- **Areas of Focus:** Legislative insight, legislative strategy coordination, education regarding California's developmental services system, testimony at legislative hearings, legislative relations

North Los Angeles County Regional Center
Nominating Committee

Nominees & Re-Nominees
Fiscal Year 2023-24

Board of Trustees:

1. Alma Rodriguez *(re-elect)*
2. Ana Quiles *(re-elect)*
3. Andrew Ramirez
4. Anna C. Hurst *(elect)*
5. Brian Gatus
6. Cathy Blin *(re-elect)*
7. Curtis Wang **(elect)*
8. David Coe *(re-elect)*
9. George Alvarado **(re-elect)*
10. Leticia Garcia *(re-elect)*
11. Lillian Martinez
12. Michael Costa *(elect)*
13. Nicholas Abrahms * *(re-elect)*
14. Rocio Sigala
15. Sharmila Brunjes *(re-elect)*
16. Suad Bisogno VAC Chair *(pending new chair approval)*

* *(Note: 25% of the Board must be comprised of primary consumers. We will have 3 out of 19 members, which does not meet this requirement. The authorized numbers of Trustees shall be not less than fourteen 14 or more than twenty-two 22).*

Board Intern:

1. Vivian Seda *(elect)*

Slate of Officers:

	<u>Current Slate</u>	<u>FY 2023-24</u>
President:	Ana Quiles	Ana Quiles
1 st Vice President:	Alma Rodriguez	David Coe
2 nd Vice President:	Rocio Sigala	Rocio Sigala
Treasurer:	David Coe	Andrew Ramirez

Secretary:	Lillian Martinez	Lillian Martinez
CAC Chair:	Jennifer Koster	George Alvarado
ARCA Delegate:	Lety Garcia	Lety Garcia
ARCA Alternate:	Ana Quiles	Open
ARCA CAC Delegate:	Jennifer Koster	George Alvarado
ARCA CAC Alternate:	Open	George Alvarado

Vendor Advisory Committee:

1. Alex Kopilevich (*re-elect*)
2. Andrea Devers
3. Erica Beall
4. Catherine Carpenter
5. Cal Enriquez (*re-elect*)
6. Dana Kalek
7. Daniel Ortiz (*re-elect*)
8. Jaklen Keshishyan (*elect*)
9. Jodi Agnew-Navarro (*re-elect*)
10. Lisa Williamsen
11. Masood Babaeian (*elect*)
12. Octavia Askey (*elect*)
13. Rosalynn Daggs
14. Sharon Weinberg (*elect*)
15. Suad Bisogno (*Chair elect*)
16. Vahe Mkrtchian (*elect*)
17. ~ *Open Position* ~
18. ~ *Open Position* ~



North Los Angeles County Regional Center

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CONTRACT SUMMARY AND BOARD RESOLUTION

No.	DESCRIPTION	CONTRACT SUMMARY
1.	Contract Overview: (New or Amendment) (POS or OPS)	Operations New Agreements for Fiber Internet Access Services
2.	Name of Vendor or Service Provider	Spectrum Enterprise
3.	Purpose of the Contract	<p>Agreement for Primary and Secondary Lines for all 3 office locations. Currently, these services are being provided by TPX Communications. The contract for Internet services will be expiring on 06/30/23. TPX Communications is a Tier 2 provider which resells another provider's service or bandwidth. Spectrum is a Tier 1 provider which owns their own lines/cables and network. Should there be any problem with Internet services, NLACRC's IT department can work directly with Spectrum for resolution. IT Department will also be able to create SD-WAN utilizing our Firewalls capability. SD-WAN supports the agency's mobility direction. This will have benefits if disasters occur or there is a problem with the network. Benefits also include:</p> <ul style="list-style-type: none"> • Routing is controlled by NLACRC rather than vendor. • Visibility, scalability, performance, and control are enhanced. • Higher level of security as end-to-end encryption across the entire network occurs, including the Internet. • Greater performance as IT can give priority to the traffic that is most important. • Moving away from paying for SD-WAN as a service through TPX. • Spectrum will not require any buildup as the lines are already there. The switch in contracts will not require more than 1 hour to complete.
4.	Contract Term(s)	Thirty-six (36) months; July 1, 2023, through June 30, 2026
5.	Total Amount of the Contracts	\$273,486.00



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6.	Rate of Payment or Payment Amount	\$7,596.83 per month
7.	Method or Process Utilized to Award the Contract	The IT Director solicited proposals from TPX, Spectrum, and AT&T/Frontier. Our current Tier 2 provider, TPX Communications came in as the highest proposal. Spectrum and AT&T/Frontier came in with equal proposals, however, Spectrum is the only Tier 1 provider. Moving our services from TPX to Spectrum would save approximately \$141,000 over the term of the three-year contract. Our IT Director determined that Spectrum Enterprise's proposal best meets NLACRC's business needs and strategic plan goals. Additionally, IT Director identified substantial cost savings
8.	Method or Process Utilized to Establish the Rate or the Payment Amount	Usual & Customary Rate.
9.	Exceptional Conditions or Terms: Yes/No If yes, provide explanation	No



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CONTRACT SUMMARY AND BOARD RESOLUTION

The North Los Angeles County Regional Center (“**NLACRC**”) Board of Trustees reviewed and discussed the Fiber Internet Access Services Agreement between NLACRC and **Spectrum Enterprises**.

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, on May 10, 2023, the Fiber Internet Access Services Agreement (“**Agreement**”) between NLACRC and Spectrum Enterprise was reviewed and discussed by the NLACRC Board of Trustees. The NLACRC Board of Trustees hereby authorizes and designates any Officer of NLACRC to execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions, as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Financial Officer, Chief Consumer and Community Services Office or Chief Information Officer, and no one else.

CERTIFICATION BY SECRETARY: I certify that: (i) I am the Secretary of the NLACRC; (ii) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by Board of Trustees; iii) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Ventura Transit System, Inc.

Vendor #: HL1018-875, transportation services; PL2178-882, attendant services

Date: 5/4/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
n/a		

Service Address: 23577 Calabasas Road, Calabasas CA 91302

Service Description: Transportation services and transportation assistant services to serve people with developmental disabilities who reside in the San Fernando Valley region of Los Angeles County. Service will be provided via either 1) commercial type ADA wheelchair-accessible vehicles equipped with wheelchair lift, to operate collapsible seat configurations that accommodate any of the following seat configurations with a minimum of 4 wheelchairs spaces that may also be converted to 8A/4W (8 ambulatory, 4 wheelchair), or 12A/2W, or 16A/1W, or 20 ambulatory, and 2) non-commercial ADA wheelchair-accessible type vehicles equipped with wheelchair lift, to operate collapsible seat configurations that accommodate any of the following seat configurations with a minimum of 2 wheelchairs spaces that may also be converted to 5A/2W or 9 ambulatory and driver.

Service Area: San Fernando Valley

U&C Rate Comparison:

- HL0810-875 rate is \$620.75 per day, 5 hours min. (\$124.15/hour) SFV 2024
- HL0733-875 rate is \$474.81 per day, 4 hours min. (\$118.70/hour) AV
- HL0810-875 rate is \$591.20 per day, 5 hours min. (\$118.24/hour) SFV 2023
- HL0810-875 rate is \$427.08 per day, 4 hours min. (\$106.77/hour) SCV 2024
- HL0810-875 rate is \$406.76 per day, 4 hours min. (\$101.69/hour) SCV 2023

- PL1509-882 rate is \$215.55 per day, 4 hours min. (\$53.89/hour) AV
- PL1667-882 rate is \$138.72 per day, 4 hours min. (\$36.68/hour) SFV/SCV 2024
- PL1667-882 rate is \$174.65 per day, 4 hours min. (\$34.93/hour) SFV/SCV 2023

Service provider has contracts with Conejo Valley School District, the City of Malibu, the San Luis Obispo Council of Governments, and the City of Calabasas.

Median Rate: There is not a per vehicle service hour median rate (service code 875) or attendant service hour median rate (service code 882).

Staffing:

- All drivers maintain valid California commercial driver’s license with a Passenger Vehicle endorsement pursuant to the California Vehicle Code, Section 12500.
- All drivers obtain a vehicle for developmentally disabled persons (“VDDP”)

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

Ventura Transit System, Inc.

Vendor #: HL1018-875, transportation services; PL2178-882, attendant services **Date: 5/4/23**
certificate.

- All drivers and attendants shall have any valid, license, clearance, approval or permit as required by law prior to assignment to any route including, if applicable, a medical certificate pursuant to California Vehicle Code, Section 12804.

Employment Component: n/a

Exceptional Conditions: n/a



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	Agreement for Transportation Services Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Ventura Transit System, Inc. (“VTS”) Vendor #: HL1018-875 and PL2178-882
3.	The Purpose of the Contract	<p>Ventura Transit System, Inc. provides transportation services in the San Fernando Valley and provides transportation assistant/attendant services for specific routes or consumers.</p> <p>A regional center shall classify a vendor as a transportation company if the vendor possesses a current business license as a transportation company and: (A) Provides the regional center with proof of adequate insurance as designated by the vendoring regional center in accordance with the Welfare and Institutions Code, Section 4648.3; and (B) Will be employed to transport individuals to and from their community-based day programs or other vendored services for the regional center.</p> <p>Transportation services include transportation for individuals to and from their place of residence to day programs, generally between the hours from 6:00 am - 6:00 pm, Monday through Friday. Individuals may need supervision, assistance with wheelchairs, or assistance and monitoring while being transported.</p> <p>A regional center shall classify a vendor as a provider of transportation assistant services if the vendor: (A) Is vendored separately from the transportation service vendor; (B) Assists and monitors regional center consumers while the consumers are being transported; and (C) Meets the qualifications for transportation aides specified in Title 17, Section 58520(b).</p>



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4.	The Contract Term	Five (5) year contract effective June 1, 2023 through May 31, 2028.
5.	The Total Amount of the Contract	Projected annual cost is \$2,952,000 per year (HL1018-875) and \$885,600 per year (PL2178-882). Projected cost is \$14,760,000 (HL1018-875) and \$4,428,000 (PL2178-882) over the entire five (5) year term of the contract based on projected utilization.
6.	The Total Proposed Number of Consumers Served	<p>Provider will phase in implementation and provide up to 20 routes after first four months of service.</p> <p>HL1018-875: Approximately 200-300 consumers per month</p> <p>PL2178-882 Approximately 20 consumers per month</p>
7.	The Rate of Payment or Payment Amount	<p>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized Usual & Customary rate:</p> <p><u>HL1018-875</u></p> <ul style="list-style-type: none"> • \$120.00 per Vehicle Service Hours per day. Minimum 5 hours per day • \$600.00 per day per route per vehicle <p><u>PL2178-882</u></p> <ul style="list-style-type: none"> • \$36.00 per Attendant Service Hour Minimum 5 hours per day • \$180.00 per day per route per attendant



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8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Transportation Services and Transportation Assistant Services. Request for Proposal (“RFP”) process that was published by NLACRC on December 15, 2022.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	The maximum rate of reimbursement shall be in accordance with the Usual & Customary rate, 17 CCR, Section 57300(b), (e) and (f).
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	Current service providers are unable to meet the demand for round-trip travel to/from day program activities. R & D Transportation Services, Inc. will provide transportation broker services.



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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) **May 10, 2023** Board of Trustees reviewed and discussed the Agreement for Transportation Services (**Agreement**”, or “**Contract**”) for Ventura Transit System, Inc. and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and Ventura Transit System, Inc. was reviewed and approved by NLACRC’s Board of Trustees on **May 10, 2023**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

May 10, 2023

Date

North Los Angeles County Regional Center
Director's Report
May 10, 2023

I. **CENTER OPERATIONS**

A. **Recruitment and Retention**

Career Fair

NLACRC's "Hop Into North LA" Career Day/Job Fair was held in the Antelope Valley at our **Lancaster office** on Saturday, April 29th, the Center had **91 RSVPs** and **48 attendees** at the event. Hiring Panels were onsite to conduct screenings of candidates; thus far 6 qualified candidates for CSC positions, 9 for Aging Adult Specialist, 32 for Office Assistants/Administrative Assistant positions, 1 for IT Specialist. Thus far, two offers made for CSC positions.

New Hire Stats

New hires effective April 10, 2023 included 5 Consumer Services Coordinators (1 Bilingual Spanish), and 1 Executive Administrative Assistant- Strategic Plan. Effective April 24, new hires included 4 Consumer Services Coordinators (4 Bilingual Spanish), and 1 Community Services Specialist – Residential QA. **Total of 11 new hires for April.**

Pending new hires for May 8, 2023 include 7 Consumer Services Coordinators, 2 Office Assistant II- Bilingual, 1 Office Assistant-Bilingual, and 2 Accounting Specialists.

B. **Equity and Cultural Humility, Service Coordinator Competency in Cultural and Ethnic Diversity**

The Center will be seeking feedback from individuals served, family members, stakeholders, community partners and staff regarding curriculum development to enhance service coordinator competency in cultural and ethnic diversity, equity and cultural humility. All regional centers must submit a training plan to DDS by June 1, 2023. Additionally, NLACRC will be submitting our existing training curricula for consideration of recognition for all of the efforts thus far toward furthering diversity, equity and inclusion in our catchment.

C. **Self Determination Program – FMS Rates**

The department has established a new rate schedule for FMS providers effective May 1, 2023 based on the FMS model (bill payer, co-employer, sole employer), and number of employees/providers in the spending plan (only individuals directly employed by the FMS or participant are part of the total, does not apply to employees of a provider). Further, for participants whose preferred language is not English have a separate, higher rate structure. Rates are posted on DDS' website.

D. **Electronic Visit Verification Provider Compliance**

By June 1, 2023, regional center providers of personal care and home health care services subject to EVV are required to be transmitting compliant data to the state's EVV system either via CalEVV, free to use state supplied EVV system, or via an alternate EVV system of the provider's choosing which meets state requirements. FAQs and additional resources are available on the DDS website EVV webpage.

E. **Coordinated Family Supports (CFS) Pilot Program**

DDS has issued additional guidance regarding the Coordinated Family Supports (CSF) Pilot Program which consisted of the following:

- CFS providers may provide direct care/support for up to 90 days if a direct service professional cannot be secured.
- CFS assessments may be authorized 'up to 12 hours' versus 'min 6 to max 12 hours.'
- CFS Pilot Program is not available to SDP participants.

F. Annual Board Dinner Event – June 3, 2023

The event will be held at the Universal Sheraton, Saturday, June 3rd at 6:00 p.m. Note that while the invitation states “formal attire”, which may cause some to think of floor-length dresses, evening casual clothing is appropriate. In addition to recognizing board and VAC committee members who have reached term limits, this year the Board and the Center will also recognize individuals served and their success, as well as NLACRC’s tenured employees (25 years+).

G. NLACRC Purchase of Service (POS) Expenditure Data Reviews – Disparity Committee

NLACRC’s Consumer Services Committee has agreed to engage the Center’s Disparity Committee in the review of our POS Expenditure Data, by residence type, service code, geographic location, department (School Age, Transition, and Adult), and diagnosis. The review will be to identify specific areas in which to conduct further analysis, identify barriers or obstacles to service access and make recommendations to address service access and equity issues.

H. Quality Assurance

For the month of April 2023, Community Services conducted 92 residential visits as follows:

- 38 unannounced visits
 - 25 - CCFs, 9 - ICFs, 4 - FHAs, 0- FFA (8 AV, 30 SFV/SC)
- 8 Annual Reviews – CCF and Day Program (5 AV, 3 SFV/SC)
- 46 Other. 21 Virtual – 25 In-Person Visits (DDS Reviews, New Provider Orientation, QA/RD Walkthrough, 7 Day visit, SIR Follow/Complaint/CAP Follow-up, Attempted Unannounced Visits – provider was not home)
- 3 Corrective Action Plans developed with residential providers
- 0 Plan of Improvement with a non-residential provider

I. Consumer Statistics

As of April 2023, the Center served 33,754 consumers and applicants, including 4,849 in Early Start, and 26,602 (increase of 245) in the Lanterman program. The Center’s San Fernando Valley Office serves 20,819 individuals, Antelope Valley serves 8,261 and the Santa Clarita Office serves 3,712 (these totals include applicants, and individuals served under Lanterman and the Early Start programs).

J. Special Incident Reports

During the month of April 2023, the center received 92 special incident reports, 11 of which occurred in months prior to April..

K. Upcoming Support and Consumer Advocacy Group Meetings include:

- Filipino Support Group, May 15th at 6:30 pm
- Cultivar y Crecer, May 19th at 6:30 pm

- Self Determination Local Advisory Committee, May 18th at 6:30 pm
- Parents of Adult Consumers Support Group, May 24th at 6:30 pm

Additionally, the **Family Focus Resource Center** coordinates several support groups including “Black & African American Family Focus Support Group” “Mamas Latinas Grupo de Apoyo” and the “Parent Check-In and Chat”. Please see **NLACRC’s Calendar of Events**, which includes a [link](#) for the **Family Focus Resource Center**, for information regarding more support groups, training opportunities, dates, times, and links.

L. Upcoming Community Events and Educational Training Opportunities

- Orientation of Audeterminacion, May 15th at 9:00 am
- Work is for Everyone Training Webinar, May 17th, 24th & 31st at 3:00 pm
- The Regional Center Appeal Process Webinar, May 18th at 10:00 am
- SLS Orientation, May 18th at 3:00 pm
- FFRC Taller Avanzado IEP, May 16th and 17th at 11:00 am
- Parent and Caregiver Summit, May 25th at 9:30 am
- AV Transition Resource Fair, May 25th at 6:00 pm

Additional training and support groups are offered as well! Please see **NLACRC’s Calendar of Events**, which includes a [link](#) for the **Family Focus Resource Center**, for information regarding dates, times and links for these events, trainings and more.

M. Upcoming Disability Organization Events/Activities

State Council on Developmental Disabilities next council meeting is May 23rd at 10:30 am
Disability Rights California’s next board meeting is August 12th at 9:30 am

II. LEGISLATION

Currently the Center’s Government and Community Relations Committee is reviewing proposed legislation to identify bills for support by the Center. Some NLACRC trustees are particularly interested in AB1147, The Disability Equity and Accountability Act sponsored by Disability Voices United and the Integrated Community Collaborative, and authored by Assemblymember Dawn Addis. The bill seeks to create a more equitable, accountable and transparent system.

III. STATE/LOCAL UPDATES

A. Los Angeles County Public Health

- **COVID Statistics**
LA County Public Health COVID Update as of Wednesday, April 30, 2023
<http://publichealth.lacounty.gov>
Current Hospitalizations: 264
Positivity Rate: 2.99% (7-day average)

B. Department of Developmental Services

a. Regional Center Performance Measures (RCPM) Program

The RCPM program is a voluntary program intended to achieve quality outcomes in six different areas of service delivery: Early Start, Employment, Equity and Cultural Competency, Individual and Family Experience and Satisfaction, Person-Centered Services Planning, and Service Coordination and Regional Center Operations. The most recent DDS issued guidance is for the following area:

Employment

Toward ensuring that people who want a job have a job, with support from regional center service providers, the Department has set a statewide goal for FY22-23 of increasing CIE placements by 20% over the number of placements in FY21-22. Given the varying status of CIE placements across the state, the department has established alternative performance targets for each regional center; either achieve the number set by DDS (which will be calibrated on a statewide goal of a 20% increase), or achieve a 5% increase in 30-day CIE placements, whichever is higher for the regional center. Regional centers may earn an increased incentive of \$50,000 for additional performance. For NLACRC, base target is 87 placements and high-performance target is 96. NLACRC's FY21-22 CIE placements was 48.

C. Association of Regional Center Agencies (ARCA)

ARCA continues to testify in budget hearings as well as continue to coordinate discipline group meetings for the regional center system, conduct ARCA committee meetings, and collaborate with stakeholders and the department in identifying ways to address systemic issues and implement directives and mandates.

ARCA's next board meeting is scheduled for June 15 -16 in Sacramento.

D. State Council on Developmental Disabilities (SCDD)

SCDD has not met since the last VAC Meeting; their next council meeting is May 23, 2023 from 10:30 a.m. to 4:30 p.m.

May trainings by SCDD include "Mental Health" May 1 & 15 (English) and May 8 & 22 (Spanish).



Residential and Day Program Quality Assurance Monitoring Activities
January 2023 - December 2023

Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
# of Res'l & Day QA Staff	6	5	4	4									
# Annual Facility Monitoring Visits	14	10	17	8									49
# Unannounced Visits	29	46	57	38									170
# Corrective Action Plans Issued	1	3	1	3									8
*Substantial Inadequacies Cited:													
1.Threat to Health or Safety													
2.Provision of fewer staff hours than req'd		1	1	1									
3.Violations of Rights		1											
4.Failure to implement consumer's IPP	1			2									
5.Failure to comply with Admission Agreement		3		2									
6.Deficiencies handling consumers' cash resources													
7.Failure to comply with staff training reqs													
8.L4 fails to use methods per program design													
9.L4 fails to measure consumer progress													
10.Failure to take action per CAP	1												
11.Failure to use rate increase for purposes authorized													
12.Failure to ensure staff completes DSP requirements.													
13.Failure to submit Special Incident Report													
*per Title 17 §56054(a)	2	5	1	5	0	0	0	0	9	0	0	0	

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
MONTHLY STATISTICS RECAP
As of April 2023**

	May 2022 Total	April 2023 Total	Increase/ Decrease	% Change
ALL VALLEYS				
Total Non-Early Start	25,027	26,602	1,575	6.29%
Total Early Start	4,805	4,849	44	0.92%
Unit Supervisor Cases (*)	107	222	115	107.48%
Self Determination Specialist (*)	60	3	-57	-95.00%
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	331	559	228	68.88%
Development Center	14	13	-1	-7.14%
Enhanced Caseloads	0	237	237	#DIV/0!
On-Duty Specialist Unit	4	0	-4	-100.00%
Enhanced Case Mgmt	34	32	-2	-5.88%
Specialized 1:25 Caseloads	23	34	11	47.83%
Pending Transfer	62	53	-9	-14.52%
Early Start Intake Services	0	199	199	#DIV/0!
Intake Services	950	951	1	0.11%
TOTAL ALL VALLEYS	31,417	33,754	2,337	7.44%
SAN FERNANDO VALLEY				
Adult Services	6,284	6,370	86	1.37%
Adult Unit Supervisor (*)	8	16	8	100.00%
Transition Services	3,192	3,315	123	3.85%
Transition Unit Supervisor (*)	24	16	-8	-33.33%
School Age Services	6,097	6,821	724	11.87%
School Age Unit Supervisor (*)	22	39	17	77.27%
Early Start Services	3,153	3,385	232	7.36%
Early Start Unit Supervisor (*)	10	2	-8	-80.00%
Early Start Intake Unit Supervisor (*)	6	0	-6	-100.00%
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	331	559	228	#DIV/0!
Provisional Unit Supervisor (*)	15	6	-9	#DIV/0!
On-Duty Specialist Unit	4	0	-4	#DIV/0!
Development Center	14	13	-1	-7.14%
Enhanced Caseload	0	237	237	#DIV/0!
Enhanced Case Mgmt	34	32	-2	-5.88%
Specialized 1:25 Caseloads	23	34	11	47.83%
Pending Transfer	62	53	-9	-14.52%
Early Start Intake Services	0	199	199	#DIV/0!
Intake Services	678	538	-140	-20.65%
Self Determination Specialist (*)	30	2	-28	-93.33%
TOTAL	19,872	20,819	1,650	8.30%
ANTELOPE VALLEY				
Self Determination Specialist (*)	16	1	-15	-93.75%
Adult Services	2,528	2,733	205	8.11%
Adult Unit Supervisor (*)	1	7	6	600.00%
Transition Unit	1,940	1,855	-85	-4.38%
Transition Unit Supervisor (*)	0	3	3	#DIV/0!
School Age Services	2,111	2,391	280	13.26%
School Age Unit Supervisor (*)	9	41	32	355.56%
Early Start Unit Supervisor (*)	6	42	36	600.00%
Early Start Intake Unit Supervisor (*)	6	47	41	683.33%
Early Start Services	972	869	-103	-10.60%
Intake Services	272	413	141	51.84%
TOTAL	7,823	8,261	556	7.11%
SANTA CLARITA VALLEY				
Self Determination Specialist (*)	14	0	-14	-100.00%
Adult Services	942	976	34	3.61%
Transition Services	645	706	61	9.46%
Transition Unit Supervisor (*)	0	0	0	#DIV/0!
School Age Services	1,288	1,435	147	11.41%
School Age Supervisor (*)	0	0	0	#DIV/0!
Early Start Services	680	595	-85	-12.50%
Early Start Unit Supervisor (*)	0	1	1	#DIV/0!
Early Start Intake Unit Supervisor (*)	0	2	2	#DIV/0!
TOTAL	3,555	3,712	157	4.42%

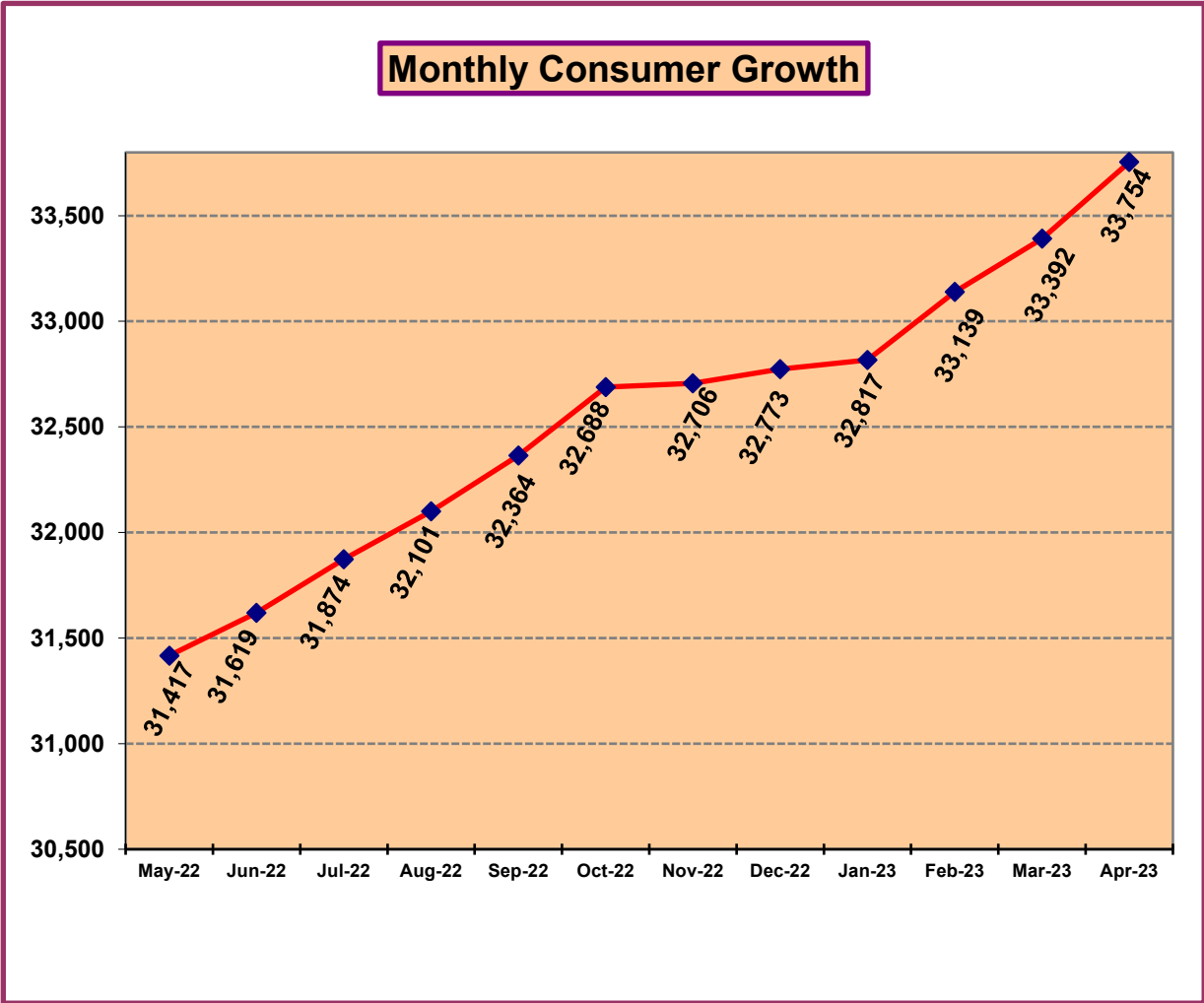
* Numbers not part of ratio count, but counted on Total All Valleys

**This number is our total number of consumers as of April 2023 (Early Start, Lanterman and others: Intake services, pending transfers, DC, enhanced case management, etc.)

NLACRC TOTAL (ALL SERVICES) MONTHLY CONSUMER GROWTH ALL VALLEYS

Monthly Consumer Growth

Month	Consumers	Growth	% Change
May-22	31,417	202	0.64%
Jun-22	31,619	255	0.81%
Jul-22	31,874	227	0.71%
Aug-22	32,101	263	0.82%
Sep-22	32,364	324	1.00%
Oct-22	32,688	18	0.06%
Nov-22	32,706	67	0.20%
Dec-22	32,773	44	0.13%
Jan-23	32,817	322	0.98%
Feb-23	33,139	253	0.76%
Mar-23	33,392	362	1.08%
Apr-23	33,754		
Total		2,337	
Average		212	
Percent Chg		7.44%	



April 2023 CSC Caseload Ratio

San Fernando Valley

Adult Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit 1	761	8	95.1	1				
Adult Unit 2	955	10	95.5	1		1		
Adult Unit 3	7							
Adult Unit 4	968	10	96.8	1				
Adult Unit 5	872	9	96.9	1				
Adult Unit 6	904	9	100.4	1				
Adult Unit 7	993	11	90.3	1				
Adult Unit 8	910	10	91.0	1				
Adult Unit 9				4				
Total	6,370	67	95.1	11		1		
Transition Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Transition Unit 1	950	9	105.6	2		1		
Transition Unit 2	1,091	9	121.2	2				
Transition Unit 3	1,274	13	98.0					
Transition Unit 4				4				
Total	3,315	31	106.9	8		1		
School Age Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
School Age 3	1,269	12	105.8					
School Age 4	1,130	11	102.7	1				
School Age 5	1,118	10	111.8	2				
School Age 6	1,168	10	116.8	2				
School Age 7	1,155	11	105.0	1				
School Age 8	981	9	109.0	1				
School Age 9				4				
Total	6,821	63	108.3	11				
Early Start Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Early Start 1 (Status 1 & 2)	708							
Early Start 1 Intake	138							
Early Start 1 Total	846	10	84.6					
Early Start 2 (Status 1 & 2)	595							
Early Start 2 Intake	107							
Early Start 2 Total	702	9	78.0					
Early Start 3 (Status 1 & 2)	650							
Early Start 3 Intake	79							
Early Start 3 Total	729	8	91.1	2				
Early Start 4 (Status 1 & 2)	543							
Early Start 4 Intake	85							
Early Start 4 Total	628	9	69.8					
Early Start 5 (Status 1 & 2)	423							
Early Start 5 Intake	57							
Early Start 5 Total	480	8	60.0					
Early Start 6 (Status 1 & 2)								
Early Start 6 Intake								
Early Start 6 Total		1		3				
Early Start 7 (Status 1 & 2)								
Early Start 7 Intake								
Early Start 7 Total				4				
Status 1 Over 36 mo.	26							
Total	3,385	45	75.2	9				
Total Non-Early Start	16,506	161	102.5	30		2		
Total Early Start	3,385	45	75.2	9				
Total	19,891	206	96.6	39		2		
SFV Self Determination Specialist*	2	2	1.0					
Intake Services	538	9	59.8					2

Antelope Valley								
Adult Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit 1	1,055	7	150.7	4				
Adult Unit 2	1,177	7	168.1	5				
Adult Unit 3	501	5	100.2					
Total	2,733	19	143.8	9				
Transition Unit 1	971	11	88.3	2				
Transition Unit 2	884	10	88.4					
Total	1,855	21	88.3	2				
School Age 1	1,236	12	103.0					
School Age 2	1,155	12	96.3	1				
School Age 3		2		2				
Total	2,391	26	92.0	3				
AV Early Start 1 (Status 1 & 2)	300							
AV Early Start 1 Intake	27							
AV Early Start 1 Total	327	5	65.4	4				
AV Early Start 2 (Status 1 & 2)	366							
AV Early Start 2 Intake	24							
AV Early Start 2 Total	390	4	97.5	2				
AV Early Start 3 (Status 1 & 2)	143							
AV Early Start 3 Intake	9							
AV Early Start 3 Total	152	2	76.0	2				
Status 1 Over 36 mo.	23							
Total	6,979	66	105.7	14				
Total Non-Early Start	869	11	79.0	8				
Total Early Start	7,848	77	101.9	22				
Total	11,117	88	95.3	30				
AV Self Determination Specialist*	1			1				
AV Intake Services	413	5	82.6					2

Santa Clarita Valley								
Adult Services	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit	976	11	88.7				1	
Transition Unit 1	100	1	100.0					
Transition Unit 2	606	6	101.0	1				
Total	706							
School Age Unit 1	946	10	94.6					
School Age Unit 2	489	5	97.8					
Total	1,435	15	95.7					
SCV Early Start (status 1 & 2)	541							
SCV Early Start Intake	26							
SCV Early Start 1 Total	567	10	56.7	1				
SCV Early Start 2 (status 1 & 2)	28							
SCV Early Start 2 Intake								
SCV Early Start 2 Total	28	1		3				
Status 1 Over 36 mo.	6							

April 2023 CSC Caseload Ratio

	Consumers	Ser. Coord.	Case Ratio	Opening	Hold			
Total Non-Early Start	3,117	33	94.5	1				1
Total Early Start	595	11	54.1	4				
Total	3,712	44	84.4	5				1
SCV Self Determination Specialist*		1						

	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
All Valleys								
Total Non-Early Start	26,602	260	102.3	45		2	1	
Total Early Start	4,849	67	72.4	21				
Sub-total	31,451	330	95.3	67		2	1	
*Self Determination Specialist	3	3		1				
*Total Non Early Start Supervisor	128							
*Total Early Start Supervisor Status 1&2	45							
*Total Early Start Supervisor Intake	49							
Intake Services	951	14	67.9					4
Early Start Intake	199	5	39.8					3
Prenatal Services								
Provisional Eligibility	559	7	79.9			1		
Enhanced Caseloads	237	6	39.5					
On-Duty Specialist Unit								4
AV On-Duty/Floater Specialist Unit						2	4	
SCV On-Duty/Floater Specialist Unit						1		
Development Center	13							
Enhanced Case Management	32	1						
Specialized 1:25 Caseloads	34	2		1				
Pending Transfer	53							
Total	33,754	365	92.5	68		6	9	7

* Numbers not part of ratio count, but counted on Total Summary section

SFV Adult Unit Supervisor*	16
SFV Transition Unit Supervisor*	16
SFV School Age Unit Supervisor*	39
SFV Early Start Unit Supervisor*	2
SFV Early Start Intake Unit Supervisor*	
Provisional Unit Supervisor	6
SCV Early Start Unit Supervisor*	1
SCV Early Start Intake Unit Supervisor*	2
SCV School Age Supervisor*	
SCV Transition Supervisor*	
AV Adult Unit Supervisor*	7
AV Transition Supervisor*	3
AV School Age Supervisor*	41
AV Early Start Unit Supervisor*	42
AV Early Start Intake Unit Supervisor*	47

FOR REFERENCE			
Cases included in Sub-Total above			
(1) Total Status 1 Over 36 mo.	55	Medicaid Waiver by Office:	
(2) Shared-in	6	SFVO	6599
(3) Shared-out	24	SCVO	1413
Total Early Start (Status 1 & 2)	4,342	AVO	2485
Total Early Start Intake	601	IRT	7
		Total	10504

Notes

- (1) These are individuals transitioning from Early Start
- (2) Share-in: NLACRC provides case management
- (3) Share-out: NLACRC provides funding

Special Incident Reports in April 2023

Special Incidents	Children	Adults	Total
Other	2	75	77
Death	0	4	4
			81

Special Incident Reports From Prior Months & Reported in April 2023

Special Incidents	Children	Adults	Total
Other	0	7	7
Death	0	4	4
			11
TOTAL			92

Special Incident Types Report
February 2023 through April 2023 & April 2022

Reasonably Suspected Abuse	23-Apr	23-Mar	23-Feb	22-Apr
Physical Abuse/Exploitation	5	4	4	5
Sexual Abuse/Exploitation	1	3	0	0
Fiduciary Abuse/Exploitation	1	2	0	0
Emotional/Mental Abuse/Exploitation	3	3	2	7
Physical and/or Chemical Restraint	0	1	0	2
Total:	10	13	6	14
Neglect				
Failure to Provide Care to Elderly/Adult	0	0	0	1
Failure to Provide Medical Care	0	0	0	0
Failure to Prevent Malnutrition	0	0	0	0
Failure to Prevent Dehydration	0	0	0	0
Failure to Protect from H/S Hazards	7	1	4	0
Failure to Assist w/ Personal Hygiene	1	0	0	0
Failure to Provide Food/Cloth/Shelter	0	0	0	0
Total:	8	1	4	1
Serious Injuries/Accidents				
Lacerations	9	3	5	2
Puncture wounds	1	0	0	0
Fractures	5	5	7	6
Dislocations	0	0	0	0
Bites	1	0	0	0
Internal Bleeding	1	3	2	0
Medication Errors	13	13	9	8
Medication Reactions	0	1	0	0
Burns	0	0	0	0
Total:	30	25	23	16
Unplanned/Unscheduled Hospitalization				
Respiratory Illness	11	12	7	8
Seizure Related	0	2	0	3
Cardiac Related	3	2	0	1
Internal Infections	12	15	13	6
Diabetes	5	0	0	0
Wound/Skin Care	0	0	2	4
Nutritional Deficiencies	0	1	7	4
Involuntary Psych Admission	4	5	1	4
Total:	35	37	30	30
Victim of Crime				
Robbery	0	0	0	0
Aggravated Assault	0	3	3	6
Larceny	0	0	2	0
Burglary	0	0	0	0
Rape or Attempted Rape	2	3	1	0
Total:	2	6	6	6
Other				
Missing Person-Law Notified	2	4	4	1
Death	8	14	4	4
Total:	10	18	8	5
Total Incidents*	95	100	77	72

***Please note that some Special Incident Reports include multiple reportable incident types and thus, this summary reflects the total number of incident types received for the timeframe indicated.**

INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Incidents of Death Children		Incidents from prior months and reported in April	
Age:			
Inc. Date:			

	Description	Action	Final Disposition
Incidents of Death Adults		Incidents from prior months and reported in April	
Age: 23 Inc. Date: 6/26/2022	Consumer resided with family. NLARC was notified by family that he passed away due to being a passenger in a fatal car accident.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 30 Inc. Date: 3/24/2023	Consumer resided with family. NLARC was notified by family that she was away. While being fed, she began to choke. CPR was conducted, she passed away while in family care.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 59 Inc. Date: 3/30/2023	Consumer resided in a CCF. She had been admitted into a hospice after becoming ill. The home received a call from family that she had passed away while in hospice care.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 67 Inc. Date: 7/21/2021	Consumer resided in a CCF. She reportedly was admitted into the hospital on 3/25/21; moved to a transitional care center on 4/01/21, and on 4/27/21	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the	

*** Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.**

INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Incidents of Death Adults		Incidents from prior months and reported in April	
	she was diagnosed with cancer and passed away on 7/21/21.	Mortality Review Committee for record review.	

	Description	Action	Final Disposition
Other Incidents Children		Incidents from prior months and reported in April	
Age: Inc. Date:			

	Description	Action	Final Disposition
Other Incidents Adults		Incidents from prior months and reported in April	
Age: 28 Inc. Date: 10/13/2022	Consumer resides in a CCF. It was discovered by NLACRC during a DDS Medi-Cal Claim review that he received medical treatment for a laceration which required a staple. He had received a laceration while exhibiting a behavioral episode at day program.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 46 Inc. Date: 12/30/2021	Consumer resides in a skilled nursing facility. Incident was initially deemed non-reportable incident. However, NLACRC later discovered that she was admitted and treated for a urinary tract infection.	CSC to follow up. Community Care Licensing, Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	

*** Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.**

INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents Adults	Incidents from prior months and reported in April		
Age: 48 Inc. Date: 3/21/2023	Consumer receives Supported Living Services. Staff observed that her ankle was swollen, and she reported pain. Paramedics transported her to the hospital, where it was determined that she had a fracture fibula. Cause of injury is unknown; it is suspected that she may have borne weight on her leg when transferring from her wheelchair to bed, she experiences uncontrollable tremors.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 51 Inc. Date: 3/31/2023	Consumer receives Supported Living Services. Staff and family notified Program Manager that he had missed medication dosage for two separate days.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 51 Inc. Date: 3/30/2023	Consumer resides in a CCF. Staff heard a loud noise and then observed him with a bruise on his forehead. Staff was unable to determine the cause of the bruise, but he appeared to not be in any pain. It is suspected that a blood vessel could have possibly burst, and a medical appointment was made.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 56 Inc. Date: 3/15/2023	Consumer resides with family. Vendor reported that she was admitted into the hospital being treated for a urinary tract infection and pneumonia.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 62 Inc. Date: 3/10/2022	The consumer resided in a CCF. It was discovered by NLACRC during a DDS Medi-Cal Claim review that he received medical treatment for a laceration and had received dissolvable stitches. He had fallen while attempting to sit in a chair that rolled out from under him.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Incidents of Death Children			
Age:			
Inc. Date:			

	Description	Action	Final Disposition
Incidents of Death Adults			
Age: 30 Inc. Date: 4/17/2023	Consumer resided in a Sub-Acute. She was transported to the ER via 911 ambulance and diagnosed with atelectasis and pneumonia. She was admitted into the hospital and passed away the same day under physician's care.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 33 Inc. Date: 4/23/2023	Consumer resided with family. She was receiving hospice care due to being diagnosed with stage 4 cancer.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 61 Inc. Date: 4/10/2023	Consumer resided in an ICF-DD/N. LVN observed that he appeared non-responsive, no pulse was detected or rise and fall of his chest. He requested to be placed on the "Do Not Resuscitate" list. 911 was called and the paramedics pronounced him deceased.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review.	
Age: 71 Inc. Date: 4/27/2023	Consumer resides in an ICF-DD/N. She was placed in Hospice due to a breast cancer diagnosis. She passed away while in Hospice Care.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the	

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INCIDENTS REPORTED TO DDS

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	Description	Action	Final Disposition
Incidents of Death Adults			
		Mortality Review Committee for record review.	

	Description	Action	Final Disposition
Other Incidents Children			
Age: 14 Inc. Date: 4/02/2023	Consumer resides in a Residential Child Facility. He missed a dosage of his prescribed medication due to the pharmacy being unable to refill his prescription. It was reported that there was a wide shortage of that prescription dosage with multiple pharmacies.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 17 Inc. Date: 4/10/2023	Consumer resides in an ICF/DD-H. She was presenting intermittent tachycardia events and was taken to the hospital for evaluation. Tests were inconclusive but it was decided to continue to monitor for tachycardia due to her emotional signs of distress.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	

	Description	Action	Final Disposition
Other Incidents Adults			
Age: 19 Inc. Date: 4/22/2023	Consumer resides in the family home. She was transferred to a Recovery Center for treatment and at the center she reported pain in her genital area and was taken to the hospital where she reported being sexually abused by a recovery center staff member. She declined returning to the recovery center and hospital staff failed to contact parents. The hospital discharged her and her whereabouts are currently unknown.	CSC to follow up. Adult Protective Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	

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INCIDENTS REPORTED TO DDS

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	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 21 Inc. Date: 4/18/2023	Consumer resides in a family home agency. During a walk she picked up broken glass and later staff noticed her leaving her room with bleeding self-inflicted cuts to her wrist and finger. 911 was called; law enforcement and the MET Team assessed that she needed to be transferred to the hospital. She was admitted for a psychiatric evaluation.	CSC to follow up. Community Care Licensing, Law Enforcement, NLACRC Community Services and Psychiatric Consultant were notified of this incident.	
Age: 21 Inc. Date: 4/13/2023	Consumer resides with a non-NLACRC vendor. She was hospitalized after experiencing chest pain and my need a heart valve replacement surgery.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 24 Inc. Date: 4/19/2023	Consumer resides in a CCF. Family is still in control of reordering medical prescriptions. House staff reminded him repeatedly, but medications were not reordered on time, causing him to miss his evening medication.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 26 Inc. Date: 4/02/2023	Consumer resides in an ICF-DD/H. He missed his morning medication due to staff failing to follow medication distribution protocol. There were no adverse effects or seizures reported.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 27 Inc. Date: 4/07/2023	He resides in a Family Home Agency for Adults. He left for a planned vacation with family and was picked up earlier than expected causing him to miss his evening medication distribution. Upon his unforeseen early departure, medication prescriptions were not taken with family for his vacation trip.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 27 Inc. Date: 4/18/2023	Consumer resides in a CCF. He asked a staff (A) to stand up from the couch so he can move it, staff (A) refused, and he began to move the couch with her (A) still on it. Another staff member (B) intervened; he asked first staff (A) to stand up and consumer to stop moving the couch. The consumer yelled at staff (A). Staff (A) began yelling threatening expletives towards consumer.	CSC to follow up. Adult Protective Services, Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 28 Inc. Date: 4/12/2023	Consumer receives Supported Living Services. He had missed his afternoon and evening medication distribution due to participating in activities in the community. His noon medications were also administered a few hours later.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 28 Inc. Date: 4/14/2023	Consumer resides with family. During a visit from the behavior consultant, the assigned 1:1 failed to attempt to redirect the consumer from sharpening large knives and later breaking windows in the home. He also stated to the behaviorist that he does drugs with his 1:1.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 28 Inc. Date: 4/18/2023	Consumer receives Independent Living Services. Staff realized he eloped when his ILS staff arrived to transport him to his medical appointment. Law enforcement was notified, and he was returned home when they were able to use his cell phone to find his location.	CSC to follow up. Community Care Licensing, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 28 Inc. Date: 4/20/2023	Consumer resides in a CCF. During a session with his therapist, he made allegations of abuse towards a staff member of his home. Allegation towards home staff were related to the bruise on his face.	CSC to follow up. Community Care Licensing, Adult Protective Services, and NLACRC Community Services were notified of this incident.	
Age: 30 Inc. Date: 4/17/2023	Consumer resides in a Sub-Acute. She was transported to the ER via 911 ambulance due to low oxygen levels with difficulty breathing. She was diagnosed with atelectasis and pneumonia and admitted into the hospital for further observation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 30 Inc. Date: 4/21/2023	Consumer resides in a CCF. Vendor learned that a staff member reportedly yelled at the consumer. Soon after he coughed until he vomited, and same staff made him clean it up. Staff reportedly made agitated statements towards him. It was noted that he flinches when reported staff is too close to him.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 30 Inc. Date: 4/28/2023	Consumer receives Independent Living Services. He had eloped from his home; staff was able to locate and return him home. Later he had eloped again, packing a few bags and his walker. He stated to staff earlier, that he wanted to sleep outside and be forgotten	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents Adults			
	like a transient. Law Enforcement was notified, and he was brought home earlier the next morning.		
Age: 30 Inc. Date: 4/30/2023	Consumer resides in a CCF. She was pacing in the front yard while under supervision of 1:1 support. She entered that front door and reported to that DSP laid on the driveway and exposed his genitals, making sexually inappropriate comments. She repeated allegations to other individuals, but later apologized for making up false allegations.	CSC to follow up. Community Care Licensing, Psychiatric Consultant, and NLACRC Community Services were notified of this incident.	
Age: 31 Inc. Date: 4/09/2023	Consumer resides in a CCF. A walking community outing for 2 staff and 3 consumers was planned for the holiday. Without notifying Administration, staff changed the location of the outing to a different location, using a staff's car instead of the company van, and the driver did not have a driver license, and was at a one staff to three consumer ratio. He was not physically harmed.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 32 Inc. Date: 4/17/2023	Consumer resides in a CCF. Day Program alerted his group home that when his helmet and mask were removed, skin discoloration was noticed along the ear area, with multiple reddish and slight purplish discolorations. Group home later reported that on the way to the bus that morning he had purposefully banged his head on the handrail, and he had not been wearing his helmet at that time.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 32 Inc. Date: 4/29/2023	Consumer resides in a CCF. An older man visited, who appeared homeless, and brought 5 bags of personal items with him. The consumer asked staff to wash the visitor's laundry. Staff informed him that the laundry services were only for the residents. This angered him and he began to yell expletives and threatened to harm staff. The Administrator arrived and he began to become physically threatening, throwing a knife, displacing tables, and chairs, pouncing, and pushing administrator. Police arrived and transported him to the hospital for psychiatric evaluation.	CSC to follow up. Community Care Licensing, Law Enforcement, NLACRC Community Services, and Psychiatric Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 33 Inc. Date: 4/14/2023	Consumer resides in a CCF. Staff reported that they discovered that another staff member had slapped the consumer in retaliation for him slapping that said staff.	CSC to follow up. Adult Protective Services and NLACRC Community Services were notified of this incident.	
Age: 34 Inc. Date: 4/08/2023	Consumer resides in a CCF. Staff failed to administer the correct evening medications to her and instead administered different medications from the next afternoon. Staff reported that she did not appear to show any side effects.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 35 Inc. Date: 4/06/2023	Consumer resides in a CCF. He was participating in a floor activity. Staff noticed when he got off the floor that he had a deep cut on the left side of his head. The laceration required four staples which he received in the ER.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 35 Inc. Date: 4/10/2023	Consumer receives Supported Living Services. Morning staff noticed that he did not have any remaining morning or evening medication. He was taken to the ER where the doctor was able to write a new prescription and the pharmacy was able to fill it by the late afternoon.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 35 Inc. Date: 4/19/2023	Consumer receives Supported Living Services. During provision of services reporting vendor observed a large amount of laundry soiled with urine left in his hamper. His bed was observed to also be saturated with urine. It was suspected that this was left for approximately 4 days.	CSC to follow up. Adult Protective Services and NLACRC Community Services were notified of this incident.	
Age: 36 Inc. Date: 4/20/2023	Consumer resides in a CCF. Afternoon staff noticed that she was not administered her morning medications. No reactions were noticed, and she resumed her regularly medication schedule distribution.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 37 Inc. Date: 4/22/2023	Consumer resides with family. She used public transportation to independently travel to a doctor's appointment. A man on the bus was harassing her and she asked the bus driver for help. Bus driver stated he could not assist her. At the hospital, she noticed the man from the bus. She entered the restroom and someone from behind her placed a rag over her mouth and she lost consciousness. Upon waking up, she asked a nurse for assistance. She did receive blood work and an EKG at the hospital.	CSC to follow up. Law Enforcement and NLACRC Community Services were notified of this incident.	
Age: 38 Inc. Date: 4/19/2023	Consumer receives Supported Living Services. He was in his wheelchair taking a walk with a staff member when a train passed by and he became excited. He suddenly stood up from the wheelchair, losing his balance, and falling to the pavement. Staff tried to prevent the fall and fell onto the pavement with EP. He was taken to the ER and treated with stitches for a minor laceration on his knee.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 41 Inc. Date: 4/12/2023	Consumer resides in a CCF. Staff observed that she had a high pulse rate and low oxygen levels. 911 was called and she was transported to the ER and admitted into ICU as she tested positive for COVID-19.	CSC to follow up. Community Care Licensing, Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 41 Inc. Date: 4/08/2023	Consumer resides in a CCF. Staff failed to administer the correct evening medication to her and instead administered a different medication from the next afternoon. Staff reported that she did not appear to show any side effects.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 41 Inc. Date: 4/28/2023	Consumer resides in a CCF. During an appointment with her Psychiatrist, she expressed suicidal ideations and the immediate urge to harm others. She was transported to the hospital for psychiatric evaluation.	CSC to follow up. NLACRC Community Services and Psychiatric Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 42 Inc. Date: 4/17/2023	Consumer resides in a CCF. Day Program reported that he missed program due to being transported to the hospital via ambulance that morning. His group home stated that he was coughing and showed signs of oxygen desaturation. He was treated for pneumonia and acute hypoxia respiratory failure.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 42 Inc. Date: 4/23/2023	Consumer resides in an ICF/DD-N. She awoke in the early morning complaining of feeling dizzy. Blood sugar levels were high and she began vomiting. She was transported to the ER via 911 ambulance and was admitted into the hospital for observation.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 43 Inc. Date: 4/11/2023	Consumer resides in an ICF/DD-H. Staff noticed that he did not appear well, a rattling noise was present when he breathed, and he had an elevated body temperature. 911 was called, he was admitted into the hospital, and placed in the ICU. He is currently intubated and diagnosed with pneumonia.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 43 Inc. Date: 4/13/2023	Consumer resides in an ICF/DD-H. Staff observed that he was shivering and complaining of pain. 911 was called and he was transported to the ER. He was diagnosed with COVID-19 and admitted into the hospital for further observation and treatment.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 44 Inc. Date: 4/17/2023	Consumer resides in an ICF-DD/N. She was transported to the hospital for shortness of breath and low blood pressure. It is suspected that cancer may have spread to her lungs. She has been admitted into the hospital for further evaluation and treatment.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 47 Inc. Date: 4/18/2023	Consumer resides with family. He was in the community with his day program when he refused to exit the vehicle. He responded that he wanted to return home. He was taken home after speaking with family but was nonresponsive when they arrived. After several unresponsive prompts, 911 was called and he was transported to	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

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	Description	Action	Final Disposition
Other Incidents			
Adults			
	the ER. He was admitted into the hospital with high blood pressure and low sugar levels.		
Age: 48 Inc. Date: 4/09/2023	Consumer resides in a CCF. A walking community outing for 2 staff and 3 consumers was planned for the holiday. Without notifying Administration, staff changed the location of the outing to a different location, using a staff's car instead of the company van, staff who drove did not have a driver's license, and was at a one staff to three consumer ratio. He was not physically harmed.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 50 Inc. Date: 4/09/2023	Consumer resides in an ICF/DD-H. During exhibiting self-injurious behavior, she was biting and hitting herself, causing self-inflicted wounds and bleeding. She was taken to the ER for treatment against infection.	CSC to follow up. NLACRC Community Services, Psychiatric Consultant, and Nurse Specialist Consultant were notified of this incident.	
Age: 53 Inc. Date: 4/07/2023	Consumer resides in an ICF-DD/N. Staff noted that she had difficulty swallowing her puree food. She was taken to the ER where she was admitted for treatment of a urinary tract infection.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 54 Inc. Date: 4/20/2023	Consumer resides in a CCF. Staff was attempting to prevent her from smearing feces on her face, when she became agitated, and swung her hand. Her hand hit the bedroom wall. She was taken to the hospital where x-rays showed evidence of Mild Osteoarthritis and Diffuse Osteopenia.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 54 Inc. Date: 4/15/2023	Consumer receives Supported Living Services. She reported to her staff that during an argument over a clogged sink with her spouse, he began yelling at her when he found a broken piece of wood in the sink. He believed she was the cause and threw items at her, hitting her in the stomach.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 55 Inc. Date: 4/20/2023	Consumer resides in a CCF. During a behavioral episode, he became aggressive towards a staff member. During his behavioral episode,	CSC to follow up. Community Care Licensing, Adult Protective Services, Law Enforcement, and NLACRC	

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INCIDENTS REPORTED TO DDS

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	Description	Action	Final Disposition
Other Incidents			
Adults			
	he approached the staff who began to yell at him and then swung hitting him in his arm.	Community Services were notified of this incident.	
Age: 56 Inc. Date: 4/11/2023	Consumer resides in an ICF/DD-H. Staff noted that his hand was swollen with a purplish skin discoloration. X-rays were taken and it was determined he had an acute fracture. His hand was placed in a splint and an appointment with an orthopedist was made.	CSC to follow up. Department of Public Health, NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 57 Inc. Date: 4/07/2023	Consumer resides in an ICF-DD/N. While at day program, the RN observed that he was exhibiting a cough and congestion. 911 was called and he was transported to the ER via ambulance. He was admitted into the hospital for further observation and diagnosis still pending.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 57 Inc. Date: 4/05/2023	Consumer resides in a CCF. He was out in the community when he had fallen on the sidewalk. Someone called 911 and he was transported to the hospital where he was admitted and received surgery for a broken hip.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 58 Inc. Date: 4/09/2023	Consumer resides in a CCF. A walking community outing for 2 staff and 3 consumers was planned for the holiday. Without notifying Administration, staff changed the location of the outing to a different location, using a staff's car instead of the company van, staff driving did not have a driver's license, and was at a one staff to three consumer ratio. He was not physically harmed.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 58 Inc. Date: 4/29/2023	Consumer receives Support Living Services. He appeared lethargic, pale, with shallow breathing. He had defecated on himself and appeared to have difficulty processing information. Paramedics were called and he was transported to the ER. He was admitted and placed in the psychiatric department, appearing catatonic. He was also diagnosed with a urinary tract infection.	CSC to follow up. NLACRC Community Services and Psychiatric Consultant were notified of this incident.	
Age: 59 Inc. Date: 4/04/2023	Consumer resides in a CCF. Staff failed to administer his prescribed medication, causing him to miss his dosage.	CSC to follow up. NLACRC Community Services and Nurse	

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INCIDENTS REPORTED TO DDS

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	Description	Action	Final Disposition
Other Incidents			
Adults			
		Specialist Consultant were notified of this incident.	
Age: 59 Inc. Date: 4/15/2023	Consumer resides in a CCF. During morning medication distribution, staff failed to administer his morning prescription.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 61 Inc. Date: 4/04/2023	Consumer resides in a CCF. On his first day visiting with family, he was admitted into the hospital due to appearing unwell. In the hospital he is being observed and treated due to a diabetic episode.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 61 Inc. Date: 4/01/2023	Consumer resides in an ICF/DD-H. She was admitted into the hospital for treatment of a urinary tract infection.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 61 Inc. Date: 4/14/2023	Consumer resides in an ICF/DD-H. Staff were not present at the time, but she was found on the floor, laying besides her wheelchair. Prior to the fall, it was stated that she was experiencing a behavior episode. She was transported to the ER and treated for the laceration above her eyebrow with skin glue.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 61 Inc. Date: 4/17/2023	Consumer resides in an ICF/DD-H. While at day program she began exhibiting behaviors. During her behavior episode, she leaned forward, falling out of her wheelchair. She was transported to Urgent Care for further evaluation due to her scraped and swollen eyebrow.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 61 Inc. Date: 4/19/2023	Consumer resides in a CCF. Staff noticed that he had difficulty breathing, with low blood pressure, and O2 levels fluctuating. 911 paramedics transported him to the hospital. He was admitted into the hospital for further observation and treatment for pneumonia.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 62 Inc. Date: 4/18/2023	Consumer resides in an ICF-DD/N. Staff observed that she appeared lethargic, refusing her food and fluids, with fluctuating O2 levels. 911 was called and she was transported to the ER. She was treated with IV antibiotics and hydration after consent from conservators. She was admitted into the hospital for treatment of a urinary tract infection.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 63 Inc. Date: 4/29/2023	Consumer resides in a CCF. A new staff was awaiting her orientation when the consumer began talking with the new staff. She then complained to another staff that the new staff called her ugly. She also complained to the administrator and the new staff was asked to clock out and go home.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 64 Inc. Date: 4/25/2023	Consumer resides in an ICF/DD-H. Staff had given her another resident's evening prescriptions along with her own. The mistake was immediately realized and reported. No adverse side effects were observed.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 65 Inc. Date: 4/06/2023	Consumer resides in a CCF. He was walking back to his room, when he bent down, and lost his balance. His one-to-one staff was able to assist, preventing him from falling to the floor. He did hit his head against the corner of the side door causing a laceration. He received two staples in the ER.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 65 Inc. Date: 4/12/2023	Consumer receives Independent Living Services. He tripped and fell while walking to a medical appointment. He received a laceration because of his face hitting the concrete. 911 was called and he was transported to the hospital where he received seven stitches.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 65 Inc. Date: 4/11/2023	Consumer resides in a CCF. Staff observed that the back of her hand was leaking clear fluid and she was transported to Urgent Care. She was diagnosed with Unspecified Leukocytosis. She was admitted into the hospital and later transferred to the ICU.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
Age: 65 Inc. Date: 4/12/2023	Consumer resides in a CCF. She was coughing, vomiting phlegm, and appeared to have difficulty breathing. 911 was called and they transported her to the ER. She was diagnosed with Acute Bronchitis and was admitted into the hospital for further evaluation and treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 65 Inc. Date: 4/26/2023	Consumer receives Supported Living Services. One staff was using a Hoyer Lift to get her out of bed. The lift was not locked properly, and it began to drift down with the consumer. A second staff was not available, and paramedics were called to assist in lifting her off the floor and onto her wheelchair. No injuries were observed, and she did not require medical assistance.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 66 Inc. Date: 4/19/2023	Consumer receives Supported Living Services. 911 was called because she was not feeling well, and her blood pressure was low. Paramedics arrived and transported her to the ER. She was admitted into the hospital for further observation.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 67 Inc. Date: 4/23/2023	Consumer resides in an ICF-DD/N. She was having trouble swallowing, unstable gait, drowsiness, and excessive drooling. She was admitted into the hospital for further evaluation and treated with antibiotics for possible pneumonia.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 67 Inc. Date: 04/28/2023	Consumer receives Supported Living Services. He was admitted into the hospital due to low energy, vomiting, low oxygen levels, and no appetite. Further observation and testing are needed for possible infection.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 68 Inc. Date: 4/05/2023	Consumer receives Supported Living Services. She was taken to Urgent Care after appearing weak and disoriented. She was admitted into the hospital being treated for a urinary tract infection and COVID-19.	CSC to follow up. NLACRC Community Services and Nurse Specialist Consultant were notified of this incident.	
Age: 69 Inc. Date: 4/07/2023	Consumer resides in a CCF. While at day program he exhibited symptoms of respiratory distress; struggling to breathe, gasping for	CSC to follow up. Community Care Licensing, NLACRC Community	

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INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents			
Adults			
	air, and appearing distressed. He was transported to the ER via 911 ambulance and admitted into the hospital for further observation and treatment. His diagnosis is respiratory failure.	Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 69 Inc. Date: 4/12/2023	Consumer resides in an ICF/DD-H. She stated she did not feel well and was taken to the ER. She was diagnosed with pneumonia and admitted into the hospital for further observation and treatment.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 69 Inc. Date: 4/16/2023	Consumer resides in a CCF. After a prior discharge from the ER, a few days later while at home, her oxygen levels remained low, and she was transported to the ER via 911 ambulance. She has been admitted into the hospital for further observation and treatment for pneumonia.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 70 Inc. Date: 4/07/2023	Consumer resides in an ICF/DD-H. He was taken to the ER after exhibiting an increase in thirst, urination, and fatigue. He was admitted into the hospital for further observation and treatment.	CSC to follow up. Department of Public Health, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 71 Inc. Date: 4/07/2023	Consumer Resides in a CCF. He finished his lunch at day program, got up from his seat, and tripped on a chair causing him to fall to the ground. As a result, he bumped his head on the ground causing a small gash above his eyebrow. He was transported to the ER via 911 ambulance and received sutures.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 71 Inc. Date: 4/28/2023	Consumer resides in an ICF-DD/N. Day program alerted home that he had an open wound on his scrotum. He had a behavior episode and scratched himself on his scrotum causing an open wound 3.5 cm long, 0.5 cm wide, and 0.3 cm deep. He was treated in the ER with stitches.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 72 Inc. Date: 4/11/2023	Consumer resides in an ICF/DD-H. Staff noted that his glucose levels were fluctuating and critically low. He was transported to Urgent	CSC to follow up. Department of Public Health, NLACRC Community	

*** Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.**

INCIDENTS REPORTED TO DDS

April 2023

	Description	Action	Final Disposition
Other Incidents Adults			
	Care, where he was admitted into the hospital for further observation and treatment.	Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 72 Inc. Date: 4/12/2023	Consumer resides in an ICF/DD-H. She lost her balance while bending over and fell over towards her right foot. She complained of pain, 911 was called, and she was transported to the ER. She was diagnosed with a fractured foot and admitted into the hospital awaiting her appointment with an orthopedic surgeon.	CSC to follow up. Community Care Licensing, NLACRC Community Services, and Nurse Specialist Consultant were notified of this incident.	
Age: 75 Inc. Date: 4/19/2023	Consumer receives Supported Living Services. She was alerted of banking discrepancies when her debit card was declined while grocery shopping. Vendor assisted her in discovering an unfamiliar check that was written for \$800, along with a missing check book. A new hire is suspected and is no longer employed.	CSC to follow up. Adult Protective Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 77 Inc. Date: 4/04/2023	Consumer resides in an ICF/DD-H. She boarded the vendor vehicle crying and reported to her driver that a staff member at day program had hit her on her shoulder.	CSC to follow up. NLACRC Community Services was notified of this incident.	

* Please note that highlighted incidents involve allegations of abuse and/or neglect, or crime victimization.

**LOS ANGELES COUNTY REGIONAL CENTER
Board Member Reporting Out Form**

Name: Jordan Feinstock

Meeting: SDLVAC

Date of Meeting: April 20, 2023

1.	Number of Attendees	11 members from committee in attendance, 25 in total in attendance
2.	Public Input:	<p>Faye Kayne-issues with entering year 2, taking too long to get completed IPP Signature page to SDP in order to create budget where it then was too close to the transition date causing stress, especially needing the 200 auth.</p> <p>Lisa Carey-Issues taking too long for the IPP planning due to the CSC coming back asking the same questions, as directed by their boss to ask in order to properly assess.</p> <p>Miriam Erberich- Issue with cooking supplies for 20-year-old, low functioning son not getting approved after sending directly to FMS. SDP sent to Case Management to review and they denied. She was told SDP could no longer talk to her. She is currently sending videos to CM to show cooking supplies are needed based on disability.</p> <p>Claudia Wenger- Families afraid to tell their current vendors they are going to SDP for fear of being dropped.</p>
3.	Points of Discussion:	<p>Resources provided for</p> <ul style="list-style-type: none"> a. SDP Support Group b. Disability Voices United's (DVU) SDP Connect <p>Next meeting is scheduled for April 26, 2023, 4:30-6 pm -Claudia Cares Inc. IF training</p> <ul style="list-style-type: none"> c. Avenues Supported Living Services training on employment d. Handy Guide to Bagley Keene- <p>*Chair/Board Report, Lori Walker-Working on SDP organization charts, meetings for Standardized vendorization process, concerns over insurance for 099, limiting Independent Facilitator access.</p>
4.	Reported out to Committee/Meeting:	<p>Action Step Reports</p> <p>*Co-Chair, Richard Dier spoke with Executive Directive Ruth Janka and Christ Arroyo to discuss Development of a Code of Conduct and Standards for this committee.</p> <p>*Co-Chair, Richard Dier shared the tentative Code of Conduct and Standards-Committee, he will review for any necessary</p>

		<p>changes, he requests feedback, Jon Francis in agreement as is, Jordan Feinstock in disagreement and had further questions.</p> <p>Implementation reports:</p> <ol style="list-style-type: none"> a. NLACRC follow-up about last meeting's concerns from public-None b. Spending update on RFP work-Total \$4,295/\$149,331 since 3/1/2023. c. SCDD Update, there is currently a waiting list for Committee members d. SDLAC committee membership update-192 total cases, increase of 1 Spanish, 3 Asian, 1 Multi-Cultural and 2 White participants in April.
5.	Area of Concerns:	<ol style="list-style-type: none"> 1. 099 insurance and clarification of the process. 2. FMS issues are hurting the participants and not having enough qualified FMS to manage all the SDP cases 3. Lack of qualified Independent Facilitators 4. Communication issues with NLACRC in the SDP 5. Delays in access to entering SDP 6. NLACRC case management staff lack of knowledge of the program 7. Concerns about Vendors (IF) being able to be paid for pre transitioned supports such as preparation of reports when completed without consumer being present since defined as "Direct Consumer Services."
6.	Action Items:	The Subcommittee working on reviewing subsequent timeline
7.	Questions for the Board:	099, wanting more clarification on required insurance for vendorization
8.	Miscellaneous	Further training needed once in SDP.

North Los Angeles County Regional Center
Consumer Advisory Committee Meeting Minutes (Via Zoom)
April 5th, 2023

Present: Pamela Aiona, George, and Jennifer Koster – Committee Members

Alex, Jessica Gould, Sidney Jackson - Guests

Jose Rodriguez, Yaneth Parvool, Kristine Ysabelle Mosteiro, Chris Whitlock, Cristina Preuss, Robert Dhondrup, Arkaz Vardanyan, Juan H. and Cesar Cuevas – Staff

Absent: Bill Abramson

I. Call to Order & Introductions

J.Koster called meeting to order at 3:03 pm and introductions were made by all committee members, staff, and guests.

II. Consent Items

A. Approval of Agenda

M/S/C (J.Koster/P.Aiona) To approve the Agenda.

B. Approval of Minutes from March 1st, 2023 Meeting

M/S/C (J.Koster/P.Aiona) To approve the Minutes as presented.

III. Committee Business

A. CAC Chair Report

Action item: J.Rodriguez and J.Koster will discuss possible subject matter that can be brought up at the next meeting.

B. Presentation – Sidney Jackson (ARCA)

S.Jackson presented an overview about the Association of Regional Center Agencies (ARCA). The organization oversees the 21 different regional centers in the state and ensures that each regional center is meeting its goals. ARCA spends a of time working with state agencies, like DDS, on projects, and also ensures that legislative bills help individuals with developmental disabilities. There is a committee that consumers can attend, called the ARCA Client Advisory Committee; more information can be found on ARCA’s website: <https://arcanet.org/about-arca/>.

C. In Person Meetings

J.Rodriguez reached out to committee members to determine their level of interest in returning to in-person meetings. He is awaiting a committee member's response to make the final determination.

- D. CAC Webpage Follow up – Chris Whitlock and Robert Dhondrup
R.Dhondrup would like to work with a group of CAC members to update the CAC webpage. He would like to improve the appearance of the webpage while maintaining its readability and accessibility. He and C.Whitlock would like to complete this task within the next few weeks.

Action item: R.Dhondrup and C.Whitlock will meet with members to discuss improvement ideas for the webpage.

- E. Monthly Training/Presentation update
J.Rodriguez reviewed the upcoming calendar meetings and confirmed the presenters for these meetings.
- F. Topics for Quarterly Public Presentations
J.Rodriguez is looking for topics that the consumers are interested in that can be promoted to the community. The topics of interest would be different and separate from the existing calendar's topics.

Action item: J.Rodriguez will complete a schedule for quarterly public presentations.

IV. Identify Agenda Items for the Next Board Meeting

- A. Minutes from the April 5th, 2023 Meeting

V. Announcements/Information/Public Input

- A. Next meeting: May 3rd, 2023
P.Aiona presented a flyer titled "Work is for Everyone!" that describes a resource related to competitive integrated employment (CIE). There will be free training webinars every Wednesday in May 2023, from 3PM-5PM, via Zoom. The training modules are designed to educate and empower youth and adult consumers to move forward with CIE and other related topics.
J.Rodriguez will share the flyer with everyone in attendance.
- B. 2023 NLACRC Life After High School
J.Rodriguez presented the flyer for "Life After High School," an event that provides resources to consumers. The event will take place on April 27th, 2023 in North Hollywood. The vendors for NLACRC, as well as LAUSD, will be present to discuss the services they offer.

Public input:

J.Rodriguez asked whether there's an interest in changing the start time for future CAC meetings. He will follow up with the other members who stopped attending meetings due to time conflicts to determine if this may bring them back.

C.Whitlock mentioned that Public Information is collecting consumer success stories. He would like the consumers to share and highlight the ways that the Regional Center has helped and supported them. He shared the following link to which members and/or their families can submit their input:

<https://www.nlacrc.org/Home/Components/News/News/2051/34?backlist=%2f>

VI. Adjournment

J.Koster adjourned the meeting at 4:07 pm.

Submitted by:

Cesar Cuevas
Administrative Assistant



North Los Angeles County Regional Center
Consumer Advisory Committee Meeting Minutes (Via Zoom)
May 3rd, 2023

Present: Pamela Aiona, Bill Abramson – Committee Members

Destry Walker, Odalys Dominguez, Desiree Boykin, Alex, Wilmary Torres,
Jennifer Koster, and George Alvarado - Guests

Jose Rodriguez, Chris Whitlock, Cristina Preuss, Juan H. and Cesar Cuevas –
Staff

Absent:

I. Call to Order & Introductions

P.Aiona called meeting to order at 3:09 pm and introductions were made by all committee members, staff, and guests.

II. Consent Items

- A. Approval of Agenda - *Deferred*.
- B. Approval of Minutes from March 1st, 2023 Meeting - *Deferred*.

III. Committee Business

- A. CAC Chair Report - *Deferred*.
- B. Presentation – Suzanne Paggi
S.Paggi presented on the importance of being a good self-advocate. She described the qualities that a self-advocate should have. She also led a conversation surrounding the participants’ own definition of self-advocacy, and they shared personal examples of self-advocacy in their life. Many participants contributed to the discussion.
- C. Office of Clients’ Rights Advocacy – Wilmary Torres
W.Torres delivered a presentation for the Office of Clients’ Rights Advocacy (OCRA), its purpose, and the type of services it provides support with for consumers. She shared a list of self-advocacy trainings that are provided through OCRA. All services are provided at no cost. She described the process of seeking services and provided other resources that would be available to assist consumers for issues that OCRA cannot handle. The online staff directory for OCRA can be accessed at:
<https://www.disabilityrightsca.org/ocra>. The contact information for

W.Torres is (213) 213-8118 and Wilmary.Torres@disabilityrightsca.org for any questions, comments, or concerns.

- D. In Person Meetings Update – *Deferred.*
- E. Informal Meetings (July and December) Virtual or in Person – *Deferred.*
- F. CAC Webpage Follow up – Juan Hernandez
J.Hernandez provided an update on the CAC webpage’s progress. He shared the layout of the webpage and encouraged participants to provide their input.
- G. Monthly Training/Presentation update - Jose Rodriguez
J.Rodriguez reviewed the training calendar and described upcoming presentations.
- H. Topics for Quarterly Public Presentations – Jose Rodriguez
J.Rodriguez reviewed the upcoming presentations and confirmed the schedule.
- I. Board Recruitment
J.Rodriguez reviewed this information.

IV. Identify Agenda Items for the Next Board Meeting

- A. Minutes from the May 3rd, 2023 Meeting

V. Announcements/Information/Public Input

- A. Next meeting: June 7th, 2023
C.Whitlock encouraged everyone to share their success stories with the regional center; he will provide the link to J.Rodriguez where participants can share their stories. J.Rodriguez will share the link with everyone in attendance.
S.Paggi shared a flyer for the Self-Advocacy Board Meetings, which take place every first Thursday of the month via Zoom.
- B. Attendance Sheet Reviewed

VI. Adjournment

J.Koster adjourned the meeting at 4:35 pm.

Submitted by:

Cesar Cuevas

Administrative Assistant

North Los Angeles County Regional Center
3rd QUARTER DIAGNOSTIC REPORT FOR FY 2022-23

January 1, 2023 through March 31, 2023

Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status 1,2	Total
1st Qtr 2020-21	8915	12571	566	258	1253	3169	26,732
2nd Qtr 2020-21	8937	12778	565	259	1263	3137	26,939
3rd Qtr 2020-21	8916	12918	570	253	1272	3207	27,136
4th Qtr 2020-21	8905	13081	568	252	1269	3537	27,612
1st Qtr 2021-22	8913	13325	569	250	1286	3654	27,997
2nd Qtr 2021-22	8905	13632	567	248	1311	3779	28,442
3rd Qtr 2021-22	8964	13923	570	247	1343	3794	28,841
4th Qtr 2021-22	8947	14291	564	252	1351	3981	29,386
1st Qtr 2022-23	8906	14575	556	249	1356	4032	29,674
2nd Qtr 2022-23	8907	15045	556	245	1380	4162	30,295
3rd Qtr 2022-23	8932	15456	555	245	1402	4126	30,716

Percentage Change							
3rd Qtr FY22-23 vs 1st Qtr FY20-21	0.19%	22.95%	-1.94%	-5.04%	11.89%	30.20%	14.90%

The total number of 30,716 includes only Status 1 & 2 for Early Start and Lanterman consumers. It does not include Intake numbers and others (DC, pending transfers, Enhanced Case Management, etc)

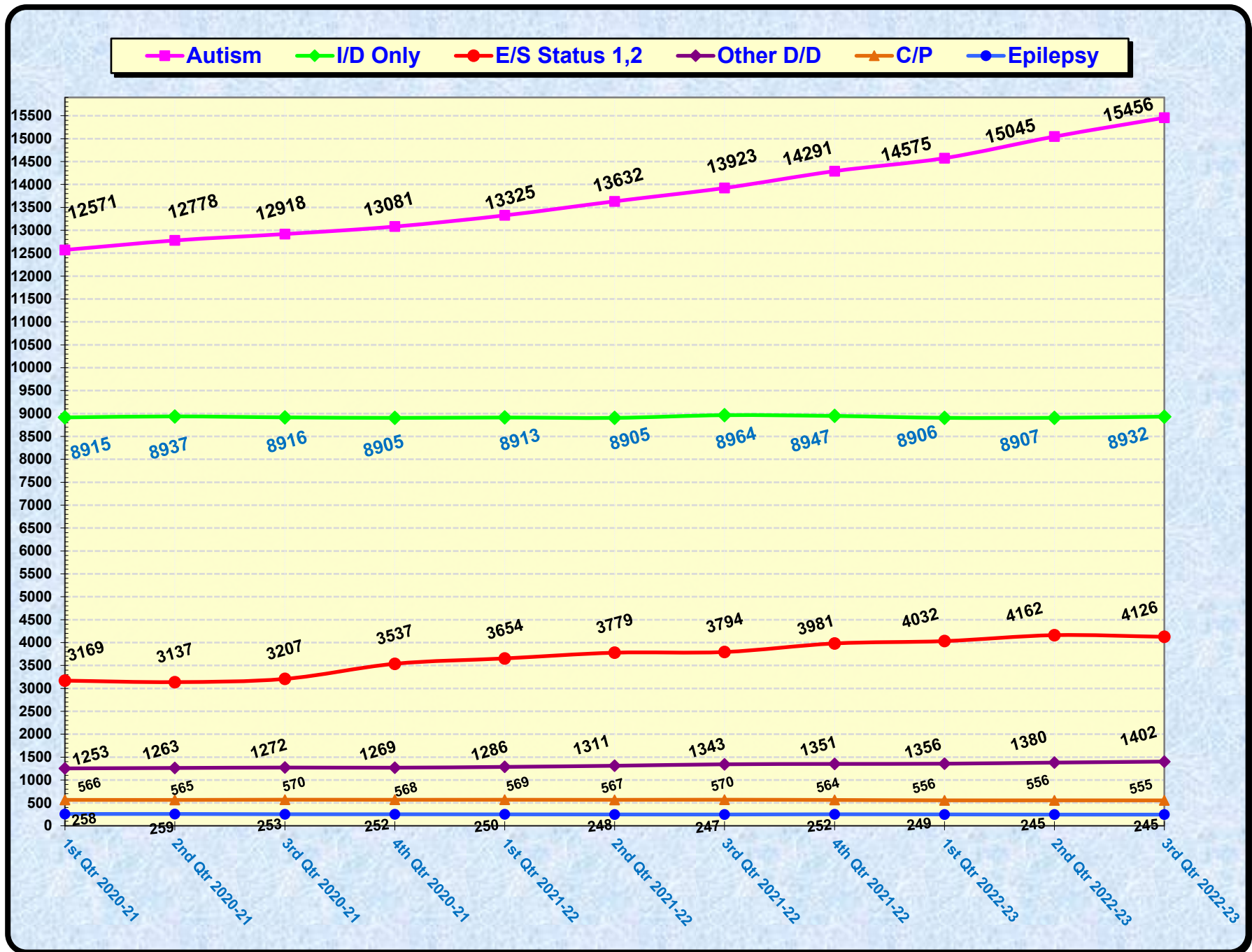
**North Los Angeles County Regional Center
3rd QUARTER DIAGNOSTIC REPORT FOR FY 2022-23
January 1, 2023 through March 31, 2023**

SAN FERNANDO OFFICE							
Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status 1,2	Total
1st Qtr 2020-21	5412	8209	367	158	677	2151	16,974
2nd Qtr 2020-21	5415	8347	368	158	676	2137	17,101
3rd Qtr 2020-21	5383	8443	370	154	678	2154	17,182
4th Qtr 2020-21	5359	8557	370	156	663	2367	17,472
1st Qtr 2021-22	5361	8702	371	155	674	2482	17,745
2nd Qtr 2021-22	5336	8872	370	156	685	2541	17,960
3rd Qtr 2021-22	5355	9049	372	155	692	2559	18,182
4th Qtr 2021-22	5336	9250	368	156	697	2709	18,516
1st Qtr 2022-23	5328	9452	363	155	701	2737	18,736
2nd Qtr 2022-23	5308	9738	367	152	701	2829	19,095
3rd Qtr 2022-23	5314	10019	367	151	709	2798	19,358

SANTA CLARITA OFFICE							
Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status 1,2	Total
1st Qtr 2020-21	749	1726	70	21	106	412	3,084
2nd Qtr 2020-21	759	1758	70	21	111	429	3,148
3rd Qtr 2020-21	751	1766	73	21	110	443	3,164
4th Qtr 2020-21	752	1776	73	22	110	499	3,232
1st Qtr 2021-22	759	1792	73	22	113	545	3,304
2nd Qtr 2021-22	766	1834	73	19	114	571	3,377
3rd Qtr 2021-22	769	1879	72	19	115	556	3,410
4th Qtr 2021-22	761	1938	69	21	113	578	3,480
1st Qtr 2022-23	760	2013	67	23	112	553	3,528
2nd Qtr 2022-23	761	2079	65	23	112	549	3,589
3rd Qtr 2022-23	762	2124	66	23	111	551	3,637

ANTELOPE VALLEY OFFICE							
Fiscal Year	I/D Only	Autism	C/P	Epilepsy	Other D/D	E/S Status,1,2	Total
1st Qtr 2020-21	2754	2636	129	79	470	606	6,674
2nd Qtr 2020-21	2763	2673	127	80	476	571	6,690
3rd Qtr 2020-21	2782	2709	127	78	484	610	6,790
4th Qtr 2021-21	2794	2748	125	74	496	671	6,908
1st Qtr 2021-22	2793	2831	125	73	499	627	6,948
2nd Qtr 2021-22	2803	2926	124	73	512	667	7,105
3rd Qtr 2021-22	2840	2995	126	73	536	679	7,249
4th Qtr 2021-22	2850	3103	127	75	541	694	7,390
1st Qtr 2022-23	2818	3110	126	71	543	742	7,410
2nd Qtr 2022-23	2838	3228	124	70	567	784	7,611
3rd Qtr 2022-23	2856	3313	122	71	582	777	7,721

North Los Angeles County Regional Center 3rd QUARTER DIAGNOSTIC REPORT - FY 2022-23

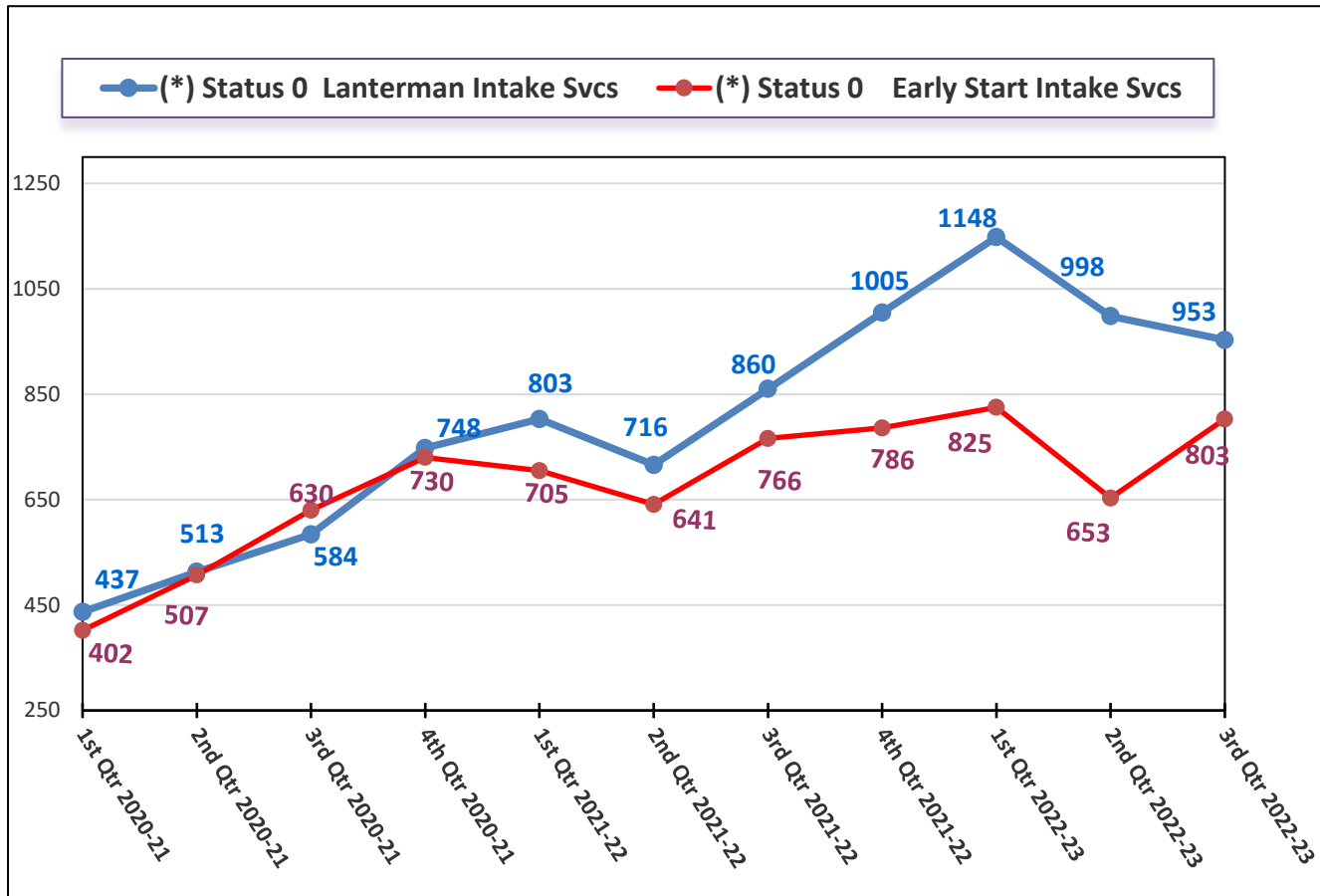


North Los Angeles County Regional Center
3rd Quarter Diagnostic Report by Age for FY 2022-23
January 1, 2023 through March 31, 2023
Percentage Total by Diagnosis

Diagnosis	3-9	10-13	14-17	18-24	25-40	41-64	65 and older	TOTAL
Autism	5,551	2,591	2,221	2,632	2,164	356	62	15,577
% Total	35.64%	16.63%	14.26%	16.90%	13.89%	2.29%	0.40%	100%
Intellectual Disability	663	594	705	1,372	3,104	2,055	535	9,028
% Total	7.34%	6.58%	7.81%	15.20%	34.38%	22.76%	5.93%	100%
Cerebral Palsy	46	42	53	91	143	135	51	561
% Total	8.20%	7.49%	9.45%	16.22%	25.49%	24.06%	9.09%	100%
Epilepsy	14	20	25	39	77	56	18	249
% Total	5.62%	8.03%	10.04%	15.66%	30.92%	22.49%	7.23%	100%
Other DD	140	154	211	300	352	211	48	1,416
% Total	9.89%	10.88%	14.90%	21.19%	24.86%	14.90%	3.39%	100%
TOTAL	6,414	3,401	3,215	4,434	5,840	2,813	714	26,831

North Los Angeles County Regional Center
3rd QUARTER INTAKE SERVICES FOR FY 2022-23
 January 1, 2023 through March 31, 2023

Fiscal Year	(*) Status 0 Lanterman Intake Svcs	(*) Status 0 Early Start Intake Svcs	(*) Total
1st Qtr 2020-21	437	402	839
2nd Qtr 2020-21	513	507	1,020
3rd Qtr 2020-21	584	630	1,214
4th Qtr 2020-21	748	730	1,478
1st Qtr 2021-22	803	705	1,508
2nd Qtr 2021-22	716	641	1,357
3rd Qtr 2021-22	860	766	1,626
4th Qtr 2021-22	1005	786	1,791
1st Qtr 2022-23	1148	825	1,973
2nd Qtr 2022-23	998	653	1,651
3rd Qtr 2022-23	953	803	1,756



(*) These monthly numbers include accumulative intake cases from previous months

Source: NLACRC Monthly Statistics Report

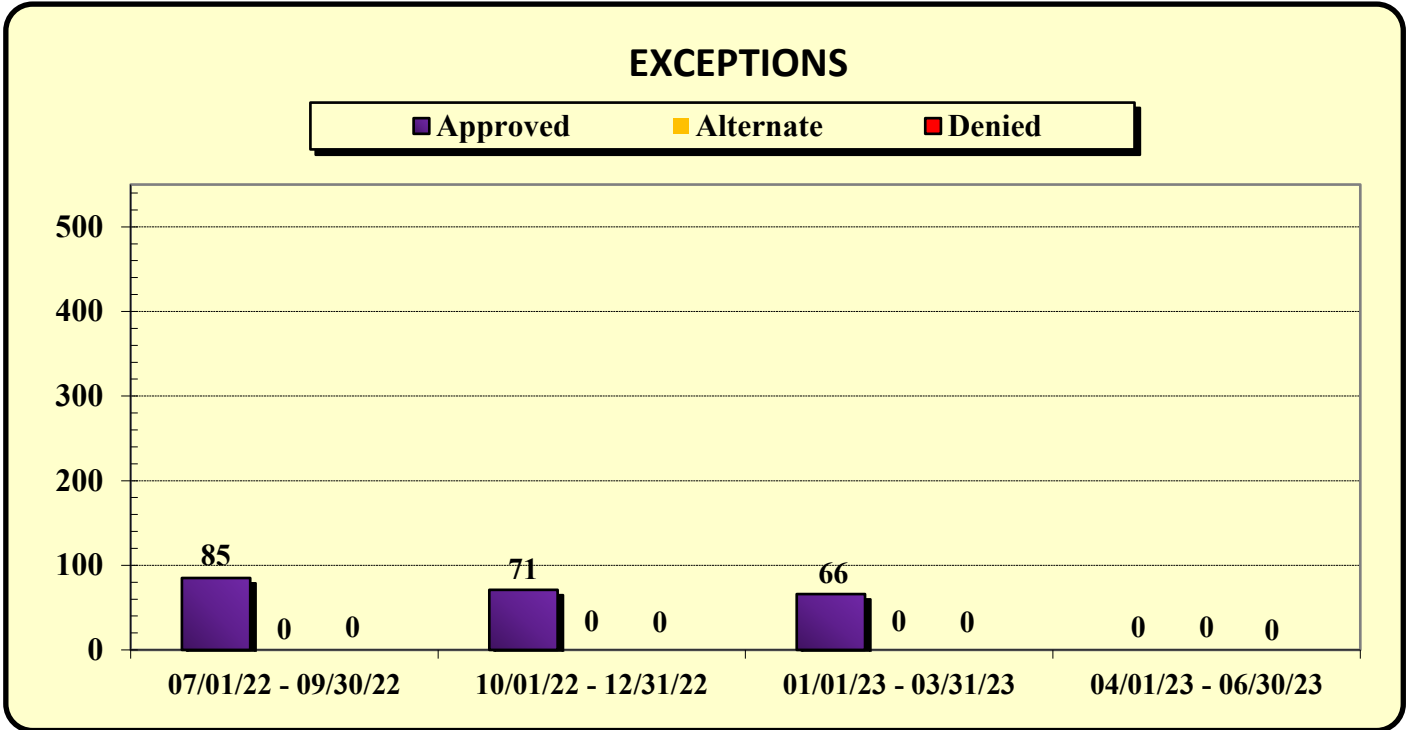
NORTH LOS ANGELES COUNTY REGIONAL CENTER
3rd QUARTER EXCEPTIONS STAFFING REPORT - FY 2022-23
 January 1, 2023 through March 31, 2023

SERVICE	NEW												RENEWED												TOTAL																	
	APPROVED				ALTERNATE				DENIED				APPROVED				ALTERNATE				DENIED				APPROVED				ALTERNATE				DENIED									
	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total	LVN	BX	ADL	Total		
Camping Services				0				0				0				0				0				0				0				0				0				0		
Social/Recreation Activities				0				0				0				0				0				0				0				0				0				0		
Educational Services				0				0				0				0				0				0				0				0				0				0		
Non-medical Therapies				0				0				0				0				0				0				0				0				0				0		
				Total				Total				Total				Total				Total				Total				Total				Total				Total						
DAY CARE- SHARE OF COST WAIVED			3	3				0				0			1	1				0				0			0	4	4			0	0			0	0			0	0	
ENVIRONMENTAL MODIFICATIONS			1	1				0				0				0				0				0			0	1	1			0	0			0	0			0	0	
FUNDING ADAPTIVE EQUIPMENT				0				0				0				0				0				0			0	0	0			0	0			0	0			0	0	
VAN CONVERSION				0				0				0				0				0				0			0	0	0			0	0			0	0			0	0	
RENT ASSISTANCE				0				0				0				0				0				0			0	0	0			0	0			0	0			0	0	
DIAPERS UNDER 3 YEARS				0				0				0				0				0				0			0	0	0			0	0			0	0			0	0	
				Total				Total				Total				Total				Total				Total				Total				Total				Total						
1:1 - DAY PROGRAM		9	6	15				0				0			1	1				0				0			0	9	7	16			0	0			0	0			0	0
1:2 - DAY PROGRAM		6	4	10				0				0			1	1				0				0			0	7	4	11			0	0			0	0			0	0
2:1 - DAY PROGRAM				0				0				0				0				0				0			0	0	0	0			0	0			0	0			0	0
1:1 - SPECIALIZED DAY CARE/CAMP/SAT.PROGRAM				0				0				0				0				0				0			0	0	0	0			0	0			0	0			0	0
1:1 - RESIDENTIAL		7	3	10				0				0			2	2				0				0			0	9	3	12			0	0			0	0			0	0
1:2 - RESIDENTIAL				0				0				0				0				0				0			0	0	0	0			0	0			0	0				
2:1 - RESIDENTIAL		3		3				0				0			1	1				0				0			0	4	0	4			0	0			0	0			0	0
1:1 - HOSPITAL OR SUB-ACUTE				0				0				0				0				0				0			0	0	0	0			0	0			0	0				
1:1 - TRANSPORTATION				0				0				0				0				0				0			0	0	0	0			0	0			0	0				
2:1 - SUPPORTED LIVING SERVICES				0				0				0				0				0				0			0	0	0	0			0	0			0	0				
CO-PAY BEHAVIORAL HEALTH TREATMENT			11	11				0				0				0				0				0			0	11	11			0	0			0	0			0	0	
FULL FUNDING Behavioral Health Treatment			7	7				0				0				0				0				0			0	7	7			0	0			0	0			0	0	
CO-PAY Required Early Intervention Service				0				0				0				0				0				0			0	0	0	0			0	0			0	0				
FULL FUNDING Required Early Intervention Svcs				0				0				0				0				0				0			0	0	0	0			0	0			0	0				
TOTAL EXCEPTIONS																												66				0				0				0		

LEGEND: ADL: Activities of Daily Living, BX: Behavioral, LVN: Licensed Vocational Nurse, 1:1 One staff to one consumer ratio, 2:1 Two staff to one consumer ratio

EXCEPTIONS: NLACRC cannot anticipate all individualized circumstances that warrant regional center funded services and supports. It is recognized that some individual needs are so unique that they are not addressed in NLACRC's service standards. Therefore, NLACRC's executive director or their designee may grant exceptions. The planning team must make a request for an exception to the center's staffing committee. The committee must review the request and make a recommendation to the executive director or their designee.

North Los Angeles County Regional Center
3rd QUARTER EXCEPTIONS REPORT - FY 2022-23



	Approved	Alternate	Denied	Total
07/01/22 - 09/30/22	85	0	0	85
10/01/22 - 12/31/22	71	0	0	71
01/01/23 - 03/31/23	66	0	0	66
04/01/23 - 06/30/23	0	0	0	0
Total FY 2022-23	222	0	0	222

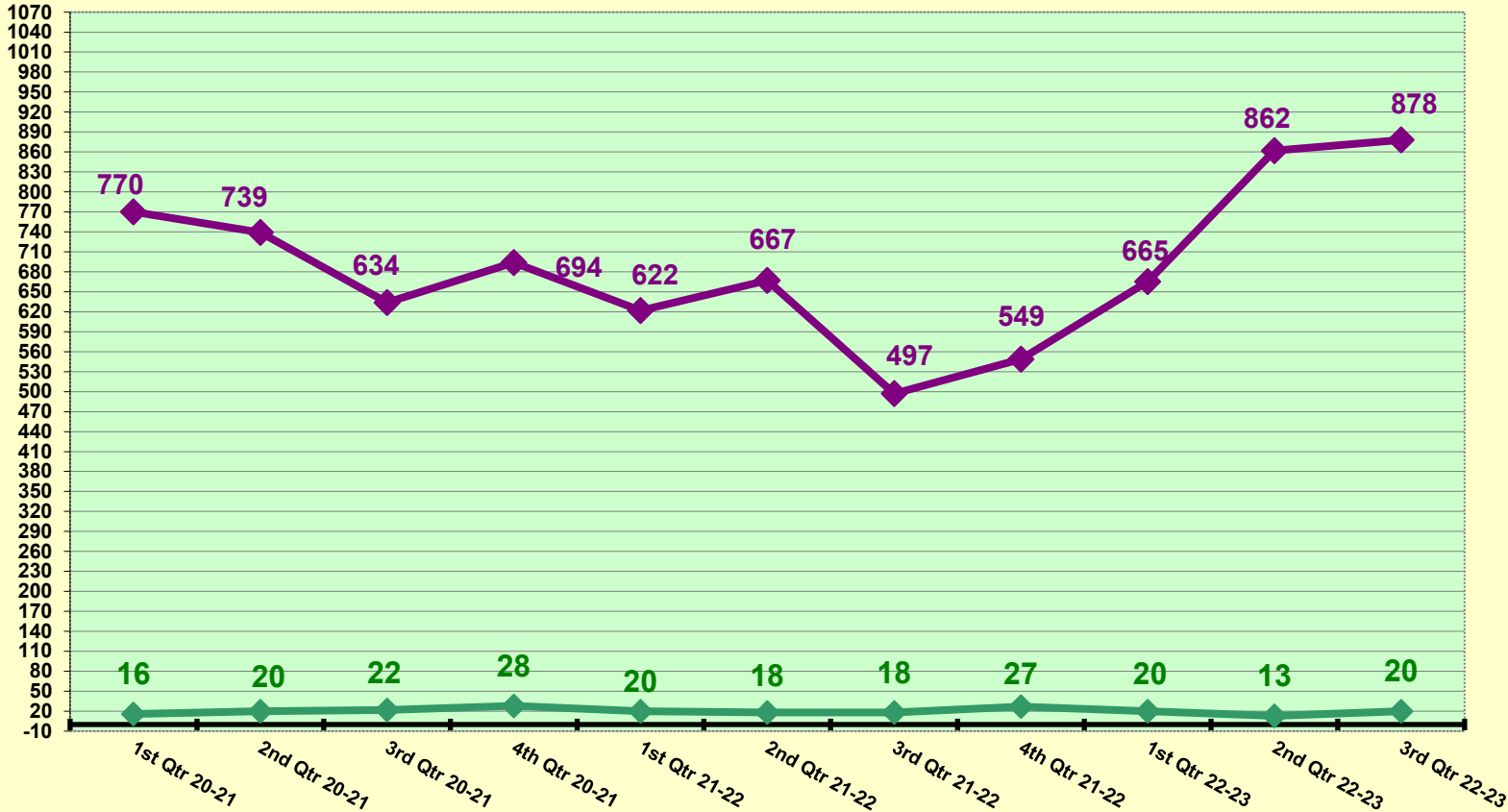
**North Los Angeles County Regional Center
3rd QUARTER APPEALS REPORT FOR FY 2022-23
January 1, 2023 through March 31, 2023**

	# of NOA's Sent	# of Appeals Filed from Total NOAs Sent		# of Appeals Filed	Appeal %	# of Appeals Received from Prior Quarters (*)		Total	Total Combined		Total
		Services	Eligibility			Services	Eligibility		Services	Eligibility	
1st Qtr 20-21	770	6	10	16	2.08%	8	1	9	14	11	25
2nd Qtr 20-21	739	9	11	20	2.71%	1	9	10	10	20	30
3rd Qtr 20-21	634	8	14	22	3.47%	0	0	0	8	14	22
4th Qtr 20-21	694	16	12	28	4.03%	0	4	4	16	16	32
1st Qtr 21-22	622	8	12	20	3.22%	3	7	10	11	19	30
2nd Qtr 21-22	667	10	8	18	2.70%	2	5	7	12	13	25
3rd Qtr 21-22	497	13	5	18	3.62%	3	3	6	16	8	24
4th Qtr 21-22	549	18	9	27	4.92%	1	2	3	19	11	30
1st Qtr 22-23	665	13	7	20	3.01%	1	1	2	14	8	22
2nd Qtr 22-23	862	9	4	13	1.51%	0	4	4	9	8	17
3rd Qtr 22-23	878	12	8	20	2.28%	4	6	10	16	14	30
	7577	122	100	222		23	42	65	145	142	287

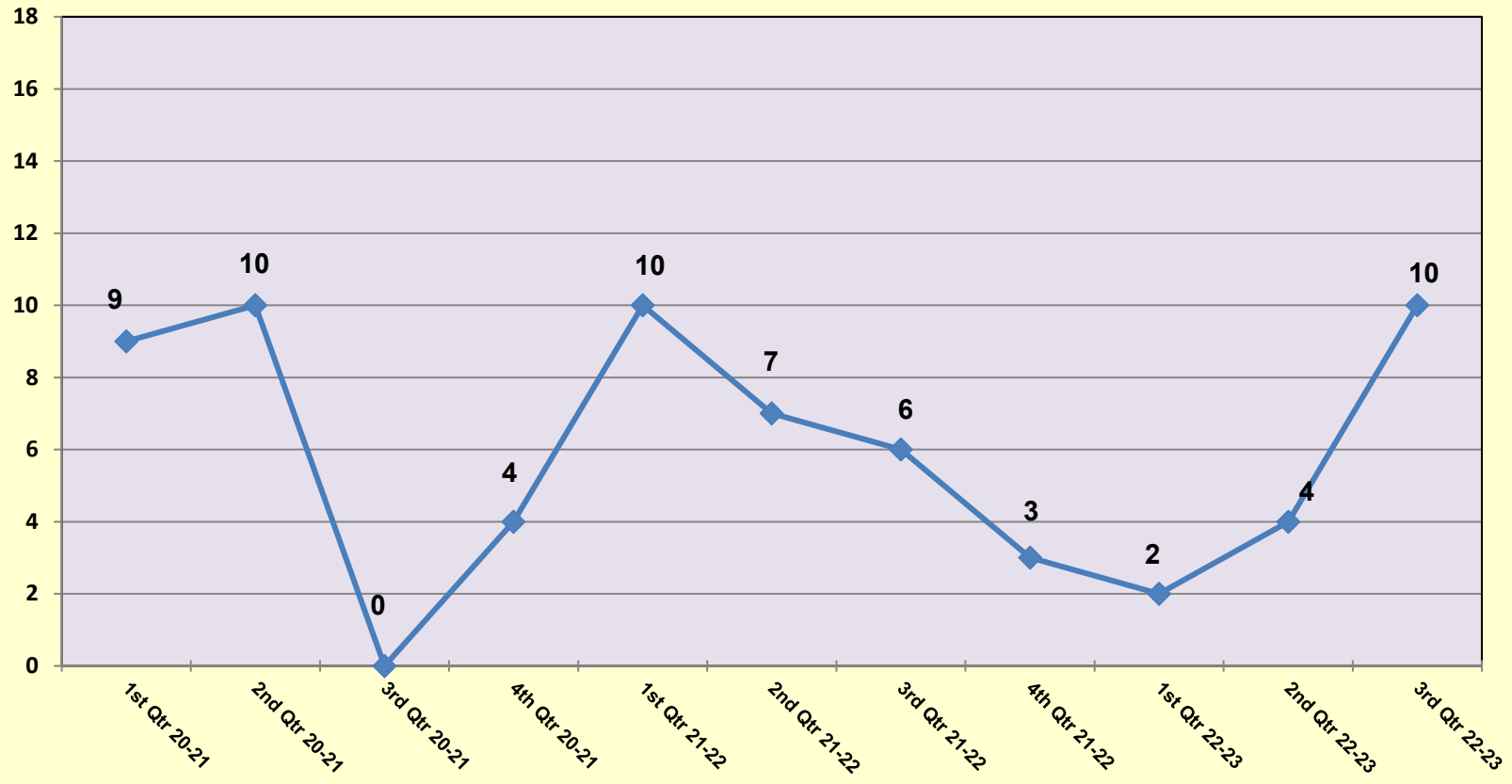
(*) These numbers include appeals of Notices of Actions (NOAs) sent in previous quarters

North Los Angeles County Regional Center
Number of Appeals Filed from Total Notice of Actions Sent
 Fiscal Years 2020-21, 2021-22 & 2022-23

◆ # of NOA's Sent ◆ # of Appeals Filed



North Los Angeles County Regional Center
Number of Appeals Received from Prior Quarters
Fiscal Years 2020-21, 2021-22 & 2022-23



North Los Angeles County Regional Center

Fair Hearings Held: 2

January 1, 2023 - March 31, 2023

Appeal Type	Denied	Granted	Split	Dismissed	Pending Decision	TOTAL
Eligibility	1					1
Reimbursement for Pre-School Program				1		1
TOTAL	1	0	0	1	0	2

3rd Quarter Appeals Summary Report for FY 2022-23

By Ethnicity & Location

01/01/23 through 03/31/23

ETHNICITY	SFO	AVO	SCO	Total Appeals Received
AFRICAN-AMERICAN	1			1
ASIAN INDIAN				0
KOREAN				0
FILIPINO	1			1
HISPANIC/LATINO/LATINA		3	1	4
KOREAN				0
MULT.CULTURL-SEE SUPPLEMENTAL (*)	3			3
OTHER(*)				0
UNKNOWN(*)				0
JAPANESE				0
WHITE	1	2		3
VIETNAMESE				0
TOTAL	6	5	1	12

(*)

MULT.CULTURL-SEE SUPPLEMENTAL:

Means this consumer has multiple ethnicities selected. Usually used when the two parents are from different ethnic backgrounds.
The multiple selections can be seen in the Supplemental tab section in SANDIS

OTHER:

This selection is used when all the other options don't apply.

UNKNOWN:

This selection is used on new cases where the Service Coordinator has not met with the family to obtain ethnicity information.

NOTICE OF PROPOSED ACTION REPORT (SERVICES)
3rd Quarter Summary by Ethnicity & Location for FY 2022-23
01/01/2023 through 03/31/2023

ETHNICITY	SFO	AVO	SCO	Total NOAs Sent
AFRICAN-AMERICAN	6	31	3	40
ASIAN INDIAN	2		1	3
FILIPINO	5		2	7
HISPANIC/LATINO/LATINA	90	71	26	187
KOREAN			1	1
MULT.CULTURL-SEE SUPPLEMENTAL (*)	14	11	3	28
NATIVE AMERICAN				0
OTHER(*)	1			1
UNKNOWN(*)	8	10	1	19
JAPANESE				0
WHITE	41	19	17	77
TOTAL	167	142	54	363

(*)

MULT.CULTURL-SEE SUPPLEMENTAL:

Means this consumer has multiple ethnicities selected. Usually used when the two parents are from different ethnic backgrounds.

The multiple selections can be seen in the Supplemental tab section in SANDIS

OTHER:

This selection is used when all the other options don't apply.

UNKNOWN:

This selection is used on new cases where the Service Coordinator has not met with the family to obtain ethnicity information.

NOTICE OF PROPOSED ACTION REPORT
3rd Quarter Summary by Ethnicity & Services for FY 2022-23
01/01/23 through 03/31/2023

ETHNICITY	Inactivation Case. No IPP/IFSP. Lack of Contact	Co-Insurance Reimburs.	Day Program Svcs	Funding LVN Respite Service Provider	Experimental Treatment	Respite Hours	Funding Day Care	SDP	Funding Private Pre-School	TOTAL
AFRICAN-AMERICAN	40									40
ASIAN INDIAN	3									3
FILIPINO	7									7
KOREAN	1									1
MULT.CULTURL-SEE SUPPLEMENTAL (*)	27		1							28
NATIVE AMERICAN										0
OTHER(*)	1									1
HISPANIC/LATINO/LATINA	180		1	1	1	2	2			187
UNKNOWN(*)	19									19
WHITE	72	1		1		1		2		77
TOTAL	350	1	2	2	1	3	2	2	0	363

(*)

MULT.CULTURL-SEE SUPPLEMENTAL

Means this consumer has multiple ethnicities selected. Usually used when the two parents are from different ethnic backgrounds.

The multiple selections can be seen in the Supplemental tab section in SANDIS

OTHER:

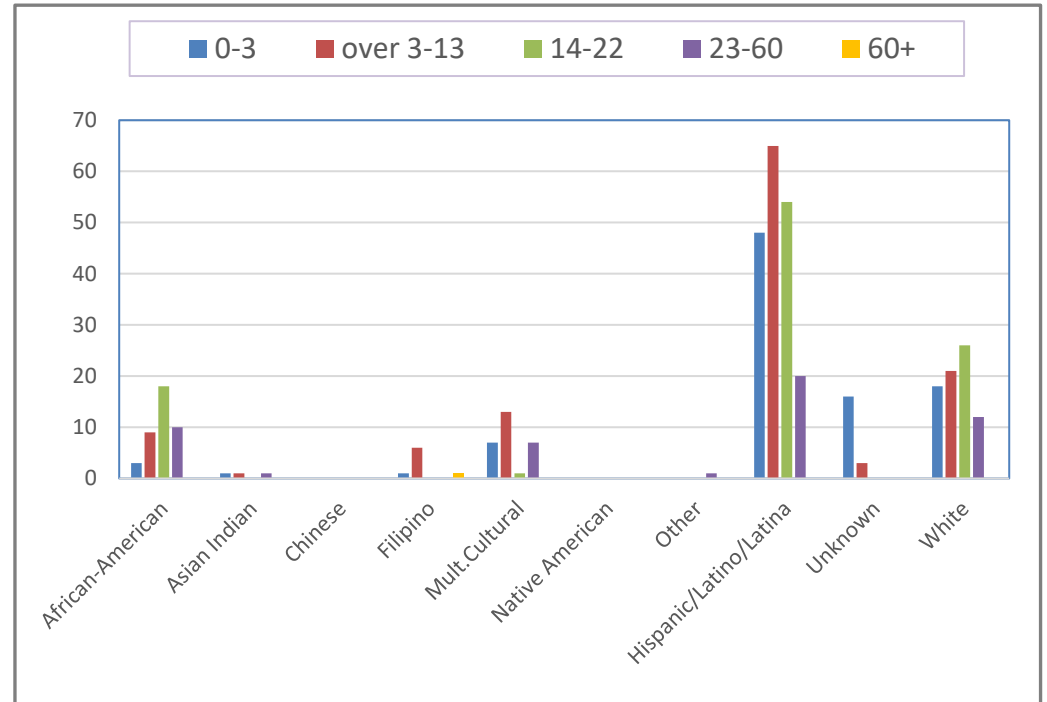
This selection is used when all the other options don't apply.

UNKNOWN:

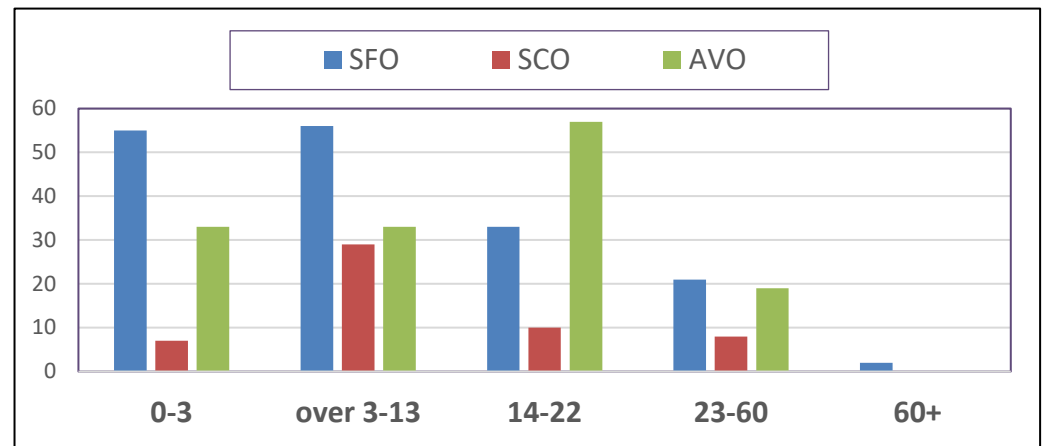
This selection is used on new cases where the Service Coordinator has not met with the family to obtain ethnicity information.

NOTICE OF PROPOSED ACTION REPORT (SERVICES)
3rd Quarter Summary by Age Range for FY 2022-23
 01/01/2023 through 03/31/22

Ethnicity	0-3	over 3-13	14-22	23-60	60+	Total
African-American	3	9	18	10		40
Asian Indian	1	1		1		3
Chinese						0
Filipino	1	6			1	8
Mult.Cultural	7	13	1	7		28
Native American						0
Other				1		1
Hispanic/Latino/Latina	48	65	54	20		187
Unknown	16	3				19
White	18	21	26	12		77
Total	94	118	99	51	1	363



Office	0-3	over 3-13	14-22	23-60	60+	Total
SFO	55	56	33	21	2	167
SCO	7	29	10	8		54
AVO	33	33	57	19		142
Total	95	118	100	48	2	363



Welfare and Institutions Code Section 4731 Consumers' Rights Complaints Survey
Fiscal Year 2022-2023

The purpose of this survey is to obtain information on Welfare and Institutions (W&I) Code section 4731 consumers' rights complaints. This information is used to meet the requirements of W&I Code section 4519.2(c), which requires the Department of Developmental Services (Department) to update the Legislature annually with the number of complaints filed at each regional center, to include the following information:

1. The subject matter of complaints filed (see subject matter codes and descriptions).
2. How complaints were resolved (see resolution codes and descriptions).
3. The timeframe within which resolutions to those complaints were provided by the regional center.
4. Demographic information, as identified by the Department, about consumers on whose behalf the complaint was filed.
Note: Demographic information is not required to complete the survey.

Record information for all W&I Code section 4731 complaints filed with the regional center during the reporting quarter. Please refer to the Instructions tab prior to completing the survey.

Regional Center		NLACRC					Date	4/13/2023					
Contact Person		Dana Lawrence			Email Address	dlawrence@nlacrc.org		Phone Number	818-926-3181				
Consumer UCI	Consumer Initials	Information Not Required					Date Complaint Received by Regional Center	Date Proposed Resolution Sent to Consumer	Subject Matter of Complaint (List each issue identified in the complaint) <i>To add more rows, click the (+) icon located in the left margin</i>	Subject Code	How Complaint was Resolved (List how each issue in "Subject Matter of Complaint" was resolved)	Resolution Code	Root Cause of Complaint (Provide a brief description of each subject matter)
		Date of Birth	Age at the Time Complaint Received by Regional Center <small>(Age will auto-populate when columns C and G are entered)</small>	Ethnicity	Primary Language of Consumer								
						12/16/2022	1/17/2023	1. WIC 4502	6	No violation identified	7	Parent alleged services not provided. No vendors available to provide services.	
								2. IPP Development/Implementation	1	No violation identified	7	Parent alleged transition from ES to Lanterman services did not take place in a timely manner	
								3. Service Coordination	5	No violation identified	7	Parent alleged no notification of ES termination was provided.	
								4.					
								5.					
							12/13/2022	1/18/2023	1. Vendor Requirements	9	No violation identified	7	Consumer alleged clients of several agencies were not receiving services and supervision.
									2. Service Coordination	5	No violation identified	7	Consumer alleged CSC is unresponsive.
									3.				
									4.				
									5.				
							12/22/2022	1/18/2023	1. Vendor Requirements	9	Complaint was out-of-scope of W&I §4731	9	Parent alleged vendor charged consumer for DME and costume.
									2. Vendor Requirements	9	Complaint was out-of-scope of W&I §4731	9	Parent alleged vendor failed to provide information regarding P & monies.
									3. Service Coordination	5	Complaint was out-of-scope of W&I §4731	9	Parent alleged NLACRC filed complaint against vendor using parent's name and did not respond to communication attempts.
									4.				
									5.				
					12/23/2022	1/25/2023	1. Service Coordination	5	No violation identified	7	Parent alleged services not provided.		
							2. Notice of Proposed Action	2	Training was provided to regional center and/or vendor staff	4	During course of investigation NLACRC determined required NOPA not issued.		
							3.						
							4.						
							5.						
					1/5/2023	2/3/2023	1. IPP Development/Implementation	1	No violation identified	7	Advocate alleged failure to reimburse parent.		
							2.						
							3.						
							4.						
							5.						
					1/11/2023	2/8/2023	1. Vendor Requirements	9	Allegations were inconclusive	8	Advocate alleged vendor failed to clean consumer's apartment.		
							2. Vendor Requirements	9	No violation identified	7	Advocate alleged vendor's staff was manipulative and controlling.		
							3. Vendor Requirements	9	No violation identified	7	Advocate alleged vendor did not replace consumer's staff.		
							4.						
							5.						

				1/13/2023	2/13/2023	1. WIC 4502	6	No violation identified	7	Consumer alleged he has not been able to change medication delivery method.
						2. IPP Development/Implementation	1	No violation identified	7	Consumer alleged he has not had an IPP meeting and has not received IPP document.
						3. Vendor Requirements	9	No violation identified	7	Consumer alleged vendor's staff struck him.
						4. Vendor Requirements	9	No violation identified	7	Consumer alleged he is not receiving his Social Security payments on time.
						5.				
				1/19/2023	2/14/2023	1. IPP Development/Implementation	1	No violation identified	7	Advocate alleged NLACRC failed to provide AST assessment.
						2.				
						3.				
						4.				
						5.				
				1/19/2023	2/15/2023	1. WIC 4502	6	Complaint was out-of-scope of W&I §4731	9	Parent alleged NLACRC treated her in an unethical and inhumane manner.
						2. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC failed to provide emergency services.
						3.				
						4.				
						5.				
				1/18/2022	2/28/2023	1. Service Coordination	5	No violation identified	7	Parent alleged consumer did not have assigned CSC for six months.
						2. Service Coordination	5	Training was provided to regional center and/or vendor staff	4	During course of investigation NLACRC determined required written notification of permanent change in CSC not provided.
						3.				
						4.				
						5.				
				2/7/2023	3/6/2023	1. IPP Development/Implementation	1	No violation identified	7	Advocate alleged NLACRC did not conduct timely intake activities.
						2.				
						3.				
						4.				
						5.				
				2/17/2023	3/15/2023	1. IPP Development/Implementation	1	Training was provided to regional center and/or vendor staff	4	Advocate alleged NLACRC did not conduct timely intake activities.
						2.				
						3.				
						4.				
						5.				
				2/21/2023	3/20/2023	1. IPP Development/Implementation	1	No violation identified	7	Consumer alleged NLACRC did not deposit SSP timely.
						2.				
						3.				
						4.				
						5.				
				3/3/2023	3/21/2023	1. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC has not responded to request for social skills services.
						2. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC has not responded to request for adaptive skills.
						3. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC failed to fund social recreational services.
						4. IPP Development/Implementation	1	No violation identified	7	Parent alleged NLACRC failed to fund personal assistant services.
						5.				
						1. WIC 4502	6	Complaint was out-of-scope of W&I §4731	9	Parent alleged NLACRC CSC was rude to her.
						2. Service Coordination	5	No violation identified	7	Parent alleged NLACRC did not notify of permanent change in CSC.

3/8/2023		3/31/2023		3.				
								4.
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North Los Angeles County Regional Center

Community Placement Plan (CPP)/Community Resource Development Plan (CRDP)

January 1st, 2023 – March 31st, 2023

Consumer Services Committee

NLACRC Consumer Statistics – Developmental Centers, FY 2022/23

- Porterville Developmental Center (Secured Treatment)
Total Number of NLACRC Consumers: **14**
 - Specialized Residential Facility (SRF): **3**
 - Enhanced Behavioral Support Home (EBSH): **1**
 - Canyon Springs: **2**
 - Community Placement Deferred: **8**

- Canyon Springs (State Operated Facility)
Total Number of NLACRC Consumers: **1**
 - Specialized Residential Facility (SRF): **1**

- STAR (Acute Crisis Facility)
Total Number of NLACRC Consumers Placed: **0**
 - Referrals Pending: 1 (for STAR)

- Institute of Mental Deficiency (IMD), FY 2021/22
Total Number of NLACRC Consumers: **5**
 - Specialized Residential Facility (SRF): **1**
 - Level 4 Group Home : **2**
 - Community Placement Deferred: **2**



North Los Angeles County Regional Center

NLACRC CPP/CRDP Resource Development Plan, FY 2020/21

Vendor	Fiscal Year	Project Type	Status Updates
Elwyn	2020/2021	Specialized Residential Facility (SRF) Male – 4 bed	NLACRC has received first draft of program design and is pending review by the community service department and clinical department. Secured property in Palmdale. Escrow closed on 03/16/23. Community Services is meeting with architect to review renovations that need to be made to the home.
Global G&C Forbes	2020/2021	Specialized Residential Facility (SRF) Non-Ambulatory & Nursing Needs - 4 bed	Placement team has begun meeting with the vendor bi-weekly to review potential referrals for the home. Scheduled to be licensed on 04/20. QA walkthrough scheduled for 04/19. Program design pending clinical review.

NLACRC CPP/CRDP Resource Development Plan, FY 2021/22

Vendor	Fiscal Year	Project Type	Status Updates
W&W Liberty	2021/2022	Specialized Residential Facility (SRF) Male– 4 bed	Property in Palmdale has been secured. NLACRC received first draft of program design and is pending review. Targeting September 2023 opening. Construction inspector to visit home on 04/12. Targeting 8 weeks from date of inspection to complete renovations that are needed.
G&C Adult Residential Facility	2021/2022	Specialized Residential Facility (SRF) Male – 4 bed	G&C is working on identifying a property and submitting offers. Community services is meeting with vendor monthly to provide technical assistance as needed. Still looking for facility.

NOTIFICATION OF CONFLICT OF INTEREST,
AND
RESUBMISSION OF CONFLICT RESOLUTION PLAN

LILLIAN MARTINEZ – NLACRC BOARD MEMBER
NORTH LOS ANGELES COUNTY REGIONAL CENTER

I. Law Governing Conflicts of Interest

The prohibition against Regional Center employee or board member conflicts of interest has its origin in section 4626 of the Welfare & Institutions Code. Subsection (d) of said section 4626 provides: “The department shall ensure that no regional center employee or board member has a conflict of interest with an entity that receives regional center funding...”

That general prohibition is explained in more detail in Title 17 of the California Code of Regulations, section 54520 “Positions Creating Conflicts of Interests for Regional Center Governing Board Members and Executive Directors,” which provides in pertinent part:

(a) A conflict of interest exists when a regional center governing board member...or family member of such person is any of the following for a business entity, entity, or provider as defined in section 54505 of these regulations...:

- (1) a governing board member
- (2) a board committee member
- (3) a director
- (4) an officer
- (5) an owner
- (6) a partner
- (7) a shareholder
- (8) a trustee
- (9) an agent
- (10) an employee
- (11) a contractor
- (12) a consultant
- (13) a person who holds any position of management
- (14) a person who has decision or policy making authority.
(Emphasis added.)

Section 54505 states that: “Business Entity, Entity or Provider” means any individual or business venture from whom or from which the regional center purchases, obtains or secures goods or services to conduct its operations.”

Further, Section 54533 states:

- (a) When a present or potential conflict of interest is identified for a regional center board member, executive director, employee, contractor, agent, or consultant, the present or potential conflict

shall be either eliminated or mitigated and managed through a Conflict Resolution Plan, or the individual shall resign his or her position with the regional center or regional center governing board.

II. Potential Conflict of Mrs. Martinez

Lillian Martinez is a Board Member at North Los Angeles County Regional Center (hereinafter “NLACRC” or “the Regional Center”). Mrs. Martinez is a board member and the board’s Secretary. She participates on the Strategic Planning, Administrative Affairs and Executive committees and is Chair of the Nominating committee. NLACRC Executive Director Ruth Janrms that Mrs. Martinez is a productive and valued member of the Board of Trustees. Attached as **Exhibit A** is Mrs. Martinez’s completed Conflict of Interest Reporting Statement. As part of the Conflict Resolution Plan, she will remain in her position on the Board of Trustees.

Mrs. Martinez’s father, Roberto Arias, however, is a respite worker for his grandson (a consumer of NLACRC) for Caring Family Supports, a vendor of North Los Angeles County Regional Center. This creates a direct conflict for Mrs. Martinez as defined by regulation. This document constitutes a re-submission of the disclosure of this conflict, a Conflict Resolution Plan to continue the elimination of any adverse consequences from this relationship, and a request for re-approval of the Conflict Resolution Plan by DDS.

In short, this Conflict Resolution Plan will have Mrs. Martinez remain in her position on the NLACRC Board of Trustees and Secretary, but limit her actions as a board member so that she in no way participates in any role whatsoever with regard to Caring Family Supports or any other vendor who provides respite and personal assistance services.

III. Facts

The plan of action proposed herein is designed to eliminate any adverse consequences from the conflict. To better understand how the plan will eliminate any adverse consequences, this request will first provide the facts regarding Mrs. Martinez’s duties and responsibilities as a board member and her father’s role as a respite worker for Caring Family Supports.

A. Mrs. Martinez’s Duties as a Board Member

As a board member, Mrs. Martinez regularly meets with other board members of NLACRC to create policy for the operation of the regional center. Policy is developed through recommendations from board committees and the Executive Director. Direct operation is delegated to the Executive Director who is hired by the board. Staff recommendations for policy initiation or modification go the Executive Director, who, in turn, refers them to the board and/or an appropriate board committee. A copy of the Board Member Responsibilities is attached as **Exhibit B**.

Mrs. Martinez's board member primary duties are as follows:

1. Attendance at monthly Board of Trustees meetings, usually held on the second Wednesday of each month at the main NLACRC office in Chatsworth at 6:30 p.m.
2. Membership and attendance on at least one (1) board committee.
3. Because the regional center is funded under contract with the State of California, Department of Developmental Services, each member of the Board of Trustees is required to identify any potential conflict of interest as identified in Welfare and Institutions Code Sections 4626 and 4627.
4. A part of a board member's responsibility is to be an informed and active advocate member of the Board of Trustees, she is expected to attend a board orientation and/or board training scheduled during the first year on the board and attend one annual board retreat.
5. Visitation to NLACRC supported programs is expected in order that board members may be informed about the developmental disabilities service system. Programs include a wide variety of residential and day program program as well as those providers who deliver a specific service (e.g. school setting or transportation).
6. Mrs. Martinez participates on the Strategic Planning, Administrative Affairs, and Executive committees and is Chair of the Nominating committee.

Under the suggested Conflict Resolution Plan, Mrs. Martinez will remain in her board position, but will be strictly regulated so that she has no role or involvement whatsoever with any matter that might conceivably impact Caring Family Supports, or a vendor that provides respite and personal assistance services.

B. Mrs. Martinez's Duties as Secretary of the Board

The office of secretary is established in Article V, Section 8 of the bylaws of North Los Angeles County Regional Center. The secretary shall be a member of the Board of Trustees and elected by the Board of Trustees. The term of office shall be one (1) year with no limitation on the number of terms. The secretary shall serve on the Executive Committee. A copy of the Secretary Responsibilities is attached as **Exhibit C**. The secretary shall:

1. Review the minutes, taken by the secretary to the executive director, at meetings of the Board of Trustees, and sign the original copy of the minutes.
2. Maintain a log or record of actions taken in executive session and transfer this record to his/her successor.
3. Sign the original copy of the bylaws when revisions are made.
4. Perform such other duties as may be prescribed by the Board of Trustees and the bylaws.

C. Roberto Arias' Duties at Caring Family Supports

Caring Family Supports is a service provider to NLACRC that provides the following services:

1. Respite Services
2. Personal Assistance

As a respite worker for Caring Family Supports, Mr. Arias provides respite services solely to his grandson who is a NLACRC consumer. Mr. Arias' duties and responsibilities are as follows:

1. Review and understands Individual, Family and/or Home Provider Needs;
2. Provide individual receiving services with the supports necessary to meet their need;
3. Understand what to do in case of an emergency;
4. Under the direction of the Co-Founder, has a list of activities appropriate for each individual;
5. Attends in-service trainings and staff meetings;
6. Any other job-related duties as assigned by Co-Founders.

IV. Conflict Resolution Plan

The Regional Center and its Executive Director, Ruth Janka, have concluded that Mrs. Martinez provides great value to the Board of NLACRC. After consideration of the totality of the circumstances and a careful review of the facts, the Executive Director believes it is in the best interests of the Regional Center to re-submit a Conflict Resolution Plan to provide mitigation and/or elimination of any adverse consequences from this relationship and seek approval of this plan by DDS.

Initially, the first step in the Conflict Resolution Plan is to allow Mrs. Martinez to remain in her position on the Board of Trustees, but to cease any activity or action that might in any way impact Caring Family Supports. This will eliminate any instance in which Mrs. Martinez would have to vote, give her opinion, analyze, assess the performance of, or take action for or against Caring Family Supports, and would eliminate any possible action by Mrs. Martinez to recommend Caring Family Supports or other similar available respite and personal assistance services.

The second part of the plan is to insulate Mrs. Martinez from any involvement whatsoever with the generic type of provider like Caring Family Supports. She would recuse herself from participation in any vote regarding, drafting, planning, or discussion of rules, policies, or restrictions that would impact Caring Family Supports and all other respite and

personal assistance vendors. Any duties that potentially relate to Caring Family Supports or generic policies applicable to such a vendor represent a small portion of the valuable duties she performs on behalf of the Regional Center, and these duties can be easily delegated to other Regional Center board members. Like other board members, Mrs. Martinez develops policy through recommendations from the Executive Director, and thus works with numerous vendors on a variety of services.

Further, as the Conflict Resolution Plan details below, when any matter arises with regard to Caring Family Supports or other respite and personal assistance vendors, she will agree not to be involved in the discussion of the matter, the presentation of options to the Board, or the decision or vote on such matter. NLACRC will require Mrs. Martinez to abstain from discussion with, or involvement in the matter, and require the other board members to take all such actions, including appropriate description of options, recommendations, analysis and ultimate decision and vote.

The Regional Center and Mrs. Martinez's Conflict Resolution Plan for this conflict of interest is as follows:

1. Mrs. Martinez will have no interaction as a board member with any matter that might impact Caring Family Supports, and specifically she will recuse herself from any vote on any matter that could impact Caring Family Supports.

2. Mrs. Martinez will, in every conceivable manner, cease interacting with the Board on any matter that could conceivably impact Caring Family Supports.

3. Mrs. Martinez will not participate as a board member in the consideration, preparation, review, presentation, formulation or approval of any report, plan, opinion, recommendation or action regarding Caring Family Supports or any actions creating policy or approaches that would impact Caring Family Supports and other respite and personal assistance vendors.

4. Mrs. Martinez will not review or participate as a board member in any discussions, recommendations, or decisions about Purchase of Service authorizations for Caring Family Supports and other respite and personal assistance vendors.

5. Mrs. Martinez will not review or in any way participate as a board member in the preparation, consideration, or any follow-up related to Special Incident Reports from or about Caring Family Supports and other respite and personal assistance vendors.

6. Mrs. Martinez will not create, review, or in any way participate as a board member in, any corrective action plans for Caring Family Supports and other respite and personal assistance vendors.

7. Mrs. Martinez will not participate as a board member in any discussions, recommendations, action, or resolution of any complaints pertaining to Caring Family Supports and other respite and personal assistance vendors.

8. Mrs. Martinez will take no part as a board member in decisions regarding vendor appeals, or fair hearings involving Caring Family Supports and other respite and personal assistance vendors.

9. Mrs. Martinez will not as a board member access vendor files or other information the regional center maintains about Caring Family Supports and other respite and personal assistance vendors, either in electronic or hard copy form.

10. Mrs. Martinez shall not participate as a board member in developing, creating, or recommending any POS policies, or other policies, that might apply to Caring Family Supports and other respite and personal assistance vendors. Instead, these tasks will become the responsibility of the other board members.

11. Mrs. Martinez will not be involved as a board member in the negotiation, discussion, obligation or commitment of NLACRC to a course of action involving Caring Family Supports and other respite and personal assistance vendors.

12. The NLACRC Board of Trustees will be informed about this Plan of Action, and they will be informed of the need to ensure that Mrs. Martinez has no involvement whatsoever in any action or business whatsoever involving or affecting Caring Family Supports and other respite and personal assistance vendors.

13. These restrictions only apply to Caring Family Supports and policies impacting other respite and personal assistance vendors. The bulk of Mrs. Martinez's duties with regard to a vast array of other Board issues and other vendors will remain unchanged, unless the Board work would in any way impact Caring Family Supports. This amounts to a reassignment of a small portion of her duties and will not reduce the value and productivity that Mrs. Martinez provides to the NLACRC Board.

14. In the event the board member changes to a different respite agency during the course of her term, each provision of this plan shall apply to with regard to the new agency for the duration of the trustee's term on the board.

15. NLACRC has received approval from its Board of Trustees regarding this Conflict Resolution Plan.

V. Request Re-Approval of Conflict Resolution Plan

For the reasons provided above, and in accordance with the Conflict Resolution Plan set forth above, North Los Angeles County Regional Center hereby requests that DDS re-approve the Conflict Resolution Plan in this matter.

Respectfully submitted,

By: _____
Lillian Martinez, NLACRC Board Member

Date: _____

By: _____
Ana Quiles, NLACRC Board President

Date: _____

By: _____
Ruth Janka, Executive Director, NLACRC

Date: _____

Reset Form

**CONFLICT OF INTEREST REPORTING STATEMENT
DS 6016 (Rev. 08/2013)**

The duties and responsibilities of your position with the regional center require you to file this Conflict of Interest Reporting Statement. The purpose of this statement is to assist you, the regional center and the Department of Developmental Services (DDS) to identify any relationships, positions or circumstances involving you which may create a conflict of interest between your regional center duties and obligations, and any other financial interests and/or relationships that you may have. In order to be comprehensive, this reporting statement requires you to provide information with respect to your financial interests.

A “conflict of interest” generally exists if you have one or more personal, business, or financial interests, or relationships that would cause a reasonable person with knowledge of the relevant facts to question your impartiality with respect to your regional center duties. The specific circumstances and relationships which create a conflict of interest are set forth in the California Code of Regulations, title 17, sections 54500 through 54530. You should review these provisions to understand the specific financial interests and relationships that can create a conflict of interest.

Please answer the following questions to the best of your knowledge. If you find a question requires further explanation and/or there is not enough space to thoroughly answer the question, please attach as many additional sheets as necessary, and refer to the question number next to your answer. If the regional center identifies a conflict involving you, it will be required to prepare a conflict resolution plan. Some relevant definitions have been provided in the footnotes to assist you in responding to this statement.

You are required to file this Reporting Statement within 30 days of beginning your employment with the regional center or from the date that you are appointed to the regional center board or advisory committee board. You are then required to file an annual Reporting Statement by August 1st of every year while you remain employed with the regional center or while you are a member of the regional center board or advisory committee board. You must also file a Reporting Statement within 30 days of any change in your status that could result in a conflict of interest. Circumstances that can constitute a change in your status that can require you to file an updated Reporting Statement are described below in footnote one.

A. INFORMATION OF REPORTING INDIVIDUAL

Name: Lillian A. Martinez Regional Center: North Los Angeles County Regional Center

Regional Center Position/Title: Governing Board Member Executive Director
 Vendor Advisory Committee sitting on Board Employee
 Contractor Agent Consultant

Reporting Status: Annual New Appointment (date): _____
 Change of Status¹

If a change in status, date and circumstance of change in status:

1. Please list your job title and describe your job duties at the regional center.

Secretary. I record the minutes in executive session and authorize the board minutes with signature. I am also involved in counting votes in elections, and announcing results.

¹ Change of status includes a previously unreported activity that should have been reported, change in the circumstance of a previously reported activity, change in financial interest, familial relationship, legal commitment, change in regional center position or duties, change in regional center, or change to outside position or duties. See California Code of Regulations, title 17, sections 54531(d) and 54532(d).

<input checked="" type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

2. Do you or a family member² work for any entity or organization that is a regional center provider or contractor?
 yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers. If the provider or contractor is a state or local governmental entity, provide the specific name of the state or local governmental entity and describe your job duties at the state or local governmental entity.

My father works for Caring Family Supports

3. Do you or a family member own or hold a position³ in an entity or organization that is a regional center provider or contractor? yes no -- If yes, provide the name of the entity or organization, describe what services it provides for the regional center or regional center consumers, and describe your or your family member's financial interest.

My father is an employee of Caring Family Supports. Caring Family Supports provides personal care services, daycare and respite services for regional center consumers.

4. Are you a regional center advisory committee board member? yes no -- If yes, are you a member of the governing board or owner or employee of an entity or organization that provides services to the regional center or regional center consumers? yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers.

5. If you are a regional center advisory committee board member and answered yes to all the questions in Question 4 above, do any of the following apply to you: (a) are you an officer of the regional center board; (b) do you vote on purchasing services from a regional center provider; or (c) do you vote on matters where you might have a financial interest? yes no -- If yes, please explain.

² Family member includes your spouse, domestic partner, parents, stepparents, grandparents, siblings, stepsiblings, children, stepchildren, grandchildren, parent-in-laws, brother-in-laws, sister-in-laws, son-in-laws and daughter-in-laws. See California Code of Regulations, title 17, sections 54505(f).

³ For purposes of this question, hold a position generally means that you or a family member is a director, officer, owner, partner, employee, or shareholder of an entity or organization that is a regional center provider or contractor. For a specific description of positions that create a conflict of interest in a regional center provider or contractor see the California Code of Regulations, title 17, sections 54520 and 54526.

<input checked="" type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

6. Do any of the decisions you make when performing your job duties with the regional center have the potential to financially benefit you or a family member⁴? [Note: Governing board members do not have to answer “yes” to this question if the financial benefit would be available to regional center consumers or their families generally].
 yes no -- If yes, please explain.

7. Are you responsible for negotiating, making,⁵ executing or approving contracts on behalf of the regional center? yes no -- If yes, please explain.

Yes, if they are over \$ 250,000.00- the board is involved with the approval process.

8. Do you have a financial interest in any contract⁶ with the regional center? yes no -- If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no -- If yes, please explain.

9. Do any of your family members have a financial interest in any contract with the regional center? yes no
 If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no
 If yes, please explain.

⁴ Generally, a decision can financially benefit you or a family member if the decision can either directly or indirectly cause you or a family member to receive a financial gain or avoid a financial loss. For a specific description of the types of decisions that can result in a financial benefit to you or a family member see the California Code of Regulations, title 17, sections 54522 and 54527.

⁵ California Code of Regulations, title 17, sections 54523(b)(2) and 54528(b)(2) describes the types of conduct which constitute involvement in the making of a contract.

⁶ For purposes of questions 8 and 9, a financial interest in a contract generally means any direct or indirect interest in a contract that can cause you or a family member to receive any sort of financial gain or avoid any sort of financial loss irrespective of the dollar amount. California Code of Regulations, title 17, sections 54523 and 54528 define when financial interests in a contract will occur.

<input checked="" type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other


10. Do you evaluate employment applications or contract bids that are submitted by your family member(s)?
 yes no -- If yes, please explain.

11. Your job duties require you to act in the best interests of the regional center and regional center consumers. Do you have any circumstances or other financial interests not already discussed above that would prevent you from acting in the best interests of the regional center or its consumers? yes no -- If yes, please explain.

B. ATTESTATION

I Lillian Martinez (print name) HEREBY CONFIRM that I have read and understand the regional center’s Conflict of Interest Policy and that my responses to the questions in this Conflict of Interest Reporting Statement are complete, true, and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this statement is not accurate or that I have not complied with the regional center’s Conflict of Interest Policy or the applicable conflict of interest laws, I will notify the regional center’s designated individual immediately. I understand that knowingly providing false information on this Conflict of Interest Reporting Statement shall subject me to a civil penalty in an amount up to fifty thousand dollars (\$50,000) pursuant to Welfare and Institutions Code section 4626.

Signature  Date 06/28/2022

INTERNAL USE ONLY	
Date this Statement was received by Reviewer:	
The reporting individual <input checked="" type="checkbox"/> does <input type="checkbox"/> does not have a <input checked="" type="checkbox"/> present <input checked="" type="checkbox"/> potential conflict of interest	
Signature of Designated Reviewer <u></u>	Date Review Completed <u>8/10/22</u>

North Los Angeles County Regional Center
Board of Trustees Policy

Board Member Responsibilities

The role of the Board of Trustees of the North Los Angeles County Regional Center (NLACRC) is to make policy for the operation of the regional center. Policy is developed through recommendations from board committees and the executive director with final approval from the Board of Trustees.

Your responsibility as a member of the Board of Trustees of the NLACRC would include, but not be limited to:

- Attendance, either virtual or in-person, at monthly Board of Trustees meetings, usually held at 6:30 p.m. on the second Wednesday of each month at one of NLACRC's three offices. To be counted as "present", one must attend the meeting for at least 1 hour of the meeting's duration.
- Membership and attendance on one (1) or more board committees.
- Visitation to at least one disability community organization, service provider program/event or legislator/legislative event. Visits to NLACRC vended programs informs board members about the developmental disabilities service system. Programs include a wide variety of residential and day programs as well as those providers who deliver a specific service (e.g., school setting or transportation).
- Board participation and advocacy will be focused on systems issues; issues regarding an individual consumer, family or program will be directed to the Executive Director's Office.
- Identification of any potential conflict of interest as identified in Welfare and Institutions Code, Sections 4626 and 4627 during the board member's term on the board will be reported to the administrative assistant to the board.
- Completion of the Conflict of Interest Statement annually and MediCal Provider Enrollment Form as applicable due to the regional center's funding and contract with the State of California, Department of Developmental Services.
- Completion of a W-9 form by board members who seek reimbursement for childcare or personal care services under the Board Member Support policy.
- Adherence to the board's Code of Conduct policy.
- Attendance at the annual board orientation for all newly seated board members.
- Participation in board-coordinated trainings and the annual board retreat.

[policy.bd.bdmbtr.resps] Approved: 10-12-2022 Revised: 1-11-2023 Revised: 3-30-2023 Approved: 4-12-2023

North Los Angeles County Regional Center
Board of Trustees Policy Statement

Secretary

The office of secretary is established in Article V, Section 8 of the bylaws of North Los Angeles County Regional Center. The secretary shall be a member of the Board of Trustees and elected by the Board of Trustees. The term of office shall be one (1) year with no limitation on the number of terms. The secretary shall serve on the Executive Committee.

The secretary shall:

- Review the minutes, taken by the Executive Assistant to the Executive Director, at meetings of the Board of Trustees, and sign the original copy of the minutes.
- Maintain a log or record of actions taken in executive session and send the record to the Executive Administrative Assistant at the Regional Center on a monthly or as needed basis..
- Sign the original copy of the bylaws when revisions are made.
- Perform such other duties as may be prescribed by the Board of Trustees and the bylaws.

NLACRC – VENDOR CONTRACT REQUEST – EXECUTIVE SUMMARY

G&C ADULT RESIDENTIAL FACILITY - FORBES HOME

Vendor #: PL2184

Svc Code: 113

Date: 4/24/23

Other Vendorizations with Vendor’s Tax Identification Number (TIN):

Vendor #	Service Code	Description
PL2059	999	Start-Up Funding
PL2184	113	Specialized Residential Facility
PL2114	109	Supplemental Residential Support

Service Address: 9608 Forbes Avenue, Northridge, CA 91343

Service Area: San Fernando Valley

Service Description: This Specialized Residential Facility will provide the specialized supports and services for the higher level of care needed for four non-ambulatory residents with nursing needs. Residents will need assistance with activities of daily living, safety, communication, socialization, and community integration/appointments. The home will provide 24-hour support, with an emphasis on skill instruction and development, positive behavior supports, health supports, therapeutic activities and community integration.

Staffing: Administrator, House Manager, Direct Support Professionals, RN/LVN

Employment Component: n/a

Exceptional Conditions: n/a



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	New, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	G & C Adult Residential Facility, Inc. – Forbes Vendor Number PL2184, Service Code 113
3.	The Purpose of the Contract	<p>The service provider will provide Specialized Residential Facility (“SRF”) for a maximum of four (4) non-ambulatory adult residents in single occupancy bedrooms. The facility will serve individuals with nursing needs that do not require 24-hour care needing placement from large congregate skilled nursing facilities.</p> <p>Residents will need assistance with activities of daily living, safety, communication, socialization, community integration and court appointments. Residents may be cognitively and/or physically impaired (e.g. difficulty making socially acceptable decisions, non-ambulatory).</p>
4.	The Contract Term	Three (3) year contract effective May 1, 2023 through April 30, 2026. (See Exceptional Conditions section below.)
5.	The Total Amount of the Contract	Projected annual cost is up to \$1,030,981.92 per year, or \$3,092,945.76 over the entire three (3) year term of the contract based on the maximum reimbursement rate, the statewide median rate of \$21,478.79 per month per consumer.
6.	The Total Proposed Number of Consumers Served	Maximum 4 consumers per month.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized \$21,478.79 monthly rate.
8.	Method or Process Utilized to Award the Contract.	Based on vendorization requirements under statute and regulation for Specialized Residential Facility services. Request for Proposal (RFP) process was published on March 23, 2021.



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9.	<p>Method or Process Utilized to Establish the Rate or the Payment Amount</p>	<p>Negotiated monthly rate of \$21,478.79 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is \$21,519.81 per month. The provider agrees to accept the maximum reimbursement rate, the statewide median rate effective January 1, 2023 of \$21,478.79 per month per consumer.</p>
10.	<p>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</p>	<p>This project does not have a Housing Development Organization.</p> <p>DDS approved CPP funds on March 18, 2021. Request for Proposal (RFP) process was published by NLACRC on March 23, 2021. DDS approved the funding in the NLACRC FY2020-2021 CPP approved plan under project # NLACRC-2021-06. NLACRC vendor number PL2059-999 provided \$300,000 to develop the SRF.</p> <p>This SRF was licensed by Department of Social Services Community Licensing Division on April 20, 2023. CPP/CRDP placement is being sought as soon as possible.</p>

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Specialized Residential Facility Agreement (“**Contract**”) and is recommending an action of the Executive Committee on behalf of the Board of Trustees to **Approve** the Contract.

David Coe, Board Treasurer	April 26, 2023 Date
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North Los Angeles County Regional Center

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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Specialized Residential Facility Agreement (“**Agreement**”, or “**Contract**”) for G & C Adult Residential Facility, Inc. and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and G & C Adult Residential Facility, Inc. was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on **April 26, 2023**.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Consumer & Community Services Officer, Chief Financial Officer, or Chief Information Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

April 26, 2023
Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

April 25, 2023

Honorable Caroline Menjivar
1021 O St., Ste. 6720
Sacramento, CA 95814

Dear Senator Menjivar,

North Los Angeles County Regional Center (NLACRC) serves 32,000 individuals with developmental disabilities and coordinates with over 1,400 providers who ensure individuals, and their families receive the services and supports they need to live full lives in their communities. For the nearly 400,000 Californians with developmental disabilities, their regional center is where service starts and the Consumer Service Coordinator is the first point of contact for the individual and their family.

Service Coordination at regional centers across the state has been funded primarily through the “core staffing formula”, a funding formula used by the Department of Developmental Services which has not been updated in many years and no longer reflects the actual cost of hiring staff. The outdated formula underfunds current needs for service coordination and is leading to caseload ratios above statutory limits. Assembly Member Dr. Joaquin Arambula is sponsoring a budget request to allocate \$64.6 million from the General Fund on an ongoing basis, and to modernize the core staffing formula.

NLACRC currently employs 354 service coordinators, a third of which have been hired in the last three years and all of which have high caseloads. Statute intends for each coordinator to manage approximately 66 cases, unless the individual is a child between the ages of 0-5 where the ratio then reduces to 40 cases per coordinator. However, due to the challenges with recruitment and retention of service coordinators, each coordinator is handling between 90 and 100 cases for consumers over the age of 5. Low salaries and high turnover, in addition to the staffing shortages that resulted from the pandemic, directly impact our Center’s ability to successfully staff the organization to meet the statutory ratio requirements. As you can imagine, high caseloads make it difficult for service coordinators to adequately assess family needs and connect individuals and their families to essential services, as service coordination requires staff to spend a significant amount of time with consumers and families, during planned meetings and thereafter. High caseloads limits the amount of time a CSC has available per individual and family served.

For those served by regional centers, their service coordinator is a knowledgeable point of contact who provides information about disability related issues and assists with navigating the various complex systems of support and generic resources.



North Los Angeles County Regional Center

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We are urging your support and co-sponsoring of this budget request which you will find attached. The Governor's January Budget proposes \$102.1 million (Total Funds) to address service coordination for children ages 0-5 and the additional funding being requested by Assembly Member Arambula would fully fund service coordination across the state for individuals with developmental disabilities of all ages. This funding and modernization of the core staffing formula would enhance NLACRC's ability to meet the needs of the families and individuals served.

We look forward to your co-sponsorship of the budget request to ensure adequate service coordination for all individuals served by the regional center across the state.

Sincerely,

Ruth Janka
Executive Director

Ana Quiles
Board President

cc: Diego Nelson, Office of Senator Menjivar
Daniel Savino, Association of Regional Center Agencies

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through March 31, 2023

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
3/31/2023	30,173,383.38	14,981,112.01	1,010,933.32	15,992,045.33	14,181,338.05			
12/31/2022	28,781,962.22	14,981,112.01	978,457.89	15,959,569.90	12,822,392.32			
9/30/2022	27,217,933.71	14,981,112.01	947,610.18	15,928,722.19	11,289,211.52			
6/30/2022	28,418,065.69	14,981,112.01	915,430.90	15,896,542.91	12,521,522.78	48,354,029.00		19,935,963
3/31/2022	31,968,057.49	14,981,112.01	879,707.41	15,860,819.42	16,107,238.07			
12/31/2021	33,801,827.15	14,981,112.01	842,111.46	15,823,223.47	17,978,603.68			
9/30/2021	32,220,586.00	14,981,112.01	805,898.49	15,787,010.50	16,433,575.50			
6/30/2021	32,476,061.17	14,981,112.01	771,030.67	15,752,142.68	16,723,918.49	55,310,549.00		22,834,488
3/31/2021	30,881,909.86	14,932,280.06	736,971.50	15,669,251.56	15,212,658.30			
12/31/2020	29,864,190.06	14,932,280.06	706,197.16	15,638,477.22	14,225,712.84			
9/30/2020	27,184,546.51	14,932,280.06	672,813.12	15,605,093.18	11,579,453.33			
6/30/2020	25,025,730.08	14,932,280.06	643,117.31	15,575,397.37	9,450,332.71	63,387,477.00		38,361,747
3/31/2020	23,151,937.09	14,932,280.06	616,377.25	15,548,657.31	7,603,279.78			
12/31/2019	26,991,192.48	14,932,280.06	586,092.54	15,518,372.60	11,472,819.88			
9/30/2019	25,659,877.53	14,932,280.06	556,083.05	15,488,363.11	10,171,514.42			
6/30/2019	25,407,770.64	14,932,280.06	526,665.37	15,458,945.43	9,948,825.21	52,454,828.00		27,047,057
3/31/2019	24,681,251.82	14,932,280.06	498,041.92	15,430,321.98	9,250,929.84			
12/31/2018	22,750,076.18	14,932,280.06	471,519.69	15,403,799.75	7,346,276.43			
9/30/2018	24,754,120.10	14,932,280.06	442,868.28	15,375,148.34	9,378,971.76			

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through March 31, 2023

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
6/30/2018	24,047,856.89	14,932,280.06	415,236.62	15,347,516.68	8,700,340.21	46,426,713.00		22,378,856
3/31/2018	23,756,424.36	14,932,280.06	387,859.78	15,320,139.84	8,436,284.52			
12/31/2017	23,928,098.35	14,932,280.06	360,494.56	15,292,774.62	8,635,323.73			
9/30/2017	23,165,331.53	14,932,280.06	333,868.65	15,266,148.71	7,899,182.82			
6/30/2017	22,504,425.55	14,932,280.06	307,889.66	15,240,169.72	7,264,255.83	45,760,110		23,255,684
3/31/2017	22,063,191.18	14,932,280.06	282,344.87	15,214,624.93	6,848,566.25			
12/31/2016	20,217,597.26	14,609,319.00	258,395.69	14,867,714.69	5,349,882.57			
9/30/2016	19,958,834.42	13,785,174.00	234,650.27	14,019,824.27	5,939,010.15			
6/30/2016	19,384,955.41	13,785,174.00	211,620.21	13,996,794.21	5,388,161.20	49,459,087		30,074,132
3/31/2016	18,957,650.17	13,785,174.00	189,109.82	13,974,283.82	4,983,366.35			
12/31/2015	18,601,206.79	13,706,179.00	167,060.70	13,873,239.70	4,727,967.09			
9/30/2015	18,107,160.01	13,706,179.00	145,439.46	13,851,618.46	4,255,541.55			
6/30/2015	19,018,017.51	13,706,179.00	145,439.46	13,851,618.46	5,166,399.05	47,370,818		28,352,800
3/31/2015	19,149,903.03	13,690,179.00	145,439.46	13,835,618.46	5,314,284.57			
12/31/2014	18,469,996.94	13,390,179.00	145,439.46	13,535,618.46	4,934,378.48			
9/30/2014	17,993,607.38	13,390,179.00	145,439.46	13,535,618.46	4,457,988.92			
6/30/2014	17,798,665.12	12,990,179.00	145,439.46	13,135,618.46	4,663,046.66	40,265,597		22,466,932
3/31/2014	17,166,361.87	12,874,279.00	145,439.46	13,019,718.46	4,146,643.41			
12/31/2013	14,136,856.25	11,074,279.00	145,439.46	11,219,718.46	2,917,137.79			
9/30/2013	14,040,952.16	10,674,279.00	145,439.46	10,819,718.46	3,221,233.70			

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through March 31, 2023

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
6/30/2013	12,786,869.51	9,974,279.00	145,439.46	10,119,718.46	2,667,151.05	36,533,551		23,746,681
3/31/2013	12,832,688.19	9,960,179.00	145,439.46	10,105,618.46	2,727,069.73			
12/31/2012	11,153,372.04	8,865,179.00	145,439.46	9,010,618.46	2,142,753.58			
9/30/2012	10,994,759.59	8,865,179.00	145,439.46	9,010,618.46	1,984,141.13			
6/30/2012	10,522,360.20	8,815,179.00	145,439.46	8,960,618.46	1,561,741.74	36,001,927		25,479,567
3/31/2012	8,460,566.40	7,607,902.00	145,439.46	7,753,341.46	707,224.94			
12/31/2011	8,799,393.99	7,607,902.00	133,293.27	7,741,195.27	1,058,198.72			
9/30/2011	8,227,259.01	7,607,902.00	121,468.71	7,729,370.71	497,888.30			
6/30/2011	8,977,454.65	7,412,902.00	110,883.94	7,523,785.94	1,453,668.71	25,436,279		16,458,824
3/31/2011	7,302,925.50	5,777,902.00	99,559.75	5,877,461.75	1,425,463.75			
12/31/2010	7,009,509.24	5,777,902.00	89,252.74	5,867,154.74	1,142,354.50			
9/30/2010	6,564,685.61	5,777,902.00	79,720.77	5,857,622.77	707,062.84			
6/30/2010	6,057,022.65	5,777,902.00	70,765.15	5,848,667.15	208,355.50	25,087,477		19,030,454
3/31/2010	5,431,358.92	4,776,902.00	62,669.13	4,839,571.13	591,787.79			
12/31/2009	5,231,806.16	4,776,902.00	55,055.57	4,831,957.57	399,848.59			
9/30/2009	4,361,731.52	4,049,487.00	51,322.62	4,100,809.62	260,921.90			
6/30/2009	3,927,928.50	4,049,487.00	47,826.75	4,097,313.75	(169,385.25)	24,497,711		20,569,783
3/31/2009	3,540,603.35	4,049,487.00	44,662.79	4,094,149.79	(553,546.44)			
12/31/2008	3,075,682.95	3,360,000.00	41,492.49	3,401,492.49	(325,809.54)			
9/30/2008	3,498,140.33	3,360,000.00	38,639.65	3,398,639.65	99,500.68			
6/30/2008	3,723,104.42	3,360,000.00	35,500.58	3,395,500.58	327,603.84	23,999,545		20,276,441

POST RETIREMENT MEDICAL TRUST
Market Value History
September 30, 2004 through March 31, 2023

(A) Quarter Ended	(B) Market Value (Note A)	(C) Contributions	(D) Fees Payment Reimbursement	(E) Cumulative Contributions	(F) Net Change (B) - (E)	(G) Obligation at the end of year	(H) Service Costs and Actuarial Loss (Note B)	(I) Net Benefit Obligation (G) - (B) - (H)
3/31/2008	3,783,960.42	3,360,000.00	32,714.03	3,392,714.03	391,246.39			
12/31/2007	3,970,244.92	3,360,000.00	29,947.05	3,389,947.05	580,297.87			
9/30/2007	4,051,900.78	3,360,000.00	26,861.93	3,386,861.93	665,038.85			
6/30/2007	3,186,671.22	2,560,000.00	23,660.98	2,583,660.98	603,010.24	23,046,848		19,860,177
3/31/2007	3,070,638.39	2,560,000.00	21,192.64	2,581,192.64	489,445.75			
12/31/2006	3,021,148.74	2,560,000.00	18,782.32	2,578,782.32	442,366.42			
9/30/2006	2,855,589.76	2,560,000.00	15,656.75	2,575,656.75	279,933.01			
6/30/2006	1,956,711.04	1,750,000.00	12,928.95	1,762,928.95	193,782.09	20,443,657	11,569,936	6,917,010
3/31/2006	1,968,644.95	1,750,000.00	11,025.59	1,761,025.59	207,619.36			
12/31/2005	1,871,742.20	1,750,000.00	9,116.27	1,759,116.27	112,625.93			
9/30/2005	1,847,106.17	1,750,000.00	7,255.40	1,757,255.40	89,850.77			
6/30/2005	1,055,849.57	1,000,000.00	5,156.85	1,005,156.85	50,692.72	12,356,248	5,137,013	6,163,385
3/31/2005	1,034,705.70	1,000,000.00	3,753.92	1,003,753.92	30,951.78			
12/31/2004	745,659.50	700,000.00	2,186.51	702,186.51	43,472.99			
9/30/2004	700,555.89	700,000.00	779.43	700,779.43	(223.54)			
6/30/2004	-	-	-	-	-	11,878,805	6,266,747	5,612,058

Note A: Market Value is based on US Bank's quarterly "Periodic Cash-Basis Statement".

NLACRC CalPERS Unfunded Accrued Liability ("UAL") Contribution Trust
Market Value History
January 1, 2020 through March 31, 2023

(A) Quarter Ended	(B) Market Value	(C) Cumulative Contributions	(D) Cumulative Reimbursement Of Bank Fees	(E) One-Time Disbursements	(F) Cumulative Contributions & Disbursements (C thru E)	(G) Net Market Change (B) - (F)	(H) Obligation at the end of year	(I) Net Benefit Obligation (H) - (G)
3/31/2023	\$ 9,322,449	\$ 10,787,341	\$ 57,044	\$ -	\$ 10,844,385	\$ (1,521,936)		
12/31/2022	\$ 8,960,867	\$ 10,787,341	\$ 49,284	\$ -	\$ 10,836,625	\$ (1,875,758)		
9/30/2022	\$ 8,568,076	\$ 10,787,341	\$ 41,187	\$ (610,542)	\$ 10,217,986	\$ (1,649,910)		
6/30/2022	\$ 9,563,809	\$ 10,787,341	\$ 32,524	\$ -	\$ 10,819,865	\$ (1,256,056)	\$10,290,153.00	(\$529,711.85)
3/31/2022	\$ 10,406,869	\$ 10,787,341	\$ 23,807	\$ -	\$ 10,811,148	\$ (404,279)		
12/31/2021	\$ 10,294,936	\$ 10,226,961	\$ 17,744	\$ -	\$ 10,244,705	\$ 50,231		
9/30/2021	\$ 4,389,013	\$ 3,687,555	\$ 13,786	\$ (252,368)	\$ 3,448,973	\$ 940,041		
6/30/2021	\$ 4,477,132	\$ 3,687,555	\$ 17,612	\$ -	\$ 3,705,167	\$ 771,965	\$13,307,950.00	\$9,602,782.70
3/31/2021	\$ 4,477,132	\$ 3,687,555	\$ 16,385	\$ -	\$ 3,703,940	\$ 773,191		
12/31/2020	\$ 3,656,064	\$ 3,687,555	\$ 7,027	\$ -	\$ 3,694,582	\$ (38,519)		
9/30/2020	\$ 3,449,521	\$ 3,687,555	\$ 4,324	\$ (338,855)	\$ 3,353,024	\$ 96,496		
6/30/2020	\$ 3,366,324	\$ 3,348,700	\$ 1,714	\$ -	\$ 3,350,414	\$ 15,910	\$10,021,434.00	\$6,671,019.83
3/31/2020	\$ 3,348,700	\$ 3,348,700	\$ -	\$ -	\$ 3,348,700	\$ -		

North Los Angeles County Regional Center
Strategic Planning Committee Meeting Minutes

April 3, 2023

Present: Lety Garcia, Ana Quiles, Brian Gatus, Sharmila Brunjes, Lillian Martinez, Ruth Janka
Robert Dhondrup, Liz Chavez, Vini Montague, Gabriela Eshrati, Cristina Preuss,
Clarence Foster, Lilliana Windover, Evelyn McOmie, Malorie Lanthier– Staff
Members
Jasmine Barrios-Minutes Services, Guests

Absent: Daniel Ortiz

I. Call to Order & Introductions

Lety Garcia called the meeting to order at 6:02 pm.

II. Public Input

Lillian shared her recent experience at the Resource Fair in Lancaster. She noted that the NLA-sponsored table had no Consumer and Family Guides to provide to individuals. Lillian and her husband donated their guides so the NLA table could have more literature for interested parties. In addition, general brochures from NLA were distributed. Ruth will look into this situation and thanked Lillian for sharing her supply.

Evelyn noted that NLA is collecting Success Stories of individuals, families, and Board Members, some of which will be showcased at the Board Dinner in June. Anyone interested is encouraged to call Evelyn for more information. This information has been distributed to the community via News You Can Use.

III. Consent Items

A. Approval of Agenda

Ruth added Item D: POS Expenditure Data by Service Code Update, under Numeral IV: Committee Business

M/S/C (L. Martinez/R. Janka) To approve the agenda as Revised

B. Approval of Minutes of February 6th Meeting

M/S/C (L. Martinez/R. Janka) To approve the meeting minutes as presented

IV. Committee Business

A. Individual/Family Satisfaction Survey – Robert Dhondrup

Survey RFP Status

Robert reported that the RFP deadline had been extended, and additional marketing measures have been implemented for better visibility. After discussion, it was determined that the RFP would remain open for 90 days from the date it was initially posted, making the new deadline for submissions April 15th, 2023. NLA staff will collect submissions and provide the Committee with a summary by the next meeting on May 1st, 2023. The Committee will review the RFP Status Summary and present the Board with a recommendation at the beginning of June.

M/S/C (S. Brunjes/R. Janka) To set April 15th, 2023, as the Individual/Family Satisfaction Survey RFP submission deadline.

B. Review Intake Report re: Cases over 120-Day Timeline - Ruth

Ruth reviewed the report as presented in the packet. This report generates data related to office-specific data of intake cases that are over 120 days old. Ruth reported that the majority of the challenges were attributed to no-shows, rescheduling of appointments, and limited appointment availability with psychologists. Reminder calls have been an effort by NLA to remind individuals of their upcoming appointments to prevent a no-show. NLA has considered increased rates for psychologists as a possible solution. New rates have been added to the MediCal table so that psychologists are allowed to bill at a higher rate. Recruiting also continues for psychiatric providers to lessen the bandwidth of the current providers, some of whom only provide evaluation services one day per week.

Ana suggested informing individuals/families that they can seek out their evaluation at an out-of-pocket cost (if possible) to avoid the lengthy wait for an evaluation from NLA. Ruth will connect to Dr. D'Antonio to further discuss this possibility. She also proposed that those individuals who have had to wait for evaluations maintain their status within the timeline for receiving services. Ruth stated that every effort is made to ensure services are delivered where possible. Gabriela added that missed meetings on the parent's end had caused many of the case delays noted on the report.

Sharmila Brunjes suggested including the notice for out-of-pocket psychiatric evaluation option information and an introductory timeline brochure be included in the Welcome Packet for potential consumers. Ruth will discuss this issue with Dr. D'Antonio and what options are available for distributing the information to the community.

M/S/C (R. Janka/ S. Brunjes) To transfer this item to the Consumer Services Committee for further discussion.

C. 2022-26 Strategic Plan 2nd Quarter Status Update - Ruth

Focus Area 1: DEIB Outreach Strategy Update - Cristina

Cristina shared that NLA is working on Goal 1.2.5: to partner with diverse organizations to do outreach exclusively with the medical and maternity community, local clinics, school districts and early education programs, and LGBTQ centers. On March 15th, NLA hosted 20 participants from NICU departments, and NLA presented information on the referral and intake process, including changes to the Early Start Eligibility. Hospitals represented include Henry Mayo, Huntington, Kaiser, Panorama, Kaiser Woodland Hills, Northridge, Providence Holy Cross Medical Center, Providence, UCLA Olive View Medical Center, and Valley Presbyterian. In addition, NLA sent common services brochures, Outreach Language Specialists to all attendees. The meetings will continue on a bi-annual basis.

Outreach materials were sent to pediatricians, specialists, and family clinics for all three valleys at the beginning of February. It will ensure that any child who goes for a wellness visit is given information. NLA is also fostering collaboration between LGBTQ Specialists and CBOs. The Specialist attends various advisory committees at local colleges and groups, including the Los Angeles LGBTQ Center, Los Angeles Valley College, and the Palmdale School District. In March, NLA distributed 6,2075 general information brochures, informational handouts, and flyers.

Regarding a previous Committee question related to IPP quality review, Evelyn shared that NLA is averaging 12-14 IPP reviews per day to help develop staff training. Training will be compiled as part of a resource library, available to all staff. In addition, trends noted in the audit process will be addressed through training.

Focus Area 2: Health and Well-being Strategies Timeline Update- Clarence Foster

Clarence reviewed his presentation on Health, Well-being, and Strategies. He identified the next steps as having:

- Specific strategies: examine the impact of a healthy work/life balance, including remote and hybrid work options, on job satisfaction and retention
- Goal/Objective: to increase a healthy work/life balance and satisfaction
- Quantitative Metrics: analysis of a Health Assessment Index from Broker and retention metrics
- Qualitative Metric: satisfaction surveys

Clarence defined a health/wellness program as a program intended to improve and promote health and fitness in the workplace, empower health education and lifestyle skills to enable employees to achieve the best possible health, and that positively affects employee morale and job satisfaction, which will optimize performance and productivity.

Each successful health/wellness program addresses staff members' spiritual, emotional, physical, and social wellness.

- Spiritual wellness can be addressed by setting aside time in the day to participate in meditation, prayer, or quiet relaxation.

- Emotional wellness includes making decisions and completing tasks with minimum stress/worry, and finding ways to encourage positive thinking and acceptance.
- Physical wellness entails aerobic exercise at least three times per week, getting adequate sleep, and working on issues related to tobacco, alcohol, or nutrition.
- Social wellness requires being cognizant of the impact of actions, maintaining positive and rewarding relationships, and being involved in hobbies and group activities.

Clarence recommended that NLA consider corporate events such as a Wellness Fair that includes vendors, financial incentives/discounts on medical premiums, visual displays of contest participants/winners, data analysis for participants, and sponsors of companies that can promote wellness for staff.

Ana recommended that NLA staff review components of a wellness program that can be implemented for staff right now instead of a 2-year timeline for implementation, as mentioned in the presentation. Ruth agreed that some simple steps could be taken, and she will follow up on ways to implement incremental on staff health and well-being and potentially partner with existing wellness programs at LA County to address these issues and potentially discuss crisis management resources for staff. Lety requested a date at the bottom of the matrix to reflect the revision date; Liz will add a date to the matrix.

Lety reminded NLA that health and wellness in the Strategic Plan also includes consumers and families as well as employees.

D. POS Expenditure Data by Service Code Update - Ruth

Ruth shared that his agenda item was sent from the Executive Committee for the Strategic Planning review of the POS Service Code data. The current data generates the top 5 expenditures by service code, age, ethnicity, diagnosis, and location. Ruth made the recommendation to seek to identify areas of discrepancy and discuss solutions. Ana proposed that the top 5 expenditures by category be submitted to the Consumer Services Committee for review and that the Disparity Committee review the more detailed data. Ruth identified the top 5 expenditures as in-home respite, personal assistance, supported residential programs, and community integration.

Lety Garcia recommended that the Strategic Planning Committee continue to review the data as part of the DEIB Focus Area of the Strategic Plan. Ruth outlined the role of 3 Committees as It relates to the POS data:

- Strategic Committee- review the POS Service code data by age, ethnicity, and location to ensure that it is reflected in the Strategic Plan Focus Area metrics
- Consumer Services Committee- to review POS data for recommendations for access to services
- Government and Community Relations Committee - to ensure the social promotion of the actions taken by the CSC

- Disparity - review the detailed POS expenditure data by age, diagnosis, ethnicity, and location

Solicitation will begin from Board Support to add members to the Disparity Committee. If the Consumer Services Committee agrees, the POS Service Code Data analysis will be sent to the Disparity Committee. A few members of the Committee will attend the next Disparity Committee meeting on April 13th. Cristina will send the Zoom link to interested parties. After both the Consumer Services Committee and Disparity Committee meetings have been held, the Strategic Planning Committee will receive an emailed executive summary report to review before the next Committee meeting on May 1st.

V. Review of Meeting Action Items

- A. Provide a Summary of RFP submissions to the committee for review at the May 1st meeting (Robert)
Intake Report to be provided for review at the next Consumer Services Committee (Ruth)
- B. Add POS Data by Service Code Review to May 1st Committee Agenda (Ruth)

VI. Board Meeting Agenda Items

The following items were identified for the Committee's section for the next Board Meeting agenda:

- A. Minutes of the April 3rd Meeting

VII. Announcements / Information Items / Public Input

- A. Next Meeting: Monday, May 1, 2023, at 6:00 pm.
- B. Committee Attendance / Public Input
- C. Critical Calendar for FY22-23
- D. Critical Calendar for FY23-24

VIII. Adjournment

Lety Garcia adjourned the meeting at 8:07 pm.

Submitted by:

(*) *Liz Chavez*

Executive Administrative Assistant

North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes
April 6, 2023

Present: Suad Bisogno, Alex Kopilevich, Andrea Devers, Bob Erio, Dana Kalek, Cal Enriquez, Nick Vukotic, Jodie Agnew-Navarro, Erica Beall, Don Lucas – **Committee Members**

Ruth Janka, Vini Montague, Evelyn McOmie, Arshoulous Garlanian, Sandra Rizo, Liz Chavez, Gabriela Eshrati – **Staff Members**

Michelle Heid - Legucator, Dolly Sharma -Minutes Services and approximately 98 Service Providers- **Guests**

Absent: Lisa Williamsen, Daniel Ortiz

I. Call to Order & Introductions

Suad Bisogno, Chair, called the meeting to order at 9:31 am.

II. Public Input

Scott Shepard shared that his agency, Avenues Supported Living Services, has received a state grant for competitive integrated employment on education. As a result, avenues will be hosting five standalone webinars that will take place on five consecutive Wednesdays at 3 pm beginning in May. The training modules are designed to educate and empower youth and adult consumers to confidentially move forward with IPP goals related to competitive integrated employment and paid internships. The series will begin on May 3rd, and interpretation will be available in ASL, Spanish, Armenian, and English.

III. Claudia Cares Presentation - Claudia Wenger

Suad announced that this item would be deferred and noted that Claudia Wenger did submit responses to questions from the provider community that she will share with the Committee.

IV. Consent Items

A. Approval of Agenda

Item II: Claudia Cares Presentation will be deferred

M/S/C (D. Kalek/A. Kopilevich) To approve the agenda as revised

B. Approval of Minutes from the March 2, 2023 Meeting

M/S/C (A. Kopilevich/A. Devers) To approve the Minutes as presented

V. Legislative Report – Michelle Heid

Michelle reviewed the report as presented in the packet. Highlights include:

Legislative Update

As we enter April, the California Legislature works hard with daily bills and budget hearings. During bill hearings, committees are hearing the over 2,600 bills introduced since the beginning of the session in December 2022. In addition, the budget subcommittees have been busy hearing proposals in the Governor's January budget, including information about the Department of Developmental Services and the regional center system. In a budget hearing on March 23, 2023, Senator Caroline Menjivar from the San Fernando Valley (Senate District 20) shared that she has two young family members with autism and indicated that she is very interested in improving the system for the families served. She is a newly elected Senator appointed to Chair Senate Budget Subcommittee #3 on Health and Human Services, which will hear the issues related to our community as we move through the budget process. As we enter the 2023-24 Legislative Session, knowing who represents you in the California Legislature is important. Enter your address at the link below to find the Senator and Assembly Member who represent the area you live or work. There is also no better time to learn about how your State government works and how decisions made at the State level may impact your daily life. CalMatters has put together a great resource that includes information on how the legislative process works and how your voice can be heard.

Fun Fact

Many legislators will still be hard at work During the Spring Recess from March 30th-April 9th, 2023. Many will return to their home districts, where they will continue the work they do in Sacramento and may spend more time visiting with their constituents. It may be a great time to meet your representatives as they work from their district offices. Or, they may be doing what the rest of us do when given some time off and taking a well-needed vacation during this time.

DDS Directives related to COVID-19

On October 17th, 2022, Governor Newsom announced that the State of Emergency would end on February 28th, 2023. Therefore, all waivers, modifications, or directives related to the public health emergency will expire and not be extended beyond February 28th, 2023. Several Directives were, however, extended to June 30th, 2023.

Coordinated Family Support Service

DDS has released a directive with information about Coordinated Family Support (CFS) services, specifically designed for adults 18 years and older who choose to live in their family home and are served by a regional center. The new service option will help reduce or remove barriers to staying in the family home and provide adults with assistance with coordinating services and supports to develop skills at home, access "generic services," and gain access to their communities. More information, including a CFS Fact Sheet, referral forms, and FAQ sections, is available at the link above. In addition, DDS presented informational webinars in Engaging and Empowering the Disability Community Pages 4 of 12, 16, both English and Spanish. Recordings are available at the above website, along with the presentation slides.

DS Task Force

The DS Task Force provides guidance on delivering services to Californians with intellectual and developmental disabilities. Forty-two individuals serve on the entire DS Task Force, while an additional 115 serve on the 5 Task Force Workgroups (Community Resources, Oversight, Accountability and Transparency, Safety Net, Service Access & Equity, and

System & Fiscal Reform). Meeting information and recordings of the meetings are available at the website above.

Governor Newsom Proposes Modernization of CA's Behavioral Health System

Governor Newsom proposed a 2024 ballot initiative to improve how California treats mental illness, substance abuse, and homelessness: A bond to build state-of-the-art mental health treatment residential settings in the community to house Californians with mental illness and substance use disorders and to create housing for homeless veterans, and modernize the Engaging and Empowering the Disability Community Page 7 of 12 19Mental Health Services Act to require at least \$1 billion every year for behavioral health housing and care.

Review of CA DDS Conservatorship Program Report

In August 2022, DDS, in conjunction with the National Association of State Directors of Developmental Disabilities Services (NASDDDS), convened an expert panel to undertake a thorough review of DDS' conservatorship program and make recommendations to improve the DDS conservatorship process, strengthen DDS' oversight, and identify alternatives to conservatorship including supported decision-making.

Little Hoover Commission

The Little Hoover Commission is an independent California state oversight agency currently studying California's Department of Developmental Services system (DDS). The Commission will consider the Draft Report on the Developmental Disabilities System at their Business Meeting on April 3rd, 2023, at 1:30.

ARCA Grassroots Day

March 29th, 2023 Many from the NLACRC community (e.g., staff, vendors, people served, and board members) participated in ARCA Grassroots Day on Wednesday, March 29th, 2023, where they were able to meet with ten of the state legislators in the NLACRC catchment area. Regional centers often joined the teams that share areas with the legislator. As a result, they could share their experiences with legislators and their staff during the meetings. The discussion focused on ARCA's Advocacy Key Points, including modernization of the Core Staffing Formula, support for AB 649 (Wilson), which repeals a prohibition on regional centers from purchasing some services that would otherwise be available through other sources (e.g., Medi-Cal, Medicare, private insurance, and dental services), support for provider rate reform, and support for repealing fees on families (e.g., Annual Family Program Fee and Family Cost Participation Program).

Assemblymember Dr. Joaquin Arambula's Budget Request

The Association of Regional Center Agencies (ARCA) announced that Assemblymember Dr. Joaquin Arambula (D31) had championed a request to modernize DDS's Core Staffing Formula and fund additional regional center service coordinators. This Budget request of \$64.6 million from the General Fund on an ongoing basis will help reduce caseloads, stabilize caseload ratios, and help all Californians with developmental disabilities, particularly those from diverse communities, receive the care that they deserve and is promised by the Lanterman Act. Assemblyman Arambula chairs Budget Subcommittee 1 on Health and Human Services. Read his request to the Budget Committee at the link above.

VI. **Executive Director's Report** – Ruth Janka

Ruth reviewed the report as presented in the packet. Highlights include:

Legislation

- AB 312 (Reyes) - Affordable Housing Registry Upon appropriation through a grant program, creates an online directory of affordable housing.
- AB 447 (Arambula) Inclusive college education Would create inclusive pilots at California public universities and request UCs to serve college students with intellectual and developmental disabilities.
- AB 649 (Wilson) Developmental Services This bill would delete the prohibitions on regional center purchases for services that would otherwise be available from Medi-Cal, Medicare, and private insurance and delete regional centers from purchasing medical or dental services for a consumer three years or older unless provided with documentation from Medi-Cal, private insurance or healthcare service plan denial.
- AB 1157 (Ortega) - DME repair coverage- Would expand existing coverage mandates for durable medical equipment, including fixing said equipment.
- SB 299 (Eggman) Medi-Cal redetermination As part of the process when counties verify eligibility for Medi-Cal participation, current law states that they are mailed a form that must be mailed back. If this mail gets bounced back by the Post Office as “undeliverable,” they are automatically cut from Medi-Cal. This legislation will end this auto-drop outcome.

Public Health Order – Rescission of Health Officer Orders effective April 3, 2023

LACDPH has rescinded the public health requiring masking in high-risk settings and all indoor healthcare settings (September 22, 2022) and the Health Care Worker Vaccination Requirement Order issued September 16, 2022. However, concerns were raised regarding the public health order concerning individuals considered “high-risk.” Therefore, Ruth Janka will reach out to the Department of Public Health to determine if there is a way to reconsider the determination of autism as being “high-risk” for COVID infection.

Association of Regional Center Agencies (ARCA)

ARCA has been actively testifying in budget hearings and recently coordinated grassroots visits to legislators across the state, known as ARCA's Grassroots Day. ARCA's legislative advocacy priorities are:

1. Stabilize regional center service coordination through securing support and co-sponsorship of Assemblymember Arambula's Budget request to update the modernization of regional center operations funding (also referred to as the “core staffing formula”)
 2. AB649 (Wilson) – ARCA-sponsored legislation to repeal an administrative appeal mandate required before a regional center may purchase specific services.
 3. Provider rate reform – ensure the periodic update to service provider rates and core staffing formula to ensure the stability of the Direct Support Professional and service coordinator workforce.
 4. Repeal fees on families – seeking to repeal the Annual Family Program Fee and the Family Cost Participation Fee, as fees act as a barrier to needed services.
- ARCA's next meeting is scheduled for June 15 -16 in Sacramento.

Recruitment and Retention

NLACRC's “Fall in Love with North LA” Career Day/Job Fair resulted in 15 new hires. A

career day will be held in the Antelope Valley at our Lancaster office on Saturday, April 29th. Additionally, NLACRC is participating in the American Job Centers of California Career Day at College of the Canyons on Friday, April 28th. Effective March 13, 2023, new hires included 7 Consumer Services Coordinators (3 in Bilingual Spanish), Floater Specialist-Bilingual Spanish, Community Services Supervisor, Community Living Specialist, and Office Assistant II in Bilingual Spanish. Effective March 27, new hires include 11 Consumer Services Coordinators (3 in Bilingual Spanish), Office Assistant II-Bilingual Spanish, Administrative Assistant, Payroll Specialist, and Emergency Management Coordinator. Total of 26 new hires for March! Hire Statistics: Approximately 1/3 of service coordinator staff joined NLACRC in the last two years, and just under 1/3 of NLACRC service coordinators have been with NLACRC for over 15 years.

Changes to the Appeals Process: Good Faith Letters

Mutual consent of a service denial, change, reduction, or termination must be documented; either in a signed IPP that includes the denial, change, reduction, or termination, a signed list of services that includes the proposal or denial, or written communication from a consumer, parent, authorized representative, or a good faith letter from the regional center to the consumer, parent, authorized representative regarding the agreed upon proposal or denial of service.

Caseload Report

Ruth shared that as of March 30th in San Fernando Valley:

There are 6717 individuals in the School-Age Department (3-13 years old)

3275 individuals in the Transition Age Department (14-22 years old)

6400 individuals in the Adult Department (22 years old and above)

As of March 30th in Antelope Valley:

There are 2359 individuals in the School-Age Department (3-13 years old)

1800 individuals in the Transition Age Department (14-22 years old)

2700 individuals in the Adult Department (22 years old and above)

VII. Chief Financial Officer's Report – Vini Montague

Vini reviewed this information as presented in the packet.

NLA has completed the rate implementation that would be effective January 1st. NLA is also in the planning stages of the Year-End Rollover. More information will be shared in July. In addition, NLA is continuing 1 POS check run each month.

VIII. Chief Consumer & Community Services Officer Report – Evelyn McOmie

GO-Kits

DDS has issued emergency GO-Kits for several individuals considered to live in high-risk areas for wildfires; a list of eligible individuals will be provided to providers. Notifications will be sent out when GO-Kits can be picked up. Emails will be sent as more information becomes available. She noted that there would be two items that NLA will remove from the GO-Kit out of an abundance of caution. The items are rope and a Swiss-army-like knife. Vendors can notify NLA if an individual would not have a safety concern and would like these items put back into their GO-Kit.

Technology Resources

Vendors who serve individuals who need electronic equipment to access virtual resources can contact their CSC to rent a laptop or iPad for up to 6 months with extensions available. In addition, the Family Focus Resource Center also has a computer lab available to individuals in need.

NLA Success Stories

NLA collects success stories to be published weekly through News You Can Use and NLA's Social Media Accounts. In addition, a few stories will be selected to be shared at the Board Dinner.

Pilot Program

NLA has gotten the final approval for a pilot program that will include eight supervisors from all three offices in the school-age, transition, and adult services departments. Evelyn will continue to provide updates as they become available.

VIII. Community Services Director's Report – Arshalous Garlanian

Staffing Updates

Arshalous introduced Sochi Argon, who serves as NLA's new Community Services Supervisor for QA. David Ramos has been promoted to HCBS Specialist; Ted Barton Billiards III will serve as the new Deaf Specialist. Christina Perez is now a Resource Developer like Monica Gonzales and Brenda Rivas is the new Health and Safety Specialist. The Community Services team in Antelope Valley includes 2 Research Developers, 2 QA, 1 Contract and Compliance Specialist, and 1 Health and Safety Specialist.

Reimbursement for Early Start Provider Training

One-time, time-limited funding for early intervention service providers' training. Reimbursement is available for 1) the cost of training fees and/or 2) staff time to attend training. Submit your request for funding to Resourcedevelopment@nlacrc.org.

Ending Special Incident Reporting (SIR) for COVID-19 & MPOX

Effective April 3, 2023, the requirements for reporting SIRs for COVID-19 and MPOX and vaccination status are no longer required. For Community Care Licensed services, please reference the most current requirements.

HCBS Compliance – March 17, 2023, was the deadline for Providers to demonstrate compliance or have a remediation plan. Everyone has successfully submitted their information, and NLA will contact those with remediation plans to discuss compliance further.

Funding to Support Compliance with HCBS Final Rule

NLA received input from stakeholders and developed a plan for utilizing the funds. The primary priority was to develop resources for vendors & planning teams to use in service planning and delivery. DDS approved the NLA funding plan and is working on implementation.

2023 Service Provider Training/Webinars/Symposiums.

Upcoming Training: Variety of Training to support the Service Provider Community in enhancing HCBS services

- March 20- 28th, 9-4 pm. (1-day Training) Person-Centered Thinking: Certificate Program- through Mains
 - April 12th & 13th, 9-4:30 pm (In-Person)
 - April 17,18,19,24,25,26, 12-3 pm (Virtual)
- Family Workshop: Gather & build a community to learn about person-centered practices
 - May 25th, 9-11 am & 1-3 pm (In-person)
- Symposium: The Power of Language
 - June 20, 2023, 10 am-2 pm (Virtual)
- Valuing Diversity and Intersectionality Training
 - April 20, 2023, 9-11am. (Virtual)

Winter 2023 Open Proposal Period (OPP)

The deadline for submissions was March 5, 2023. The Resource Development team received over 100 submissions and is currently reviewing and contacting all applicants.

CPP/CRDP Request for Proposal (RFP) – Children’s Home Level 4I

NLA received approval for Community Resource Development Plan (CRDP) funding from the Department of Developmental Services (DDS) for the Fiscal Year 2022-2023. As a result, NLA is seeking proposal submissions for the development of one (1) Residential Facility for Children (Level 4I) to serve children under the age of eighteen (18) in the least restrictive environment within the community and with an age-appropriate peer group. This RFP will close on April 30, 2023.

CPP Request for Proposal (RFP) Enhanced Behavioral Supports Home (EBSH) for Children

NLA received approval for Fiscal Year 2022-2023 Community Resource Development Plan (CRDP) funding from the Department of Developmental Services (DDS) and is seeking proposal submissions for the acquisition and renovation of a single-family home within the NLA catchment area to be developed as an Enhanced Behavioral Supports Home (EBSH) for children with challenging service needs. This RFP will close on April 10, 2023.

Coordinated Family Support (CFS) Services

Pilot Program for Adult Consumers Who Reside with Their Family:

Service Code: 076

Rate: \$60.02 56

The next Info Sessions/Applicants Conference will be held on May 3, 2023, at 10:00 am. For more information, please visit the NLA website. Submissions are due to resourcedevelopment@nlacrc.org

Tailored Day Services (TDS)

On 12/1/2022, DDS rolled out a one-page addendum to update program designs for

vendors interested in providing Tailored Day Services. To find the Addendum, please visit the NLA website. Tailored Day Services Addendums. Please submit the TDS addendum to the NLA Resource Development team at resourcedevelopment@nlacrc.org. We have ten vendors that have submitted.

Electronic Visit Verification (EVV)

Effective January 1, 2023, Home Health Agencies must be registered and use the electronic visit verification (EVV) system. Visit the DDS EVV page at <https://www.dds.ca.gov/services/evv/>. DDS hosts Open office hours for Providers to ask questions. Upcoming Office Hours will be posted on the DDS EVV page

RFV - Self-Directed Support Services for the Self Determination Program (SDP).

NLA has an open RFV to develop Self Directed Supports providers (Service Code 099).

Vendorization maintenance:

General reminder to please submit your insurance and organizational charts to Contract&compliance@nlacrc.org. Provide notice of changes (address, entity, name) to ResourceDevelopment@nlacrc.org

DS 1891 forms

Updated forms were due in 2022. Please log in to the online portal if you still needed to submit the form per vendor number in 2022. In addition, the Community Services team is contacting 101 remaining service providers via phone to notify you if you are out of compliance and to schedule a phone appointment to provide technical assistance.

Annual program evaluations:

Deadline to submit In-home respite agencies (service code 862) annual program evaluations for 2022 was March 31, 2023. For questions, please email Contract&Compliance@nlacrc.org.

AB 136 / 2019 Rate Study Implementation updates

January 1, 2023 Rate Increase: Rate Letter & Excel calculations will be in Dropbox.com. Any questions regarding rates should be referred to Contract&Compliance@nlacrc.org.

Vendor Support Forum

The Next Vendor Support Forum will be May 17th, 1-3 pm. Please email agenda items to David Ramos at dramos@nlacrc.org.

IX. Committee Business

A. DSP University Levels 1, 2 & 3 Rate Models Status - Suad Bisogno

No update at this time. Erica Beall proposed that this item be moved out of Committee Business and allow NLA staff to report on it as more information becomes available from DDS. Suad agreed and asked Liz to remove this item as a standing item in Committee Business, to be added to the agenda for Ruth or Evelyn to report on at the appropriate time.

B. NLACRC Grassroots Week Update -Ruth Janka for Robert Dhondrup

Meetings with legislators have occurred and will continue to be held in the near future. On April 4th, NLA met with Assembly Member Jesse Gabriel and Senator Caroline Menjivar. In addition, NLA met with Senator Stern's staff on April 5th. Upcoming legislative meetings will include Assembly Member Rivas, Assembly Member Friedman and Senator Wilk, Senator Allen, Senator Portantino, Senator Shiavo, and Assembly Member Carrillo.

Scheduling efforts continue for Assembly Member Lackey.

- C. VAC Member Recruitment Status - Suad Bisogno
Board Support sent acceptance letters, and the Board of Trustees will vote on implementation at the May Board Meeting. The incoming members' term will begin July 1st.
- D. Solicitation of Interest for VAC Chair Position - Suad Bisogno
Any Committee Member who is interested in the VAC chair position is encouraged to contact Liz for more information or to express interest in the role.
- E. Strategic Plan Focus Area Review for Committee - Suad Bisogno
Suad reviewed the page listing for the Strategic Plan's focus areas.
1. Housing - recommendations are located on page 59 of the packet
2. Employment - recommendations are located on page 62 of the packet
3. Behavioral Supports - defer
The Committee is being asked to review the two pages listed to make recommendations to the Board on strategies for potential integration into the Strategic Plan.

M/S/C (E. Beall/B. Erio) To present the listed recommendations as a resource for the NLA housing focus area.

M/S/C (A. Kopilevich/ E. Beall) To present the listed recommendations as a resource for the employment focus area related to CIE.

Erica Beall proposed an additional consideration to use CIE for assisting an individual in self-employment or a gig economy position to promote workforce participation.

- F. Jynny Retzinger Award Nomination Status - Ruth Janka
Ruth announced there are two nominees thus far. Nominations continue to remain open, and voting will commence in May. Nominations can be sent to Board Support.
- G. Open Issues for Discussion
Erica Beall thanked NLA for the participant-directed services information and infographic on the website and feels the information is important to share with the community.

Bob Erio shared that there was a late-hour agreement between the labor union to assist programs with getting fully funded.

Nick Vukotic shared that for consumers experiencing barriers to mental health services, there is a collaboration for DMH services to help them access them. He can be contacted via email with more information for those interested.

X. Committee Work Group Reports

A. Early Start Services - Dana Kalek

The group met on March 16th, and referrals for Early Start have begun to increase, which is good news. Training reimbursement is being navigated, and more updates will be provided. Vendors are being asked to participate in a survey to collect information on the impact of absenteeism and cancellation of early intervention programs. In addition, NLA is hosting a virtual training for Early Start parents.

B. School Age Services -Cal Enriquez

The group discussed goals, outcomes, and strategies for mental health resources for consumers. The information that Nick shared is excellent news for this cause.

C. Adult Services - Suad Bisogno & Erica Beall

The questions from the work group are emailed to David Ramos for inclusion in the Vendor Forum to discuss solutions to the problems.

XI. Board Committee Reports

A. Administrative Affairs - Bob Erio

There is nothing to report for this month.

B. Consumer Services -Erica Beall

There is nothing to report for this month.

C. Government & Community Relations -Andrea Devers

Andrea shared that the Committee met on March 15th, and legislative events and a presentation related to Hew Hire Orientation were discussed at length.

D. Nominating -Suad Bisogno

As mentioned, this Committee has met multiple times throughout March to interview candidates and will continue to meet in April to make final determinations.

E. Strategic Planning Committee

There is nothing to report for this month.

XII. Review of Meeting Action Items

A. Meeting format and frequency will be discussed at the next Committee Meeting.

XIII. Agenda Items for the Next Board Meeting

A. Minutes of the April 6th Meeting

B. Strategic Plan Focus Area Update

XIV. Announcements/Public Input

- A. Next Meeting: Thursday, May 4, 2023, at 9:30 am.
- B. Committee Attendance
- C. Committee Member Roster

XV. Adjournment

Suad adjourned the meeting at 10:59 am.

XVI. Committee Work Group Information:

A. Early Start Services (Dana Kalek)

For meeting schedule and information

Contact: Dana Kalek - dkalek@cdikids.org

Next workgroup meeting: May 18, 2023, at 9:00 am

B. School Age Services (Cal Enriquez)

For meeting schedule and information

Contact: Cal Enriquez – cenriquez@accreditednursing.com

Next workgroup meeting: May 2, 2023, at 9:30 am

C. Adult Services (Suad Bisogno & Erica Beall)

For meeting schedule and information

Contact: Suad Bisogno - Suad@irioc.org

Next workgroup meeting: May 1, 2023, at 11:00 am

Submitted by:

(*) *Lizeth Chavez*

Executive Administrative Assistant

() The majority of these minutes are taken from the Minute Service submission and reviewed/edited as presented herein by NLACRC staff.*

**NLACRC 2021-22 Board of Trustees
Board Meeting Attendance**

Rolling 12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	Total
Board Members	Board	Board	Board	Board	Board	Board	Board	Board	Dark	Board	Board	Board	Board	Absences
Ana Laura Quiles, President	P	P	P		P	P	P	P		P	P	P	P	0
Alma Rodriguez	P	P	P		P	P	P	P		P	P	P	P	0
Andrew Ramirez					P	P	P	P		P	P	Ab	P	1
Brian Gatus					P	P	P	P		P	P	P	P	0
Cathy Blin	P	P	P		P	P	P	P		P	P	P	P	0
David Coe	P	P	P		P	P	P	P		P	P	P	P	0
Nicholas Abrahms	P	P	P		P	P	P	P		P	P	P	P	0
Leticia Garcia	P	P	P		P	P	P	P		P	P	P	P	0
George Alvarado					P	P	P	P		P	P	P	P	0
Jennifer Koster	P	P	P		P	P	P	P		P	P	P	Ab	1
Jordan Feinstock					P	P	P	P		P	P	P	P	0
Lillian Martinez	P	P	P		P	P	P	P		P	P	Ab	P	1
Rocio Sigala	Ab	P	P		P	P	P	P		P	P	P	P	1
Sharmila Brunjes					P	P	P	P		P	P	P	P	0
Sylvia Brooks Griffin	P	P	P		P	P	Ab	Ab		P	P	Ab	P	3
Suad Bisogno (<i>VAC Rep</i>)					P	Ab	P	P		P	P	P	P	1

P = Present Ab = Absent

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12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-22	Total
Administrative Affairs			Dark						Dark			Dark		Absences
David Coe, Chair				*P	P	P	P	P		P	P		P	0
Alma Rodriguez				*P	P	P	P	P		Ab	P		P	1
Lety Garcia						*P	P	P		P	P		P	0
Ana Quiles	P	P		P	P	P	P	P		P	P		P	0
Lillian Martinez	P	P		P	P	P	P	P		P	P		P	0
Bob Erio (VAC Rep)				*P	P	P	P	P		P	P		P	0

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North Los Angeles County Regional Center
Consumer Advisory Committee
 FY22-23 Meeting Attendance

Consumer Attendee *Committee Members	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	TOTALS	TOTALS
	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	Absences	Attended (Non-CM)
*Jennifer Koster, Chair	P			P	P	P	P		P	P	P	P	P	0	
*Bill Abramson	P	P		P	P	Ab	P		P	P	P	Ab	P	2	
*Pam Aiona	P	P		P	P	P	P		P	P	P	P	P	0	
*Suzanne Paggi - March 2023	P	P		P	Ab	P	P		P	P	P		P		
Cynthia Samano - Feb 2023	P	P		P	Ab	Ab	P		Ab	Ab			P		
Susan Good										P					1
Melinda Tannan				P											1
Lesly Forbes					P						P				2
Destry Walker					P		P				P		P		4
Alex Phuong *not NLA consumer					P	P	P		P	P	P	P			7
Elena Tiffany						P			P						2
Desiree Boykin						P			P	P					3
Miguel Lugo									P						1
Jason Gerard												P			1
Jessica Gould												P			1
Kristine Mosteiro									P						1

Voluntarily Resigned

Ab = Absent

Voluntarily Resigned

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	Total
Consumer Services Committee			Dark					Dark					Absences
Andrew Ramirez, Chair				*P	P	P	P			P		P	0
Cathy Blin	P	P		Ab	P	P	P			P		P	1
Brian Gatus				*P	Ab	P	P			P		P	1
Sharmila Brunjes				*P	P	Ab	P			P		P	1
Nicholas Abrahms	P	P		P	P	P	P			P		P	0
Rocio Sigala	Ab	P		P	P	P	Ab			P		P	2
George Alvarado				*P	P	P	P			P		P	0
Erica Beall (VAC Rep)				*P	P	P	P			P		P	0

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12-Month Attendance	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	Apr-23	Total
Executive Committee				Dark						Dark			Dark	Sp.S		Absences
Leticia Garcia	P	P	P		P	P	P	P	P		P	P		P		0
Lillian Martinez	P	P	P		P	P	P	P	P		P	P		P		0
Ana Quiles	P	P	P		P	P	P	P	P		P	P		P		0
David Coe					*P	P	P	P	P		P	P		P		0
Rocio Sigala					*P	P	P	Ab	P		P	Ab		P		2
Alma Rodriguez					*P	P	P	P	P		Ab	P		Ab		2

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12-Month Attendance	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Aug-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	Total
Government & Community Relations Committee				Dark					Dark	Dark					Absences
Andrew Ramirez					*P	P	P	P			P		P		0
Cathy Blin	P	P	P		Ab	P	P	P			P		P		1
Brian Gatus					*P	P	Ab	P			P		P		1
Nicholas Abrahms	P	P	P		P	P	P	P			P		P		0
Jordan Feinstock, Chair					*P	P	P	P			P		P		0
Sharmila Brunjes					*P	P	P	Ab			P		P		1
Sylvia Brooks Griffin	Ab	P	P		P	Ab	P	P			Ab		P		3
George Alvarado					*P	Ab	P	P			P		P		1
Andrea Devers, VAC Rep								P			P		P		0

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12-Month Attendance	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Apr-23	Total
Post-Retirement Medical Trust		Dark	Dark		Dark	Dark		Dark	Dark			Absences
Ana Quiles	P			P			Ab			P	P	1
Alma Rodriguez				*P			Ab			Ab	P	2
David Coe				*P			P			P	P	0

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Ab = Absent

* = Joined Committee

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12-Month Attendance	4/1/2022	4/18/2022	May-22	Jun-22	Jul-22	Aug-22	9/7/2022	9/20/2022	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	3/6/23	3/16/22	3/22/23	3/24/23	4/17/2023	Total
Nominating Committee			Dark	Dark	Dark	Dark					Dark	Dark	Dark						Absences
David Coe							P	Ab	P	P				P	P	P	P	P	1
Lillian Martinez, <i>Chair</i>							P	P	P	P				P	P	P	P	P	0
Jennifer Koster							P	P	P	Ab				Ab	P	Ab	Ab	Ab	5
Ana Quiles	P	P					P	P	P	P				P	P	P	P	P	0
Suad Bisogno							P	P	P	P				P	P	P	P	P	0

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12-Month Attendance	2-May	23-May	31-May	Jun-22	Jul-22	Aug-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-21	Jan-22	Feb-23	Mar-23	Apr-22	May-23	Total
Strategic Planning				Dark	Dark						Dark	Dark		Dark		Dark	Absences
Lety Garcia	P	P	P			P	P	P	P	P			P		P	P	0
Brian Gatus								Ab	Ab	P			P		P	P	2
Lillian Martinez	P	P	P			P	P	P	P	P			P		P	P	0
Ana Quiles	P	P	P			P	P	P	P	P			P		P	P	0
Sharmila Brunjes								P	P	P			P		P	P	0
Daniel Ortiz - VAC Rep													P		Ab	P	1

P = Present Ab = Absent

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12-Month Attendance	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-22	Apr-23	May-23	Total
Vendor Advisory Committee								Dark						Absences
Suad Bisogno, Chair	P	P		P	P	P	P		P	P	P	P	P	0
Alex Kopilevich	P	P		P	P	P	P		P	P	P	P	P	0
Andrea Devers				* P	P	P	P		P	P	P	P	P	0
Bob Erio	P	P		P	P	P	P		P	P	P	P	Ab	1
Cal Enriquez	P	P		Ab	P	P	P		P	P	P	P	P	1
Catherine Carpenter	P	Ab		P	P	P	Ab		P	P	P	Ab	P	3
Dana Kalek	P	P		P	P	P	P		P	P	P	P	P	0
Daniel Ortiz	P	P		P	P	P	P		Ab	P	P	Ab	P	2
Don Lucas	P	P		P	Ab	P	P		P	P	P	P	P	1
Erica Beall	P	P		P	P	P	P		P	P	P	P	P	0
Jodie Agnew Navarro	P	P		P	P	P	P		P	P	Ab	P	P	1
Lisa Williamsen				* P	P	P	P		P	P	P	Ab	P	1
Nick Vukotic	P	P		P	P	P	P		P	P	P	P	P	0
Rosalyn Daggs				* P	P	P	P		Ab	P	Ab	Ab	Ab	4

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

(Rounded to the nearest quarter of an hour.)

Committee	Jul-22				Aug-22				Sep-22			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation	3:00 PM	5:15 PM	02:15	2:15								
Administrative Affairs	6:15 PM	8:31 PM	02:16	2:15	6:02 PM	8:00 PM	01:58	2:00	6:02 PM	7:41 PM	1:39	1:45
Board Meeting					6:30 PM	8:30 PM	02:00	2:00	6:30 PM	8:21 PM	1:51	1:45
Consumer Advisory					11:24 AM	12:42 PM	01:18	1:15	11:10 AM	1:03 PM	1:53	2:00
Consumer Services	6:05 PM	9:44 PM	03:39	3:45	6:01 PM	7:40 PM	01:39	1:45	7:42 PM	9:54 PM	2:12	2:15
Executive	8:32 PM	10:56 PM	02:24	2:30	8:01 PM	10:23 PM	02:22	2:15				
Executive												
Government and Community Relations (*)					6:03 PM	8:48 PM	02:45	2:45				
Government and Community Relations	9:51 PM	9:59 PM	00:08	0:15	7:42 PM	9:28 PM	01:46	1:45				
Nominating									5:34 PM	7:18 PM	1:44	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Nominating									5:33 PM	7:16 PM	1:43	1:45
Strategic Planning					6:02 PM	8:45 PM	02:43	2:45				
Strategic Planning					6:03 PM	7:33 PM	01:30	1:30	6:04 PM	8:11 PM	2:07	2:00
Post Retirement Medical Trust	5:30 PM	6:12 PM	00:42	0:45								
Vendor Advisory					9:30 AM	11:46 AM	02:16	2:15	9:31 AM	11:47 AM	2:16	2:15
Total Hours/Month			11:24	11:45			20:17	20:15			18:51	19:00

North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

(Rounded to the nearest quarter of an hour.)

(Rounded to the nearest quarter of an hour.)

Committee	Oct-22				Nov-22				Dec-22	Jan-23			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	DARK	Start	End	Total Time	Rounded
New Board Member Orientation													
Administrative Affairs	6:17 PM	7:40 PM	01:23	1:30	6:00 PM	6:56 PM	00:56	1:00		6:15 PM	9:19 PM	03:04	3:00
Board Meeting	6:30 PM	8:22 PM	01:52	1:45	6:31 PM	8:17 PM	01:46	1:45		6:30 PM	9:07 PM	02:37	2:30
Consumer Advisory	3:10 PM	4:08 PM	00:58	1:00	3:05 PM	4:56 PM	01:51	1:45		3:08 PM	3:53 PM	00:45	0:45
Consumer Services	6:02 PM	7:42 PM	01:40	1:45	6:08 PM	7:18 PM	01:10	1:15					
Executive	7:41 PM	8:50 PM	01:09	1:15	7:30 PM	8:59 PM	01:29	1:30		9:24 PM	11:01 PM	01:37	1:30
Executive													
Government and Community Relations (*)													
Government and Community Relations	7:43 PM	9:51 PM	02:08	2:15						6:02 PM	8:08 PM	02:06	2:00
Nominating	5:31 PM	7:17 PM	01:46	1:45									
Nominating													
Nominating													
Nominating													
Strategic Planning	6:02 PM	7:17 PM	01:15	1:15	6:00 PM	7:24 PM	01:24	1:30					
Strategic Planning													
Post Retirement Medical Trust	5:33 PM	6:15 PM	00:42	0:45						5:33 PM	6:00 PM	00:27	0:30
Vendor Advisory	9:39 AM	11:47 AM	02:08	2:15	9:34 AM	10:49 AM	01:15	1:15		9:30 AM	10:34 AM	01:04	1:00
Total Hours/Month			15:01	15:30			9:51	10:00				11:40	11:15

North Los Angeles County Regional Center
 FY 2022-23 Board of Trustees
 Board and Committee Time Report

Fiscal Year 2022-2023

Committee	Feb-23				Mar-23				Apr-23			
	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded	Start	End	Total Time	Rounded
New Board Member Orientation												
Administrative Affairs	6:00 PM	9:04 PM	03:04	3:00					6:32 PM	9:04 PM	2:32	2:30
Board Meeting	6:00 PM	8:44 PM	02:44	2:45	6:30 PM	8:25 PM	01:55	2:00	6:30 PM	8:30 PM	2:00	2:00
Consumer Advisory	3:02 PM	4:36 PM	01:34	1:30	3:03 PM	4:47 PM	01:44	1:45				
Consumer Services	6:00 PM	7:05 PM	01:05	1:00					6:00 PM	8:36 PM	2:36	2:30
Executive	9:06 PM	9:47 PM	00:41	0:45	6:02 PM	9:03 PM	03:01	3:00				
Executive									5:01 PM	6:18 PM	1:17	
Government and Community Relations (*)												
Government and Community Relations					6:04 PM	9:32 PM	03:28	3:30				
Nominating					5:35 PM	6:21 PM	00:46	0:45	5:35 PM	7:25 PM	1:50	1:45
Nominating					5:35 PM	7:26 PM	01:51	1:45				
Nominating					5:33 PM	7:37 PM	02:04	2:00				
Nominating					5:31 PM	7:57 PM	02:26	2:30				
Strategic Planning	6:01 PM	8:34 PM	02:33	2:30					6:02 PM	8:07 PM	2:05	2:00
Strategic Planning												
Post Retirement Medical Trust									5:30 PM	6:31 PM	01:01	1:00
Vendor Advisory	9:31 AM	11:28 AM	01:57	2:00	9:30 AM	11:08 AM	01:38	1:45	9:31 AM	10:59 AM	1:28	1:30
Total Hours/Month			13:38	13:30			18:53	19:00			14:49	13:15

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

- TASH - The Association for the Severely Handicapped
- TCRC - Tri-Counties Regional Center

- UAP - University Affiliated Program
- UCI - Unique Client Identifier
- UCP - United Cerebral Palsy
- UFS - Uniform Fiscal System

- VAC - Vendor Advisory Committee
- VIA - Valley Industry Association (Santa Clarita Valley)
- VICA - Valley Industry & Commerce Association (San Fernando Valley)
- VMRC - Valley Mountain Regional Center

- WAP - Work Activity Program
- WIOA - Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021