



# **Board of Trustees Meeting**

Wednesday, February 9, 2022

6:30 p.m.

**Via Zoom Technology**

**Packet #2**

NLACRC Board of Trustees Calendar  
Fiscal Year 2021-22

~ February 2022 ~							
◀ January							March ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		1	2 11:00am-1:00 pm Consumer Advisory Committee Meeting  5:30 pm Nominating Committee meeting	3 9:30 am Vendor Advisory Committee Meeting (break-out groups)	4	5	
6	7	8	9 5:30 pm Board Packet Review  6:30 pm Vendorization, QA, and Resource Development Training  6:30 pm Board Meeting	10	11	12	
13	14	15	16 6:00 pm Consumer Services Committee Meeting  7:00 pm Government/Community Relations Committee Meeting	17	18	19	
20	21 President's Day (NLACRC offices closed)	22	23 6:00 pm Administrative Affairs Committee Meeting  7:30 pm Executive Committee Meeting	24	25	26	
27	28 6:00 pm Strategic Planning Committee Meeting						

**Please note that all meetings will be held via Zoom until further notice.**

NLACRC Board of Trustees Calendar  
Fiscal Year 2021-22

~ March 2022 ~						
◀ February						April ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Ash Wednesday 11:00am-1:00 pm Consumer Advisory Committee Meeting  5:30 PM Nominating Committee	3 9:30 am Vendor Advisory Committee (full meeting)	4	5
6	7	8	9 5:30 pm Board Packet Review  6:30 pm Board Meeting <b>Presentation of Audited Financial Statement</b>	10	11 6:00pm Strategic Planning Retreat – day 1	12 9:00am Strategic Planning Retreat – day 2
13	14	15	16 Purim (begins at sundown) 6:00 pm Consumer Services Committee Meeting  7:00 pm Government/Community Relations Committee Meeting	17 Purim (no work)	18	19
20	21	22	23	24	25	26
27	28	29	30 6:00 pm Audits, Financial Statements, Tax Returns & Financial Focus Training  6:00 pm Administrative Affairs Committee Meeting  7:30 pm Executive Committee Meeting	31		

Please note that all meetings will be held via Zoom until further notice.

North Los Angeles County Regional Center  
**Board of Trustees Meeting - *Via Zoom***  
Wednesday, February 9, 2022  
**6:30 p.m.**

~ **REVISED AGENDA** ~

1. **Call to Order & Welcome** – Lety Garcia, Board President
2. **Housekeeping**
  - A. Spanish Interpretation Available
  - B. Public Attendance (please note name in Chat)
  - C. Monthly Submission for Childcare/Attendant Care Billing
3. **Board Member Attendance** – Lizeth Chavez, Executive Administrative Assistant
4. **Introductions** – David Coe, Trustee and Evelyn McOmie, Community Services Director
5. **Public Input & Comments** (3 minutes)
6. **Consent Items**
  - A. Approval of Revised Agenda (*Packet 2, Page 4*)
  - B. Approval of January 12<sup>th</sup> Board Meeting Minutes (*Packet 1, Page 7*)
7. **Board Training - Vendorization, Quality Assurance, and Resource Development** – Evelyn McOmie (*Packet 1, Page 19*)
8. **Adult Residential Facility for Persons with Special Healthcare Needs - AB637 Presentation** – Evelyn McOmie (*Packet 2, Page 7*)
9. **Committee Action Items**
  - A. Administrative Affairs Committee – Ana Quiles
    1. Approval of Contracts
      - a. Master Board Resolution: Nine (9) Supported Living Service (SLS) Providers Conversion from Monthly to Hourly Rates (*Packet 2, Page 8*)
  - B. Consumer Services Committee – Gabriela Herrera
    1. Appointment of R. Sigala as new Self Determination Program Liaison
  - C. Government & Community Relations Committee - Jennifer Williamson
    1. Approval of Photo/Video Release (*Packet 1, Page 41*)
    2. Approval of Name/Voice/Image Consent (*Packet 1, Page 43*)

3. Approval of Personal Health Information Release Consent (*Packet 1, Page 47*)

10. **Association of Regional Center Agencies** – Angelina Martinez
  - A. Report on ARCA Meetings
11. **Executive Director’s Report** – Ruth Janka (*Packet 2, Page 17*)
12. **Self-Determination Program (SDP) Report** – Jesse Weller (*Packet 2, Page 44*)
13. **Administrative Affairs Committee** – Ana Quiles
  - A. Minutes of the January 26<sup>th</sup> Meeting (*Packet 1, Page 51*)
  - B. FY2021-22 Financial Report (*Packet 1, Page 62*)
  - C. Monthly Human Resources Report (*Packet 1, Page 93*)
  - D. 2<sup>nd</sup> Quarter HR Report (*Packet 1, Page 95*)
14. **Consumer Advisory Committee** – Caroline Mitchell
  - A. Minutes of the February 2<sup>nd</sup> Meeting (*Packet 2, Page 47*)
15. **Consumer Services Committee** – Gabriela Herrera
  - A. Minutes of the January 19<sup>th</sup> Meeting (*Packet 1, Page 96*)
  - B. 2<sup>nd</sup> Quarter Consumer Diagnostic Report (*Packet 1, Page 103*)
  - C. 2<sup>nd</sup> Quarter Consumer Intake Report (*Packet 1, Page 108*)
  - D. 2<sup>nd</sup> Quarter Exceptions Report (*Packet 1, Page 109*)
  - E. 2<sup>nd</sup> Quarter Appeals/Notice of Actions/Hearing Report (*Packet 1, Page 111*)
  - F. 2<sup>nd</sup> Quarter 4731 Report (*Packet 1, Page 118*)
16. **Executive Committee** – Lety Garcia
  - A. Minutes of the January 26<sup>th</sup> Meeting (*Packet 1, Page 120*)
  - B. Executive Director Evaluation – Michele Marra (*Packet 2, Page 49*)
  - C. FY20, FY21, FY22 Salary Schedules – (*Packet 1, Page 125*)
  - D. Recruitment and Selection Policy – (*Packet 1, Page 156*)
17. **Government & Community Relations Committee** – Jeremy Sunderland
  - A. Minutes of the November 17<sup>th</sup> Meeting (*Packet 1, Page 165*)
  - B. Minutes of the January 19<sup>th</sup> Meeting (*Packet 1, Page 168*)
18. **Nominating Committee** – Angelina Martinez
  - A. Status of Board & VAC Member Recruitment

19. **Post-Retirement Medical Trust Committee** – Lety Garcia
  - A. Minutes of the January 26<sup>th</sup> Meeting (*Packet 1, Page 174*)
  - B. Statement of Current PRMT Trust Value (*Packet 1, Page 177*)
  - C. Statement of Current CalPERS UAL Trust Value (*Packet 1, Page 181*)
  
20. **Strategic Planning Committee** – Marianne Davis
  - A. Minutes of the January 3<sup>rd</sup> Meeting (*Packet 1, Page 182*)
  - B. Minutes of the January 31<sup>st</sup> Meeting - *Deferred*
  - C. Strategic Thinking Survey Launch
  - D. Strategic Planning Retreat Logistics - Friday, March 11th 6pm-9pm and Saturday, March 12th 9am-6pm
  
21. **Vendor Advisory Committee** - Sharoll Jackson
  - A. Minutes of the January 6<sup>th</sup> Meeting – (*Packet 1, Page 186*)
  - B. Minutes of the February 3<sup>rd</sup> Meeting - *Deferred*
  
22. **Old Business/New Business**
  - A. Board and Committee Meeting Attendance Sheets (*Packet 1, Page 194*)
  - B. Board and Committee Meetings Time Report (*Packet 1, Page 195*)
  - C. Updated Acronyms Listing (*Packet 1, Page 198*)
  - D. Meeting Evaluation (*Packet 1, Page 204*)
  
23. **Announcements/Information/Public Input**
  - A. **Town Hall: “Social Emotional Development in Children with ASD”**  
Thursday, February 17<sup>th</sup>, at 1:30 p.m., via Zoom
  - B. **Cafecito Entre Nos: Thursday, February 10<sup>th</sup> at 11:00 a.m.**, via Zoom
  - C. **Aprendiendo Entre Nos: Thursday, February 17<sup>th</sup> at 10:00 a.m.**, via Zoom
  - D. **Family Focus Resource Center: Generic Services Workshop on CalABLE**  
March 16, 10 a.m. to 12 p.m.
  - E. **Family Focus Resource Center: Generic Services Workshop on In-Home Supportive Services Part 1 – April 6<sup>th</sup>, 10 a.m. to 12 p.m.**
  - F. **Board Meeting: Wednesday, March 9<sup>th</sup> at 6:30 p.m.** via Zoom.
  
24. **Adjournment**





# **AB637 Presentation**

(Evelyn McComie)

## **Adult Residential Facility for Persons with Special Healthcare Needs**

Please reference the separate  
electronic copy of the  
presentation

## Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	<b>Contract Overview: (New or Amendment) (POS or OPS)</b>	<b><u>Master Board Resolution</u></b> Amendment to, or Renewal of, an existing Agreement for Supported Living Services (SLS) Purchase of Services (POS)
2.	<b>The Name of Vendor or Service Provider</b>	Please refer to the attached “Summary of Service Providers Vendored for SLS” report. Service Code 896
3.	<b>The Purpose of the Contract</b>	Contractors provide supported living services (SLS) pursuant to Title 17, Sections 58600 through 58680. WIC, Section 4689 provides that supported living services provide opportunities for adults with developmental disabilities, regardless of the degree of disability, to live in homes that they own or lease with support available as often and for as long as it is needed, when that is the preferred objective in the individual program plan.  The purpose of this Amendment or Renewal is to convert the current consumer-specific SLS monthly rates to an hourly rate in order to avoid supplanting in-home supportive services (IHSS) funded separately by L.A. County per WIC, Section 4689.05.
4.	<b>The Contract Term</b>	Either (i) a new five-year contract; or (ii) amendment coterminous with existing contract term.  Please refer to the attached “Summary of Service Providers Vendored for SLS” report.
5.	<b>The Total Amount of the Contract</b>	Please refer to the attached “Summary of Service Providers Vendored for SLS” report. Projected expenditure is based on actual expenditure of the most recent service month. The conversion from a monthly to an hourly rate will not create an additional fiscal impact. However, hourly rates create will allow for more flexibility and either an increase or decrease in authorized hours may be appropriate depending on consumer need.
6.	<b>The Total Proposed Number of Consumers Served</b>	Please refer to the attached “Summary of Service Providers Vendored for SLS” report.
7.	<b>The Rate of Payment or Payment Amount</b>	Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized negotiated rate.
8.	<b>Method or Process Utilized to</b>	Based on vendorization requirements under



	<b>Award the Contract.</b>	statute and regulation for SLS.
9.	<b>Method or Process Utilized to Establish the Rate or the Payment Amount</b>	Through cost statements, NLACRC negotiated various consumer-specific monthly SLS rates with the service provider that were in effect prior to the statutory rate freeze on July 1, 2008. These same monthly SLS rates were converted to hourly SLS rates consistent with WIC, Section 4689.8, which prohibits negotiating a rate higher than the rate in effect on June 30, 2008.
10.	<b>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</b>	The methodology to convert an existing consumer-specific monthly rate to an hourly rate is based on dividing the current consumer-specific monthly rate (that is, the rate in effect as of July 1, 2008 as increased by regulatory rate increases) by the number of support hours identified in the original cost statement less the monthly amount of IHSS, if any.

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Master Board Resolution for Amendment or Renewal to the Agreement for Supported Living Services (“Contracts”) for each of the service providers reported on the “Summary of Service Providers Vendored for SLS” report and is recommending an action of the Board of Trustees to Approve the Contract.

  
 Ana Quiles (Feb 8, 2022 14:19 PST)

\_\_\_\_\_  
 Ana Quiles, Board Treasurer

02-8-22

\_\_\_\_\_  
 Date


## Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Board of Trustees reviewed and discussed the Amendment or Renewal to the Agreement for Supported Living Services (each, a “**Contract**”) for each of the service providers reported on the “Summary of Service Providers Vended for SLS” report and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and each of the service providers reported on the “Summary of Service Providers Vended for SLS” report was reviewed and approved by NLACRC’s Board of Trustees on **February 9, 2022.**

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, Chief Financial Officer, or Chief Organizational Development Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

  
Lillian Martinez (Feb 8, 2022 15:39 PST)

\_\_\_\_\_  
Lillian Martinez, Board Secretary

2-8-22

\_\_\_\_\_  
Date

Contract Summary and Board Resolution  
 Summary of Service Providers Vended for Supported Living Services (SLS) report  
 Service code 896

#	Original Vendorization Date	Vendor Number	Vendor Name	Eff Date	Term Date	Agreement Type	Average Consumers per month	Annual Fiscal Impact	Term Fiscal Impact
1	7/1/2000	P32841	Easter Seals of Southern California	5/1/2018	4/30/2023	1st amendment	8	\$ 574,992.00	\$ 2,874,960.00
2	7/1/2000	P32851	Elective Support Services	5/1/2018	4/30/2023	3rd amendment	13	\$ 2,089,368.00	\$ 10,446,840.00
3	12/1/2008	P32840	Institute for Applied Behavior Analysis	5/1/2018	4/30/2023	1st amendment	13	\$ 1,705,488.00	\$ 8,527,440.00
4	7/1/2001	P33026	New Horizons	5/1/2018	4/30/2023	1st amendment	25	\$ 2,225,232.00	\$ 11,126,160.00
5	7/1/2003	PL0494	New, Jodi	12/1/2020	11/30/2025	renewal	1	\$ 77,592.00	\$ 387,960.00
6	3/1/2011	PL1140	PCS Antelope Valley	5/1/2018	4/30/2023	3rd amendment	18	\$ 2,142,984.00	\$ 10,714,920.00
7	3/1/2011	PL1139	PCS North Los Angeles	5/1/2018	4/30/2023	1st amendment	16	\$ 1,950,636.00	\$ 9,753,180.00
8	7/1/2000	P32842	UCP dba Momentum	5/1/2018	4/30/2023	1st amendment	18	\$ 1,545,564.00	\$ 7,727,820.00
9	9/11/2006	PL0693	Voices of Independent People	5/1/2018	4/30/2023	1st amendment	2	\$ 256,224.00	\$ 1,281,120.00

NORTH L.A. COUNTY R.C.  
 POS Claim Expenditures -Authorization Payment Summary - For Fiscal Year 2022  
 Listing By GL Account-Service Code - Vendor# Sequence  
 Summary Of Net Client Count

Vendor#	Vendor Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D
**** ACCOUNT#	01-00-00-65070-00	OTHER AUTHORIZED SERVICES												
Service Code 333	PARTICIP DIRECTED GOODS/SERVICES													
PY1678	ACUMEN FISCAL AGENT, LLC	1	0	0	0	0	0	0	0	0	0	0	0	1
	Total:	2	2	3	2	0	0	0	0	0	0	0	0	6
Service Code 334	INDIVIDUAL TRAINING & EDUCATION													
HS1189	PREMIER HEALTHCARE SERV	3	3	4	3	0	0	0	0	0	0	0	0	4
PW7948	GT INDEPENDENCE	1	0	0	0	0	0	0	0	0	0	0	0	1
PW8151	GT INDEPENDENCE	0	1	0	0	0	0	0	0	0	0	0	0	1
	Total:	4	4	4	3	0	0	0	0	0	0	0	0	6
Service Code 360	COMMUNICATION SUPPRT													
PW8151	GT INDEPENDENCE	1	0	1	0	0	0	0	0	0	0	0	0	1
	Total:	1	0	1	0	0	0	0	0	0	0	0	0	1
Service Code 627	DIAPER SERVICE													
H17065	SHIELD -CALIFORNIA HEALTH	142	147	144	141	0	0	0	0	0	0	0	0	165
PL0075	COMPLETE CARE MEDICAL	0	1	1	1	0	0	0	0	0	0	0	0	1
PL0166	KCK INDUSTRIES	7	7	7	0	0	0	0	0	0	0	0	0	7
P25232	SUPER CARE INC.	0	0	1	1	0	0	0	0	0	0	0	0	1
	Total:	149	155	153	143	0	0	0	0	0	0	0	0	174
Service Code 642	INTERPRETER													
PL1488	CLARUS LANGUAGE SOLUTIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
P56985	LRA INTERPRETERS, INC.	11	8	5	7	0	0	0	0	0	0	0	0	25
P57098	LIFESIGNS, INC.	0	3	0	0	0	0	0	0	0	0	0	0	3
	Total:	11	12	5	7	0	0	0	0	0	0	0	0	29
Service Code 643	TRANSLATOR													
PD3155	LRA INTERPRETERS / LEO	63	77	62	65	0	0	0	0	0	0	0	0	264
PL1486	CLARUS LANGUAGE SOLUTIONS	3	0	2	0	0	0	0	0	0	0	0	0	4
	Total:	66	77	64	65	0	0	0	0	0	0	0	0	268
Service Code 660	RETAIL/WHOLESALE													
H00624	J. C. PENNEY COMPANY	3	3	3	3	0	0	0	0	0	0	0	0	11
	Total:	3	3	3	3	0	0	0	0	0	0	0	0	11
Service Code 896	SUPPORTED LIVING													
HX0029	PASSPORT TO LEARNING	1	1	1	1	0	0	0	0	0	0	0	0	1
HX0306	OPTIONS FOR INDEPENDENCE	1	1	1	1	0	0	0	0	0	0	0	0	1
HX0518	ROMAN EMPIRE LIVING SKILL	10	10	10	9	0	0	0	0	0	0	0	0	10
H24069	CHOICISS	1	1	1	1	0	0	0	0	0	0	0	0	1
PD1716	MODERN SUPPORT SERVICES -	7	7	7	7	0	0	0	0	0	0	0	0	7
PD2873	INCLUSION SERVICES, LLC	2	2	2	2	0	0	0	0	0	0	0	0	2
PH1329	LIFE STEPS FOUNDATION	1	1	1	1	0	0	0	0	0	0	0	0	1
PH1531	COLLEGE INTERNSHIP PROGRA	9	7	7	7	0	0	0	0	0	0	0	0	10
PL0011	JAY NOLAN COMMUNITY/PRISM	55	55	55	55	0	0	0	0	0	0	0	0	55
PL0052	THE ADULT SKILLS CENTER	34	34	34	34	0	0	0	0	0	0	0	0	34
PL0276	KORN, SAMUEL	1	1	1	1	0	0	0	0	0	0	0	0	1

NORTH L.A. COUNTY R.C.  
 POS Claim Expenditures -Authorization Payment Summary - For Fiscal Year 2022  
 Listing By GL Account-Service Code - Vendor# Sequence  
 Summary Of Net Client Count

Vendor#	Vendor Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Y-T-D
**** ACCOUNT#	01-00-00-65070-00	OTHER AUTHORIZED SERVICES												
Service Code 896	SUPPORTED LIVING													
PL0433	HERRERA, NELIDA	1	1	1	1	0	0	0	0	0	0	0	0	1
PL0494	NEW, JODI	1	1	1	1	0	0	0	0	0	0	0	0	1
PL0693	VOICES OF INDEPENDENT	2	2	2	2	0	0	0	0	0	0	0	0	2
PL0796	BLAZING NEW TRAILS	5	5	5	5	0	0	0	0	0	0	0	0	5
PL0797	EXPLORE FREEDOM SERVICES	56	56	59	59	0	0	0	0	0	0	0	0	59
PL0864	MCFARLAND'S SUPPORTED	1	1	1	1	0	0	0	0	0	0	0	0	1
PL0959	FLINN'S SUPPORTED LIVING	2	2	2	2	0	0	0	0	0	0	0	0	2
PL1073	CHOOSING INDEPENDENCE INC	21	21	21	20	0	0	0	0	0	0	0	0	21
PL1139	PCS NORTH LOS ANGELES LLC	16	15	16	15	0	0	0	0	0	0	0	0	16
PL1140	PCS ANTELOPE VALLEY LLC	18	18	18	16	0	0	0	0	0	0	0	0	18
PL1153	MY LIFE FOUNDATION, INC.	14	14	15	14	0	0	0	0	0	0	0	0	15
PL1168	FUTURE TRANSITIONS INC	23	21	21	21	0	0	0	0	0	0	0	0	23
PL1259	BETTER LIFE SERVICES, INC	28	29	29	29	0	0	0	0	0	0	0	0	30
PL1293	CREATIVE MINDS ADP, INC.	30	26	26	28	0	0	0	0	0	0	0	0	31
PL1295	BARISCHOFF, NICOLETTE	1	1	1	1	0	0	0	0	0	0	0	0	1
PL1303	BLUE LIVIN' SUPPORTS	2	2	2	1	0	0	0	0	0	0	0	0	2
PL1367	RIGHT CHOICE IN-HOME CARE	22	23	24	24	0	0	0	0	0	0	0	0	24
PL1413	START FRESH ILS	7	7	7	7	0	0	0	0	0	0	0	0	7
PL1421	MODERN SUPPORT SERVICES,	1	1	5	4	0	0	0	0	0	0	0	0	8
PL1429	ROAD TO INDEPENDENCE INC.	8	8	8	8	0	0	0	0	0	0	0	0	8
PL1515	ASLS INCORPORATED	1	1	1	1	0	0	0	0	0	0	0	0	1
PL1594	ETTA ISRAEL CENTER	3	2	2	2	0	0	0	0	0	0	0	0	3
PL1637	PARTNERS OF CHANGE INC.	1	1	1	1	0	0	0	0	0	0	0	0	1
PL1808	CREATIVE CHOICES FOR INDE	9	9	10	12	0	0	0	0	0	0	0	0	12
PL2036	VILLAGE TOUCH INC.	0	1	1	0	0	0	0	0	0	0	0	0	1
PM1869	COLLEGE LIVING EXPERIENCE	1	1	1	1	0	0	0	0	0	0	0	0	1
PW5289	DIVERSE JOURNEYS, INC.	8	8	8	8	0	0	0	0	0	0	0	0	8
PW6616	ETTA	1	1	1	1	0	0	0	0	0	0	0	0	1
PW7020	INCLUSION SPECIALIZED SLS	1	1	1	1	0	0	0	0	0	0	0	0	1
PW7031	LEVEL UP SOLUTIONS, INC.	2	2	1	2	0	0	0	0	0	0	0	0	2
P32840	IABA - INSTITUTE FOR APPL	12	12	11	13	0	0	0	0	0	0	0	0	13
P32841	EASTER SEALS SOUTHERN CAL	8	8	8	8	0	0	0	0	0	0	0	0	8
P32842	MOMENTUM - SLS	18	18	18	18	0	0	0	0	0	0	0	0	18
P32851	ELECTIVE SUPPORT SERVICES	12	13	12	13	0	0	0	0	0	0	0	0	13
P32958	AVENUES	22	23	0	0	0	0	0	0	0	0	0	0	23
P33026	NEW HORIZONS: SERVING IND	26	25	25	25	0	0	0	0	0	0	0	0	26
	Total:	506	500	485	484	0	0	0	0	0	0	0	0	530
	G/L Total:	6125	5065	4992	5598	0	0	0	0	0	0	0	0	7004
**** ACCOUNT#	01-00-00-65080-00	P&I EXPENSE												
Service Code 400	P&I													
HL0005	SUNBURST CARE CENTER #2	1	1	1	1	1	0	0	0	0	0	0	0	1
HL0026	ZABALA HOMES AKA:MMZ, INC.	1	1	1	1	1	0	0	0	0	0	0	0	1
HL0062	BRU JR. FAMILY HOME #2	1	1	1	1	1	0	0	0	0	0	0	0	1
HL0072	AKINSOLA	1	1	1	1	1	0	0	0	0	0	0	0	1

POS CLAIM EXPENDITURES -AUTHORIZATION PAYMENT SUMMARY - FOR FISCAL YEAR 2022  
 LISTING BY GL ACCOUNT-SERVICE CODE - VNDOR# SEQUENCE.

VENDOR# + VENDOR NAME...

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Y-T-D
**** ACCOUNT# 01-00-00-65070-00 OTHER AUTHORIZED SERVICES													
H17065 SHIELD -CALIFOR	14212	14922	15115	14563	14712	0	0	0	0	0	0	0	73,523.01
PL0075 COMPLETE CARE M	0	108	108	216	0	0	0	0	0	0	0	0	432.00
PL0166 KCK INDUSTRIES	2595	2543	2623	0	0	0	0	0	0	0	0	0	7,760.83
P25232 SUPER CARE INC.	0	0	104	111	104	0	0	0	0	0	0	0	319.24
TOTAL	16,806		17,950		14,816		0		0		0		82,035.08
		17,573		14,890		0		0		0		0	
SERVICE CODE 642 INTERPRETER													
PL1488 CLARUS LANGUAGE	0	95	0	0	0	0	0	0	0	0	0	0	95.00
P56985 LRA INTERPRETER	3218	2933	2063	2655	2511	0	0	0	0	0	0	0	13,380.00
P57098 LIFESIGNS, INC.	0	468	0	0	312	0	0	0	0	0	0	0	780.00
TOTAL	3,218		2,063		2,823		0		0		0		14,255.00
		3,496		2,655		0		0		0		0	
SERVICE CODE 643 TRANSLATOR													
PD3155 LRA INTERPRETER	20710	29941	25162	25195	25544	0	0	0	0	0	0	0	126,552.08
PL1486 CLARUS LANGUAGE	984	0	531	0	0	0	0	0	0	0	0	0	1,515.13
TOTAL	21,695		25,693		25,544		0		0		0		128,067.21
		29,941		25,195		0		0		0		0	
SERVICE CODE 660 RETAIL/WHOLESALE													
H00624 J. C. PENNEY CO	1292	794	832	796	532	0	0	0	0	0	0	0	4,245.73
TOTAL	1,292		832		532		0		0		0		4,245.73
		794		796		0		0		0		0	
SERVICE CODE 896 SUPPORTED LIVING													
HX0029 PASSPORT TO LEA	4315	4481	4481	4481	4481	0	0	0	0	0	0	0	22,237.30
HX0306 OPTIONS FOR IND	2394	2394	2394	2394	1947	0	0	0	0	0	0	0	11,521.58
HX0518 ROMAN EMPIRE LI	172099	172382	167342	145776	142012	0	0	0	0	0	0	0	799,611.88
H24069 CHOICESS	11885	13077	10911	12169	12319	0	0	0	0	0	0	0	60,362.14
PD1716 MODERN SUPPORT	103762	103833	102259	104046	101850	0	0	0	0	0	0	0	515,750.69
PD2873 INCLUSION SERVI	27135	28150	25082	23665	24704	0	0	0	0	0	0	0	128,735.91
PH1329 LIFE STEPS FOUN	620	620	620	620	620	0	0	0	0	0	0	0	3,102.40
PH1531 COLLEGE INTERNS	47948	41786	30245	41786	41786	0	0	0	0	0	0	0	203,552.50
PL0011 JAY NOLAN COMMU	821280	814123	778496	808035	772357	0	0	0	0	0	0	0	3,994,291.87
PL0052 THE ADULT SKILL	387277	363352	343542	353895	359085	0	0	0	0	0	0	0	1,807,150.30
PL0276 KORN, SAMUEL	31538	31538	31538	31538	31538	0	0	0	0	0	0	0	157,687.85
PL0433 HERRERA, NELIDA	12841	12841	12841	12841	12841	0	0	0	0	0	0	0	64,204.20
PL0494 NEW, JODI	6466	6466	6466	6466	0	0	0	0	0	0	0	0	25,864.68
PL0693 VOICES OF INDEP	21352	21352	21352	21352	21352	0	0	0	0	0	0	0	106,762.30
PL0796 BLAZING NEW TRA	81701	81701	80179	81701	80179	0	0	0	0	0	0	0	405,460.60
PL0797 EXPLORE FREEDOM	651863	654747	647063	678627	664813	0	0	0	0	0	0	0	3,297,112.99
PL0864 MCFARLAND'S SUP	6533	6533	6533	6533	6533	0	0	0	0	0	0	0	32,663.45
PL0959 FLINN'S SUPPORT	15980	15980	15978	15980	15978	0	0	0	0	0	0	0	79,894.72
PL1073 CHOOSING INDEPE	240735	241044	230495	222745	219637	0	0	0	0	0	0	0	1,154,655.71
PL1139 PCS NORTH LOS A	170209	170482	168528	157877	162553	0	0	0	0	0	0	0	829,649.40
PL1140 PCS ANTELOPE VA	193104	195890	196920	178697	178582	0	0	0	0	0	0	0	943,193.29
PL1153 MY LIFE FOUNDAT	183195	181911	180232	171932	158919	0	0	0	0	0	0	0	876,189.56
PL1168 FUTURE TRANSITI	154241	146063	151607	146782	0	0	0	0	0	0	0	0	598,693.12
PL1259 BETTER LIFE SER	299320	332334	308658	310861	309671	0	0	0	0	0	0	0	1,560,845.11
PL1293 CREATIVE MINDS	240435	231145	225664	255420	250435	0	0	0	0	0	0	0	1,203,099.57
PL1295 BARISCHOFF, NIC	17109	17109	17033	17096	17033	0	0	0	0	0	0	0	85,379.28

POS CLAIM EXPENDITURES -AUTHORIZATION PAYMENT SUMMARY - FOR FISCAL YEAR 2022  
 LISTING BY GL ACCOUNT-SERVICE CODE - VNDOR# SEQUENCE.

VENDOR# + VENDOR NAME...	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Y-T-D
**** ACCOUNT# 01-00-00-65070-00 OTHER AUTHORIZED SERVICES													
PL1303 BLUE LIVIN' SUP	25353	24763	19671	17086	16938	0	0	0	0	0	0	0	103,811.53
PL1367 RIGHT CHOICE IN	234559	207691	201997	215604	207590	0	0	0	0	0	0	0	1,067,440.78
PL1413 START FRESH ILS	56173	56173	56173	56173	56173	0	0	0	0	0	0	0	280,867.10
PL1421 MODERN SUPPORT	921	921	17302	21392	33956	0	0	0	0	0	0	0	74,492.94
PL1429 ROAD TO INDEPEN	34563	34349	35861	25014	25811	0	0	0	0	0	0	0	155,598.37
PL1515 ASLS INCORPORAT	20864	20864	20864	20864	20864	0	0	0	0	0	0	0	104,319.00
PL1594 ETTA ISRAEL CEN	31008	30285	30073	30417	29613	0	0	0	0	0	0	0	151,396.80
PL1637 PARTNERS OF CHA	19884	20304	18052	19499	19243	0	0	0	0	0	0	0	96,982.32
PL1808 CREATIVE CHOICE	115917	123063	125323	145317	153258	0	0	0	0	0	0	0	662,878.39
PL2036 VILLAGE TOUCH I	0	515	8416	7504	0	0	0	0	0	0	0	0	16,435.16
PM1869 COLLEGE LIVING	4788	4788	4788	4788	0	0	0	0	0	0	0	0	19,152.80
PW5289 DIVERSE JOURNEY	90482	91585	91557	92255	93467	0	0	0	0	0	0	0	459,346.30
PW6616 ETTA	2998	2998	2998	2998	2998	0	0	0	0	0	0	0	14,992.05
PW7020 INCLUSION SPECI	18024	18024	16636	17367	17199	0	0	0	0	0	0	0	87,250.40
PW7031 LEVEL UP SOLUTI	2336	28809	523	4023	0	0	0	0	0	0	0	0	35,690.88
P32840 IABA - INSTITUT	146495	143507	140005	145812	142124	0	0	0	0	0	0	0	717,943.13
P32841 EASTER SEALS SO	47916	47916	47916	47916	0	0	0	0	0	0	0	0	191,665.48
P32842 MOMENTUM - SLS	135057	134758	134686	134742	128797	0	0	0	0	0	0	0	668,039.77
P32851 ELECTIVE SUPPOR	154078	158951	155399	170646	174114	0	0	0	0	0	0	0	813,189.47
P32958 AVENUES	232322	216232	0	254937	0	0	0	0	0	0	0	0	703,490.84
P33026 NEW HORIZONS: S	190431	188687	186790	189062	185436	0	0	0	0	0	0	0	940,406.84
TOTAL	5,469,508	5,081,492	4,898,807										26,333,062.75
	5,446,520	5,436,735				0		0		0		0	
G/L ACCOUNT TOTAL	6,288,411	14,809,880	12,827,105			169,388		0		0		0	64,784,181.87
	15,677,975	15,011,366				57		0		0		0	

**State of California**

**WELFARE AND INSTITUTIONS CODE**

**Section 4689.05**

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4689.05. (a) A regional center shall not purchase supportive services, as defined in Section 12300, for a consumer who meets the criteria to receive, but declines to apply for, in-home supportive services (IHSS) benefits, as set forth in Section 12300, except as set forth in subdivision (d).

(b) Consistent with Section 4648, a regional center shall not purchase supported living services for a consumer to supplant IHSS.

(c) Between the date that a consumer applies for IHSS and the date that a consumer's application for IHSS is approved, a regional center shall not purchase supportive services for the consumer at a rate that exceeds the IHSS hourly rate, which includes the IHSS provider hourly wage, the provider's hourly payroll taxes, and the hourly administrative costs, for the county in which the consumer resides.

(d) A regional center executive director may waive the requirements set forth in subdivision (a) if the executive director finds that extraordinary circumstances warrant the waiver, and that a finding is documented in an addendum to the consumer's individual program plan.

(Added by Stats. 2009, 4th Ex. Sess., Ch. 9, Sec. 25. Effective July 28, 2009.)



North Los Angeles County Regional Center  
**Executive Director's Report**  
February 9, 2022

**Legislation**

**SB882** – Eggman – championing legislation that would create an advisory council, under the Department of Justice, that will evaluate existing training for peace officers specific to interactions between law enforcement and individuals with IDD and individuals with mental health conditions.

**AB58** – Salas – would require LEAs to update policy on student suicide prevention and revise its training material to incorporate best practice identified by CDE. Bill would result in a state-mandated local program that provides suicide awareness and prevention training to students and teachers at the beginning of each school year.

**AB682** – Bloom – would provide a density bonus to housing developers who agree to construct a specified percentage of units for moderate income, lower income and very low income households. Would also prohibit a city or county from requiring minimum unit sizes.

**AB741** – Bennett – would require local government to recommend a local plan to the board of supervisors for implementation of discharge plans for individuals with mental illness exiting county jail.

**State/Local Updates**

**1. Governor's Proposed Budget**

DDS projects the number of individuals served to increase to 407,634 in FY2022-23 statewide. The Governor's Budget continues to support the needs of individuals with developmental disabilities during the public health crisis and reflects the need for increased supports in certain areas of service. It also proposes new policies to continue to improve service access and achieve better outcomes for the individuals we serve. The budget for California's developmental disabilities services system includes \$12.4 B total funds, representing a net increase of \$1.5 B. \$11.9B dedicated to regional centers and service providers.

Major policy items in the proposed budget for FY22-23 include:

\$11.9M - Direct Support Professional training stipends due to planned certification

Funding for policy issues includes

\$427.1M – full implementation of service provider rate increases

\$8.2M - for new employment service model for those leaving Work Activity Programs

\$14.3M - to fund communication assessments for individuals served who are deaf or hard of hearing

\$83.8M - to increase regional center Performance Incentive Program with a priority for the funds to reduce caseload ratios within regional center

\$550,000 - to support enrolling vendors as Medicaid providers

\$51.1M - for reduced caseload ratios to 1:40 for children through age 5

\$13.2 M - to support Early Start to school transitions through regional center IDEA specialist positions and promotion of inclusive preschools

## 2. Department of Developmental Services (DDS)

- **Rate Implementation**

FY21-22 State Budget included a rate increase for community-based service providers, which requires DDS to implement a 25% rate increase to applicable providers effective April 1, 2022. The department is seeking to have all rates set ahead of the scheduled increases and is making good progress. Services not included in the rate increase includes senior program, tailored day service, specialized training/medical services, paid internship program payments, competitive employment incentive payments, health insurance copayments/deductibles, independent living services, supported living services and alternative nonresidential services.

- **Early Start Regulations**

DDS is seeking to amend the Early Start regulations to ensure alignment with Part C of the federal Individuals with Disabilities Education Act (IDEA), and thus, has drafted proposed changes to Title 17 that they consider better aligned with federal regulations for early intervention services. Of the changes, there is language including “assistive technology” and further definition of “health services” which states that these services include consultation by physicians with other service providers concerning special health care needs of infants and toddlers.

- **Quality Incentives Workgroup**

The Quality Incentive Program will establish long-term quality measures, and correlating rate increases. The areas in consideration of performance measures include: Early Intervention, Workforce Capacity, Employment, Prevention, Compliance with HCBS Requirements, Service Access and Equity, Choice and Satisfaction and Person Centered Planning. The workgroup met on 2/1/22 to gather input and recommendations in each of the areas listed. Recommendations included, but were not limited to, statewide training on person centered planning, bilingual pay differentials for direct service professionals, incentives for staff trained in person center thinking, intake surveys to determine parent satisfaction, uniform intake and diagnostic tools to ensure consistent statewide eligibility requirements, reduce the complexity of regional center vendorization to increase providers, direct service professional wages consistent with living wages, sufficient employment opportunities to meet the goals of individuals served. The next workgroup meeting is 3/1/22.

- **Regional Center Performance Measures Workgroup Meeting**

This group met on 1/20/22 to discuss performance benchmarks and meaningful comparisons for regional center performance. Benchmarks include data levels or results that indicate common performance. Meaningful comparison is a way to analyze results addressing the same types of factors that influence the work or the service delivered. Variation will also be taken into consideration as factors outside the control of an organization can influence performance. This group meeting again on 2/17/22.

## 3. Association of Regional Center Agencies (ARCA)

- **Core Staffing Formula Revision**, elimination of the **Annual Family Program Fee** and **Family Cost Participation Program**, and acceleration of implementation of the **rate models** are ARCA’s established Budget priorities for FY22-23.

#### 4. State Council on Developmental Disabilities (SCDD)

- **Core Stakeholder Group – Sub Minimum Wage Program Phase Out** – SCDD seeking self-advocates who have been employed in 14-C sub minimum wage settings to participate in a core stakeholder group to share ideas and make recommendations to legislators. There are two positions in the stakeholder group dedicated to self-advocates and a \$200 stipend will be provided; applications are due by February 16 and are available on SCDD website.
- **National Core Indicator Survey Cycle** – SCDD will be mailing the Adult Family Survey, Family Guardian Survey, and the Child Family Survey to the homes of families for the parent/guardian to complete between 2/15 and 2/28/22.

### COVID

#### 1. Statistics

- **LA County Public Health COVID Update** as of Sunday, Feb 6, 2022  
<http://publichealth.lacounty.gov>  
Current Hospitalizations: 2,773  
*Positivity Rate: 8.39% on 2/6/22 (seven day rolling average)*

#### 2. Universal Indoor Masking Requirements

Effective February 16<sup>th</sup>, California Department of Public Health will sunset the *universal* indoor masking requirements. Masks are still required for all individuals, regardless of vaccination status, in the following settings: public transit, transportation hubs, indoor settings in K-12 schools and childcare, emergency shelters, cooling and heating centers, healthcare settings, correctional facilities, detention centers, homeless shelters and long-term healthcare settings, and adult & senior care facilities. (CDPH)

**Masks** are also **required** for **unvaccinated** individuals in indoor public settings and businesses, such as retail, restaurants, and theaters.

#### 3. Booster Vaccine Mandate Timeline Extension to March 1

Applies to regional center employees and service providers

- a. Must obtain vaccination by **March 1** or within 15 days of eligibility for vaccine booster
- b. Any booster-eligible employee not boosted by March 1 or within 15 days of date of eligibility for the vaccine must COVID test weekly.

#### 4. Personal Protective Equipment (PPE)

The Center received a shipment of PPE from DDS and has begun distributing it across all community care facilities and also providing to day programs upon request, based on supply. NLACRC also applied for an additional 30-day supply for community care facilities offered by California Department Public Health (through DDS).

## 5. **DDS Directives**

### **DDS Directive 01-21-2022 Extends Former Directives**

Extends expiration dates of former directives to various dates from 02/24/22 to 03/20/22 – See directive as expiration dates vary. Waivers address additional PDS, Extension of Early Start Services, Waiver of Half Day Billing Requirements and Waiver of SDP Budget Restrictions for FMS to 2/12/2022.

## **Non-COVID Related**

### 1. **Strategic Planning and Strategic Thinking Survey closed 2/5/22.**

Thank you to all of our community that completed the survey! The information obtained through the strategic thinking surveys and interviews will inform the Center's strategic planning process. The Strategic Planning Retreat is scheduled for March 11<sup>th</sup> and 12<sup>th</sup>.

### 2. **Staffing**

As of January 31<sup>st</sup>, the Center has 670 authorized positions and 607 filled, 26 vacant Consumer Service Coordinator positions (including Bilingual, On Duty Specialists, Floater Specialists, Participant Choice Specialists and Enhanced Caseload Specialists) and 47 non-case management positions open. NLACRC onboarded 19 new staff in January (15 Consumer Service Coordinators, 1 Office Assistant II, 1 Behavior Consultant, and 1 Systems Administrator) and experienced 9 separations. Current projection for February hires is as follows: 6 Consumer Services Coordinators, 1 Office Assistant II, 2 Accountants, 1 Intake Associate and 1 Contract & Compliance Specialist.

Michele Marra is extending her stay until May 1, while we recruit for a Chief Human Resources Officer. The Center has engaged both a human resources recruiting firm and an executive recruitment company to assist in filling the position, in addition to our current recruitment strategies.

### 3. **Performance Contract**

DDS has approved the Center's CY2022 Contract, though the performance contract may need to be amended once Regional Center Performance Standards have been established.

### 4. **Community Engagement**

#### **Town Halls**

Thursday, February 17, 2022 - 1:30 to 3:00 PM

"Social emotional development in children with Autism Spectrum Disorder, particularly how peers, parents, and family impact neurodiverse children" presented by Dr. Reina Factor, Postdoctoral Clinical Psychology Fellow, David Geffen School of Medicine, UCLA.

**Upcoming Support and Consumer Advocacy Group Meetings** include:

Cafecito Entre Nos (02/10/22 @ 11:00 a.m.), Filipino Support Group (02/24/22 @ 6:30 p.m.), Self-Advocacy Group Meeting (02/15/22 @ 10:45 a.m.), Parents of Adult Consumers Support Group

(02/23/22 @ 6:30 p.m.), and Cultivar y Crecer (02/25/22 @ 6:30 p.m.) Alianza de Hombres (02/08/22 @ 7:00 p.m.).

Additionally, the **Family Focus Resource Center** coordinates several support groups including “Black & African American Family Focus Support Group”, “Men’s Roundtable” and the “Parent Check-In and Chat” (as well as some of the groups noted above).

Please see **NLACRC’s Calendar of Events**, which includes a **link** for the **Family Focus Resource Center**, for information regarding more support groups, training opportunities, dates, times and links.

#### 5. Upcoming Educational Training Opportunities

**Family Focus Resource Center** is presenting “**Psychoeducational Assessments**” on 02/10/22, “**Generic Services - SSI Benefits**” on 02/25/2022 @ 10:00 a.m. (presented in Spanish), and “**IPP Part 1**” on 02/25/2022 @ 6:30 p.m. Additional training and support groups are offered as well!

Please see **NLACRC’s Calendar of Events**, which includes a **link** for the **Family Focus Resource Center**, for information regarding dates, times and links for these trainings and more.

#### 6. Special Incident Reports

The Center received 77 special incident reports in January, 11 of which occurred in months prior to January. None of the incidents of death were reported as COVID related.

#### 7. Quality Assurance

For the month of January respectively, Community Services conducted 11 unannounced visits (Community Care Facilities (CCF), Intermediate Care Facilities (ICFs), and Family Home Agencies); 10 Annual Reviews, and 4 “other” in-person and virtual meetings.

There were no Corrective Action Plans were issued in January.

#### 8. Consumer Statistics

As of January 31, the Center served 30,216 consumers and applicants, including 4,420 in Early Start and 24,464 in the Lanterman program. The Center’s San Fernando Valley Office serves (Lanterman and Early Start) a total of 18,164 individuals, Antelope Valley serves 7,278 and the Santa Clarita Office serves 3,442.

# Special Incident Reports in January 2022

Special Incidents	Children	Adults	Total
Other	1	56	57
Death	1	8	9
			66

# Special Incident Reports From Prior Months & Reported in January 2022

Special Incidents	Children	Adults	Total
Other	0	9	9
Death	0	2	2
			11
TOTAL			77

**Special Incident Types Report**  
**November 2021 through January 2022 & January 2021**

<b>Reasonably Suspected Abuse</b>	<b>22-Jan</b>	<b>21-Dec</b>	<b>21-Nov</b>	<b>21-Jan</b>
Physical Abuse/Exploitation	4	4	0	2
Sexual Abuse/Exploitation	2	0	0	0
Fiduciary Abuse/Exploitation	1	0	2	0
Emotional/Mental Abuse/Exploitation	3	2	0	1
Physical and/or Chemical Restraint	1	3	1	1
<b>Total:</b>	<b>11</b>	<b>9</b>	<b>3</b>	<b>4</b>
<b>Neglect</b>				
Failure to Provide Care to Elderly/Adult	3	9	2	2
Failure to Provide Medical Care	2	0	0	0
Failure to Prevent Malnutrition	0	0	0	0
Failure to Prevent Dehydration	0	0	0	0
Failure to Protect from H/S Hazards	2	1	1	0
Failure to Assist w/ Personal Hygiene	0	0	0	0
Failure to Provide Food/Cloth/Shelter	0	0	0	0
<b>Total:</b>	<b>7</b>	<b>10</b>	<b>3</b>	<b>2</b>
<b>Serious Injuries/Accidents</b>				
Lacerations	3	10	2	3
Puncture wounds	0	0	0	0
Fractures	8	2	6	3
Dislocations	0	0	0	2
Bites	0	0	0	1
Internal Bleeding	3	3	2	0
Medication Errors	10	17	14	14
Medication Reactions	0	0	0	0
Burns	0	0	0	0
<b>Total:</b>	<b>24</b>	<b>32</b>	<b>24</b>	<b>23</b>
<b>Unplanned/Unscheduled Hospitalization</b>				
Respiratory Illness	10	17	3	21
Seizure Related	4	0	4	0
Cardiac Related	3	0	3	1
Internal Infections	8	6	7	18
Diabetes	0	0	2	2
Wound/Skin Care	2	1	2	2
Nutritional Deficiencies	5	0	3	4
Involuntary Psych Admission	2	4	6	5
<b>Total:</b>	<b>34</b>	<b>28</b>	<b>30</b>	<b>53</b>
<b>Victim of Crime</b>				
Robbery	0	0	0	0
Aggravated Assault	0	1	0	0
Larceny	0	1	2	1
Burglary	0	0	0	0
Rape or Attempted Rape	0	0	1	1
<b>Total:</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>2</b>
<b>Other</b>				
Missing Person-Law Notified	2	2	1	1
Death	11	15	9	36
<b>Total:</b>	<b>13</b>	<b>17</b>	<b>10</b>	<b>37</b>
<b>Total Incidents*</b>	<b>89</b>	<b>98</b>	<b>73</b>	<b>121</b>

**\*Please note that some Special Incident Reports include multiple reportable incident types and thus, this summary reflects the total number of incident types received for the timeframe indicated.**



# INCIDENTS REPORTED TO DDS

January 2022

Incidents of Death Children	Incidents from prior months and reported in January		
Age:			
Inc. Date:			

Incidents of Death Adults	Incidents from prior months and reported in January		
Age: 37 Inc. Date: 2/1/21	Consumer lived in a CCF. She was noted to have shallow breathing and nurse was having difficulty finding a pulse. 911 was called. Paramedics pronounced her deceased.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 63 Inc. Date: 12/31/21	Consumer lived in a CCF. He was in the hospital for treatment of pneumonia and sepsis. He passed away in the ICU. Cause of death was listed as cardiac arrest due to sepsis.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Community Care Licensing and NLACRC Community Services were notified of this incident.	

Other Incidents Children	Incidents from prior months and reported in January		
Age:			

# INCIDENTS REPORTED TO DDS

January 2022

Inc. Date:			
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	Description	Action	Final Disposition
<b>Other Incidents Adults</b>		<b>Incidents from prior months and reported in January</b>	
Age: 22 Inc. Date: 9/1/21	Consumer lives with family. He reported that a staff member had showed him pornographic content, and that this staff member made inappropriate comments about another client. The staff member is no longer working with the vendor.	CSC to follow up. Adult Protective Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 34 Inc. Date: 12/31/21	Consumer resides in a CCF. His mother reported that he was taken to the hospital for respiratory distress. He was admitted for treatment of fluid on his lungs from pneumonia.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 37 Inc. Date: 12/30/21	Consumer resides in a CCF. He had a swollen hand. He was taken to the ER, and diagnosed with a bone fracture. His mother reported that his doctor prescribed him to take Vitamin D.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 43 Inc. Date: 12/31/21	Consumer receives Independent Living services. Nurse reported that she had misread instructions and accidentally administered a higher dosage of her medication. They were unsuccessful in reaching her doctor or nursing hotline.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 55 Inc. Date: 11/19/21	Consumer lives with family. She was hospitalized for treatment of severe sepsis with acute organ dysfunction, and	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
	pneumonia leading to acute respiratory failure.		
Age: 60 Inc. Date: 12/29/21	Consumer receives Independent Living services. She reported that her support staff had purchased personal items using her EBT card.	CSC to follow up. Adult Protective Services and NLACRC Community Services were notified of this incident.	
Age: 62 Inc. Date: 12/13/21	Consumer resides in a Skilled Nursing facility. She was taken to the hospital due to rapidly declining health, and admitted for treatment of pneumonia with acute respiratory failure. CT scan revealed a pulmonary mass in her lung.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 63 Inc. Date: 12/24/21	Consumer resides in a CCF. He was transferred from a Skilled Nursing facility to the hospital due to low blood pressure and low oxygen. He was admitted to the ICU for treatment of pneumonia and sepsis.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 83 Inc. Date: 12/25/21	Consumer resides in a Skilled Nursing facility. She was found non-responsive but breathing. 911 was called. She was taken to the ER, and admitted to the hospital for treatment of pneumonia and respiratory failure.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

	Description	Action	Final Disposition
<b>Incidents of Death Children</b>			
Age: 11 Inc. Date: 1/5/22	Consumer lived with family. His mother reported that he passed away unexpectedly in his sleep. No cause of death was provided.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
<b>Incidents of Death Adults</b>			
Age: 49 Inc. Date: 1/1/22	Consumer lived in a CCF. She sat on the floor, then laid down, and quickly became unresponsive. Staff called 911 and started CPR. EMTs arrived and took over, but could not revive her. She passed away due to cardiac arrest.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Community Care Licensing, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 56 Inc. Date: 1/3/22	Consumer received Supported Living services. He was in the hospital for treatment of pneumonia and his prognosis was not good. He was put on hospice care, and passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 59 Inc. Date: 1/8/22	Consumer lived in a Skilled Nursing facility. He was in the hospital for treatment of aspiration pneumonia when he passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services and Coroner were notified of this incident.	
Age: 63 Inc. Date: 1/19/22	Consumer received Supported Living services. He began to choke while eating dinner. Staff performed the Heimlich maneuver but not all of the food was dislodged. A neighbor called 911. Paramedics were not able to revive him. He passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. Law Enforcement and NLACRC Community Services were notified of this incident.	
Age: 71 Inc. Date: 1/31/22	Consumer lived in an ICF/DD-H. He had recently returned from a hospital stay. He had low blood pressure, and altered level of consciousness. Staff called 911.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
	He was taken to the hospital, and admitted into the ICU. He passed away.	Community Services was notified of this incident.	
Age: 74 Inc. Date: 1/16/22	Consumer lived with family. He had recently returned home from a hospital stay for treatment of fungal pneumonia. He seemed to be doing well, but then became tired. His brother-in-law found him in the morning, deceased in his bed.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 83 Inc. Date: 1/6/22	Consumer lived in a Skilled Nursing facility. She was in the hospital for treatment of pneumonia respiratory failure, and declining kidney function. She coded twice and was intubated. She passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	
Age: 83 Inc. Date: 1/20/22	Consumer lived in a Sub-Acute facility. He was put on a ventilator last year after suffering a stroke. Paramedics were called to perform CPR. He was taken to the hospital ICU where they attempted to revive him. He passed away.	CSC to follow up and request a copy of the death certificate. This case will be forwarded to the Mortality Review Committee for record review. NLACRC Community Services was notified of this incident.	

	Description	Action	Final Disposition
<b>Other Incidents</b>			
<b>Children</b>			
Age: 15 Inc. Date: 1/17/22	Consumer resides in a CCF. He was running in the house and hit his toe against the couch. He was taken to urgent care. An x-ray showed a hairline fracture. He was given a plaster shoe to wear.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
<b>Other Incidents</b>			
<b>Adults</b>			
Age: 18 Inc. Date: 1/17/22	Consumer resides in a CCF. He expressed feeling in crisis and called 911. Ambulance took him to the hospital. He was admitted for a psychiatric hold.	CSC to follow up. NLACRC Community Services and Psychiatry Consultant were notified of this incident.	
Age: 22 Inc. Date: 1/10/22	Consumer resides in a Family Home agency. Staff heard him on the phone, yelling and cursing at someone. Then he ran out the front door and down the street. Police were called. He came back a couple of hours later.	CSC to follow up. Community Care Licensing, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 23 Inc. Date: 1/18/22	Consumer resides in a CCF. Her mother reported that she said a staff member raped her and assaulted her. Later she told staff that she had lied because she wants to go live with her boyfriend.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 26 Inc. Date: 1/17/22	Consumer lives with family. His mother reported that he was burned by hot water during bathing. He had blisters on his feet. She took him to the ER for evaluation and treatment.	CSC to follow up. Adult Protective Services and NLACRC Community Services were notified of this incident.	
Age: 30 Inc. Date: 1/4/22	Consumer resides in a CCF. While attempting to open the door, he slammed it and the window broke. He got a cut on his hand. He was taken to urgent care, and received stitches to close the wound.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 31 Inc. Date: 1/13/22	Consumer resides in a CCF. He had a swollen finger. He was taken to the ER, and diagnosed with a fracture in the finger. He was admitted to the hospital for surgery on the finger.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
Age: 31 Inc. Date: 1/26/22	Consumer resides in a CCF. He went out the gate and down the alley, and then ran out of sight from staff. Police were contacted. After about an hour, he called the administrator and asked to be picked up.	CSC to follow up. Department of Health Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 33 Inc. Date: 1/26/22	Consumer lives with family. He reported that a staff member threw a burrito at him and hit him in the back. He also said that the staff member cursed at him and called him offensive names.	CSC to follow up. Adult Protective Services and NLACRC Community Services was notified of this incident.	
Age: 34 Inc. Date: 1/1/22	Consumer resides in an ICF-DD/N. He told his father that he had been hit by a staff member without provocation. He also reported being called a bad name by staff.	CSC to follow up. Department of Health Services, Adult Protective Services, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 34 Inc. Date: 1/29/22	Consumer receives Supported Living services. His sister told his caregiver to leave the home and that she does not want him working with him anymore. She claimed that he suffered injury while in his care.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 35 Inc. Date: 1/11/22	Consumer lives with family. His brother reported that the nurse had given his evening medications at lunchtime. He informed her of the error but did not call his doctor.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 37 Inc. Date: 1/2/22	Consumer resides in an ICF/DD-H. Staff went to pass evening medications and noticed that her morning medication had not been given.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 37 Inc. Date: 1/17/22	Consumer receives Independent Living services. He reporting burning sensations from open wounds on his legs. He called 911. He was taken by ambulance to the ER. He was diagnosed	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
	with an infection and admitted to the hospital for treatment.		
Age: 37 Inc. Date: 1/18/22	Consumer receives Supported Living services. Program manager found his bedtime medication still in his medication box. Staff said that she gave his evening medication, but did not see there was a separate bedtime box.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 37 Inc. Date: 1/24/22	Consumer resides in an ICF/DD-H. While staff was passing evening medications, it was discovered that her morning medication had not been given.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 37 Inc. Date: 1/28/22	Consumer resides in a CCF. He reported that a staff member had pushed him to the floor. The staff member reported feeling threatened by his aggressive behaviors.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 38 Inc. Date: 1/1/22	Consumer receives Supported Living services. He became physically aggressive with a staff member, repeatedly hitting her in the head and face. 911 was called. Police took him to the hospital for a psychiatric hold.	CSC to follow up. Law Enforcement, NLACRC Community Services and Psychiatry Consultant were notified of this incident.	
Age: 38 Inc. Date: 1/20/22	Consumer resides in a CCF. He reported that he shoved a staff member, and the staff member put him in a choke hold for 15 minutes.	CSC to follow up. Community Care Licensing, Law Enforcement, and NLACRC Community Services were notified of this incident.	
Age: 39 Inc. Date: 1/5/22	Consumer resides in a CCF. She had been engaging in self-injurious behaviors, and was being physically aggressive toward staff. Staff called PET team for evaluation. She was taken to the ER, and admitted to the hospital for treatment of a urinary tract infection.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 39 Inc. Date: 1/10/22	Consumer receives Supported Living services. He lost his balance and fell on his knees, hitting his head on a pole. He	CSC to follow up. NLACRC Community Services and Nurse	



# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
	had a laceration on his eyebrow. He was taken to urgent care and received liquid glue to close the wound.	Consultant were notified of this incident.	
Age: 40 Inc. Date: 1/30/22	Consumer resides in a CCF. He was lethargic with altered mental state. Staff called 911. He was taken to the hospital, and admitted for treatment of low sodium levels.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 41 Inc. Date: 1/30/22	Consumer resides in a CCF. She had a high fever and low oxygen saturation. She was taken to the hospital, and tested positive for covid-19 virus. She was admitted for treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 43 Inc. Date: 1/10/22	Consumer receives Supported Living services. After his staff member reported feeling sick, he went in to work with this consumer. He later tested positive for the covid virus.	CSC to follow up. NLACRC Community Services was notified of this incident.	
Age: 43 Inc. Date: 1/15/22	Consumer resides in a CCF. She fainted, so staff called 911. Paramedics took her to the ER. She was admitted to the hospital for treatment of pneumonia.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 44 Inc. Date: 1/1/22	Consumer resides in a CCF. Staff noticed he was limping and had a swollen ankle. He was taken to the hospital, and diagnosed with an ankle fracture. He was fitted with a cast on the ankle.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 44 Inc. Date: 1/4/22	Staff found her smoking a white powdered substance that appeared to be meth in another resident's room. She is supposed to have a 24 hour 1:1 staff. Staff removed the drugs and escorted her back to her room.	CSC to follow up. Community Care Licensing and NLACRC Community Services were notified of this incident.	
Age: 46 Inc. Date: 1/17/22	Consumer receives Independent Living services. Her morning medication from the previous day had been signed for as	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
	given, but was found still in the bubble pack the next morning.		
Age: 48 Inc. Date: 1/8/22	Consumer receives Supported Living services. He was having back pain, and trouble getting in and out of bed. He was taken to the ER, and diagnosed with a fracture of the spine.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 48 Inc. Date: 1/8/22	Consumer receives Supported Living services. He lost his balance and fell. Staff noticed that he had blood on his forehead. He was taken to the ER, and received stitches to close the wound.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 48 Inc. Date: 1/21/22	Consumer resides in an ICF/DD-H. He did not eat well throughout the day, and appeared pale in the evening. He was taken to the ER. Bloodwork revealed an underlying infection, and he was admitted to the hospital for treatment.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 48 Inc. Date: 1/23/22	Consumer receives Supported Living services. He had limited mobility, and declining communication. Staff called 911. He was taken to the hospital, and admitted for evaluation of a possible seizure and treatment of a kidney stone.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 50 Inc. Date: 1/2/22	Consumer resides in a CCF. He fell while using his walker, and complained of pain in his leg. Staff offered to take him to the ER, but he could not move. 911 was called. He was taken to the hospital and diagnosed with a broken fibula.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 53 Inc. Date: 1/6/22	Consumer resides in a CCF. He fell during the night on his way from the bathroom back to his room. In the morning, he said that he was unable to walk. He was taken to the ER, and received a splint and crutches.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
Age: 55 Inc. Date: 1/26/22	Consumer receives Supported Living services. Staff discovered missing medication in the bubble pack for that day. The pharmacy was contacted, and then the medication was received.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 57 Inc. Date: 1/3/22	Consumer receives Supported Living services. He woke up with pneumonia-like symptoms. His doctor advised him to go to the ER. He was admitted to the hospital for treatment of dehydration, and kidney failure due to possibly having severe covid symptoms.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 57 Inc. Date: 1/27/22	Consumer receives Independent Living services. He developed a blister on the bottom of his foot that was swollen and infected. His podiatrist sent him to the ER. He was admitted to the hospital for treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 58 Inc. Date: 1/5/22	Consumer resides in a CCF. She fell onto the floor, having a seizure which lasted four minutes. Staff called 911. She was taken to the ER. Chest x-ray showed possible fluid in the lungs. She was admitted to the hospital for treatment of suspected aspiration during seizure.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 59 Inc. Date: 1/2/22	Consumer receives Supported Living services. While walking to staff's car with her walker, she lost her balance and fell. She had pain in her hand so staff took her to urgent care. She was diagnosed with a fracture in her finger, and fitted with a splint.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 62 Inc. Date: 1/25/22	Consumer resides in an ICF/DD-H. While morning medications were being passed, it was discovered that the nighttime medication from the previous day had not been given.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
Age: 63 Inc. Date: 1/10/22	Consumer receives Independent Living services. His breathing was labored, and he was disoriented and feverish. Staff called 911. His oxygen level was very low. He was admitted to the hospital for treatment due to respiratory illness from previously diagnosed covid virus.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 64 Inc. Date: 1/23/22	Consumer receives Independent Living services. She complained of abdominal pain, and her colostomy bag was leaking. She was taken to the ER, and admitted to the hospital for treatment of an intestinal infection.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 65 Inc. Date: 1/4/22	Consumer resides in an ICF-DD/N. His oxygen saturation was low. Nurse gave oxygen and contacted doctor. His doctor ordered him to the ER. He tested positive for covid virus, and was admitted to the hospital for treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 66 Inc. Date: 1/2/22	Consumer receives Supported Living services. She reported that staff called in her prescription refill, but it was not delivered to her home pharmacy due to earlier holiday hours on New Year's eve.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 66 Inc. Date: 1/10/22	Consumer resides in a CCF. She was weak, and would eat and drink only minimally. Her doctor ordered her to the ER. She was admitted to the hospital for treatment of dehydration. Sperm was found in her urine.	CSC to follow up. Community Care Licensing, Law Enforcement, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 67 Inc. Date: 1/11/22	Consumer resides in an ICF/DD-H. She was fatigued and had black stool. She was taken to the ER for evaluation and treatment.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 67 Inc. Date: 1/27/22	Consumer resides in an ICF/DD-H. She had blood in her vomit. She was taken to the ER for a gastrointestinal consult.	CSC to follow up. Department of Health Services, NLACRC Community	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
		Services and Nurse Consultant were notified of this incident.	
Age: 68 Inc. Date: 1/21/22	Consumer resides in an ICF/DD-H. He had labored breathing and could not hold his cup to drink. Nurse called 911. He was taken to the hospital, and admitted for treatment due to a high white blood cell count.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 69 Inc. Date: 1/3/22	Consumer resides in an ICF-DD/N. Nurse found her to be unresponsive, with low oxygen saturation. 911 was called. She was taken to the ER, and admitted to the hospital for treatment of a urinary tract infection.	CSC to follow up. Department of Health Services, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 71 Inc. Date: 1/21/22	Consumer resides in an ICF/DD-H. He was noted with generalized edema, and went to see his doctor. He was sent to the ER, and admitted to the hospital for evaluation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 71 Inc. Date: 1/24/22	Consumer resides in an ICF/DD-H. He had just been released from the hospital for congestive heart failure. He saw his doctor, who referred him back to the ER. He was admitted to the hospital for evaluation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 74 Inc. Date: 1/8/22	Consumer lives in a Skilled Nursing facility. He was taken by ambulance to the hospital. He was admitted for treatment of possible pneumonia.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 77 Inc. Date: 1/10/22	Consumer resides in a CCF. At a follow-up appointment with his hematologist, his hemoglobin was very low. Doctor ordered him to the ER. He was admitted to the hospital for treatment of anemia and blood in stool.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 77	Consumer receives Independent Living services. His care provider reported that	CSC to follow up. NLACRC Community Services and Nurse	

# INCIDENTS REPORTED TO DDS

January 2022

	Description	Action	Final Disposition
Inc. Date: 1/17/22	he forgot to give him his medications for several days due to feeling overwhelmed.	Consultant were notified of this incident.	
Age: 78 Inc. Date: 1/13/22	Consumer resides in a CCF. Staff heard moaning coming from his room. He had consecutive seizures, and was weak and non-responsive. Ambulance took him to the hospital where he was admitted for evaluation and treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 78 Inc. Date: 1/28/22	Consumer resides in a CCF. He had several seizures, and his oxygen saturation dropped. Staff called 911. He was taken to the hospital, and admitted for evaluation and treatment.	CSC to follow up. Community Care Licensing, NLACRC Community Services and Nurse Consultant were notified of this incident.	
Age: 80 Inc. Date: 1/17/22	Consumer receives Supported Living services. He told staff he was having chest pains. 911 was called. He was taken to the ER, and admitted to the hospital for evaluation and treatment.	CSC to follow up. NLACRC Community Services and Nurse Consultant were notified of this incident.	

Residential and Day Program Quality Assurance Monitoring Activities  
January 2022 - December 2022

Month	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
# of Res'l & Day QA Staff	7												
# Annual Facility Monitoring Visits	10												10
# Unannounced Visits	11												11
# Corrective Action Plans Issued	0												0
*Substantial Inadequacies Cited:													
1.Threat to Health or Safety													
2.Provision of fewer staff hours than req'd													
3.Violations of Rights													
4.Failure to implement consumer's IPP													
5.Failure to comply with Admission Agreement													
6.Deficiencies handling consumers' cash resources													
7.Failure to comply with staff training reqs													
8.L4 fails to use methods per program design													
9.L4 fails to measure consumer progress													
10.Failure to take action per CAP													
11.Failure to use rate increase for purposes authorized													
12.Failure to ensure staff completes DSP requirements.													
13.Failure to submit Special Incident Report													
*per Title 17 §56054(a)	0												

**NORTH LOS ANGELES COUNTY REGIONAL CENTER  
MONTHLY STATISTICS RECAP  
As of January 2022**

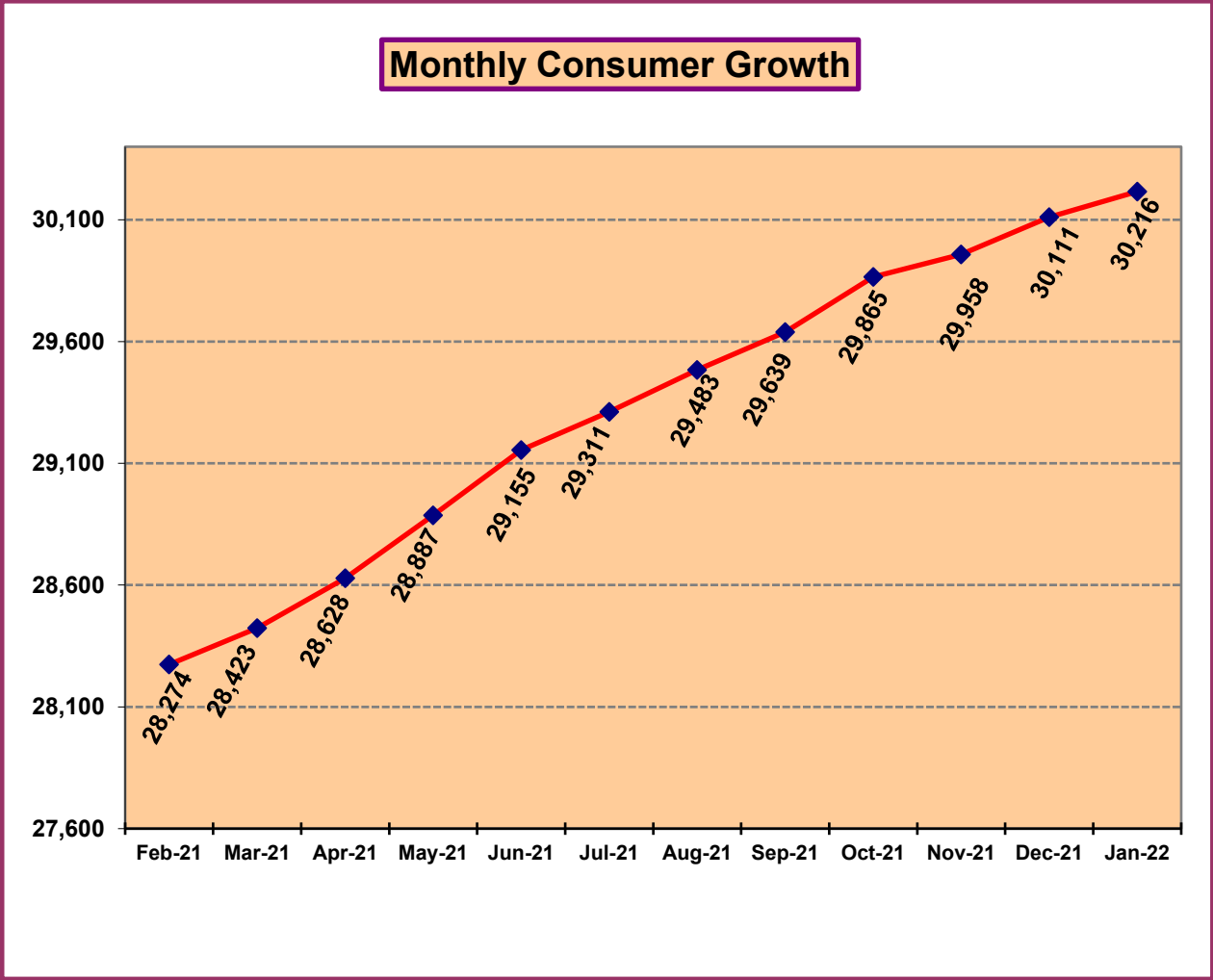
	February 2021 Total	January 2022 Total	Increase/ Decrease	% Change
<b>ALL VALLEYS</b>				
Total Non-Early Start	23,687	24,464	777	3.28%
Total Early Start	3,811	4,420	609	15.98%
Unit Supervisor Cases (*)	73	123	50	68.49%
Self Determination Specialist (*)	39	63	24	61.54%
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	0	261	261	#DIV/0!
Development Center	16	14	-2	-12.50%
Enhanced Case Mgmt	30	37	7	23.33%
Specialized 1:25 Caseloads	0	20	20	#DIV/0!
Pending Transfer	61	94	33	54.10%
Intake Services	557	720	163	29.26%
<b>TOTAL ALL VALLEYS</b>	<b>28,274</b>	<b>30,216</b>	<b>1,942</b>	<b>6.87%</b>
<b>SAN FERNANDO VALLEY</b>				
Adult Services	6,164	6,232	68	1.10%
Adult Unit Supervisor (*)	4	8	4	100.00%
Transition Services	2,878	3,149	271	9.42%
Transition Unit Supervisor (*)	20	41	21	105.00%
School Age Services	5,843	5,882	39	0.67%
School Age Unit Supervisor (*)	19	23	4	21.05%
Early Start Services	2,476	2,901	425	17.16%
Early Start Unit Supervisor (*)	0	2	2	#DIV/0!
Early Start Intake Unit Supervisor (*)	0	0	0	#DIV/0!
Prenatal Services	0	0	0	#DIV/0!
Provisional Eligibility	0	261	261	#DIV/0!
Development Center	16	14	-2	-12.50%
Enhanced Case Mgmt	30	37	7	23.33%
Specialized 1:25 Caseloads	0	20	20	#DIV/0!
Pending Transfer	61	94	33	54.10%
Intake Services	309	493	184	59.55%
Self Determination Specialist (*)	18	30	12	66.67%
<b>TOTAL</b>	<b>17,777</b>	<b>19,187</b>	<b>1,349</b>	<b>7.59%</b>
<b>ANTELOPE VALLEY</b>				
Self Determination Specialist (*)	7	19	12	171.43%
Adult Services	2,312	2,409	97	4.20%
Adult Unit Supervisor (*)	5	13	8	160.00%
Transition Unit	1,672	1,947	275	16.45%
Transition Unit Supervisor (*)	18	9	-9	-50.00%
School Age Services	2,095	2,036	-59	-2.82%
School Age Unit Supervisor (*)	7	22	15	214.29%
Early Start Unit Supervisor (*)	0	5	5	#DIV/0!
Early Start Services	836	886	50	5.98%
Intake Services	248	227	-21	-8.47%
<b>TOTAL</b>	<b>7,163</b>	<b>7,505</b>	<b>361</b>	<b>5.04%</b>
<b>SANTA CLARITA VALLEY</b>				
Self Determination Specialist (*)	14	14	0	0.00%
Adult Services	892	947	55	6.17%
Transition Services	612	624	12	1.96%
School Age Services	1,219	1,238	19	1.56%
Early Start Services	499	633	134	26.85%
<b>TOTAL</b>	<b>3,222</b>	<b>3,442</b>	<b>220</b>	<b>6.83%</b>

\* Numbers not part of ratio count, but counted on Total All Valleys



# NLACRC TOTAL (ALL SERVICES) MONTHLY CONSUMER GROWTH ALL VALLEYS

Month	Consumers	Growth	% Change
Feb-21	28,274	149	0.53%
Mar-21	28,423	205	0.72%
Apr-21	28,628	259	0.90%
May-21	28,887	268	0.93%
Jun-21	29,155	156	0.54%
Jul-21	29,311	172	0.59%
Aug-21	29,483	156	0.53%
Sep-21	29,639	226	0.76%
Oct-21	29,865	93	0.31%
Nov-21	29,958	153	0.51%
Dec-21	30,111	105	0.35%
Jan-22	30,216		
<b>Total</b>		<b>1,942</b>	
<b>Average</b>		<b>177</b>	
<b>Percent Chg</b>		<b>6.87%</b>	



**January 2022 CSC Caseload Ratio**

<b>San Fernando Valley</b>								
<b>Adult Services</b>	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Adult Unit I	1,060	13	81.5					
Adult Unit II	1,024	12	85.3			1		
Adult Unit III	9							
Adult Unit IV	1,082	13	83.2					
Adult Unit V	1,034	12	86.2				2	
Adult Unit VI	1,008	12	84.0					
Adult Unit VII	1015	12	84.6					
Adult Unit Supervisor*	8							
<b>Total</b>	<b>6,232</b>	<b>74</b>	<b>84.2</b>			<b>1</b>	<b>2</b>	
<b>Transition Services</b>	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Transition Unit I	989	11	89.9			1		
Transition Unit II	1,019	11	92.6				1	
Transition Unit III	1,141	12	95.1	1				
Transition Unit Supervisor*	41							
<b>Total</b>	<b>3,149</b>	<b>34</b>	<b>92.6</b>	<b>1</b>		<b>1</b>	<b>1</b>	
<b>School Age Services</b>	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
School Age III	1,096	12	91.3					
School Age IV	1,080	12	90.0				1	
School Age V	1,049	10	104.9	2				
School Age VI	1,052	12	87.7					
School Age VII	927	12	77.3					
School Age VIII	678	8	84.8	2				
School Age Unit Supervisor*	23							
<b>Total</b>	<b>5,882</b>	<b>66</b>	<b>89.1</b>	<b>4</b>			<b>1</b>	
<b>Early Start Services</b>	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.
Early Start 1 (Status 1 & 2)	681							
Early Start 1 Intake	92							
<b>Early Start 1 Total</b>	<b>773</b>	<b>11</b>	<b>70.3</b>	<b>1</b>				<b>3</b>
Early Start 2 (Status 1 & 2)	680							
Early Start 2 Intake	78							
<b>Early Start 2 Total</b>	<b>758</b>	<b>11</b>	<b>68.9</b>	<b>1</b>				
Early Start 3 (Status 1 & 2)	591							
Early Start 3 Intake	90							
<b>Early Start 3 Total</b>	<b>681</b>	<b>11</b>	<b>61.9</b>			<b>1</b>		
Early Start 4 (Status 1 & 2)	601							
Early Start 4 Intake	88							
<b>Early Start 4 Total</b>	<b>689</b>	<b>11</b>	<b>62.6</b>					
Status 1 Over 36 mo.	45							
Early Start Unit Supervisor*	2							
Early Start Intake Unit Supervisor*								
<b>Total</b>	<b>2,901</b>	<b>44</b>	<b>65.9</b>	<b>2</b>		<b>1</b>		<b>3</b>
<b>Total Non-Early Start</b>	<b>15,263</b>	<b>174</b>	<b>87.7</b>	<b>5</b>		<b>2</b>	<b>4</b>	
<b>Total Early Start</b>	<b>2,901</b>	<b>44</b>	<b>65.9</b>	<b>2</b>		<b>1</b>		<b>3</b>
<b>Total</b>	<b>18,164</b>	<b>218</b>	<b>83.3</b>	<b>7</b>		<b>3</b>	<b>4</b>	
SFV Self Determination Specialist*	30	2						
<b>Intake Services</b>	<b>493</b>	<b>6</b>	<b>82.2</b>					<b>1</b>
<b>Antelope Valley</b>								
AV Self Determination Specialist*	19	1						
Adult Unit I	1,006	11	91.5					
Adult Unit II	1,018	11	92.5	1				
Adult Unit III	385	4	96.3	1				
<b>Total</b>	<b>2,409</b>	<b>26</b>	<b>92.7</b>	<b>2</b>				
AV Adult Unit Supervisor*	13							
Transition Unit I	1,112	11	101.1	2				
Transition Unit II	835	9	92.8	1				
<b>Total</b>	<b>1,947</b>	<b>20</b>	<b>97.4</b>	<b>3</b>				
AV Transition Supervisor*	9							
School Age I	876	11	79.6					
School Age II	963	12	80.3				2	
School Age III	197	2	98.5			2		
<b>Total</b>	<b>2,036</b>	<b>25</b>	<b>81.4</b>			<b>2</b>	<b>2</b>	
AV School Age Supervisor*	22							
AV Early Start 1 (Status 1 & 2)	585							
AV Early Start 1 Intake	166							
<b>AV Early Start 1 Total</b>	<b>751</b>	<b>10</b>	<b>75.1</b>	<b>1</b>				
AV Early Start 2 (Status 1 & 2)	99							
AV Early Start 2 Intake	36							
<b>AV Early Start 2 Total</b>	<b>135</b>	<b>3</b>	<b>45.0</b>	<b>1</b>				
Status 1 Over 36 mo.	26							
Early Start Unit Supervisor*	5							
Early Start Intake Unit Supervisor*								
<b>Total Non-Early Start</b>	<b>6,392</b>	<b>71</b>	<b>90.0</b>	<b>5</b>		<b>2</b>	<b>2</b>	
<b>Total Early Start</b>	<b>886</b>	<b>13</b>	<b>68.2</b>	<b>2</b>				
<b>Total</b>	<b>7,278</b>	<b>84</b>	<b>86.6</b>	<b>7</b>		<b>2</b>	<b>2</b>	
<b>Intake Services</b>	<b>227</b>	<b>3</b>	<b>75.7</b>	<b>1</b>				<b>1</b>
<b>Santa Clarita Valley</b>								
SCV Self Determination Specialist*	14			1				
Adult Unit	947	11	86.1				1	
Transition Unit I	157	2	78.5					
Transition Unit II	467	5	93.4					
<b>Total</b>	<b>624</b>	<b>7</b>	<b>89.1</b>					
School Age Unit I	935	10	93.5	1				
School Age Unit II	303	3	101.0	1				
<b>Total</b>	<b>1,238</b>	<b>13</b>	<b>95.2</b>	<b>2</b>				
Early Start (status 1 & 2)	569							
Early Start Intake	64							
<b>Early Start Total</b>	<b>633</b>	<b>10</b>	<b>63.3</b>	<b>1</b>		<b>1</b>		
Status 1 Over 36 mo.	5							
<b>Total Non-Early Start</b>	<b>2,809</b>	<b>31</b>	<b>90.6</b>	<b>2</b>			<b>1</b>	
<b>Total Early Start</b>	<b>633</b>	<b>10</b>	<b>63.3</b>	<b>1</b>				
<b>Total</b>	<b>3,442</b>	<b>41</b>	<b>84.0</b>	<b>3</b>		<b>1</b>	<b>1</b>	

January 2022 CSC Caseload Ratio									
All Valleys	Consumers	Ser. Coord.	Case Ratio	Opening	Hold	Floater	OD	Assoc.	
Total Non-Early Start	24,464	276	88.6	12		4	7		
Total Early Start	4,420	67	66.0	5		2		3	
Total Early Start (Status 1 & 2)	3,811								
Total Early Start Intake	614								
*Self Determination Specialist	63	3		1					
*Total Non Early Start Supervisor	116								
*Total Early Start Supervisor Status 1&2	7								
*Total Early Start Supervisor Intake									
Total Status 1 Over 36 mo.	76								
Sub-total	28,884	346	83.5	18		6	7		
Intake Services	720	9	80.0	1				2	
Prenatal Services									
Provisional Eligibility	261	4	65.3						
Enhanced Caseloads				2					
Development Center	14								
Enhanced Case Management	37	1							
Specialized 1:25 Caseloads	20	2		1					
Pending Transfer	94								
Shared-in	6								
Shared-out	28								
Medicaid Waiver	10,092								
Total	30,216	362	83.5	22		6	7	5	
	Total =	397	377						
* Numbers not part of ratio count, but counted on Total Summary section									



# North Los Angeles County Regional Center

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## Self Determination Program Report - Implementation Updates

February 1, 2022

### North Los Angeles County Regional Center Statistics

Participants have completed Orientation: **394** (248 since it opened to everyone)

Total number of budgets that are certified: **95**

Total number of budgets that are in the certification process: **21**

Total number of spending plans that are approved: **81**

Total number of spending plans in progress: **14**

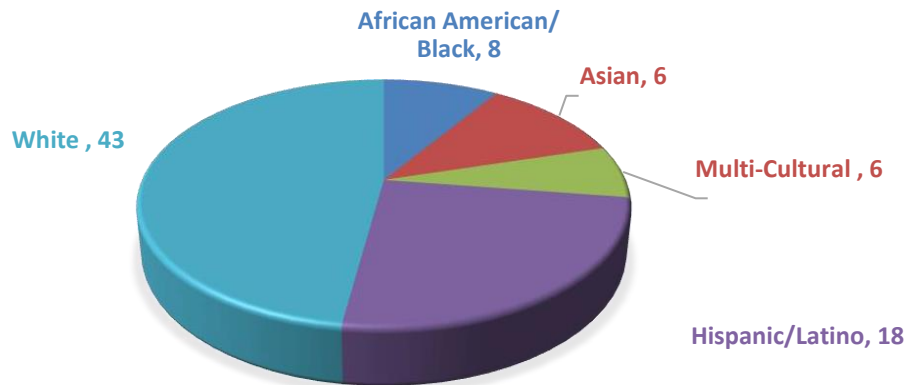
Total number of PCP's completed: **97**

Total number of participants that have opted out of SDP after certification: **1**

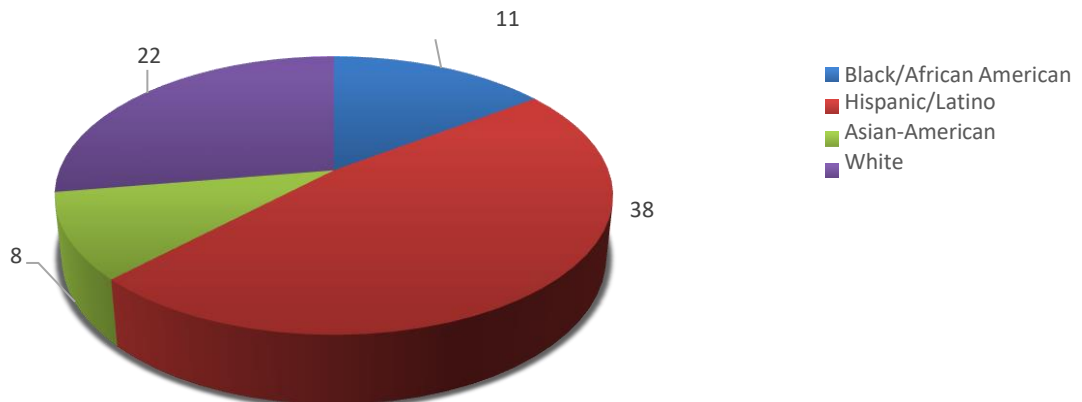
Total number of participants that have opted out of SDP after enrolled: **1**

Total number of participants that have transitioned into SDP: **81**

### PARTICIPANTS WHO HAVE TRANSITIONED - 81



### Participants that opted out -79 selected through lottery





# North Los Angeles County Regional Center

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## *NLACRC Implementation Updates*

- On January 13, 2022, DDS released additional guidelines with regards to SDP “goods and services.” The directive set forth 3 enclosures:
  - Enclosure A- provides detailed information about how the participant and the planning team can determine if a good or service addresses a need or goal in the IPP.
  - Enclosure B – Provides guidance on goods and services that can be funded by the individual budget in the spending plan, as well as what will be handled outside of the individual budget
  - Enclosure C- contains a flow chart intended to help the planning team determine when a good or service can be funded through Participant-Directed Goods and Services, Service Code 333.
  
- Participant Choice Specialists
  - NLACRC received funding for two positions and they will be allocated to:
    - Antelope Valley
    - San Fernando Valley
  
- Orientation & Information Meetings continue monthly
  - Orientation Meeting – February 7, 2022 at 9:00AM
  - Information Meeting – February 7, 2022 at 3:00PM
  
- NLACRC has the following allocations to support the implementation of SDP:
  - FY 2019/20: 109,258.00
  - FY 2020/21: 149,328.00
  - FY 2021/22: 149,331.00 (new)
  - *Priorities identified:* Recruitment and Training for Independent Facilitators, Joint Training on SDP Principles & Program Logistics, Small Group and Individualized Coaching, SDP Orientation Supports/Workgroups/Resource Fair, and Translation & Interpretation Services.
  
- Funding Allocations: Disability Voices United, Integrated Community Collaborative, Claudia Wenger, and The Legacy Center have executed contracts for SDP implementation, coaching, and resource fairs.
  
- Self Determination Support Group – 1<sup>st</sup> Wednesday of each month
  - Facilitated by Claudia Wenger
  - February 2, 2022 – 6:00-7:30PM
  
- SDP Local Volunteer Advisory Committee & Disability Voices United
  - Developing a Committee Center Plan
  - Public Meeting: Thursday February 10, 2022 from 6:30PM-8:30PM



# North Los Angeles County Regional Center

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- SDP Local Volunteer Advisory Committee – February 17, 2022
  - Everyone is welcome to attend meetings!

*Resources:*

- Disability Voices United – SDP Connect Meetings (Wednesdays at 4:30PM)
- Self Determination Program Service Definitions:  
[https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP\\_Service\\_Definitions.pdf](https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf)

*FMS Providers Serving NLACRC Catchment Area & Languages:*

<b>Available FMS Services</b>	<b>FMS Model</b>	<b>Languages Spoken</b>
Accredited	Bill Payer, Co-Employer	English, Spanish, Russian, Tagalog
Acumen	Bill Payer, Sole Employer	English and Spanish
ARCC Center	Bill Payer, Co-Employer, Sole Employer	English and Spanish
Aveana Support Services	Bill Payer and Co-Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau
The Emlyn Group	Bill Payer, Sole Employer and Co-employer	English only
GT Independence	Bill Payer, Sole Employer, Co-Employer	All Languages are supported to assist Individuals in the language of their choice
Mains'l	Bill Payer, Sole Employer, and Co-employer	English
Public Partnership LLC	Bill Payer and Sole-Employer	English, Spanish, Mandarin, Cantonese, Tagalog, Vietnamese, Korean

North Los Angeles County Regional Center  
**Consumer Advisory Committee Meeting Minutes (Via Zoom)**  
February 2, 2022

**Present:** Bill Abramson, Pamela Aiona, Lesly Forbes, Susan Good, Suzanne Paggi, and Cynthia Samano, – Committee Members

Juan Miranda/Metro Presenter, Mary Hylan/Roman Empire(Susan), Lucy Paz/Spanish Interpreter - Guests

Silvia Bonilla, Juan Hernandez, Ana Maria Parthenis-Rivas, Jose Rodriguez, and Jennifer Williamson – Staff

**Absent:** Caroline Mitchell, Chair, Destry Walker

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**I. Call to Order & Introductions**

In the absence of the Chair, S. Paggi called the meeting to order at 11:07 am.

**II. Consent Items**

- A. Approval of Agenda  
**M/S/C** (L. Forbes/S. Paggi) to approve the agenda as presented.
- B. Approval of Minutes January 5<sup>th</sup> Meeting  
**M/S/C** (S. Paggi/C. Samano) to approve the minutes as present.

**III. Committee Business**

- A. Presentation – Metro Service Representative Juan Miranda  
J. Miranda provided a slide presentation and overview of Metro services and answered questions.
- B. Training/Presentation Calendar  
J. Rodriguez provided an overview of the upcoming Training/Presentation Calendar.
- C. FFRC’s Generic Services Workshops  
J. Rodriguez provided an overview of the upcoming workshops.
- D. February Virtual Town Hall  
J. Williamson provided the link to NLACRC’s YouTube channel in the chat and informed the committee that they could view the previously recorded Town Halls by accessing the channel.

**IV. Identify Agenda Items for the Next Board Meeting**

- A. Minutes from the February 2<sup>nd</sup> Meeting

## V. Announcements / Information / Public Input

A. Next meeting: March 2<sup>nd</sup> 2022

S. Paggi expressed her concern regarding the Chair's absence in recent committee meetings.

B. Abramson suggested having a presentation about legal and the constitutional rights.

**Action:** J. Rodriguez will reach out to the Client Rights Advocate to present to the committee and also to the assembly representative to speak about constitutional rights.

## VI. Adjournment

S. Paggi adjourned the meeting at 12:02 pm.

Submitted by,

*Ana Maria Parthenis-Rivas*

Executive Administrative Assistant

[camin\_feb2\_2022]







## MEMORANDUM

DATE: February 9, 2022

TO: All Eligible Board Members

FROM: Michele K. Marra, Chief Organizational Development Officer

RE: Completion of the Executive Director's Performance Evaluation – Due March 9, 2022

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In accordance with the Executive Director's Evaluation Board of Trustees Policy, all board members with three (3) or months of time served are required to participate in the executive director's performance evaluation. Please note that failure to submit a signed evaluation to the Board President by the scheduled date will be treated as resignation from the Board, unless discussed with the Board President and there is agreement to grant an extension.

The board president will be available to help board members who need assistance regarding **content**, therefore, please feel free to contact Lety Garcia at GarciaLety818@gmail.com.

If you are experiencing any **technical difficulties** completing the performance evaluation or wish to complete a non-electronic version of the performance evaluation, please feel free to contact Michele Marra at mmarra@nlacrc.org or you may call her at (818)540-5739.

Attached you will find the Executive Director Performance Evaluation that is in an Adobe PDF fillable form, **please complete all areas and return no later than March 9, 2022 to Lawya Rangel, NLACRC Legal Counsel at [lrangel@csattys.com](mailto:lrangel@csattys.com), or fax number: (909) 941-3389 or mail to:**

**Lawya L. Rangel**  
**Clouse Spaniac Attorneys**  
**8038 Haven Avenue, Suite E**  
**Rancho Cucamonga, CA 91730**

Please note the following:

“Needs Improvement” should only be used if the following has occurred:

- 1) The issue has been identified by a board member and documented in writing to the board president or an elected officer;
- 2) The issue has been addressed at an Executive Session of the Executive Committee during the months between October to January;
- 3) The Executive Committee has confirmed that there is a need for improvement;
- 4) The board president or designated member of the Executive Committee has met with the Executive Director regarding the performance deficit identified, the improvement needed, and any performance recommendations made by the Executive Committee; and
- 5) The Executive Director has been provided with a full performance review period to address the issue.

Thank you for your participation in this board process!

North Los Angeles County Regional Center

**Executive Director Performance Evaluation**

Completed by:                      Name: \_\_\_\_\_

Board committees on which you have served:

_____	_____
_____	_____
_____	_____

Board offices you have held:

_____	_____
_____	_____
_____	_____

**Sources of information:** director’s reports; committee reports; monthly financial reports; audit reports; special incident reports; quality assurance reports; feedback relative to the performance-based contract; status of board self-audits and board goals; DDS feedback; personnel reports from human resources; ARCA reports; feedback from Festival Educacional; consumer survey results; information provided in board meetings; action logs.

The rating categories for this evaluation are:

Outstanding      Exceeds Expectations      Meets Expectations      Needs Improvement\*

\* “Needs Improvement” is not appropriate unless previously communicated to the Executive Committee for action. Any time the executive director’s performance in any category needs improvement, board members should identify the area for corrective action.

- All eligible board members will have an opportunity to bring concerns/issues regarding any areas of performance in which the executive director needs to improve during the executive director's current performance period. If a board member has identified a deficit in the executive director's performance, the board member should bring this to the attention of the board president or any elected officer to be addressed at an executive session of the Executive Committee during the months of October through January. Upon confirmation of the need for improved performance, the board president or designated member of the Executive Committee will meet with the executive director regarding the performance deficit identified, the improvement needed and any performance recommendations made by the Executive Committee.

<b>A.</b>	<b>Board Functions</b>	Yes	No
1	Does the executive director support the regional center’s programs and policies?		
2	Does the board have the information it needs to carry out its responsibilities?		
3	Is help and guidance provided to the board in setting policy?		
4	Are important items identified for board attention?		
5	Does the executive director clearly communicate policy decisions and actions to the board through regular reports?		
6	Does the executive director understand and communicate information on legislative issues?		
7	Do board members feel comfortable asking the executive director for help in understanding issues?		
8	Does the executive director effectively convey board goals and policies to the staff, consumers, service providers, and appropriate community agencies?		
9	Does the executive director provide adequate staff and technical assistance to committees?		
10	Does the executive director effectively represent the board with other agencies (e.g. the Association of Regional Center Agencies (ARCA), local public agencies, appropriate community agencies)?		
11	Does the executive director give the board information about possible problems and suggest plans of action?		
12	Are individual committee goals / actions combined into an overall plan for the board?		
13	Is appropriate board training provided?		
14	Are the annual fiscal audits (results of a review by an outside accounting firm) reported to the board?		
15	Does the board have a signed contract with DDS?		
16	Are the goals of the performance-based contract being met?		

A.	Board Functions (continued)	Yes	No
17	Are monthly financial reports provided to the board?		
18	Are possible financial problems identified clearly and early?		
19	Are the Purchase of Service Expenditure Projection (PEP) reports reviewed by the board?		
20	If required, does the center have a credit line?		
21	Is a critical calendar of necessary actions issued each year?		
22	Is an annual status of insurance coverage provided to the board?		
23	Are potential legal problems and options clearly explained?		

**Summary rating and comments on the executive director’s performance in this area:**

Outstanding    Exceeds Expectations    Meets Expectations    Needs Improvement

In this category, what do you feel are the executive director’s greatest strengths?

For this category, what could the executive director change that would benefit him and/or the regional center most?

B.	Center Operations	Yes	No
1	Does the center have a personnel manual and union contract that are legally compliant and consistent with the DDS contract?		
2	Have important changes in employment practices that could affect the level of case management services provided to consumers or employee morale been clearly explained to the board?		
3	Are union related issues being monitored and reported?		
4	Does the center have a staff development plan that supports its business?		
5	Are new program requirements anticipated and are needed resources developed?		
6	Are service standards current and reviewed by DDS?		
7	Are the rights of consumers safeguarded and promoted?		

**Summary rating and comments on the executive director’s performance in this area:**

Outstanding    Exceeds Expectations    Meets Expectations    Needs Improvement

In this category, what do you feel are the executive director’s greatest strengths?

For this category, what could the executive director change that would benefit him and/or the regional center most?

C.	Center Representation and Community Support	Yes	No
1	Is the executive director in touch with local legislators and their staff?		
2	Does the executive director effectively convey board goals and policies to the staff, consumers, service providers, and appropriate community agencies?		
3	Is information distributed to the community?		
4	Does the executive director maintain communication lines to the service provider community?		
5	Does the executive director effectively represent the center at ARCA?		
6	Does the regional center work with public and private organizations (generic resources) to maximize the provision of services to consumers?		
7	Does the executive director and other staff meet on a regular basis with community and provider groups to share information and solve problems?		
8	Are self-advocacy groups supported?		

**Summary rating and comments on the executive director’s performance in this area:**

Outstanding    Exceeds Expectations    Meets Expectations    Needs Improvement

In this category, what do you feel are the executive director’s greatest strengths?

For this category, what could the executive director change that would benefit him and/or the regional center most?



**It is very important that you provide comments in this section:**

<b>D.</b>	<b>Do you recommend that the board renews the executive director's contract?</b>	<b>Yes</b>	<b>No</b>
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**Summary rating and comments on the executive director's overall performance:**

Outstanding    Exceeds Expectations    Meets Expectations    Needs Improvement

Overall, what do you feel are the executive director's greatest strengths?

Overall, what could the executive director change that would benefit him and/or the regional center most?