



NORTH LOS ANGELES COUNTY

REGIONAL CENTER

15400 Sherman Way, Suite 170 • Van Nuys, CA 91406-4211
Main Number (818) 778-1900 • Fax (818) 756-6130

March 20, 2012

To: All Service Providers

RE: Applicant/Vendor Disclosure Statement aka DS 1891 Form

The purpose of this letter is to notify all service providers of new regulations that were effective December 27, 2011. The Department of Developmental Services (DDS) adopted emergency regulations that require all vendored service providers, applicants, and prospective service providers to submit a completed "Applicant/Vendor Disclosure Statement", (Form DS 1891), regarding business ownership, control and relationship information, to the regional center within 120 days of the effective date of the new regulations or by **April 24, 2012**.

North Los Angeles County Regional Center (NLACRC) is requesting that you please immediately submit a DS 1891 Form as required by the regulation. Additionally, NLACRC has enclosed a "DS 1891 Form Fact Sheet" ("FAQs") to assist you with completing the form. While this correspondence provides you a summary of the regulatory changes, a copy of Title 17, Section 54311 and WIC, Section 4648.12 is enclosed for your review to ensure compliance with this new regulation.

Additionally, information regarding the DS 1891 form can be found on DDS's website at dds.ca.gov or NLACRC's website at www.nlacrc.org.

If you have further questions, Family Member Vendors and Consumers should contact your NLACRC service coordinator for assistance. Service providers, applicants, or prospective service providers, should contact the NLACRC Community Services Hotline at 818-756-6127 for assistance.

NLACRC Office	Phone Number
Van Nuys Office	818-778-1900
Santa Clarita Office	661-775-8450
Lancaster Office	661-945-6761