



NORTH LOS ANGELES COUNTY

REGIONAL CENTER

15400 Sherman Way, Suite 170 • Van Nuys, CA 91406-4211
Main Number (818) 778-1900 • Fax (818) 756-6130

October 26, 2011

**RE: Half Day Billing for Day Programs and Look-A-like Day Programs
(WIC 4690.6)**

The purpose of this letter is to notify all day program and look-a-like day programs of a change in statute that went into effect on July 1, 2011. The new law, Welfare & Institutions Code (WIC) section 4690.60, states that all day programs and look-a-like day programs with a daily rate are to bill regional centers for services provided to consumers served in terms of half days of service and full days of service.

The new law applies to all day program and look-a-like day program service providers that provide the following types of day program services:

Day Program	Service Code
Activity Center	505
Adult Development Center	510
Behavior Management Program	515
Look-A-Like Day Programs, including but not limited to:	
Community Integration Services	055
Community Activities Support Services	063
Creative Arts Program	094
Adaptive Skills Training	605

The law defines a **"Full day of service"** as a day in which the consumer's attendance is at least 65 percent (65%) of the declared and approved program day. Furthermore, the law defines a **"Half day of service"** as any day in which the consumer's attendance does not meet the criteria for billing for a full day of service.



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Based on the definitions of a full day and half day of service provided in law, effective July 1, 2011, all day program and look-a-like day program service providers must complete regional center monthly attendance data by either indicating a unit of "1.00" for each full day of service or a unit of "0.50" for each "half day of service" in the attendance/units of service section of the claim form or e-billing invoice.

NLACRC is requesting that you please update your billing processes to ensure that your program is billing for half days of attendance, when appropriate. Additionally, if you determine that you have overbilled NLACRC for some services due to this change in statute, please submit revised attendance data to NLACRC's accounting department for processing.

While this correspondence provides you a summary of the changes in statute, a copy of Section 4690.6 of the WIC is enclosed for your review to ensure compliance with this new statute.

If you have questions about the statute, please contact Cherylle Mallinson by email at cmallinson@nlacrc.org for questions.

If you have questions about how to complete your monthly attendance report for billing purposes or if you need to submit revised attendance data to reflect half days of services, please contact your NLACRC accounts payable staff person as follows:

<i>Accounts Payable Staff Person</i>	<i>Phone Number</i>	<i>Email Address</i>
Cynthia	818-756-6312	csabino@nlacrc.org
Shiela	818-756-6244	smckinney@nlacrc.org
David	818-756-6282	Dgomez@nlacrc.org
Graciela	818-756-6320	Gmorales@nlacrc.org
Renee	818-756-6413	Rkang@nlacrc.org
Vilma	818-756-6347	Vmogoy@nlacrc.org



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CALIFORNIA WELFARE AND INSTITUTIONS CODE
DIVISION 4.5. SERVICES FOR THE DEVELOPMENTALLY DISABLED
CHAPTER 6. DEVELOPMENTAL AND SUPPORT OF COMMUNITY FACILITIES AND
PROGRAMS
ARTICLE 5. REGIONAL CENTER RATES FOR NONRESIDENTIAL SERVICES

4690.6. (a) Activity centers, adult development centers, behavior management programs, and other look-alike day programs with a daily rate shall bill regional centers for services provided to consumers in terms of half days of service and full days of service.

(b) For purposes of this section, the following definitions apply:

(1) "Full day of service" means a day in which the consumer's attendance is at least 65 percent of the declared and approved program day.

(2) "Half day of service" means any day in which the consumer's attendance does not meet the criteria for billing for a full day of service.

(c) A regional center may change the length of the declared and approved program day for a specific consumer in order to meet the needs of that consumer, upon the recommendation of the individual program planning team. The regional center shall set forth in the individual program plan the length of the consumer's program day and the reasons for the change in the length of the declared and approved program day.

(d) The definitions set forth in this section shall not apply to vendors of tailored day program service.