



Information for the

**April 11, 2012**

Board of Trustees Meeting

packet # 1 – mailed

# Board Calendars

NLACRC Board of Trustees Calendar

**April**

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
<b>1</b> April Fool's Day  Palm Sunday	<b>2</b>	<b>3</b> 2:00 pm Consumer Advisory Meeting	<b>4</b> 5:30 pm Nominating Meeting (CAC Interviews)	<b>5</b> 9:30 am Vendor Advisory Mtg (wk gps meet)  5:30 pm Nominating (VAC Interviews)	<b>6</b> Good Friday  Passover (at sunset)	<b>7</b>
<b>8</b> Easter Sunday	<b>9</b>	<b>10</b>	<b>11</b> 5:00-6:00 pm Packet Review 6:00-6:30 pm Board Dinner 6:30 pm Board Meeting (Van Nuys)	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b> Tax Day	<b>16</b>	<b>17</b>	<b>18</b> ARCA's Grass Roots Day  6:00 pm Cons. Svcs. mtg 7:00 pm Gov't/CR mtg	<b>19</b>	<b>20</b> 8:00-10:00 am 27 <sup>th</sup> Legislative Breakfast (Sam's Café at New Horizons)	<b>21</b>
<b>22</b> Earth Day	<b>23</b>	<b>24</b>	<b>25</b> 5:30-6:15 pm PRMT Mtg. 6:15-7:15 pm Admin. Affairs 7:15-8:15 pm Executive Mtg  Admin. Profs. Day	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>				<b>2012</b>	

← NLACRC Grass Roots Week →

# May

## NLACRC Board of Trustees Calendar

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
		<b>1</b> <u>2:00 pm</u> Consumer Advisory Mtg.	<b>2</b> <u>5:30 pm</u> Nominating Committee Meeting	<b>3</b> <u>9:30 am</u> Vendor Advisory Meeting	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> <u>6:30 pm</u> Strategic Planning Mtg.	<b>8</b>	<b>9</b> <u>5:00-6:00 pm</u> Board Packet Review <u>6:00-6:30 pm</u> Board Dinner <u>6:30 pm</u> Board Meeting (Van Nuys)	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b> Mother's Day	<b>14</b> <u>12:00 pm</u> Housing Committee Meeting	<b>15</b>	<b>16</b> <u>6:00 pm</u> Consumer Services Mtg. <u>7:00 pm</u> Gov't/CR Meeting	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> <u>10:00 am</u> AV Vendor Forum	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>  Shavuot (at sunset for 3 nights)
<b>27</b>	<b>28</b>  Memorial Day (NLACRC closed)	<b>29</b>	<b>30</b> <u>6:00-7:00 pm</u> Admin Affairs <u>7:00-8:00 pm</u> Executive Mtg	<b>31</b>		
					2012	

# Agenda & Minutes

North Los Angeles County Regional Center  
15400 Sherman Way, Suite 170, Van Nuys, California 91406  
Wednesday, April 11, 2012  
6:30 p.m.  
Board of Trustees Meeting

~AGENDA~

1. Call to Order & Introductions Yolanda Bosch  
President
2. Public Input & Comments (3 minutes)
3. Consent Items (*Packet # 1, page 4*)
  - A. Approval of Agenda
  - B. Approval of March 14<sup>th</sup> Board Meeting Minutes
4. Live Demonstration of NLACRC's New Website
5. Board Sharing Session
6. Committee Action Items (*Packet # 1, page 17*)
  - A. Administrative Affairs Committee (Craig Girard)
    - \* 1. Approval of Committee's Recommendation for a new CPA Firm
    - \* 2. Approval of City National Bank Resolution to add a New Account
    - \* 3. Approval of 1<sup>st</sup> Amendment to HOPE Contract
7. Director's Report George Stevens  
NLACRC Executive Director
8. Administrative Affairs Committee Craig Girard  
Treasurer
  - A. Minutes of March 28<sup>th</sup> Meeting
  - B. Wellspring Program Closure
  - C. Financial Report for February 2012
  - D. 3<sup>rd</sup> Quarter Human Resources Report
9. Association of Regional Center Agencies (ARCA) Jeremy Sunderland  
ARCA Delegate
  - A. Report on March 15 & 16, 2012 ARCA Meetings
  - B. Next Meetings: June 21 & 22, 2012
10. Consumer Advisory Committee Curtis Wang  
Chair
  - A. Minutes of March 6<sup>th</sup> Meeting
  - B. Minutes of April 3<sup>rd</sup> Meeting
11. Consumer Services Committee - *No Report* Jeremy Sunderland  
Chair

~ 10 minute break ~

12. **Government & Community Relations - *No Report*** Jeremy Sunderland  
Chair
13. **Housing Committee - *No Report*** Richard Dier  
Chair
14. **Nominating Committee** Duane Joslin  
A. Minutes of April 4<sup>th</sup> & 5<sup>th</sup> Meetings Chair  
B. Status Report on Recruitment
15. **Post-Retirement Medical Trust - *No Report*** Yolanda Bosch  
Chair
16. **Strategic Planning Committee - *No Report*** Sharoll Jackson  
Chair
17. **Vendor Advisory Committee** Jenni Moran  
A. Minutes of April 5<sup>th</sup> Meeting Chair
18. **Executive Committee** Yolanda Bosch  
A. Minutes of March 28<sup>th</sup> Meeting Chair
19. **Old Business / New Business (*Packet # 1, page 21*)**  
A. Attendance Sheets  
B. Complete Meeting Evaluations  
C. Visitation Reports
20. **Announcements / Information / Public Input**  
A. Next Board Meeting: Wednesday, May 9<sup>th</sup>, at 6:30 p.m. (Van Nuys)
21. **Adjournment**



**Minutes of Regular Meeting  
of  
North Los Angeles County Regional Center  
A Nonprofit Corporation**

*Draft*

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on March 14, 2012.

Trustees Present

Thomas Aguinaga  
Yolanda Bosch  
Richard Dier  
Craig Girard  
Jenean Glover  
Sharoll Jackson  
Duane Joslin  
Eric Leh  
Katie Mead  
Jenni Moran  
William Rayber  
Meredith Rimmer  
Jeremy Sunderland  
Rosa Villegas  
Curtis Wang

Trustees Absent

Sandra Baker

Staff Present

Diane Ambrose  
Jennifer Kaiser  
Michele Marra  
Kim Rolfes  
George Stevens  
Anna Whitlock

Guests Present

Dawn Hamilton  
Donita Joseph  
Ken Lane  
Jason Nagle  
Jann Seymour  
Gay Wane

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**1. Call to Order & Introductions**

The meeting was officially called to order by Yolanda Bosch, president, at 6:32 p.m. when it was determined that a quorum was present. Introductions were made.

**2. Public Input & Comments (3 minutes)**

NLACRC celebrated its 38<sup>th</sup> anniversary yesterday! To celebrate, we provided cake for all staff and have cake tonight for the board.

**3. Consent Items**

A. Approval of Revised Agenda

The revised agenda was approved as presented.

B. Approval of February 8<sup>th</sup> Board Meeting Minutes

M/S/C (W. Rayber/D. Joslin) To approve the minutes as presented.



**4. Presentation: Annual CPA Presentation on IRS Form 990**

It is required by law for the board to review the center's completed Return of Organization Exempt from Income Tax (990) form each year. Donita Joseph, partner with Windes & McClaughry, provided copies of the center's 990 form to everyone present and reviewed it with them page-by-page. She also reviewed the form, in depth, with the Administrative Affairs Committee at their last meeting.

**5. Presentation: The Adult Skills Center (TASC)**

Ken Lane, TASC's Executive Director, gave the presentation. TASC was founded in 1987 and since that time has provided services to hundreds of consumers with various developmental disabilities. TASC has an activity center, a transition program, a day program, a gardening and outdoor maintenance program, and independent living skills program, a supported living services program, and a cooperative home program. Also, TASC has developed 2 new programs as a result of foundation grants:

- A. A Community Living Assistance Program (CLAP) which provides no interest loans to consumers in an effort to assist those consumers with the skills and motivation to live out on their own with financial support to help make that happen. This is much like NLACRC's Help Fund loans.
- B. An Older Adults Successful Aging Program which enables TASC to hire a psychologist to implement her doctoral dissertation. This program provides futures planning services (i.e. healthcare issues, consumer preferences for living arrangements, social issues, end-of-life issues, etc.) to consumers and their families addressing the unique needs of older adult consumers with developmental disabilities.

TASC's vision is to help create a future where people with developmental disabilities live fully integrated lives within their communities and have opportunities to share in all aspects of a full, productive, personally meaningful, and satisfying life.

**6. Committee Action Items**

A. Administrative Affairs (Craig Girard)

- \* 1. Acceptance of IRS 990 Form

M/S/C (C. Girard/D. Joslin) To accept the center's IRS 990 form as presented.

- \* 2. Approval of Contract with Community Provider of Enrichment Services  
  
M/S/C (D. Joslin/J. Glover) To approve the 1<sup>st</sup> amendment to the Community Provider of Enrichment Services (CPES) agreement to acquire 4 specialized residential facilities, as presented.
- \* 3. Approval of Contract with My Life Foundation – *Deferred*
- \* 4. Approval to Sign Bank Cards  
  
M/S/C (T. Aguinaga/J. Glover) To approve Craig Girard, new board treasurer, to sign the bank cards.
- \* 5. Approval of Resolution for a Change in Board Officers  
  
M/S/C (J. Moran/R. Villegas) To approve Jenean Glover, outgoing treasurer, and Craig Girard, incoming treasurer, to sign the resolution for a change in board officers.

B. Consumer Services Committee (Jeremy Sunderland)

- \* 1. Approval of Changes to the Service Standards
  - a. Individual Program Plan Development (Blue)  
  
M/S/C (W. Rayber/R. Villegas) To approve the changes to the Individual Program Plan Development service standard as presented.
  - b. Family Supports and Living Arrangements (Green)  
  
M/S/C (D. Joslin/R. Villegas) To approve the changes to the Family Supports and Living Arrangements service standard as presented.

C. Executive Committee (Yolanda Bosch)

- \* 1. Approval of Changes to the Board Budget for FY 2011-12  
  
M/S/C (C. Girard/D. Joslin) To approve the changes to the board budget as presented.

D. Government & Community Relations Committee (Jeremy Sunderland)

- \* 1. Approval of Changes to the Board Visitation Policy

**Action:** The board approved the changes to the board Visitation policy, which will now be called the Service Provider and Elected Representatives Visits policy.

- \* 2. Approval of the 2012 Legislative Breakfast Theme

**Action:** The board approved “The System Belongs to Us” as the theme for the next Legislative Breakfast.

E. Housing Committee (Richard Dier)

- \* 1. Approval of Committee Goals for FY 2011-12

**M/S/C (D. Joslin/R. Villegas)** To approve the Housing Committee’s goals for this fiscal year as presented.

F. Nominating Committee (Duane Joslin)

- \* 1. Election of Ed Catino to the Consumer Advisory Committee

**M/S/C (W. Rayber/R. Villegas)** To elect Ed Catino to serve as a member of the Consumer Advisory Committee.

7. **Director’s Report**

George addressed the following areas in his report: allocation methodology; the state budget for FY 2012-13; legislation; regional center operations; and system and community activities. Copies of the director’s report were provided to the board along with the center’s monthly quality assurance, consumer statistics, and special incident reports. Also attached to the report was a copy of the center’s caseload ratio survey that the center submitted to the Department of Developmental Services (DDS).

**Action:** Yolanda asked George to send DDS a letter, for her signature, informing them that the center does not have enough operations dollars to hire the service coordinators needed to bring the caseload ratios down to the required levels.

8. **Administrative Affairs Committee**

A. Minutes of February 29<sup>th</sup> Meeting

The meeting minutes were included in board packet # 2.

B. Contract Timelines

When the Elwyn contract was presented at this month's board meeting, several board members had questions regarding the length of the contract and why it required board approval, as it was under \$250,000. To help the board better understand the contract approval process, they were provided with copies of the typical contract timelines. The timelines were approved by the Administrative Affairs Committee last year.

C. Statewide Operations Funding

Information on how operations funds are allocated to the regional centers was included in board packet # 2. The Administrative Affairs Committee reviewed this information at their last meeting wanted it shared with the board and with new board members during their orientation.

D. Financial Report for January 2012

The financial report showed that the operations budget is \$32,041,670 with projected expenses in the same amount, leaving no surplus or deficit. The purchase of service (POS) budget is \$228,568,190 with projected expenses of \$255,179,722, leaving a deficit of \$26,611,582.

E. 2<sup>nd</sup> Quarter Financial Graphs

F. 2<sup>nd</sup> Quarter Report on Union Bank Transactions

These 2 quarterly reports were included in packet # 2 for the board's information.

9. Association of Regional Center Agencies (ARCA)

A. Next ARCA Board Meeting: March 16<sup>th</sup> (Ontario)

The ARCA meetings will be held this week. Jeremy reported that he spoke with Eileen Richey, ARCA's new executive director. Eileen formerly worked for DDS and was a consultant to ARCA. She is very knowledgeable about the system and welcomes input from the ARCA board delegates. Jeremy's comments to her

were to hold firm with legislators and to recognize the individual differences between the regional centers as they are all unique.

B. Report on March 9<sup>th</sup> ARCA Consumer Advisory Committee (CAC) Meeting

William Rayber attended the meeting and reported that Eileen Cassidy gave the CAC an update on the state budget and on legislation. The CAC talked about the self-advocacy network which is organized by the State Council on Developmental Disabilities and the state's area boards. Brian Ward, from Redwood Coast Regional Center, was voted to be the ARCA CAC's representative on the self-advocacy network. Michael Statti, the ARCA CAC chair, has to step down because he is moving out of the area. An election will be held for a new chairperson. Any member wanting to become the new chairperson must get their executive director's signature on an agreement paper because the chairperson will need the regional center's assistance to help organize the CAC meetings. The next ARCA CAC meeting will be held in July.

10. Consumer Advisory Committee

A. Minutes of February 7<sup>th</sup> Meeting

The minutes were included in board packet # 2.

B. Minutes of March 6<sup>th</sup> Meeting - *Deferred*

The minutes have not been finished yet, but Curtis Wang reported that the committee saw the first draft of their event calendar at their last meeting. He will share the event calendar with everyone at next month's board meeting.

11. Consumer Services Committee

A. Minutes of February 15<sup>th</sup> Meeting

The minutes were included in board packet # 1.

B. 2<sup>nd</sup> Quarter Appeals and Hearings Report

The report was included in board packet # 1. Please contact Jeremy with any questions.

12. Government & Community Relations

- A. Minutes of February 15<sup>th</sup> Meeting
- B. Committee Bill File

The minutes and the committee's bill file were included in board packet # 1.

- C. Annual Legislative Training Session: Wednesday, March 21<sup>st</sup>

This training session is held each year to help prepare board members, Vendor Advisory Committee (VAC) members, Consumer Advisory Committee members, and staff for their visits with legislators during Grass Roots Week. Please RSVP to Jennifer.

- D. NLACRC Grass Roots Week: April 16<sup>th</sup>-20<sup>th</sup>

- E. ARCA's Grass Roots Day (Sacramento): Wednesday, April 18<sup>th</sup>

Michele Marra and Yolanda Bosch

- F. Update on Legislative Breakfast: Friday, April 20<sup>th</sup>

Another planning meeting was held today and the group is beginning to finalize the presentation for the breakfast.

### 13. Housing Committee

- A. Minutes of February 13<sup>th</sup> Meeting

The minutes were included in board packet # 1.

- B. Federal HUD 811 Grant Secured by New Horizons

A presentation was given to the committee on the U.S. Department of Housing and Urban (HUD) 811 grant that was secured by new Horizons which they used to expand the supply of supportive housing for very low income elderly and for very low-income persons with disabilities.

### 14. Nominating Committee

- A. Minutes of March 5<sup>th</sup> & 6<sup>th</sup> Meetings

The minutes were included in board packet # 2.

B. Status Report on Recruitment

Duane reported that the committee held interviews with board applicants on March 5<sup>th</sup> and 6<sup>th</sup> and will be holding interviews with CAC applicants on April 4<sup>th</sup> and with VAC applicants on April 5<sup>th</sup>. The committee's recommended nominees will be presented to the board in May and the elections will be held in June.

15. Post-Retirement Medical Trust - *No Report*

16. Strategic Planning Committee

A. Minutes of February 6<sup>th</sup> Meeting

The minutes were included in board packet # 1.

17. Vendor Advisory Committee

A. Minutes of March 1<sup>st</sup> Meeting

The minutes were included in board packet # 2. Jenni reported that the committee held a regular meeting (they did not break out into their workgroups) and reports were given on the various board committee meetings and VAC priority workgroup meetings. A behavioral service provider was audited by DDS and was found to be out of compliance in regards to their staff qualifications. As a result, NLACRC has contacted all of its behavioral service providers to find out if they are in compliance, and if they are not, NLACRC wants to assist them in resolving the problem.

18. Executive Committee

A. Minutes of February 29<sup>th</sup> Meeting

The minutes were included in board packet # 2.

B. Completed Executive Director Evaluation Forms Due

Yolanda was proud to announce that all board members turned in their completed executive director evaluation forms on time and she handed them to Michele Marra.

C. Annual Board Retreat

It has been decided that a board retreat will not be held this year. In its place, the board will have additional mingling time at the annual board dinner to get to know one another better. Also, a training will be given at the August board meeting, once the new board members have been seated.

**19. Old Business / New Business**

**A. Attendance Sheets**

Board and board committee meeting attendance sheets are always included in board packet # 1 for the board's information.

**B. Complete Meeting Evaluations**

Yolanda asked the board members to please complete evaluation forms after the meeting and submit them to her with any comments.

**C. Visitation Reports**

No visitations to regional center vendored programs or to local legislators were reported.

**20. Announcements / Information / Public Input**

A. Yolanda shared 2 documents with the board that were recently generated by "The Way Forward" movement for regional centers: an introduction to "The Way Forward: Alternatives for regional Centers" and the current version of the survey.

B. Next Board Meeting: Wednesday, April 11<sup>th</sup>, at 6:30 p.m. (Van Nuys)

**21. Adjournment**

Yolanda adjourned the meeting at 8:33 p.m.

Submitted by,

Jennifer Kaiser  
Executive Assistant



for:

Sandra Baker  
Board Secretary

[badmin.mar14.2012]



# Committee Action Items

**CITY NATIONAL BANK  
RESOLUTION**

**For Bank Depositor (Signature Cards) and Treasury Management Services  
Agreement**

**RESOLVED**, that the Executive Director of the North Los Angeles County Regional Center (Client) (or the Deputy Director of the North Los Angeles County Regional Center in the absence of the Executive Director), at the sole direction of the Executive Committee of the Board of Directors of the North Los Angeles County Regional Center, is and at all times was authorized to enter into deposit, fund transfer, brokerage, investment, cash management and deposit service agreements with City National Bank or City National Securities, Inc. on behalf of this Client and to designate from time to time who is authorized to withdraw funds, initiate payment orders and otherwise give instructions on behalf of this Client with respect to its deposit and brokerage accounts.

**RESOLVED FURTHER:** This authorization is in addition to any other authorizations in effect and shall remain in full force until City National Bank and City National Securities, Inc., receive written notice of its revocation at the address(es) and in the manner designated by them.

<b>Account Description</b>	<b>Account Number</b>
Prevention Program Account	401574395

**Certification by Secretary:** I certify that: (1) I am the Secretary of the Client named above; (2) the foregoing Resolution is a complete and accurate copy of a Resolution duly adopted by the Client's Board of Directors; (3) the Resolution is in full force and has not been revoked or changed in any way.

\_\_\_\_\_  
Sandra Baker, Board Secretary

\_\_\_\_\_  
March 26, 2012  
Date

**FIRST AMENDMENT TO REIMBURSEMENT  
AGREEMENT FOR RENOVATIONS  
(SB 962 Home)**

THIS FIRST AMENDMENT TO REIMBURSEMENT AGREEMENT FOR RENOVATIONS (this "**First Amendment**"), dated for reference purposes as of April 11, 2012, is entered into by and between NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC., a California nonprofit public benefit corporation ("**NLACRC**") and HOME OWNERSHIP FOR PERSONAL EMPOWERMENT, a California nonprofit public benefit corporation ("**HOPE**"), in accordance with the following facts:

A. NLACRC and HOPE have entered into a Reimbursement Agreement for Renovations dated as of September 10, 2011 (the "**Agreement**"), whereby NLACRC agreed to make certain funds from its budget for fiscal year ending June 30, 2010, available to HOPE in connection with the construction of renovations related to the acquisition of an Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) facility in the San Fernando Valley of Los Angeles, California (the "**Property**").

B. The parties now intend to amend the Agreement. All terms that are defined in the Agreement shall have the same meaning when used herein.

NOW, THEREFORE, based on the facts set forth above, NLACRC and HOPE further agree as follows:

1. The parties now intend to amend the Agreement, by amending Article 1.1 to read "The term of this agreement (hereinafter referred to as the "**Reimbursement Agreement for Renovations**) shall commence on the date hereof and shall end on *June 30, 2012* (the "**Termination Date**").

2. No Other Changes. The Reimbursement Agreement, as amended hereby, remains in full force and effect.

Executed in Van Nuys, California as of the date first set forth above.

NORTH LOS ANGELES COUNTY  
REGIONAL CENTER, INC., a California  
nonprofit public benefit corporation

HOPE OWNERSHIP FOR PERSONAL  
EMPOWERMENT, a California nonprofit  
public benefit corporation

By: \_\_\_\_\_  
George Stevens, Executive Director

By: \_\_\_\_\_  
Denise Fanelli, Director of Development

## Contract Summary and Board Resolution

No.	Description	Contract Summary
1	Contract Overview: (New or Amendment) (POS or OPS)	First Amendment to the Reimbursement Agreement for Renovations Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Home Ownership for Personal Empowerment (HOPE)
3.	The Purpose of the Contract	Reimbursement agreement for the construction of renovations related to the acquisition of an Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN, 962 home) in the San Fernando Valley of Los Angeles, California to be operated by Valley Village, for the purpose of placing consumers out of the Lanterman Developmental Center. The property for the ARFPSHN is located at, 15255 Larkspur in Sylmar, was purchased on 09/22/2011
4.	The Contract Term	FY2009-2010 Original Contract Term: September 10, 2011 through April 30, 2012. First Amendment: Extends term of contract from April 30, 2012 through June 30, 2012.
5.	The Total Amount of the Contract	\$320,000
6.	The Rate of Payment or Payment Amount	Payment will be reimbursed to HOPE based on performance milestones.
7.	Method or Process Utilized to Award the Contract.	Referred to NLACRC by the Integrated Project and approved by DDS in NLACRC's housing plan for FY2009-2010.
8.	Method or Process Utilized to Establish the Rate or the Payment Amount	Funding for acquisition was established in the FY2009-2010 CPP start-up plan, which was approved by DDS.
9.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	None

The North Los Angeles County Regional Center's (NLACRC) 'Administrative Affairs Committee reviewed and discussed the above contract and is recommending an action of the Board of Trustees to **Approve** the contract.

\_\_\_\_\_  
Craig Girard, Board Treasurer

\_\_\_\_\_  
March 28, 2012

**Attendance Sheets  
&  
Meeting Evaluation Sheet**

North Los Angeles County Regional Center  
Board of Trustees

Meeting Attendance  
FY 2011-12

Board Member	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Jan. 2012	Feb. 2012	Mar. 2012	Apr. 2011	May 2011	June 2011
Thomas Aguinaga	X	P	P	P*	P	X	P	P	P	P	P	P
Sandra Baker		P	P	P*	P		P	P	Ab	P*	Ab	P
Yolanda Bosch		P	P	P*	P		P	P	P	P*	Ab	P
Richard Dier		P	P	Ab	Ab		P	P	P	P	P	P
Craig Girard		P	P	Ab	P		P	P	P	P*	P	P
Jenean Glover		P	P	P*	P		Ab	P	P	P*	Ab	P
Sharoll Jackson		P	P	Ab	P		P	Ab	P	P	P	P
Duane Joslin		P	P	P*	P		P	P	P	P	P	P
Eric Leh		P	P	Ab	P		P	Ab	P	P*	P	Ab
Katie Mead		Ab	P	P*	P		P	P	P	P	P	Ab
Jenni Moran (VAC Chair)		Ab	P	P*	Ab		P	P	P	P	Ab	P
William Rayber		P	P	P*	P		P	P	P	P*	P	P
Dr. Meredith Rimmer		P	P	Ab	P		P	P	P	P	P	P
Jeremy Sunderland		P	P	Ab-ex	P		Ab	P	P	P	P	P
Rosa Villegas		P	P	P*	P		P	P	P	P*	P	P
Curtis Wang (CAC Chair)		P	P	P*	Ab		P	P	P			
~ open position ~												
~ open position ~												
~ open position ~												
~ open position ~												
~ open position ~												
~ open position ~												

X = No meeting held      P = Present      Ab = Absent      \* = Visitation      ex: Excused

North Los Angeles County Regional Center  
Board of Trustees

Committee Meeting Attendance  
FY 2011-12

Board Member	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Jan. 2012	Feb. 2012	Mar. 2012	Apr. 2011	May 2011	June 2011
Thomas Aguinaga (CS)	P	P	P	P	P	X	P	P	P	X	P	X
Sandra Baker (EC)	P	P	Ab	Ab	P		P	P	P	P	P	X
Yolanda Bosch (EC)	P	P	P	P	Ab		P	P	P	P	P	X
Richard Dier (AA)	P	P	P	P	P		P	P	P	P	Ab	X
Craig Girard (AA)	P	P	P	P	P		P	P	P	X	P	X
Jenean Glover (AA)	P	P	Ab	P	P		P	P	P	X	P	X
Sharoll Jackson (EC)	Ab	P	P	Ab	P		P	Ab	P	P	P	X
Duane Joslin (NC)	X	P	X	X	X		P	P	P	P	P	X
Eric Leh (EC)	P	P	P	P	P		P	P	P	P	P	X
Katie Mead (G/CR)	P	P	P	P	Ab		P	P	X	X	P	X
Jenni Moran (VAC)	X	Ab	P	P	P		P	P	P	P	P	P
William Rayber (SPC)	X	P	X	X	P		X	P	X	X	P	X
Meredith Rimmer (SPC)	P	Ab	P	P	Ab		P	P	X	X	P	X
Jeremy Sunderland (G/CR)	P	P	P	P	P		P	P	X	X	P	X
Rosa Villegas (NC)	X	Ab	X	X	X		P	P	P	P	P	X
Curtis Wang (CAC)	X	P	P	P	Ab		P	P	P			
~ open position ~												
~ open position ~												
~ open position ~												
~ open position ~												
~ open position ~												
~ open position ~												

X = No meeting held      P = Present      Ab = Absent      \* = Not a regularly scheduled meeting

T - Transportation problem



**Attendance Policy:** In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 02-10-99)

North Los Angeles County Regional Center  
Board of Trustees

Meeting Evaluation

Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Did the meeting follow the agenda? Yes \_\_\_ No \_\_\_

2. Did the meeting begin as scheduled? Yes \_\_\_ No \_\_\_

3. Did the meeting end as scheduled? Yes \_\_\_ No \_\_\_

4. Did you receive written or verbal information about the issues on the agenda? Yes \_\_\_ No \_\_\_

5. Did the information received enable you to make informed decisions? Yes \_\_\_ No \_\_\_

6. Did the issues concern:

a. Consumers? Yes \_\_\_ No \_\_\_

b. Board operations? Yes \_\_\_ No \_\_\_

c. Committee business? Yes \_\_\_ No \_\_\_

d. Center operations? Yes \_\_\_ No \_\_\_

e. None of the above? (please specify below)  
\_\_\_\_\_  
\_\_\_\_\_

7. Did you feel prepared to participate in the meeting? Yes \_\_\_ No \_\_\_

8. What would you like more information about?  
\_\_\_\_\_  
\_\_\_\_\_