

North Los Angeles County Regional Center
Nominating Committee Conference Call Notes

April 5, 2017

Present: Marcia Leija, Bridget Moss, and Jeremy Sunderland – Committee Members
Jennifer Kaiser and George Stevens – Staff Members

Absent: Caroline Mitchell

I. Call to Order

Bridget Moss, chair, called the meeting to order at 6:43 p.m.

II. Consent Items

A. Approval of Agenda

M/S/C (J. Sunderland/B. Moss) To approve the agenda as presented.

B. Approval of March 21st Meeting Minutes

M/S/C (J. Sunderland/B. Moss) To approve the minutes as presented.

C. Approval of March 22nd Meeting Minutes

M/S/C (J. Sunderland/B. Moss) To approve the minutes as presented.

III. Committee Business

A. New Board Recruitment Plan

After discussion about how to expand the committee's recruitment plan for next fiscal year to attract more Latino/Hispanic applicants, the following motion was made.

M/S/C (B. Moss/M. Leija) To recommend to the Board of Trustees to expand the board member recruitment plan to include:

1. Starting the outreach process in September rather than October.
2. Announcing educational meetings for potential board applicants that will be held in September and October.
3. Add taglines to the center's Facebook, website, and general e-mail blasts: Want to become more active? Join our board!
4. More broadly advertise the board meetings.

Action: Jennifer will develop a frequently asked questions sheet for potential board applicants.

B. Review and Approve Critical Calendar for FY 2017-18

Action: Once the board approves the committee's new recruitment plan, Jennifer will modify the critical calendar to reflect the new activities.

C. Make any Recommendations for next year's Nominating Committee

M/S/C (J. Sunderland/M. Leija) To recommend to next year's committee that they continue to hold group orientations for the board, VAC, and CAC applicants.

IV. Board Meeting Agenda Items

The following items were identified for the committee's section of the April 13th board meeting agenda:

- A. Minutes of March 21st, March 22nd, and April 5th Meetings
- B. Recommended Expansion Board Member Recruitment Plan
- C. Resignation of Shant Kotchounian (June 30, 2017)
- D. Status on Recruitment

The following items were identified for the committee's section of the May 10th board meeting agenda:

- E. Recommended Nominations and Re-Nominations for FY 2017-18
 - 1. Vendor Advisory Committee
 - 2. Board of Trustees
 - 3. Board Interns
 - 4. Slate of Officers

V. Announcements / Information

- A. Jeremy reported that he will be unable to attend the April 13th board meeting.

VI. Adjournment

M/S/C (J. Sunderland/M. Leija) To adjourn the meeting at 7:19 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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