

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at Desert Haven Enterprises, 43437 Copeland Circle, Lancaster, California, on October 13, 2016.

Trustees Present

Dan Becerra
Adelina Castellanos
Michelle Heid
Shant Kotchounian
Marcia Leija
Oscar Mejia
Meagan Miller
Caroline Mitchell
Bridget Moss
Debra Newman
William Rayber
Curtis Wang
Todd Withers

Trustees Absent

Jun Antonio
Daniel Garcia
Jenean Glover
Jessica Gould
Erika Hernandez
Lou Paparozzi
Jeremy Sunderland
Tamar Witmer

Staff Present

Diane Ambrose
Ruth Janka
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens
Anna Whitlock

Guests Present

Victoria Berrey
Rene Cortes
Robert Kaiser
Clarisol Mejia
Jenni Moran

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1. Call to Order & Introductions

Bridget Moss, 1st vice president, call the meeting to order at 7:00 p.m., in Lou Paparozzi's absence.

2. Public Input & Comments – There was no public input.

3. Consent Items

A. Approval of Revised Agenda (*Packet #2, page 82*)

An executive session was added to the end of the agenda.

M/S/C (W. Rayber/C. Mitchell) To approve the revised agenda as modified.

B. Approval of September 14th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (C. Wang/W. Rayber) To approve the minutes as presented.

4. **Committee Action Items** (*Packet #1, page 17*)

A. Administrative Affairs (Dan Becerra)

1. Approval of CPA Request for Proposals Timeline

M/S/C (W. Rayber/C. Wang) To approve the CPA RFP Timeline, as presented.

Action: Board members who want to volunteer on the Selection Committee should contact Dan Becerra or Jennifer Kaiser within the next 10 days.

2. Approval of Contracts

- a. Aacres CA LLC
- b. CBEM LLC
- c. Elwyn California (PL-1170)
- d. National Support Services, Inc.
- e. Pathpoint
- f. Elwyn California (PL-1387, 1389, 1391, and 1427)

M/S/C (W. Rayber/D. Becerra; Abstention: M. Heid) To approve the 6 contracts listed above, as presented.

B. Executive Committee (Lou Paporozzi)

1. Approval of November 16th and Annual Legislative Training

M/S/C (W. Rayber/C. Wang) To approve changing the board calendar to reflect that each year in November, a legislative training will be held for all board members in lieu of the Consumer Services and Government/Community Relations Committee meetings.

C. Strategic Planning Committee (William Rayber)

1. Approval of 2017 Performance Contract

M/S/C (W. Rayber/M. Leija) To approve the center's 2017 performance contract, as presented, and to submit it to the Department of Developmental Services (DDS).

5. Additional Committee Action Items (*Packet #2, page 85*)

A. Administrative Affairs (Dan Becerra)

1. Approval of Contracts

- a. Excellent In-Home Care, Inc.
- b. California Spectrum Care, Inc.
- c. Tikvah – Etta & Lazear Israel Center for the DD

M/S/C (W. Rayber/C. Wang; Abstention: M. Heid) To approve the 3 contracts listed above, as presented.

6. Director's Report (*Packet #2, page 92*)

George Stevens addressed the following areas in his report: allocation methodology; legislation; and regional center operations. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to George's report was a legislative update.

7. Association of Regional Center Agencies (*Packet #1, page 47*)

A. Next Meetings: October 20th & 21st (Pomona)

Debra Newman reported that at the last ARCA meeting a presentation was given on generic services; please contact her if you are interested in seeing it. The ARCA Board of Directors meeting will be held Friday, October 21st. Whenever that meeting is held in the Los Angeles area, we encourage our board members to attend if they are interested.

Action: Any board members interested in attending the October 21st ARCA meeting should contact Jennifer so she can RSVP their attendance to ARCA.

8. Administrative Affairs Committee (*Packet #2, page 126*)

A. Minutes of the September 28th Meeting

The minutes were included in the meeting packet; please see Dan Becerra with any questions.

B. Financial Report

The center's operations budget is currently \$48,057,128 and the purchase of service (POS) budget is \$376,866,488. We will not have a forecast of any deficit or surplus in the POS budget until we complete our first Sufficiency of Allocation Report (SOAR) and submit it to DDS in December.

C. 1st Quarter Human Resources Report

During the 1st quarter of this fiscal year, the center had 0 positions on hold, 26 new hires, 2 promotions, and 14 separations for a quarterly turnover rate of 0.09%.

9. **Consumer Advisory Committee**

A. Minutes of the October 4th Meeting – Deferred

10. **Consumer Services Committee** (*Packet #1, page 50*)

A. Minutes of the September 21st Meeting

The minutes were included in the meeting packet; please see Jessica Gould with any questions.

B. Self-Determination Program Update

DDS is still working with the Center for Medicare and Medicaid Services (CMS) to prepare the waiver for federal funding, but has not formally re-submitted the waiver as yet. DDS is reportedly working to resolve the remaining 35 of the original 180 issues. The waiver should be posted for its 90 day comment period in February 2017. Also, the center's Self-Determination Volunteer Advisory Committee (SDVAC) continues to meet on a monthly basis and learn as much as they can. The committee generally meets on the 3rd Thursday of each month at 7:00 p.m. and meets at the various NLACRC offices. These are open meetings and members of the public are welcome to attend. The next SDVAC meeting will be held Thursday, October 20th, at the center's Antelope Valley office. If you want to keep updated on the development of the self-determination program, you can sign up to receive updates on the center's website.

11. **Executive Committee** (*Packet #2, page 138*)

A. Minutes of the September 28th Meeting

The minutes were included in the meeting packet; please see Lou Paparozzi with any questions.

B. Action Taken to Adjust FY 2015-16 Board Budget

The Executive Committee took action, on behalf of the Board of Trustees, to move \$300 from category #1 to category #7 of the board budget to cover a shortfall.

C. Action Taken to Support AB 796 (Nazarian)

At the request of the Government & Community Relations Committee, the Executive Committee took action, on behalf of the Board of Trustees, to support AB 796 (Nazarian). A copy of the signed support letter was included in the meeting packet. The governor signed this bill.

12. **Government & Community Relations** (*Packet #1, page 54*)

A. Minutes of the September 21st Meeting

The minutes were included in the meeting packet; please see Tamar Witmer with any questions.

B. Updated Bill File

The most recent legislative session came to an end on September 30th and Governor Brown had until that time to sign or veto bills. Copies of the committee's updated bill file were included in the meeting packet; the committee was tracking 17 different bills.

C. Update on Candidates Forums: October 6th & October 18th

The October 6th forum, which was held in the Santa Clarita Valley, was a big success with all candidates participating and with over 100 attendees! Our next forum will be held Tuesday, October 18th, at Sam's Café at New Horizons in North Hills and we want to see standing room only! Our catchment area is losing 2 of its current senators, Fran Pavley and Carol Liu, who have been champions for our system. We want whoever takes their places to know that the developmental disabilities system has a huge force of advocates behind it. Please be sure to come to the next forum and bring your friends and family!

13. **Nominating Committee** – *No Report*

14. **Post-Retirement Medical Trust Committee** – *No Report*

15. Strategic Planning Committee – *No Report*

16. Vendor Advisory Committee (*Packet #2, page 145*)

A. Minutes of the October 6th Meeting

The minutes were included in the meeting packet; please see Jessica Gould with any questions.

17. Old Business / New Business (*Packet #1, page 75*)

A. Attendance Sheets

The updated board and board committee attendance sheets are always included in the meeting packets. Members cannot miss more than 2 meetings in a row or 4 meetings in a 12-month period.

B. Complete Meeting Evaluations

Bridget asked the board members to please complete evaluations forms after the meeting and submit them to her with any comments.

C. Visitation Reports

Board members are encouraged to visit regional center funded programs for educational purposes. After the visit, board members can share what they learned during this part of the board meeting. Any board members interested in visiting a program should contact Jennifer so she can make the arrangements.

18. Announcements / Information / Public Input

A. Michelle Heid announced that she and Senator Tom Lackey visited the residential homes run by Dolly Wauls, a former Vendor Advisory Committee member. Michelle reported that both she and Senator Lackey were very impressed with the beautiful homes and the passionate and caring staff.

B. Victoria Berrey announced that the Family Focus Resource Center (FFRC) also moved into the new building in Chatsworth and invited people to come visit their new space once they are done settling in.

C. Victoria also announced that the FFRC will be holding its annual special needs resource fair on Saturday, October 29th, from 10:00 a.m. to 2:00 p.m. at CSUN.

There will be lots of resource exhibitors, music, entertainment, a photo booth, carnival, and more. This is a great networking opportunities for families. For more information contact the FFRC at Facebook at www.facebook.com/ffrc or via Twitter@ FamilyFocusFRC.

D. Next Board Meeting: Wednesday, November 9th (Oakdale Office, Chatsworth)

A tour of the new Oakdale office will be given to the board prior to the board meeting from 5:00 to 6:00 p.m.

19. **Executive Session**

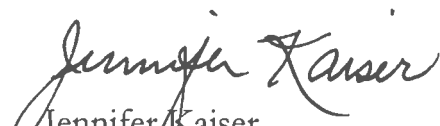
A. Real Estate Negotiations

M/S/C (W. Rayber/C. Mitchell) To go into executive session at 8:17 p.m.


20. **Adjournment**

Bridget adjourned the meeting at 8:25 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

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