

North Los Angeles County Regional Center  
**Executive Committee Meeting Minutes**  
September 28, 2016

**Present:** Bridget Moss, Debra Newman, Lou Paparozzi, and Todd Withers – Committee Members  
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens – Staff Members

**Absent:** Dan Becerra and Jenean Glover

---

**I. Call to Order**

Lou Paparozzi, president, called the meeting to order at 7:19 p.m.

**II. Public Input** -- There was no public input.

**III. Consent Items**

A. Approval of Agenda

Several items were added to the agenda.

**M/S/C** (D. Newman/B. Moss) To approve the agenda as modified.

B. Approval of Minutes from August 31<sup>st</sup> Meeting

**M/S/C** (D. Newman/L. Paparozzi) To approve the minutes as presented.

**IV. Executive Session**

- A. Legal
- B. Employment Matter
- C. Lease

**M/S/C** (B. Moss/D. Newman) To go into executive session at 7:22 p.m.

The executive session ended at 7:41 p.m. and the meeting continued.

**V. Committee Business**

A. DDS Approval of NLACRC's Caseload Ratio Plan of Correction

The Department of Developmental Services (DDS) approved the center's plan of correction and copies of that letter were provided to the committee.

B. Annual Whistleblower Compliance Report (Michele/Kim)

Michele and Kim presented the committee with the center's annual whistleblower compliance report.

C. Board Budget

1. FY 2015-16 Board Budget vs. Expenses (Final)

One final adjustment needs to be made to the board's FY 2015-16 budget before it can be closed out. A \$300 transfer is being proposed from category #1 to category #7 to cover a shortfall. As no more late bills are expected, once this is done, the board budget for last fiscal year can be closed and the remaining surplus funds (\$12,774.51) can be transferred into the post-retirement medical trust.

**M/S/C** (B. Moss/D. Newman) To approve transferring \$300 from board budget category #1 into category #7 so a shortfall can be covered and the budget can be closed out, on behalf of the Board of Trustees.

2. FY 2016-17 Board Budget vs. Expenses

The board's budget for this fiscal year is \$89,750. Kim shared copies of the board's budget for this fiscal year showing expenses as of September 19<sup>th</sup>. Board expenses totaled \$3,444.56 or 3.84% of the total budget.

D. GCR Request: Approval of Support Letter for AB 796 (Nazarian)

This bill would remove the sunset on SB 946 to ensure permanent access to insurance-funded behavioral health treatment which is critical for many consumers and families. All bills currently before the governor must be signed or vetoed by the end of September. As such, the Government & Community Relations Committee would like the Executive Committee to send a letter to the governor urging him to sign the bill into law. Copies of the draft letter were provided to the committee.

**M/S/C** (B. Moss/D. Newman) To approve sending the letter to Governor Brown, urging him to sign AB 796 (Nazarian) into law, on behalf of the Board of Trustees.

E. GCR Request: Annual November Legislative Training

All new board members are assigned to serve on the Consumer Services (CS) and Government/Community Relations (GCR) Committees. The committee is recommending that they be allowed to be given a legislative training in lieu of the November 16<sup>th</sup> CS and GCR meetings, which would be open to other board members as well. Additionally, they would like to recommend that this training be held each November, in lieu of the 2 regular committee meetings. The 2-hour legislative training would be given by Michelle Heid.

**M/S/C** (D. Newman/B. Moss) To recommend to the Board of Trustees to change the board calendar by replacing the November 18<sup>th</sup> CS and GCR meetings with a 2-hour legislative training, which would also be open to other board members. Additionally, they will recommend that the Board of Trustees approve holding a legislative training each year in November, in lieu of the CS and GCR meetings.

F. Finalize Agenda for October 13<sup>th</sup> Board Meeting

The committee finalized the agenda for next month's board meeting. Lou reported that he will be unable to attend the next board meeting, so Bridget, as 1<sup>st</sup> vice president, will run the meeting.

## VI. Center Operations

A. Candidates' Forums

We are busy trying to get as many people as possible to attend the 2 candidates' forums. Please plan to participate in at least one of the forums and encourage others to do so as well.

B. Performance-Based Contract Input

George met today with the mother who submitted extensive input on our 2017 performance contract. It was a good and productive meeting.

C. Oakdale Move

The staff in phase 1 are all in the process of getting settled in their new office spaces. Phase 2 staff will be moving in on Monday. Board members will need to be issued badges in order to operate the elevator and get access to the 4<sup>th</sup> floor.

**Action:** Jennifer will work with Fay Shapiro, the center's facilities manager, to get elevator access badges for our board members.

**VII. Announcements / Information Items**

A. Next Meeting: Wednesday, October 26<sup>th</sup>, at 7:15 p.m. (Oakdale Office)

**VIII. Adjournment**

Lou adjourned the meeting at 7:56 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

[ecmin.sep28.2016]

