

**Minutes of Regular Meeting  
of  
North Los Angeles County Regional Center  
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on August 10, 2016.

Trustees Present

Jun Antonio  
Daniel Garcia  
Jenean Glover  
Jessica Gould  
Shant Kotchounian  
Meagan Miller  
Caroline Mitchell  
Bridget Moss  
Debra Newman  
Lou Paparozzi  
William Rayber  
Jeremy Sunderland  
Curtis Wang  
Todd Withers  
Tamar Witmer

Trustees Absent

Dan Becerra  
Adelina Castellanos  
Michelle Heid  
Erika Hernandez  
Marcia Leija  
Oscar Mejia

Staff Present

Jennifer Kaiser  
Michele Marra  
Kim Rolfes  
George Stevens

Guests Present

Victoria Berrey	Mindy Owings
Sharoll Jackson	Kathleen Secchi
Arnulfo Jackson	Jann Seymour
Joe Medina	Denise Thornquest
Steve Miller	Michelle Urdaneta

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**1. Call to Order & Introductions**

Lou Paparozzi, president, called the meeting to order at 6:33 p.m. Lou extended a warm welcome to the new board members Daniel Garcia, Shant Kotchounian, Meagan Miller, and Tamar Witmer. Introductions of everyone present followed.

**2. Public Input & Comments**

Victoria Berrey introduced herself and Kathleen Secchi who run the Family Focus Resource Center. They contract with NLACRC to provide services and supports to consumers and families. They just began a new support group for parents of adult consumers; the next support group meeting will be Monday, August 22<sup>nd</sup>, at 6:30 p.m.

**3. Consent Items**

A. Approval of Revised Agenda (*Packet #2, page 90*)

Under Section 8.A., the date and location of the next ARCA meetings were changed to August 18<sup>th</sup> and 19<sup>th</sup> in Torrance. Item 15.C. was added.

**M/S/C** (W. Rayber/C. Mitchell) To approve the revised agenda as modified.

B. Approval of June 8<sup>th</sup> Board Meeting Minutes (*Packet #1, page 7*)

**M/S/C** (C. Wang/C. Mitchell) To approve the minutes as presented.

**4. Executive Session**

A. Real Estate Negotiations - Handout

**M/S/C** (W. Rayber/C. Wang) To go into executive session at 6:42 p.m.

The executive session ended at 7:00 p.m. and the board meeting continued.

**5. Committee Action Items** (*Packet #1, page 18*)

A. Executive Committee (Lou Paparozzi)

1. Approval of Changes to Board Audit

**M/S/C** (W. Rayber/C. Mitchell) To approve the changes to the Board Audit, as presented.

B. Consumer Advisory Committee (Daniel Garcia)

1. Approval of Priority Activities for FY 2016-17

**M/S/C** (C. Wang/C. Mitchell) To approve the Consumer Advisory Committee's priority activities for FY 2016-17 as presented.

C. Consumer Services Committee (Jessica Gould)

1. Approval of Priority Activities for FY 2016-17

**M/S/C** (W. Rayber/C. Mitchell) To approve the Consumer Services Committee's priority activities for FY 2016-17 as presented.

D. Government & Community Relations Committee (Tamar Witmer)

1. Approval of Priority Activities for FY 2016-17

**M/S/C** (T. Witmer/J. Gould) To approve the Government & Community Relations Committee's priority activities for FY 2016-17 as presented.

E. Strategic Planning Committee (William Rayber)

1. Approval of Priority Activities for FY 2016-17

It was recommended that the 5<sup>th</sup> priority be amended to include the word "accessible" to the reference to affordable housing.

**M/S/C** (W. Rayber/C. Wang) To approve the Strategic Planning Committee's priority activities for FY 2016-17 as amended.

2. Approval of Changes to SPC Policies and Procedures

**M/S/C** (J. Gould/B. Moss) To approve the changes to the Strategic Planning Committee's policies and procedures as presented.

3. Recommendation to Join POS Disparity Meetings with Performance Contract Meetings

**M/S/C** (W. Rayber/C. Wang) To approve joining the POS disparity meetings with the performance contract meetings.

**6. Additional Action Items** (*Packet #2, page 92*)

A. Administrative Affairs Committee (Dan Becerra)

1. Approval of Contracts

- a. Glen Park at Valley Village
- b. Aacres CA LLC (Bircher)
- c. Aacres CA LLC (Quartz)
- d. H.R. Christopher O'Brien
- e. Accredited Respite Services, Inc.
- f. Colby Care Home Health, Inc. dba Qualkare Assisted Living Services

**M/S/C** (W. Rayber/D. Newman) To approve the 6 contracts listed above as presented.

g. ARCA UFS Replacement RFP Assessment

**M/S/C** (T. Witmer/M. Miller) To approve the contract for the ARCA UFS replacement RFP assessment as presented.

B. Government & Community Relations Committee (Tamar Witmer)

1. Approval of Proposal for Community & Legislative Education Consultant

**M/S/C** (W. Rayber/J. Glover) To approve the proposal for the community and legislative education consultant.

C. Nominating Committee (Bridget Moss)

1. Approval of Committee Meeting Time Change

**M/S/C** (J. Sunderland/J. Gould) To approve changing the start time for the regular Nominating Committee meetings from 5:30 to 6:30 p.m.

2. Approval of Board Composition Survey

Meagan noted an error on the survey; she lives in the Santa Clarita Valley, not in the San Fernando Valley.

**M/S/C** (W. Rayber/C. Wang) To approve the completed Department of Developmental Services' (DDS's) board composition survey as modified.

D. Vendor Advisory Committee (Michelle Heid)

1. Approval of Priority Issues for FY 2016-17

**M/S/C** (J. Gould/M. Miller) To approve the Vendor Advisory Committee's priority issues for FY 2016-17 as presented.

7. **Director's Report** (*Packet #2, page 111*)

George Stevens addressed the following areas in his report: allocation methodology; state budget; legislation; and regional center operations. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to George's report were a legislative update and information on AB 1606 – trailer bill language that affects regional centers.

**8. Association of Regional Center Agencies**

A. Next Meetings: August 18<sup>th</sup> & 19<sup>th</sup> (Torrance)

**9. Administrative Affairs Committee (Packet #2, page 156)**

A. Minutes of the July 27<sup>th</sup> Meeting

The meeting minutes were included in the meeting packet; please see Dan Becerra with any questions.

B. Financial Report

The center's operations budget is currently \$40,965,794 with no projected surplus or deficit. The purchase of service (POS) budget is \$369,764,194 with a projected deficit of \$6,126,420 (in the worst case).

C. 4<sup>th</sup> Quarter/Year End Human Resources Report

During the 4<sup>th</sup> quarter of this fiscal year, the center had no positions on hold, 16 new hires, 8 promotions, and 12 separations for a quarterly turnover rate of 0.08%. For FY 2015-16, the center had a total of 1 position on hold, 55 new hires, 17 promotions, and 50 separations, and an annual turnover rate of 0.09%.

**10. Consumer Advisory Committee (Packet #2, page 174)**

A. Minutes of the June 7<sup>th</sup> Meeting

B. Minutes of the August 2<sup>nd</sup> Meeting

The minutes from both meetings were included in the meeting packet; please see Daniel Garcia with any questions.

**11. Consumer Services Committee (Packet #1, page 32)**

A. Minutes of the July 20<sup>th</sup> Meeting

The minutes were included in the meeting packet; please see Jessica Gould with any questions.

B. Self-Determination Program Update

Debra announced that she recently attended the first statewide self-determination advisory meeting. The group discussed the status of the waiver that is being submitted by DDS to the Center for Medicare and Medicaid Services (CMS) in order to obtain federal funding for the program. DDS had submitted the waiver application to CMS some months ago, but CMS returned the application to DDS along with a list of nearly 100 questions that DDS needed to respond to. At this point, it looks like DDS will be ready to resubmit the waiver application to CMS sometime in September; at that point, CMS will have 90 days to review and hopefully approve the waiver. Once the waiver is approved, DDS and the regional centers can begin their plans to implement the program.

C. 4th Quarter Exceptions/Exemptions Report

D. 4th Quarter Consumer Diagnosis Report

E. 4th Quarter Appeals/Hearings Report

Please see the July 20<sup>th</sup> Consumer Services Committee meeting minutes for details on these 3 quarterly reports.

12. **Executive Committee** (*Packet #2, page 186*)

A. Minutes of the June 29<sup>th</sup> Conference Call

B. Minutes of the July 27<sup>th</sup> Meeting

The minutes were included in the meeting packet; please see Lou Paporozzi with any questions.

C. Input on ARCA's Strategic Plan

ARCA's draft strategic plan was included in the meeting packet; please review it and submit any comments about it to Jennifer, before the August 18<sup>th</sup> ARCA meeting, so she can share your comments with Debra Newman and George Stevens.

D. Action Taken to Adjust FY 2015-16 Board Budget

In order to cover a shortfall, \$400 was moved from one board budget category to another. Copies of the modified board budget were included in the meeting packets.

E. Action Taken to Approve ABX2-1 Compensation Changes

The Executive Committee took action, on behalf of the Board of Trustees, to approve the ABX2-1 compensation changes for staff. The money being spent is consistent with the legislative intent.

F. Action Taken to Approve Contracts

On June 29<sup>th</sup>, while the board was “dark,” the Executive Committee convened a conference call for the purpose of approving the following contracts, on behalf of the Board of Trustees, that were related to the center’s move to Oakdale. Copies of the contract summaries were included in the meeting packets.

1. ASLS Incorporated
2. Choosing Independence, Inc.
3. Partners for Potential, Inc.
4. Evelin Garcia, Psy.D.
5. PCS North Los Angeles, LLC
6. Convergint Technologies, LLC (Oakdale)
7. Convergint Technologies, LLC (Santa Clarita)
8. Convergint Technologies, LLC (Antelope Valley)
9. Associates Purchasing

**13. Government & Community Relations** *(Packet #1, page 51)*

A. Minutes of the July 20<sup>th</sup> Meeting

The minutes were included in the meeting packet; please see Tamar with any questions.

B. The Board’s Approved Legislative Priorities for FY 2016-17

At last month’s board meeting, the board approved their legislative priorities for this fiscal year. Copies of the approved priorities were included in the meeting packet.

C. Updated Bill File

Copies of the committee's updated bill file were provided. The committee is currently tracking 26 different bills.

**14. Nominating Committee** (*Packet #2, page 239*)

A. Minutes of the August 3<sup>rd</sup> Meeting

The meeting minutes were included in the meeting packets; please see Bridget Moss with any questions.

B. Nomination of Bridget Moss to Serve as 1<sup>st</sup> Vice President

The Nominating Committee is recommending the nomination of Bridget Moss to serve as the board's 1<sup>st</sup> vice president. No other nominees were presented. Bridget's election will be held at next month's board meeting.

**15. Post-Retirement Medical Trust Committee** (*Packet #2, page 244*)

A. Minutes of July 27<sup>th</sup> Meeting

The minutes were included in the meeting packets; please see Lou Paporozzi with any questions.

B. Statement on Current Trust Value

The value of the trust assets as of June 30, 2016 was \$19,382,371, an increase of \$427,665 since the last quarterly report. The increase was due to a gain in investments. The annualized rate of return since the trust's inception, 140 months ago, was 5.64% (gross of fees).

C. Recommendation to Continue using a Balanced Portfolio for the PRMT

The committee is recommending that the center continue using a balanced portfolio for the PRMT; the board agreed.

**16. Strategic Planning Committee** (*Packet #2, page 250*)

A. Minutes of the August 1<sup>st</sup> Meeting

The minutes were included in the meeting packet; please see William Rayber with any questions.



**17. Vendor Advisory Committee** (*Packet #2, page 258*)

- A. Minutes of the June 2<sup>nd</sup> Meeting
- B. Minutes of the August 4<sup>th</sup> Meeting

The minutes from both meetings were included in the meeting packet; please see Michelle Heid with any questions.

**18. Old Business / New Business** (*Packet #1, page 85*)

- A. Attendance Sheets

The updated board and committee attendance sheets are always included in the meeting packets. Board members cannot miss 3 meetings in a row or 5 meetings in a 12-month period.

- B. Complete Meeting Evaluations

Lou asked the board members to please complete their meeting evaluations and submit them to him with any comments.

- C. Visitation Reports

Board members are encouraged to visit regional center funded programs for the purpose of their education and the education of the board. Any board members interested in visiting a program should contact Jennifer and she will make the arrangements. No visitations were reported.

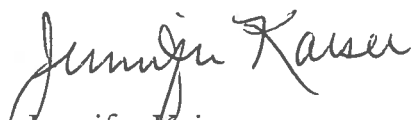
**19. Announcements / Information / Public Input**

- A. The center's offices will be closed on the afternoon of Friday, August 19<sup>th</sup>, as the computer system will be brought down to prepare for the move to Oakdale; only supervisors, I/T staff, and receptionists will be present.
- B. Debra reported that she recently saw an interesting documentary on vaccines; you can view it online at [vaxxed.com](http://vaxxed.com).
- C. Next Board Meeting: Wednesday, September 14<sup>th</sup>, at 6:30 p.m. (Van Nuys)

**20. Adjournment**

Lou Paparozzi adjourned the meeting at 8:23 p.m.

Submitted by,

  
Jennifer Kaiser  
Executive Assistant

for:

  
Debra Newman  
Board Secretary

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