

North Los Angeles County Regional Center  
**Self Determination Local Volunteer Advisory Committee**  
**Meeting Minutes**  
April 21, 2016

- Present:** Sandra Baker, Victoria Berrey, Nicole Carter, Mercedes Del Cid, Richard Dier, Allison Cameron Gray, Michelle Heid, Ellen Jannol, Bebo Saab – Committee Members  
Ruth Janka, Evelyn Chamorro, George Stevens – NLACRC Staff  
Julie Eby-McKenzie – State Council on Developmental Disabilities  
Matthew Berrey, Cindy Chiu, Miriam Corona, Victor Lira, Sonia Ojeda - Guests
- Absent:** Royce Abrams, Debra Newman– Committee Members
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**1. Call to Order & Introductions**

The meeting was called to order by Richard Dier at 7:08 p.m. A quorum was present. Introductions from the Committee were made. Richard asked the guests to introduce themselves.

**2. Public Input & Comments**

Cindy Chiu from the SCDD reported that Tennessee is the first state to be approved for the HCBS waiver transition plan. She also reported that Cycle 39 of their grant cycle for housing, health & safety projects is now available on the SCDD website.

**3. Training – Financial Management Service.**

Richard introduced Victor Lara from Premier Healthcare. Victor made a presentation to the Committee about the functions of a Financial Management Service (FMS) and shared a draft document that describes the role of the FMS and a decision tree regarding hiring direct staff. The FMS manages the participating consumer's budget, provides reports on how much has been spent and how much remains, and may be an employer or co-employer of direct service staff. SDP participants are required to use an FMS under the Self Determination Program. The Committee had questions about how much the FMS is paid and who pays. The FMS is paid from the participant's individual budget. The rates paid to the FMS will vary and have not been set at this time, but are anticipated to be \$45 to \$120 per month, depending on level of service and type of employer model used. A participant who pays many service providers will pay a higher fee than someone who does not, and the co-employer model will cost more than the Fiscal Agent model.

**4. Consent Items**

A. Approval of Agenda

**M/S/C** (M. Heid/E. Jannol) To approve the Agenda.

<b>Abrams</b>	Absent	<b>Gray</b>	Yes
<b>Baker</b>	Yes	<b>Heid</b>	Yes
<b>Berrey</b>	Yes	<b>Jannol</b>	Yes
<b>Carter</b>	Yes	<b>Newman</b>	Absent
<b>Del Cid</b>	Yes	<b>Saab</b>	Yes
<b>Dier</b>	Yes		

B. Approval of Meeting Minutes from February 25 Meeting:

**M/S/C** (B. Saab/M. Del Cid) To approve the minutes as presented.

<b>Abrams</b>	Absent	<b>Gray</b>	Yes
<b>Baker</b>	Yes	<b>Heid</b>	Yes
<b>Berrey</b>	Yes	<b>Jannol</b>	Yes
<b>Carter</b>	Yes	<b>Newman</b>	Absent
<b>Del Cid</b>	Yes	<b>Saab</b>	Yes
<b>Dier</b>	Yes		

C. Approval of Future Meeting Locations.

**M/S/C** (B. Saab/M. Del Cid) To meet on May 19 at NLACRC in Lancaster and on June 16 in Van Nuys.

<b>Abrams</b>	Absent	<b>Gray</b>	Yes
<b>Baker</b>	Yes	<b>Heid</b>	Yes
<b>Berrey</b>	Yes	<b>Jannol</b>	Yes
<b>Carter</b>	Yes	<b>Newman</b>	Absent
<b>Del Cid</b>	Yes	<b>Saab</b>	Yes
<b>Dier</b>	Yes		

**Action Item:** Evelyn Chamorro will book the conference rooms.

5. **Committee Reports**

Richard said that there was some tension at last month's meeting, and said he now feels that this Committee will not have much business before the Board of Trustees, because Ruth will be our meetings.

Julie reported on the SDP Workgroup meeting this week. They said that by May 10, DDS will submit answers to CMS on the waiver questions so that when they resubmit the application, it will be more likely to be approved. They hope to post the revised application on the website by July for public comment, and resubmit to CMS by August 22. The Committee asked how to participate on the workgroup. There are emails from CD-CAN that go out with call-in information. The meetings are not covered under Bagley-Keene so no notification is required. DDS needs to work out the answers to the HCBS waiver questions before they resubmit the SDP waiver application. The settings where services can take place have been narrowed, and are required for compliance with HCBS by March 2019. The Committee would benefit from training on the HCBS requirements.

Board actions – In Debra's absence, Michelle reported that NLACRC Board of Trustees approved the following reporting process: "Any recommendations or input from the Center's Self-Determination Advisory Committee will be taken to the Consumer Services Committee by Debra Newman and then reported on at the subsequent Board Meeting by Debra Newman, who is to be the Committee's voice on those matters to the Board of Trustees".

**6. NLACRC/DDS/Update**

Ruth Janka discussed the role of the Advisory Committee. The Committee brings expertise and reviews the proposed policies and implementation that NLACRC will carry out, and provides feedback.

Ruth and Evelyn distributed several items for the Committee's review and feedback.

Email Update – a draft of an email update to participants on the SDP interest list was distributed. Committee members suggested the email update also be provided in Spanish and have some links. Ruth said that the email update will be just one way NLACRC is updating interested participants.

Information sheets – a draft of a one page information sheet (English/Spanish) on SDP was provided for feedback.

Interest List – this list provides a breakdown of the interested consumers was provided by geographic region, age, race/ethnicity, gender and eligibility category of consumer.

Planned Actions for Community Outreach – Ruth reported that NLACRC has started outreach to parent groups. Sixteen outreach sessions have been scheduled over the next few months. A handout of the support groups that have been contacted was distributed. In some cases, attendees at these groups have asked for another presentation, or a presentation to another group. The Committee asked questions about the content of the presentations. Mercedes asked out outreach at schools and suggested Miller and Leichman. Sandra asked about Spanish interpretation services at meetings, and it was re-confirmed that this is available upon request. Richard asked to continue review of the documents at the May meeting.

**7. Old Business**

A. None

**8. New Business**

A. Feedback Form. The feedback form will be available at the May meeting.

B. Future training topics. Richard plans to schedule Person Centered Planning for June.

**9. Public Comment**

Julie reminded the Committee that SCDD will have an Independent Facilitator Training on April 30, which will be hosted at CSUN, and a Person Centered Planning training in June in Torrance. The ASLA will have a discussion about Supported Decision Making and Conservatorship on May 15.

**10. Adjournment**

Meeting was adjourned by Committee Chair, Richard Dier at 9:02 p.m.

Submitted by

Victoria Berrey  
Secretary