

North Los Angeles County Regional Center  
**Executive Committee Meeting Minutes**  
March 30, 2016

**Present:** Jenean Glover (via teleconference), Debra Newman (via teleconference), and Lou Paparozzi – Committee Members  
Diane Ambrose, Jennifer Kaiser, Michele Marra, Vini Montague, and George Stevens – Staff Members

**Absent:** Dan Becerra and Dorothy Daniels

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**I. Call to Order**

Lou Paparozzi, president, called the meeting to order at 7:07 p.m.

**II. Public Input** - There was no public input.

**III. Consent Items**

A. Approval of Agenda

Several items were added to the agenda.

**M/S/C** (D. Newman/J. Glover) To approve the agenda as modified.

B. Approval of Minutes from January 27<sup>th</sup> Meeting

C. Approval of Minutes from February 24<sup>th</sup> Meeting

**M/S/C** (J. Glover/L. Paparozzi) To approve the minutes as presented.

**IV. Committee Business**

A. DDS Letter re: Special Session Language

George provided the committee with copies of a letter that was sent by DDS to the regional center directors and board presidents. It outlined the provisions of ABX2-1 which provides nearly \$500 million in additional funding for the developmental disabilities system. It also gives the regional centers some direction in how the funding increases should be implemented. The additional funding includes:

1. Regional Center Staff Salaries and Benefits: \$31 million for funding regional centers staff and administrative costs. George explained that

while other regional centers cut their staff salaries and benefits during the recession, NLACRC instituted a hiring freeze instead. As such, George has asked Michele to conduct a survey to find out how NLACRC compares to other regional centers in the areas of salaries and benefits.

2. Board Composition: Additional funding is also included in the bill to help regional centers boards comply with the board composition requirements; this is a serious matter to the legislature.

B. ARCA Regional Center Governance & Administration Summary (Draft)

ARCA staff met with Diana Dooley, secretary of the California Health and Human Services Committee, recently and she was very concerned about the dysfunction of some of the regional centers. She asked ARCA to consider how it could assist its members with board development and executive director mentorship. In response, ARCA drafted this document which identifies ways that could assist the regional centers. George assured the committee that NLACRC is on track and does not have any of the issues Secretary Dooley was concerned about.

C. FY 2015-16 Board Budget vs Expenses

The board budget has a shortfall in 2 of its budget categories: transportation and recruitment fliers. Staff are recommending that \$2,050 be moved from the category 1 to cover these 2 shortfalls.

**M/S/C** (D. Newman/J. Glover) To approve moving funding from category 1 of the board budget to cover the shortfalls in categories 5 and 8.

D. Approval of Contracts

1. Karen Conway (Clinical Psychologist)
2. The Childbirth Connection LLC

The Administrative Affairs Committee reviewed the following contracts and are recommending that the Executive Committee approve the contracts, as presented, on behalf of the Board of Trustees.

**M/S/C** (J. Glover/D. Newman) To approve the contracts, as presented, on behalf of the Board of Trustees.

E. Finalize Agenda for the April 13<sup>th</sup> Board Meeting (Van Nuys)

The committee finalized the agenda for next month's board meeting.

**V. Center Operations**

A. Caseload Ratios

George reported that the center only met its Early Start caseload ratios, so DDS is requiring that we hold at least 1 public meeting to explain to our community how we plan to address this (we need additional operations dollars to hire additional service coordinators). The dates of the meetings have not been scheduled as yet.

B. Workforce Innovation Opportunity Act (WIOA)

The center will be holding a meeting at New Horizons on Thursday, April 14<sup>th</sup>, to explain to families the changes that the WIOA will bring. We want everyone to know what it is and what it entails. The act goes into effect July 1, 2016.

C. Center for Medicaid and Medicare Services (CMS)

The CMS final rules will need to be implemented by March 2019. DDS is sending self-assessments to service providers so they will know where they comply and where they don't.

D. Purchase of Service (POS) Expenditure Meetings

The meetings have been going well. After our presentations, the guests attending the meetings only brought up individual case issues.

E. Lack of Residential Resources

The center has a serious lack of residential resources. Running a group home is a money losing proposition. The rates are so low that group home operators are closing their homes and we are having difficulty getting new ones started. We have had 2 service providers suggest a new residential model to us: to switch from a group home to more of a boarding house, where they would rent their bedrooms to consumers. George stated that we want to offer our consumers choices and options, but he has serious reservations about this new model.

F. Vacation Buy-Back

The center has sufficient operations dollars to offer vacation buy-back to our staff again this year. This helps reduce the center's liability and also provides an additional benefit to our staff.

G. Succession Planning

Michele recently participated in a succession planning class and will be sharing what she learned with the board. More to come.

H. Training for New Managers

George will be meeting off-site with all of the center's new managers to talk with them about management and leadership.

I. New Labor Relations Manager

Adam Gardner has been hired as the center's new labor relations manager. He starts work on Monday, April 4<sup>th</sup>.

**VI. Announcements / Information Items**

A. Complete Meeting Evaluations

Lou was on the only member physically present, so he did not ask for evaluations to be completed.

B. Next Meeting: Wednesday, April 27<sup>th</sup>

**VII. Executive Session**

A. Executive Director's Evaluation (executive director's evaluation to be completed and a summary report is reviewed)

**Action:** This agenda item was deferred to next month's committee meeting.

**VIII. Adjournment**

**M/S/C** (D. Newman/J. Glover) To adjourn the meeting at 7:43 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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