

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes
February 18, 2016

Present: Craig Girard, Jessica Gould, and Jeremy Sunderland – Committee Members
Jonathan Istrin – Vendor Advisory Committee Representative
Jennifer Kaiser and George Stevens – Staff Members

Absent: Dorothy Daniels

I. Call to Order

Jessica Gould, chair, called the meeting to order at 5:26 p.m.

II. Consent Items

A. Approval of Revised Agenda

M/S/C (C. Girard/J. Sunderland) To approve the revised agenda as presented.

B. Approval of Minutes of February 4th Meeting

M/S/C (C. Girard/J. Gould) To approve the minutes as presented.

III. Committee Business

A. Resignation of Sean Stalbaum

At the last board meeting, Sean Stalbaum resigned his position on the board as he has accepted a new job in San Francisco. Sean was the 2nd vice president.

B. Prepare for Conducting Interviews with Board Applicants

1. 5:50 p.m. - Adelina Castellanos
2. 6:10 p.m. - Shant Kotchounian
3. 6:30 p.m. - Meagan Miller
4. 6:50 p.m. - Oscar Mejia
5. 7:10 p.m. - Tamar Witmer
6. 7:30 p.m. - Erika Hernandez

The committee interviewed all 6 applicants.

C. Identify Recommended Nominees (5 openings)

Action: Jennifer will find out if a conflict of interest exists with Adelina Castellanos or Oscar Mejia. Adelina may work for a vendored service provider

and Oscar is running for the City Council. If no conflict of interest exists, they will be recommended for nomination to the Board of Trustees. *[Both issues were investigated and found not be conflicts.]*

M/S/C (C. Girard/J. Sunderland) To recommend the nomination of Adelina Castellanos, Shant Kotchounian, Meagan Miller, Oscar Mejia, and Tamar Witmer to the Board of Trustees. To recommend that Erika Hernandez be nominated to serve as a Board Intern.

D. Recommended Nominee for 2nd Vice President Position

M/S/C (J. Sunderland/J. Gould) To recommend to the Board of Trustees that Craig Girard be nominated to serve as the board's 2nd vice president.

E. Complete Meeting Evaluation Forms

Jessica asked the committee members to please complete evaluations after the meeting and submit them to her with any comments.

IV. Board Meeting Agenda Items

The following items were identified for the Nominating Committee's section of the March 9th board meeting agenda:

- A. Minutes of February 18th Meeting
- B. Nomination of Craig Girard to 2nd Vice President Position

V. Announcements / Information

- A. Next Meetings: Wednesday, March 2nd, & Thursday, March 3rd (VAC Interviews)

VI. Adjournment

Jessica adjourned the meeting at 8:40 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant