



NORTH LOS ANGELES COUNTY

REGIONAL CENTER

15400 Sherman Way, Suite 170 • Van Nuys, CA 91406-4211
 Main Number (818) 778-1900 • Fax (818) 756-6140

December 7, 2015

To: Community-Based Day Programs and Work Activity Programs Service Providers

RE: Adjustment for Minimum Wage Increase effective January 1, 2016 pursuant to WIC, section 4691.6(f) and WIC, section 4691.6(g)

The purpose of this letter is to notify all Community-Based Day Programs ("CBDP") service providers and Work Activity Programs ("WAP") service providers that you may be eligible for a rate increase as result of California's minimum wage increase on January 1, 2016.

CDBP service providers, as defined under Title 17, Section 54302(a)(16), and WAP service providers, as defined under 54302(a)(80), are eligible to request a minimum wage increase from the Department of Developmental Services ("DDS"), as follows:

| Day Program | Service Code |
|-----------------------------|--------------|
| Activity Center | 505 |
| Adult Development Center | 510 |
| Behavior Management Program | 515 |
| Independent Living Programs | 520 |
| Infant Development Programs | 805 |
| Social Recreation Programs | 525 |
| Work Activity Program | 954 |

Effective January 1, 2016, the minimum wage in California will increase from \$9.00 per hour to \$10.00 per hour. As authorized by the 2015 State budget and 2014 changes to the Welfare and Institutions Code Sections 4681.6(b), 4691(f) and (g), and 4691.9(b), the Department of Developmental Services ("DDS") is authorized to increase rates as a result of the minimum wage increase for eligible service providers.

DDS has notified regional centers that both CBDP and WAP service providers may begin submitting rate adjustment requests to DDS at any time. All requests for a minimum wage rate adjustment must be submitted directly to DDS by email at rateadj@dds.ca.gov and a copy of such request should be sent to NLACRC's Community Services



NORTH LOS ANGELES COUNTY

REGIONAL CENTER

15400 Sherman Way, Suite 170 • Van Nuys, CA 91406-4211

Main Number (818) 778-1900 • Fax (818) 756-6140

Department, as follows: Community Services Director at NLACRC; 15400 Sherman Way, #170, Van Nuys, CA 91406 or vendorfaq@nlacrc.org.

Please know that all rate adjustment requests from CDBP service providers and WAP service providers must be received by DDS no later than **Thursday, March 31, 2016**.

While this correspondence provides you a summary of the process to request a minimum wage rate adjustment from DDS, NLACRC encourages you to visit DDS's website at www.dds.ca.gov/MinWage to obtain general information about the minimum wage increase, as well as, detailed instructions and a workbook for submitting rate adjustments requests to DDS.

If you have any other questions about this information, please contact NLACRC's Community Services Department at 818-756-6127.