

North Los Angeles County Regional Center
Strategic Planning Committee Meeting Minutes
August 3, 2015

Present: Diane Ambrose, Yolanda Bosch, Charles Devlin, Mary Jo Fernando, Craig Girard, Jenean Glover, Sara Iwahashi, Ellen Jannol, William Rayber, Kim Rolfes, and George Stevens – Committee Members
Jun Antonio – Board Member
Ken Lane – Vendor Advisory Committee Member
Gerald Robles – Guest
Jennifer Kaiser – Staff Member

Absent: Michele Marra, Cynthia Sewell, Angela White, and Todd Withers

I. Call to Order & Introductions

George called the meeting to order at 6:12 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

M/S/C (W. Rayber/M.J. Fernando) To approve the agenda as presented.

B. Approval of Minutes of May 4, 2015 Meeting

M/S/C (W. Rayber/C. Girard) To approve the minutes as presented.

IV. Committee Business

A. Elect a Committee Chair for FY 2015-16

George stated that the chair must be a board member. Only one nomination was made.

M/S/C (J. Glover/C. Girard) To elect William Rayber to serve as the committee chair for FY 2015-16.

After William's election, he asked each person present to introduce themselves again and tell the committee a little bit about themselves.

B. Annual Orientation (Review Policies and Procedures)

George reviewed the committee policies and procedures with the committee, which included the rationale, composition, purpose and duties of the committee.

C. 2016 Performance Contract Guidelines

Each year, the Department of Developmental Services (DDS) provides the regional centers with performance contract guidelines. Copies of the guidelines were provided to the committee and Sara reviewed the guidelines with them.

D. Presentation of Draft 2016 Performance Contract & Input Form (Sara)

Sara provided some history about how the regional centers performance contracts with DDS came to be and how they have changed through the years. Copies of the draft 2016 performance contract were provided and Sara reviewed it with them. The current contract focuses on how each regional center is doing in the following categories:

1. Public Policy Performance Measures:

- a. Number & percent of consumers in developmental centers.
- b. Number & percent of adults residing in home settings.
- c. Number & percent of adults residing in family homes.
- d. Number & percent of adults residing in independent living.
- e. Number & percent of adults residing in supported living.
- f. Number & percent of adults residing in adult family home agencies.
- g. Number & percent of minors residing with families.
- h. Number & percent of adults living in facilities serving more than 6 individuals.
- i. Number & percent of minors living in facilities serving more than 6 individuals.
- j. Number & percent of individuals with Status 1 or 2 on the client master file with a current client development evaluation report (CDER) or Early Start report (ESR).

The center strives to be better than the statewide average in each category. And since 2004, when the current performance contract format was first implemented, the center has been better than the statewide average and continues to improve on its own numbers.

2. Locally Developed Policy Performance Measure:

- a. NLACRC will increase efforts to make more resources and information available to our under-served populations and ethnic groups.

We are currently working with CSUN to look at our under-served community and work with those families to help them better utilize regional center services. We are also working with Jay Lytton, former board member and USC student; he is analyzing 5 years of our consumer data as a class project. George and Kim will be meeting with him next week.

3. Potential Local Performance Contract Measures (Employment Development Department):

- a. Number & percent of consumers, ages 16-64 with earned income.
- b. Average annual wages for consumers ages 16-64.
- c. Annual earnings of consumers ages 16-64 compared to people with all disabilities in California.

4. Potential Local Performance Contract Measures (National Core Indicators):

- a. Percent of adults who reported having a paid job in a community-based setting.
- b. Percentage of adults who reported having integrated employment as a goal in the Individual Program Plan (IPP).
- c. Percentage of adults without a job in the community who reported wanting one.

M/S/C (C. Girard/G. Stevens) To add the 6 potential performance measures listed above in sections IV.D.3. and IV.D. 4. to our 2016 performance contract, contingent upon our ability to get the needed data from DDS.

5. Compliance Measures:

- a. Unqualified independent audit with no material finding(s).
- b. Substantial compliance with DDS fiscal audit.

- c. Accuracy percent of purchase of service fiscal projections.
- d. Operates within operations budget.
- e. Certified to participate in the waiver.
- f. Compliance with vendor adult requirements.
- g. CDER/ESR currency.
- h. Intake/assessment and Individual Family Service Plan (IFSP) timelines (0-3 years).
- i. Intake/assessment timelines for consumers age 3 years and above.
- j. IPP development.
- k. IFSP development.

6. Performance Contract Input Form

The center must hold a public meeting to present its draft contract to the community for their review and input. Sara presented the draft flyer for the public meeting along with a comment form that people can use if they want to provide input but cannot attend the meeting. Three public meetings will be held:

- a. Tuesday, August 25th, 6:00-7:30 p.m. (Lancaster office)
- b. Monday, August 31st, 2:00-3:30 p.m. (Lancaster office)
- c. Monday, August 31st, 6:00-7:30 (Van Nuys office)

In order to get the word out about these public meetings, a targeted mailing will be done and the information will be posted on the center's website.

E. Final Semi-Annual Performance Contract Data

Performance Contract Area	Statewide Average	NLACRC
Number and percent of total population with active status who are in developmental centers.	0.38%	0.22%
Children residing with families.	99.11%	99.43%
Adults residing in home settings.	77.69%	80.28%
Adults residing in adult foster home agencies.	0.95%	0.53%
Adults residing in an independent living setting.	11.33%	12.49%
Adults residing in the home of a parent or guardian.	59.81%	63.89%
Adults residing in a supported living setting.	5.60%	3.38%
Children residing in facilities with 7 or more beds.	0.06%	0.02%

Adults residing in facilities with 7 or more beds.	2.85%	2.74%
Individuals with Status 2 on the client master file with a current CDER.	98.19%	99.36%
Duration in intake for individuals age 3 and over:		
▪ Under 142 days	97.99%	100.00%
▪ 143-240 days	1.70%	0.00%
▪ Over 240 days	0.31%	0.00%

NLACRC did better than the statewide average in every major category. This information has been posted on our website.

F. Update on NLACRC Programs that have Closed

An updated summary on NLACRC’s program closures were provided to the committee. The majority of program closures was due to financial/rate issues.

Fiscal Year	Program Closures	Consumers Impacted
2015-16 (so far)	2	16
2014-15	19	78
2013-14	12	112
2012-13	10	71
2011-12	20	1,096
2010-11	4	47
2009-10	6	133
2008-09	8	138
Total:	81	1,691

Last year, we closed more residential facilities than we opened. And with the new Center for Medicaid and Medicare Services (CMS) Final Rule, residential facilities will have to reduce their number of beds from 6 to 4, so we expect to continue to see more closures in the future.

G. ARCA’s Resource Limitation Survey Results

Yolanda reported that the Association of Regional Center Agencies (ARCA) is still working to compile all of the statewide data that they have collected through the completed surveys. Yolanda will present the survey results to the committee when they are finalized.

H. Legislative Strategy for FY 2015-16

We had a community meeting last week to develop a legislative strategy for this fiscal year. We have the legislators on our side, but we need to find a way to get the governor's attention to the much needed 10% increase. They came up with many different ideas including:

1. Getting the attention of the press.
2. Having everyone possible share their personal stories.
3. Hold a rally.

Ken suggested that perhaps service providers could collaborate to put enough money together to make a television commercial. Mary Jo suggested that a short film be made to get our point across.

Action: These 2 ideas will be added to the list of ideas generated at the legislative strategy meeting.

All of the ideas generated will be presented at the next Government & Community Relations Committee meeting.

I. Update on the Self-Determination Program

The volunteer advisory committee held their first meeting last month and will hold their second meeting this month. At their meeting this month, they will be selecting a chair and secretary. DDS still needs to submit their federal waiver application to CMS, but before they do, they need to release it for public comment for 30 days. Once the 30 day comment period is over, CMS will have 90 days to review it for approval. So it will be some time before we see the implementation of the self-determination program moving forward.

J. FY 2014-15 Action Log

A list of all of the actions that were taken by the committee last fiscal year were entered into a log and presented to the committee for their information. Each board committee is presented with their action log in August of each year. The committee took 8 actions last fiscal year at their 4 quarterly meetings.

K. FY 2015-16 Meeting Schedule

Copies of the meeting schedule were provided. The committee will meet on the following dates this fiscal year: November 2, 2015, February 1, 2016, and May 2, 2016.

V. Board Meeting Agenda Items

The following items were identified for the committee's section of the August 12th board meeting agenda:

- A. Minutes of August 3rd Meeting
- B. Presentation of Draft 2016 Performance Contract & Input Form

VI. Announcements / Information / Public Input

- A. Next Meeting: Monday, November 2, 2015, at 6:00 p.m.

VII. Adjournment

William adjourned the meeting at 7:57 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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