

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on May 13, 2015.

Trustees Present

Dan Becerra
Craig Girard
Jenean Glover
Jessica Gould
Juan Hernandez
Duane Joslin
Myriam Jovel
Jenni Moran
Debra Newman
Lou Paparozzi
William Rayber
Sean Stalbaum
Angela White
Tavia Wooley

Trustees Absent

Dorothy Daniels
Dawn Hamilton

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens
Anna Whitlock

Guests Present

Carolyn Caldwell
Kristine Dickson
Richard Dier
Mary Jo Fernando
Tania G. Hill
Caroline Mitchell
Roberta Newton
Gerald Robles



1. Call to Order & Introductions

Jenean called the meeting to order at 6:30 p.m. and introductions were made.

2. Public Input & Comments

- A. Ismael Maldonado announced that he is a member of the mental health service advisory committee of the State Council's local office (formerly Area Board II). The advisory committee's next meeting will be held tomorrow from 9:30 to 11:30 a.m. on Wilbur Avenue near the Amtrak station.

- B. Christine Dixon, director of Nurture and Nature, introduced herself. The board will be voting on 3 contracts this evening between the center and her agency. She expressed gratitude to members of the center's staff for their mentorship and collaborative partnership.

3. Consent Items

A. Approval of Revised Agenda (*Packet #2, page 112*)

Item 4. on the agenda was deferred and an executive session was added at the end of the agenda.

M/S/C (J. Moran/W. Rayber) To approve the revised agenda as modified.

B. Approval of April 8th Board Meeting Minutes (*Packet #1, page 8*)

M/S/C (D. Joslin/D. Becerra; Abstentions: J. Moran and L. Paparozzi) To approve the minutes as presented.

4. **Self-Determination Program Update** – *Deferred*

5. **Committee Action Items**

A. Administrative Affairs Committee (Dan Becerra)

1. Approval of Contracts (*Packet #1, page 16*)

- Nurture & Nature Applied Behavior Analysis & Consultation (605)
- Nurture & Nature Applied Behavior Analysis & Consultation (612)
- Nurture & Nature Applied Behavior Analysis & Consultation (615)

M/S/C (D. Joslin/L. Paparozzi; Abstention: J. Moran) To approve the 3 contracts with Nurture & Nature as presented.

- A Change in Trajectory (062)

M/S/C (D. Joslin/L. Paparozzi; Abstention: J. Moran) To approve the contract with A Change in Trajectory as presented.

- Easter Seals of Southern California (*Packet #2, page 116*)

M/S/C (W. Rayber/D. Becerra; Abstention: J. Moran) To approve the contract with Easter Seals as presented.

2. Approval to Pay ARCA Dues (*Packet #1, page 25*)

M/S/C (C. Girard/J. Moran) To approve payment of the FY 2015-16 ARCA dues in the amount of \$82,530.00.

3. Approval of Revised Credit Line Resolutions (*Packet #2, page 119*)

M/S/C (J. Moran/W. Rayber) To approve the corporate resolution for the loan revision agreement and the corporate resolution for disbursement instructions, as presented.

4. US Bank Change of Officer Resolution (*Packet #2, page 124*)

M/S/C (J. Glover/D. Newman) To approve the US Bank change of officer resolution, as presented.

B. Consumer Services Committee (Tavia Wooley)

1. Approval of Out-of-Community or Out-of-State Travel Guidelines

- Residential Service Providers (*Packet #1, page 30*)

M/S/C (D. Joslin/C. Girard) To approve the Out-of-Community/Out-of-State Travel Guidelines for Residential Service Providers, as presented.

- Supported Living Providers – *Deferred*

C. Executive Committee (Jenean Glover)

1. Approval of Change to Secretary Policy Statement (*Packet #2, page 127*)

M/S/C (J. Moran/S. Stalbaum) To approve the change to the Secretary Policy Statement, as presented.

6. **Director's Report** (*Packet #2, page 128*)

George addressed the following areas in his report: allocation methodology; state budget; legislation; regional center operations; and community activities. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also included with his report was a legislative update and information about NLACRC's upcoming community meetings for the self-determination program.

7. **Association of Regional Center Agencies**

A. Next Meetings: June 18th & 19th (San Leandro)

Craig announced that the August 21st and October 16th ARCA Board of Directors meetings will be held at Harbor Regional Center. As they are going to be held locally, NLACRC board members are welcome to attend. Please RSVP to Jennifer

8. **Administrative Affairs Committee** (*Packet #2, page 180*)

A. Minutes of the April 29th Meeting

The minutes were included in the meeting packet; please see Dan with any questions.

B. Financial Report

The center's operations budget is \$38,428,260 with no projected surplus or deficit. The purchase of service (POS) budget is \$328,683,958 with a projected deficit of \$16,965,552. The financial report also includes information about the center's administrative and direct operating expenses. Year to date, our operating expenses are at 13.3%, under the 15% cost cap.

9. **Consumer Advisory Committee** (*Packet #2, page 195*)

A. Minutes of the April 7th Meeting

The minutes were included in the meeting packet; please see Juan with any questions.

B. Minutes of May 5th Meeting – Deferred

C. Updated Event Calendar

The updated event calendar was included in the meeting packet for the board's information.

10. **Consumer Services Committee** (*Packet #1, page 45*)

A. Minutes of April 16th Meeting

The minutes were included in the meeting packet; please see Tavia with any questions.

B. 3rd Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 3rd quarter of this fiscal year, the center approved 306 requests and denied only 6.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 3rd quarter of this fiscal year, no exemptions were requested or subsequently granted.

C. 3rd Quarter Consumer Diagnosis Report

Copies of the report were provided to the committee for their review. The report showed diagnostic information about the center's consumers each quarter since the beginning of FY 2012-13. Of the 21,145 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,470 (4.34% increase since July 1, 2012)
2. Autism: 7,692 (24.06% increase)
3. Cerebral Palsy: 535 (3.68% increase)
4. Epilepsy: 229 (4.09% increase)
5. Other developmental disability: 1,005 (3.72% increase)
6. Early Start: 3,214 (16.41% increase)

D. 3rd Quarter Appeals & Hearings Report – *Deferred*

11. Executive Committee (*Packet #2, page 201*)

A. Minutes of April 29th Meeting

The minutes were included in the board packet; please see Jenean with any questions.

B. Draft Board Master & Critical Calendars for FY 2015-16

Copies of the draft master and draft critical calendars were presented to the board for their review. They will be presented again next month for the board's approval.

C. Committee Interest Sheets for FY 2015-16

Committee selection sheets were included in the board packet. Please indicate which committee(s) you would like to serve on next fiscal year and return the sheet to Jennifer by Tuesday, May 26th. Keep in mind that if you are going to become a board officer, you will be assigned to the Administrative Affairs and Executive Committees. If you do not submit your selection, we will assume you have no preference.

Action: Jennifer will e-mail the committee selection sheets to the board.

D. Action Taken to Approve Contract with Valley Village

The Executive Committee took action to approve the contract with Valley Village, on behalf of the board. A summary of the contract was included in the board meeting packet.

E. Actions Taken re: National Core Indicators (NCI) Project

Craig is interested expanding the use of NCI data for quality management for the center. There's an NCI Task Force that Craig joined with DDS and regional center participants that looks at how regional centers are using the NCI survey results stemming from information collected from consumer and family surveys. The Executive Committee took action, on behalf of the Board of Trustees, to allow Craig to talk with Larry Landauer, the director of the Regional Center of Orange County, to explore options for presenting the NCI project to our board or other ways to engage the center on the NCI project. The Executive Committee also agreed to let Craig participate in the NCI annual conference and symposium that will be held in Orange County this August.

F. Senator Fran Pavley Senate Resolution re: Lanterman Developmental Center

Senator Pavley wants to give the participating regional centers senate resolutions for helping to close Lanterman Developmental Center by moving those consumers to homes in the community. George is working with her office to schedule a time for them to present their resolution at an upcoming board meeting. Dan Becerra will be accepting the resolution on behalf of the board.

12. **Government & Community Relations** (*Packet #1, page 57*)

A. Minutes of April 15th Meeting

The minutes were included in the board packet; please see Tavia with any questions.

B. Town Hall Meetings: Million Letter Campaign

Community action meetings were held on Monday, April 27th, at New Horizons and Tuesday, April 28th, at Desert Haven, to kick-off a letter writing campaign to our governor and legislators supporting the Lanterman Coalition's request for a 10% adjustment in the rates for service providers and regional center operations budgets. Both meetings were very well attended with hundreds of letters written!

C. Presentation of Draft Social Media Policy

Copies of the draft policy were provided to the board for their review; please provide any input to Jennifer prior to the next Government & Community Relations Committee.

D. Report on ARCA Grass Roots Day

This year's team members were Michele Marra (staff lead), Tavia Wooley and her brother Anthony (a consumer), Jenean Glover, and Rebecca Leinhard (executive director of Tierra del Sol Foundation). They visited our legislators at the State Capitol in Sacramento. It was a very good opportunity to explain to our legislators why our system needs the 10% increase in funding. Tavia stated that it was a very productive day; the legislators were very knowledgeable and they seemed much more responsive than in the past.

E. Special Olympics World Games Update

Yolanda Bosch, our team captain for the Special Olympics World Games, is organizing our volunteers to participate in "fans in the stands" at the football (soccer) games that will be held locally. Michele will be ordering t-shirts that identify NLACRC's team. More details to come!

F. Legislative Update

The committee's legislative bill file was included in the meeting packets for the board's information. The committee is currently tracking 45 different bills!

13. Housing Committee

A. Minutes of May 11th Meeting - Deferred

14. Nominating Committee (*Packet #2, page 227*)

A. Minutes of May 6th Meeting

The minutes were included in the meeting packets; please see Dawn with any questions.

B. Presentation of Nominees and Re-Nominees for FY 2015-16

1. Board of Trustees
2. Slate of Officers
3. Vendor Advisory Committee
4. Consumer Advisory Committee

Jessica reviewed the list of the proposed nominees, re-nominees, and slate of officers which was included in the board packets. The elections will be held at next month's board meeting.

15. Post-Retirement Medical Trust Committee (*Packet #2, page 233*)

A. Minutes of April 29th Meeting

The minutes were included in the meeting packets; please see Jenean with any questions.

B. Statement on Current Trust Value

The value of the trust assets as of April 27, 2015 was \$19,429,100, an increase of \$772,588 since the last quarterly report. The increase was attributed to a \$300,000 contribution made by the center plus \$472,588 in investment returns. The average rate of return for the last 12 months was 6.66%, and the annualized rate of return since the trust's inception, 125 months ago, was 6.25% (all gross of fees).

16. Strategic Planning Committee (*Packet #2, page 238*)

A. Minutes of May 4th Meeting

The minutes were included in the meeting packet; please see William with any questions.

17. Vendor Advisory Committee

A. Minutes of May 7th Meeting – Deferred

Jenni reported that after serving as the VAC chair for 5 years, she is winding down her activities for this fiscal year and will be terming out at the end of June; she'll be participating in just 1 more VAC meeting and 1 more board meeting. Michelle Heid will be taking over as the new VAC chair starting July 1st.

18. Old Business / New Business (*Packet #1, page 107*)

A. Attendance Sheets

The board and board committee attendance sheets are always included in the meeting packet. Board members cannot miss more than 4 meetings in a 12-month period or 3 meetings in a row.

B. Complete Meeting Evaluations

Jenean asked the board members to please complete meeting evaluations sheets and submit them to her with any comments.

C. Visitation Reports

19. Announcements / Information / Public Input

A. Board Dinner: Saturday, June 6th, at 6:00 p.m. (Valencia Hyatt)

B. Next Board Meeting: Wednesday, June 10th, at 6:30 p.m. (Van Nuys)

C. Richard Dier congratulated the center on getting their self-determination volunteer advisory committee together. The L.A. Autism Society is having a meeting on self-determination next Tuesday and Assembly Member Bob Blumenfield will be there! Richard invited the board members to attend that meeting and left some flyers about it on the information table. Richard is enthusiastic about the program, but does have concerns about the stewardship of funds and risk management.

D. Ismael Maldonado reported that he is having difficulty getting in to a day program. Diane Ambrose will speak with him after the board meeting.

- E. Kathleen Secchi announced that the Family Focus Resource Center continues to have monthly support groups and activities, including the transition to adulthood series, life after high school fair, and sib-shops (for siblings of consumers); she left copies of their calendar on the information table.

20. Executive Session

A. Executive Director's Evaluation

M/S/C (W. Rayber/D. Joslin) To go into executive session at 8:10 p.m.

21. Adjournment

Jenean adjourned the meeting at 9:10 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

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