

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
February 25, 2015

Present: Dan Becerra, Jenean Glover, Dawn Hamilton, Debra Newman, and Tavia Wooley – Committee Members
Richard Dier – via teleconference
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens – Staff Members

Absent: All present

I. Call to Order

Jenean Glover, president, called the meeting to order at 7:38 p.m.

II. Public Input

Richard Dier was selected by the State Council's local office to become a member of the State Council/NLACRC self-determination local advisory committee. The State Council has selected all 5 of its members. So far, NLACRC has selected 2 of its 5 members (Dawn Hamilton, parent and board member and Victoria Berry from the Family Focus Resource Center). Richard is anxious to get the group's meetings started and asked if the board would consider allowing the selected members to begin meeting.

Action: The committee will refer Richard's question to the Consumer Services Committee about having the self-determination local advisory group to begin meeting even though only 8 of the 11 members have been selected.

III. Consent Items

A. Approval of Revised Agenda

One item was added to the agenda.

M/S/C (D. Hamilton/D. Becerra) To approve the revised agenda as modified.

B. Approval of Minutes from January 28th Meeting

M/S/C (D. Newman/D. Hamilton) To approve the minutes as presented.

IV. Committee Business

A. Status Report on FY 2014-15 Board Budget

The board's budget for this fiscal year is \$89,750.00. As of February 18th, \$20,423.39 (22.76%) has been spent, leaving a balance of \$69,326.61.

B. Annual Report on Whistleblower Compliance Activity (Michele) – *Deferred*

C. Annual Board Retreat (Saturday, May 30th)

After discussion, the committee decided that they would have a “meet and greet” for the old and new board members, with a brunch served, and revisit the center’s Mission, Vision, and Values Statement. Also, the date of the retreat was changed from Saturday, May 30th, to Saturday, May 9th. The retreat will be held from 10:00 a.m. to 2:00 p.m.

Action: Jennifer will find out if the Angeles National Golf Club could accommodate the board retreat on Saturday, May 9th.

D. Annual Board Dinner (Saturday, June 20th)

The date of the board dinner was changed from Saturday, June 20th, to Saturday, June 6th.

Action: Jennifer will find out if the Angeles National Golf Club could accommodate the board dinner on Saturday, June 6th.

E. Request for Proposals (RFP) Policy

Kim reported that the board’s RFP policy is being changed to reflect new language in the DDS/NLACRC contract which states we must include “equity and diversity” in our RFP selection process. In addition, we would also like to incorporate our community services department’s new resource development plan. Copies of the current policy and the draft policy were provided to the committee for their review.

M/S/C (D. Becerra/D. Newman) To present the proposed changes to the board’s Request for Proposals policy to the Board of Trustees for their review and approval.

F. Transportation Contract

The Administrative Affairs Committee is recommending that the Executive Committee authorize George Stevens to enter into a contract with a transportation provider for the Antelope Valley, if the situation arises that requires this immediate action.

M/S/C (D. Hamilton/D. Newman) To authorize George to enter into a contract with a transportation provider for the Antelope Valley, if the situation arises that requires this immediate action. The Executive Committee is taking this action on behalf of the Board of Trustees.

G. Finalize Agenda for the March 11th Board Meeting

The committee finalized the agenda for next month's board meeting.

V. Center Operations

A. Legislative Breakfast

We still do not have a union contract in place and we are anticipating that our union staff may show up at the event with their picket signs. In addition, they have been contacting our local legislators to get them involved in the contract negotiation process. As such, we need time to mend our bridges and rebuild our relationships. Due to this, George is recommending that the Legislative Breakfast, scheduled to be held April 10th, be canceled.

M/S/C (D. Hamilton/D. Becerra) To cancel the Legislative Breakfast, scheduled to be held on April 10th, on behalf of the Board of Trustees.

Action: To ask the Government & Community Relations Committee to consider holding some kind of legislative event this summer.

B. Behavioral Services

The Department of Health Care Services is working with Health Net and LA Care to make sure they are ready to assume the provision of behavioral services by July 1st. They are having difficulty with just one center – because they have so many consumers receiving behavioral services (NLACRC). George has asked our clinical services staff to work with these health care providers to help families walk through the process – we want this transition to be a “warm handoff.”

C. Early Start Restoration

Outreach efforts are underway to let our community know that Early Start services have been reinstated. It is just a matter of time before we begin to see the number of Early Start consumers begin increasing.

D. Case Management Work Group

George asked Diane to form a work group to assess where each of our service coordinators are with their workloads.

E. Self-Determination

Our process steps have been posted on our website and will be updated on a regular basis so everyone will know where we are in the process of implementing the self-determination program. An e-mail blast will be going out tomorrow soliciting applicants for our self-determination volunteer advisory committee. We still need to determine who will be providing clerical support to the committee. George met with his fellow southern CA regional center directors last week and Westside Regional Center is on the only center that has established its volunteer advisory committee; the other centers are still working on theirs.

VI. Announcements / Information Items

A. Complete Meeting Evaluations

Jenean asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

B. Next Meeting: Wednesday, March 25th, at 7:00 p.m.

VII. Adjournment

Jenean adjourned the meeting at 8:27 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

