

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on May 14, 2014.

Trustees Present

Daniel Becerra
Mary Jo Fernando
Craig Girard
Jenean Glover
Jessica Gould
Dawn Hamilton
Eric Leh

Trustees Absent

Duane Joslin
Jay Lytton

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens
Anna Whitlock

Guests

Jenni Moran
Debra Newman
William Rayber
Meredith Rimmer
Jeremy Sunderland
Tavia Wooley

Michelle Heid
Myriam Jovel
Elizabeth Lyons
Elizabeth Mard
Joan Major
Jim Moran
Lou & Susan Paporozzi
Gerald Robles
Kathleen Secchi
Gay Wane

.....
1. Call to Order & Introductions

The meeting was officially called to order by Eric Leh, president, at 6:30 p.m. when it was determined that a quorum was present. Introductions were made.

2. Public Input & Comments

A. Elizabeth Lyons said that she and Mary Jo Fernando recently went to another regional center’s Consumer Advisory Committee meeting and found out that they were not aware of the “Free Fare” program, so she is now spreading the word. The Free Fare program enables Access cardholders to ride public transportation at no cost – all you have to do is show your Access ID card to the driver. The program also offers free travel training. In addition, if you don’t know how to get somewhere, you can call them and they’ll tell you the best way to get there!

- B. Jessica Gould announced that she recently received her bachelor's degree in Early Childhood Education and just got her diploma in the mail. She brought her diploma with her to the meeting to share.
- C. Kathleen Secchi announced that the Los Angeles Fire Department is holding their 4th annual expo in the Santa Clarita Valley on Saturday, May 31st for water safety and drowning prevention. The Family Focus Resource Center will have an information table there. They are expecting about 1,000 to 2,000 people. Kathleen made fliers available on the information table.

3. Consent Items

- A. Approval of Revised Agenda (*Packet #2, page 37*)

M/S/C (J. Moran/J. Gould) To approve the revised agenda as presented.

- B. Approval of April 9th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (W. Rayber/D. Newman) To approve the meeting minutes as presented.

4. Presentation: "The Achievable Foundation Clinic" (DVD)

A short video was shown on the new medical clinic that has opened at Westside Regional Center. After the clip was shown, Lou Paporozzi announced that he and his wife recently moved into the area and were looking for a doctor for their son. They found one at The Achievable Foundation's clinic. Although they are located in Westside Regional Center's catchment area, you don't have to live in their area to access their services.

5. Committee Action Items (*Packet #1, page 14*)

- A. Administrative Affairs (Meredith Rimmer)

- * 1. Approval to Pay ARCA Dues

M/S/C (J. Glover/W. Rayber; Abstention: T. Wooley) To approve payment of the FY 2014-15 ARCA dues, in the amount of \$82,530.00.

* 2. Approval of Contracts

- a. Elwyn California (Kelvin 1)
- b. Elwyn California (Kelvin 2)
- c. Elwyn California (Mayall)

M/S/C (J. Moran/J. Sunderland) To approve the 3 contracts with Elwyn California as presented.

- d. Right Choice In-Home Care, Inc.

M/S/C (D. Hamilton/J. Sunderland) To approve the contract with Right Choice In-Home Care, Inc., as presented.

- e. New Horizons

Kim explained that the negotiated rate will be \$25.25 per hour or \$67.05 per day based on a cost statement.

M/S/C (D. Hamilton/D. Newman) To approve the contract with New Horizons as presented.

* 3. Approval of Credit Line Resolution (*Packet #2, page 40*)

M/S/C (J. Moran/W. Rayber) To approve the credit line resolution as presented.

B. Executive Committee (Eric Leh)

* 1. Approval of Changes to Board Budget

M/S/C (W. Rayber/J. Sunderland) To approve the changes to the board budget as presented.

* 2. Approval of Management Salary Adjustments for FY 2014-15

M/S/C (C. Girard/J. Sunderland) To approve the management salary adjustments.

6. **Director's Report** (*Packet #2, page 50*)

George addressed the following areas in his report: allocation methodology; the state budget; legislation; regional center operations; and community activities. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. George also attached information about the May Revise and a proposal from the Lanterman Coalition on the California budget and keeping the promise to Californians with developmental disabilities.

7. Association of Regional Center Agencies (*Packet #2, page 96*)

A. Next Meetings: June 19th & 20th (Glendale)

Whenever the ARCA Board of Directors meeting is held locally, we encourage our board members to attend as guests. If any board members are interested in attending the meeting, please contact Jennifer so she can confirm your attendance with ARCA. The meeting will be held Friday, June 20th, from 8:00 a.m. to 1:00 p.m. Jeremy announced that this will be his last meeting as ARCA delegate. Jeremy is encouraged by the improved relationship between ARCA and DDS.

8. Administrative Affairs Committee (*Packet #2, page 99*)

A. Minutes of the April 30th Meeting

The minutes were included in the meeting packet, please contact Meredith with any questions.

B. Financial Report for March 2014

The operations budget is \$36,559,256 with no projected surplus or deficit. The purchase of service (POS) budget is \$263,808,850 with projected expenses of \$286,440,932, leaving a deficit of \$22,632,082 (in the worst case) and \$21,766,420 (in the best case). The drop in the POS deficit is attributed to the receipt of our E-4 allocation from the Department of Developmental Services (DDS) which was just under \$8 million.

9. Consumer Advisory Committee - *Deferred*

A. Minutes of the April 1st and May 6th Meetings

The minutes will be included in next month's board packet.

Mary Jo announced that a new CAC chair was elected at the May 6th meeting. His name is Juan Hernandez and he will take Mary Jo's place on the board. Please welcome him.

10. Consumer Services Committee - *No Report*

11. Executive Committee (*Packet #2, page 115*)

A. Minutes of the April 30th Meeting

The minutes were included in the meeting packet; please see Eric with any questions.

B. Draft Master and Critical Calendars for FY 2014-15

Both calendars were included in the meeting packets for the board's review. The calendars will be presented at next month's board meeting for approval.

C. Action Taken to Co-Sponsor the Supported Life Conference

The Executive Committee took action, on behalf of the board, to co-sponsor the Supported Life Conference with a fee of \$900.00. Information about the conference was included in the board packet.

D. Action Taken to Approve a Contract with Elwyn California (First Amendment)

The Executive Committee took action, on behalf of the board, to approve a contract with Elwyn California. A summary of the contract was included in the board packet.

E. Action Taken on Outstanding Provider Contracts

The Executive Committee too action, on behalf of the board, to approve 7 retroactive contracts for the reimbursement of non-covered insurance copayments or coinsurance.

F. Action Taken to Memorialize Decision to Increase Staff Salaries for FY 2013-14

The Executive Committee took action, on behalf of the board, to increase staff salaries in FY 2013-14 and this action was reported at the subsequent board meeting. However, the action was not documented in the executive session notebook. To remedy this situation, the Executive Committee took action to

approve the management, bargaining unit, and confidential staff salary changes for FY 2013-14, for a second time, on behalf of the Board of Trustees, so the action can be properly documented in the executive session notebook.

12. Government & Community Relations - *No Report*

13. Housing Committee – *Deferred*

A. Minutes of May 12th Meeting

Eric reported that the committee was given a presentation by representatives from the Department of Mental Health on their housing programs and services. They also completed a housing survey for ARCA that will hopefully become part of the Governor's budget in future years. The minutes will be included in next month's board packet.

14. Nominating Committee (*Packet #2, page 145*)

A. Minutes of the May 7th Meeting

The minutes were included in the board packet; please see Dawn with any questions.

B. Presentation of Nominees and Re-Nominees for FY 2014-15

1. Board of Trustees
2. Slate of Officers
3. Consumer Advisory Committee
4. Vendor Advisory Committee

Dawn reviewed the list of the proposed nominees and re-nominees that was included in the board packet. The nominees will be presented for election at next month's board meeting.

M/S (J. Sunderland/C. Girard) To hold the election for new incoming board members by secret ballot.

This motion was withdrawn.

M/S/C (J. Sunderland/C. Girard) To hold the election for new incoming board members individually, by voice vote, and to hold the election for the slate of officers all at one time.

15. Post-Retirement Medical Trust Committee (*Packet #1, page 27*)

A. Minutes of April 30th Meeting

The minutes were included in the board packet; please see Eric with any questions.

B. Statement of Current Trust Value

The value of the trust assets as of March 31, 2014 was \$17,168.597, an increase of \$2,332,794 since the last quarterly report. The increase was attributed to an increase in investments and contributions made by NLACRC. The rate of return for the quarter ending March 31, 2014 was 1.23%, the rate of return for the previous 12 months was 10.14%, and the annualized rate of return since the trust's inception, 113 months ago, was 6.21% (all gross of fees). Kim will be contacting our actuary to determine the amount of funds needed to deposit over time into the PRMT to cover the under-funding amount.

16. Strategic Planning Committee

A. Minutes of May 5th Meeting - *Deferred*

The minutes will be included in next month's board meeting packet.

17. Vendor Advisory Committee

A. Minutes of the May 1st Meeting - *Deferred*

Jenni reported that the VAC is finalizing the next steps for drafting an Employment First policy for the center. They were also asked by the Government & Community Relations Committee to provide feedback on several bills, including SB 1109 (Hueso) which would remove the allowance for providers to use minimum wage exemptions for specified contracts entered into by a state agency for services rendered to the state. It would further require agencies that employing people with disabilities under a contract with a state agency pay all of its employees at least the state minimum wage for work on the contract. The elimination of this exemption would end the ability to provide people with significant disabilities the opportunity to work, which would be a huge problem for services providers like her. The minutes will be included in next month's board meeting packet.

18. Old Business / New Business (*Packet #1, page 32*)

A. Attendance Sheets

The board and board committee attendance sheets are always included in the board packet for the board's information.

B. Complete Meeting Evaluations

Eric asked the board members to please complete evaluation sheets after the meeting and submit them to him with any comments.

C. Visitation Reports

No visitations were reported.

19. Announcements / Information / Public Input

A. Annual Board Retreat: May 16th & 17th (Burbank Marriott)

George provided information on the training that will be held at the upcoming board retreat. This will be an interactive training on cultural competency and George wanted the board members to review the handout ahead of time to help them prepare for the discussion. Please see George with any questions.

B. Next Board Meeting: Wednesday, June 11th, at 6:30 p.m. (NLACRC, Van Nuys)

C. Annual Board Dinner: Saturday, June 21st (Angeles National Golf Club)

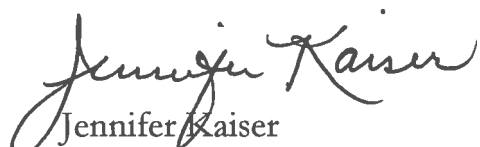
D. The CHIME program will be holding "CHIME-a-Palooza" at CSUN on Saturday, May 17th. For more information, you can go to www.chimeapalooza.org

E. A primary election will be held on June 3rd, with election day being held in November. This is another opportunity for the center to hold a candidates forum.

20. Adjournment

Eric adjourned the meeting at 8:03 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

[badmin.may14.2014]

