

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on April 9, 2014.

Trustees Present

Daniel Becerra
Mary Jo Fernando
Jenean Glover
Jessica Gould
Dawn Hamilton
Duane Joslin

Trustees Absent

Craig Girard
Eric Leh
Jenni Moran
Jeremy Sunderland

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens
Anna Whitlock

Guests

Jay Lytton (by phone)	Dorothy Daniels	Gerald Robles
Debra Newman	Michelle Heid	Jann Seymour
William Rayber	Myriam Jovel	Sean Stalbaum
Meredith Rimmer	Joan Major	Gay Wane
Tavia Wooley	Louis Paporozzi	

1. Call to Order & Introductions

The meeting was officially called to order by Jenean Glover, 1st vice president, at 6:30 p.m. when it was determined that a quorum was present. Introductions were made.

2. Public Input & Comments – There was no public input.

3. Consent Items

A. Approval of Revised Agenda (*Packet #2, page 59*)

M/S/C (D. Joslin/D. Becerra) To approve the revised agenda as presented.

B. Approval of March 12th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (M. Rimmer/D. Joslin) To approve the minutes as presented.

4. Presentation: “The Achievable Foundation Clinic” (DVD)

The presentation was deferred due to technical difficulties.

5. Presentation: “The Unsung Heroes” (Legislative Breakfast DVD)

The board was given a preview of the DVD about direct care staff that will be played at the center’s 29th Legislative Breakfast this Friday.

6. Committee Action Items (*Packet #1, page 17*)

A. Administrative Affairs (Meredith Rimmer)

* 1. Approval of Contract: Elwyn NC

M/S/C (D. Joslin/D. Becerra) To approve the contract with Elwyn NC, as presented.

* 2. Approval of Contract: McRory Behavioral & Family Support Services

M/S/C (D. Joslin/D. Becerra) To approve the contract with McRory Behavioral & Family Support Services, as presented.

* 3. Approval of Contract: Speech & Language Pathology Associates

M/S/C (J. Gould/D. Joslin) To approve the contract with Speech & Language Pathology Associates, as presented.

* 4. Approval of Contract: Finchloom, Inc.

M/S/C (D. Joslin/D. Becerra) To approve the contract with Finchloom, Inc., as presented.

B. Consumer Services Committee (Jeremy Sunderland)

* 1. Approval of Proposed Changes to Legal Service Standard

M/S/C (D. Becerra/M. Rimmer) To approve the proposed changes to the center’s Legal Service Standard, as presented, and to submit the changes to the Department of Developmental Services for their review and approval.

C. Government & Community Relations Committee (Jeremy Sunderland)

* 1. Approval of Cover Sheet and Presentation “The Time is Now!”

The board suggested that one change be made to both the cover sheet and presentation: to add that the documents were written by the NLACRC Vendor Advisory Committee and were approved by the Board of Trustees. Jennifer will make those 2 changes.

M/S/C (D. Hamilton/D. Becerra) To approve “The Time is Now” cover sheet and presentation, as modified.

- * 2. Support Position on AB 1626 (Maienschein) (*Packet #2, page 63*)

M/S/C (W. Rayber/D. Newman) To take a support position on AB 1626 (Maienschein) and to approve sending a support letter to the Assembly Member.

- * 3. Oppose Position on AB 1753 (Holden) (*Packet #2, page 65*)

M/S/C (J. Gould/D. Hamilton) To take an oppose position on AB 1753 (Holden) and to approve sending an oppose letter to the Assembly Member.

7. **Director’s Report** (*Packet #2, page 67*)

George addressed the following areas in his report: allocation methodology; the state budget; legislation; regional center operations; and community activities. Copies of the director’s report were included in the meeting packet along with the center’s monthly quality assurance, consumer statistics, and special incident reports. George also attached information about the center’s E-4 contract amendment and information about the recent budget hearings.

After George gave his report, other reports were given by staff and board members who participated in New Horizons’ 60th anniversary celebration that was held on March 20th (at which NLACRC was honored with an award) and in “The Way Forward” forum that was held on April 3rd and 4th.

8. **Association of Regional Center Agencies**

- A. Report on March 20th & 21st Meetings

Jeremy was not present to give a report.

- B. Next Meetings: June 19th & 20th (Glendale)

Board members are always welcome to be a guest at the ARCA Board of Directors meetings when they are held locally. The next ARCA Board of Directors meeting will be held Friday, June 20th, in Glendale. Any board members interested in attending the meeting should contact Jennifer Kaiser so she can RSVP your attendance to ARCA.

9. Administrative Affairs Committee (*Packet #2, page 103*)

A. Minutes of the March 28th Meeting

The meeting minutes were included in the board packet; please see Meredith with any questions.

B. 3rd Quarter Human Resources Report

During the 3rd quarter of this fiscal year, the center had 18 positions on hold, 15 new hires, 3 promotions, and 4 separations for a quarterly turnover rate of 0.09%.

C. Financial Report for February 2014

The operations budget is \$36,536,426 with projected expenses in the same amount, leaving no surplus or deficit. The purchase of service budget is \$255,960,638 with projected expenses of \$288,432,763, leaving a deficit of \$32,472,126. The financial report does not reflect the center's E-4 allocation, that the center just received, in the amount of \$7.8 million.

10. Consumer Advisory Committee - *Deferred*

A. Minutes of the April 1st Meeting

B. Updated Event Calendar

Copies of the meeting minutes and updated calendar were not available; they will be presented at next month's board meeting.

11. Consumer Services Committee (*Packet #2, page 120*)

A. Minutes of the March 19th Meeting

The minutes were included in the board packet; please see Duane with any questions.

12. Executive Committee (*Packet #2, page 124*)

A. Minutes of the March 26th Meeting

The minutes were included in the board packet; please see Eric with any questions.

B. Action Taken to Approve Budget Letter to DDS

The Executive Committee took action, on behalf of the board, to send a letter to Santi Rogers, director of DDS, regarding the center's budget status. A copy of the letter, signed by Eric Leh, was included in the board packet.

C. Action Taken to Support ARCA's Revised Position Statement on the Governor's Proposed Budget for FY 2014-15

The Executive Committee took action, on behalf of the board, to support ARCA's revised position statement on the proposed state budget. A copy of the support letter, addressed to Senator Corbett, chair of the Senate Budget & Fiscal Review Subcommittee, and signed by Eric Leh, was included in the board packet.

13. Government & Community Relations (*Packet #2, page 134*)

A. Minutes of the February 19th Meeting

B. Updated Committee Bill File

Copies of the minutes and bill file were included in the board packet; please see Jeremy with any questions.

14. Housing Committee – *No Report*

15. Nominating Committee (*Packet #2, page 167*)

A. Minutes of the April 1st and 2nd Meetings

The minutes were included in the board packet; please see Dawn with any questions.

B. Status on Recruitment

Dawn reported that the committee will be presenting 6 board applicants for nomination and 5 Consumer Advisory Committee applicants for nomination next

month. The recommended nominees for the Vendor Advisory Committee will be determined once the interviews with the final applicants are held on May 7th.

16. Post-Retirement Medical Trust Committee - *No Report*

17. Strategic Planning Committee - *No Report*

18. Vendor Advisory Committee (*Packet #2, page 173*)

A. Minutes of the April 3rd Meeting

Gay Wane gave a report on the VAC meeting, which she chaired in Jenni's absence. The meeting minutes were included in the board packet.

19. Old Business / New Business (*Packet #1, page 54*)

A. Attendance Sheets

Board and board committee attendance sheets are updated monthly and included in the board packet.

B. Complete Meeting Evaluations

Jenean asked the board members to please complete evaluation forms after the meeting and submit them to her with any questions.

C. Visitation Reports

1. Tavia recently met with Senator Steve Knight.
2. Dan and Mary Jo met with Senator Fan Pavley.
3. Dawn met with new Assembly Member Matt Dababneh.
4. Jessica met with Assembly Member Adrin Nazarian.

20. Announcements / Information / Public Input

A. 29th Legislative Breakfast: Friday, April 11th (Sam's Café)

B. Annual Legislative Training Session: Wednesday, April 23rd (NLACRC)

- C. Annual Board Retreat: May 16th & 17th (Burbank Marriott)
- D. Next Board Meeting: Wednesday, May 14th, at 6:30 p.m. (NLACRC, Van Nuys)
- E. Annual Board Dinner: Saturday, June 21st (Angeles National Golf Club)

21. Executive Session

- A. Management Staff Salaries

M/S/C (D. Joslin/D. Becerra) To go into executive session at 7:58 p.m.


22. Adjournment

Jenean adjourned the meeting at 8:00 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

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