

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on June 12, 2013.

Trustees Present

Yolanda Bosch
Richard Dier
Mary Jo Fernando
Craig Girard
Jenean Glover
Dawn Hamilton
Sharoll Jackson
Duane Joslin
Eric Leh
Martha Lopez
William Rayber
Meredith Rimmer
Jeremy Sunderland

Trustees Absent

Jenni Moran

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Vini Montague
Kim Rolfes
George Stevens
Anna Whitlock

Guests Present

Daniel Becerra
Mrs. Brown
Linda Dier
Jessica Gould
Connie Lapin
Dr. Harvey Lapin
Liz Lyons
Jay Lytton
Judy Mark
Steve Miller
Gerald Robles
Gay Wane
Tavia Wooley

1. Call to Order & Introductions

The meeting was officially called to order by Yolanda Bosch, president, at 6:30 p.m. when it was determined that a quorum was present. Introductions were made.

2. Public Input & Comments (3 minutes)

- A. Liz Lyons announced that the Metropolitan Transit Authority (MTA) is holding public meetings on June 20th and June 27th regarding their budget. Liz urged people to write letters or come to the meetings to help get the budget signed so transportation services are not disrupted.
- B. Yolanda stated that she is very disappointed that the legislature voted down the restoration of the Early Start program. But Yolanda thanked the board for their efforts and their dialogues with legislators. Yolanda promised that she won't rest until our consumers get the services they need. Hopefully, next year's efforts will result in the full restoration of the Early Start program.

3. Consent Items

A. Approval of Revised Agenda (*Packet #2, page 85*)

Item 5.D. was moved to become 5.A. and the remaining items in that section were re-numbered accordingly.

M/S/C (D. Joslin/W. Rayber) To approve the revised agenda as modified.

B. Approval of May 8th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (D. Joslin/W. Rayber) To approve the minutes as presented.

4. SB 468 Statewide Self-Determination Program (*Packet #1, page 17 + handout*)

A copy of this bill and its current status was included in board meeting packet #1 and a handout containing additional information pertaining to this bill was provided to everyone present. Discussion ensued on the pros and cons of the bill. Some of the board members expressed the following concerns:

- A. What will be sacrificed to ensure that the program is cost neutral? Do not take away scarce resources from existing consumers.
- B. Will families be at greater risk in terms of long-term budget constraints?
- C. What are the legal implications that should be considered?
- D. How will quality assurance be monitored for service providers selected by program participants?
- E. How can we ensure that there is a diverse representation of individuals and groups (age, diagnosis, ethnicity, etc.) for those who will participate in the self-determination program?
- F. What happens if regional centers do not receive their funding on time?
- G. What is the impact on regional centers for actual costs of training and outreach?
- H. What regional center resources will be redirected to ensure the success of the program (i.e. case management and administration)?
- I. Will service choices be limited to waiver billable service codes?

M/S/C (R. Dier/D. Hamilton; Opposed: Y. Bosch, D. Joslin, W. Rayber, M. Rimmer)
To support SB 468 and work closely with the sponsor, Senator Bill Emmerson, to address the board's concerns.

Action: Staff will draft a letter, for Yolanda's signature, to Senator Emmerson supporting SB 468, but including the board's concerns.

5. Committee Action Items

A. Nominating Committee (Meredith Rimmer) (*Packet #1, page 53*)

1. Election of Nominees & Re-Nominees for FY 2013-14

*** a. Board of Trustees**

M/S/C (D. Joslin/C. Girard) To elect Daniel Becerra, Jessica Gould, Jay Lytton, Debra Newman, and Tavia Wooley to the Board of Trustees and to re-elect Sharoll Jackson, William Rayber, Meredith Rimmer, and Jeremy Sunderland to the Board of Trustees.

*** b. Slate of Officers**

Sharoll made a motion from the floor to elect Sharoll Jackson to serve as board secretary.

M/S/C (D. Joslin/J. Sunderland) To elect the following slate of officers for FY 2013-14:

Yolanda Bosch, Immediate Past President
Eric Leh, President
Jenean Glover, 1st Vice President
Craig Girard, 2nd Vice President
Meredith Rimmer, Treasurer
Sharoll Jackson, Secretary
Jeremy Sunderland, ARCA Delegate
Craig Girard, ARCA Alternate
William Rayber, ARCA CAC Delegate

*** c. Consumer Advisory Committee – *Deferred***

The FY 2013-14 Nominating Committee will be asked to fill the current open positions on the CAC.

*** d. Vendor Advisory Committee**

M/S/C (D. Joslin/J. Sunderland) To elect Annie Cox, Pam Jacobson, and Marina Pink to the Vendor Advisory Committee and to re-elect Ken Lane, Rebecca Lienhard, and Dolly Wauls to the Vendor Advisory Committee.

B. Administrative Affairs Committee (Craig Girard) (*Packet #2, page 88*)

* 1. Approval of Agreements for Non-Covered Insurance Co-Payments

M/S/C (R. Dier/M. Rimmer) To approve the 9 contracts for the reimbursement of non-covered insurance co-payments as presented.

* 2. Approval of Independent Living Services Contracts

M/S/C (D. Joslin/W. Rayber) To approve the 14 contracts for independent living services as presented.

* 3. Approval of Supported Living Services Contracts

M/S/C (W. Rayber/S. Jackson) To approve the 17 contacts for supported living services as presented.

* 4. Approval of Specialized Residential Facility Contracts

M/S/C (D. Joslin/E. Leh) To approve the 10 contacts for specialized residential facilities as presented.

* 5. Approval of Contract with Edna Aftandelian, LCSW

M/S/C (E. Leh/D. Joslin) To approve the contract with Edna Aftandelian to provide specialized social assessments as presented.

* 6. Approval to Execute Outstanding Contracts

M/S/C (D. Joslin/M.J. Fernando) To authorize Kim Rolfes to execute the 5 contracts for community placement plan (CPP) projects, as presented, pending DDS's approval of funding.

* 7. Approval to Authorize an Officer to Secure Insurance for FY 2013-14

M/S/C (E. Leh/S. Jackson) To authorize George Stevens and Kim Rolfes to secure insurance for the center on the board's behalf.

* 8. City National Bank Resolution for Bank Depositor (Signature Cards) and Treasury Management Services Agreement

M/S/C (D. Joslin/S. Jackson) To authorize Sharoll Jackson, newly-elected board secretary, to sign the City National Bank resolution for bank depositor and treasury management service agreement as presented.

* 9. City National Bank Resolution Funds Transfer Agreement

M/S/C (D. Joslin/M. Lopez) To authorize Sharoll Jackson to sign the City National Bank resolution for funds transfer agreement as presented.

* 10. Change of Officer Resolution

M/S/C (D. Joslin/S. Jackson) To authorize the new officers and retiring board officers to sign the City National Bank change of officer resolution as presented.

* 11. U.S. Bank Resolution for Authorized Signature Form

M/S/C (M. Rimmer/S. Jackson) To authorize Sharoll Jackson to sign the U.S. Bank resolution for authorized signature form as presented.

* 12. Resolution to Authorize Board President to Execute FY 2013-14 Contract with DDS

M/S/C (D. Hamilton/C. Girard) To authorize Sharoll Jackson to sign the resolution to authorize the board president to execute the FY 2013-14 DDS contract as presented.

C. Executive Committee (Yolanda Bosch) (*Packet #1, page 28*)

* 1. Approval of Master and Critical Calendars for FY 2013-14

The Vendor Advisory Committee would like to move their January 2, 2014 meeting to January 9, 2013.

M/S/C (W. Rayber/ M.J. Fernando) To approve the board's master and critical calendars for FY 2013-14 as modified.

D. Government & Community Relations Committee (Jeremy Sunderland)
(*Packet #1, page 48*)

- * 1. Approval to Support SB 651 (Pavley): DCs and State Hospitals

M/S/C (D. Joslin/M. Lopez) To support SB 651 (Pavley).

Action: Staff will draft a letter supporting SB 651 for Yolanda's signature.

- * 2. Approval to Hold a Candidates Forum

M/S/C (J. Sunderland/D. Joslin) To approve the center holding a candidates forum for individuals running for the position being vacated by Assembly Member Bob Blumenfield.

6. Director's Report (*Packet #2, page 115*)

George addressed the following areas in his report: allocation methodology; the state budget; legislation; regional center operations; and community activities. Copies of his report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to his report were:

- A. A letter from Eileen Richey, ARCA's executive director, to the ARCA board member regarding the disappointing failure of the push to restore the Early Start program and thanking everyone for their efforts on its behalf.
- B. ARCA's action alert regarding the payment of deductibles, co-payments, and co-insurance for behavioral health treatment.

7. Administrative Affairs Committee (*Packet #2, page 151*)

A. Minutes of the May 29th Meeting

The minutes were included in the packet; please see Craig with any questions.

B. Financial Report for May 2013

The financial report showed that the operations budget is \$34,393,937 with projected expenses in the same amount, leaving no surplus or deficit. The purchase of service (POS) budget is \$253,454,756 with projected expenses of \$266,385,083, leaving a deficit of \$12,930,327. The family resource center budget is \$122,721 for a total budget of \$287,971,414.

C. 3rd Quarter Financial Graphs

The graph showed no surplus or deficit in July or August because DDS had not provided centers with their POS allocations yet. Starting in September, the projected POS deficit was between \$19 million and \$25 million, which continued to increase in October and November. The graphs now reflect a projected POS deficit between \$12.3 million and \$12.9 million as of May 31st.

8. **Association of Regional Center Agencies (ARCA)**

A. **Next Meetings: June 20 & 21, 2013 (Sacramento)**

Jeremy has been nominated to serve as ARCA's board president, but a second slate has been presented. Depending upon how the election goes will largely show what direction ARCA will be going in next fiscal year.

9. **Consumer Advisory Committee** *(Packet #1, page 170)*

A. **Minutes of the June 4th Meeting - Deferred**

B. **Updated CAC Event Calendar**

Mary Jo reported that free concerts and movies will be shown throughout the summer at Warner Center Park. Please see the CAC's event calendar for more details.

10. **Consumer Services Committee** *(Packet #1, page 55)*

A. **Minutes of the May 22nd Meeting**

The minutes were included in the packet; please see Jeremy with any questions.

B. **Community Meeting: Caseload Ratios**

The center was out of compliance with the required caseload ratios for 2 reporting periods. As such, DDS is requiring that the center hold a public meeting to discuss a plan of correction. The public meeting will be held Thursday, June 13th, from 2:00 to 3:00 p.m. in the center's 1st floor conference room.

C. **Community Meeting: POS Disparity**

The center will conduct its POS disparity community meeting on Tuesday, June 25th, at 2:00 p.m., in the center's 1st floor conference room. All of the DDS-required documents have been posted on the center's website.

D. 3rd Quarter Appeals & Hearings Report

During the 3rd quarter of FY 2012-13:

1. Eligibility: 411 Notices of Action were sent and 18 were returned (appealed).
2. Service: 82 Notices of Action were sent and 9 were returned.
3. Hearings: 14 fair hearings were held:
 - 11 eligibility hearings (3 dismissed, 3 denied, 1 granted, and 4 decisions pending)
 - 3 service hearings (all denied)

11. Executive Committee (Packet #2, page 172)

A. Minutes of the May 29th Meeting

The minutes were included in the packet; please see Yolanda with any questions.

B. Committee Assignments for FY 2013-14

The committee assignments for next fiscal year were presented. Please contact Jennifer if you have any questions.

C. Proposed Board Primary Activities for FY 2013-14

The Executive Committee is recommending that the board keep the same primary activities as this fiscal year for next fiscal year, which are:

1. Promote and protect quality case management as it is our core business.
2. Ensure and promote the sustainability of the entitlement to services within the regional center system.
3. Protect the immediate service rights of clients from budget reductions.

D. Conflict of Interest Statements – Handout

The Lanterman Act requires all regional center board members to sign a conflict of interest statement on an annual basis. In the past, we have used our own form, but last year, DDS developed their own form which they want all of the regional

centers to use. Copies of DDS's conflict of interest statement were provided to the board.

Action: All board members will complete and sign a conflict of interest statement and submit it to Jennifer for filing prior to July 1st.

E. Action Taken to Approve Funding a Presentation by George Braddock

At their May 29th meeting, the Executive Committee approved the use of funds from the board budget to hire George Braddock to give our service providers a 1 or 2-day training session.

F. Action Taken to Send Letters to DDS, Service Providers, and Consumers and their Families

At their May 29th meeting, the Executive Committee approved letters to DDS, our service providers, and consumers/families regarding the center's cash flow situation, on behalf of the board. The letter to DDS was sent, but they responded with an additional allocation, so we did not have to send the letters to our providers, consumers, and families.

12. Government & Community Relations (Packet #1, page 68)

A. Minutes of the May 22nd Meeting

Minutes of the meeting were included in the packet; please see Jeremy with any questions. Craig reported that the center had an information booth at this year's Stephanie's Day event; please see the minutes for more details about it.

13. Housing Committee (Packet #1, page 74)

A. Minutes of the May 13th Meeting

Minutes of the meeting were included in the packet; please see Richard with any questions. The center now has 15 homes in the community for consumers leaving the developmental centers and other large facilities!

14. Nominating Committee

A. Resignation of Katie Mead

Unfortunately, Katie missed 3 consecutive Executive Committee meetings, so she had to resign from her position on the board.

15. **Post-Retirement Medical Trust** – *No Report*

A. **Next Quarterly Meeting:** Wednesday, July 31st

16. **Strategic Planning Committee** - *No Report*

A. **Next Quarterly Meeting:** Monday, August 5th

17. **Vendor Advisory Committee** (*Packet #2, page 180*)

A. **Minutes of the June 6th Meeting** - *Deferred*

B. **Results of the Service Provider Needs Assessment Survey** - *Deferred*

Jenni was not present to give a report on the survey results.

18. **Old Business / New Business** (*Packet #1, page 80*)

A. **Attendance Sheets**

Board and board committee attendance sheets are always included in board packet #1; please review them for accuracy.

B. **Complete Meeting Evaluations**

Yolanda asked the board members to please complete evaluation sheets after the meeting and submit them to her with any comments.

C. **Visitation Reports**

No visitations were reported.

19. **Announcements / Information / Public Input**

A. **Next Board Meeting:** Wednesday, August 14th, at 6:30 p.m. (no July meeting)

B. On behalf of the entire board, Yolanda thanked Richard for his 7 years of service on the board and for his dedication, commitment, and unwavering spirit.

20. Executive Session

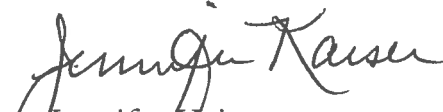
A. Executive Director's Evaluation

The board went into executive session at 9:05 p.m.


21. Adjournment

Yolanda adjourned the meeting at 9:17 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Jenean Glover
Board Secretary

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