

North Los Angeles County Regional Center  
**Government & Community Relations Committee**  
**Meeting Minutes**  
August 21, 2013

**Present:** Daniel Becerra, Jessica Gould, Duane Joslin, Debra Newman, Jeremy Sunderland, and Tavia Wooley - Committee Members  
Eric Leh – Board President  
Lawrence Burton – Vendor Advisory Committee Representative  
Sara Iwahashi, Jennifer Kaiser, Michele Marra, and George Stevens – Staff Members

**Absent:** All present

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**I. Call to Order & Introductions**

Jeremy Sunderland, chair, called the meeting to order at 7:30 p.m.

**II. Public Input** – There was no public input.

**III. Consent Items**

**A. Approval of Agenda**

M/S/C (D. Joslin/D. Becerra) To approve the agenda as presented.

**B. Approval of Minutes of July 17<sup>th</sup> Meeting**

M/S/C (D. Joslin/T. Wooley) To approve the minutes as presented.

**IV. Committee Business**

**A. Annual Committee Orientation (Part 2)**

Copies of the following documents were provided to the committee:

1. Legislative Platform Guiding Principles

The committee should follow their 7 guiding principles to decide its position on any new legislation.

2. Board Recognition Policy

This policy was established so the board could recognize individuals who have made “a distinguishable contribution in the lives of people with developmental disabilities.” The policy includes an application for recognition. The policy was initiated in 2005 and, to date, no one has submitted an application.

3. Service Provider and Elected Representative Visits Policy

This policy was formerly called the Visitation Policy and encouraged board members to visit regional center funded programs. However, with the board’s increased interest in developing relationships with our local legislators, the policy was modified to include visits with elected officials. The policy also has a companion piece which is the framework for strategy implementation.

**B. Draft Priority Activities for FY 2013-14**

The committee’s proposed priority activities for this fiscal year were reviewed and discussed.

**M/S/C** (D. Joslin/J. Gould) To present the committee’s proposed priority activities to the Board of Trustees for approval.

**C. Review Committee’s FY 2012-13 Action Log**

All of the actions taken by the board and its committees are entered into a log. After each new fiscal year begins, the board committees are given copies of their action log so they can see what actions the previous committee took. Copies of the committee’s action log were provided.

**D. Legislative Update**

Sara provided everyone with 2 handouts:

1. Legislative bills for the August 21<sup>st</sup> Government & Community Relations Committee meeting.
2. 2013 Legislative bills being monitored by NLACRC and the Association of Regional Center Agencies (ARCA).

Per the committee's request, Sara has added a column that will include input for executive regional center staff input on any significant bills that are brought before the committee. Sara reviewed both handouts with the committee, giving a brief summary of each bill and its status.

**E. Candidates Forum:** Tuesday, August 27<sup>th</sup>

The forum will be held at Sam's Café at New Horizons at 6:30 p.m. Eleven people are running for the 36<sup>th</sup> District Assembly seat and 9 of them will be participating in the forum. This will not be a debate; the candidates are given questions ahead of time and will provide their answers at the forum. Yolanda Bosch has agreed to mediate the event.

**F. VAC's recommendations re: Realistic Service Provider Costs**

**Action:** Lawrence reported that he will facilitate a discussion about this at next week's Vendor Advisory Committee (VAC) meeting.

**G. Board Audit Question:** Does the center have a training and information plan that meets the requirements of statute, performance (and other contracts), and board policies? Yes.

**V. Board Meeting Agenda Items**

The following items will be added to the next board meeting agenda:

- A. Minutes of August 21<sup>st</sup> Meeting
- B. Legislative Update
- C. Report on August 27<sup>th</sup> Candidates Forum
- \* D. Approval of Priority Activities for FY 2013-14

**VI. Announcements / Information / Public Input**

**A. Complete Meeting Evaluations**

Jeremy asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

**B. Next Meeting:** Wednesday, September 18<sup>th</sup>, at 6:00 p.m.

**VII. Adjournment**

Jeremy adjourned the meeting at 8:50 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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\* Action Item

