

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on September 12, 2012.

Trustees Present

Yolanda Bosch
Thomas Aguinaga
Martha Lopez
Mary Jo Fernando
Craig Girard
Jenean Glover
Jenni Moran
Dawn Hamilton
Sharoll Jackson
Eric Leh
Katie Mead
William Rayber
Meredith Rimmer
Jeremy Sunderland

Trustees Absent

Richard Dier
Duane Joslin

Staff Present

Diane Ambrose
Michele Marra
Kim Rolfes
Anna Whitlock
Sara Iwahashi
Liliana Windover

Guests

Gay Wane
Kathleen Secchi
Jann Seymour
Noura Attalki
Jonathan Istrin
Efrain Orev
Linda Weinberg

1. Call to Order & Introductions

The meeting was officially called to order by Yolanda Bosch, Board President, at 6:30 p.m. Introductions were made. Yolanda welcomed new member Martha Lopez to the Board of Trustees.

2. Public Input & Comments (3 minutes)

Kathleen Secchi from the Family Focus Resource Center (FFRC) provided information regarding the services offer by FFRC. She stated that the FFRC located in the Santa Clarita Valley is one of 47 located in California. They provide parent-to-parent support, education and information to parents and caregivers of children with special needs. She also announced that FFRC is currently offering workshops regarding coverage for Autism-related services through health insurance. The next workshop has been scheduled on Thursday, September 20, 2012 at 10:00 am at NLACRC's Antelope Valley office. Materials were distributed.

3. Consent Items

A. Approval of Revised Agenda

Item 6.E. was added to the agenda.

M/S/C (W. Rayber/T. Aguinaga) To approve revised agenda as modified.

B. Approval of August 8th Board Meeting Minutes

M/S/C (T. Aguinaga/W. Rayber) To approve the minutes as presented.

4. Presentation: NLACRC's Draft 2013 Performance Contract

Sarah indicated that the performance contract is a performance-based accountability system that regional centers participate every year under the direction of the California Department of Developmental Services (DDS). The contract includes public policy performance measures and compliance measures.

One of the requirements is that we hold one public meeting a year. During this public meeting we review the performance contract data. A public meeting took place on August 22nd at 6:30 p.m. at NLACRC's Lancaster office and two public meetings on August 29th at 3:00 p.m. and 6:30 p.m. at NLACRC's Van Nuys office.

Sara reviewed the draft 2013 Performance Contract with the board. The draft will be presented to the board again next month for their approval.

5. Presentation: Israel Study Mission

Diane indicated that she had the privilege in July to be invited by the Jewish Federation of Los Angeles to travel to Israel with many different advocates, day program directors, residential program directors, parents, professional and consumers. The purpose of this trip was to visit programs and housing for people with developmental disabilities in Israel. A group of 38 professionals participated in the trip and they represented every segment of the disability community. They toured 14 programs in 7 days and had the opportunity to meet with experts and political leaders. This meeting was an educational shared mission. The team is regrouping on September 13, 2012 to determine what they want to do next and what they learned during this trip that could be duplicated here. A PowerPoint presentation was presented by Diane regarding her experiences in this trip.

6. Committee Action Items

A. Administrative Affairs (Craig Girard)

- * 1. Approval of Contract with Global HCM Corporation

M/S/C (J. Glover/S. Jackson) To approve the 5-year contract with HCM Corporation in the amount of \$3,690,257.

- * 2. Approval of Second Amendment of Contract with Harbor Regional Center

M/S/C (M. Rimmer/S. Jackson) To approve a second amendment to the contract with Harbor Regional Center for FY 2010-11 to increase funding from \$790,000 to \$870,000.

- * 3. Approval of First Amendment of Contract with Harbor Regional Center

M/S/C (K. Mead/S. Jackson) To approve a first amendment to the contract with Harbor Regional Center for FY 2011-12 to increase funding from \$400,000 to \$500,000.

- * 4. Approval of Contract with Home Ownership for Personal Empowerment (HOPE)

M/S/C (M. Rimmer/T. Aguinaga) To approve a contract for FY 2011-2012 from June 1, 2012 through April 30, 2014 with HOPE in the amount of \$160,000.

- * 5. Approval of Contract with Home Ownership for Personal Empowerment (HOPE)

M/S/C (T. Aguinaga/M. Fernando) To approve a contract for FY 2011-2012 from June 1, 2012 through April 30, 2014 with HOPE in the amount of \$240,000.

- * 6. Approval of Contract with National Support Services Inc.

M/S/C (T. Aguinaga/S. Jackson) To approve a contract for FY 2011-2012 from June 1, 2012 through April 30, 2014 with National Support Services in the amount of \$100,000.

- * 7. Approval of Contract with West Bay Housing Corporation (WBH)

M/S/C (W. Rayber/T. Aguinaga) To approve a contract for FY 2011-2012 from June 1, 2012 through April 30, 2014 with West Bay Housing Corporation in the amount of \$480,000.

- * 8. Approval of Contract with West Bay Housing Corporation (WBH)

M/S/C (J. Moran/K. Mead) To approve a contract for FY 2011-2012 from June 1, 2012 through April 30, 2014 with West Bay Housing Corporation in the amount of \$720,000.

- * 9. Approval of Contract with Elwyn NC

M/S/C (T. Aguinaga/E. Leh) To approve a contract for FY 2011-2012 from June 1, 2012 through April 30, 2014 with Elwyn NC in the amount of \$300,000.

B. Consumer Services Committee (Jeremy Sunderland)

- * 1. Approval of Committee's Priority Activities for FY 2012-13

M/S/C (C. Girard/S. Jackson) To approve the committee's Priority Activities for FY 2012-13 as presented.

C. Government & Community Relations (Jeremy Sunderland)

- * 1. Approval to Support SB 1392 (Pavley) Developmental Center Land

Diane indicated this bill is dead. It failed the deadline on 08/17/12 to meet and report on bills. This bill would have allowed the state to lease unused developmental center property with the proceeds going to the developmental disabilities funds.

- * 2. Approval of Committees Priority Activities for FY 2012-13

M/S/C (S. Jackson/M. Fernando) To approve Committee's Priority Activities for FY 2012-13 as presented.

- * 3. Approval of Service Provider/Elected Representative Visit Strategy

M/S/C (S. Jackson/K. Mead) To approve the Service Provider/Elected

Representative Visit strategy as presented.

D. Housing Committee (Eric Leh for Richard Dier)

- * 1. Approval of Committee's Goals for FY 2012-13

M/S/C (S. Jackson/K. Mead) To approve committee's goals for FY 2012-13 as presented

E. Vendor Advisory Committee (Jenni Moran)

- * 1. Approval of Committee's Priority Issues for FY 2012-13

M/S/C (S. Jackson/K. Mead) To approve the committee's goals for FY 2012-13 as presented

7. Director's Report (Diane Ambrose and Kim Rolfes for George Stevens)

Kim and Diane addressed the following areas: D-1 allocation for FY 2012-13; expenditure forecast for FY 2011-12; regional center operations; legislation; and community activities. Copies of the director's report were provided to the board along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to his report were: a copy of the board's letter to be sent to DDS regarding notice of insufficient purchase of service (POS) funding for FY 2012; a copy of a letter sent to DDS requesting health and safety waivers seeking authorization from DDS in order to increase the negotiated rates for the residential and support services provided by one of our community placement plan homes; a copy of a letter sent to DDS regarding the denial of the center's request for organization exemption from the SSI Resource Limit with the Social Security Administration; and a copy of a spreadsheet comparing regional center rent allocations with rent budgets FY 2009-10 through FY 2012-13.

Regarding the rent allocation, Kim indicated DDS is allocating all the regional centers last year rent allocation which means that NLACRC is receiving \$150,000 less than what we anticipated. DDS is not anticipated allocating more rent to regional centers.

Action: Yolanda would like to discuss the rent allocation issue at the next Administrative Affairs Committee meeting.

8. Administrative Affairs Committee

A. Minutes of the August 29th Meeting

The meeting minutes were included in board packet # 2.

B. Financial Report for July 2012

The financial report showed that the center's operations budget is \$26,619.33 and our POS budget is \$206,182,836.

C. 4th Quarter Financial Graphs FY 2011-12

Copies of the graphs were included in board packet # 2. The graph showed no surplus or deficit in July and August 2011 because the sufficiency of allocation reports (SOARs) had not been completed at that time. Starting in September, graph reflected a POS deficit between \$28 and \$33 million, which decreased every month ending in a deficit of \$4.6 million by the end of the fourth quarter.

9. Association of Regional Center Agencies (ARCA)

A. Report on August 16 & 17, 2012 Meetings

Jeremy gave a report on the last ARCA meetings. Terri Delgadillo, director of DDS announced that the regional centers would be getting their rent allocations. A large portion of this meeting was regarding the Sonoma Developmental Center (SDC) and communication that came from DDS regarding its closure. There were a lot of questions directed to Ms. Delgadillo regarding the teasing incidents at SDS not being reported to the regional centers except on the news. Apparently, there will be changes regarding communication that comes from DDS.

A lot of changes will depend upon the outcome of the elections taking place on November 6th and if the Governor's tax measure will pass. Yolanda asked if there was any discussion about DDS's plan in case the \$50 million trigger is implemented. Jeremy stated that more information will be provided at the next ARCA meetings in October.

It was also noted that Eileen Richey, ARCA's executive director was not given a performance evaluation by the end of September 2012; consequently her contract was automatically renewed. ARCA members requested an extension for Eileen's evaluation but this request was rejected; consequently an instrument by which they could evaluate Eileen was created. Each ARCA delegate and each executive director were provided copies of this document and they were asked to submit it via e-mail to Tresa Oliveri, ARCA's board president. Yolanda asked Jeremy if he

would obtain information regarding the outcome of these evaluations. Jeremy will follow-up on this request.

- B. Next Meetings: October 18 & 19, 2012 (San Diego)

10. Consumer Advisory Committee

- A. Minutes of August 7th and September 14th Meetings

The minutes were included in board packet # 2.

11. Consumer Services Committee

- B. Minutes of August 15th Meeting

The minutes were included in board packet # 1.

- C. 4th Quarter Appeal & Hearing Report

A copy of the 4th Quarter Appeal and Hearing Report was included in board packet # 1.

- D. Presentation of Proposed Changes to Service Standards

Copies of the Service Standards with the proposed changes were sent to the board, in a separate handout, for their review and input.

Diane indicated that changes needed to be made to the center's service standards to reflect the trailer bill language. The proposed changes were presented to the board for their initial review. The service standard changes will be presented to the board again next month for their approval.

12. Executive Committee

- A. Minutes of August 29th Meeting

The minutes were included in board packet # 2.

- B. Executive Director's Evaluation Process

A copy of executive director's performance evaluation timeline and a blank copy of the performance evaluation itself were included in board packet # 2 and were reviewed by board.

Jennifer Kaiser will be handing out copies when it is time to complete this form. If any board members need assistance completing this evaluation please contact Yolanda Bosch.

- C. Board Action Log for FY 2011-12 – *Deferred*

13. Government & Community Relations

- A. Minutes of August 15th Meeting

The minutes were included in board packet # 1.

- B. Updates on Candidates Forum & Voter Registration/Education Day

Michele indicated that a candidates forum and voter registration/education day has been scheduled on Tuesday, October 16th, from 7:00 to 8:30 p.m., at Sam's Café at New Horizons. A copy of the flyer announcing this event was included in board packet # 1. Yolanda has volunteered to be our mediation/facilitator for this forum.

14. Housing Committee

- A. Minutes of the August 20th Meeting

The minutes were included in board packet # 1.

15. Nominating Committee - *No Report*

16. Post-Retirement Medical - *No Report*

17. Strategic Planning Committee

- A. Minutes of August 6th Meeting

The minutes were included in board packet # 1.

18. Vendor Advisory Committee

- A. Minutes of September 6th Meeting

The minutes were included in board packet # 2.

Jenni Moran reported that the VAC is in the process of developing some questions for the candidates forum. The questions will be submitted to the organizing committee for their review.

19. Old Business / New Business

A. Attendance Sheets

Board and board committee meeting attendance sheets are always included in board packet # 1. Please review them for accuracy.

B. Complete Meeting Evaluation

Yolanda asked the board members to please complete evaluation forms after the meeting and submit them to her with any comments.

C. Visitation Reports

No visitations were reported.

20. Announcements / Information / Public Input

A. Eric Leh attended a presentation regarding special needs trusts. He stated that he was able to obtain key information regarding the future of his child. He received good materials and if someone is interested in obtaining a copy, he can scan it and send it to Jennifer Kaiser.

B. Yolanda reported that she recently she went to Tierra del Sol and she had the opportunity to visit classes attended by consumers. It was a wonderful experience for her, in particular observing the art classes provided to the consumers by Tierra del Sol.

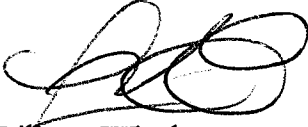
C. Jann Seymour announced that Social Vocational Services is organizing a fundraising event to collect funds to purchase a van for their clients and she requested donations.

D. Next Board Meeting: Wednesday, October 10th, at 7:00 p.m. (Lancaster)

20. Adjournment

Yolanda adjourned the meeting at 8:55 p.m.

Submitted by,



Liliana Windover
Executive Administrative Assistant

for:

Jenean Glover
Board Secretary



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