

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on November 14, 2012.

Trustees Present

Thomas Aguinaga
Yolanda Bosch
Richard Dier
Mary Jo Fernando
Craig Girard
Jenean Glover
Sharoll Jackson
Duane Joslin
Eric Leh
Martha Lopez
Katie Mead
Jenni Moran
William Rayber
Jeremy Sunderland

Trustees Absent

Dawn Hamilton
Meredith Rimmer

Staff Present

Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens

Guests Present

Tim Boydston	Sarah Noering
Lawrence Burton	Shane Peterson
Linda A. Dier	Kathleen Secchi
Sharon Hagerty	Jann Seymour
Michelle Heid	John Swicegood
Yolanda Hutson	Gay Wane
Lisa Rae Lopez	

1. Call to Order & Introductions

The meeting was officially called to order by Yolanda Bosch, president, at 6:30 p.m. when it was determined that a quorum was present. Introductions were made.

2. Public Input & Comments (3 minutes)

Jann Seymour announced that she submitted an application to serve on the Board of Trustees.

3. Consent Items

A. Approval of Revised Agenda (*Packet # 2, page 72*)

M/S/C (J. Moran/D. Joslin) To approve the revised agenda as presented.

B. Approval of October 10th Board Meeting Minutes (*Packet # 1, page 8*)

M/S/C (D. Joslin/K. Mead) To approve the minutes as presented.

4. **Presentation: The Willie Ross Foundation**

Lawrence Burton, executive director, and Tim Boydston, behaviorist, gave the presentation and answered the board's questions afterwards. The foundation was incorporated in 1982 by the parents of Willie Ross because they wanted to provide him and others with similar disabilities with an environment where they could develop their skills to the fullest. The foundation now serves adults who are non-verbal, deaf, or who have a developmental disability, with a day program and 2 residential homes in the San Fernando Valley.

5. **Discussion Topic: Election Outcomes**

Yolanda stated that the Executive Committee wanted to discuss the election outcomes because they didn't know whether or not Proposition 30 would pass. Proposition 30 has passed so the regional centers will not have their budget reduced by \$50 million this fiscal year and \$100 million next fiscal year – and that is really good news! Moving forward, we want to be more proactive about building relationships with our legislators. We not only want to invite them to our events, but we also want to visit them in their offices, and participate in their events. The board appreciates the fact that the center's staff was able to issue a press release regarding the board's position to support Proposition 30 so quickly. Yolanda would like the Government and Community Relations Committee to thank the community for supporting Proposition 30 and to let them know what its passage meant to the regional center; let them know that their vote made a big difference.

Action: Yolanda's suggestion to thank the community for supporting Proposition 30 will be forwarded to the Government and Community Relations Committee for action.

6. **Committee Action Items**

A. Administrative Affairs: Approval of Contracts/Amendments/Payment Agreements

- * 1. Focus Educational Programming Specialists (*Packet # 1, page 14*)
M/S/C (D. Joslin/K. Mead) To approve the contract with Focus Educational Programming Specialists, Inc., as presented, in the amount of \$644,688.
- * 2. National Support Services (*Packet # 2, page 76*)
M/S/C (D. Joslin/S. Jackson) To approve the contract with National Support Services, Inc., as presented, in the amount of \$187,500.
- * 3. Community Provider of Enrichment Services(*Packet # 2, page 78*)

M/S/C (J. Moran/W. Rayber) To approve the contract with Community Provider of Enrichment Services, Inc., as presented, in the amount of \$500,000.

- * 4. Home Ownership for Personal Empowerment (*Packet # 2, page 80*)

M/S/C (T. Aguinaga/J. Moran) To approve the contract with Home Ownership for Personal Empowerment, as presented, in the amount of \$700,000.

- * 5. Global HCM Corporation for RB (*Packet # 2, page 82*)
- * 6. Global HCM Corporation for MK (*Packet # 2, page 84*)
- * 7. Global HCM Corporation for KA (*Packet # 2, page 86*)
- * 8. Global HCM Corporation for TC (*Packet # 2, page 88*)

M/S/C (T. Aguinaga/D. Joslin) To approve the 4 consumer specific payment agreements with Global HCM Corporation, as presented, for \$369,062 each, or a total amount of \$1,476,248.

7. Director's Report (*Packet # 2, page 90*)

George addressed the following areas in his report: allocation methodology; the state budget; legislation; regional center operations; and community activities. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also included with this month's report was a list of the elected legislators who serve the center's catchment area.

8. Administrative Affairs Committee

- A. Minutes of the October 24th Meeting (*Packet # 1, page 18*)
- B. Financial Report for September 2012 (*Packet # 2, page 122*)

The financial report showed that the operations budget is \$34,508,402 with projected expenses in the same amount, leaving no surplus or deficit. The purchase of service (POS) budget is \$272,649,139 with projected expenses of \$297,241,597, leaving a deficit of \$24,592,458 (in the worst case).

9. Association of Regional Center Agencies (ARCA)

- A. Report on October 18 & 19, 2012 Retreat (San Diego)

Jeremy and Craig attended the retreat along with Diane Ambrose who went on George's behalf. The purpose of the retreat was to review ARCA's mission, vision, and values statement and to develop a 2 year strategic plan from 2013 to 2015. After participating in many workshops with consultants, the group came up with the top 3 areas they felt ARCA should focus on: funding; long-term structure; and service efficacy.

They also learned about a new group, started by Art Bolton, called the Disabilities Political Action Voice (DPAV). DPAV was created to take political action to help the system that the non-profits cannot do. Their goals are to maintain the essence of the Lanterman Act and its entitlement to services and to stop the loss of funds. Fliers with information about DPAV were provided to the board.

B. Report on ARCA Consumer Advisory Meeting (*Packet # 2, page 128*)

William reported that the minutes from the meeting were included in the meeting packet. Please take a look and see William with any questions.

C. Next ARCA Meetings: January 17 & 18, 2013 (Sacramento)

10. Consumer Advisory Committee

- A. Minutes of November 6th Meeting – *Deferred*
- B. CAC Event Calendar – *Deferred*

The minutes and the calendar were not ready for distribution and will be included in the January board meeting packet.

11. Consumer Services Committee (*Packet # 1, page 30*)

- A. Minutes of October 17th Meeting
- B. 1st Quarter Exceptions/Exemptions Report
- C. 1st Quarter Consumer Diagnosis Report
- D. 1st Quarter Appeals & Hearings Report
- E. Final Quarterly Report on Consumers' Transition into Managed Care

Jeremy asked the board to please take a look at the quarterly reports and see him with any questions.

12. Executive Committee (*Packet # 1, page 48*)

- A. Minutes of October 24th Meeting

B. Action Taken to Support Proposition 30

Copies of the center's press release, in support of Proposition 30, were included in the meeting packets.

13. Government & Community Relations (*Packet # 1, page 54*)

A. Minutes of October 17th Meeting

B. Report on Candidates Forum & Voter Registration/Education Day

Jeremy expressed his appreciation to everyone who helped plan and who participated in this event. We had a really good turnout and Yolanda Bosch was an excellent moderator.

14. Housing Committee - *No Report*

15. Nominating Committee - *No Report*

16. Post-Retirement Medical Trust (*Packet # 1, page 62*)

A. Minutes of October 24th Meeting

B. Statement on Current Trust Value

The value of the trust assets as of October 19, 2012 was \$11,004,605 an increase of \$445,915 since the last quarterly report. The rate of return for the quarter ending September 30, 2012 was 4.00%, the rate of return for the previous 12 months was 17.32%, and the annualized rate of return since the trust's inception, 95 months ago, was 4.86% (all net of fees). Annually, the committee reviews the investment strategy by Highmark to ensure the investment strategy is in line with the center's long term goals. The committee members agreed that the center should continue with the balanced investment strategy.

17. Strategic Planning Committee

A. Minutes of November 5th Meeting - *Deferred*

18. Vendor Advisory Committee (*Packet # 2, page 133*)

A. Minutes of November 1st Meeting

Jenni announced that the Vendor Advisory Committee's (VAC's) Children Services work group has agreed to give the board a presentation on behavioral services; this presentation will be given at the February 13th board meeting. The VAC's Adult Services work group brainstormed on ways the regional center could identify providers who were in crisis and how they could help them. To that end, Kim Rolfes is putting together a survey for the VAC to use that would ask providers about the challenges they are facing and what strategies could be put into place that could help them.

19. Old Business / New Business (*Packet # 1, page 67*)

A. Attendance Sheets

Board and committee meeting attendance sheets are always included in the back of meeting packet # 1; please review them for accuracy.

B. Complete Meeting Evaluations

Yolanda asked the board members to please complete evaluation forms after the meeting and submit them to her with any comments.

C. Visitation Reports

No visitations were reported. However, Thomas Aguinaga and William Rayber expressed interest in visiting the Ability First program in Winnetka. Jennifer will make the arrangements. Martha Lopez also expressed interest in making a visitation; Jennifer will follow-up with her.

20. Announcements / Information / Public Input

A. Richard stated that he found out that the local Sheriffs have a great program called Life Touch that allows them to receive information in their cars. Michele Heid stated that this program was a result of a lot of volunteer time contributed by parents.

B. Next Board Meeting: Wednesday, January 9th, at 6:30 p.m. (Santa Clarita)

21. Adjournment

Yolanda adjourned the meeting at 8:30 p.m.

Submitted by,



Jennifer Kaiser
Executive Assistant

for:



Jenean Glover
Board Secretary

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