

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on May 8, 2013.

Trustees Present

Yolanda Bosch
Richard Dier
Mary Jo Fernando
Craig Girard
Jenean Glover
Dawn Hamilton
Sharoll Jackson
Duane Joslin
Eric Leh
Katie Mead
Jenni Moran
William Rayber
Meredith Rimmer
Jeremy Sunderland

Trustees Absent

Martha Lopez

Guests Present

Daniel Becerra
Jessica Gould
Jonathan Istrin
Jay Lytton
Kathleen Secchi
Sima Semmel
Gay Wane
Tavia Wooley

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Sandra Rizo
Kim Rolfes
George Stevens

1. Call to Order & Introductions

The meeting was officially called to order by Yolanda Bosch, president, at 6:30 p.m. when it was determined that a quorum was present. Introductions were made.

2. Public Input & Comments (3 minutes) - There was no public input.

3. Consent Items

A. Approval of Revised Agenda (*Packet #2, page 59*)

M/S/C (J. Moran/J. Glover) To approve the revised agenda as presented.

B. Approval of April 10th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (D. Joslin/W. Rayber) To approve the minutes as presented.

4. Presentation on Alternative Home Care's Pediatric Palliative Care Program

Jonathan Istrin, Alternative Home Care's executive director, introduced Sima Semmel, their director of social services, who gave the presentation on their new pediatric palliative care program. This innovative program provides care coordination, respite care, bereavement counseling, expressive therapies (including art, music, play, massage, etc.) and family training for children with chronic long-term illnesses and their families. And these services are provided in addition to any services the child and family may be receiving from the regional center.

5. Committee Action Items (*Packet #1, page 15*)

A. Administrative Affairs Committee (Craig Girard)

- * 1. Approval of Contract with Community Provider of Enrichment Services

M/S/C (D. Joslin/K. Mead) To approve the contract with Community Provider of Enrichment Services (CPES) as presented.

- * 2. Approval of Contract with McRory Pediatric Services

M/S/C (J. Moran/E. Leh) To approve the contract with McRory Pediatric Services as presented.

- * 3. Approval of Contract with Speech, Language, and Educational Associates

M/S/C (D Joslin/J. Moran) To approve the contract with Speech, Language, and Educational Advocates as presented.

- * 4. Approval of Contract with Valley Village

M/S/C (W. Rayber/J. Glover) To approve the contract with Valley Village as presented.

Kim added that the Department of Developmental Services (DDS) will also need to approve this contract.

- * 5. Approval of National Support Services (*Packet #2, page 62*)

M/S/C (D. Joslin/K. Mead) To approve the contract with National Support Services as presented.

- * 6. Approval to Pay ARCA Dues for FY 2013-14

M/S/C (J. Glover/K. Mead) To approve payment of the ARCA dues for FY 2013-14 in the amount of \$68,251.00.

- * 7. Approval of Corporate Resolution to Revise Credit Line

M/S/C (K. Mead/S. Jackson) To approve the corporate resolution to revise the credit line, from \$22 million to \$58 million as presented.

- * 8. Approval of Disbursement Instructions

M/S/C (J. Moran/J. Sunderland) To approve the disbursement instructions as presented.

- * 9. Approval of Corporate Resolution to Obtain Credit and Grant Security

M/S/C (D. Joslin/J. Sunderland) To approve the corporate resolution to obtain credit and grant security as presented.

B. Government & Community Relations Committee (Jeremy Sunderland)

- * 1. Approval of Legislative Strategy (Talking Points) for Legislative Visits

M/S/C (K. Mead/C. Girard) To approve the 3 talking points for the upcoming visits with legislators as presented.

C. Nominating Committee (Meredith Rimmer)

- * 1. Cancellation of May 1st and June 5th Meetings

M/S/C (C. Girard/J. Sunderland) To approve the cancellation of the Nominating Committee's May 1st and June 5th meetings, as their business has been concluded.

D. Strategic Planning Committee (Meredith Rimmer)

- * 1. Approval to Fund Research Projects

The committee is seeking approval to enable George to explore hiring a student or consultant to research the issues of lack of resources, inadequate provider rates, staff turnover, authorization and utilization of

services, and develop a report that includes recommendations on how these issues could be resolved. The committee would also like George to partner with other like-minded regional centers in this effort.

M/S/C (D. Joslin/K. Mead) To authorize George to follow through on this plan.

Action: George will take this to “The Way Forward” full group meeting that will be held tomorrow at Harbor Regional Center, to see if he can garner the support of other regional centers.

Kathleen Secchi stated that she has information on a research program at UC Irvine.

6. Director’s Report (*Packet #2, page 65*)

George addressed the following areas in his report: allocation methodology; the state budget; legislation; regional center operations; and community activities. Copies of his report were included in the meeting packet along with the center’s monthly quality assurance, consumer statistics, and special incident reports. Also attached to his report were:

- A. Information from the Senate Budget Subcommittee’s recent meeting.
- B. ARCA’s action alert urging people to contact their legislators to support the restoration of the Early Start program to pre-2009 levels.
- C. A legislative update that included critical bills that the center is monitoring.
- D. NLACRC’s purchase of service (POS) disparity documents. The center will hold its required POS disparity community meeting at 2:00 p.m. on Tuesday, June 25th, at the center’s Van Nuys office.

7. Administrative Affairs Committee (*Packet #2, page 99*)

- A. Minutes of the April 24th Meeting

The minutes were included in packet #2; please contact Craig with any questions.

- B. Financial Report for April 2013

The operations budget is \$34,401,195 with no projected surplus or deficit. The POS budget is \$243,003,866 with projected expenses of \$266,979,126, leaving a deficit of \$23,975,260. The family resource center budget is \$122,721 for a total budget of \$277,527,782.

8. Association of Regional Center Agencies (ARCA)

A. Next Meetings: June 20 & 21, 2013 (Sacramento)

The election of officers for the ARCA Board of Directors will take place at the next meetings in June. Jeremy has been nominated to serve as board president, but an alternative nominee for president has been presented. This reflects the division of ARCA on how the different regional centers view their relationship with ARCA and DDS.

B. Report on April 12th ARCA CAC Meeting (*Packet #2, page115*)

William provided the board with a written summary of the most recent ARCA Consumer Advisory Committee meeting and reviewed highlights of the meeting with the board. Please see William with any questions.

9. Consumer Advisory Committee (*Packet #2, page 118*)

A. Minutes of the April 2nd and May 7th Meetings

B. Updated CAC Event Calendar

The minutes and event calendar were included in packet #2; please see Mary Jo with any questions.

C. CAC Chair for FY 2013-14

Mary Jo announced that the committee elected her to serve a second term as CAC chair!

10. Consumer Services Committee (*Packet #1, page 36*)

A. Minutes of April 17th Meeting

The minutes were included in packet #1; please see Jeremy with any questions.

B. 3rd Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 3rd quarter of this fiscal year, the center approved 239 requests and denied only 6. The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer

bill language. The report showed that during the 3rd quarter of this fiscal year, no exemptions were requested or subsequently granted.

C. 3rd Quarter Consumer Diagnosis Report

Of the 19,025 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,177 (8.15% increase since July 1, 2010)
2. Autism: 6,311 (**24.06% increase**)
3. Cerebral Palsy: 531 (4.73% increase)
4. Epilepsy: 222 (2.78% increase)
5. Other developmental disability: 933 (12.27% increase)
6. Early Start: 2,731 (12.47% increase)

11. **Executive Committee** (*Packet #2, page 129*)

A. Minutes of April 24th Meeting

The minutes were included in packet #2; please see Yolanda with any questions.

B. Presentation of Draft Master & Critical Calendars for FY 2013-14

The Executive Committee reviewed both calendars at their last meeting and are presenting them to the board for their review and input. Some meetings have been changed from their regular time slots due to holidays and those changes have been noted in the calendars. The calendars will be presented at next month's board meeting for approval.

C. Committee Selection Sheets for FY 2013-14

Committee selection sheets were provided and board members were asked to indicate which committees they would like to serve on next fiscal year and submit that information to Jennifer by Friday, May 24th. Keep in mind that if you are going to become a board officer, you will need to serve on the Executive Committee. If you do not submit your choices, we will assume you have no preference in committee selection.

D. Action Taken to Send Letter to DDS re: NLACRC's Budget Status

The Executive Committee took action, on behalf of the board, to approve sending a letter to DDS with a status report on the center's budget situation. Copies of the letter were included in packet #2.

E. Action Taken to Approve Lease for Santa Clarita Valley Office

The Executive Committee took action, on behalf of the board, to approve the lease for the center's new Santa Clarita Valley office.

F. Action Taken on Salary Adjustments

The Executive Committee took action, on behalf of the board, to approve salary adjustments.

G. Action Taken on Salary Negotiations

The Executive Committee took action, on behalf of the board, to approve the salary negotiations.

H. Action Taken on Salary Ranges

The Executive Committee took action, on behalf of the board, to approve the new salary ranges.

I. Action Taken on Market Adjustments

The Executive Committee took action, on behalf of the board, to approve market adjustments that were made to certain staff positions.

12. Government & Community Relations (*Packet #1, page 47*)

A. Minutes of April 17th Meeting

The minutes were included in packet #1; please see Jeremy with any questions.

B. Report on Legislative Breakfast, held April 12th

The legislative breakfast was great! Jeremy thanked the planning committee for all of their work putting it together. The speakers were wonderful. Patricia Cambern, a parent advocate who has been involved in the system from the very beginning and who served on NLACRC's very first Board of Trustees, was honored with the 17th Annual Jynny Retzinger Community Service Award.

13. Housing Committee

- A. Next Quarterly Meeting: Monday, May 13th

14. Nominating Committee (*Packet #2, page 162*)

- A. Minutes of May 7th Conference Call

The minutes were included in packet #2; please see Meredith with any questions.

- B. Presentation of Nominees & Re-Nominees for FY 2013-14

1. Board of Trustees
2. Slate of Officers
3. Consumer Advisory Committee – *Deferred*
4. Vendor Advisory Committee

Meredith presented the nominees and re-nominees. The elections will be held at next month's board meeting. The FY 2013-14 Nominating Committee will be asked to fill the open positions on the Consumer Advisory Committee.

15. Post-Retirement Medical Trust (*Packet #2, page 167*)

- A. Minutes of April 24th Meeting

The minutes were included in packet #2; please see Yolanda with any questions.

- B. Statement on Current Trust Value

The value of the trust assets as of April 22, 2013 was \$12,811,075 an increase of \$1,322,938 since the last quarterly report. The rate of return for the quarter ending March 31, 2013 was 5.24%, the rate of return for the previous 12 months was 8.54%, and the annualized rate of return since the trust's inception, 101 months ago, was 5.37% (all net of fees).

16. Strategic Planning Committee (*Packet #2, page 172*)

- A. Minutes of May 6th Meeting

The minutes were included in packet #2; please see Meredith with any questions.

Meredith added that Cynthia Kawa-Sewell, executive director of New Horizons, brought 2 issues to the committee's attention:

1. The federal health plan's effective on work activity programs.
2. Planning for aging consumers with Down syndrome and Alzheimer's.

17. Vendor Advisory Committee (*Packet #2, page 177*)

A. Minutes of April 4th and May 2nd Meetings

The minutes from both meetings were included in packet #2; please see Jenni with any questions.

B. VAC Chair for FY 2013-14

Jenni announced that the VAC elected her to continue serving as VAC chair next fiscal year!

18. Old Business / New Business (*Packet #1, page 54*)

A. Attendance Sheets

The board meeting and board committee meeting attendance sheets are always included in packet #1; please stay aware of your status.

B. Complete Meeting Evaluations

Yolanda asked the board members to please complete evaluation forms after the meeting and submit them to her with any comments.

C. Visitation Reports

There were no visitations reported.

19. Announcements / Information / Public Input

A. Katie announced that she recently attended the Family Resource Center's conservatorship presentation at the center's Santa Clarita Valley office – and it was very informative.

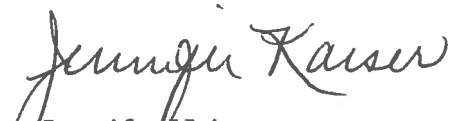
B. The Annual Board Dinner will be held Saturday, June 8th. Invitations will be going out next week.

- C. Next Board Meeting: Wednesday, June 12th, at 6:30 p.m. (Van Nuys)
- D. Kathleen Secchi announced that she recently went to Sacramento to participate in SELPA Day visits with legislators at the State Capitol.

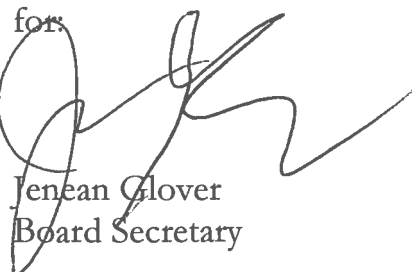
20. Adjournment

Yolanda adjourned the meeting at 8:32 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Jenean Glover
Board Secretary

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