

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

May 17, 2017

Present: Adelina Castellanos, Jessica Gould, Michelle Heid, Erika Hernandez, Shant Kotchounian, Meagan Miller, Caroline Mitchell, Debra Newman, Curtis Wang, and Tamar Witmer – Committee Members
Sharoll Jackson – Vendor Advisory Committee Representative
Steve Miller – Guest
Diane Ambrose, Susana Gil, Ruth Janka, Jennifer Kaiser, Michele Marra, George Stevens, and Jesse Weller – Staff Members

Absent: All present

I. Call to Order & Introductions

Jessica Gould, chair, called the meeting to order at 6:04 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

An executive session was added to the agenda.

M/S/C (C. Wang/D. Newman) To approve the agenda as modified.

B. Approval of Minutes of the April 19th Meeting

M/S/C (C. Wang/A. Castellanos) To approve the minutes as presented.

IV. Executive Session

A. Consumer Issue

The committee went into executive session at 6:06 p.m. to discuss an issue involving one of the center's consumers.

M/S/C (C. Wang/M. Miller) To end the executive session at 6:22 p.m. and continue with the committee meeting.

IV. Committee Business

A. Review and Approve Draft Critical Calendar for FY 2017-18

A legislative training will be held in September in lieu of the committee meetings. As such, the agenda items for that month were transferred to the October meeting.

M/S/C (D. Newman/T. Witmer) To approve the FY 2017-18 critical calendar as modified.

B. Presentation of Changes to Service Standards (Diane)

Diane gave a status report on the changes that will be made to the center's service standards in order to reflect the Workforce Innovation Opportunity Act, community integrated employment, the paid internship program, and the Center for Medicaid and Medicare Services' final rule. Three of the 11 service standards will be changed:

1. Individual Program Plan Development
2. Family Supports and Living Arrangements
3. Educational and Vocational Services

The proposed changes will be presented to this committee at their next meeting on July 19th.

C. Update on Family FAQ Sheet reflecting the Performance Standards (Ruth)

Ruth provided copies of the draft FAQ sheet to the committee and reviewed it with them. The committee thought the FAQ sheet was done well, but did have some recommended changes.

Action: The committee members should continue to review the draft FAQ sheet and submit and recommended changes to Ruth at RJanka@nlacrc.org by the end of June so she can incorporate them and present the revised version at the July committee meeting.

Once the FAQ sheet is finalized, it will be translated into Spanish.

D. Monthly Community Placement Plan (CPP) Report

Copies of the monthly report were provided. The center's goal for this fiscal year is to place 10 consumers out of the developmental centers and into the community. As of April 30th, the center has reached its goal. However, Diane reported that due to the consumer issue that was discussed in executive session earlier this meeting, the next 2 placements that were planned have been delayed. A parent meeting will be held at Fairview Developmental Center later this month and although we only have 6 consumers living there, 2 of our staff will attend the meeting.

E. Self-Determination Program Update (Debra and Ruth)

Due to the inactivity of this program, the Self-Determination Volunteer Advisory Committee has lost 2 of its members and has begun meeting every other month rather than monthly. At the last advisory committee meeting, a quorum of members was not present, so the members in attendance held a Q&A session with the guests who were present. The next advisory committee meeting will be held Thursday, June 15th, at 7:00 p.m.

V. Board Meeting Agenda Items

The following items were identified for the committee's section of the June 14th board meeting agenda:

- A. Minutes of the May 17th Meeting
- B. Self-Determination Program Update

VI. Announcements / Information Items / Public Input

A. Appreciation

George expressed his appreciation for Diane Ambrose and Susana Gil for their work at the center over these past many years. Diane and Susana will both be retiring from the center in July.

B. Welcome

George welcomed Dr. Jesse Weller to the group! Dr. Weller will be taking Susan Gil's position as one of the center's consumer services directors.

C. Complete Meeting Evaluations

Jessica asked the committee members to please complete their evaluation forms after the meeting and submit them to her with any comments.

D. Next Meeting: Wednesday, July 19th, at 6:00 p.m. (no June meeting)

VII. Adjournment

Jessica adjourned the meeting at 7:00 p.m.

Submitted by:

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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