



NORTH LOS ANGELES COUNTY

REGIONAL CENTER

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DATE: July 1, 2010

TO: All Service Providers

FROM: Susan Pittman, Community Services Director

RE: Distribution of Marketing Materials, Announcements, & Vacancy Information

The North Los Angeles County Regional Center (NLACRC) appreciates the value of collaborating with our vendors to ensure that critical information can be shared with our staff, consumers, and community. However, due to the large volume of requests that the NLACRC receives to distribute information about vendor events, vacancy information, and other announcements, we can no longer accommodate the requests in a manner that would ensure equitable treatment of each request. Similarly, we cannot accommodate requests to share the email addresses or contact information of other NLACRC vendors. This information is provided to NLACRC for the sole purpose of corresponding with our vendors regarding their services and the consumers they support.

The NLACRC staff email is intended to facilitate singular communication regarding consumer specific issues. NLACRC staff email is not intended to be used as a mechanism for soliciting referrals or sending information/announcements to NLACRC staff. While we cannot accommodate requests for vendors to market their services directly to our case management staff, please be assured that your agency/contact/vendor information is included in our resource database and is available to all case management staff. Further, in the event that you have a change or addition to your program design, the Community Services Department will provide that updated information to all NLACRC staff.

If you'd like to share information about your program or an upcoming event, we encourage you to attend our monthly Vendor Advisory Committee meeting and to leave printed materials for those who might be interested.